MINUTES OF BOARD BUSINESS MEETING

BOARD OF TRUSTEES, MADISON SCHOOL DISTRICT 321

November 20, 2025

Board Members present:

Justin Egbert	Joe Palmer	JC Weber
Brian Pyper	Holly Allen - excused	

Also present:

Randy Lords, Superintendent

Travis Schwab, Assistant Superintendent

Blake Snedaker, Business Manager

Pledge of Allegiance: Aiden Egbert

Prayer: Mr. Palmer

Board Business Meeting

Board Chair Brian Pyper called the meeting to order at 7:00 pm, in the Madison Education Center Board Room. It was determined that a quorum was present.

Agenda

Mr. Egbert moved that the Agenda be approved as amended: add math manipulatives, no value, to the surplus property. Any manipulatives not taken by Madison teachers will be given to the Education Department at BYU-Idaho. Mr. Palmer asked for clarification on the Bank Card Center entries in the Bills Payable records. Mr. Snedaker explained that those are payments to the credit card company for school credit cards. Mr. Weber seconded the motion to approve the agenda as amended, which passed unanimously.

Consent Agenda

Mr. Weber moved that the following items of the Consent Agenda be ratified and approved.

Minutes: October 16, 2025, Board Business Meeting, as written.

Checks: #83679 through #83784 and ACH9000000414 through ACH9000000515, with checks #82793 and #83467 voided.

Financial Reports: October 2025

Surplus Property: old stove from MVP, broken, no value

Employment for October: Listed on pages 6 through 7.

The motion to ratify and approve items on the Consent Agenda was seconded by Mr. Palmer and passed unanimously.

Success Stories

Superintendent Lords received a letter from the Idaho High School Activities Association recognizing Madison volleyball student athletes, parents, and fans on the positive way they represented Madison. Appreciation was expressed for Mr. Klassen and Mr. Proctor for their leadership and helpfulness at the state tournament.

Mr. Lords also expressed gratitude for the students and teachers of the Environmental Solutions class at the high school. This unique class incorporates English, Math and Science, and completes three college credits. Group 10 presented earlier in the day to legislators and superintendents in the Region 6 meeting held at the Madison Education Center. It was a great example of the excellent learning and teaching in our district.

The high school presented The Prince of Egypt musical in the last week, the first time it's been produced off Broadway. Mr. Snelgrove and his team brought together the actors, musicians, stage and technical crews to present an amazing show. Mr. Pyper commented on the incredible talent of Madison students to present a show of this caliber.

Madison High School recently presented their Veteran's Day assembly. Student body officers led the program bringing together the Fine Arts department, Chamber of Commerce, and others to honor veterans and those currently serving. Mr. Lords commented on the great respect and reverence of the students during the assembly.

Mr. Weber recently attended the Hibbard Elementary 2nd Grade Thanksgiving program. The students participated in singing and speaking parts. He voiced his appreciation for the work and effort of the staff to teach history, respect and other life skills at an early age.

ISBA Report

Superintendent Lords, Mr. Snedaker, Mr. Pyper, Ms. Allen, Mr. Weber, and Mr. Palmer recently attended the Idaho School Board Association Convention in Coeur D'Alene, ID. As the outgoing President of the ISBA, Mr. Pyper was recognized for his service, accomplishments, and integrity.

One of the workshops covered the continued responsibility of school boards to be cautious and sensible with tax payer dollars. Board members discussed ways to communicate with the public

about the ways specific funds are used. The importance of using simple, clear terms was emphasized.

Board members were reminded that, no matter how long they've served, they are the voice for the zone they represent. Boards should also be consistent in their order of operations. Keeping policies up to date is crucial for the board and community. Other workshops included hot topics, media communication, and public financing.

Parent Safety Council Proposal

A small group of parents asked to speak to the board about school safety concerns. They expressed a desire to create a council that would meet once a month. Mr. Lords explained that many of our school safety procedures and policies are not shared online to prevent them from be used against our schools by those who intend harm. Our current safety committee meets quarterly, with district administration meeting with law enforcement multiple times per month. In talking with Lieutenant Hirschi, school resource officer, these parents were reassured that their specific concerns are being addressed. They opted out of speaking to the board.

