



DURHAM UNIFIED SCHOOL DISTRICT



9420 Putney Drive, Durham, CA 95938

Regular Session Governing Board Meeting Agenda

Wednesday, August 19, 2026

Durham Unified School District Board Room

6 pm Open Session

Or

Join Zoom Meeting

<https://durhamunified.zoom.us/j/84482077735?pwd=PIKp08gzF6lk6lV9MmNgidb4PN8Y6W.1>

Passcode: durham

+1 669 900 6833 Webinar ID: 844 8207 7735

Passcode: 5rBBtJ

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. ORDER OF AGENDA

D. PUBLIC COMMENT ON AGENDA ITEMS AND ITEMS FROM THE PUBLIC:

The law allows the public to address the governing board on any school district matter, whether or not it is on the agenda, but the law prohibits action or discussion by the Board on non-agenda items.

Please note: At this time, the Board will hear public comment on ALL AGENDA ITEMS BELOW and will also hear public comment on any school district matter.

A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits. **Individual speakers shall be allowed three minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.** With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. (BB 9323) **“Questions or concerns expressed may be referred to Superintendent, John Bohannon, for a response or resolution. Those persons wishing to contact the Superintendent may do so by phone at (530) 895-4675 or by email at jbohannon@durhamunified.org”**

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2. Approval of Minutes from the July 28, 2026 Special Board meeting.	14-15

3. Approval of Accounts Payable for June 2026. 16-23
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5. Approval of the 2026-2027 Durham FFA Program of Activities. 32-36
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7. Approval of the Professional Services Agreement between DUSD and King Consulting. 39-45
8. Employment:
Coaching Hire:

Employee	Position	Date
Addison Zaring	JV Head Volleyball Coach	2026/27 Season
Liam Edson	Volunteer Swim Coach	2026/27 Season
Cari Tarter	Volunteer Swim Coach	2026/27 Season
Daniel Martin	Varsity Head Softball Coach	2026/27 Season
Danika Martin	Assistant Varsity Softball Coach	2026/27 Season
Matt Plummer	JV Head Softball Coach	2026/27 Season
Diego Guerra	Varsity Head Track & Field Coach	2026/27 Season
Rebecca Dennis	JV Head Track & Field Coach	2026/27 Season
George Guerra	Volunteer Track & Field Coach	2026/27 Season
Jake Koyn	Volunteer Track & Field Coach	2026/27 Season
Lex Corniciuc	Volunteer Track & Field Coach	2026/27 Season
Zach Guerra	Volunteer Track & Field Coach	2026/27 Season
Marissa Guerra	Volunteer Track & Field Coach	2026/27 Season
Ashley Reimer	Volunteer Track & Field Coach	2026/27 Season
Lilly Johnson	Volunteer Track & Field Coach	2026/27 Season
Gerardo Flores	Volunteer Track & Field Coach	2026/27 Season
Chris McHenry	Varsity Head Baseball Coach	2026/27 Season
Jamie Turner	Assistant Head Varsity Baseball Coach	2026/27 Season
Kevin McCain	Volunteer Baseball Coach	2026/27 Season
Jace Buck	Volunteer Baseball Coach	2026/27 Season
Joseph Garcia	Volunteer Baseball Coach	2026/27 Season
Jesse Martinez	Volunteer Baseball Coach	2026/27 Season

Classified Hire:

Employee	Position	Date
Sally Stebbins	Cook II	08/11/2026
Raquel Polivka	Cook I (6hr)	08/11/2026
Candace McClaskey	Cook I (5hr)	08/11/2026
Hayleigh Smith	Cook I (5hr)	08/11/2026
William Ezard	Mechanic/Dispatcher	08/17/2026
Kathleen Corriea	Cook I (4hr)	08/17/2026
Kathleen Corriea	Bus Driver (4hr)	08/17/2026
Kianna Montano	SPED Paraprofessional (6hr)	08/17/2026
Rori Williams	Custodian I - PM	08/17/2026
Nicole Brusso	Cook I (6hr)	08/24/2026
Kaleia Hernandez-Coulter	Cook I (5hr)	08/24/2026

Classified Resignation:

Employee	Position	Date
Abi Cuyno	SPED Para (5.5hr)	06/30/2026
Brandon Mullican	Mechanic/Dispatcher	08/05/2026
Thomas Brosnan	Custodian - PM	08/07/2026
Bailey Martin	Cook I (5hr)	08/10/2026
Sally Stebbins	Cook I (6hr)	08/10/2026
Raquel Polivka	Cook I (5hr)	08/10/2026
Candace McClaskey	Cook I (4hr)	08/10/2026
Rebecca Thurman	Instructional Para (1hr)	08/12/2026
William Ezard	Bus Driver/Utility Person	08/14/2026
Sarah Holton	Cook I (6hr)	08/21/2026
Nicole Brusso	Cook I (5hr)	08/21/2026

Employment Stipend:

Employee	Position	Date
Katie Perkins	DES Student Council	2026/27
Jen Anderson	DES VAPA	2026/27
Casey Lash	DIS Activities Co-Director	2026/27
Erika Montgomery	DIS Activities Co-Director	2026/27
Mike Richards	DIS Athletic Director	2026/27
Kevin Ramsden	DIS Yearbook	2026/27
Danielle Schnitzius	CJSF	2026/27
Kiara Noble	PEG	2026/27
Matthew Stanley	DHS Activities Director	2026/27
Matthew Stanley	DHS Athletic Director	2026/27
Emily Abshier	WASC	2026/27
Makenna Luce	Head Class Advisor 12th grade	2026/27
Kinsey Coughenour	Class Advisor 12th grade	2026/27
Emily Abshier	Head Class Advisor 11th grade	2026/27
Heidi Carrillo	Class Advisor 11th grade	2026/27
Amy Arendt	Head Class Advisor 10th grade	2026/27
Regan Withrow	Class Advisor 10th grade	2026/27
Tiffany Biro	Head Class Advisor 9th grade	2026/27
Nicole Mackie	Class Advisor 9th grade	2026/27
Mary Kenny	High School Yearbook	2026/27
Kinsey Coughenour	Block D	2026/27
Becky Bill	CSF	2026/27
Susan Ladd	Interact	2026/27

H. INFORMATIONAL ITEMS:

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I. DISCUSSION/ACTION ITEMS:

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2. **Discussion/Action:** Discussion and approval of the Agreement of CTE Facilities Program Phase II Consultant Agreement. 52-56
3. **Discussion/Action:** Approval of Board Resolution #26-1 Teacher Consent to Assignment Ed. Code 44263. 57-58
4. **Discussion/Action:** Discussion First Reading of February 2026 Board Policy Updates. (Supporting materials are available for review at the District office or www.durhamunified.org). 59-172
5. **Discussion/Action:** Discussion First Reading of May 2026 Board Policy Updates. (Supporting materials are available for review at the District office or www.durhamunified.org). 173-287

J. PUBLIC COMMENT ON CLOSED SESSION ITEMS / MOVE TO CLOSED SESSION

K. CLOSED SESSION

1. *Conference with Labor Negotiators Agency designated representatives: Board President
Unrepresented Employee(s): Superintendent
(Government Code 54957.6)*
2. *Conference with Labor Negotiators Agency designated representatives: Superintendent John Bohannon; Employee Organizations: Administrative, CTA, CSEA, and Classified
Confidential (Government Code 54957.6)*
3. *Public Employee Discipline / Dismissal / Release / Complaint
(Government Code 54957)*
4. *Public Employee Performance Evaluation: Superintendent
(Government Code 54957)*
5. *Public employee appointment / employment:
(Government Code 54957)*
6. *Pending Litigation:
(Government Code: 54956.9 (d) (l))*

L. RETURN TO OPEN SESSION

M. REPORT OF ACTION TAKEN IN CLOSED SESSION

N. NEXT BOARD MEETING DATE: Wednesday, September 16, 2026

NOTES: *Agenda item documents are available for public inspection during regular business hours at the District Office. **Handouts will be provided at the board meeting. If you require special accommodations to participate in the meeting, please advise Chloe Bartel, Human Resources/Executive Assistant, 48 hours in advance at (530)895-4675 x5001.

Government Code 54953.2 requires that all Board meetings meet the protections of the Americans with Disabilities Act (ADA) (42 USC 12132) and implement regulations (28 CFR 35.160, 36.303). Such protections require the district to ensure that the meeting is accessible to persons with disabilities and, upon request, to provide disability-related accommodations, such as auxiliary aids and services. Auxiliary aids and services may include accommodations at the actual meeting, such as a sign-language interpreter, or accommodations to the supporting documentation, such as Braille translation of the agenda packet. Government Code 54954.2 requires that the agenda specify how, when, and to whom a request for accommodation should be made; see BB 9322 - Agenda/Meeting Materials.

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: DES Principal Report

PREPARER: Samantha Brown

RECOMMENDATION:

- ☐ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☒ Information Only

Enrollment: 511 students

Events/Happenings: We are beyond thankful and thrilled to kick off the school year in our beautiful, brand-new TK and Kindergarten facilities! Watching our youngest learners walk through the doors and dive right into learning on Day One in these amazing new spaces has been such a joy.

A massive thank you to our incredible community, staff, and construction teams who worked tirelessly behind the scenes to make sure our classrooms, double gates, and shade structures were safe, bright, and ready to welcome our students. We are so grateful for this investment in our children's futures, and we can't wait to watch our TK and Kinder Tigers learn, play, and grow here all year long!

August Events at DES:

- **TK and Kindergarten Meet and Greet** - Tuesday, August 11th from 4:15-5:00PM
- **Parent Welcome Meeting** - Wednesday, August 12th from 8:30-9:00AM in the DES MPR - this is for all new to Durham Elementary School parents. PTS will briefly talk about networking and getting involved. Principal Brown will cover all the important things that parents need to know to have a successful school career at DES, and Jo Richer, our Behavior Intervention Specialist, will share with parents about TK and Kindergarten expected behaviors and how to best handle them.
- **Parent Teacher Interviews** - Wednesday, August 12th - Friday, August 14th we will have Minimum Day Release at 12:20PM so teachers can conduct short 15 minute interviews with the parents to build a strong home-school partnership early, share key insights about their child's strengths and needs, and align on goals for a successful school year together.
- We will hold our **first assembly of the school year** on Friday, August 14th with Positive Behavioral Interventions and Supports (PBIS) and Staff Introductions

for TK-5th grade, followed by our Student Council Kick-Off Assembly for grades 3-5, with ASB Student Council Advisor, Katie Perkins.

- DES New Construction Ribbon Cutting - Thursday, August 20th at 5:00PM
- DES Back-to-School Night - Thursday, August 20th (TK-1 from 5:15-5:45PM, 2-5 from 6:00-6:30PM)
- Lifetouch Picture Day - Thursday, September 3rd
- DES PTS Cookie Dough & Gifts FUNdraiser Kick-Off - Friday, September 4th, packets will be sent home with students at the end of the day. Be on the lookout for more information via Parent Square
- Labor Day Holiday - NO SCHOOL on Monday, September 7th
- Bucketfilling Assemblies - Friday, September 11: TK in Classroom 8:30-8:50AM; K-2 in MPR 9:00-9:35AM; 3-5 in MPR 9:45-10:25AM

Staff Meeting/Grade Level Collaboration: On Monday, August 3rd, TK teachers participated in an in-person 6 hour TK Frog Street curriculum training, and K-5th grade teachers participated in a two hour virtual training session and overview of our newly adopted math curriculum, *CA Math & You*.

On Wednesday, August 5th, many DES teachers and staff took advantage of the opportunity to complete their Keenan Mandated Training before school started.

On Monday, August 10th, DES teachers returned for our first staff meeting of the 2026-2027 school year. Our focus was setting the school's foundational goals for the 2026-2027 academic year, prioritizing student relationships, literacy growth, and math excellence through improved Tier 1 instruction. Additionally, it aligned staff on school culture, essential handbooks, safety logistics, and key upcoming events to foster a positive, supportive environment for students.

On Tuesday, August 11th, following the DUSD Welcome Breakfast in the DHS MPR, all TK, Kindergarten, and First Grade teachers, yard duties, and any new teachers met to review yard duty protocols and PBIS with Mrs. Jo, as well as establishing rules and expectations for the new TK/K/1 playground.

On Monday, August 17th, our Early Release Collaboration will focus on being prepared for Back-to-School Night.

On Monday, August 24th, Kristin Walters and Carina Ellis will hold our annual medication training from 2:30-4:30 PM in the DES MPR.

On Monday, August 31st, our Early Release Collaboration will be completing my Weekly Pulse Google Form and utilizing the time for grade level planning for the month of September.

On Tuesday, September 1st we will hold our September Staff Meeting in the DES MPR from 3:00-4:30PM. We will focus on reflecting on data, celebrating early wins, and refining daily practice. This will be an ideal time to check in on how commitments from our initial staff meeting are landing in classrooms.

Shout Outs: A huge shout-out to Morgan Alaways and the entire summer school crew for a job well-done on this year's time travel-themed summer school program, as well as to the Durham Park and Recreation District, which once again made the Swim Ready Program this summer a true success for our students.

An enormous thank you goes to our custodial, maintenance, and grounds staff for all their hard work over the summer, especially with the monumental task of moving 15 classrooms and the front office! We also extend our deepest gratitude to:

- Maria and Julie from A-Line, along with John and Eric, for making such a massive push toward the end of our construction project so our brand-new facilities were ready for the start of school.
- Our incredible teachers, who put in tireless hours getting their new classroom spaces beautifully set up and ready to welcome students.
- Our secretaries, for enrolling and disenrolling students and managing the countless tasks required to prepare for a smooth school year launch.
- Carina Ellis for coming in early to ensure immunizations are up to date and equipping our teachers with classroom first aid supplies.
- Christina Raehsler, Derick Leiz, their intern, Micah, and all their reinforcements from BCOE IT for taking expert care of all our technology needs.

Dayna Gibbs, who worked tirelessly to complete trainings, stock freezers, create menus, clean, update bulletins, and keep everyone fed throughout summer school, July, and early August, ensuring our students will be well-fed as the school year begins!

Outreach to Parents/Community: I will continue to update the DES website, as well as send important messages out via Parent Square.

I will also work closely with DES PTS Communications Chair, Nicole Dicharry, to get important information out to our families via social media

DELAC: Our first regular monthly meeting is scheduled for Thursday, September 17th at 6:00 PM in the DES MPR. We will also celebrate Mexico's Independence Day which falls the day prior on Wednesday, September 16th.

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 5-20-2026

SUBJECT: DIS Principal Report

PREPARER: Josh Rowe

RECOMMENDATION:

- ☐ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☒ Information Only

The Durham Intermediate School team has been actively preparing for the start of the 2026–2027 school year. In the weeks leading up to our official return, I saw nearly every teacher on campus working to set up their classrooms and make sure everything was ready for a smooth first day. Our new teachers joined the district on August 6th and 7th for onboarding, and all staff officially returned on Monday, August 10th.

We had a great turnout for our Back to School Night, where parents were welcomed to campus and had the opportunity to follow their student's schedule, visit classrooms, and meet their teachers. It was great to see so many of our families on campus and excited about the new school year.

We wrapped up our first week with our Welcome Back Rally and Ice Cream Social on Friday August 14th. Our new ASB advisors, Mrs. Lash and Mrs. Montgomery, have planned a fun event to bring students and staff together. The rally included games, an ice cream social, and a chance for students to get to know our staff a little better. As part of the rally, I asked each teacher one question in front of the student body, giving both our new and returning staff a chance to share a little about themselves.

Mrs. Lash and Mrs. Montgomery have also been busy getting our ASB program up and running. They are guiding students through the student government election process, with campaigns underway soon and elections planned for later in August. I would like to recognize Casey Lash and Erika Montgomery for the work they have already put into ASB. I am excited to see our ASB program and student government continue to grow under their leadership.

Looking ahead, Picture Day is scheduled for September 16th. PTS will also sponsor our first school dance of the year, which will be held at Durham Memorial Hall on September 4th.

I would also like to thank our maintenance team for all of their work getting our campus ready for students. In particular, Brad Hernandez has done an amazing job making sure everything we needed was cleaned and ready to go. His hard work has made a noticeable difference as we welcomed students back to campus.

As of the writing of this report, Durham Intermediate School's enrollment stands at 240 students. We are off to a great start, and I am excited about the year ahead!

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: DHS Principal Report

PREPARER: Marty Wilkes

RECOMMENDATION:

- ☐ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☒ Information Only

Shout Outs/Events:

Big thanks to Mrs. Ilkowicz, Mrs. Spade and Mrs. Ladd for getting us ready for the start of the 2026-27 school year. They did an outstanding job getting Senior Pictures, Freshmen Orientation and getting all of the schedules and Chrome Books out to the students.

The High school has zero “new” teachers this year.

Congrats to the Trap team for winning the state and Nation Championship this summer.

From the Office / Events:

8/15 Football at Live oak Scrimmage
8/15 Volleyball tournament
8/18 Volleyball Home vs CORE Butte
8/20 Volleyball Home vs Las Plumas
8/21 Football Home vs Modoc
9/2 Back to School Night 6:00-7:30pm

Enrollment: 9th = 85 10th = 85 11th = 80 12th = 77 BCOE=?
TOTAL= 327

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: Student Services & Support Report

PREPARER: Marilyn Bertolucci

RECOMMENDATION:

- ☐ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☒ Information Only

Opening the 2026-2027 School Year

Special Education Services

- DUSD is currently serving 103 students with active IEPs. There are 3 open assessments and many others are set to get started.
- DUSD currently has 14 students who are provided services on separate campuses or by another educational agency. This placement is due to the specific needs of their disability.

Student Services

- DUSD currently provides 60 504 Accommodation Plans. There are 3 students pending in the meeting scheduling process to draft a plan.

Activities

Director and Psychologist, along with a small group, are planning to attend The Big Sky Literacy Summit 8/27-30/2026. The theme this year is Activating Genius. This year we will be focused on *“tapping into the infinite potential within every child, every teacher, every leader and choosing to see the world through opportunity goggles instead of limitation lenses. (Dr. Nell Thompson)”* We look forward to sharing what we learn with you.

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: MOT Report

PREPARER: Eric Kolstad

RECOMMENDATION:

- ☐ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☒ Information Only

Background:

As we begin the new school year, MOT continues to manage several staffing challenges. We are starting the year with a new dispatcher, one bus driver is currently on light duty after being off during the summer while recovering from a broken foot, and we are currently hiring for a PM Custodian at the high school. Despite these challenges, our staff worked hard over the summer to ensure that all three school sites were cleaned, maintained, and ready for the start of the new school year.

Final touches are still being completed in the new TK/K area. We also put the new pressure washer to use at several school sites over the summer, which has made a noticeable difference in the overall appearance and cleanliness of our facilities. Both gym floors were refinished, and the interior of the DIG was painted. The football field and practice fields are also in great shape and ready for the upcoming season.

Transportation staffing continues to be an area of concern. We are currently training two new bus drivers; however, the training and certification process is a lengthy one. While staffing remains a challenge, MOT will continue to work diligently to keep our schools clean, safe, well-maintained, and ready for students and staff throughout the school year.



DURHAM UNIFIED SCHOOL DISTRICT



9420 Putney Drive, Durham, CA 95938

Regular Session Governing Board Meeting Agenda

Wednesday, June 24, 2026

Durham Unified School District Board Room

6 pm Open Session

Or

Join Zoom Meeting

<https://durhamunified.zoom.us/j/84482077735?pwd=PlKp08gzF6lk6lV9MmNgidb4PN8Y6W.1>

Passcode: durham

+1 669 900 6833 Webinar ID: 844 8207 7735

Passcode: 5rBBtJ

Minutes

The Regular Meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room on Wednesday, June 24, 2026.

Trustees Present: Ed McLaughlin, Buzz Landon, Jennie DuBose, Garrett Meyer, and Andrew Sohnrey

Administration Present: John Bohannon, Superintendent; Jess Knox, Chief Business Officer; Chloe Bartel, Human Resources/Executive Assistant

A. Call to Order

President Buzz Landon called the meeting to order at 6:00 p.m. in the Durham Unified School District Board Room.

B. Pledge of Allegiance: Ed McLaughlin

C. Change to the Agenda: None

D. Items From the Public: Becky Bill expressed her appreciation to the Board and staff for the positive working relationship we have developed these last five years as DUTA President. She is grateful for the opportunity to have been part of the work to help create a positive climate and hope that the relationship will continue moving forward. She will be stepping down and introduced the new president, Heidi Carrillo. Heidi is one of the Spanish teachers at DHS.

E. District Reports:

Superintendent, John Bohannon:

Superintendent Bohannon shared that the TKK project is progressing on schedule, with several major components moving forward.

The modular buildings are scheduled to begin arriving tomorrow and will be staged at the western end of the high school parking lot. All units should arrive within the next few days, with the crane scheduled to arrive Monday to begin placing them.

Work on the ADA parking stalls near the permitting side of the circle is expected to begin Friday or Monday. The stalls will be expanded and leveled to meet current DSA accessibility requirements.

Playground construction also began today, with the initial surface being installed. Footings and playground equipment are expected to be installed next week. The area will remain secured with construction fencing throughout the work.

Interior work on the office is progressing on schedule and is expected to be completed within the next couple of weeks. Remaining work includes HVAC piping, flooring, and windows.

A related change order and a concrete issue requiring correction will be addressed later in the agenda.

F. Informational Items:

1. Presentation of the CA Dashboard Local Indicators for the Durham Unified School District.

G. Items from the Board: None

H. Consent Agenda:

Trustee DuBose made a motion to approve the consent agenda.

Motion: Trustee DuBose Second: Trustee Sohnrey Vote: 5/0

I. Discussion Action Items:

1. **Discussion/Action:** Discussion and approval of the DES Fencing Improvement Project.

After some explanation and discussion the Northern California Fence Quote was approved.

Motion: Trustee McLaughlin Second: Trustee Meyer Vote: 5/0

2. **Discussion/Action:** Discussion and approval of the Construction Contract Adjustments - DES TK/K Project.

After some explanation and discussion these items were approved.

Motion: Trustee DuBose Second: Trustee Meyer Vote: 5/0

3. **Discussion/Action:** Discussion and approval of the Consulting Services for Fire Water Scoping and Options at DES.

After some explanation and discussion these items were approved.

Motion: Trustee McLaughlin Second: Trustee Sohnrey Vote: 5/0

4. **Discussion/Action:** Discussion and approval of Storage Shed for Food Service Equipment.

After some explanation and discussion the Old Hickory Quote was approved.

Motion: Trustee Meyer Second: Trustee DuBose Vote: 4/1

5. **Discussion/Action:** Discussion and approval of the Purchase of Student Chromebooks.

After some explanation and discussion these items were approved.

Motion: Trustee McLaughlin

Second: Trustee Meyer

Vote: 5/0

6. **Discussion/Action:** Discussion and approval of the Outdoor Creations Inc. Quote for Tables at the DHS Football Stadium.

After some explanation and discussion these items were approved.

Motion: Trustee Sohnrey

Second: Trustee DuBose

Vote: 5/0

7. **Discussion/Action:** Discussion and approval of the DUSD Textbook Adoption for Ag Mechanics and Welding.

After some explanation and discussion these items were approved.

Motion: Trustee Meyer

Second: Trustee Sohnrey

Vote: 5/0

8. **Discussion/Action:** Approval of the Cook II Job Description and Associated Salary Schedule.

After some explanation and discussion these items were approved.

Motion: Trustee DuBose

Second: Trustee Meyer

Vote: 5/0

9. **Discussion/Action:** Discussion and approval of Board Resolution #25-26 Teacher Consent to Assignment Ed Code 44258.2.

After some explanation and discussion these items were approved.

Motion: Trustee McLaughlin

Second: Trustee Sohnrey

Vote: 5/0

10. **Discussion/Action:** Discussion and approval of the 2026-2027 DIS Schedule MOU with DUTA.

After some explanation and discussion these items were approved.

Motion: Trustee Sohnrey

Second: Trustee McLaughlin

Vote: 5/0

11. **Discussion/Action:** Approval of the 2026-2027 LCAP Presentation by Superintendent John Bohannon. (Supporting materials are available for review at the District office or www.durhamunified.org).

After some explanation and discussion these items were approved.

Motion: Trustee Meyer

Second: Trustee DuBose

Vote: 5/0

12. **Discussion/Action:** Approval of the 2026-2027 Original Budget Presentation by Jess Knox. (Supporting materials are available for review at the District office or www.durhamunified.org).

After some explanation and discussion these items were approved.

Addendum #1:

Trustee DuBose made a motion to approve both items in Addendum #1.

13. **Discussion/Action:** Discussion and approval of the Didax CA-Math & You Manipulative Kits Quote for DES.

14. **Discussion/Action:** Discussion and approval of the Didax CA-Math & You Manipulative Kits Quote for DIS.

Motion: Trustee DuBose

Second: Trustee McLaughlin

Vote: 5/0

Addendum #2:

Trustee McLaughlin made a motion to approve both items in Addendum #2.

CONSENT ITEM:

Summer School Hire:

Employee	Position	Hours	Date
Kelly Warden	Summer School Transportation Para	6.25	07/06-07/31/26

15. **Discussion/Action:** Discussion and approval of the BDJ Tech Quote for Newline in the new DES Classrooms.

Motion: Trustee McLaughlin

Second: Trustee Meyer

Vote: 5/0

I. Public Comment on Closed Session Items: None

Moved to Closed Session: 7:05 p.m.

J. Closed Session

1. Conference with Labor Negotiators Agency designated representatives: Board President

Unrepresented Employee(s): Superintendent

(Government Code 54957.6)

2. Conference with Labor Negotiators Agency designated representatives: Superintendent John Bohannon; Employee Organizations: Administrative, CTA, CSEA, and Classified

Confidential (Government Code 54957.6)

3. Public Employee Discipline / Dismissal / Release / Complaint (Government Code 54957)

4. Public Employee Performance Evaluation: Superintendent (Government Code 54957)

5. Public employee appointment / employment: (Government Code 54957)

6. Pending Litigation: (Government Code: 54956.9 (d) (l))

K. Return to Open Session: 7:22 p.m.

L. Report of Action Taken in Closed Session: None

M. Next Board Meeting Date: Wednesday, August 19, 2026

N. Adjournment: The meeting adjourned at 7:23 p.m.



DURHAM UNIFIED SCHOOL DISTRICT



9420 Putney Drive, Durham, CA 95938

Special Session Governing Board Meeting Agenda

Tuesday, July 28, 2026

Durham Unified School District Board Room

8:30 am Open Session

Or

Join Zoom Meeting

<https://durhamunified.zoom.us/j/87173248607?pwd=44Cea65TRqiCIVcUD0szCNsP1T7EaT.1>

Passcode: durham

+1 669 900 6833 Webinar ID: 871 7324 8607

Passcode: GS41ew

Minutes

The Special Meeting of the Board of Trustees of the Durham Unified School District was held in the Durham Unified School District Board Room on Tuesday, July 28, 2026.

Trustees Present: Ed McLaughlin, Jennie DuBose, Buzz Landon, Andrew Sohnrey, and Garrett Meyer

Administration Present: John Bohannon, Superintendent; Jess Knox, Chief Business Officer; Chloe Bartel, Human Resources/Executive Assistant; Josh Rowe, DIS Principal; Marty Wilkes, DHS Principal; Eric Kolstad, MOT Manager.

A. Call to Order

President Buzz Landon called the meeting to order at 8:30 a.m. in the Durham Unified School District Board Room.

B. Pledge of Allegiance: Andrew Sohnrey

C. Change to the Agenda: None

D. Items From the Public: None

E. Items From the Board: None

F. Consent Agenda:

Trustee McLaughlin made a motion to approve the consent agenda.

Motion: Trustee McLaughlin Second: Trustee Sohnrey Vote: 5/0

G. Discussion Action Items:

1. **Discussion/Action:** Discussion and approval of Painting the North and South Walls at the DIS Gym.

After some explanation and discussion these items were approved.

H. Public Comment on Closed Session Items: None
Moved to Closed Session: 8:32 a.m.

I. Closed Session

1. *Conference with Labor Negotiators Agency designated representatives: Board President Unrepresented Employee(s): Superintendent (Government Code 54957.6)*
2. *Conference with Labor Negotiators Agency designated representatives: Superintendent John Bohannon; Employee Organizations: Administrative, CTA, CSEA, and Classified Confidential (Government Code 54957.6)*
3. *Public Employee Discipline / Dismissal / Release / Complaint (Government Code 54957)*
4. *Public Employee Performance Evaluation: Superintendent (Government Code 54957)*
5. *Public employee appointment / employment: (Government Code 54957)*
6. *Pending Litigation: (Government Code: 54956.9 (d) (l))*

J. Return to Open Session: 8:59 a.m.

K. Report of Action Taken in Closed Session: None

L. Next Board Meeting Date: Wednesday, August 19, 2026

M. Adjournment: The meeting adjourned at 9:00 a.m.

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: Approval of the Accounts Payable for June 2026

PREPARER: Jess Knox, CBO

RECOMMENDATION:

- ☒ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☐ Information Only

Background:

Approval of accounts payable for the month of June 2026.

