

LAINGSBURG COMMUNITY SCHOOLS
BOARD OF EDUCATION
Approved MINUTES

Regular Board Meeting
Middle School Media Center

January 15, 2025

The regular meeting was called to order by President Michels at 7:00 p.m.

MEMBERS PRESENT: Mary Angst, Mark Burley, Andy Hagerty, Renee Gutzman, Jason Michels, Michael Rourke, Maggie Sayles

MEMBERS EXCUSED:

OTHERS PRESENT: Superintendent Matt Shastal, Krissy Pratt

Election of Officers

Proposal # 43

Motion by Sayles to nominate Michels as President. Seconded by Burley. No further nominations.
Motion carried unanimously.

Proposal # 44

Motion by Michels to nominate Rourke as Vice-President. Seconded by Hagerty. No further nominations.
Motion carried unanimously.

Proposal # 45

Motion by Angst to nominate Gutzman as Secretary. Seconded by Michels. No further nominations.
Motion carried unanimously.

Proposal # 46

Motion by Sayles to nominate Burley as Treasurer. Seconded by Angst. No further nominations.
Motion carried unanimously.

Motion by Rourke to close nominations. Seconded by Angst. No further discussion. Motion carried unanimously.

Motion by Gutzman to approve the minutes from the December 18, 2024, regular board meeting. Seconded by Burley. No further discussion. Motion carried unanimously.

Motion by Sayles to approve the December 2024 Treasurer's reports. Seconded by Hagerty. No further discussion. Motion carried unanimously.

Motion by Angst to approve the December 2023 Warrants:

1. December Accounts Payable \$ 231,266.80
2. December EFT/ACH Transfer(s) \$ 74,126.51
3. December Payroll \$ 852,742.82
4. December Building and Site \$ 76,582.95

Seconded by Hagerty. Motion carried unanimously.

Proposal # 47

Motion by Sayles to approve committees as follows, the appointments of the board to serve on the committees:

- Finance, Curriculum, Policy, – Entire Board
- Building and Facilities – Sayles-Chair, Rourke, Burley
- Extra-Curricular – Michels-Chair, Gutzman, Angst
- Scoutten Scholarship – Sayles-Chair, Hagerty, Rourke
- Shiawassee County School Board Executive Board – Angst
- Shiawassee RESD Budget Review and Election– Burley
- L.E.A.F. – Angst
- School Improvement Committees – Michels (H.S.), Burley (M.S.), Rourke (E.S.)
- Community Relations Committee – Hagerty-Chair, Gutzman, Rourke

Seconded by Rourke. No further discussion. Motion carried unanimously.

Information and Proposals

From Delegations and Visitors

- LEAF Presentation by Katie Burley, they have donated \$27,371.31 back to the school in grants. The annual LEAF fundraiser is on February 22nd.
- Chris Eveleth from Shiawassee Health and Wellness introduced himself and spoke about the services they provide to the county.

From Non-Staff Communications and Reports

- Shiawassee Community Foundation regarding the Margaret Scoutten and Raymond O' Nash Memorial Endowment Scholarship
- Thank you from the Laingsburg Winterfest Committee & Laingsburg Business and Community Association

From Superintendent and Staff

- Superintendent Shastal acknowledged that January is School Board recognition month. He thanked the board for their willingness to serve the district on behalf of the students, staff, and community, this volunteer service is often taken for granted. Collectively, the board has served nearly 70 years on behalf of the district.

-Superintendent Shastal updated the Board on the 2024-25 budget. Our student count is holding steady. In January our budget was a deficit of \$512,016 and in October it was a deficit of \$399,470. We are on track to amend the budget in February.

-Superintendent Shastal gave an update to the Board on the 2025-26 preliminary budget. The January Consensus Revenue Estimating Conference was held last week and indicated that the Michigan economy is “strong” and is expecting another surplus this year and next. The goal is to maintain small class sizes and all student support and programs.

-Superintendent Shastal gave a Legislative Update.

-Superintendent Shastal gave a strategic goal planning update.

- Sinking Fund - Talked about the May 6th ballot
- ECEC Parking lot – The bus loop is done and paid for but need to reengage with the City about finishing the parking lot

- Bond – Tower Pinkster completed the design scope and now needs to work with committees about moving forward

From Board Members- None

Board Committee Reports – None

Unfinished Business –

New Business

Board Bylaws and Policy Update(s) – Review, 1st Reading

Bylaws – None

Section 1000 – Administration

Policy 1130 – Conflict of Interest (Revised)

Section 2000 – Program – None

Section 3000 – Professional Staff

Policy 3110 – Conflict of Interest (Revised)

Policy 3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)

Section 4000 – Support Staff

Policy 4110 – Conflict of Interest (Revised)

Section 5000 – Students

Policy 5330.02 – Opioid Antagonists (Revised)

Policy 5340 – Student Accidents (Revised)

Policy 5500 – Student Conduct (Revised)

Section 6000 – Finances

Policy 6110 – Grant Funds (Uniform Grant Guidance) (Revised)

Policy 6111 – Internal Controls (Revised)

Policy 6112 – Cash Management of Grants (Revised)

Policy 6114 – Cost Principles – Spending Federal Funds (Revised)

Policy 6325 – Procurement – Federal Grants/Funds (Revised)

Policy 6550 – Travel Payment & Reimbursement (Revised)

Section 7000 – Property

Policy 7310 – Disposition of Surplus Property (Revised)

Policy 7450 – Property Inventory (Revised)

Policy 7540.09 – Artificial Intelligence (“AI”) (New)

Section 8000 – Operations

Policy 8321 – Criminal Justice Information Security (Non-Criminal Justice Agency) (Revised)

Section 9000 – Relations – None

Personnel:

The Board acknowledges the resignations of Cassidy Tirmenstein, High School Counselor, James Monte, Operations and Maintenance, and Brad Harris, Middle School Assistant Football Coach.

Proposal # 48

Motion by Gutzman to hire John Hill, Varsity Girls Soccer Coach. Seconded by Burley. No further discussion. Motion carried unanimously.

Proposal # 49

Motion by Angst to approve Wireless Access Point RFP to Vector Tech Group pending E-Rate approval. Seconded by Sayles. No further discussion. Motion carried unanimously.

Proposal # 50

Motion by Angst to approve the District Administrator Salary Schedules as presented for Office of Retirement Services purposes. Seconded by Burley. No further discussion. Motion carried unanimously.

Future Business

Meeting Dates

Regular Meeting – February 19, 2025

Regular Meeting – March 19, 2025

Preview of Topics for Future Agendas

2024-25 General Fund Budget

2025-26 General Fund Preliminary Budget

General Discussion to Guide Future Recommendation

High School Graduation Thursday, May 22nd at 7 pm

Motion by Sayles to adjourn at 7:41 pm. Seconded by Angst. Motion carried unanimously.

Renee Gutzman, Board Secretary