Student Digital Device Policy 3265

This new policy will replace the current Student Cell Phone Policy. It was created to include other digital devices and focus on reducing distracted learning environments. Recommended changes have been made from previous readings. Mr. Lords reported that this policy was shared with all Parent Teacher Organizations with the exception of Lincoln Elementary and received a lot of positive feedback. This is a basic policy that will be reviewed each year. The teachers, in partnership with building administrators, will enforce.

Mr. Palmer asked for clarification about emergency use. This refers to personal as well as school-wide emergencies.

Mr. Palmer made a motion to approve Student Digital Device Policy 3265. It was seconded by Mr. Weber. Mr. Weber and Mr. Palmer expressed appreciation for the way district administration sought feedback from principals, teachers, parents, and Parent Teacher Organizations. The changes from their input helped shape the policy and will bring added support. The motion passed unanimously.

Operational Levy

The current operational levy of $1.995 M over two years will come due in May. The school board will have three options: to not seek an operational levy, to keep it the same, or to increase the levy amount. Recent tax bills show that the tax levy rate has decreased again to 1.3%. Factors contributing to this rate is the growth of the county and facilities funding. Expenses, especially technology, within the district keep increasing.

Mr. Lords encouraged the board to keep the operational levy in mind and pose questions to the district leadership team over the next few months. The levy declaration date is in February.

Mr. Snedaker explained that this is the last year the 2006 Bond will be assessed. Next year will be the last year the 2008 Bond is assessed. Mr. Weber encouraged communication to the public regarding levy information and the current tax rate.

Annual Audit Report

Mr. Lords reported that, although the federal government is back at work, information needed to complete the audit has been delayed. Mr. Egbert made a motion to table the Annual Audit Report. The motion was seconded by Mr. Palmer and passed unanimously.

Public Notice: Sale of 60 W Main Property

Our school district attorney recommended that, as this is a governmental property, a notice be posted with the intent to sell. All entities involved in the sale needed to post publicly and vote in their board meetings. Mr. Snedaker posted it twice before this meeting. These notices give the public a chance to share their opinion on the sale. Mr. Weber was recused from the vote as he also sits on the Urban Renewal Board. A motion was made by Mr. Palmer to approve the sale of the 60 W Main property. Mr. Egbert seconded the motion which passed unanimously.

Board Training

Mr. Weber shared "The Leader in Me" training with the rest of the board. He stressed the importance of teaching our students how to be leaders in their homes, schools, and eventually, careers. He also emphasized expanding horizons beyond textbook knowledge. Keeping our individual school cultures while maintaining a central mission and goal will drive success. Mr. Weber suggested the Board of Trustees develop their own mission statement and share with schools and the community. He also highlighted the importance of student-led events and productions.

Executive Session

At 6:23 pm, pursuant to Idaho Code 74-206(1)(c), Mr. Weber moved that the Board go into Executive Session, seconded by Mr. Palmer, for the purpose of: to deliberate regarding an acquisition of an interest in real property. The Board will be individually polled for their vote on the motion.

Mr. Pyper - Y	Ms. Allen – excused	Mr. Egbert - Y
Mr. Weber - Y	Mr. Palmer - Y	

At 6:55 pm, Mr. Weber moved that the Board adjourn Executive Session. The motion was seconded by Mr. Egbert and passed unanimously.

ADJOURNMENT

The meeting was adjourned at 8:02 pm.