ReqPay12d

Board Report

Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-355362	06/02/2026	Amazon Capital Services	01-4200 Library		46.85	
			01-4300 25/26 District Supplies		449.88	
			25/26 MOT Supplies		1,534.43	
			art class supplies			
			Chromebook Replacement Screens		844.50	
			Classroom supplies		439.68	
			classroom supplies for Lash		13.62	
			DHS ASB		64.92	
			Floral		63.73	
			Health Office Supplies		380.13	
			Homeless Student Supplies		240.93	
			items for DIS carnival		128.78	
			Library		58.12	
			New Books		54.64	
			office supplies		67.09	
			Second Screen for Laptop		185.77	
			Summer School Supplies		17.43	
			testing supplies		127.81	
			testing/office supplies		43.21	
			13-4300 Food Service Items		422.62	
			Food Service Supplies		291.46	5,475.60
3005-356062	06/09/2026	Breanna Valdez	01-5800 Intern Mileage			38.73
3005-356063	06/09/2026	Breanna Valdez	01-5800 Intern Mileage			68.15
3005-356064	06/09/2026	Cache Bain	01-5800 Student Transportation			200.68
3005-356065	06/09/2026	Mai Chang	01-5800 IEP Transportation			490.80
3005-356066	06/09/2026	Yanet Martinez	01-5200 Intern Mileage			115.71
3005-356067	06/09/2026	Del Carlo, Dana M	01-4300 class supplies			101.14
3005-356068	06/09/2026	O'Shea, Jona J	01-4300 class supplies			59.78
3005-356069	06/09/2026	Lincoln, Jacqueline F	01-4300 class supplies			264.75
3005-356070	06/09/2026	Ramsden, Kevin R	01-4300 art supplies		182.74	
			cass supplies		290.45	473.19
3005-356071	06/09/2026	Bunch, Savanna R	01-4300 classroom supplies			97.17
3005-356072	06/09/2026	Montgomery, Erika C	01-4300 DIS library books & supplies			181.39
3005-356073	06/09/2026	Knox, Jessica	01-5200 NVSIG Meeting Mileage			140.65
3005-356074	06/09/2026	Withrow, Regan	01-4300 class supplies		69.57	
			01-5200 Conference Meals		92.55	162.12
3005-356075	06/09/2026	Dean, Jessica A	01-4300 class supplies			173.45

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ReqPay12d

Board Report

Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-356076	06/09/2026	Ashley Thorpe	01-5800	CATIP Mentor Induction		1,800.00
3005-356077	06/09/2026	Brightly Software Inc.	01-5800	Maintenance Essentials Pro 26/27		
3005-356078	06/09/2026	BUTTE COLLEGE	73-5800	Benjamin Brock Stone 3519696	500.00	2,617.96
				Claire Evelyn Osbon 3519653	300.00	
				Dylan Charles Conner 3519673	750.00	
				Ellie Lynnae Tiffany 3519625	150.00	
				Jaiden Simonson 3519704	500.00	
				Jaime Garbay-Delgado 3519662	750.00	
				Jose Adrian Garcia Alvarado 3553587	500.00	
				Keeleigh Love Chollet 3519637	2,000.00	
				Liam Edson 3519666	300.00	
				Micah Dawson 3519639	500.00	
				Nathaniel Schell 3519721	500.00	
				Owen Andrew Fairbanks 3519746	500.00	
				Ricardo Tejeda 3519747	500.00	
				Ryan Fredrick Waybright 3519744	2,000.00	
				Ryder Eugene Fullmore 3519706	500.00	
				Warren E Boyer 3549974	1,000.00	11,250.00
3005-356079	06/09/2026	Butte County Environmental Health	13-5800	DES Kitchen Permit	670.00	
				DHS Kitchen Permit	803.00	
				DIS Kitchen Permit	536.00	2,009.00
3005-356080	06/09/2026	CAL POLY STATE UNIVERSITY	73-5800	Gracie Rose Donahoo 032849446		750.00
3005-356081	06/09/2026	UNIVERSITY CASHIER				
		CDW-G	01-5900	Google Voice		141.67
3005-356082	06/09/2026	Collaborative Classroom	01-5200	SIPPS LEVEL 1 Registration		1,200.00
3005-356083	06/09/2026	CSU - CHICO CASHIERING OFFICE	01-5800	Intern Fee SP26 - T. Staiger		650.00
3005-356084	06/09/2026	CSU, Chico Student Financial Services	73-5800	Adrianna Orozco 008814729	500.00	
				Brody Allen Rudd 013447656	500.00	1,000.00
3005-356085	06/09/2026	Customink, LLC	01-4300	2nd Grade T-Shirt		645.17
3005-356086	06/09/2026	DURHAM REC & PARK DISTRICT	01-5800	After School Program 25/26	42,737.66	
			01-5853	25/26 LiveScan Services	720.00	43,457.66
3005-356087	06/09/2026	Flora Fresh, Inc.	01-4300	AG Florals		1,437.02
3005-356088	06/09/2026	GAYNOR TELESYSTEMS	01-6400	DES Verkada Camera System	25,650.60	
			24-6400	DES Verkada Camera System	12,086.32	37,736.92
3005-356089	06/09/2026	GOPHER - NW 5634	01-4300	PE Supplies		316.80
3005-356090	06/09/2026	Jake Wheeler	01-5800	CATIP Mentor Induction		1,800.00
3005-356091	06/09/2026	JCO Engineering, Inc	01-5800	Stadium/Lunch Shelter General Contractor	15,168.52	
			13-5800	Stadium/Lunch Shelter General Contractor	3,991.19	

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Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-356091	06/09/2026	JCO Engineering, Inc	24-6200 Stadium/Lunch Shelter General Contractor		2,943.19	
3005-356092	06/09/2026	King Consulting	25-5800 Stadium/Lunch Shelter General Contractor		28,099.66	50,202.56
			01-5800 CTE Facilities Program Consulting		410.00	
			23-6250 25/26 Consulting		4,817.50	5,227.50
3005-356093	06/09/2026	LOZANO SMITH LLP	01-5870 25/26 Legal Services			95.00
3005-356094	06/09/2026	NICHOLS MELBURG ROSSETTO	23-5800 DES TK/K Complex			20,843.87
3005-356095	06/09/2026	NV5 Inc.	24-5800 DES TK/K Quality Assurance Testing			11,408.75
			Services			
3005-356096	06/09/2026	O REILLY AUTO PARTS	01-4300 25/26 MOT Supplies			266.53
3005-356097	06/09/2026	OFFICE DEPOT	01-4300 Stromberg		229.59	
			Summer School		1,193.97	1,423.56
3005-356098	06/09/2026	OLD DURHAM WOOD	01-5800 grounds			20.00
3005-356099	06/09/2026	RECOLOGY BUTTE COLUSA COUNTIES	01-5503 25/26 Monthly Trash Collection			2,545.84
3005-356100	06/09/2026	RENTAL GUYS CHICO	24-5800 20' Storage Box - Construction Stadium			109.25
3005-356101	06/09/2026	TAHOE PURE WATER	01-4300 25/26 Monthly Water Delivery		35.80	
			01-5800 25/26 Monthly Water Delivery		6.50	42.30
3005-356102	06/09/2026	Tec-Com	24-6200 Stadium Press Box Cabling			9,330.00
3005-356103	06/09/2026	Texas Christian University Office of Finance	73-5800 Jonas Marler Ilukowicz 110595482			500.00
3005-356104	06/09/2026	TOTAL INDUSTRIES	01-5800 forklift service			
3005-356105	06/09/2026	TOZIERS HARDWARE	01-4300 AG		50.86	199.00
			grounds		136.52	
			maint		19.24	
			shop		24.89	231.51
3005-356106	06/09/2026	Tyler Technologies, Inc	01-4300 Van Transportation Tablets		139.72	
			01-4400 Van Transportation Tablets		4,247.25	
			01-5800 Student Transportation Solutions		17,088.47	
3005-356107	06/09/2026	Uline, Inc	Van Transportation Tablets		1,710.53	23,185.97
3005-356108	06/09/2026	US BANK CORPORATE PAYMENT SYSTEM	01-4400 Flammable Storage Cabinet			2,146.11
			01-4300 AG Shop Supplies		3,348.82	
			Costco - Ag Supplies		156.09	
			Dollar General Ag Supplies		24.38	
			Hobby Lobby Ag Supplies		75.65	
			Hobby Lobby FFA Supplies		25.40	
			MOT Supplies		143.94	
			Raleys Ag supplies		11.98	
			Retiree Engraved Apple		364.87	

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Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-356108	06/09/2026	US BANK CORPORATE PAYMENT SYSTEM		Trader Joes FFA Supplies	63.24	
				Walmart - senior ice cream social supplies	130.03	
				01-4400 3D Printer	973.17	
				AG Shop Air Compressor	2,798.25	
				Greenhouse Printer	3,311.37	
				01-5200 New C-90 School Employee Data Collection	205.00	
				01-5800 ASB training lunch	132.17	
				ChatGPT	20.00	
				DHS Sunsplash Cabana	200.00	
				E15M Hotel	1,443.83	
				FFA Athletics Tickets	1,644.00	
				iPad Software	249.99	
				Quickbooks	113.00	
				01-5900 25/26 Site Postage	10.00	
				13-4700 Dollar General - Water for sack lunches	52.80	15,497.98
3005-356109	06/09/2026	WITTMER AUTO CENTER		01-4300 Van 8	1,047.54	2,657.03
3005-356794	06/16/2026	Del Carlo, Dana M		01-5800 Van 8	1,609.49	356.19
3005-356795	06/16/2026	Bohannon, John T		01-4300 Classroom supplies		195.75
3005-356796	06/16/2026	Vital-Gonzalez, Carmila		01-5200 mileage for Enviroplex visit		
				01-4300 behavioral student incentive supplies	107.55	
				01-5800 PD	107.31	214.86
3005-356797	06/16/2026	Anderson, Jennifer E		01-4300 GP Day - fan		65.51
3005-356798	06/16/2026	BEARING BELT CHAIN CO		01-4300 grounds		129.09
3005-356799	06/16/2026	Bio Company Inc		01-4300 frogs		320.06
3005-356800	06/16/2026	BSN SPORTS		01-4300 Football Safety Equipment		4,708.67
3005-356801	06/16/2026	CDW-G		01-5800 GoGuardian Renewal 1yr Renewal		17,200.00
3005-356802	06/16/2026	Chico State Enterprises		13-4700 North Valley Food Hub - fruit/veg		860.40
3005-356803	06/16/2026	CONTINENTAL ATHLETIC SUPPLY		01-5600 shoulder pad reconditioning/helmet recertified		10,382.73
3005-356804	06/16/2026	CSNA		13-5300 D. Gibbs Membership Renewal		65.00
3005-356805	06/16/2026	DANS ELECTRICAL SUPPLY COMPANY		01-4300 maint supplies		68.59
3005-356806	06/16/2026	Day Enterprises		01-4300 washed sand		600.00
3005-356807	06/16/2026	DEPARTMENT OF JUSTICE		01-5853 25/26 Fingerprinting		768.00
		ACCOUNTING OFFICE/CASHIERING				
3005-356808	06/16/2026	DURHAM IRRIGATION DISTRICT		01-5800 Concession Stand	119.03	
				Pukey & Goodspeed	280.00	

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ReqPay12d

Board Report

Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-356808	06/16/2026	DURHAM IRRIGATION DISTRICT		Putney House	31.00	430.03
3005-356809	06/16/2026	DURHAM REC & PARK DISTRICT		01-5800 DIS Pool Party		450.00
3005-356810	06/16/2026	Fortuna Union High District		01-5200 CA Delta Conference - B. Deaton		1,700.00
3005-356811	06/16/2026	Frog Street Press, LLC		01-4100 TK English		14,330.14
3005-356812	06/16/2026	FRONTLINE TECHNOLOGIES GROUP		01-5880 Absence & Substitute Management		5,659.11
				7/1/26-6/30/27		
3005-356813	06/16/2026	GAGER DISTRIBUTING INC		13-4300 25/26 Cafeteria Cleaning Supplies		146.23
3005-356814	06/16/2026	GAYNOR TELESYSTEMS		01-6400 DHS Stadium Verkada Cameras		4,787.35
3005-356815	06/16/2026	Global Office Inc		01-5600 25/26 District Printer Use		493.20
3005-356816	06/16/2026	Gold Star Foods		13-4300 25/26 Cafeteria Food and Products	673.60	
				13-4700 25/26 Cafeteria Food and Products	19,671.21	20,344.81
3005-356817	06/16/2026	MAGOON SIGNS		01-4300 Stadium Signs		161.69
3005-356818	06/16/2026	MJB WELDING SUPPLY INC		01-4300 25/26 Welding Supplies	736.73	
				01-5600 cylinder rental	54.56	791.29
3005-356819	06/16/2026	NICK'S CUSTOM GOLF CARS		01-4400 Golf Cart Cover		1,154.69
3005-356820	06/16/2026	Heritage Landscape Supply Grou p		01-4300 25/26 Grounds Equipment		46.28
3005-356821	06/16/2026	NORTHGATE PETROLEUM CO		01-4340 25/26 Fuel for MOT		8,768.07
3005-356822	06/16/2026	O REILLY AUTO PARTS		01-4300 25/26 MOT Supplies		184.21
3005-356823	06/16/2026	PAPE KENWORTH		01-5800 25/26 TRANSPORT PARTS & SERVICES		366.00
3005-356824	06/16/2026	ParentSquare, Inc.		01-5800 ParentSquare 26/27		7,171.45
3005-356825	06/16/2026	PEARSON EDUCATION INC		01-5200 C. Vital PD Webinar		113.50
3005-356826	06/16/2026	PG&E		01-5501 PG&E Monthly EV		1,527.68
3005-356827	06/16/2026	PRO PACIFIC FRESH		13-4300 25/26 Cafeteria Food and Products	1,285.07	
				13-4700 25/26 Cafeteria Food and Products	17,851.61	19,136.68
3005-356828	06/16/2026	RISING STAR SPED ACADEMY		01-5100 I. PHILLIPS		16,488.10
3005-356829	06/16/2026	SIGLER PEST CONTROL INC		01-5800 25/26 Monthly Pest Control		180.00
3005-356830	06/16/2026	Tyler Technologies, Inc		01-5800 Student Transportation Solutions		205.00
3005-356831	06/16/2026	United Building Contractors		23-6250 UBC Tk/K Project	235,866.70	
				24-6400 UBC Tk/K Project	1,305,184.07	1,541,050.77
3005-356832	06/16/2026	US POSTAL SERVICE POSTMASTER		01-5600 PO BOX 300 RENEWAL	332.00	
				PO BOX 310 RENEWAL	332.00	
				PO BOX 600 RENEWAL	332.00	
				PO BOX 700 RENEWAL	332.00	1,328.00
3005-356833	06/16/2026	TPx Communications		01-5900 District Monthly Phone Usage 25/26		630.51
3005-356834	06/16/2026	Verdant Commercial Capital LLC		01-5600 District Printer Lease 25/26		2,240.64
3005-356835	06/16/2026	WestEd Operating Account		01-5800 CA Healthy Kids Survey		1,824.00
3005-356836	06/16/2026	Westside Trailer Rentals, LLC		13-5600 Food Service Trailer Rental		4,800.00
3005-357437	06/23/2026	Stronberg, Tristan		01-4300 Curriculum		69.98

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

010 - Durham Unified School District

Generated for Jess Knox (JKNOX), Aug 12 2026 7:49AM

Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-357438	06/23/2026	AB COMMUNICATIONS	01-5900	Monthly service charges 25/26		209.00
3005-357439	06/23/2026	Aeries Software Inc.	01-5800	Aeries Software Renewal 26/27		15,227.88
3005-357440	06/23/2026	AT&T	01-5900	DUSD Internet Services BAN 9391007048		167.10
3005-357441	06/23/2026	Commemorative Brands, Inc.	01-4300	Diploma Covers		876.98
3005-357442	06/23/2026	BDJ Tech	01-4400	Newline		864.35
3005-357443	06/23/2026	BSN SPORTS	01-4300	Football Safety Equipment		911.98
3005-357444	06/23/2026	BUS WEST LLC	01-4300	Bus 4 Front Shock Absorber		195.23
3005-357445	06/23/2026	CDW-G	01-4400	IDF Cabinets	1,382.76	
3005-357446	06/23/2026	COMCAST	24-5800	Access Point for Press Box	1,220.12	2,602.88
3005-357447	06/23/2026	Eagle Architects	01-5900	25/26 District Internet		1,004.40
			01-6400	Food Shelter Agreement	2,069.38	
			13-6400	Food Shelter Agreement	85.62	
			25-6200	Bleacher Agreement	6,890.00	9,045.00
3005-357448	06/23/2026	Ewing Irrigation Products	01-4300	grounds		649.62
3005-357449	06/23/2026	INDUSTRIAL POWER PRODUCTS	01-4300	Grounds Supplies		286.93
3005-357450	06/23/2026	JW PEPPER & SON INC	01-4300	Band Supplies - Sheet Music		497.70
3005-357451	06/23/2026	Kajeet, Inc	01-5800	SmartBus Unlimited & License	3,741.08	7,400.00
3005-357452	06/23/2026	Kenneth L Gray	01-5800	DES Class Painting		1,101.81
3005-357453	06/23/2026	LES SCHWAB TIRE CENTER	01-4300	25/26 Maint Supplies		95.27
3005-357454	06/23/2026	LOWES CREDIT SERVICES	01-5800	DHS Graduation	1,700.00	1,700.00
3005-357455	06/23/2026	MASTER MIX LIGHT & SOUND	01-5800	Vehicle Detailing	2,625.00	2,625.00
3005-357456	06/23/2026	Nicks Mobile Detailing LLC	24-5800	DES TK/K Quality Assurance Testing		10,671.60
3005-357457	06/23/2026	NV5 Inc.		Services		
3005-357458	06/23/2026	O REILLY AUTO PARTS	01-4300	25/26 MOT Supplies		164.04
3005-357459	06/23/2026	OLD DURHAM WOOD	01-5800	grounds		23.00
3005-357460	06/23/2026	Pace Supply Corp.	01-4300	maint.	252.79	
			01-4400	maint.	1,122.53	1,375.32
3005-357461	06/23/2026	Park Associates Inc	01-6400	Shade Structure & install	41,071.00	
3005-357462	06/23/2026	PG&E	13-6400	Shade Structure & install	41,071.00	82,142.00
3005-357463	06/23/2026	RENTAL GUYS CHICO	01-5501	PG&E Monthly Electricity		5,191.93
			01-5600	FFA Generator	155.76	
3005-357464	06/23/2026	ULTIMATE GRAD COMPANY	24-5800	20' Storage Box - Construction Stadium	109.25	265.01
			01-4300	DHS Diplomas	99.36	
				DHS Graduation Cords	483.63	582.99
664522	06/10/2026	Tracie D. Applegate	Cancelled			154.52 *
		Cancelled on 07/20/2026. Cancel Register # PM260722				

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 06/01/2026 through 06/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Cancel	Count 1	Amount 154.52
Net Issue		2,102,920.63

Total Number of Checks

121

2,103,075.15

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	103	346,563.54
13	CafeteriaSpecialRevenueFund	12	93,276.81
23	BuildingFund 2018C	3	261,528.07
24	BuildingFund 2024A	9	1,353,062.55
25	CapitalFacilitiesFund	2	34,989.66
73	FoundationPrivPurposeTrustFu	4	13,500.00

Total Number of Checks

120

2,102,920.63

Less Unpaid Tax Liability

.00

Net (Check Amount)

2,102,920.63

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

010 - Durham Unified School District

Generated for Jess Knox (JKNOX), Aug 12 2026 7:49AM

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: Approval of the Accounts Payable for July 2026

PREPARER: Jess Knox, CBO

RECOMMENDATION:

- ☒ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☐ Information Only

Background:

Approval of accounts payable for the month of July 2026.

ReqPay12d

Board Report

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-358877	07/09/2026	Masuda, Veronica J	01-4300 SS Supplies			99.16
3005-358878	07/09/2026	Brown, Samantha A	01-4300 Moving Boxes			177.26
3005-358879	07/09/2026	Knobbe, Molly A	01-4300 SS Supplies			46.75
3005-358880	07/09/2026	Madera, Hannah R	01-4300 SS Supplies			2.70
3005-358881	07/09/2026	Bartel, Chloe M	01-5200 Mileage Reimbursement			112.37
3005-358882	07/09/2026	Dean, Jessica A	01-4300 SS Supplies			88.10
3005-358883	07/09/2026	Luce, Nicole	01-4300 SS Supplies			49.31
3005-358884	07/09/2026	Sparks, Devani	01-4300 SS Supplies			57.31
3005-358885	07/09/2026	Kusie, Natalie N	01-4300 SS Supplies			62.79
3005-358886	07/09/2026	Airgas, Inc.	01-6400 CTEIG Band Saw			7,710.64
3005-358887	07/09/2026	BDJ Tech	24-6400 TK/K Newlines			24,867.00
3005-358888	07/09/2026	The Bank of New York Mellon Corp Trust	01-5800 Series A Agent Fee 8.1.26-7.31.27			825.00
3005-358889	07/09/2026	Depart. CALIFORNIA SCHOOL BOARDS ASSN	01-5300 CSBA & ELA Membership 26/27		11,514.00	
3005-358890	07/09/2026	CASBO	Gamut Policy 26/27		5,550.00	17,064.00
3005-358891	07/09/2026	CDW-G	01-5800 CASBO 26/27 Organization Subscription			1,750.00
3005-358892	07/09/2026	Creative Composition	01-5900 Google Voice			146.25
3005-358893	07/09/2026	Day Enterprises	13-4300 Food Service Banners			785.54
3005-358894	07/09/2026	Document Tracking Services	01-4300 SAND			600.00
3005-358895	07/09/2026	DURHAM IRRIGATION DISTRICT	01-5880 Licensing Agreement Renewal 7/1/26-6/30/27		120.03	1,390.00
3005-358896	07/09/2026	DURHAM REC & PARK DISTRICT	01-5800 Concession Stand			
3005-358897	07/09/2026	EPS Operations, LLC	Putney & Goodspeed		326.00	
3005-358898	07/09/2026	GAYNOR TELESYSTEMS	Putney House		12.00	458.03
3005-358899	07/09/2026	Global Office Inc	01-5800 After School Program 25/26		47,529.50	
3005-358900	07/09/2026	Gold Star Foods	Swin Ready Program 2026		2,574.00	50,103.50
3005-358901	07/09/2026	Hillyard, Inc.	01-4100 Grade 1 Words I Use When I Write			427.24
3005-358902	07/09/2026	Isabella Maranon	01-4300 Stadium Access Door		1,167.38	
3005-358903	07/09/2026	JC NELSON SUPPLY CO	01-5800 Stadium Access Door		4,587.28	5,754.66
3005-358904	07/09/2026	Johnny's Lock & Safe	01-5800 Bus Driver Training		5,872.55	
3005-358905	07/09/2026	King Consulting	01-4300 25/26 Custodial Supplies			1,054.15
3005-358906	07/09/2026	LIGHTSPEED SOLUTIONS, LLC	01-5600 25/26 District Printer Use			4,000.00
3005-358907	07/09/2026	LOZANO SMITH LLP	13-4700 25/26 Cafeteria Food and Products		16,505.88	
			01-4300 25/26 Custodial Supplies			2,048.01
			01-5600 DHS Restroom Door Hinge Repair			120.00
			23-6250 25/26 Consulting			5,125.00
			01-5800 26/27 Stopt			891.90
			01-5870 25/26 Legal Services			451.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

010 - Durham Unified School District

Generated for Jess Knox (JKNOX), Aug 12 2026 7:49AM

ReqPay12d

Board Report

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-358908	07/09/2026	MAGOON SIGNS	13-4300	Food Service Van Magnets		76.48
3005-358909	07/09/2026	MCGRAW HILL SCHOOL ED HOLDINGS	01-4100	DES Reading Wonders		362.48
3005-358910	07/09/2026	MJB WELDING SUPPLY INC	01-4300	Maint		57.53
3005-358911	07/09/2026	Moore Flooring	01-5800	DES Gym Refinishing	3,149.40	
				DHS Gym Refinishing	3,912.50	
3005-358912	07/09/2026	NICHOLS MELBURG ROSSETTO	23-5800	DES TK/K Complex		7,061.90
3005-358913	07/09/2026	Heritage Landscape Supply Grou P	01-4300	25/26 Grounds Equipment	3,275.00	3,275.00
3005-358914	07/09/2026	NORTH STATE AVL, INC	01-6400	Audio System - DHS Stadium	2,067.80	2,067.80
3005-358915	07/09/2026	NV5 Inc.	25-5800	DHS COA - Bleachers & Shade Structure	30,877.45	30,877.45
3005-358916	07/09/2026	OFFICE DEPOT	01-4300	25/26 District Office Supplies	6,187.30	6,187.30
3005-358917	07/09/2026	PAPE KENWORTH	01-4300	25/26 TRANSPORT PARTS & SERVICES	1,931.76	1,931.76
				TRANSPORT PARTS & SERVICES	38.05	
3005-358918	07/09/2026	PRO PACIFIC FRESH	01-5800	25/26 TRANSPORT PARTS & SERVICES	292.95	292.95
3005-358919	07/09/2026	Project Wayfinder	13-4700	25/26 Cafeteria Food and Products	126.00	126.00
3005-358920	07/09/2026	School Innovations & Achieveme	01-4300	WORKBOOKS		457.00
3005-358921	07/09/2026	SMALL SCHOOL DIST ASSN	01-5880	Program Services FY 26-27	4,639.67	4,639.67
3005-358922	07/09/2026	Sutter Buttes Communications	01-5300	26/27 Membership Dues	180.24	180.24
3005-358923	07/09/2026	TAHOE PURE WATER	01-5300	26/27 Radio Billing	8,250.00	8,250.00
				Monthly Water Delivery	2,200.00	2,200.00
				Monthly Water Delivery	35.80	
				Monthly Water Delivery	27.00	
				Monthly Water Delivery	13.00	
3005-358924	07/09/2026	TOZIERS HARDWARE	01-5800	25/26 Monthly Water Delivery	79.79	75.80
				AG SHOP		
				BUS BARN	5.83	
				DES MAINT	152.66	
				DHS MAINT	34.92	
				GROUPDS	397.69	
				MAINT	68.16	
				01-5900 District Monthly Phone Usage 25/26		739.05
3005-358925	07/09/2026	TPx Communications	01-4200	DHS LIBRARY BOOK	17.84	640.13
3005-358926	07/09/2026	Amazon Capital Services	01-4300	25/26 District Supplies	20.00	
				25/26 MOT Supplies	518.96	
				art supplies for McLean	1,240.04	
				ASB DHS	19.00	
				ASB GIRLS SOCCER	2,492.11	
				calculators for math curriculum	413.75	
				Carillo	201.39	
				Classroom supplies	865.76	

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010 - Durham Unified School District

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Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-358926	07/09/2026	Amazon Capital Services		classroom supplies for Bunch	155.50	
				classroom supplies for Coughenour	292.15	
				classroom supplies for Ms. Schinitzius	35.24	
				classroom supplies for Richards	216.26	
				DHS	173.69	
				DHS ASB SENIORS	74.67	
				High School	942.09	
				Office supplies	259.38	
				PE and Stromberg	706.68	
				stromberg	201.82	
3005-358927	07/09/2026	CENGAGE LEARNING	13-4300	Food Service Supplies	1,300.88	10,147.21
3005-358928	07/09/2026	The Geweke Company	01-4100	DIS Math Curriculum		81,972.32
3005-359133	07/14/2026	DURHAM UNIFIED SCHOOL DISTRICT - Petty Cash Fund	13-6400	Ford Transit Cargo Van		73,946.91
			01-5800	DES TK/K NOE DECLARATION OF FEES	50.00	
				LION BUS WIRE FEE	30.00	80.00
3005-359134	07/14/2026	Trujillo, Anyssa	01-5200	CATA CONFERENCE MEALS		48.08
3005-359135	07/14/2026	Deaton, Brady	01-5200	CATA CONFERENCE MEALS & MILEAGE	630.52	
			01-5800	CATA MEMBERSHIP RENEWAL	230.00	860.52
3005-359136	07/14/2026	Amazon Capital Services	01-4300	Bear	279.00	
				Office & Bear	3,078.41	3,357.41
3005-359137	07/14/2026	BARNES AND NOBLE	01-4100	DHS Novels		986.70
3005-359138	07/14/2026	DEMCO SUPPLY INC	01-4100	DHS Library Book Covers		205.45
3005-359139	07/14/2026	LRT Graphics	13-4400	Food Service Van Wrap	2,130.38	
			13-5800	Food Service Van Wrap	265.00	2,395.38
3005-359140	07/14/2026	Department of General Services Office of Fiscal Services	24-6258	DHS APPLICATION #02-123565		641.15
3005-359141	07/14/2026	East Bay Restaurant Supply	13-6400	Walk In Freezer		30,387.25
3005-359142	07/14/2026	Global Office Inc	01-5600	26/27 District Printer Use		493.20
3005-359143	07/14/2026	Gray Step Software, Inc.	01-5800	ASB Works Renewal 26/27		4,021.50
3005-359144	07/14/2026	Hillyard, Inc.	01-4300	26/27 Custodial Supplies		194.38
3005-359145	07/14/2026	Kenneth L Gray	01-5800	DES/DHS PAINTING		5,700.00
3005-359146	07/14/2026	MUB WELDING SUPPLY INC	01-5600	CYLINDER RENTAL		77.44
3005-359147	07/14/2026	North Valley SIG II	01-5450	26/27 MEMBER CONTRIBUTION		150,628.00
3005-359148	07/14/2026	NORTHGATE PETROLEUM CO	01-4340	25/26 Fuel for MOT		1,446.24
3005-359149	07/14/2026	PG&E	01-5501	PG&E Monthly EV		234.74
3005-359150	07/14/2026	Ryan Kirkpatrick	01-5800	FIRE EXTINGUISHER SERVICE		1,574.13

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ReqPay12d

Board Report

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-359151	07/14/2026	RENAISSANCE LEARNING INC	01-5800 Accelerated Reader/ Star Reading	7.1.26-6.30.27		2,170.00
3005-359152	07/14/2026	Rolary Club of Durham	01-5300 26/27 Monthly Meals & Meetings			250.00
3005-359153	07/14/2026	SAN JOAQUIN CNTY OFFICE OF ED	01-5800 26/27 EdJoin			800.00
3005-359154	07/14/2026	United Building Contractors	23-6250 UBC TKK Project		343,981.52	
3005-359155	07/14/2026	Verdant Commercial Capital LLC	24-6400 UBC TKK Project		1,911,604.87	2,255,586.39
3005-359156	07/14/2026	WITTMIEER AUTO CENTER	01-5600 District Printer Lease 26/27			2,240.64
			01-4300 CTE TRUCK		389.44	
			VAN 12		186.56	576.00
3005-360089	07/23/2026	Knox, Jessica	01-5800 2/3 CASBO CBO Registration			2,250.00
3005-360090	07/23/2026	AB COMMUNICATIONS	01-5900 Monthly service charges 26/27			209.00
3005-360091	07/23/2026	Access Information Protected	01-5800 Shred Services			1,227.13
3005-360092	07/23/2026	AT&T	01-5900 DUSD Internet Services BAN 9391007048			168.09
3005-360093	07/23/2026	Commemorative Brands, Inc.	01-5800 Diploma Rush Order Fee			66.34
3005-360094	07/23/2026	The Bank of New York Mellon Corp Trust Depart.	01-5800 Agent Fee Series A 03.13.26-03.12.27		750.00	
			Agent Fee Series B 01.20.26-01.19.27		825.00	1,575.00
3005-360095	07/23/2026	CA DEPT OF TAX & FEE ADMIN	01-4340 25/26 Diesel Fuel Tax			429.00
3005-360096	07/23/2026	DEPARTMENT OF JUSTICE ACCOUNTING OFFICE/CASHERING	01-5853 25/26 Fingerprinting			160.00
3005-360097	07/23/2026	Eagle Architects	01-6400 Food Shelter Agreement		2,189.42	
			13-6400 Food Shelter Agreement		90.58	2,280.00
3005-360098	07/23/2026	Edison Fire Extinguisher	01-5800 DES SEMIANNUAL FIRE SUPPRESSION SERVICE		625.00	
			DHS SEMIANNUAL FIRE SUPPRESSION SERVICE		625.00	1,250.00
3005-360099	07/23/2026	Granite Data Solutions	01-4300 Admn Monitors		425.13	
			01-4400 Teacher Laptops		18,035.33	18,460.46
3005-360100	07/23/2026	HMH Education Company	01-4100 DES English 3D		3,513.89	
			01-5800 DES English 3D		4,200.00	7,713.89
3005-360101	07/23/2026	Idn - Wilco Inc.	01-4300 26/27 Maint Supplies			302.04
3005-360102	07/23/2026	INDUSTRIAL EQUIPMENT	13-6400 PRESSURE WASHER			26,919.20
3005-360103	07/23/2026	Kenneth L Gray	01-5600 DIG Interior Painting			9,600.00
3005-360104	07/23/2026	Kristi Short	01-5800 Floral Workshop - M. Kann			175.00
3005-360105	07/23/2026	MAGOON SIGNS	01-4300 Stadium Sign Correction			32.78
3005-360106	07/23/2026	Northland Systems	01-4300 Services Switch/Module/Power Supply			1,075.00
3005-360107	07/23/2026	NV5 Inc.	24-5800 DES TKK Quality Assurance Testing Services		10,470.85	

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010 - Durham Unified School District

