

Raleigh County Schools In-County Transfer Request Form

Approval of request will be based on the following conditions:

1. Parent/guardian must request permission for transfer from Raleigh County Schools each year.
2. Enrollment must be within the teacher/pupil ratio required by State Code. Should enrollment increase during the school year, there is a possibility that the student will be returned to his/her attendance zone.
3. Satisfactory behavior, regular attendance, and compliance with the State and County Codes of Conduct are required. Student must be in good standing with both the sending and receiving school.
4. Parent/guardian of the student must provide transportation to and from school.
5. **Approval does not grant athletic eligibility.**

Student's Full Name: _____

Home School District: _____ School Currently Attending: _____

Requested School: _____ Grade Level: _____

School Currently Attending: _____

Parent/Guardian Name: _____

Primary Residence Address: _____
Street Address

City/State/Zip

Mailing Address: (if different): _____
Address

City/State/Zip

Primary Telephone# 1: _____

Secondary Telephone#: _____ Email: _____

Reason for request:

(i.e. Siblings
already enrolled,
special
circumstances, etc.)

Signature: _____ Date: _____

Mail form to:

105 Adair Street, Beckley, WV 25801

Or email form to: clbarr@k12.wv.us

Approval

☐ Yes ☐ No

Receiving School Principal

Date

Approval

☐ Yes ☐ No

Assistant Superintendent – Raleigh County Schools

Date