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Clerk Board Chairman

Classified New Employees for OCTOBER 2025

Name	Position Title	Building
ANDERSON, ALTA DAWN	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
ANDERSON, BRYN N	PARAPROFESSIONAL	EARLY CHILDHOOD EDUCATION CENTER
BALLARD, EMILY GAIL	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
BALZEN, KAREN LYNN	TRANSPORTATION SUBSTITUTE	TRANSPORTATION
BALZEN, MASON ROBERT	TRANSPORTATION SUBSTITUTE	TRANSPORTATION
BARNEY, ASHLEY JO ANN	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
CAMPBELL, NORA	PARAPROFESSIONAL	HIBBARD ELEMENTARY
CAMPBELL, SHYLEE ANNE	PARA MEDICAID	BURTON ELEMENTARY
CANDIA MANSILLA, LEILANI ABISH	NON PAID INTERN	MADISON CARES
CHAMBERS, SADIE MICHELE	PARA TITLE 1	EARLY CHILDHOOD EDUCATION CENTER
CLEMENTS, LISA ANN	FOOD SERVICE SUBSTITUTE	FOOD SERVICE
COOTS, MARISSA LAURENNE	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
EUDAILY, REBECCA GAYLE	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
GARCIA DE HERNANDEZ, ELVIA G	AIDE NON INSTRUCTIONAL	HIBBARD ELEMENTARY
HAROLDSEN, NIKARA	NON PAID INTERN	MADISON CARES
HARRISON, SARAH ANN	PARA BI TECH	EARLY CHILDHOOD EDUCATION CENTER
HOLLOWAY, EMMA ROSE	TRANSPORTATION SUBSTITUTE	TRANSPORTATION
HOLLOWAY, SAMANTHA LEE	TRANSPORTATION SUBSTITUTE	TRANSPORTATION
HUNTER, PARIS DESIRAY MARI	PARA VIB	MADISON MIDDLE SCHOOL
JENSEN, JAYDA REBECCA	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
JOHNSON, MELISSA	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
JONES, JORDYN ELISABETH BLAKE	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
MABEY, NATHAN WALTER	CUSTODIAN	MADISON MIDDLE SCHOOL
MCDOWELL, JENESSE SN	PARAPROFESSIONAL	CENTRAL HIGH SCHOOL
MITCHELL, JULIETTE JEAN	TRANSPORTATION DRIVER	TRANSPORTATION
MIYASAKI, LISA B	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
MOORE, CYNTHIA LUCILLE	TRANSPORTATION AIDE	TRANSPORTATION
MOORE, DIANA ASHLEY	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
MORGAN, CHLOE R	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
NESER, ERIK MICHAEL	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
OWEN, ANGELA JO	AIDE ENCORE	MADISON MIDDLE SCHOOL
RASMUSSEN, VALERIE SUE	CUSTODIAN	KENNEDY ELEMENTARY
SHAVER, LORETTA LU	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
SMITH, AUBREY RAE	PARA MEDICAID	MADISON MIDDLE SCHOOL
SMITH, JULIE G	PARA BI TECH	MADISON HIGH SCHOOL
SMITH, RYAN WILLIAM	MSC VOCATIONAL	MADISON HIGH VOCATIONAL PROGRAM
TAYLOR, BRYNLEE JOY	EXTRA CURRICULAR	MADISON HIGH SCHOOL
THOMAS, MAGGIE OLIVIA	PARA BI TECH	KENNEDY ELEMENTARY
VAIL, SHERIKA BREANN	PARA VIB	MADISON MIDDLE SCHOOL
VALLE JO YANEZ, CAMILA CECYBEL	PARA BI TECH	MADISON MIDDLE SCHOOL
WELLS, ALYSSA KATHLEEN	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
WILCOX, KINZLEY BREE	CUSTODIAN	ADAMS ELEMENTARY
WINTER, MEREDITH ANNE	SUBSTITUTE	SUBSTITUTES & MISCELLANEOUS
WORRELL, KALEIGH JANE	PARA TITLE 1	KENNEDY ELEMENTARY

Classfied Transfers OCTOBER 2025

Name	Position Title	Building

Classified Resignations OCTOBER 2025

Name	Position Title	Building
SEWARD, ERICA ANN	EXTRA CURRICULAR SPORT	MADISON JUNIOR HIGH
VANG, KORBIE	TRANSPORTATION CLERK	TRANSPORTATION

Certificated New Hires OCTOBER 2025

Name	Position Title	Building
BROADBENT, CAROLYN	SCIENCE TEACHER	MADISON JR HIGH

Certificated Transfers OCTOBER 2025

Name	Transferring From	Transferring To

Certificated Non Rehires OCTOBER 2025

Certificated Resignations OCTOBER 2025

Name	Position Title	Building
CARTER, JANET	SCIENCE TEACHER	MADISON JR HIGH

Formal Probation OCTOBER 2025