Generated for Jess Knox (JKNOX), Aug 12 2026 7:49AM

Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-360107	07/23/2026	NV5 Inc.	25-5800	DHS COA - Bleachers & Shade Structure	755.24	11,226.09
3005-360108	07/23/2026	RECOLOGY BUTTE COLUSA COUNTIES	01-5503	25/26 Monthly Trash Collection		2,545.84
3005-360109	07/23/2026	RP Venture Group Inc	25-5800	DSA Inspectin Services 02-123565		12,500.00
3005-360110	07/23/2026	US BANK CORPORATE PAYMENT SYSTEM	01-4300	CREATIVE COMPOSITION - DHS GRAD PAPER	74.55	
				MACGILL RETURN	29.20-	
			01-5200	ATHLETICS AIRBNB	1,180.47	
				FFA AIRBNB	1,346.94	
				FFA MB AQUARIUM	660.00	
				FFA NATIONAL CONVENTION FLIGHT DEPOSIT	1,594.19	
			01-5600	ATHLETICS - ZELEVEN	91.73	
				ATHLETICS - CHIKFILA	124.86	
				ATHLETICS - DOMINOS	90.32	
				ATHLETICS - FIRST ST GRILL	22.85	
				ATHLETICS - HOTEL	336.32	
				ATHLETICS - MELOS PIZZA	31.80	
				ATHLETICS - POPPY RIDGE	20.40	
				ATHLETICS - QDOBA	81.09	
				ATHLETICS - RAISING CANES	106.47	
				ATHLETICS - TACO BELL	40.22	
				ATHLETICS - ZEFFY	3,600.00	
				CHATGPT	20.00	
				FASTRAK	34.00	
				GODADDY	24.19	
				QUICKBOOKS	113.00	
				SUNSPASH DIS	200.00	9,764.20
3005-360687	07/30/2026	Ladd, Susan E	01-4300	Library Supplies		276.59
3005-360688	07/30/2026	Kann, Makenna R	01-4300	Mileage/Supplies/Meals	121.74	
			01-5200	Mileage/Supplies/Meals	1,199.27	1,321.01
3005-360689	07/30/2026	Acellus Education Svcs	01-5800	STUDENT LICENSES SUMMER SCHOOL	328.77	4,819.00
3005-360690	07/30/2026	Amazon Capital Services	01-4300	26/27 District Supplies	197.38	
				26/27 MOT Supplies	75.05	
				ASB Senior Class of 2026	1,032.45	
				Cabling for DHS 110	1,353.13-	
				DHS ASB GIRLS SOCCER	19.68	
				Library Books		
			13-4300	Food Service Items	911.00	1,211.20

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Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3005-360691	07/30/2026	CDW-G	01-5900 Google Voice		155.13	
3005-360692	07/30/2026	CENGAGE LEARNING	01-4100 DES Math Curriculum		121,250.83	
3005-360693	07/30/2026	KULLI IMAGE, INC.	01-4300 DHS PE Uniform		572.69	
3005-360694	07/30/2026	Didax, Incorporated	01-4300 DES Math Manipulatives		13,899.30	
			D/S Math Manipulatives		3,095.96	16,995.26
3005-360695	07/30/2026	Eagle Architects	24-6200 DES Fire Water Scoping		2,995.00	2,995.00
3005-360696	07/30/2026	FS.Com	01-4300 IT Cables		627.86	627.86
3005-360697	07/30/2026	HEARTLAND PAYMENT SYSTEMS	13-5800 Mosaic Software Renewal		4,718.50	4,718.50
		NUTRIKIDS				
3005-360698	07/30/2026	Hillyard, Inc.	01-4300 26/27 Custodial Supplies		1,867.72	1,867.72
3005-360699	07/30/2026	INDUSTRIAL POWER PRODUCTS	01-4300 26/27 Grounds Supplies		68.16	68.16
3005-360700	07/30/2026	JC NELSON SUPPLY CO	01-4300 26/27 Custodial Supplies		1,135.45	1,135.45
3005-360701	07/30/2026	Notable Inc	01-5800 Kami District License 8/1/26-7/31/27		4,568.75	4,568.75
3005-360702	07/30/2026	No Tears Learning Inc.	01-4300 DES Handwriting & Typing		10,225.17	10,225.17
3005-360703	07/30/2026	LES SCHWAB TIRE CENTER	01-4300 #9 NEW TIRE		230.37	230.37
			FOOTBALL BBQ NEW TIRES		267.82	498.19
3005-360704	07/30/2026	NICHOLS MELBURG ROSSETTO	23-5800 DES TK/K Complex		6,550.00	6,550.00
3005-360705	07/30/2026	Heritage Landscape Supply Grou p	01-4300 26/27 Grounds Equipment		206.01	206.01
3005-360706	07/30/2026	NORTH STATE AVL, INC	01-6400 Baseball field sound system		13,073.06	13,073.06
3005-360707	07/30/2026	O REILLY AUTO PARTS	01-4300 26/27 MOT Supplies		156.97	156.97
3005-360708	07/30/2026	OLD DURHAM WOOD	01-5800 GROUNDS		13.30	13.30
3005-360709	07/30/2026	PG&E	01-5501 PG&E Monthly Electricity		4,121.09	4,121.09
3005-360710	07/30/2026	Studies Weekly, Inc.	01-4100 DES History Curriculum		5,957.11	5,957.11
664952	07/10/2026	Tracie D. Aplegate	Cancelled		347.55 *	347.55 *
Cancelled on 07/20/2026, Cancel Register # PM260722						

Total Number of Checks

123

3,162,679.34

Cancel	Count 1	Amount 347.55
Net Issue		3,162,331.79

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	103	670,701.59
13	CafeteriaSpecialRevenueFund	12	162,677.27
23	BuildingFund 2018C	4	358,931.52

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Checks Dated 07/01/2026 through 07/31/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Fund Recap						
Fund	Description	Check Count	Expensed Amount			
24	BuildingFund 2024A	5	1,950,578.87			
25	CapitalFacilitiesFund	3	19,442.54			
Total Number of Checks		122	3,162,331.79			
Less Unpaid Tax Liability			.00			
Net (Check Amount)			3,162,331.79			

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010 - Durham Unified School District

Generated for Jess Knox (JKNOX), Aug 12 2026 7:49AM

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: Approval of the Durham FFA Plan of Action for the 2026-2027 School Year.

PREPARER: Mckenna Kann

RECOMMENDATION:

- ☒ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☐ Information Only

Background:

Presented is the Plan of Action for the Durham FFA during the 2026-2027 School Year.

Durham FFA Program of Activities 2026-2027

Key	Fundraiser	Field Day	Conference
Date	Activity	Location	Who Can Attend
Fall Semester			
6/29-7/1	Officer Retreat	School/Activity	
8/23-8/25	COLC	Diamond Arrow Camp - Nevada City	Officers Only
8/23-8/30	Butte County Fair	Butte County Fairgrounds	
8/26	August (First) Meeting	Ag Room @6:30pm	All Members
9/23	Section Meeting	?	Advisors Only
9/14	Project Comp	(Hamilton City Organized)	
9/16	Project Comp Breakfast Banquet	Ord Hall	
9/30	FFA Meeting	Cafeteria @6:30pm	All Members
	Republican Women's Dinner Community Service	Chico? 5-9pm	All Members
10/2	Fall Arrangement	Durham	
10/3-4	Mum Sale	Durham Greenhouse	
10/6	Ag Advisory Meeting		Advisors Only
TBD	Grow Manufacturing Contest	Chico State	Mech Students
10/8	Shasta College Field Day	Redding	Any Member Interested in CDE's
?	Sierra Oro Farm Trail Volunteer Opportunity	Chico State Farm	All Members

10/9-10	Regional Meeting	Reno	Advisors Only
10/14	GLC	Gridley	Freshman
10/18-10/25	National Convention	Indianapolis	American Degree Recipients
10/28	FFA Meeting		All Members
TBD	Farm Bureau Can Food Drive	At the High School	All Members
11/1-12/31	Big Harvest Fundraiser	https://www.thebigharvest.org/signup	
11/2-11/3	New Professionals	Fresno	Teachers Only
11/5	Parent Livestock Meeting	TBD	Members and parents interested in showing at either fair
11/17	FFA Meeting	Cafeteria @6:30pm	All Members
11/18	North Valley Section Contest OC	Gridley	Members on an Opening/Closing Team
11/21	Thanksgiving Floral Subscrip.	Durham Ag room	
12/9	FFA Meeting	Cafeteria @6:30pm	All Members
12/04-12/05	Poinsettia Sale	Durham Greenhouse	
12/4	Gridley Weld Contest	Gridley	Welding Team
TBD	Marysville Fab Contest	Marysville	Fabrication Team
12/19	Christmas Floral Subscription	Durham Ag Room	
Spring Semester			
1/10	Palermo Middle LDE	Palermo Middle School	LDE Students
1/16-1/17	Tulelake Field Day	Tulelake	CDE Teams

1/20	FFA Meeting	Cafeteria @6:30pm	All Members
1/22-1/23	MFE/ALA	Sacramento	Sophomores/Juniors
1/22	Etna Public Speaking Invitational	Etna	LDE Students
TBD	Discovery Leadership Conference	Red Bluff	8th Grade Students
2/6	Lincoln Fab Contest	Lincoln	Fabrication Team
2/6	Arbuckle Field Day	Arbuckle	CDE Teams
2/9-2/11	Tulare Farm Show	Tulare	Shop Class Students
2/11	Section LDE Contest	Orland	LDE Students
2/12	Valentines Arrangement Pick Up		
2/18	Boots and Bow Ties	Memorial Hall	All Members
2/20	Chico State Field Day	Chico State Farm	CDE Students
2/20	Merced Pari Pro Contest	Merced	Pari Pro Team
2/21-2/22	Regional Officer Interviews	Chico State Farm	Interested Students

2/22-2/28	National FFA week	Durham High	
TBD	Chico Fab Contest	TBD	Fab Students
2/16-2/19	Sacramento Leadership Experience	Fresno	Seniors
3/5	UC Davis Field Day	Davis	CDE Teams
3/7	Gridley Field Day	Gridley	CDE Teams
3/11	Superior Region Meeting	Chico High	Any Members Interested
3/12	Regional Speaking Contest	Core Butte	Qualified LDE Students

3/13	MJC Field Day	Modesto JC	CDE Students
3/17	FFA Meeting	Cafeteria @6:30pm	All Members
3/18-3/24	State Leadership Conference	Ontario	Any Members Interested
4/15	State LDEs	Fresno	Qualified LDE Students
4/16	State Pari Pro	Fresno	Qualified Pari Pro Team
4/17	Fresno Field Day	Fresno	CDE Teams
4/18	Easter Floral Subscription	Durham Ag Room	
4/21	Spring Section Meeting	Las Plumas (5:30pm)	Advisors Only
4/23-4/25	Greenhouse sale	Durham greenhouse	
4/24-4/25	Merced Ag Welding Finals	Merced	Welding Team
4/28	FFA Meeting	Cafeteria @6:30pm	All Members
5/1-5/2	Cal Poly Field Day	San Luis Obispo	Qualified CDE Teams
5/8	Mothers Day Floral Subscription	Durham Ag room	
5/9	May Day Parade	Durham	All Members
5/12	End of the Year Banquet	Durham High	All Members
6/7-6/14	Silver Dollar Fair	Chico	Livestock Members
6/21-6/25	Summer Conference	Cal Poly	Teachers Only
TBD (JULY)	Officer Retreat	TBD	Officers Only

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: Approval for Staff to Attend the Big Sky Literacy Conference

PREPARER: Marilyn Bertolucci

RECOMMENDATION:

- ☒ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☐ Information Only

SUBJECT

Approval of Out-of-State Professional Development Travel: Big Sky Literacy Summit 2026 "Activating Genius"

REQUEST

Approve out-of-state travel and conference registration for district staff members to attend the Big Sky Literacy Summit 2026 in Big Sky, Montana, from August 27, 2026, through August 30, 2026.

EVENT DETAILS

- Event Name: Big Sky Literacy Summit 2026 – "Activating Genius"
- Dates: August 27, 2026 – August 30, 2026
- Location: Big Sky, Montana
- Designated Attendees:
 - Marilyn Bertolucci
 - Carmina Vital
 - Marty Wilkes
 - Sam Brown
 - Tiffany Biro

BACKGROUND & RATIONALE

The Big Sky Literacy Summit is an annual, premiere professional development event dedicated to educational excellence in literacy. Now in its sixth year, the 2026 summit focuses on the theme "Activating Genius."

Key instructional focus areas include:

- Science of Reading: Advanced, evidence-based practices in reading instruction and literacy development.
- Teaching & Learning Innovation: Innovative classroom methodologies and instructional strategies designed to enhance student engagement and literacy

outcomes.

- Educational Leadership: Capacity building for leading systemic literacy improvements across schools and the district.

Attendance at this conference directly aligns with district strategic goals regarding instructional rigor, curriculum alignment, and continuous professional growth.

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: Approval of the Professional Services Agreement between DUSD and King Consulting

PREPARER: John Bohannon, Superintendent

RECOMMENDATION:

- ☒ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☐ Information Only

Background:

Approval of Professional Services Agreement with King Consulting for the 2026-2027 school year to review, prepare and submit documentation required to maximize the District's new Construction and Modernization eligibility under the State School Facility Program. The contractor will charge a rate of \$225.00 per hour and this initial contract will not exceed \$56,250 (250 hours).



Proposal:

Professional Services

Prepared for: Durham Unified School District

Attention:

John Bohannon

Superintendent

jbohannon@durhamunified.org

530-895-4675

Primary Contact:

Jamie King-Iseman

President

jamie@kinginc.com

916-706-3538

Experience and Qualifications

King Consulting is an established and recognized school facility planning firm. We offer a wide array of services to assist school districts of all sizes across California and the nation with their school planning needs and funding opportunities.

Our work includes the completion of long-range master plans, boundary studies, demographic studies, enrollment projection studies, developer fee justification studies (both Level I and Level II), developer mitigation, and State/Local/Federal eligibility and funding applications. For the past 27 years, King Consulting has worked with clients throughout California and the nation.

Our professional, enthusiastic staff has over 107 years of combined experience. We are a small firm, with only highly experienced staff who excel in their specific areas of expertise. Our combined experience has resulted in our firm's ability to adhere to timelines and organize projects so that the client's needs are exceedingly met. While we specialize in managing and summarizing complex data analyses, we pride ourselves on our unique ability to disseminate the information to our clients and their stakeholders. We are always excited for the opportunity to meet in person or over the phone to clearly explain anything

needed to our clients' staff, school board, and community. Our clients receive information within a broader context that includes full narrative explanations that school district staff and school board members repeatedly reference throughout the year.

While we excel in all areas of school facility planning, we are most proud of the lasting relationships we form with our clients. We care about our school districts, and we get to know them intimately through the course of our work. For this reason, so many of our clients work with us year after year. King Consulting digs deeper and tries harder in every aspect of our work because we become personally invested in the districts with whom we work.

Thank you for the opportunity to submit this proposal.

Scope of Services

This document represents an agreement between the District and King Consulting. For the compensation stipulated, King Consulting shall provide the following services:

STATE SCHOOL FACILITY PROGRAM FUNDING ELIGIBILITY

Review, prepare, and submit documentation required to maximize the District's New Construction and Modernization eligibility under the State School Facility Program.

- Obtain from the District and State facilities enrollment information required to determine the amount of State Modernization and New Construction grant funding eligibility under the State School Facility Program:
 - Review and compile current CalPADS enrollment data;
 - Review and compile facility database for each District site, including square footage by building, original date of construction, or State Phase C date of construction for facilities modernized under the former Lease Purchase Program;
 - Prepare State Enrollment projections using all available methodologies to ensure maximum eligibility is captured:
 - 5-Year Projection;
 - 10-Year Projection;
 - Modified and Alternative Weighting Mechanisms;
 - Birth Rate Adjustment (by County and Zip Code);
 - Dwelling Unit Research and Augmentation;
 - Student Yield Factor Review;
- Review site diagrams for square footage, classroom counts, and age of facilities. Prepare and update facility capacity database annually to include any new additional facilities;
- Prepare required enrollment and facilities reports for District review and approval to file with the Office of Public School Construction to seek approval of Modernization and New Construction eligibility. Prepare annual updated enrollment and facilities reports as needed or required;
- Secure State Allocation Board approval of District's eligibility.

Continued on next page

STATE SCHOOL FACILITY PROGRAM FUNDING APPLICATION SERVICES

Strategic Funding Plan

Review historical, current, and future District capital facility projects to identify State funding opportunities and develop a Strategic Funding Plan to maximize the District's local funding. Programs include, but are not limited to:

- Modernization
- New Construction
- Career Technical Education Facilities Program
- Facility Hardship
- Financial Hardship
- Seismic Mitigation
- Minimum Essential Facilities
- Charter School Facility Program
- Preschools, Kitchens, and Health Facilities
- Lead in Water Remediation

Assist with Preparation of State Funding Applications

Assist the District with all applications for State approval and funding. These services may include, but are not limited to:

- California Department of Education (CDE) plan approval requests;
- Division of State Architect (DSA) plan approval requests;
- DSA exemption verification;
- Office of Public School Construction (OPSC) Funding Applications (Form 50-04);
- OPSC Small School District Program Funding Applications (Form 50-12);
- OPSC Fund Releases (Form 50-05);
- Assistance with potential appeals to the State Allocation Board;
- Preparation of narrative grant applications for CTEFP projects.

Assist with Audit and Expenditure Reporting

Assist the district with the audit process and all expenditure for State funding received under the SFP. These services may include, but are not limited to:

- OPSC Expenditure Reports (Form 50-06);
- Provide grant certification requirements checklist to ensure the District is adhering to SFP regulations for all State-funded projects;
- Collect and maintain all documentation that will be required at audit;
- Following approval and funding of project, prepare Detailed List of Project Expenditures, Annual Expenditure Reports, Substantial Progress Reports, etc.;
- Continue to provide support until such time the local auditor and State Controller's Office has certified and closed the project.

Consulting Fees

For the services outlined, the District shall pay King Consulting at the **hourly rate of \$225, not to exceed \$56,250 (250 hours)**. King Consulting will bill the District in increments of 15 minutes, and invoice on a monthly basis. The scope of work necessary to complete the services listed in this Agreement is dependent upon the availability and quality of the District's enrollment and facilities information.

The fees shall cover all normal business expenses incurred on behalf of the District. Necessary visitations to the District by King Consulting will be reimbursed on an actual and necessary basis. Reimbursed visitations shall have prior approval by the District.

The District shall be responsible for reviewing and verifying all data included in documents, forms, and reports prepared by King Consulting on behalf of the District. The District shall be responsible for consulting legal counsel as related to the preparation and submittal of documents, forms, and reports.

The terms of this agreement shall remain in force unless mutually amended.

ADDITIONAL CONSIDERATIONS

King Consulting shall be reimbursed as follows:

- Work Completed above and beyond the hours specified in this contract shall be billed at **\$225.00 per hour**;
- Mileage for all meetings shall be reimbursed to King Consulting at the IRS standard mileage rate. Other necessary travel expenses for in-person meetings requested by the District will be reimbursed at actual cost;
- Application filing fees and other State-required fees are the responsibility of the District;
- Express Mail expenses will be documented and reimbursed to King Consulting;
- Reproduction of documents shall be the responsibility of the District. King Consulting will provide duplicating costs at an actual cost basis.

VALIDITY PERIOD

The quoted price and services outlined in this contract are valid for a period of 60 days from the date of issuance. Any acceptance of this proposal beyond the specified validity period may result in a reevaluation of the pricing and services offered. Both parties acknowledge and agree that any changes to the scope of work, market conditions, or other relevant factors may necessitate adjustments to the terms outlined herein after the expiration of the 60-day validity period.

Signatures

This Agreement is between the Durham Unified School District and King Consulting.



John Bohannon
Superintendent
Durham Unified School District

Jamie King-Iseman
President
King Consulting

Date

04/16/2026

Date

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186(d)]

District: Durham Unified School District

Person completing this form: Chloe Bartel

Title: HR/EA

Quarterly Report Submission Date:

(check one)

☐ April 2025

☒ July 2026

☐ October 2025

☐ January 2025

Date for information to be reported publicly at governing board meeting:

Please check the box that applies:

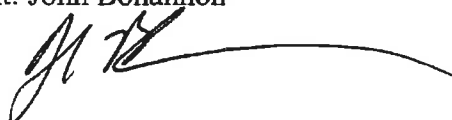
☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Misassignments or Vacancies			
Facilities Conditions			
TOTALS			

Print Name of District Superintendent: John Bohannon

Signature of District Superintendent:



Date: 07/29/2026

Send to: Student Programs and Educational Support
BCOE | Attn: G. Wilson
1859 Bird Street, Oroville, CA 95965
gwilson@bcoe.org or fax 530.532.5762



DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: Proposition 28: Arts and Music in Schools Funding Annual Report 2025-2026

PREPARER: Jess Knox, CBO

RECOMMENDATION:

- ☐ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☒ Information Only

Background:

Proposition 28: Arts and Music in Schools Funding Annual Report for fiscal year 2025-2026.

Proposition 28: Arts and Music in Schools Funding

Annual Report

Fiscal Year 2025-26

Name: Durham Unified

CDS Code: 04-61432-0000000

Allocation Year: 2025-26, 2024-25, 2023-24

1. Narrative description of the Prop 28 arts education program(s) funded. (2500 character limit).

The additional support for arts and music—0.40 FTE at Durham Elementary School, 0.20 FTE at Durham Intermediate School, and 0.40 FTE at Durham High School—has been continued into the 2025–2026 school year. This ongoing plan serves approximately 210 students at Durham Elementary School, 47 students at Durham Intermediate School, and 129 students at Durham High School through enhanced arts and music programming. Proposition 28 funding continues to expand access to arts and music education by maintaining dedicated certificated staffing across all three school sites, ensuring students receive consistent, high-quality arts instruction.

2. Number of full-time equivalent teachers (certificated). 1.0

3. Number of full-time equivalent personnel (classified). 0.0

4. Number of full-time equivalent teaching aides. 0.0

5. Number of students served. 387

6. Number of school sites providing arts education. 3

Date of Approval by Governing Board/Body 8/19/2026 12:00:00 AM

Annual Report Data URL

<https://www.durhamunified.org/documents/about-us/financial-reports/283526>

Submission Date 7/8/2026 1:28:31 PM

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: Approval of the D&D Learning Spaces Furniture Quote for DUSD Admin

PREPARER: John Bohannon, Superintendent

RECOMMENDATION:

- ☒ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☐ Information Only

Background:

Approval of the D&D Learning Spaces Quote for DUSD Admin.

Total: \$6,430.02

SOLD TO:

Durham Unified School District
9420 Putney Dr
Durham, CA 95938
John Bohannon
(530) 895-4675, ext. 5004
jbohannon@durhamunified.org

SHIP TO:

Durham Unified School District
9420 Putney Dr
Durham, CA 95938
John Bohannon
(530) 895-4675, ext. 5004
jbohannon@durhamunified.org

NOTES:

Durham USD Admin

All quotes are valid for 15 days due to ongoing market volatility and potential international tariffs which may impact pricing and product availability.

LINE	IMAGE	QTY	PRODUCT	UNIT LIST	UNIT SELL	EXT SELL
1		2	WW2315PMBFCL WAVEWORKS,23DX15W,PEDESTAL,MOBILE,BOX/FILE,CUSHION TOP,LAM PULL 100_501 SIGNATURE,PLATINUM METALLIC LOCK KS1S SPECIFY 1 SILVER CORE SEPARATE UPHOLSTERY GRADE 3 GRADE 3 PRIMARY UPH PATTERN COLOR 41310 SILVERTEX SAPPHIRE DRAWER/DOOR LAMINATE COLOR PC PORCINI CHASSIS LAMINATE COLOR PC PORCINI	\$1,495.00	\$747.50	\$1,495.00
2		2	WW3668VSHL WAVEWORKS,36WX68H,SHELF STORAGE,DBL DOOR,LAMINATE LOCK KS1S SPECIFY 1 SILVER CORE SEPARATE DRAWER/DOOR LAMINATE COLOR PC PORCINI CHASSIS LAMINATE COLOR PC PORCINI	\$3,312.00	\$1,656.00	\$3,312.00
3		4	NCCB104S CASEGOODS,LOCK CORE WITH KEY,SILVER,NO 104	\$31.00	\$15.50	\$62.00
4		1	VENDOR SURCHARGE Supplier Industry Fuel Surcharge	\$0.00	\$184.33	\$184.33

LINE	IMAGE	QTY	PRODUCT	UNIT LIST	UNIT SELL	EXT SELL
5		1	IL-FURN	\$0.00	\$975.00	\$975.00
Receiving, Assembly, Installation, Logistics and Delivery Services: To include logistics planning, receiving, inspection, recycling of all materials, and removal of all debris, pallets and disposable materials offsite.						

Subtotal \$6,028.33

Sales Tax \$401.69

Contract or Other Info:

Kimball Omnia Partners Contract R240108 ;

GRAND TOTAL \$6,430.02

Customer Quote Acceptance:

I, the undersigned, authorize production to begin using the colors, finishes, specifications and details specified above. I understand that once this order is submitted, colors and specifications may not be changed or modified. All materials for this order are manufactured to your specification, so therefore there are no returns or exchanges.

Customer Name: _____

Signature: _____

Date: _____

D&D Learning Spaces

A division of D&D Security Resources, Inc.

P.O. Box 1086
Concord, CA 94522
United States

CA GC Lic # 844527 - CA DIR # 1000010955

Inside Sales Department
Toll Free: 800-453-4195
info@ddlearningspaces.com

All product shipped to and received by a customer location must be examined within 60 days of receipt for shipping damage (both obvious or concealed) to receive no charge replacement. Any freight damage (obvious or concealed) discovered after 60 days will be the financial responsibility of the recipient. Report all freight damage to D&D at 800-453-4195 within 60 days of receipt. Please view our Terms & Conditions at: https://bit.ly/D_Terms_Conditions

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: Approval of the Agreement of CTE Facilities Program Phase II Consultant Agreement

PREPARER: John Bohannon, Superintendent

RECOMMENDATION:

- ☒ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☐ Information Only

Background:

Approval of the Agreement of CTE Facilities Program Phase II. King Consulting will provide the following services:

- Phase II
 - Review, prepare, and submit documentation required for the Career Technical Education Facilities Funding under the State School Facility Program.
 - Prepare and submit the Application for Career Technical Education Facilities Funding (SAB-10) to the Office of Public School Construction (OPSC) as either a construction ready project or as a request for a 1-year reservation of funds. Work with the District architect to prepare a detailed construction cost estimate per OPSC regulations for all equipment and space requested in the grant(s).
 - If necessary, assist the District in obtaining California Department of Education (CDE) and Division of State Architect (DSA) approval within one year of reservation or funds request.
 - Assist the District in securing timely State Allocation Board (SAB) funding approval upon filing Division of State Architect (DSA) and California Department of Education (CDE) approved final project plans with the Office of Public School Construction (OPSC).



Proposal:

Career Technical Facilities Program

Phase II

Prepared for:

Durham Unified School District

Attention:

John Bohannon

Superintendent

jbohannon@durhamunified.org

530-895-4675

Primary Contact:

Jamie King-Iseman

President

jamie@kinginc.com

916-706-3538

Scope of Services

This document represents an agreement between the District and King Consulting. For the compensation stipulated, King Consulting shall provide the following services:

CAREER TECHNICAL EDUCATION FACILITIES PROGRAM PHASE II

Review, prepare, and submit documentation required to for the Career Technical Education Facilities Funding under the State School Facility Program.

- Prepare and submit the Application for Career Technical Education Facilities Funding (SAB-10) to the Office of Public School Construction (OPSC) as either a construction ready project or as a request for a 1-year reservation of funds. Work with the District architect to prepare a detailed construction cost estimate per OPSC regulations for all equipment and space requested in the grant(s).
- If necessary, assist the District in obtaining California Department of Education (CDE) and Division of State Architect (DSA) approval within one year of reservation or funds request.
- Assist the District in securing timely State Allocation Board (SAB) funding approval upon filing Division of State Architect (DSA) and California Department of Education (CDE) approved final project plans with the Office of Public School Construction (OPSC).

Consulting Fees

For the services outlined, the District shall pay King Consulting on a time and material basis at the **hourly rate of \$225, not to exceed \$13,500 (60 hours)**, as needed by the District. King Consulting will bill the District in increments of 15 minutes, and invoice on a monthly basis. The scope of work necessary to complete the services listed in this Agreement is dependent upon the availability and quality of the District's enrollment and facilities information.

The fees shall cover all normal business expenses incurred on behalf of the District. Necessary visitations to the District by King Consulting will be reimbursed on an actual and necessary basis. Reimbursed visitations shall have prior approval by the District.

The District shall be responsible for reviewing and verifying all data included in documents, forms, and reports prepared by King Consulting on behalf of the District. The District shall be responsible for consulting legal counsel as related to the preparation and submittal of documents, forms, and reports.

The terms of this agreement shall remain in force unless mutually amended.

ADDITIONAL CONSIDERATIONS

King Consulting shall be reimbursed as follows:

- * Work Completed above and beyond the hours specified in this contract shall be billed at **\$225.00 per hour**;
- * Mileage for all meetings shall be reimbursed to King Consulting at the IRS standard mileage rate;
- * Application filing fees and other State-required fees are the responsibility of the District;
- * Express Mail expenses will be documented and reimbursed to King Consulting;
- * Reproduction of documents shall be the responsibility of the District. King Consulting will provide duplicating costs at an actual cost basis.

VALIDITY PERIOD

The quoted price and services outlined in this contract are valid for a period of 60 days from the date of issuance. Any acceptance of this proposal beyond the specified validity period may result in a reevaluation of the pricing and services offered. Both parties acknowledge and agree that any changes to the scope of work, market conditions, or other relevant factors may necessitate adjustments to the terms outlined herein after the expiration of the 60-day validity period.

Signatures

This Agreement is between the Durham Unified School District and King Consulting.



John Bohannon
Superintendent
Durham Unified
School District

Jamie King-Iseman
President
King Consulting

Date

04/16/2026
Date

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: Approval of Board Resolution #26-1 Teacher Consent to Assignment Ed. Code 44263.

PREPARER: Chloe Bartel, EA/HR

RECOMMENDATION:

- ☒ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☐ Discuss
- ☐ Information Only

Background:

Each year districts are required to certify that their teachers are teaching in their credential area. One mechanism for a district to authorize a teacher to teach a subject other than the subject specified on their credential is by Ed Code authorization. Ed Code specifies what a teacher must do in order to qualify to teach outside the area of their credential. The teachers listed on this resolution have coursework in the subject areas they are teaching but are not authorized on their current credential to teach these subjects in a departmentalized classroom. The coursework they have in these areas allows them to teach these classes under Education Code 44263.

RESOLUTION 26-1
Teacher Consent to Assignment
Ed. Code 44263

School District: Durham Unified School District School Year: 2026/2027

WHEREAS, the holder of a valid teaching credential, usually a General Secondary, Standard Secondary or Single Subject, is authorized to serve, by resolution of the governing board any subject for which requirements have been met if the teacher has completed nine upper division or 18 total semester units of course work;

WHEREAS, approval to teach in a single subject class must be granted by resolution of the governing of the district on an annual basis;

NOW, THEREFORE, BE IT RESOLVED, that the following teacher(s) are authorized to teach the single subject class listed at the designated school(s) in accordance with EC 44263:

Teacher	Credential	Approved to Teach	Education Code	Site
Nicole Mackie	Single Subject	Real World Math	44263	DHS

PASSED AND ADOPTED by the Board of Trustees of the Durham Unified School District at its regular meeting held on the 17 day of January, 2024 by the following vote:

AYES:

NOES:

ABSENT:

President

Clerk

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: February 2026 Board Policy Updates First Reading

PREPARER: John Bohannon, Superintendent

RECOMMENDATION:

- ☐ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☒ Discuss
- ☐ Information Only

Background:

For review/discussion:

First Reading of Board Policy Updates: February 2026

Available for review at the District Office and on the DUSD Webpage:
www.durhamunified.org

BP 4119.21: Professional Standards
BP 4119.24: Maintaining Appropriate Adult-Student Interactions
BP 4156.3: Employee Property Reimbursement
BP 4219.21: Professional Standards
BP 4219.24: Maintaining Appropriate Adult-Student Interactions
BP 4256.3: Employee Property Reimbursement
BP 4319.21: Professional Standards
BP 4319.24: Maintaining Appropriate Adult-Student Interactions
BP 4356.3: Employee Property Reimbursement
BP 5144.1: Suspension and Expulsion Due Process
BP 5145.2: Freedom of Speech Expression
BP 6142.7: Physical Education and Activity
BP 6146.1: High School Graduation Requirements
BP 6146.3: Reciprocity of Academic Credit
BP 6146.4: Differential Graduation and Competency Standards for Students with Disabilities
BP 6173: Education for Homeless Children

BP 6173.1: Education for Foster Youth

BP 6173.2: Education of Children of Military Families

BP 6173.4: Education for American Indian Students

BP 6175: Migrant Education Program

Policy 4119.21: Professional Standards

Status: ADOPTED

Original Adopted Date: 08/21/2019 | Last Reviewed Date: 08/21/2019

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district;; advances the goals of the district's educational programs;; encourages student learning, engagement and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her the employee's professional responsibilities and to contribute to the learning and achievement of district students.

Inappropriate Conduct

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire
15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 – Maintaining Appropriate Adult-Student Interactions

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated by the Superintendent or designee. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80300	Committee of credentials; definitions
5 CCR 80303	<u>Reports of change in employment status; alleged misconduct</u>
5 CCR 80331-80338	<u>Rules of conduct for professional educators</u>
Bus. Code 25608	<u>Alcohol on school property; use in connection with instruction</u>
Ed. Code 200-262.4	<u>Prohibition of discrimination</u>
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44010	<u>Sex offense; definition</u>
Ed. Code 44011	<u>Controlled substance offense; definition</u>
Ed. Code 44050	<u>Employee code of conduct; interaction with students</u>
Ed. Code 44420-44440	<u>Revocation and suspension of credentials</u>
Ed. Code 44811	<u>Disruption of classwork or extracurricular activities</u>
Ed. Code 44932	<u>Grounds for dismissal of permanent employees</u>
Ed. Code 44939.5	Certificated applicant screening
Ed. Code 48980	<u>Parent/Guardian notifications</u>
Ed. Code 49060-49070	Student records
H&S Code 104559	<u>Tobacco use prohibition</u>
Pen. Code 11164-11174.4	<u>Child Abuse and Neglect Reporting Act</u>
Pen. Code 270-273.76	Abandonment and neglect of children
Pen. Code 311-312.7	Obscene matter
Federal	Description
20 USC 1232g	<u>Family Educational Rights and Privacy Act (FERPA) of 1974</u>
34 CFR 99.1-99.8	<u>Family Educational Rights and Privacy Act</u>
Management Resources	Description
CA School Employees Association Publication	<u>Code of Ethics. 1954</u>
Commission on Teacher Credentialing Publication	<u>California Professional Standards for Education Leaders. 2014</u>
Commission on Teacher Credentialing Publication	<u>California Professional Standards for Educational Leaders. February 2014</u>

Commission on Teacher Credentialing Publication	<u>California Standards for the Teaching Profession (CSTP), April 2024</u>
Nat'l Policy Board for Educational Administration	<u>Professional Standards for Educational Leaders, 2015</u>
National Education Association Publication	<u>Code of Ethics for Educators, 2020</u>
Website	<u>National Education Association</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>Council of Chief State School Officers</u>
Website	<u>California Federation of Teachers</u>
Website	<u>California School Employees Association</u>
Website	<u>California Teachers Association</u>
Website	<u>Commission on Teacher Credentialing</u>
Website	<u>Association of California School Administrators</u>
Website	<u>WestEd</u>
Website	<u>California Department of Education</u>
Website	<u>CSBA</u>
WestEd Publication	<u>Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2015</u>

Cross References

Code	Description
0200	<u>Goals For The School District</u>
0410	<u>Nondiscrimination In District Programs And Activities</u>
0420.4	<u>Charter School Authorization</u>
0420.4	<u>Charter School Authorization</u>
0420.41	<u>Charter School Oversight</u>
0420.41-E PDF(1)	<u>Charter School Oversight</u>
0450	<u>Comprehensive Safety Plan</u>
0450	<u>Comprehensive Safety Plan</u>
1113	<u>District And School Websites</u>
1113	<u>District And School Websites</u>
1114	<u>District-Sponsored Social Media</u>
1114	<u>District-Sponsored Social Media</u>
1312.1	<u>Complaints Concerning District Employees</u>
1312.1	<u>Complaints Concerning District Employees</u>

1313	<u>Civility</u>
2111	<u>Superintendent Governance Standards</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.4	<u>Drug And Alcohol Free Schools</u>
3515.2	<u>Disruptions</u>
3515.2	<u>Disruptions</u>
3580	<u>District Records</u>
4020	<u>Drug And Alcohol-Free Workplace</u>
4040	<u>Employee Use Of Technology</u>
4040-E PDF(1)	<u>Employee Use Of Technology</u>
4111	<u>Recruitment And Selection</u>
4112.2	<u>Certification</u>
4112.2	<u>Certification</u>
4112.41	<u>Employee Drug Testing</u>
4112.41	<u>Employee Drug Testing</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4113.5	<u>Working Remotely</u>
4115	<u>Evaluation/Supervision</u>
4115	<u>Evaluation/Supervision</u>
4116	<u>Probationary/Permanent Status</u>
4116	<u>Probationary/Permanent Status</u>
4117.7	<u>Employment Status Reports</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4119.1	<u>Civil And Legal Rights</u>
4119.11	<u>Sexual Harassment</u>
4119.11	<u>Sexual Harassment</u>
4119.22	<u>Dress And Grooming</u>
4119.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4119.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4119.25	<u>Political Activities Of Employees</u>

4119.25	<u>Political Activities Of Employees</u>
4121	<u>Temporary/Substitute Personnel</u>
4121	<u>Temporary/Substitute Personnel</u>
4131	<u>Staff Development</u>
4132	<u>Publication Or Creation Of Materials</u>
4136	<u>Nonschool Employment</u>
4158	<u>Employee Security</u>
4158	<u>Employee Security</u>
4211	<u>Recruitment And Selection</u>
4212.41	<u>Employee Drug Testing</u>
4212.41	<u>Employee Drug Testing</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4213.5	<u>Working Remotely</u>
4215	<u>Evaluation/Supervision</u>
4216	<u>Probationary/Permanent Status</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218.1	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
4218.1	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
4219.1	<u>Civil And Legal Rights</u>
4219.11	<u>Sexual Harassment</u>
4219.11	<u>Sexual Harassment</u>
4219.22	<u>Dress And Grooming</u>
4219.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4219.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4219.25	<u>Political Activities Of Employees</u>
4219.25	<u>Political Activities Of Employees</u>
4231	<u>Staff Development</u>
4232	<u>Publication Or Creation Of Materials</u>
4236	<u>Nonschool Employment</u>
4258	<u>Employee Security</u>
4258	<u>Employee Security</u>

4311	<u>Recruitment And Selection</u>
4312.41	<u>Employee Drug Testing</u>
4312.41	<u>Employee Drug Testing</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4313.5	<u>Working Remotely</u>
4315	<u>Evaluation/Supervision</u>
4317.7	<u>Employment Status Reports</u>
4319.1	<u>Civil And Legal Rights</u>
4319.11	<u>Sexual Harassment</u>
4319.11	<u>Sexual Harassment</u>
4319.22	<u>Dress And Grooming</u>
4319.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4319.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4319.25	<u>Political Activities Of Employees</u>
4319.25	<u>Political Activities Of Employees</u>
4331	<u>Staff Development</u>
4332	<u>Publication Or Creation Of Materials</u>
4336	<u>Nonschool Employment</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
6162.54	<u>Test Integrity/Test Preparation</u>
6162.6	<u>Use Of Copyrighted Materials</u>
6162.6	<u>Use Of Copyrighted Materials</u>

Policy 4119.24: Maintaining Appropriate Adult-Student Interactions

Status: ADOPTED

Original Adopted Date: 08/21/2019 | **Last Reviewed Date:** 08/21/2019

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that ~~protects~~ promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, ~~including employees, independent contractors, and volunteers,~~ to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 – Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

~~Employees are prohibited from entering into or attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature.~~

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

~~Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Superintendent or designee shall protect anyone who reports a violation from retaliation. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.~~

~~Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. The Superintendent or designee may also notify law enforcement as appropriate.~~

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students. ~~Examples of employee conduct that can undermine professional adult-student interactions or create the appearance of impropriety include, but are not limited to:~~

The Board prohibits inappropriate conduct between employees and students. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Initiating inappropriate physical contact
2. Attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, request for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature
3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
4. Being alone with a student outside of the view of others
5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent
6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic communications, or other means of communication, without including the student's parent/guardian or the principal

~~When communicating electronically with students,~~ In accordance with Board Policy/Administrative Regulation 4040- Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business
9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students
10. Addressing a student in an overly familiar manner, such as by using a term of endearment
11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities
12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose
13. Transporting a student in a personal vehicle without prior authorization
14. Encouraging students to confide their personal or family problems and/or relationships

15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students
16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence
17. Engaging in harassing or discriminatory behavior towards students, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
19. Using profane, obscene or abusive language against students

Violations of Policy

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Board prohibits retaliation against anyone who reports a violation of this policy. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation. Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. Additionally, the Superintendent or designee may also notify law enforcement as appropriate.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80303	<u>Reports of change in employment status; alleged misconduct</u>
5 CCR 80304	<u>Notice of sexual misconduct</u>
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments

Ed. Code 44030.5

Reporting change in employment status due to alleged misconduct

Ed. Code 44050

Employee code of conduct: interaction with students

Ed. Code 44242.5

Reports and review of alleged misconduct

Ed. Code 44940

Compulsory leave of absence for certificated persons

Ed. Code 48980

Parent/Guardian notifications

Pen. Code 11164-11174.3

Child Abuse and Neglect Reporting Act

Management Resources

Website

Description

CSBA District and County Office of Education Legal Services

Cross References

Code

0420.4

Description

Charter School Authorization

0420.4

Charter School Authorization

0420.41

Charter School Oversight

0420.41-E PDF(1)

Charter School Oversight

0450

Comprehensive Safety Plan

0450

Comprehensive Safety Plan

1240

Volunteer Assistance

1240

Volunteer Assistance

4040

Employee Use Of Technology

4040-E PDF(1)

Employee Use Of Technology

4111

Recruitment And Selection

4116

Probationary/Permanent Status

4116

Probationary/Permanent Status

4119.21

Professional Standards

4119.21-E PDF(1)

Professional Standards

4121

Temporary/Substitute Personnel

4121

Temporary/Substitute Personnel

4211

Recruitment And Selection

4216

Probationary/Permanent Status

4218

Dismissal/Suspension/Disciplinary Action

4218

Dismissal/Suspension/Disciplinary Action

4218.1

Dismissal/Suspension/Disciplinary Action (Merit System)

4218.1	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
4219.21	<u>Professional Standards</u>
4219.21-E PDF(1)	<u>Professional Standards - Code Of Ethics</u>
4311	<u>Recruitment And Selection</u>
4319.21	<u>Professional Standards</u>
4319.21-E PDF(1)	<u>Professional Standards</u>
5131	<u>Conduct</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
5145.7	<u>Sexual Harassment</u>
5145.7	<u>Sexual Harassment</u>

Policy 4156.3: Employee Property Reimbursement

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Reviewed Date:** 05/10/2011

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

Policy Reference Disclaimer:

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State

Civ. Code 1714.1

Description

Liability of parent/guardian for act of willful misconduct by a minor

Ed. Code 35213

Reimbursement for loss or damage of personal property

Ed. Code 48904

Liability of parent/guardian

Management Resources

Website

Description

CSBA District and County Office of Education Legal Services

Cross References

Code

1313

Description

Civility

3512

Equipment

3512-E PDF(1)

Equipment

3513.1

Cellular Phone Reimbursement

3515.4

Recovery For Property Loss Or Damage

3515.4

Recovery For Property Loss Or Damage

3530

Risk Management/Insurance

3530

Risk Management/Insurance

4113.5

Working Remotely

4158

Employee Security

4158

Employee Security

4213.5

Working Remotely

4258

Employee Security

4258	<u>Employee Security</u>
4313.5	<u>Working Remotely</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
5131.5	<u>Vandalism And Graffiti</u>

Policy 4219.21: Professional Standards

Status: ADOPTED

Original Adopted Date: 08/21/2019 | **Last Reviewed Date:** 08/21/2019

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement; safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district;; advances the goals of the district's educational programs;; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her the employee's professional responsibilities and to contribute to the learning and achievement of district students.

Inappropriate Conduct

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire
15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 – Maintaining Appropriate Adult-Student Interactions

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated by the Superintendent or designee. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

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5 CCR 80300	Committee of credentials; definitions
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5 CCR 80331-80338	<u>Rules of conduct for professional educators</u>
Bus. Code 25608	<u>Alcohol on school property; use in connection with instruction</u>
Ed. Code 200-262.4	<u>Prohibition of discrimination</u>
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
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Ed. Code 44050	<u>Employee code of conduct; interaction with students</u>
Ed. Code 44420-44440	<u>Revocation and suspension of credentials</u>
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Ed. Code 44932	<u>Grounds for dismissal of permanent employees</u>
Ed. Code 44939.5	Certificated applicant screening
Ed. Code 48980	<u>Parent/Guardian notifications</u>
Ed. Code 49060-49070	Student records
H&S Code 104559	<u>Tobacco use prohibition</u>
Pen. Code 11164-11174.4	<u>Child Abuse and Neglect Reporting Act</u>
Pen. Code 270-273.76	Abandonment and neglect of children
Pen. Code 311-312.7	Obscene matter
Federal	Description
20 USC 1232g	<u>Family Educational Rights and Privacy Act (FERPA) of 1974</u>
34 CFR 99.1-99.8	<u>Family Educational Rights and Privacy Act</u>
Management Resources	Description
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Commission on Teacher Credentialing Publication	<u>California Professional Standards for Education Leaders. 2014</u>
Commission on Teacher Credentialing Publication	<u>California Professional Standards for Educational Leaders. February 2014</u>

Commission on Teacher Credentialing Publication	<u>California Standards for the Teaching Profession (CSTP). April 2024</u>
Nat'l Policy Board for Educational Administration	<u>Professional Standards for Educational Leaders. 2015</u>
National Education Association Publication	<u>Code of Ethics for Educators. 2020</u>
Website	<u>National Education Association</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>Council of Chief State School Officers</u>
Website	<u>California Federation of Teachers</u>
Website	<u>California School Employees Association</u>
Website	<u>California Teachers Association</u>
Website	<u>Commission on Teacher Credentialing</u>
Website	<u>Association of California School Administrators</u>
Website	<u>WestEd</u>
Website	<u>California Department of Education</u>
Website	<u>CSBA</u>
WestEd Publication	<u>Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2015</u>

Cross References

Code	Description
0200	<u>Goals For The School District</u>
0410	<u>Nondiscrimination In District Programs And Activities</u>
0420.4	<u>Charter School Authorization</u>
0420.4	<u>Charter School Authorization</u>
0420.41	<u>Charter School Oversight</u>
0420.41-E PDF(1)	<u>Charter School Oversight</u>
0450	<u>Comprehensive Safety Plan</u>
0450	<u>Comprehensive Safety Plan</u>
1113	<u>District And School Websites</u>
1113	<u>District And School Websites</u>
1114	<u>District-Sponsored Social Media</u>
1114	<u>District-Sponsored Social Media</u>
1312.1	<u>Complaints Concerning District Employees</u>
1312.1	<u>Complaints Concerning District Employees</u>

1313	<u>Civility</u>
2111	<u>Superintendent Governance Standards</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.4	<u>Drug And Alcohol Free Schools</u>
3515.2	<u>Disruptions</u>
3515.2	<u>Disruptions</u>
3580	<u>District Records</u>
4020	<u>Drug And Alcohol-Free Workplace</u>
4040	<u>Employee Use Of Technology</u>
4040-E PDF(1)	<u>Employee Use Of Technology</u>
4111	<u>Recruitment And Selection</u>
4112.2	<u>Certification</u>
4112.2	<u>Certification</u>
4112.41	<u>Employee Drug Testing</u>
4112.41	<u>Employee Drug Testing</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4113.5	<u>Working Remotely</u>
4115	<u>Evaluation/Supervision</u>
4115	<u>Evaluation/Supervision</u>
4116	<u>Probationary/Permanent Status</u>
4116	<u>Probationary/Permanent Status</u>
4117.7	<u>Employment Status Reports</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4119.1	<u>Civil And Legal Rights</u>
4119.11	<u>Sexual Harassment</u>
4119.11	<u>Sexual Harassment</u>
4119.22	<u>Dress And Grooming</u>
4119.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4119.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4119.25	<u>Political Activities Of Employees</u>

4119.25	<u>Political Activities Of Employees</u>
4121	<u>Temporary/Substitute Personnel</u>
4121	<u>Temporary/Substitute Personnel</u>
4131	<u>Staff Development</u>
4132	<u>Publication Or Creation Of Materials</u>
4136	<u>Nonschool Employment</u>
4158	<u>Employee Security</u>
4158	<u>Employee Security</u>
4211	<u>Recruitment And Selection</u>
4212.41	<u>Employee Drug Testing</u>
4212.41	<u>Employee Drug Testing</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4213.5	<u>Working Remotely</u>
4215	<u>Evaluation/Supervision</u>
4216	<u>Probationary/Permanent Status</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218.1	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
4218.1	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
4219.1	<u>Civil And Legal Rights</u>
4219.11	<u>Sexual Harassment</u>
4219.11	<u>Sexual Harassment</u>
4219.22	<u>Dress And Grooming</u>
4219.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4219.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4219.25	<u>Political Activities Of Employees</u>
4219.25	<u>Political Activities Of Employees</u>
4231	<u>Staff Development</u>
4232	<u>Publication Or Creation Of Materials</u>
4236	<u>Nonschool Employment</u>
4258	<u>Employee Security</u>
4258	<u>Employee Security</u>

4311	<u>Recruitment And Selection</u>
4312.41	<u>Employee Drug Testing</u>
4312.41	<u>Employee Drug Testing</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4313.5	<u>Working Remotely</u>
4315	<u>Evaluation/Supervision</u>
4317.7	<u>Employment Status Reports</u>
4319.1	<u>Civil And Legal Rights</u>
4319.11	<u>Sexual Harassment</u>
4319.11	<u>Sexual Harassment</u>
4319.22	<u>Dress And Grooming</u>
4319.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4319.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4319.25	<u>Political Activities Of Employees</u>
4319.25	<u>Political Activities Of Employees</u>
4331	<u>Staff Development</u>
4332	<u>Publication Or Creation Of Materials</u>
4336	<u>Nonschool Employment</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
6162.54	<u>Test Integrity/Test Preparation</u>

6162.6

Use Of Copyrighted Materials

6162.6

Use Of Copyrighted Materials

Policy 4219.24: Maintaining Appropriate Adult-Student Interactions

Status: ADOPTED

Original Adopted Date: 08/21/2019 | **Last Reviewed Date:** 08/21/2019

The Governing Board desires to provide a positive school environment that protects the safety and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, including employees, independent contractors, and volunteers, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting. Such adults shall not engage in unlawful or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Employees are prohibited from entering into or attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature.

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Superintendent or designee shall protect anyone who reports a violation from retaliation. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. The Superintendent or designee may also notify law enforcement as appropriate.

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district web sites. (Education Code 44050)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students. Examples of employee conduct that can undermine professional adult-student interactions or create the appearance of impropriety include, but are not limited to:

1. Initiating inappropriate physical contact
2. Being alone with a student outside of the view of others
3. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent
4. Maintaining personal contact with a student that has no legitimate educational purpose, by phone, letter, electronic communications, or other means, without including the student's

parent/guardian or the principal

When communicating electronically with students, employees shall use district equipment or technological resources when available. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

5. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
6. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business
7. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students
8. Addressing a student in an overly familiar manner, such as by using a term of endearment
9. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities
10. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose
11. Transporting a student in a personal vehicle without prior authorization
12. Encouraging students to confide their personal or family problems and/or relationships
13. Disclosing personal, family, or other private matters to students or sharing personal secrets with students

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80303	<u>Reports of change in employment status; alleged misconduct</u>
5 CCR 80304	<u>Notice of sexual misconduct</u>
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44030.5	<u>Reporting change in employment status due to alleged misconduct</u>
Ed. Code 44050	<u>Employee code of conduct; interaction with students</u>
Ed. Code 44242.5	<u>Reports and review of alleged misconduct</u>

Ed. Code 44940

Ed. Code 48980

Pen. Code 11164-11174.3

Management Resources

Website

Cross References

Code

0420.4

0420.4

0420.41

0420.41-E PDF(1)

0450

0450

1240

1240

4040

4040-E PDF(1)

4111

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4116

4119.21

4119.21-E PDF(1)

4121

4121

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4218.1

4218.1

4219.21

4219.21-E PDF(1)

4311

Compulsory leave of absence for certificated persons

Parent/Guardian notifications

Child Abuse and Neglect Reporting Act

Description

CSBA District and County Office of Education Legal Services

Description

Charter School Authorization

Charter School Authorization

Charter School Oversight

Charter School Oversight

Comprehensive Safety Plan

Comprehensive Safety Plan

Volunteer Assistance

Volunteer Assistance

Employee Use Of Technology

Employee Use Of Technology

Recruitment And Selection

Probationary/Permanent Status

Probationary/Permanent Status

Professional Standards

Professional Standards

Temporary/Substitute Personnel

Temporary/Substitute Personnel

Recruitment And Selection

Probationary/Permanent Status

Dismissal/Suspension/Disciplinary Action

Dismissal/Suspension/Disciplinary Action

Dismissal/Suspension/Disciplinary Action (Merit System)

Dismissal/Suspension/Disciplinary Action (Merit System)

Professional Standards

Professional Standards - Code Of Ethics

Recruitment And Selection

4319.21	<u>Professional Standards</u>
4319.21-E PDF(1)	<u>Professional Standards</u>
5131	<u>Conduct</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
5145.7	<u>Sexual Harassment</u>
5145.7	<u>Sexual Harassment</u>

Policy 4256.3: Employee Property Reimbursement

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Reviewed Date:** 05/10/2011

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Civ. Code 1714.1

Description

Liability of parent/guardian for act of willful misconduct by a minor

Ed. Code 35213

Reimbursement for loss or damage of personal property

Ed. Code 48904

Liability of parent/guardian

Management Resources

Website

Description

CSBA District and County Office of Education Legal Services

Cross References

Code

1313

Description

Civility

3512

Equipment

3512-E PDF(1)

Equipment

3513.1

Cellular Phone Reimbursement

3515.4

Recovery For Property Loss Or Damage

3515.4

Recovery For Property Loss Or Damage

3530

Risk Management/Insurance

3530

Risk Management/Insurance

4113.5

Working Remotely

4158

Employee Security

4158

Employee Security

4213.5

Working Remotely

4258

Employee Security

4258	<u>Employee Security</u>
4313.5	<u>Working Remotely</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
5131.5	<u>Vandalism And Graffiti</u>

Policy 4319.21: Professional Standards

Status: ADOPTED

Original Adopted Date: 08/21/2019 | **Last Reviewed Date:** 08/21/2019

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district, advances the goals of the district's educational programs;; encourages student learning, engagement and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her the employee's professional responsibilities and to contribute to the learning and achievement of district students.

Inappropriate Conduct

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action

8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire
15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 – Maintaining Appropriate Adult-Student interactions

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated by the Superintendent or designee. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

5 CCR 80300

5 CCR 80303

5 CCR 80331-80338

Bus. Code 25608

Ed. Code 200-262.4

Ed. Code 32100

Ed. Code 44010

Ed. Code 44011

Ed. Code 44050

Ed. Code 44420-44440

Ed. Code 44811

Ed. Code 44932

Ed. Code 44939.5

Ed. Code 48980

Ed. Code 49060-49070

H&S Code 104559

Pen. Code 11164-11174.4

Pen. Code 270-273.76

Pen. Code 311-312.7

Federal

20 USC 1232g

34 CFR 99.1-99.8

Management ResourcesCA School Employees Association
PublicationCommission on Teacher Credentialing
PublicationCommission on Teacher Credentialing
Publication**Description**

Committee of credentials; definitions

Reports of change in employment status; alleged misconductRules of conduct for professional educatorsAlcohol on school property; use in connection with instructionProhibition of discriminationProfessional boundaries between adults and students and the
safety of learning environmentsSex offense; definitionControlled substance offense; definitionEmployee code of conduct; interaction with studentsRevocation and suspension of credentialsDisruption of classwork or extracurricular activitiesGrounds for dismissal of permanent employees

Certificated applicant screening

Parent/Guardian notifications

Student records

Tobacco use prohibitionChild Abuse and Neglect Reporting Act

Abandonment and neglect of children

Obscene matter

DescriptionFamily Educational Rights and Privacy Act (FERPA) of 1974Family Educational Rights and Privacy Act**Description**Code of Ethics. 1954California Professional Standards for Education Leaders.
2014California Professional Standards for Educational Leaders.
February 2014

Commission on Teacher Credentialing Publication	<u>California Standards for the Teaching Profession (CSTP). April 2024</u>
Nat'l Policy Board for Educational Administration	<u>Professional Standards for Educational Leaders. 2015</u>
National Education Association Publication	<u>Code of Ethics for Educators. 2020</u>
Website	<u>National Education Association</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>Council of Chief State School Officers</u>
Website	<u>California Federation of Teachers</u>
Website	<u>California School Employees Association</u>
Website	<u>California Teachers Association</u>
Website	<u>Commission on Teacher Credentialing</u>
Website	<u>Association of California School Administrators</u>
Website	<u>WestEd</u>
Website	<u>California Department of Education</u>
Website	<u>CSBA</u>
WestEd Publication	<u>Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2015</u>

Cross References

Code	Description
0200	<u>Goals For The School District</u>
0410	<u>Nondiscrimination In District Programs And Activities</u>
0420.4	<u>Charter School Authorization</u>
0420.4	<u>Charter School Authorization</u>
0420.41	<u>Charter School Oversight</u>
0420.41-E PDF(1)	<u>Charter School Oversight</u>
0450	<u>Comprehensive Safety Plan</u>
0450	<u>Comprehensive Safety Plan</u>
1113	<u>District And School Websites</u>
1113	<u>District And School Websites</u>
1114	<u>District-Sponsored Social Media</u>
1114	<u>District-Sponsored Social Media</u>
1312.1	<u>Complaints Concerning District Employees</u>
1312.1	<u>Complaints Concerning District Employees</u>

1313	<u>Civility</u>
2111	<u>Superintendent Governance Standards</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.4	<u>Drug And Alcohol Free Schools</u>
3515.2	<u>Disruptions</u>
3515.2	<u>Disruptions</u>
3580	<u>District Records</u>
4020	<u>Drug And Alcohol-Free Workplace</u>
4040	<u>Employee Use Of Technology</u>
4040-E PDF(1)	<u>Employee Use Of Technology</u>
4111	<u>Recruitment And Selection</u>
4112.2	<u>Certification</u>
4112.2	<u>Certification</u>
4112.41	<u>Employee Drug Testing</u>
4112.41	<u>Employee Drug Testing</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4113.5	<u>Working Remotely</u>
4115	<u>Evaluation/Supervision</u>
4115	<u>Evaluation/Supervision</u>
4116	<u>Probationary/Permanent Status</u>
4116	<u>Probationary/Permanent Status</u>
4117.7	<u>Employment Status Reports</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4119.1	<u>Civil And Legal Rights</u>
4119.11	<u>Sexual Harassment</u>
4119.11	<u>Sexual Harassment</u>
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4119.25	<u>Political Activities Of Employees</u>
4121	<u>Temporary/Substitute Personnel</u>
4121	<u>Temporary/Substitute Personnel</u>
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4132	<u>Publication Or Creation Of Materials</u>
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4218.1	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
4218.1	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
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4219.11	<u>Sexual Harassment</u>
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4219.25	<u>Political Activities Of Employees</u>
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4232	<u>Publication Or Creation Of Materials</u>
4236	<u>Nonschool Employment</u>
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4258	<u>Employee Security</u>

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4319.25	<u>Political Activities Of Employees</u>
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4358	<u>Employee Security</u>
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5125	<u>Student Records</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
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5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
6162.54	<u>Test Integrity/Test Preparation</u>

6162.6

Use Of Copyrighted Materials

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Policy 4319.24: Maintaining Appropriate Adult-Student Interactions

Status: ADOPTED

Original Adopted Date: 08/21/2019 | **Last Reviewed Date:** 08/21/2019

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that ~~protects~~ promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, ~~including employees, independent contractors, and volunteers,~~ to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting, in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 – Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

~~Employees are prohibited from entering into or attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature.~~

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

~~Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Superintendent or designee shall protect anyone who reports a violation from retaliation. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.~~

~~Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. The Superintendent or designee may also notify law enforcement as appropriate.~~

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students. ~~Examples of employee conduct that can undermine professional adult-student interactions or create the appearance of impropriety include, but are not limited to:~~

The Board prohibits inappropriate conduct between employees and students. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Initiating inappropriate physical contact⁹⁷

2. Attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature.
3. Engaging in inappropriate socialization or fraternization with a student or soliciting encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
4. Being alone with a student outside of the view of others
5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent
6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic communications, or other means of communication, without including the student's parent/guardian or the principal

~~When communicating electronically with students,~~ In accordance with Board Policy/Administrative Regulation 4040 – Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business
9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students
10. Addressing a student in an overly familiar manner, such as by using a term of endearment
11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities
12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose
13. Transporting a student in a personal vehicle without prior authorization
14. Encouraging students to confide their personal or family problems and/or relationships

15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students
16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence
17. Engaging in harassing or discriminatory behavior towards students or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
19. Using profane, obscene, or abusive language against students

Violations of Policy

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Board prohibits retaliation against anyone who reports a violation of this policy. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. Additionally, the Superintendent or designee may also notify law enforcement as appropriate.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80303	<u>Reports of change in employment status: alleged misconduct</u>
5 CCR 80304	<u>Notice of sexual misconduct</u>
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44030.5	<u>Reporting change in employment status due to alleged misconduct</u>

Ed. Code 44050

Ed. Code 44242.5

Ed. Code 44940

Ed. Code 48980

Pen. Code 11164-11174.3

Management Resources

Website

Cross References

Employee code of conduct: interaction with students

Reports and review of alleged misconduct

Compulsory leave of absence for certificated persons

Parent/Guardian notifications

Child Abuse and Neglect Reporting Act

Description

CSBA District and County Office of Education Legal Services

Code

0420.4

0420.4

0420.41

0420.41-E PDF(1)

0450

0450

1240

1240

4040

4040-E PDF(1)

4111

4116

4116

4119.21

4119.21-E PDF(1)

4121

4121

4211

4216

4218

4218

4218.1

4218.1

4219.21

Description

Charter School Authorization

Charter School Authorization

Charter School Oversight

Charter School Oversight

Comprehensive Safety Plan

Comprehensive Safety Plan

Volunteer Assistance

Volunteer Assistance

Employee Use Of Technology

Employee Use Of Technology

Recruitment And Selection

Probationary/Permanent Status

Probationary/Permanent Status

Professional Standards

Professional Standards

Temporary/Substitute Personnel

Temporary/Substitute Personnel

Recruitment And Selection

Probationary/Permanent Status

Dismissal/Suspension/Disciplinary Action

Dismissal/Suspension/Disciplinary Action

Dismissal/Suspension/Disciplinary Action (Merit System)

Dismissal/Suspension/Disciplinary Action (Merit System)

Professional Standards

4219.21-E PDF(1)	<u>Professional Standards - Code Of Ethics</u>
4311	<u>Recruitment And Selection</u>
4319.21	<u>Professional Standards</u>
4319.21-E PDF(1)	<u>Professional Standards</u>
5131	<u>Conduct</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
5145.7	<u>Sexual Harassment</u>
5145.7	<u>Sexual Harassment</u>

Policy 4356.3: Employee Property Reimbursement

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Reviewed Date:** 05/10/2011

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Civ. Code 1714.1

Description

Liability of parent/guardian for act of willful misconduct by a minor

Ed. Code 35213

Reimbursement for loss or damage of personal property

Ed. Code 48904

Liability of parent/guardian

Management Resources

Website

Description

CSBA District and County Office of Education Legal Services

Cross References

Code

1313

Description

Civility

3512

Equipment

3512-E PDF(1)

Equipment

3513.1

Cellular Phone Reimbursement

3515.4

Recovery For Property Loss Or Damage

3515.4

Recovery For Property Loss Or Damage

3530

Risk Management/Insurance

3530

Risk Management/Insurance

4113.5

Working Remotely

4158

Employee Security

4158

Employee Security

4213.5

Working Remotely

4258

Employee Security

4258	<u>Employee Security</u>
4313.5	<u>Working Remotely</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
5131.5	<u>Vandalism And Graffiti</u>

Policy 5144.1: Suspension And Expulsion/Due Process

Status: ADOPTED

Original Adopted Date: 12/19/2018 | **Last Revised Date:** 03/12/2025 | **Last Reviewed Date:** 03/12/2025

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus
4. During, going to, or coming from a school-sponsored activity

Off Campus behavior may result in discipline when it disrupts district programs and activities or as otherwise prohibited by law, Board policy, or administrative regulation.

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

Appropriate Use of Suspension Authority

Except when a student's act violates Education Code 48900(a)-(e), as listed in items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled based solely on a student's truancy, tardiness, or absenteeism from assigned school activities. (Education Code 48900)

On-Campus Suspension

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 1105311058
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation under "Grounds for Suspension and Expulsion: Grades K-12" and "Additional Grounds for Suspension and Expulsion: Grades 4-12," the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

On a case-by-case basis, a student Board member(s) may make restorative justice recommendations to the Board regarding specific expulsion matters, in accordance with Board Bylaw 9150 – Student Board Members.

A vote to expel a student shall be taken in an open session of a Board meeting. (Education Code 48918(i))

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

No child enrolled in a preschool program shall be expelled or unenrolled except under limited circumstances in accordance with Education Code 8489.1 and as specified in Administrative Regulation 5148.3 - Preschool/Early Childhood Education.

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording them the students due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

Plan for Rehabilitation

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, in accordance with the accompanying administrative regulation.

Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall maintain outcome data related to student suspensions and expulsions in accordance with ~~Education Code 48900.8 and 48916.1~~, including, but not limited to:

1. The number of students recommended for expulsion
2. The grounds for each recommended expulsion
3. The actions taken by the Board, including whether the student was subsequently expelled and whether the expulsion order was suspended
4. The types of referral made after each expulsion
5. The disposition of the students after the expulsion period, including the completion of a rehabilitation plan or the successful readmission of the student or both
6. The average length of expulsion terms, including any extensions

For any expulsion that involves the possession of a firearm, such data shall include the name of the school and the type of firearm involved, as required pursuant to 20 USC 7961. Suspension and expulsion data shall be reported to the Board at least annually and to the California Department of Education when so required.

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and ~~homeless~~ students experiencing homelessness. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan, which may include monitoring intervention effectiveness.

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State	Description
Civ. Code 47	<u>Privileged communication</u>
Civ. Code 48.8	<u>Defamation liability</u>
Code of Civil Procedure 1985-1997	<u>Production of evidence: means of production</u>
Ed. Code 17292.5	<u>Program for expelled students; facilities</u>
Ed. Code 1981-1983	<u>Enrollment of students in community school</u>
Ed. Code 212.5	<u>Sexual harassment</u>
Ed. Code 233	<u>Hate violence</u>
Ed. Code 32260-32262	<u>Interagency School Safety Demonstration Act of 1985</u>
Ed. Code 35012	<u>Board members: number, election, and terms</u>
Ed. Code 35145	<u>Open board meetings</u>
Ed. Code 35146	<u>Closed sessions regarding suspensions</u>
Ed. Code 35291	<u>Rules for government and discipline of schools</u>
Ed. Code 35291.5	<u>Rules and procedures on school discipline</u>
Ed. Code 48645.5	<u>Former juvenile court school students; enrollment</u>
Ed. Code 48660-48666	<u>Community day schools</u>
Ed. Code 48853-48853.5	<u>Foster youth</u>
Ed. Code 48900-48927	<u>Suspension and expulsion</u>
Ed. Code 48950	<u>Speech and other communication</u>
Ed. Code 48980	<u>Parent/Guardian notifications</u>
Ed. Code 49073-49079	<u>Privacy of student records</u>
Ed. Code 52052	<u>Numerically significant student subgroups</u>
Ed. Code 52060-52077	<u>Local control and accountability plan</u>
Ed. Code 64000-64001	<u>Consolidated application</u>
Ed. Code 8489-8489.1	<u>Prohibition against expulsion of preschool student</u>
Gov. Code 11455.20	<u>Informal hearing procedures</u>
Gov. Code 54950-54963	<u>The Ralph M. Brown Act</u>
H&S Code 11014.5	<u>Drug paraphernalia</u>

H&S Code 11053-11059

Lab. Code 230.7

Pen. Code 240

Pen. Code 241.2

Pen. Code 242

Pen. Code 243.2

Pen. Code 243.4

Pen. Code 245

Pen. Code 245.6

Pen. Code 261

Pen. Code 266c

Pen. Code 286

Pen. Code 287

Pen. Code 288

Pen. Code 289

Pen. Code 31

Pen. Code 417.27

Pen. Code 422.55

Pen. Code 422.6

Pen. Code 422.7

Pen. Code 422.75

Pen. Code 626.10

Pen. Code 626.2

Pen. Code 626.9

Pen. Code 868.5

W&I Code 224.1

W&I Code 729.6

Federal

18 USC 921

20 USC 1415(K)

20 USC 7961

Controlled substances; standards and schedules

Employee time off to appear in school on behalf of a child

Assault defined

Assault fines

Battery defined

Battery on school property

Sexual battery

Assault with deadly weapon

Hazing

Rape defined

Unlawful sexual intercourse

Sodomy defined

Oral Copulation

Lewd or lascivious acts with child under age 14

Penetration of genital or anal openings

Principal of a crime; defined

Laser pointers

Definition of hate crime

Crimes; harassment

Aggravating factors for punishment

Enhanced penalties for hate crimes

Dirks, daggers, knives, razors, or stun guns

Entry upon campus after written notice of suspension or dismissal without permission

Gun-Free School Zone Act of 1995

Supporting person; attendance during testimony of witness

Indian child; definition

Counseling

Description

Definitions; firearms and ammunition

Students with disabilities; placement in alternative educational setting

Gun-Free Schools Act

34 CFR 106.1-106.82	Nondiscrimination on the basis of sex in education programs or activities
42 USC 11431-11435	Education of homeless children and youths
Management Resources	Description
Attorney General Opinion	80 Ops.Cal.Atty.Gen. 348 (1997)
Attorney General Opinion	80 Ops.Cal.Atty.Gen. 85 (1997)
Attorney General Opinion	80 Ops.Cal.Atty.Gen. 91 (1997)
Attorney General Opinion	84 Ops.Cal.Atty.Gen. 146 (2001)
California Department of Education Publication	Update Regarding School Discipline Policies, May 2025
Court Decision	Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. (2001) 85 Cal.App.4th 1321
Court Decision	Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 1182
Court Decision	García v. Los Angeles Board of Education (1981) 123 Cal. App. 3d 807
Court Decision	John A. v. San Bernardino School District (1982) 33 Cal. 3d 301
Court Decision	T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267
Court Decision	Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421
U.S. DOE Publication	School Climate and Student Discipline Resources
U.S. DOE Publication	Guiding Principles for Creating Safe, Inclusive, Supportive, and Fair School Climates, March 2023
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Department of Education, Office of Safe and Healthy Students
Website	California Attorney General's Office
Website	California Department of Education
Website	CSBA
Website	U.S. Department of Education, Office for Civil Rights

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan

0460	<u>Local Control And Accountability Plan</u>
1114	<u>District-Sponsored Social Media</u>
1114	<u>District-Sponsored Social Media</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(1)	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(2)	<u>Uniform Complaint Procedures</u>
1313	<u>Civility</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.4	<u>Drug And Alcohol Free Schools</u>
3515	<u>Campus Security</u>
3515	<u>Campus Security</u>
3515.21	<u>Unmanned Aircraft Systems (Drones)</u>
3515.4	<u>Recovery For Property Loss Or Damage</u>
3515.4	<u>Recovery For Property Loss Or Damage</u>
3516.2	<u>Bomb Threats</u>
4158	<u>Employee Security</u>
4158	<u>Employee Security</u>
4258	<u>Employee Security</u>
4258	<u>Employee Security</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
5000	<u>Concepts And Roles</u>
5112.1	<u>Exemptions From Attendance</u>
5112.1	<u>Exemptions From Attendance</u>
5112.5	<u>Open/Closed Campus</u>
5113	<u>Absences And Excuses</u>
5113	<u>Absences And Excuses</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.11	<u>Attendance Supervision</u>
5116.2	<u>Involuntary Student Transfers</u>

5117	<u>Interdistrict Attendance</u>
5117	<u>Interdistrict Attendance</u>
5119	<u>Students Expelled From Other Districts</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5125.2	<u>Withholding Grades, Diploma Or Transcripts</u>
5131	<u>Conduct</u>
5131.1	<u>Bus Conduct</u>
5131.1	<u>Bus Conduct</u>
5131.2	<u>Bullying</u>
5131.2	<u>Bullying</u>
5131.4	<u>Student Disturbances</u>
5131.4	<u>Student Disturbances</u>
5131.5	<u>Vandalism And Graffiti</u>
5131.6	<u>Alcohol And Other Drugs</u>
5131.6	<u>Alcohol And Other Drugs</u>
5131.62	<u>Tobacco</u>
5131.62	<u>Tobacco</u>
5131.63	<u>Steroids</u>
5131.63	<u>Steroids</u>
5131.63-E PDF(1)	<u>Steroids</u>
5131.7	<u>Weapons And Dangerous Instruments</u>
5131.7	<u>Weapons And Dangerous Instruments</u>
5137	<u>Positive School Climate</u>
5137-E PDF(1)	<u>Positive School Climate</u>
5138	<u>Conflict Resolution/Peer Mediation</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5144.2	<u>Suspension And Expulsion/Due Process (Students With Disabilities)</u>
5144.4	<u>Required Parental Attendance</u>

5144.4	<u>Required Parental Attendance</u>
5145.12	<u>Search And Seizure</u>
5145.12	<u>Search And Seizure</u>
5145.2	<u>Freedom Of Speech/Expression</u>
5145.2	<u>Freedom Of Speech/Expression</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
5145.7	<u>Sexual Harassment</u>
5145.7	<u>Sexual Harassment</u>
5145.71	<u>Title IX Sexual Harassment Complaint Procedures</u>
5145.9	<u>Hate-Motivated Behavior</u>
5148.3	<u>Preschool/Early Childhood Education</u>
5148.3	<u>Preschool/Early Childhood Education</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6145.5	<u>Student Organizations And Equal Access</u>
6145.5	<u>Student Organizations And Equal Access</u>
6145.8	<u>Assemblies And Special Events</u>
6153	<u>School-Sponsored Trips</u>
6153	<u>School-Sponsored Trips</u>
6158	<u>Independent Study</u>
6158	<u>Independent Study</u>
6161.2	<u>Damaged Or Lost Instructional Materials</u>
6163.4	<u>Student Use Of Technology</u>
6163.4-E PDF(1)	<u>Student Use Of Technology</u>
6164.6	<u>Identification And Education Under Section 504</u>
6164.6	<u>Identification And Education Under Section 504</u>
6173	<u>Education For Homeless Children</u>

6173	<u>Education For Homeless Children</u>
6173-E PDF(1)	<u>Education For Homeless Children</u>
6173-E PDF(2)	<u>Education For Homeless Children</u>
6173-E PDF(4)	<u>Education For Homeless Children</u>
6173-E PDF(5)	<u>Education For Homeless Children</u>
6173.1	<u>Education For Foster Youth</u>
6173.1	<u>Education For Foster Youth</u>
6173.4	<u>Education For American Indian Students</u>
6173.4	<u>Education For American Indian Students</u>
6184	<u>Continuation Education</u>
6184	<u>Continuation Education</u>
9000	<u>Role Of The Board</u>
9150	<u>Student Board Members</u>
9321	<u>Closed Session</u>
9321-E PDF(1)	<u>Closed Session</u>
9322	<u>Agenda/Meeting Materials</u>

Policy 5145.2: Freedom Of Speech/Expression

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Reviewed Date:** 05/10/2011

The Governing Board believes that free inquiry and exchange of ideas are essential parts of a democratic education. The Board respects students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular. Additionally, the Board is committed to providing a welcoming, safe, and supportive school environment that protects students from discrimination, harassment, intimidation, and bullying, or other types of expression prohibited by law.

Students shall have the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications. (Education Code 48907)

Students' freedom of ~~expression on district or school Internet web sites and online media~~ shall ~~generally~~ be restricted only as established by this Board Policy, the accompanying administration regulation, Education Code 234.1, 48907, and 48950, and other applicable state and federal laws. Such restrictions include, but are not limited to, prohibitions against students making any expressions or distributing or posting materials that:

1. Are obscene, libelous, or slanderous
2. Are discriminatory, harassing, intimidating, or bullying
3. Are likely to immediately incite action on district property or during district-sponsored programs or activities that is unlawful or that violates Board policies, administrative regulations, or other district or school rules
4. Substantially disrupt the orderly operation of the district ~~afforded the same protections as in print media.~~

~~Students' freedom of expression shall be limited only as allowed by Education Code 48907, 48950, and other applicable state and federal laws.~~

~~Students are prohibited from making any expressions or distributing or posting any materials that are obscene, libelous, or slanderous. Students also are prohibited from making any expressions that so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, the violation of school rules, or substantial disruption of the school's orderly operation. (Education Code 48907)~~

Additionally, the use of "fighting words" or epithets is prohibited in those instances where ~~the speech is they are~~ abusive and insulting, rather than ~~a communication of ideas, and the speech is used in an abusive manner in a situation that presents~~ merely offensive or provocative, they are likely to create an actual danger that will cause a breach of the peace.

District staff shall not prohibit or prevent the distribution of, or otherwise ~~School officials shall not engage in prior restraint of~~ censor, material prepared for official school publications except insofar as the content of the material violates ~~the law~~ this Board policy and the accompanying administrative regulation. (Education Code 48907)

The Superintendent or designee shall not discipline any high school student solely on the basis of speech or other communication that would be constitutionally protected when engaged in outside of school, but may impose discipline for harassment, threats, or intimidation unless constitutionally protected. (Education Code 48950)

Off-Campus Expression

A Off-campus student shall be subject to discipline for off-campus expression, including such as electronic expression on off-campus Internet web sites, via a personal device or online expression via a personal social media account, may subject a student to discipline when such expression poses a threat to the safety of other district students, staff, or school property, or does or is likely to substantially disrupts the educational program. The As necessary, the Superintendent or designee shall document the impact the expression had or could be actual or expected to have impact of on the school program expression.

Student expression that violates this Board policy or the accompanying administrative regulation may be subject to discipline in accordance with Board Policy/Administrative Regulation 5144 – Discipline, Board Policy/Administrative Regulation 5144.1 – Suspension and Expulsion/Due Process, and Administrative Regulation 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities).

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

CA Constitution Article 1, Section 2

Ed. Code 234-234.5

Ed. Code 48205

Ed. Code 48907

Ed. Code 48950

Ed. Code 51520

Description

Freedom of speech and expression

Safe Place to Learn Act

Excused absences

Exercise of free expression: time, place, and manner rules and regulations

Speech and other communication

Prohibited solicitations on school premises

Federal

20 USC 4071-4074

U.S. Constitution, First Amendment

Description

Equal Access Act

Free exercise, free speech, and establishment clauses

Management Resources

Court Decision

Court Decision

Court Decision

Court Decision

Description

Dariano v. Morgan Hill Unified School District (2014) 767 F.3d 764

Chandler v. McMinnville School District (1992) 978 F.2d 524

Mahanoy Area School District v. B.L. (2021) 594 U.S. 180

Beussink v. Woodland R-IV School District (1998) 30 F.Supp. 2d 1175

Court Decision	<u>Bright v. Los Angeles Unified School District (1976) 18 Cal. 3d 350</u>
Court Decision	<u>Emmett v. Kirkland School District No. 415 (2000) 92 F.Supp. 2d 1088</u>
Court Decision	<u>J.S. v. Bethlehem Area School District (2000) 757 A.2d 412 (Pa. Commw. 2000)</u>
Court Decision	<u>Lavine v. Blaine School District (2001, 9th Cir.) 257 F.3d 981</u>
Court Decision	<u>Leeb v. DeLong (1988) 198 Cal.App.3d 47</u>
Court Decision	<u>Lovell v. Poway Unified School District (1996) 90 F.3d 367</u>
Court Decision	<u>Muller v. Jefferson Lighthouse School (1996) 98 F.3d 1530</u>
Court Decision	<u>Smith v. Novato Unified School District (2007) 150 Cal.App.4th 1439</u>
Court Decision	<u>Hazelwood School District v. Kuhlmeier (1988) 108 S. Ct. 562</u>
Court Decision	<u>Harper v. Poway Unified School District (2006) 445 F.3d 1166</u>
Court Decision	<u>Tinker v. Des Moines Independent Community School District (1969) 393 U.S. 503</u>
Court Decision	<u>Bethel School District No. 403 v. Fraser (1986) 478 U.S. 675</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>California Department of Education</u>
Website	<u>CSBA</u>

Cross References

Code	Description
1100	<u>Communication With The Public</u>
1114	<u>District-Sponsored Social Media</u>
1114	<u>District-Sponsored Social Media</u>
1313	<u>Civility</u>
1325	<u>Advertising And Promotion</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
5113	<u>Absences And Excuses</u>
5113	<u>Absences And Excuses</u>
5127	<u>Graduation Ceremonies And Activities</u>
5131	<u>Conduct</u>
5131.2	<u>Bullying</u>

5131.2	<u>Bullying</u>
5131.4	<u>Student Disturbances</u>
5131.4	<u>Student Disturbances</u>
5131.8	<u>Mobile Communication Devices</u>
5132	<u>Dress And Grooming</u>
5132	<u>Dress And Grooming</u>
5136	<u>Gangs</u>
5136	<u>Gangs</u>
5137	<u>Positive School Climate</u>
5137-E PDF(1)	<u>Positive School Climate</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.2	<u>Suspension And Expulsion/Due Process (Students With Disabilities)</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.7	<u>Sexual Harassment</u>
5145.7	<u>Sexual Harassment</u>
5145.8	<u>Refusal To Harm Or Destroy Animals</u>
5145.9	<u>Hate-Motivated Behavior</u>
6141.2	<u>Recognition Of Religious Beliefs And Customs</u>
6141.2	<u>Recognition Of Religious Beliefs And Customs</u>
6142.3	<u>Civic Education</u>
6144	<u>Controversial Issues</u>
6145.5	<u>Student Organizations And Equal Access</u>
6145.5	<u>Student Organizations And Equal Access</u>
6145.8	<u>Assemblies And Special Events</u>

Policy 6142.7: Physical Education And Activity

Status: ADOPTED

Original Adopted Date: 02/15/2017 | **Last Revised Date:** 11/18/2020 | **Last Reviewed Date:** 11/18/2020

The Governing Board recognizes the positive benefits of physical activity on student health, well-being, and academic achievement. The district shall provide all students the opportunity to be physically active on a regular basis through high-quality physical education instruction and may provide additional opportunities for physical activity throughout the school day. The district's physical education and activity programs shall support the district's coordinated student wellness program and encourage students' lifelong health and fitness.

Physical education classes shall be conducted in a coeducational, inclusive manner prescribed by in accordance with law. The district shall provide instruction in physical education that provides equal access and equal opportunities for participation for all students in grades 1-12 regardless of gender, gender expression, sexual orientation, and mental or physical disability or any other protected status in accordance with Board Policy/Administrative Regulation 5145.3 – Nondiscrimination/Harrassment. (Education Code 220, 221.5, 33352; 5 CCR 4900, 4930, 4931, 4940, 4960; 34 CFR 106.33, 106.34, 300.108)

The district's physical education program shall provide a developmentally appropriate sequence of instruction aligned with the state's model content standards and curriculum framework.

The district's physical education program shall engage students in age-appropriate moderate to vigorous physical activity, as defined in the accompanying administrative regulation, including aerobic, muscle-strengthening, and bone-strengthening activities. The Superintendent or designee shall develop strategies to monitor the amount of moderate to vigorous physical activity that takes place in the physical education instructional program.

For grades 9-12, the overall course of study shall include the effects of physical activity upon dynamic health, the mechanics of body movement, aquatics, gymnastics and tumbling, individual and dual sports, rhythms and dance, team sports, and combatives. (Education Code 33352; 5 CCR 10060)

The Board shall approve the courses in grades 9-12 for which physical education credit may be granted.

The Superintendent or designee shall develop strategies to supplement physical education instruction with additional opportunities for students to be physically active before, during, and after the school day.

Students with disabilities shall be provided instruction in physical education in accordance with their individualized education program or Section 504 accommodation plan.

Upon written notification from a student's parent/guardian, or from the student if age 18 years of age or older, stating that the student is participating in religious fasting, the principal or designee shall grant a student an accommodation in connection with any physical activity component of a physical education course during the period of religious fasting. The student shall be provided alternative assignments or activities for the period the student is granted an accommodation.

(Education Code 51240.5)

The Superintendent or designee shall develop, adopt, and implement weather protocols that incorporate the standardized guidelines compiled by the California Department of Education and that include specific measures to be taken during extreme weather conditions. The adopted weather protocols shall be annually reviewed, evaluated, and if necessary, updated in accordance with law. (Education Code 33355)

During air pollution episodes, extreme weather, or other inclement conditions, physical education staff shall make appropriate adjustments to the program in accordance with the district's extreme weather protocols and/or shall seek alternative indoor space to enable students to participate in active physical education.

The Superintendent or designee may offer an alternate term schedule for grades 6-12 physical education courses in accordance with Education Code 51222 as specified in the accompanying administrative regulation.

Staffing

Physical education instruction shall be delivered by appropriately credentialed teachers who may be assisted by instructional aides, paraprofessionals, and/or volunteers.

The district shall provide physical education teachers with continuing professional development, including classroom management and instructional strategies designed to keep students engaged and active and to enhance the quality of physical education instruction and assessment.

Physical Fitness Testing

The Superintendent or designee shall annually administer the physical fitness test designated by the State Board of Education (FITNESSGRAM) to students in grades 5, 7, and 9. (Education Code 60800; 5 CCR 1041)

Temporary Exemptions

The Superintendent or designee may grant a student a temporary exemption from physical education under either of the following conditions: (Education Code 51241)

1. The student is ill or injured and a modified program to meet the student's needs cannot be provided.
2. The student is enrolled for one-half time or less.

Two-Year Exemptions

With the student's consent, the Superintendent or designee may exempt a student from physical education courses for any two years during grades 10-12 provided that the student has satisfactorily met at least five of the six standards of the FITNESSGRAM in grade 9. (Education Code 51241)

Upon request by students and/or their parents/guardians, the Superintendent or designee may administer the FITNESSGRAM to students in grades 10-12 who need to pass the test in order to qualify for a two-year exemption from physical education courses.

Students in grades 10-12 who have been granted a two-year exemption shall be offered a variety of elective physical education courses of not less than 400 minutes each 10 school days. (Education Code 33352, 51222)

Such students shall not be permitted to attend fewer total hours of courses and classes than they would have attended if enrolled in a physical education course. (Education Code 51241)

Permanent Exemptions

The Superintendent or designee may grant a student a permanent exemption from physical education under any of the following conditions: (Education Code 51241)

1. The student is age 16 years or older and has been enrolled in grade 10 for one or more academic years.

However, such a student shall not be permitted to attend fewer total hours of courses and classes than the student would have attended if enrolled in a physical education course.

2. The student is enrolled as a postgraduate student.
3. The student is enrolled in a juvenile home, ranch, camp, or forestry camp school with scheduled recreation and exercise.

Students who have been granted a permanent exemption shall be offered a variety of elective physical education courses of not less than 400 minutes each 10 school days. (Education Code 33352)

Other Exemptions

The Superintendent or designee may grant a student an exemption from physical education under the following special circumstances:

1. When the student is in any of grades 10-12 and is excused for up to 24 clock hours in order to participate in automobile driver training.

However, any such student shall attend a minimum of 7,000 minutes of physical education instruction during the school year. (Education Code 51222)

2. When the student is in any of grades 10-12, attends a regional occupational center or program, and, because of the travel time involved, would experience hardship to attend physical education courses. Any such student shall have a minimum school day of 180 minutes. (Education Code 52316)
3. When the student is in high school and is engaged in a regular school-sponsored interscholastic athletic program carried on wholly or partially after regular school hours. (Education Code 51242)

Program Evaluation

The Superintendent or designee shall annually report to the Board each school's FITNESSGRAM

results for each applicable grade level. The Additionally, the Superintendent or designee shall also report to the Board regarding the number of instructional minutes offered in physical education for each grade level, the number of two-year and permanent exemptions granted pursuant to Education Code 51241, and any other data agreed upon by the Board and the Superintendent or designee to evaluate program quality and the effectiveness of the district's program in meeting goals for physical activity and student well-being.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 10060	<u>Criteria for high school physical education programs</u>
5 CCR 1040-1043.10	<u>Physical performance test</u>
5 CCR 1047-1048	<u>Testing variations and accommodations</u>
5 CCR 3051.5	<u>Adapted physical education for individuals with exceptional needs</u>
5 CCR 4600-4670	<u>Uniform complaint procedures</u>
5 CCR 4900-4965	Nondiscrimination in elementary and secondary educational programs receiving state or federal financial assistance
5 CCR 80020	<u>Additional assignment authorizations for specific credentials</u>
5 CCR 80037	<u>Designated subjects teaching credential; special teaching authorization in physical education</u>
5 CCR 80046.1	<u>Added authorization to teach adapted physical education</u>
Ed. Code 220	<u>Prohibition of discrimination</u>
Ed. Code 221.5	<u>Equal opportunity</u>
Ed. Code 33126	<u>School accountability report card</u>
Ed. Code 33350-33355	<u>CDE responsibilities regarding physical education</u>
Ed. Code 35256	<u>School Accountability Report Card</u>
Ed. Code 44250-44277	<u>Credentials and assignment of teachers</u>
Ed. Code 49062	Student records
Ed. Code 49066	<u>Grades; change of grade; physical education grade</u>
Ed. Code 51210	<u>Course of study for grades 1-6</u>
Ed. Code 51220	<u>Course of study for grades 7-12</u>
Ed. Code 51222	<u>Physical education; instructional minutes</u>
Ed. Code 51223	<u>Physical education; elementary schools</u>

Ed. Code 51225.3	High school graduation requirements
Ed. Code 51240.5	Physical education; accommodation for religious fasting
Ed. Code 51241	Temporary two-year or permanent exemption from physical education
Ed. Code 51242	Exemption from physical education for athletic program participants
Ed. Code 52316	Excuse from attending physical education classes; regional occupational center/program
Ed. Code 60800	Physical performance test
Federal	Description
29 USC 794	Rehabilitation Act of 1973; Section 504
34 CFR 106.33	Nondiscrimination on the basis of sex; comparable facilities
34 CFR 106.34	Nondiscrimination on the basis of sex; access to classes and schools
34 CFR 300.108	Assistance to states for the education of children with disabilities; physical education
42 USC 1758b	Local wellness policy
Management Resources	Description
Attorney General Opinion	53 Ops.Cal.Atty.Gen. 230 (1970)
California Department of Education Publication	Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 2009
California Department of Education Publication	Physical Education Model Content Standards for California Public Schools, Kindergarten Through Grade 12, January 2005
CDC Publication	School Health Index (SHI): A Self-Assessment and Planning Guide, Middle/High School, 2017
CDC Publication	School Health Index (SHI): A Self-Assessment and Planning Guide, Elementary School, 2017
Commission on Teacher Credentialing Publication	The Administrator's Assignment Manual, 2019
Court Decision	Doe v. Albany Unified School District (2010) 190 Cal.App.4th 668
CSBA Publication	Active Bodies, Active Minds: Physical Activity and Academic Achievement, Fact Sheet, February 2010
CSBA Publication	Maximizing Opportunities for Physical Activity During the School Day, Fact Sheet, November 2009
CSBA Publication	Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010

CSBA Publication	<u>Moderate to Vigorous Physical Activity in Physical Education to Improve Health and Academic Outcomes, Fact Sheet, November 2009</u>
CSBA Publication	<u>Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012</u>
CSBA Publication	<u>Physical Education and California Schools, Policy Brief, October 2007</u>
CSBA Publication	<u>Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, 2012</u>
U.S. Dept. of Health & Human Services Publication	<u>Physical Activity Guidelines for Americans, 2nd Edition, October 2018</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>California Project LEAN (Leaders Encouraging Activity and Nutrition)</u>
Website	<u>Healthy People 2010</u>
Website	<u>President's Council on Sports, Fitness and Nutrition</u>
Website	<u>U.S. Department of Health and Human Services</u>
Website	<u>National Association for Sport and Physical Education</u>
Website	<u>Commission on Teacher Credentialing</u>
Website	<u>CSBA</u>
Website	<u>Centers for Disease Control and Prevention</u>
Website	<u>California Healthy Kids Resource Center</u>
Website	<u>California Department of Education</u>

Cross References

Code	Description
0410	<u>Nondiscrimination In District Programs And Activities</u>
0500	<u>Accountability</u>
0510	<u>School Accountability Report Card</u>
1240	<u>Volunteer Assistance</u>
1240	<u>Volunteer Assistance</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(1)	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(2)	<u>Uniform Complaint Procedures</u>
1330.1	<u>Joint Use Agreements</u>

3514	<u>Environmental Safety</u>
3514	<u>Environmental Safety</u>
4112.2	<u>Certification</u>
4112.2	<u>Certification</u>
4112.21	<u>Interns</u>
4112.21	<u>Interns</u>
4113	<u>Assignment</u>
4113	<u>Assignment</u>
4115	<u>Evaluation/Supervision</u>
4115	<u>Evaluation/Supervision</u>
4127	<u>Temporary Athletic Team Coaches</u>
4127	<u>Temporary Athletic Team Coaches</u>
4131	<u>Staff Development</u>
4222	<u>Teacher Aides/Paraprofessionals</u>
4222	<u>Teacher Aides/Paraprofessionals</u>
4222-E PDF(1)	<u>Teacher Aides/Paraprofessionals</u>
4227	<u>Temporary Athletic Team Coaches</u>
4227	<u>Temporary Athletic Team Coaches</u>
4231	<u>Staff Development</u>
4327	<u>Temporary Athletic Team Coaches</u>
4327	<u>Temporary Athletic Team Coaches</u>
5030	<u>Student Wellness</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5141.23	<u>Asthma Management</u>
5141.23	<u>Asthma Management</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
5145.3	<u>Nondiscrimination/Harassment</u>

5145.3	<u>Nondiscrimination/Harassment</u>
5148	<u>Child Care And Development</u>
5148.2	<u>Before/After School Programs</u>
6011	<u>Academic Standards</u>
6112	<u>School Day</u>
6112	<u>School Day</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6143	<u>Courses Of Study</u>
6143	<u>Courses Of Study</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6145.5	<u>Student Organizations And Equal Access</u>
6145.5	<u>Student Organizations And Equal Access</u>
6146.1	<u>High School Graduation Requirements</u>
6146.1	<u>High School Graduation Requirements</u>
6146.11	<u>Alternative Credits Toward Graduation</u>
6146.11	<u>Alternative Credits Toward Graduation</u>
6159	<u>Individualized Education Program</u>
6159	<u>Individualized Education Program</u>
6162.5	<u>Student Assessment</u>
6164.6	<u>Identification And Education Under Section 504</u>
6164.6	<u>Identification And Education Under Section 504</u>
6172	<u>Gifted And Talented Student Program</u>
6172	<u>Gifted And Talented Student Program</u>
6177	<u>Summer Learning Programs</u>
6178.2	<u>Regional Occupational Center/Program</u>
6179	<u>Supplemental Instruction</u>
6190	<u>Evaluation Of The Instructional Program</u>
7110	<u>Facilities Master Plan</u>

Policy 6146.1: High School Graduation Requirements

Status: ADOPTED

Original Adopted Date: 06/19/2019 | **Last Revised Date:** 03/13/2024 | **Last Reviewed Date:** 03/13/2024

The Governing Board desires to prepare all students to successfully complete the high school course of study and obtain a diploma that represents their educational achievement and increases their opportunities for postsecondary education and employment.

District students shall complete graduation course requirements as specified in Education Code 51225.3. Additionally, unless exempted as provided in "Exemptions from District-Adopted Graduation Requirements for Highly Mobile Students" below, or in Board Policy 6146.4 – Differential Graduation and Competency Standards for students with Disabilities, district students shall also complete other course requirements adopted by the board. Students who are exempted from district-adopted graduation requirements shall be eligible to participate in any graduation ceremony and school activity related to graduation in which other students are eligible to participate.

Course Requirements

To obtain a high school diploma, students shall complete the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Four courses in English (Education Code 51225.3)
2. Three courses in mathematics (Education Code 51225.3)

Students shall complete at least one mathematics course that meets the state academic content standards for Algebra I or Integrated Mathematics I. Students may complete such coursework prior to grade 9 provided that they also complete two mathematics courses in grades 9-12. (Education Code 51224.5)

Successful completion of an approved computer science course that is classified as a "category C" course based on the University of California (UC) and California State University (CSU) "A-G" admission requirements shall be counted toward the satisfaction of additional graduation requirements in mathematics. (Education Code 51225.3, 51225.35)

3. Three courses in science, including biological and physical sciences (Education Code 51225.3)
4. Three courses in social studies, including United States (US) history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics (Education Code 51225.3)
5. One course in visual or performing arts, world language, or career technical education (CTE).

For purposes of this requirement, a course in American Sign Language shall be deemed a course in world language. (Education Code 51225.3)

To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education. (Education Code 51225.3)

6. Two courses in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3)

7. Contingent on funding, beginning with the 2029-30 school year, a one-semester course in ethnic studies (Education Code 51225.3)
8. Beginning with the 2030-31 school year, a separate, stand-alone one-semester course in personal finance, that is not combined with any other course (Education Code 51225.3)

A student who completes a separate stand-alone one-semester course in personal finance may be exempted from the requirement to complete a one-semester course in economics. (Education Code 51225.3)

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

Exemptions from District-Adopted Graduation Requirements

The Superintendent or designee may exempt a student from any graduation requirements adopted by the Board that are in addition to the statewide course requirements. Before exempting a student from such requirements, the Superintendent or designee shall consult with the student and the educational rights holder for the student regarding any impact of not fulfilling district-adopted coursework on the student's ability to gain admission to an institution of higher education. (Education Code 51225.3)

Exemptions from District-Adopted Graduation Requirements for Highly Mobile Students

Highly mobile student means a foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, student who is migratory, or a student participating in a newcomer program as specified in Education Code 51225.1.

~~A foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, or migrant~~ A highly mobile student who transfers into the district or between district schools any time after completing the second year of high school, or a newly arrived newcomer student who is in the third or fourth year of high school shall be exempted from any graduation requirements adopted by the Board that are in addition to statewide course requirements. This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the additional requirements in time to graduate by the end of the fourth year of high school.

To determine whether a highly mobile student is in the third or fourth year of high school, the district shall use either the number of credits the student has earned as of the date of the transfer, the length of school enrollment, or, for a student with significant gaps in school attendance, the student's age as compared to the average age of students in the third or fourth year of high school, whichever qualifies the student for the exemption. Additionally, for a newcomer student, enrollment in grade 11 or 12 based on the average age of students in the third or fourth year of high school may be used to determine whether the student is in the student's third or fourth year of high school. (Education Code 51225.1)

Within 30 days of the transfer into a school by ~~the foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, migrant student, or newcomer student, as applicable~~ a highly mobile student, the Superintendent or designee shall notify any eligible student, and others as required by law, of the availability of the exemption from local graduation requirements and whether the student qualifies for it. (Education Code 51225.1)

~~The Superintendent or designee shall not require or request the foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, migrant student, or a~~

newcomer student program who is exempted from district-established graduation requirements and who completes the statewide coursework requirements before the end of the fourth year of high school, and would otherwise be entitled to remain in school, to graduate before the end of the student's fourth year of high school. (Education Code 51225.1)

If the foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, migrant student, or newcomer student If a highly mobile student was not properly notified of an exemption, declined the exemption, or was not previously exempted, the student or the student's educational rights holder may request the exemption and the Superintendent or designee shall exempt the student within 30 days of the request. Any such student who at one time qualified for the exemption may request the exemption even if the student is no longer eligible. (Education Code 51225.1)

Additionally, a student with disabilities shall be eligible for an exemption from all coursework and other requirements adopted by the Board in addition to the statewide course requirements for high school graduation, if the student's individualized education program (IEP) provides for both of the following requirements: (Education Code 51225.31)

1. That the student is eligible to take the alternate assessment as described in Education Code 60640

2. That the student complete state standards-aligned coursework to meet the statewide coursework specified in Education Code 51225.3

The district's responsibility to provide a free appropriate public education shall not terminate when a student with a disability who is exempted from district-adopted graduation requirements participates in graduation activities unless the IEP team, which includes the parent/guardian and student, has determined that the student has completed the high school experience. (Education Code 51225.31)

When a highly mobile student is not exempted from district-established graduation requirements based on the Superintendent's or designee's determination that the student is reasonably able to complete such requirements by the end of the student's fourth year of high school, within 30 calendar days of the following academic year the student shall be reevaluated based on the student's course completion status at the time to determine if the student continues to be reasonably able to complete the district-established graduation requirements in time to graduate by the end of the student's fourth year of high school. Written notice as to whether the student then qualifies for exemption shall be provided to the student, the person holding the right to make educational decisions for the student, and if applicable, to the student's social worker or probation officer. (Education Code 51225.1)

If, upon reevaluation, it is determined that the highly mobile student is not reasonably able to complete the district-established graduation requirements in time to graduate from high school by the end of the student's fourth year of high school, the Superintendent or designee shall provide the student with the option to receive an exemption from district-established graduation requirements or stay in school for a fifth year to complete the district-established graduation requirements upon agreement with the student, or if under 18 years of age, the person holding the right to make educational decisions for the student, and provide notifications in accordance with Education Code 51225.1. (Education Code 51225.1)

When a highly mobile student is exempted from district-established graduation requirements, the Superintendent or designee shall consult with the student and the person holding the right to make educational decisions for the student regarding the following: (Education Code 51225.1)

1. Discussion of how any requirements that are waived may affect the student's postsecondary education or vocation plans, including the ability to gain admission to a postsecondary educational institution

2. Discussion and information about other options available to the student, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the California Community Colleges
3. Consideration of the student's academic data and any other information relevant to making an informed decision on whether to accept the exemption

The district shall not require or request a highly mobile student to transfer schools in order to qualify for an exemption and shall not grant any request made by an eligible student, or the student's parent/guardian, the person holding the right to make educational decisions for the student, the student's social worker, the student's probation officer, or the district liaison on behalf of the student, as applicable, for a transfer solely to qualify for an exemption. (Education Code 51225.1)

The Superintendent or designee shall not require a highly mobile student who is eligible for an exemption from district-established graduation requirements and would otherwise be entitled to remain in attendance at the school, to accept the exemption or be denied enrollment in, or the ability to complete, courses for which the student is otherwise eligible, including courses necessary to attend an institution of higher education, regardless of whether such courses are required for statewide graduation requirements. (Education Code 51225.1)

If a highly mobile student is exempted from district-established graduation requirements, the exemption shall not be revoked. Additionally, the exemption shall continue to apply while the student is enrolled in the school or transfers to another school, including a charter school, or school district, including after the student has ceased to meet the definition of a highly mobile student. (Education Code 51225.1)

The Superintendent or designee shall not require or request a highly mobile student who is exempted from district-established graduation requirements and who completes the statewide coursework requirements before the end of the fourth year of high school, and would otherwise be entitled to remain in school, to graduate before the end of the student's fourth year of high school. (Education Code 51225.1)

Upon making a finding that a highly mobile student is reasonably able to complete district-established graduation requirements within the fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Consult with the student and, if under 18 years of age, the person holding the right to make educational decisions for the student, of the option to remain in school for a fifth year to complete the district-established graduation requirements and how that will affect the student's ability to gain admission to a postsecondary educational institution
2. Consult with and provide information to the student about transfer opportunities available through the California Community Colleges
3. Upon agreement with the student or with the person holding the right to make educational decisions for the student if under 18 years of age, permit the student to stay in school for a fifth year to complete the district-established graduation requirements
4. For a foster youth or a student who is experiencing homelessness, consult with the student and the person holding the right to make educational decisions for the student of the option to remain in the student's school of origin

When a highly mobile student who is eligible for an exemption from district-established graduation requirements is not reasonably able to complete the district-established graduation requirements within the student's fifth year of high school but is reasonably able to complete the statewide coursework requirements within the fifth year of high school, the student shall be exempted from all district-established graduation requirements and be provided with the option to remain in school for a fifth year to complete the statewide requirements. In such situations, the Superintendent or designee shall consult with the student and the person holding the right to make educational decisions for the student, regarding the following: (Education Code 51225.1)

1. The student's option to remain in school for a fifth year to complete statewide coursework requirements
2. The effect of waiving the district-established requirements and remaining in school for a fifth year on the student's postsecondary education or vocation plans, including the ability to gain admission to an institution of higher education
3. Other options available to the student, including, but not limited to, possible credit recovery, and any transfer opportunities available through the California Community Colleges
4. The student's academic data and any other information relevant to making an informed decision on whether to accept the exemption and option to remain in school for a fifth year to complete the statewide coursework requirements

Information regarding the educational rights of highly mobile students, as specified in Education Code 51225.1, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.2)

Any complaint alleging that the district has not complied with requirements regarding the education of highly mobile students, as specified in Education Code 51225.2, may be filed in accordance with the district's procedures in Administrative Regulation 1312.3 - Uniform Complaint Procedures.

Annually, the Superintendent or designee shall report to the California Department of Education, in accordance with Education Code 51225.1, the number of students graduating from the fourth or fifth year of high school who, for the prior school year, graduated with an exemption from district established graduation requirements that are in addition to statewide coursework requirements.

Retroactive Diplomas

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

~~In addition~~ Additionally, the district may retroactively grant high school diplomas to former students who: (Education Code 48204.4, 51430, 51440)

1. Departed California against their will while in grade 12 and did not receive a diploma because the departure interrupted their education, provided that they were in good academic standing at the time of the departure

Persons may be considered to have departed California against their will if they were in custody of a government agency and were transferred to another state, were subject to a lawful order from a court or government agency that authorized their removal from California, were subject to a lawful order and were permitted to depart California before being removed from California pursuant to the lawful order, were removed or were permitted to depart voluntarily pursuant to the federal Immigration and Nationality Act, or departed due to other circumstances determined by the district that are consistent with the purposes of Education Code 48204.4.

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall consider any coursework that may have been completed outside of the U.S. or through online or virtual courses.

2. Were interned by order of the federal government during World War II or are honorably discharged veterans of World War II, the Korean War, or the Vietnam War, provided that they were enrolled in a district high school immediately preceding the internment or military

service and did not receive a diploma because their education was interrupted due to the internment or military service in those wars

Deceased former students who satisfy these conditions may be granted a retroactive diploma to be received by their next of kin.

3. Are veterans who entered the military service of the U.S. while in grade 12 and who had satisfactorily completed the first half of the work required for grade 12 in a district school
4. Are former members of the military, a resident of California, and received an honorable discharge, or, are current members of the military, a resident of California, and a resident of California when entering the military.

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall evaluate classes completed in any high school, community college, or state college, grant credit toward graduation for military service and training received while in the military, and if satisfied that the person has completed the equivalent of the requirements for graduation from high school, grant the person a diploma of graduation.

5. Were in their senior year of high school during the 2019-20 school year, were in good academic standing and on track to graduate at the end of the 2019-20 school year as of March 1, 2020, and were unable to complete the statewide graduation requirements as a result of the COVID-19 crisis

Honorary Diplomas

The Board may grant an honorary high school diploma to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation and who is returning to the student's home country following the completion of one academic school year in the district
2. A student who is terminally ill

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the district. (Education Code 51225.5)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 1600-1651	Graduation of students from grade 12 and credit toward graduation
5 CCR 4600-4670	<u>Uniform complaint procedures</u>
Ed Code 60900.2	<u>Students with disabilities graduation reporting</u>
Ed. Code 220	<u>Prohibition of discrimination</u>
Ed. Code 47612	<u>Average daily attendance in charter school</u>
Ed. Code 48200	<u>Compulsory attendance</u>
Ed. Code 48204.4	<u>Parents/guardians departing California against their will</u>

Ed. Code 48412	<u>Certificate of proficiency</u>
Ed. Code 48430	<u>Continuation education schools and classes</u>
Ed. Code 48645.5	<u>Former juvenile court school students; enrollment</u>
Ed. Code 48980	<u>Parent/Guardian notifications</u>
Ed. Code 49701	<u>Provisions of the Interstate Compact on Educational Opportunities for Military Children</u>
Ed. Code 51222	<u>Courses of study, grades 7 to 12</u>
Ed. Code 51224	<u>Skills and knowledge required for adult life</u>
Ed. Code 51224.5	<u>Algebra in course of study for grades 7-12</u>
Ed. Code 51225.1	<u>Exemption from district graduation requirements</u>
Ed. Code 51225.2	<u>Course credits</u>
Ed. Code 51225.25	<u>Students participating in a newcomer program; definition</u>
Ed. Code 51225.3	<u>High school graduation requirements</u>
Ed. Code 51225.31	<u>Graduation exemption for students with disabilities</u>
Ed. Code 51225.35	<u>Mathematics course requirements; computer science</u>
Ed. Code 51225.36	<u>Instruction in sexual harassment and violence; districts that require health education for graduation</u>
Ed. Code 51225.5	<u>Honorary diplomas; foreign exchange and terminally ill students</u>
Ed. Code 51225.6	<u>Instruction in cardiopulmonary resuscitation; districts that require health education for graduation</u>
Ed. Code 51225.9	<u>Courses of study, grades 7 to 12; career technical education</u>
Ed. Code 51226.7	<u>Model curriculum in ethnic studies</u>
Ed. Code 51226.8	<u>Personal finance curriculum guide</u>
Ed. Code 51228	<u>Course of study; offerings and timely opportunity</u>
Ed. Code 51230	<u>Credit for community emergency response training</u>
Ed. Code 51240-51246	<u>Exemptions from requirements</u>
Ed. Code 51250-51251	<u>Assistance to military dependents</u>
Ed. Code 51410-51413	<u>Diplomas</u>
Ed. Code 51420-51427	<u>High school equivalency certificates</u>
Ed. Code 51430	<u>Retroactive high school diplomas</u>
Ed. Code 51440	<u>Credit and granting of diploma to veterans and members of the military service</u>
Ed. Code 51450-51455	<u>Golden State Seal Merit Diploma</u>
Ed. Code 51744-51749.6	<u>Independent study</u>

Ed. Code 56390-56392

Ed. Code 60640

Ed. Code 66204

Ed. Code 67386

Federal

20 USC 7011

34 CFR 300.1-300.818

Management Resources

California Department of Education
Publication

California Department of Education
Publication

Court Decision

Website

Website

Website

Website

Website

Cross References

Code

0460

0460

1312.3

1312.3

1312.3-E PDF(1)

1312.3-E PDF(2)

4112.2

4112.2

5113.2

5113.2

5126

5126

5127

Recognition for educational achievement: special education

California Assessment of Student Performance and Progress

Certification of high school courses as meeting university
admission criteria

Student safety: affirmative consent standard

Description

Definition of newcomer student

Individuals with Disabilities Education Act

Description

Alternate Assessment IEP Team Guidance

Diploma Pathway for Students who Qualify for the California
Alternate Assessment, November 2024

O'Connell v. Superior Court (Valenzuela) (2006) 141
Cal.App.4th 1452

California Department of Education, Personal Finance

CSBA District and County Office of Education Legal Services

California Department of Education, High School

University of California, List of Approved A-G Courses

CSBA

Description

Local Control And Accountability Plan

Local Control And Accountability Plan

Uniform Complaint Procedures

Uniform Complaint Procedures

Uniform Complaint Procedures

Uniform Complaint Procedures

Certification

Certification

Work Permits

Work Permits

Awards For Achievement

Awards For Achievement

Graduation Ceremonies And Activities

5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
5147	<u>Dropout Prevention</u>
6000	<u>Concepts And Roles</u>
6011	<u>Academic Standards</u>
6142.1	<u>Sexual Health And HIV/AIDS Prevention Instruction</u>
6142.1	<u>Sexual Health And HIV/AIDS Prevention Instruction</u>
6142.2	<u>World Language Instruction</u>
6142.2	<u>World Language Instruction</u>
6142.3	<u>Civic Education</u>
6142.6	<u>Visual And Performing Arts Education</u>
6142.7	<u>Physical Education And Activity</u>
6142.7	<u>Physical Education And Activity</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6142.91	<u>Reading/Language Arts Instruction</u>
6142.92	<u>Mathematics Instruction</u>
6142.93	<u>Science Instruction</u>
6142.94	<u>History-Social Science Instruction</u>
6143	<u>Courses Of Study</u>
6143	<u>Courses Of Study</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6145.6	<u>International Exchange</u>
6145.6	<u>International Exchange</u>
6146.11	<u>Alternative Credits Toward Graduation</u>
6146.11	<u>Alternative Credits Toward Graduation</u>
6146.2	<u>Certificate Of Proficiency/High School Equivalency</u>
6146.2	<u>Certificate Of Proficiency/High School Equivalency</u>
6146.2-E PDF(1)	<u>Certificate Of Proficiency/High School Equivalency</u>

6146.2-E PDF(2)	<u>Certificate Of Proficiency/High School Equivalency</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.4	<u>Differential Graduation And Competency Standards For Students With Disabilities</u>
6151	<u>Class Size</u>
6152.1	<u>Placement In Mathematics Courses</u>
6152.1	<u>Placement In Mathematics Courses</u>
6158	<u>Independent Study</u>
6158	<u>Independent Study</u>
6159	<u>Individualized Education Program</u>
6159	<u>Individualized Education Program</u>
6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6161.1	<u>Selection And Evaluation Of Instructional Materials</u>
6161.1	<u>Selection And Evaluation Of Instructional Materials</u>
6161.1-E PDF(1)	<u>Selection And Evaluation Of Instructional Materials</u>
6162.5	<u>Student Assessment</u>
6172.1	<u>Concurrent Enrollment In College Classes</u>
6172.1	<u>Concurrent Enrollment In College Classes</u>
6173	<u>Education For Homeless Children</u>
6173	<u>Education For Homeless Children</u>
6173-E PDF(1)	<u>Education For Homeless Children</u>
6173-E PDF(2)	<u>Education For Homeless Children</u>
6173-E PDF(4)	<u>Education For Homeless Children</u>
6173-E PDF(5)	<u>Education For Homeless Children</u>
6173.1	<u>Education For Foster Youth</u>
6173.1	<u>Education For Foster Youth</u>
6173.2	<u>Education Of Children Of Military Families</u>
6173.2	<u>Education Of Children Of Military Families</u>
6175	<u>Migrant Education Program</u>
6175	<u>Migrant Education Program</u>

6176	<u>Weekend/Saturday Classes</u>
6177	<u>Summer Learning Programs</u>
6178	<u>Career Technical Education</u>
6178	<u>Career Technical Education</u>
6178.1	<u>Work-Based Learning</u>
6178.2	<u>Regional Occupational Center/Program</u>
6179	<u>Supplemental Instruction</u>
6184	<u>Continuation Education</u>
6184	<u>Continuation Education</u>
6200	<u>Adult Education</u>
6200	<u>Adult Education</u>
9000	<u>Role Of The Board</u>

Policy 6146.3: Reciprocity Of Academic Credit

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Reviewed Date:** 05/10/2011

The Governing Board intends that, to the extent possible, all students, including students who transfer into the district, complete the district's academic program timely and graduate with their peers.

To determine whether students transferring into the district have met district course requirements, the Superintendent or designee shall establish procedures to evaluate the comparability of courses and/or students' understanding of course content. Such procedures shall include methods for determining the number of years of school attendance, the specific courses completed by the student and the value of credits earned.

The district shall accept for credit full or partial coursework satisfactorily completed by students while attending a public school, a juvenile court school or nonpublic nonsectarian school or agency. (Education Code 48645.5)

Pending evaluation of the transferring student's academic performance, the student shall be placed at the grade level reached prior to enrollment in the district. Within 30 days of enrollment, the principal or designee shall complete the evaluation and determine the student's appropriate grade placement.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	<u>Uniform complaint procedures</u>
Ed. Code 35160	<u>Authority of governing boards</u>
Ed. Code 35160.1	<u>Broad authority of school districts</u>
Ed. Code 47612.5	<u>Charter schools operations: general requirements</u>
Ed. Code 48011	<u>Admission from kindergarten or other school: minimum age</u>
Ed. Code 48645.5	<u>Former juvenile court school students: enrollment</u>
Ed. Code 51225.2	Transferability of coursework
Ed. Code 51225.3	<u>High school graduation requirements</u>
Ed. Code 51228	<u>Course of study: offerings and timely opportunity</u>
Ed. Code 60605	<u>State-adopted content and performance standards in core curricular areas</u>
Ed. Code 60640-60648.5	<u>California Assessment of Student Performance and Progress</u>

Ed. Code 64001

School plan for student achievement: consolidated application programs

Management Resources

California Child Welfare Council
Publication
Website

Description

Partial Credit Model Policy and Practice Recommendations

CSBA District and County Office of Education Legal Services

Cross References

Code

0420.4

0420.4

1312.3

1312.3

1312.3-E PDF(1)

1312.3-E PDF(2)

4112.9

4112.9-E PDF(1)

4112.9-E PDF(2)

4212.9

4212.9-E PDF(1)

4212.9-E PDF(2)

4312.9

4312.9-E PDF(1)

4312.9-E PDF(2)

5111

5111

5117

5117

5121

5121

5123

5123

5145.6

5145.6-E PDF(1)

5145.6-E PDF(2)

Description

Charter School Authorization

Charter School Authorization

Uniform Complaint Procedures

Uniform Complaint Procedures

Uniform Complaint Procedures

Uniform Complaint Procedures

Employee Notifications

Employee Notifications

Employee Notifications

Employee Notifications

Employee Notifications

Employee Notifications

Employee Notifications

Employee Notifications

Employee Notifications

Admission

Admission

Interdistrict Attendance

Interdistrict Attendance

Grades/Evaluation Of Student Achievement

Grades/Evaluation Of Student Achievement

Promotion/Acceleration/Retention

Promotion/Acceleration/Retention

Parent/Guardian Notifications

Parent/Guardian Notifications

Parent/Guardian Notifications

6011	<u>Academic Standards</u>
6143	<u>Courses Of Study</u>
6143	<u>Courses Of Study</u>
6145.6	<u>International Exchange</u>
6145.6	<u>International Exchange</u>
6146.1	<u>High School Graduation Requirements</u>
6146.1	<u>High School Graduation Requirements</u>
6146.11	<u>Alternative Credits Toward Graduation</u>
6146.11	<u>Alternative Credits Toward Graduation</u>
6146.2	<u>Certificate Of Proficiency/High School Equivalency</u>
6146.2	<u>Certificate Of Proficiency/High School Equivalency</u>
6146.2-E PDF(1)	<u>Certificate Of Proficiency/High School Equivalency</u>
6146.2-E PDF(2)	<u>Certificate Of Proficiency/High School Equivalency</u>
6146.4	<u>Differential Graduation And Competency Standards For Students With Disabilities</u>
6146.5	<u>Elementary/Middle School Graduation Requirements</u>
6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6162.5	<u>Student Assessment</u>
6173	<u>Education For Homeless Children</u>
6173	<u>Education For Homeless Children</u>
6173-E PDF(1)	<u>Education For Homeless Children</u>
6173-E PDF(2)	<u>Education For Homeless Children</u>
6173-E PDF(4)	<u>Education For Homeless Children</u>
6173-E PDF(5)	<u>Education For Homeless Children</u>
6173.1	<u>Education For Foster Youth</u>
6173.1	<u>Education For Foster Youth</u>
6173.2	<u>Education Of Children Of Military Families</u>
6173.2	<u>Education Of Children Of Military Families</u>
6175	<u>Migrant Education Program</u>
6175	<u>Migrant Education Program</u>

Policy 6146.4: Differential Graduation And Competency Standards For Students With Disabilities

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Revised Date:** 03/13/2024 | **Last Reviewed Date:** 03/13/2024

The Governing Board recognizes that students with disabilities are entitled to a course of study that provides them with a free appropriate public education (FAPE) and that modifications to the district's regular course of study may be needed on an individualized basis to provide FAPE. In accordance with law, each student's individualized education program (IEP) team shall determine the appropriate goals, as well as any appropriate individual accommodations necessary for measuring the academic achievement and functional performance of the student on state and districtwide assessments.

Exemption from District-Established Graduation Requirements

District students shall complete all course requirements for high school graduation as specified required by law and in accordance with Board Policy 6146.1 – High School Graduation Requirements. However, a student with a disability that disabilities who entered the ninth grade in the 2022-2023 school year and or later may shall be eligible to be exempted from all coursework and other requirements adopted by the Board that are in addition to the statewide course requirements for high school graduation if the student's IEP provides for both of the following: requirements: (Education Code 51225.31).

1. That the student is eligible to take the alternate assessment as described in Education Code 60640
2. That the student complete state standards aligned coursework to meet the statewide coursework specified in Education Code 51225.3

Additionally, a student with disabilities who entered grade 10 in the 2022-2023 school year or later may be eligible for the same exemption, at the district's discretion, if the student's IEP provides for both of the requirements specified in Item #1 and 2 above (Education Code 51225.31)

Any such exempted student shall receive a diploma and be eligible to participate in any graduation ceremony and school activity related to graduation in which a student of similar age without a disability would be eligible to participate. (Education Code 51225.31)

The district's responsibility to provide FAPE shall not terminate when a student with a disability who is exempted from district- adopted graduation requirements participates in graduation activities unless the student's IEP team, which includes the parent/guardian and student, has determined that the student has completed the high school experience. (Education code 51225.31)

Certificate of Educational Achievement or Completion

Instead of a high school diploma, a student with a disability may be awarded a certificate or document of educational achievement or completion if the student has met one of the following requirements: (Education Code 56390)

1. Satisfactorily completed a prescribed alternative course of study approved by the Board of the district in which the student attended school or the district with jurisdiction over the

student as identified in the student's IEP

2. Satisfactorily met the student's IEP goals and objectives during high school as determined by the IEP team
3. Satisfactorily attended high school, participated in the instruction as prescribed in the student's IEP, and met the objectives of the statement of transition services

A student with a disability who meets any of the criteria specified above shall be eligible to participate in any graduation ceremony and any school activity related to graduation in which a graduating student of similar age without disabilities would be eligible to participate. (Education Code 56391)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

5 CCR 3070

Description

Graduation

Ed Code 60900.2

Students with disabilities graduation reporting

Ed. Code 51225.31-51225.32

Graduation exemption for students with disabilities

Ed. Code 56341

Individualized education program team

Ed. Code 56345

Individualized education program contents

Ed. Code 56390-56392

Recognition for educational achievement: special education

Ed. Code 60640

Alternate assessment eligibility

Federal

20 USC 1400-1482

Description

Individuals with Disabilities Education Act

34 CFR 300.1-300.818

Individuals with Disabilities Education Act

34 CFR 300.320

Definition of IEP

Management Resources

California Department of Education
Publication

Description

Alternate Assessment IEP Team Guidance

California Department of Education
Publication

Diploma Pathway for Students who Qualify for the California
Alternate Assessment, November 2024

Website

CSBA District and County Office of Education Legal Services

Website

U.S. Department of Education, Office of Special Education and
Rehabilitative Services

Website

California Department of Education

Cross References**Code****Description**

0430	<u>Comprehensive Local Plan For Special Education</u>
0430	<u>Comprehensive Local Plan For Special Education</u>
5127	<u>Graduation Ceremonies And Activities</u>
6142.91	<u>Reading/Language Arts Instruction</u>
6146.1	<u>High School Graduation Requirements</u>
6146.1	<u>High School Graduation Requirements</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6159	<u>Individualized Education Program</u>
6159	<u>Individualized Education Program</u>
6159.1	<u>Procedural Safeguards And Complaints For Special Education</u>
6159.1	<u>Procedural Safeguards And Complaints For Special Education</u>
6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6159.3	<u>Appointment Of Surrogate Parent For Special Education Students</u>
6159.3	<u>Appointment Of Surrogate Parent For Special Education Students</u>
6162.51	<u>State Academic Achievement Tests</u>
6162.51	<u>State Academic Achievement Tests</u>
6164.4	<u>Identification And Evaluation Of Individuals For Special Education</u>
6164.4	<u>Identification And Evaluation Of Individuals For Special Education</u>
6200	<u>Adult Education</u>
6200	<u>Adult Education</u>

Policy 6173: Education For Homeless Children

Status: ADOPTED

Original Adopted Date: 10/19/2016 | **Last Revised Date:** 09/20/2023 | **Last Reviewed Date:** 09/20/2023

The Governing Board believes that the identification of students experiencing homelessness is critical to improving the educational outcomes of such students and ensuring that students experiencing homelessness have access to the same free and appropriate public education provided to other students within the district. The district shall provide students experiencing homelessness with access to education and other services necessary for such students to meet the same challenging academic standards as other students.

When there are at least 15 students experiencing homelessness in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of students experiencing homelessness. (Education Code 52052, 52060, 52064)

The Superintendent or designee shall regularly review district policies at least once every three years and recommend updates to district policies to ensure removal of any barriers to the education of students experiencing homelessness and unaccompanied youth. Any such review shall address identification, enrollment, and retention of such students, including those barriers that are due to absences or outstanding fees or fines. (Education Code 48851.3, 42 USC 11432)

The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for children and youth experiencing homelessness. The district liaison for students experiencing homelessness shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting students experiencing homelessness to succeed in school, and as specified in Education Code 48851.3 related to trainings for district staff providing assistance to students experiencing homelessness.

The Superintendent or designee shall ensure that each district school identifies all students experiencing homelessness and unaccompanied youths enrolled at the school. (Education Code 48851)

To ensure easy identification of students experiencing homelessness, the Superintendent or designee shall annually provide and administer a housing questionnaire developed by the California Department of Education (CDE) to all parents/guardians of students and all unaccompanied youths. (Education Code 48851)

If the primary language of a student's parent/guardian or an unaccompanied youth is not English, either the housing questionnaire shall be made available in the primary language of the student's parent/guardian or the unaccompanied youth pursuant to Education Code 48985, or an appropriate translation of the housing questionnaire shall be provided upon request of a student's parent/guardian or an unaccompanied youth. (Education Code 48851)

The Superintendent or designee shall report to CDE the number of students experiencing homelessness, including unaccompanied youths, enrolled in the district as identified from the housing questionnaire described above. (Education Code 48851)

~~In addition~~ Additionally, the Superintendent or designee shall ensure that the district liaison's contact information and other information on homelessness, including, but not limited to, information regarding the educational rights and resources available to persons experiencing homelessness, are posted on the district and school websites as specified in the accompanying administrative regulation. (Education Code 48852.6)

The Superintendent or designee shall ensure that placement decisions for students experiencing homelessness are based on the student's best interest as defined in law and administrative regulation.

Each student experiencing homelessness shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs. (Education Code 48850; 42 USC 11432)

Students experiencing homelessness shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the Superintendent or designee may separate students experiencing homelessness on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet their unique needs. (42 USC 11432, 11433)

The Superintendent or designee shall ensure that information and/or materials for students experiencing homelessness are provided in a manner and form understandable to the student's parents/guardians and to unaccompanied youths.

Information about the living situation of a student experiencing homelessness shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act, shall not be deemed to be directory information as defined in 20 USC 1232g, and shall not be released without written consent. (42 USC 11432)

The Superintendent or designee shall coordinate with other agencies and entities to ensure that students experiencing homelessness are promptly identified, ensure that students experiencing homelessness have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to students experiencing homelessness, and, if applicable, transitional housing facilities. ~~In addition~~ Additionally, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the district and with other involved local educational agencies, services for students experiencing homelessness and services for students with disabilities. (42 USC 11432)

At least annually, the district liaison and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of students experiencing homelessness. Such professional development and technical assistance shall include, but are not limited to, training on the district's homeless education program policies, definitions of terms related to homelessness, the recognition of signs of that students are experiencing or at risk of experiencing homelessness, the steps that should be taken once a potentially homeless student is identified, and how to connect students experiencing homelessness

with appropriate housing and service providers. (Education Code 48852.5; 42 USC 11432)

At least annually, the Superintendent or designee shall report to the Board on the identification of and outcomes for students experiencing homelessness, which may include, but are not limited to, the housing questionnaire responses, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to more effectively identify and support the education of students experiencing homelessness.

~~Annually, the Superintendent or designee shall report to CDE, in accordance with Education Code 51225.1, the number of students experiencing homelessness graduating from the fourth or fifth year of high school who, for the prior school year, graduated with an exemption from district established graduation requirements that are in addition to statewide coursework requirements.~~

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	<u>Uniform complaint procedures</u>
Ed. Code 39807.5	<u>Payment of transportation costs by parents</u>
Ed. Code 48850	<u>Academic achievement of students in foster care and homeless children</u>
Ed. Code 48850-48859	<u>Education of foster youth and homeless students</u>
Ed. Code 48851	<u>Identification of homeless children and youths and unaccompanied youths; housing questionnaire</u>
Ed. Code 48851.3	<u>Homeless education program policies; liaison responsibilities</u>
Ed. Code 48851.5	<u>Local educational agency liaison for homeless children and youths</u>
Ed. Code 48852.3	<u>Monitoring for compliance with chapter</u>
Ed. Code 48852.5	<u>Notice of educational rights of homeless students</u>
Ed. Code 48852.6	<u>Information regarding homelessness</u>
Ed. Code 48852.7	<u>Education of homeless students; immediate enrollment</u>
Ed. Code 48859	<u>Definitions</u>
Ed. Code 48915.5	<u>Recommended expulsion; foster youth with disabilities</u>
Ed. Code 48918.1	<u>Notice of recommended expulsion</u>
Ed. Code 48985	<u>Notices to parents/guardians in language other than English</u>
Ed. Code 51225.1-51225.3	<u>Graduation requirements</u>

Ed. Code 52052

[Accountability: numerically significant student subgroups](#)

Ed. Code 52060-52077

[Local control and accountability plan](#)

Federal

Description

20 USC 1087vv

Free Application for Federal Student Aid; definitions

20 USC 1232g

[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)

20 USC 1400-1482

[Individuals with Disabilities Education Act](#)

20 USC 6311

[State plan](#)

42 USC 11301-11435

McKinney-Vento Homeless Assistance Act

42 USC 12705

[Cranston-Gonzalez National Affordable Housing Act; state and local strategies](#)

Management Resources

Description

California Child Welfare Council
Publication

[Partial Credit Model Policy and Practice Recommendations](#)

California Department of Education
Publication

[Federal Program Monitoring Instrument](#)

California Department of Education
Publication

[Homeless Education Dispute Resolution Process, March 2020](#)

National Center for Homeless Education
Publication

[Homeless Liaison Toolkit, 2020](#)

U.S. Department of Education Guidance

[Education for Homeless Children and Youths Program,
Non-Regulatory Guidance, August 2018](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[California State University](#)

Website

[University of California](#)

Website

[California Department of Education, Homeless Children and
Youth Education](#)

Website

[National Center for Homeless Education at SERVE](#)

Website

[National Homelessness Law Center](#)

Website

[U.S. Department of Education - Education for Homeless
Children and Youths Grants for State and Local Activities](#)

Website

[California Community Colleges](#)

Website

[California Interscholastic Federation](#)

Website

[California Child Welfare Council](#)

Cross References

Code

Description

0410

[Nondiscrimination In District Programs And Activities](#)

0415

[Equity](#)

0460

[Local Control And Accountability Plan](#)

0460	<u>Local Control And Accountability Plan</u>
0500	<u>Accountability</u>
1113	<u>District And School Websites</u>
1113	<u>District And School Websites</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(1)	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(2)	<u>Uniform Complaint Procedures</u>
1400	<u>Relations Between Other Governmental Agencies And The Schools</u>
3250	<u>Transportation Fees</u>
3250	<u>Transportation Fees</u>
3260	<u>Fees And Charges</u>
3260	<u>Fees And Charges</u>
3515.4	<u>Recovery For Property Loss Or Damage</u>
3515.4	<u>Recovery For Property Loss Or Damage</u>
3541	<u>Transportation Routes And Services</u>
3550	<u>Food Service/Child Nutrition Program</u>
3550	<u>Food Service/Child Nutrition Program</u>
3553	<u>Free And Reduced Price Meals</u>
3553	<u>Free And Reduced Price Meals</u>
4112.9	<u>Employee Notifications</u>
4112.9-E PDF(1)	<u>Employee Notifications</u>
4112.9-E PDF(2)	<u>Employee Notifications</u>
4131	<u>Staff Development</u>
4212.9	<u>Employee Notifications</u>
4212.9-E PDF(1)	<u>Employee Notifications</u>
4212.9-E PDF(2)	<u>Employee Notifications</u>
4231	<u>Staff Development</u>
4312.9	<u>Employee Notifications</u>
4312.9-E PDF(1)	<u>Employee Notifications</u>
4312.9-E PDF(2)	<u>Employee Notifications</u>
4331	<u>Staff Development</u>

5111	<u>Admission</u>
5111	<u>Admission</u>
5111.1	<u>District Residency</u>
5111.1	<u>District Residency</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.11	<u>Attendance Supervision</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5125.1	<u>Release Of Directory Information</u>
5125.1	<u>Release Of Directory Information</u>
5125.1-E PDF(1)	<u>Release Of Directory Information</u>
5125.2	<u>Withholding Grades, Diploma Or Transcripts</u>
5132	<u>Dress And Grooming</u>
5132	<u>Dress And Grooming</u>
5141.22	<u>Infectious Diseases</u>
5141.22	<u>Infectious Diseases</u>
5141.26	<u>Tuberculosis Testing</u>
5141.31	<u>Immunizations</u>
5141.31	<u>Immunizations</u>
5141.32	<u>Health Screening For School Entry</u>
5141.6	<u>School Health Services</u>
5141.6	<u>School Health Services</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.2	<u>Suspension And Expulsion/Due Process (Students With Disabilities)</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
5148.2	<u>Before/After School Programs</u>
5148.3	<u>Preschool/Early Childhood Education</u>
5148.3	<u>Preschool/Early Childhood Education</u>

6011	<u>Academic Standards</u>
6120	<u>Response To Instruction And Intervention</u>
6143	<u>Courses Of Study</u>
6143	<u>Courses Of Study</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6146.1	<u>High School Graduation Requirements</u>
6146.1	<u>High School Graduation Requirements</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6159	<u>Individualized Education Program</u>
6159	<u>Individualized Education Program</u>
6159.1	<u>Procedural Safeguards And Complaints For Special Education</u>
6159.1	<u>Procedural Safeguards And Complaints For Special Education</u>
6159.3	<u>Appointment Of Surrogate Parent For Special Education Students</u>
6159.3	<u>Appointment Of Surrogate Parent For Special Education Students</u>
6162.51	<u>State Academic Achievement Tests</u>
6162.51	<u>State Academic Achievement Tests</u>
6164.2	<u>Guidance/Counseling Services</u>
6164.5	<u>Student Success Teams</u>
6164.5	<u>Student Success Teams</u>
6171	<u>Title I Programs</u>
6171	<u>Title I Programs</u>
6172	<u>Gifted And Talented Student Program</u>
6172	<u>Gifted And Talented Student Program</u>
6173.1	<u>Education For Foster Youth</u>
6173.1	<u>Education For Foster Youth</u>
6174	<u>Education For English Learners</u>
6174	<u>Education For English Learners</u>
6177	<u>Summer Learning Programs</u>

6178	<u>Career Technical Education</u>
6178	<u>Career Technical Education</u>
6179	<u>Supplemental Instruction</u>
6190	<u>Evaluation Of The Instructional Program</u>

Policy 6173.1: Education For Foster Youth

Status: ADOPTED

Original Adopted Date: 06/18/2014 | **Last Revised Date:** 09/20/2023 | **Last Reviewed Date:** 09/20/2023

The Governing Board recognizes that foster youth may face significant barriers to achieving academic success due to their family circumstances, disruption to their educational program, and their emotional, social, and other health needs that may be addressed with the provision of a safe, positive learning environment that is free from discrimination and harassment and that promotes students' self-esteem and academic achievement.

The Superintendent or designee shall provide foster youth with full access to the district's educational program and implement strategies necessary for the improvement of the academic achievement of foster youth. Additionally, as identified in the district's local control and accountability plan (LCAP), the Superintendent or designee shall ~~also~~ develop strategies to build a foster youth's feeling of connectedness with school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of resiliency and interpersonal skills, and the involvement of foster parents, group home administrators, and/or other caretakers in school programs and activities.

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and as specified in accompanying administrative regulation. ~~To that end,~~ The Superintendent or designee shall designate a staff person as the district liaison for foster youth to help facilitate the enrollment, placement, and transfer of foster youth.

The Superintendent or designee and district liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training on the enrollment, placement, and transfer of foster youth and other related rights.

To address the needs of foster youth and help ensure the maximum utilization of available funds, the Superintendent or designee shall collaborate with local agencies and officials including, but not limited to, the county placing agency, social services, probation officers, and juvenile court officers. The Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

At least annually and in accordance with the established timelines, the Superintendent or designee shall report to the Board on the outcomes for foster youth regarding the goals and specific actions identified in the LCAP, including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, and suspension/expulsion rates. As necessary, evaluation data shall be used to determine and recommend revisions to the LCAP for improving or increasing services for foster youth.

~~Annually, the Superintendent or designee shall report to the California Department of Education, in accordance with Education Code 51225.1, the number of foster youth graduating from the fourth or fifth year of high school who, for the prior school year, graduated with an exemption from district established graduation requirements that are in addition to statewide coursework requirements.~~

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	<u>Uniform complaint procedures</u>
Ed. Code 39807.5	<u>Payment of transportation costs by parents/guardians; waiver for foster youth</u>
Ed. Code 42238.01-42238.07	<u>Local control funding formula</u>
Ed. Code 42920-42926	<u>Foster children educational services</u>
Ed. Code 48645-48647	<u>Juvenile court schools</u>
Ed. Code 48850-48859	<u>Education of foster youth and homeless students</u>
Ed. Code 48915.5	<u>Recommended expulsion: foster youth with disabilities</u>
Ed. Code 48918.1	<u>Notice of recommended expulsion</u>
Ed. Code 49061	<u>Definitions: directory information</u>
Ed. Code 49069.5	<u>Students in foster care: grades and credits</u>
Ed. Code 49076	<u>Access to student records</u>
Ed. Code 51225.1	<u>Exemption from district graduation requirements</u>
Ed. Code 51225.2	<u>Course credits</u>
Ed. Code 51225.3	<u>High school graduation requirements</u>
Ed. Code 52060-52077	<u>Local control and accountability plan</u>
Ed. Code 56055	<u>Rights of foster parents pertaining to foster youth's education</u>
Ed. Code 56325	<u>Unofficial transcripts for transfer students</u>
H&S Code 120341	<u>Foster youth: school placement and immunization records</u>
H&S Code 1522.41	<u>Training and certification of group home administrators</u>
W&I Code 10553.1	<u>Indian and tribal organizations</u>
W&I Code 16000-16014	<u>Foster care placement</u>
W&I Code 300	<u>Minors subject to jurisdiction</u>
W&I Code 309	<u>Investigation and release of child</u>
W&I Code 317	<u>Appointment of legal counsel</u>
W&I Code 361	<u>Limitations on parental control</u>
W&I Code 366.27	<u>Educational decision by relative providing living arrangements</u>
W&I Code 602	<u>Minors violating law; ward of court</u>
W&I Code 726	<u>Limitations on parental control</u>
W&I Code 727	<u>Order of care; ward of court</u>

Federal

20 USC 1415

20 USC 6311

29 USC 794

42 USC 11431-11435

42 USC 670-679b

Description[Procedural safeguards](#)[State plan](#)[Rehabilitation Act of 1973: Section 504](#)

McKinney-Vento Homeless Assistance Act

Federal assistance for foster care programs

Management Resources

Alliance for Children's Rights Publication

California Child Welfare Council
PublicationCalifornia Foster Youth Education Task
Force PubCities, Counties and Schools Partnership
Pub.

CSBA Publication

CSBA Publication

U.S. Department of Education Publication

Website

Website

Website

Website

Website

Website

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Website

Website

Website

Website

Description[Foster Youth Education Toolkit, December 2016](#)[Partial Credit Model Policy and Practice Recommendations](#)[California Foster Youth Education Law Fact Sheets, January 2021](#)[Our Children: Emancipating Foster Youth. A Community Action Guide](#)[Our Foster Youth: What School Boards Can Do, May 2016](#)[Foster Youth: Supports for Success, Governance Brief, May 2016](#)[Ensuring Educational Stability for Children in Foster Care. Non-Regulatory Guidance, June 2016](#)[CSBA District and County Office of Education Legal Services](#)[Alliance for Children's Rights](#)[Foster Ed](#)[National Center for Youth Law](#)[California Department of Education, Foster Youth Services](#)[California Department of Social Services, Foster Youth Ombudsman Office](#)[California Foster Youth Education Task Force](#)[California Youth Connection](#)[Cities Counties and Schools Partnership](#)[CSBA](#)[California Child Welfare Council](#)**Cross References****Code**

0200

0410

0415

Description[Goals For The School District](#)[Nondiscrimination In District Programs And Activities](#)[Equity](#)

0450	<u>Comprehensive Safety Plan</u>
0450	<u>Comprehensive Safety Plan</u>
0460	<u>Local Control And Accountability Plan</u>
0460	<u>Local Control And Accountability Plan</u>
0500	<u>Accountability</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(1)	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(2)	<u>Uniform Complaint Procedures</u>
1400	<u>Relations Between Other Governmental Agencies And The Schools</u>
3100	<u>Budget</u>
3100	<u>Budget</u>
3250	<u>Transportation Fees</u>
3250	<u>Transportation Fees</u>
3260	<u>Fees And Charges</u>
3260	<u>Fees And Charges</u>
3515.4	<u>Recovery For Property Loss Or Damage</u>
3515.4	<u>Recovery For Property Loss Or Damage</u>
3540	<u>Transportation</u>
3541	<u>Transportation Routes And Services</u>
3553	<u>Free And Reduced Price Meals</u>
3553	<u>Free And Reduced Price Meals</u>
4131	<u>Staff Development</u>
4231	<u>Staff Development</u>
4331	<u>Staff Development</u>
5111	<u>Admission</u>
5111	<u>Admission</u>
5111.1	<u>District Residency</u>
5111.1	<u>District Residency</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.11	<u>Attendance Supervision</u>

5116.2	<u>Involuntary Student Transfers</u>
5117	<u>Interdistrict Attendance</u>
5117	<u>Interdistrict Attendance</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>
5121	<u>Grades/Evaluation Of Student Achievement</u>
5123	<u>Promotion/Acceleration/Retention</u>
5123	<u>Promotion/Acceleration/Retention</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5125.2	<u>Withholding Grades, Diploma Or Transcripts</u>
5131	<u>Conduct</u>
5131.2	<u>Bullying</u>
5131.2	<u>Bullying</u>
5131.6	<u>Alcohol And Other Drugs</u>
5131.6	<u>Alcohol And Other Drugs</u>
5132	<u>Dress And Grooming</u>
5132	<u>Dress And Grooming</u>
5137	<u>Positive School Climate</u>
5137-E PDF(1)	<u>Positive School Climate</u>
5138	<u>Conflict Resolution/Peer Mediation</u>
5141.22	<u>Infectious Diseases</u>
5141.22	<u>Infectious Diseases</u>
5141.26	<u>Tuberculosis Testing</u>
5141.31	<u>Immunizations</u>
5141.31	<u>Immunizations</u>
5141.32	<u>Health Screening For School Entry</u>
5141.6	<u>School Health Services</u>
5141.6	<u>School Health Services</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.2	<u>Suspension And Expulsion/Due Process (Students With Disabilities)</u>
5145.3	<u>Nondiscrimination/Harassment</u>

5145.3	<u>Nondiscrimination/Harassment</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
5145.9	<u>Hate-Motivated Behavior</u>
5147	<u>Dropout Prevention</u>
5148.2	<u>Before/After School Programs</u>
5148.3	<u>Preschool/Early Childhood Education</u>
5148.3	<u>Preschool/Early Childhood Education</u>
6000	<u>Concepts And Roles</u>
6011	<u>Academic Standards</u>
6020	<u>Parent Involvement</u>
6020	<u>Parent Involvement</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6146.1	<u>High School Graduation Requirements</u>
6146.1	<u>High School Graduation Requirements</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6159	<u>Individualized Education Program</u>
6159	<u>Individualized Education Program</u>
6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6159.3	<u>Appointment Of Surrogate Parent For Special Education Students</u>
6159.3	<u>Appointment Of Surrogate Parent For Special Education Students</u>
6159.4	<u>Behavioral Interventions For Special Education Students</u>
6162.51	<u>State Academic Achievement Tests</u>
6162.51	<u>State Academic Achievement Tests</u>

6164.2	<u>Guidance/Counseling Services</u>
6164.4	<u>Identification And Evaluation Of Individuals For Special Education</u>
6164.4	<u>Identification And Evaluation Of Individuals For Special Education</u>
6164.6	<u>Identification And Education Under Section 504</u>
6164.6	<u>Identification And Education Under Section 504</u>
6172	<u>Gifted And Talented Student Program</u>
6172	<u>Gifted And Talented Student Program</u>
6173	<u>Education For Homeless Children</u>
6173	<u>Education For Homeless Children</u>
6173-E PDF(1)	<u>Education For Homeless Children</u>
6173-E PDF(2)	<u>Education For Homeless Children</u>
6173-E PDF(4)	<u>Education For Homeless Children</u>
6173-E PDF(5)	<u>Education For Homeless Children</u>
6173.4	<u>Education For American Indian Students</u>
6173.4	<u>Education For American Indian Students</u>
6174	<u>Education For English Learners</u>
6174	<u>Education For English Learners</u>
6177	<u>Summer Learning Programs</u>
6179	<u>Supplemental Instruction</u>
6184	<u>Continuation Education</u>
6184	<u>Continuation Education</u>
6190	<u>Evaluation Of The Instructional Program</u>
9320	<u>Meetings And Notices</u>

Policy 6173.2: Education Of Children Of Military Families

Status: ADOPTED

Original Adopted Date: 05/10/2011 | Last Reviewed Date: 05/10/2011

The Governing Board recognizes that children of military families face challenges to their academic success caused by the frequent moves or deployments of their parents/guardians in fulfillment of military service. The district shall provide such students with academic resources, services, and opportunities for extracurricular and enrichment activities that are available to all district students.

The Superintendent or designee may waive district policies or rules when necessary to facilitate the enrollment, placement, advancement, eligibility for extracurricular activities, or on-time graduation of children of military families, in accordance with the Interstate Compact on Educational Opportunity for Military Children as ratified in Education Code 49700-49704.

The Superintendent or designee shall provide information and/or training to administrators, other appropriate district staff, and military families regarding the provisions of the Interstate Compact and the educational rights of children of military families.

The Superintendent or designee shall collaborate with parents/guardians, school liaison officers from military installations, and/or other agencies within and outside the state to facilitate the transition of children of military families into and out of the district.

The Superintendent or designee shall annually report to the Board and the public on the educational outcomes of children of military families. Such reports may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates by grade levels, and graduation rates.

~~The Governing Board recognizes the challenges to the academic success of children of military families caused by the frequent moves or deployments of their parents/guardians in fulfillment of military service. In accordance with law, the district shall provide such students with academic resources, services, and opportunities for extracurricular and enrichment activities that are available to all district students.~~

~~In making decisions about children of military families, including decisions regarding their enrollment, placement, eligibility for extracurricular activities, or waiver of any graduation requirement, the Superintendent or designee shall be flexible to the extent permitted by law and district policy.~~

~~The Superintendent or designee shall work with parents/guardians and shall collaborate with local, state, and other agencies within and outside the state to facilitate the transition of children of military families into and out of the district.~~

~~The Superintendent or designee shall regularly report to the Board on the educational outcomes of children of military families enrolled in district schools, including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade levels, participation in extracurricular activities, and graduation rates.~~

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

5 CCR 4600-4670

Ed. Code 35160.5

Ed. Code 35179

Ed. Code 35181

Ed. Code 35351

Ed. Code 46600-46611

Ed. Code 48050-48054

Ed. Code 48200-48208

Ed. Code 48300-48316

Ed. Code 49603

Ed. Code 49700-49704

Ed. Code 51225.1

Ed. Code 51225.2

Ed. Code 51225.3

Ed. Code 51240-51246

Ed. Code 51250-51251

Ed. Code 51255

Ed. Code 56325

Ed. Code 66204

Federal

10 USC 101

10 USC 1209

10 USC 1211

20 USC 1400-1482

20 USC 6311

29 USC 794

Management ResourcesCalifornia Child Welfare Council
PublicationCalifornia Department of Education
Publication**Description**Uniform complaint proceduresDistrict policies; rules and regulationsInterscholastic athletics; associations or consortiaGoverning board authority to set policy on responsibilities of studentsAssignment of students to particular schools

Interdistrict attendance agreements

NonresidentsChildren ages 6-18; compulsory full-time attendanceStudent attendance alternatives; school district of choice program

Military services; definition

Education of children of military families

Exemptions from graduation requirements

Course creditsHigh school graduation requirementsExemptions from requirementsAssistance to military dependents

Purple star school designation program

Unofficial transcripts for transfer students

Certification of high school courses as meeting university admission criteria**Description**DefinitionsTransfer to inactive status list instead of separationMembers on temporary disability retired list: return to active duty; promotionIndividuals with Disabilities Education ActState planRehabilitation Act of 1973; Section 504**Description**Partial Credit Model Policy and Practice RecommendationsFinal Report to the Legislature on the Interstate Compact on Educational Opportunity for Military Children, April 2014

Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>Military Interstate Children's Compact Commission</u>
Website	<u>California Department of Education, Educational Options Office</u>
Website	<u>CSBA</u>
Website	<u>California Child Welfare Council</u>

Cross References

Code	Description
0500	<u>Accountability</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(1)	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(2)	<u>Uniform Complaint Procedures</u>
1400	<u>Relations Between Other Governmental Agencies And The Schools</u>
4131	<u>Staff Development</u>
4231	<u>Staff Development</u>
4331	<u>Staff Development</u>
5020	<u>Parent Rights And Responsibilities</u>
5020	<u>Parent Rights And Responsibilities</u>
5111	<u>Admission</u>
5111	<u>Admission</u>
5111.1	<u>District Residency</u>
5111.1	<u>District Residency</u>
5113	<u>Absences And Excuses</u>
5113	<u>Absences And Excuses</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.11	<u>Attendance Supervision</u>
5117	<u>Interdistrict Attendance</u>
5117	<u>Interdistrict Attendance</u>
5123	<u>Promotion/Acceleration/Retention</u>
5123	<u>Promotion/Acceleration/Retention</u>

5125	<u>Student Records</u>
5125	<u>Student Records</u>
5141	<u>Health Care And Emergencies</u>
5141	<u>Health Care And Emergencies</u>
5141.31	<u>Immunizations</u>
5141.31	<u>Immunizations</u>
5148.3	<u>Preschool/Early Childhood Education</u>
5148.3	<u>Preschool/Early Childhood Education</u>
6011	<u>Academic Standards</u>
6020	<u>Parent Involvement</u>
6020	<u>Parent Involvement</u>
6120	<u>Response To Instruction And Intervention</u>
6141.5	<u>Advanced Placement</u>
6143	<u>Courses Of Study</u>
6143	<u>Courses Of Study</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6146.1	<u>High School Graduation Requirements</u>
6146.1	<u>High School Graduation Requirements</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6159	<u>Individualized Education Program</u>
6159	<u>Individualized Education Program</u>
6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6162.51	<u>State Academic Achievement Tests</u>
6162.51	<u>State Academic Achievement Tests</u>
6164.4	<u>Identification And Evaluation Of Individuals For Special Education</u>

6164.4	<u>Identification And Evaluation Of Individuals For Special Education</u>
6164.5	<u>Student Success Teams</u>
6164.5	<u>Student Success Teams</u>
6164.6	<u>Identification And Education Under Section 504</u>
6164.6	<u>Identification And Education Under Section 504</u>
6172	<u>Gifted And Talented Student Program</u>
6172	<u>Gifted And Talented Student Program</u>
6174	<u>Education For English Learners</u>
6174	<u>Education For English Learners</u>
6179	<u>Supplemental Instruction</u>

Policy 6173.4: Education For American Indian Students

Status: ADOPTED

Original Adopted Date: 06/01/2023 | **Last Revised Date:** 09/20/2023 | **Last Reviewed Date:** 09/20/2023

The Governing Board recognizes that American Indian students may have unique cultural, language, and educational needs that may be addressed by increasing student knowledge about American Indian history, including the history and culture of local tribes, and by providing American Indian students with access to education and other services necessary for such students to meet the same challenging academic standards as other students.

The Superintendent or designee shall provide all students with culturally relevant curriculum related to local American Indian tribes and implement strategies necessary for the improvement of the academic achievement of American Indian students.

In order to discuss, gain a shared understanding of, and develop curriculum for use within the district, and to identify the extent and nature of any achievement gaps between American Indian students and other district students, and strategies to address any such gaps, the district may form a California Indian Education Task Force with tribes local to the region. Participants in the task force meetings may consider issues of mutual concern, which include: (Education Code 33391)

1. Developing a thorough, shared understanding of accurate, high-quality curricular materials about the history, culture, and government of local tribes, and developing such materials for use within the district that include tribal experiences and perspectives
2. Developing a shared understanding of proper or improper instructional materials when these materials use depictions of Native Americans
3. Encouraging the adoption of the curriculum developed by the California Indian Education Task Force
4. Identifying the extent and nature of any achievement gap between American Indian students and other students, and strategies necessary to close it

If formed, the California Indian Education Task Force shall, within one year and thereafter annually, submit a report to the California Department of Education on the findings, including progress of work on Items #1-4, above. (Education Code 33391)

The Superintendent or designee shall identify American Indian students most at-risk of not meeting state academic standards and provide to such students the needed support(s), including making referrals, as appropriate, for special education services or services under Section 504 of the federal Rehabilitation Act of 1973, or other school-based services such as counseling and health services, supplemental instruction, before- or after-school services, and summer learning programs.

Suspension, expulsion, assignment to a supervised suspension classroom, or involuntary transfer to a continuation school of an American Indian student shall be in accordance with law and as specified in Administrative Regulation 5144.1 - Suspension and Expulsion/Due Process, 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities), and Board Policy/Administrative Regulation 6184 - Continuation Education.

The Superintendent or designee shall provide programs to facilitate the successful transition of American Indian students to post-secondary education and employment, which may include college and career fairs in accordance with Labor Code 3074.2, as specified Board Policy 6164.2 - Guidance/Counseling Services and Board Policy 6178 - Career Technical Education, apprenticeship and preapprenticeship programs, mentorship programs, and counseling services.

As needed, the Superintendent or designee shall provide professional development to teachers and other school staff to assist them in understanding and responding to the unique needs of American Indian students.

At least annually, the Superintendent or designee shall report to the Board on the outcomes of American Indian students including, but not limited to, school attendance, student achievement test results, promotion and retention by grade level, graduation rates, and suspension/expulsion rates.

Title VI Indian Education Program

With the assistance of federal Title VI funding for the education of children from federally recognized tribes, the district shall offer programs and activities to meet the unique cultural, language, and educational needs of American Indian students, as defined in 20 USC 7491. Program objectives and outcomes shall be based on state academic standards. (20 USC 7424)

In developing, implementing, and evaluating Title VI programs and activities, the Superintendent or designee shall consult with and involve parents/guardians and family members of American Indian students and other community representatives. (20 USC 7424)

The district shall establish a committee that is composed of, and selected by, parents/guardians and family members of American Indian students, representatives of tribes on tribal lands located within 50 miles of any district school that serves any children of the tribes, teachers, and, if appropriate, American Indian students enrolled in secondary schools in the district. The majority of the committee shall be parents/guardians and family members of American Indian students. The committee shall participate in program development and provide written approval for the program. (20 USC 7424)

The district's Title VI program for American Indian education may include any of the following services and activities: (20 USC 7425)

1. Activities that support Native American language programs and Native American language restoration programs, which may be taught by traditional leaders
2. Culturally related activities that support the district's program
3. Early childhood and family programs that emphasize school readiness

4. Enrichment programs that focus on problem solving and cognitive skills development and directly support the attainment of state academic standards
5. Integrated educational services in combination with other programs that meet the needs of American Indian students and their families, including programs that promote parent/guardian involvement in school activities and increase student achievement
6. Career preparation activities that enable American Indian students to participate in career technical education programs, including programs for mentoring and apprenticeship
7. Activities to educate individuals so as to prevent violence, suicide, and substance abuse
8. The acquisition of equipment that is essential to achieve program goals
9. Activities that promote the incorporation of culturally responsive teaching and learning strategies into the district's educational program
10. Family literacy services
11. Activities that recognize and support the unique cultural and educational needs of American Indian students, and incorporate appropriately qualified tribal elders and seniors
12. Dropout prevention strategies for American Indian students
13. Strategies to meet the educational needs of American Indian students in correctional facilities, including such strategies that support American Indian students who are transitioning from such facilities to schools served by the district

Any federal funds received to support American Indian education programs shall be used to supplement, not supplant, state or local funds allocated for such purposes. (20 USC 7424)

Program funds may be used to support a Title I schoolwide program pursuant to 20 USC 6314 if approved by the committee established pursuant to 20 USC 7424, provided that the schoolwide program is consistent with the purpose of American Indian education programs and the district's application identifies how the use of such funds in a schoolwide program will produce benefits to American Indian students that would not be achieved if not used in a schoolwide program. (20 USC 7424)

As needed, professional development shall be provided to teachers and other school staff to assist them in working with American Indian students and carrying out Title VI programs. (20 USC 7424)

The Superintendent or designee shall maintain a record of the information establishing the status of each student as an American Indian student eligible for assistance through the federal American

Indian education program. (20 USC 7427)

The Superintendent or designee shall periodically assess the progress of all American Indian students, including American Indian students who do not participate in programs funded through Title VI, in meeting program goals and objectives. Assessment results shall be provided to the Board, the committee established pursuant to 20 USC 7424, tribes whose children are served by the district, and the community. (20 USC 7424)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Ed. Code 33380-33384

Description

[California Indian Education Centers](#)

Ed. Code 33390-33391

[California Indian Education Act](#)

Ed. Code 48432.5

Involuntary transfers

Ed. Code 48853.5

Education of foster children

Ed. Code 48911

Suspension or expulsion

Ed. Code 48911.1

In school suspension

Ed. Code 48915.5

Suspension or expulsion of students with disabilities

Ed. Code 48918.1

Expulsion hearings

Ed. Code 48980

Apprenticeship programs notifications

Ed. Code 52270

Career fair notification

Gov. Code 8450

Disclosure of financial information

Labor Code 3074.2

College and career fairs

Federal

2 CFR 200.0-200.521

Description

[Federal uniform grant guidance](#)

20 USC 1400-1482

[Individuals with Disabilities Education Act](#)

20 USC 6314

[Title I schoolwide program](#)

20 USC 7401-7492

Indian education

20 USC 7701-7714

Impact Aid

29 USC 794

[Rehabilitation Act of 1973; Section 504](#)

34 CFR 222.90-222.129

[Impact Aid: special provisions for local educational agencies that claim children residing on Indian lands](#)

34 CFR 300.1-300.818

[Individuals with Disabilities Education Act](#)

Management Resources

Description

Website	<u>U.C. Davis, Native American Studies</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>U.S. Department of Education, Office of Impact Aid</u>
Website	<u>U.S. Department of Education, Office of Indian Education</u>
Website	<u>California Department of Education</u>

Cross References

Code	Description
0410	<u>Nondiscrimination In District Programs And Activities</u>
0415	<u>Equity</u>
0460	<u>Local Control And Accountability Plan</u>
0460	<u>Local Control And Accountability Plan</u>
0500	<u>Accountability</u>
1220	<u>Citizen Advisory Committees</u>
3230	<u>Federal Grant Funds</u>
3230	<u>Federal Grant Funds</u>
3231	<u>Impact Aid</u>
4131	<u>Staff Development</u>
4231	<u>Staff Development</u>
4331	<u>Staff Development</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5116.2	<u>Involuntary Student Transfers</u>
5141.5	<u>Mental Health</u>
5141.6	<u>School Health Services</u>
5141.6	<u>School Health Services</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.2	<u>Suspension And Expulsion/Due Process (Students With Disabilities)</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
5147	<u>Dropout Prevention</u>

5148.2	<u>Before/After School Programs</u>
6011	<u>Academic Standards</u>
6020	<u>Parent Involvement</u>
6020	<u>Parent Involvement</u>
6120	<u>Response To Instruction And Intervention</u>
6162.5	<u>Student Assessment</u>
6164.2	<u>Guidance/Counseling Services</u>
6164.5	<u>Student Success Teams</u>
6164.5	<u>Student Success Teams</u>
6171	<u>Title I Programs</u>
6171	<u>Title I Programs</u>
6173.1	<u>Education For Foster Youth</u>
6173.1	<u>Education For Foster Youth</u>
6177	<u>Summer Learning Programs</u>
6178	<u>Career Technical Education</u>
6178	<u>Career Technical Education</u>
6179	<u>Supplemental Instruction</u>
6184	<u>Continuation Education</u>
6184	<u>Continuation Education</u>

Policy 6175: Migrant Education Program

Status: ADOPTED

Original Adopted Date: 03/20/2019 | **Last Revised Date:** 09/18/2024 | **Last Reviewed Date:** 09/18/2024

The Governing Board desires to provide a comprehensive program for students who are migratory that attempts to mitigate the impact of educational disruption, cultural and language barriers, social isolation, health-related problems, and other factors that may inhibit their ability to succeed in school. The district shall make use of available funds to provide supplementary services for students who are migratory.

The Superintendent or designee shall cooperate with the regional migrant service center in outreach and identification of eligible students who are migratory and in the provision of migrant education services. Additionally, the Superintendent or designee shall ~~also~~ coordinate migrant education services with other programs within the district and with other public agencies that serve migrant workers and their families.

The district shall give first priority for services to students who are migratory ~~who~~ and have made a qualifying move within the previous one year period, and are failing, or are most at risk of failing, to meet state academic standards or have dropped out of school. (20 USC 6394, 6399)

The district shall provide services to eligible private school students residing within the district on an equitable basis with participating public school students. (20 USC 7881; 34 CFR 200.87)

The Superintendent or designee shall ensure that each student who is migratory is placed at the appropriate grade level upon enrollment and is provided services in accordance with an individual needs assessment and learning plan.

The Superintendent or designee shall annually report to the Board regarding student performance on statewide assessments of core academic subjects and English language development, as appropriate, for students enrolled in the district's migrant education program. ~~In addition~~ Additionally, the Superintendent or designee shall periodically report to the Board regarding the alignment of district services with the needs of students as identified in student needs assessments conducted pursuant to Education Code 54443.1. As necessary, the Board shall seek technical assistance from the migrant education regional service center and/or make changes in the services provided by the district in order to improve student achievement.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 3080	<u>Applicability of uniform complaint procedures to complaints regarding students with disabilities</u>
5 CCR 4600-4670	<u>Uniform complaint procedures</u>

Ed. Code 200	Equal rights and opportunities in state educational institutions
Ed. Code 220	Prohibition of discrimination
Ed. Code 234.7	Student protections relating to immigration and citizenship status
Ed. Code 37220	School calendar
Ed. Code 41601.6	Extended school year program for migratory students
Ed. Code 48204.7	Enrollment
Ed. Code 51225.1	Exemption from district graduation requirements
Ed. Code 51225.2	Transfer of coursework and credit
Ed. Code 51225.3	High school graduation requirements
Ed. Code 54440-54445	Students who are migratory
Federal	Description
20 USC 6311	State plan
20 USC 6391-6399	Education of migratory children
20 USC 7881	Participation of private school students
34 CFR 200.81-200.89	Migrant education program
Management Resources	Description
California Child Welfare Council Publication	Partial Credit Model Policy and Practice Recommendations
California Department of Education Publication	2023 State Service Delivery Plan
U.S. Department of Education Publication	Education of Migratory Children Under Title I, Part C of the Elementary and Secondary Education Act of 1965, Non-Regulatory Guidance, rev. March 2017
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education, Migrant Education Office
Website	U.S. Department of Education, Office of Migrant Education
Website	West Ed, Migrant Student Information Network
Website	CSBA

Cross References

Code	Description
0410	Nondiscrimination In District Programs And Activities
0415	Equity
0500	Accountability
1220	Citizen Advisory Committees

1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(1)	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(2)	<u>Uniform Complaint Procedures</u>
1400	<u>Relations Between Other Governmental Agencies And The Schools</u>
1445	<u>Response To Immigration Enforcement</u>
1445	<u>Response To Immigration Enforcement</u>
3553	<u>Free And Reduced Price Meals</u>
3553	<u>Free And Reduced Price Meals</u>
4121	<u>Temporary/Substitute Personnel</u>
4121	<u>Temporary/Substitute Personnel</u>
4131	<u>Staff Development</u>
4231	<u>Staff Development</u>
4331	<u>Staff Development</u>
5111.1	<u>District Residency</u>
5111.1	<u>District Residency</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.11	<u>Attendance Supervision</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5125.2	<u>Withholding Grades, Diploma Or Transcripts</u>
5132	<u>Dress And Grooming</u>
5132	<u>Dress And Grooming</u>
5141.26	<u>Tuberculosis Testing</u>
5141.31	<u>Immunizations</u>
5141.31	<u>Immunizations</u>
5141.32	<u>Health Screening For School Entry</u>
5141.6	<u>School Health Services</u>
5141.6	<u>School Health Services</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>

5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
5148	<u>Child Care And Development</u>
5148.2	<u>Before/After School Programs</u>
5148.3	<u>Preschool/Early Childhood Education</u>
5148.3	<u>Preschool/Early Childhood Education</u>
6000	<u>Concepts And Roles</u>
6011	<u>Academic Standards</u>
6020	<u>Parent Involvement</u>
6020	<u>Parent Involvement</u>
6115	<u>Ceremonies And Observances</u>
6115	<u>Ceremonies And Observances</u>
6146.1	<u>High School Graduation Requirements</u>
6146.1	<u>High School Graduation Requirements</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6162.51	<u>State Academic Achievement Tests</u>
6162.51	<u>State Academic Achievement Tests</u>
6164.2	<u>Guidance/Counseling Services</u>
6164.5	<u>Student Success Teams</u>
6164.5	<u>Student Success Teams</u>
6171	<u>Title I Programs</u>
6171	<u>Title I Programs</u>
6174	<u>Education For English Learners</u>
6174	<u>Education For English Learners</u>
6177	<u>Summer Learning Programs</u>
6178	<u>Career Technical Education</u>
6178	<u>Career Technical Education</u>

DURHAM UNIFIED SCHOOL DISTRICT

Board Meeting Date: 08-19-2026

SUBJECT: May 2026 Board Policy Updates First Reading

PREPARER: John Bohannon, Superintendent

RECOMMENDATION:

- ☐ Approve
- ☐ Do Not Approve
- ☐ Accept
- ☒ Discuss
- ☐ Information Only

Background:

For review/discussion:

First Reading of Board Policy Updates: May 2026

Available for review at the District Office and on the DUSD Webpage:
www.durhamunified.org

BP 1240: Volunteer Assistance
BP 2110: Superintendent Responsibilities and Duties
BP 4100: Certificated Personnel
BP 4111: Recruitment and Selection
BP 4112.9: Employee Notifications
BP 4200: Classified Personnel
BP 4211: Recruitment and Selection
BP 4212.9: Employee Notifications
BP 4300: Administrative and Supervisory Personnel
BP 4311: Recruitment and Selection
BP 4312.9: Employee Notifications
BP 5131.4: Student Disturbances
BP 5141.4: Child Abuse Prevention and Reporting
BP 5141.7: Sun Safety
BP 5141.75: Weather Safety
BP 5142: Safety
BP 5145.6: Parent Guardian Notifications

BP 5148.3: Preschool Early Education
BP 7110: Facilities Master Plan

Policy 1240: Volunteer Assistance

Status: ADOPTED

Original Adopted Date: 09/16/2015 | Last Reviewed Date: 09/16/2015

The Governing Board recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety, and support the district in providing for the well-being of district students, while strengthening the schools' relationships with the community. The Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

The Superintendent or designee shall develop and implement a plan for recruiting, screening, and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. ~~He/she may also~~ Additionally, the Superintendent or designee may recruit community members to serve as mentors to students and/or make appropriate referrals to community organizations.

The Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, reproductive health decision making, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or veteran or military and veteran status. (Government Code 12940)

As appropriate, the Superintendent or designee shall provide volunteers with information about school goals, programs, and practices and an orientation or other training related to their specific responsibilities.

Additionally, volunteers who are over 18 years of age and who interact with students outside of the immediate supervision and control of the student's parent/guardian or a school employee shall, as mandated reporters, receive the notification and training required of mandated reporters as specified in Administrative Regulation 5141.4 – Child Abuse Prevention and Reporting.

A volunteer who is a mandated reporter shall make a report, as specified in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting, whenever such volunteer has knowledge of or observes a child whom the volunteer knows or reasonably suspects has been the victim of child abuse or neglect.

Volunteers shall act in accordance with law, district policies and administrative regulations, including Board Policy and Administrative Regulation 4119.24/4219.24/4319.24 – Maintaining Appropriate Adult-Student Interactions, and school rules. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteer work shall be limited to those projects that do not replace the normal duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school and comply with ~~employee-negotiated~~ collective bargaining agreements.

The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.

~~Volunteers shall act in accordance with district policies, regulations, and school rules. The~~

~~Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.~~

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

The Superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.

Workers' Compensation Insurance

The Board desires to provide a safe environment for volunteers and minimize the district's exposure to liability.

Upon the adoption of a resolution by the Board, volunteers shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of service for the district. (Labor Code 3364.5)

Policy Reference Disclaimer:

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State	Description
22 CCR 101170	<u>Criminal record clearance</u>
22 CCR 101216	<u>Health screening; volunteers in child care centers</u>
Ed. Code 35021	<u>Volunteer aides</u>
Ed. Code 35021.1	<u>Automated records check</u>
Ed. Code 35021.3	<u>Registry of volunteers for before/after school programs</u>
Ed. Code 44814-44815	<u>Supervision of students during lunch and other nutrition periods</u>
Ed. Code 45125	<u>Fingerprinting requirements</u>
Ed. Code 45125.01	<u>Interagency agreements for criminal record information</u>
Ed. Code 45340-45349	<u>Instructional aides</u>
Ed. Code 45360-45367	<u>Teacher aides</u>
Ed. Code 48981	<u>Parent/guardian notifications</u>
Ed. Code 49024	<u>Activity Supervisor Clearance Certificate</u>
Ed. Code 49406	<u>TB risk assessment</u>
Ed. Code 8482-8484.6	<u>After School Education and Safety program</u>
Ed. Code 8484.7-8484.9	<u>21st Century Community Learning Center program</u>
Gov. Code 12940	<u>Unlawful discriminatory employment practices</u>
Gov. Code 3543.5	<u>Prohibited interference with employees' rights</u>
H&S Code 1596.7995	<u>Immunization requirements for volunteers in child care and development center or preschool</u>

H&S Code 1596.871	<u>Fingerprints of individuals in contact with child day care facility clients</u>
Lab. Code 1720.4	<u>Public works; exclusion of volunteers from prevailing wage law</u>
Lab. Code 3352	<u>Workers' compensation; definitions</u>
Lab. Code 3364.5	<u>Authority to provide workers' compensation insurance for volunteers</u>
Pen. Code 11164-11174.3	<u>Child Abuse and Neglect Reporting Act</u>
Pen. Code 290	<u>Registration of sex offenders</u>
Pen. Code 290.4	<u>Information regarding sex offenders</u>
Pen. Code 290.95	<u>Disclosure by person required to register as sex offender</u>
Pen. Code 626.81	<u>Sex offender; permission to volunteer at school</u>
Management Resources	Description
PERB Decision	<u>Whisman Elementary School District (1991) PERB Decision No. 868</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>California Department of Justice, Megan's Law</u>
Website	<u>California Department of Education, Parents/Family and Community</u>
Website	<u>Commission on Teacher Credentialing</u>
Website	<u>CSBA</u>
Website	<u>California State Parent Teacher Association</u>

Cross References

Code	Description
0410	<u>Nondiscrimination In District Programs And Activities</u>
0500	<u>Accountability</u>
1000	<u>Concepts And Roles</u>
1100	<u>Communication With The Public</u>
1150	<u>Commendations And Awards</u>
1250	<u>Visitors/Outsiders</u>
1250	<u>Visitors/Outsiders</u>
1400	<u>Relations Between Other Governmental Agencies And The Schools</u>
3514	<u>Environmental Safety</u>
3514	<u>Environmental Safety</u>

3514.1	<u>Hazardous Substances</u>
3514.1	<u>Hazardous Substances</u>
3515.2	<u>Disruptions</u>
3515.2	<u>Disruptions</u>
3515.5	<u>Sex Offender Notification</u>
3530	<u>Risk Management/Insurance</u>
3530	<u>Risk Management/Insurance</u>
3541.1	<u>Transportation For School-Related Trips</u>
3541.1-E PDF(1)	<u>Transportation For School-Related Trips</u>
3543	<u>Transportation Safety And Emergencies</u>
4030	<u>Nondiscrimination In Employment</u>
4030	<u>Nondiscrimination In Employment</u>
4112.4	<u>Health Examinations</u>
4112.5	<u>Criminal Record Check</u>
4112.5-E PDF(1)	<u>Criminal Record Check</u>
4119.11	<u>Sexual Harassment</u>
4119.11	<u>Sexual Harassment</u>
4119.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4127	<u>Temporary Athletic Team Coaches</u>
4127	<u>Temporary Athletic Team Coaches</u>
4131	<u>Staff Development</u>
4157.1	<u>Work-Related Injuries</u>
4157.1	<u>Work-Related Injuries</u>
4212	<u>Appointment And Conditions Of Employment</u>
4212.4	<u>Health Examinations</u>
4212.5	<u>Criminal Record Check</u>
4212.5-E PDF(1)	<u>Criminal Record Check</u>
4217.3	<u>Layoff/Rehire</u>
4219.11	<u>Sexual Harassment</u>
4219.11	<u>Sexual Harassment</u>
4219.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4222	<u>Teacher Aides/Paraprofessionals</u>
4222	<u>Teacher Aides/Paraprofessionals</u>

4222-E PDF(1)	<u>Teacher Aides/Paraprofessionals</u>
4227	<u>Temporary Athletic Team Coaches</u>
4227	<u>Temporary Athletic Team Coaches</u>
4231	<u>Staff Development</u>
4241	<u>Collective Bargaining Agreement</u>
4257.1	<u>Work-Related Injuries</u>
4312.4	<u>Health Examinations</u>
4312.5	<u>Criminal Record Check</u>
4312.5-E PDF(1)	<u>Criminal Record Check</u>
4319.11	<u>Sexual Harassment</u>
4319.11	<u>Sexual Harassment</u>
4319.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4327	<u>Temporary Athletic Team Coaches</u>
4327	<u>Temporary Athletic Team Coaches</u>
4331	<u>Staff Development</u>
4357.1	<u>Work-Related Injuries</u>
5020	<u>Parent Rights And Responsibilities</u>
5020	<u>Parent Rights And Responsibilities</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.52	<u>Suicide Prevention</u>
5141.52	<u>Suicide Prevention</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
5148	<u>Child Care And Development</u>
5148.2	<u>Before/After School Programs</u>
5148.3	<u>Preschool/Early Childhood Education</u>
5148.3	<u>Preschool/Early Childhood Education</u>
6020	<u>Parent Involvement</u>
6020	<u>Parent Involvement</u>

6116	<u>Classroom Interruptions</u>
6142.2	<u>World Language Instruction</u>
6142.2	<u>World Language Instruction</u>
6142.6	<u>Visual And Performing Arts Education</u>
6142.7	<u>Physical Education And Activity</u>
6142.7	<u>Physical Education And Activity</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6145	<u>Extracurricular And Cocurricular Activities</u>
6163.1	<u>Library Media Centers</u>
6171	<u>Title I Programs</u>
6171	<u>Title I Programs</u>
6184	<u>Continuation Education</u>
6184	<u>Continuation Education</u>
7140	<u>Architectural And Engineering Services</u>
7140	<u>Architectural And Engineering Services</u>
9200	<u>Limits Of Board Member Authority</u>

Policy 2110: Superintendent Responsibilities And Duties

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Reviewed Date:** 05/10/2011

The Governing Board desires to establish a productive and collaborative working relationship with the Superintendent and to ensure that the work of the Superintendent is focused on student learning, ~~and~~ achievement, and well-being, and the attainment of the district's vision and goals. Additionally, ~~the~~ The Board ~~also~~ desires to provide a fair basis for holding the Superintendent accountable. The responsibilities of the Superintendent are detailed in law, in the Superintendent's contract, and throughout Board policies and administrative regulations.

The Board shall ~~clarify~~ set expectations and goals for the Superintendent at the beginning of every evaluation year.

As the chief executive officer of the district, the Superintendent shall implement all Board decisions and manage ~~the~~ all instructional and noninstructional operations. ~~of~~ Additionally, ~~the schools.~~ The Superintendent ~~also~~ serves as a member of the district's governance team and has responsibilities to support Board operations and decision making.

The Superintendent may delegate any of ~~his/her~~ the Superintendent's responsibilities and duties to other district staff, but ~~he/she~~ remains accountable to the Board for all areas of operation under the Superintendent's authority.

The Superintendent shall complete ethics training in accordance with Government Code 53234-53235.2 at least once every two years. (Government Code 53235)

If the Superintendent begins service with the district after January 1, 2026, the Superintendent is required to receive ethics training no later than six months from the first day of service with the district, and at least once every two years thereafter. (Government Code 53235.1)

The district shall maintain records of ethics training, which are public records subject to disclosure under the California Public Records Act, for at least five years after the Superintendent received the training. The district shall post on its website clear instructions and contact information for the purpose of requesting these records. (Government Code 53235.2)

Policy Reference Disclaimer:

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State

Ed. Code 17604

Ed. Code 17605

Ed. Code 35020-35046

Ed. Code 48900

Gov. Code 53234-53235.2

Management Resources

Description

Delegation of powers to agents

Delegation of authority to purchase supplies and equipment

Officers and agents

Grounds for suspension or expulsion

Ethics training

Description

CSBA Publication	<u>Superintendent Governance Standards</u>
Website	<u>Fair Political Practices Commission, Ethics Training</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>American Association of School Administrators</u>
Website	<u>Association of California School Administrators</u>
Website	<u>CSBA</u>

Cross References

Code	Description
0000	<u>Vision</u>
2000	<u>Concepts And Roles</u>
2111	<u>Superintendent Governance Standards</u>
2120	<u>Superintendent Recruitment And Selection</u>
2121	<u>Superintendent's Contract</u>
2140	<u>Evaluation Of The Superintendent</u>
2210	<u>Administrative Discretion Regarding Board Policy</u>
9000	<u>Role Of The Board</u>
9005	<u>Governance Standards</u>
9010	<u>Public Statements</u>
9122	<u>Secretary</u>

Policy 4100: Certificated Personnel

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Reviewed Date:** 05/10/2011

The Governing Board recognizes believes that ~~teachers and other~~ the district's certificated ~~personnel work closely with students in~~ employees are essential for carrying out the district's educational goals and supporting the academic achievement, personal growth, and well-being of district students. Additionally, the Board acknowledges that certificated personnel benefit from professional development in fulfilling the expectations for their position and expects certificated employees to engage in ongoing professional growth to improve their skills and pursue excellence.

The Superintendent or designee shall ~~ensure that~~ fill each of its certificated positions with individuals who meet applicable credentialing requirements and district qualifications, consistent with position requirements.

The Superintendent or designee shall define and communicate the duties, responsibilities, and ~~district's expectations for each certificated positions are clearly defined and made known to each member of the certificated staff.~~

Each certificated ~~staff member~~ employee shall be ~~held accountable~~ responsible for duties completing assigned to him/her duties consistent with the applicable job description and shall ~~undergo regular performance evaluations~~ be evaluated in accordance with law ~~and negotiated agreements.~~

~~The Board strongly encourages certificated staff to continually improve their skills and pursue excellence within their profession.~~

~~Policies, rules and~~ Board policies, administrative regulations, and collective bargaining agreements, as appropriate.

The Superintendent or designee may provide professional development opportunities to certificated staff for the purpose of continual improvement of knowledge and skills related to ~~certificated personnel shall be available to all concerned and shall be administered in a fair and equitable manner.~~ the employee's position.

Policy Reference Disclaimer:

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State

Ed. Code 44006

Ed. Code 90

Gov. Code 3543.2

Description

Certificated person

Definition; certificated and certified

Scope of representation

Management Resources

Website

Description

CSBA District and County Office of Education Legal Services

Cross References

Code

Description

4111	<u>Recruitment And Selection</u>
4115	<u>Evaluation/Supervision</u>
4115	<u>Evaluation/Supervision</u>
4131	<u>Staff Development</u>
4140	<u>Bargaining Units</u>
4211	<u>Recruitment And Selection</u>
4240	<u>Bargaining Units</u>
4241	<u>Collective Bargaining Agreement</u>
4311	<u>Recruitment And Selection</u>
4340	<u>Bargaining Units</u>

Policy 4111: Recruitment And Selection

Status: ADOPTED

Original Adopted Date: 06/18/2014 | **Last Revised Date:** 09/18/2024 | **Last Reviewed Date:** 09/18/2024

The Governing Board is committed to employing suitable, qualified individuals to effectively carry out the district's vision, mission, and goals, and believes that students benefit when district staff reflects the racial, ethnic, linguistic, and cultural diversity of the district.

The Superintendent or designee shall develop equitable, fair, and transparent recruitment and selection processes, and procedures consistent with applicable law, Board policy and collective bargaining agreements, that ensure are designed to promote fairness and equity so that individuals are selected for employment in the district based on demonstrated knowledge, skills, and competence and not on any bias, personal preference, or unlawful discrimination in compliance with applicable antidiscrimination laws.

Additionally, the Superintendent or designee shall, through the recruitment and selection processes and procedures, seek to establish and maintain a diverse staff, including the active recruitment from institutions and organizations that serve populations underrepresented among district employees and consistent with applicable law, seek to recruit a diverse pool of qualified applicants.

When a vacancy occurs, the Superintendent or designee shall review, as appropriate, the job description for the position to ensure that it accurately describes the major functions and duties of the position. The Additionally, the Superintendent or designee shall also disseminate job announcements in a manner reasonably designed to ensure reach a wide range broad pool of qualified candidates.

When posting an employment opportunity, the Superintendent or designee shall include pay scale for the open position. (Labor Code 432.23)

The Superintendent shall develop and maintain appropriate hiring procedures to identify the best possible qualified candidates for a position who meet district needs. In doing so, an interview committee may be established to rank candidates and recommend finalists. During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. All discussions and recommendations shall be treated as confidential and to the extent consistent with law.

When considering an applicant for a certificated position, the district shall inquire with each district, county office of education (COE), charter school, state special school or diagnostic center operated by the California Department of Education (CDE), or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that was reported to the Commission on Teacher Credentialing (CTC). (Education Code 44939.5)

Additionally, when considering an applicant for a classified position, the district shall inquire with each district, COE, charter school, state special school or diagnostic center operated by CDE, or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were used to support a substantiated investigation. (Education Code 44051)

Upon receipt of an inquiry from another district, COE, charter school, state special school or diagnostic center operated by CDE, or private school, in regard to an applicant for employment to that entity, the Superintendent or designee shall disclose to the inquiring entity all relevant information related to any report of egregious misconduct to CTC within its possession in regard to such applicant, including information in the employee's or former employee's personnel file, as specified in Education Code 44051 and 44939.5.

No inquiry shall be made about any information prohibited by state or federal nondiscrimination laws.

Unless otherwise provided for in law, the district may not discriminate against a person in hiring based on the person's use of cannabis off the job and away from the workplace, including that the district may not request information from an applicant related to the applicant's prior use of cannabis, apart from the applicant's criminal history, or penalize an applicant based on a drug screening which finds that the applicant has nonpsychoactive cannabis metabolites in the applicant's hair, blood, urine, or other bodily fluid. (Government Code 12954)

However, the district retains the right to maintain drug-free schools or prohibit employees from possessing, being impaired by, or using cannabis while on the job. (Government Code 12954)

The Superintendent or designee shall not inquire, orally or in writing, about an applicant's salary history information, including compensation and benefits. Additionally, the Superintendent or designee shall not rely on salary history information as a factor in determining whether to offer employment to an applicant or the salary to offer. However, the Superintendent or designee may consider salary information that is disclosable under state or federal law or that the applicant discloses voluntarily and without prompting. (Labor Code 432.3)

The Superintendent or designee shall not require an applicant to have a driver's license unless driving is an essential function of the position or it is otherwise reasonably expected for driving to be a job function for the position and that satisfying the job function using an alternative form of transportation would not be comparable in travel time or cost to the district. (Government Code 12940)

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

Incentives

With Board approval and in accordance with district needs and any applicable collective bargaining agreements, the district may provide incentives to recruit teachers, administrators, or other employees, such as signing bonuses, assistance with beginning teacher induction and/or credential costs, mentoring, additional compensation, and/or subsidized housing.

Policy Reference Disclaimer:

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State

Ed. Code 200-262.4

Ed. Code 35035

Ed. Code 44051

Ed. Code 44066

Ed. Code 44259

Ed. Code 44750

Ed. Code 44830-44831

Ed. Code 44858

Ed. Code 44859

Ed. Code 44939.5

Ed. Code 45103-45139

Ed. Code 49406

Gov. Code 12900-12996

Gov. Code 7920.000-7930.215

Gov. Code 815.2

H&S Code 53570-53574

Lab. Code 432.3

Federal

20 USC 1681-1688

28 CFR 35.101-35.190

34 CFR 106.51-106.61

42 USC 12101-12213

42 USC 2000d-2000d-7

42 USC 2000e-2000e-17

5 USC 552

8 USC 1324a

8 USC 1324b

Management ResourcesCA Commission on Teacher Credentialing
Publication**Description**Prohibition of discriminationPowers and duties of the superintendent; transfer authorityNoncertificated employees; report of egregious misconductLimitations on certification requirementsTeaching credential, exception: designated subjects; minimum requirementsTeacher recruitment resource centerEmployment of certificated personsAge or marital status in certificated positionsProhibition against certain rules and regulations regarding residencyCertificated employees; report of egregious misconductEmployment; classified employeesTB risk assessmentFair Employment and Housing ActCalifornia Public Records ActLiability of public entities and public employeesTeacher Housing Act of 2016Salary information**Description**

Title IX of the Education Amendments of 1972; discrimination based on sex

Americans with Disabilities Act

Nondiscrimination on the basis of sex in employment in education program or activities

Americans with Disabilities Act

Title VI, Civil Rights Act of 1964

Title VII, Civil Rights Act of 1964, as amended

Freedom of Information ActUnlawful employment of aliensUnfair immigration related employment practices**Description**Strategic Plan: Ensuring Educator Excellence, 2023

California County Superintendents Publication	Teacher Recruitment in California: An Analysis of Effective Strategies, Research Brief, Veritas Research and Evaluation Group, October 2017
California Department of Education Publication	How to Increase the Diversity of California's Educator Workforce, April 2022
Court Decision	C.A. v William S. Hart Union High School District et al. (2012) 138 Cal.Rptr.3d 1
Ctr for Cities + Schools, cityLAB & Turner Ctr Pub	Education Workforce Housing in California: Developing the 21st Century Campus, 2021
Ctr for Cities + Schools, cityLAB & Turner Ctr Pub	Education Workforce Housing in California: The Handbook
Website	University of California Los Angeles, cityLAB
Website	University of California Berkeley, Turner Center for Housing Innovation
Website	University of California Berkeley, Center for Cities + