

UJA Chromebook Usage Agreement and School Account Waiver 2026–2027 School Year

At UJA, Chromebooks are essential tools designed to support and enhance student learning. These devices are school-managed and can only be accessed using a UJA-issued student email account. To ensure safe, appropriate, and effective use, UJA utilizes the **Lightspeed Systems** filter, which documents all online activity conducted on the Chromebook.

By signing this document, you, the parent/guardian and student, acknowledge and agree to the following terms:

School Accounts

- The student's teacher, the principal, and IT personnel have full access to student school accounts at any time, without prior notification or permission, in order to support academic progress, monitor device and software usage, and ensure student safety.

Chromebook Usage

- Chromebooks are to be used strictly for school-related purposes, as directed or approved by UJA staff.
- Students must not download or install any software or applications without explicit teacher approval.
- Tampering with management settings, system profiles, or security configurations is strictly prohibited.
- Use of the Chromebook is a privilege and may be restricted or revoked at any time due to misuse, neglect, or inappropriate behavior.
- **All activity on Chromebooks is visible to UJA staff and may be reviewed at any time.**

Chromebook Care

- Families will be held financially responsible for any loss or damage to the Chromebook according to the following guidelines:
 - **Chromebook replacement cost: \$200**
- Any loss or theft must be reported to school staff immediately so recovery procedures can begin.
- Any damage must be reported right away so repairs can be scheduled promptly.
- Do not attempt to alter or modify Chromebook hardware, casing, or internal components.

Best Practices

- Wash or sanitize your hands before using the Chromebook.
- Carry the Chromebook with both hands.
- Use the Chromebook on a flat surface free of food and drinks.
- Never leave the Chromebook logged in and unattended.
- Log out or lock the Chromebook after each use.

Acknowledgement and Agreement

I, _____ (parent/guardian printed name), acknowledge and agree to the Chromebook Usage and Chromebook Care policies outlined above for my child(ren).

Parent/Guardian Signature: _____ **Date:** _____

Student Name (print): _____ **Signature:** _____

Student Name (print): _____ **Signature:** _____

Student Name (print): _____ **Signature:** _____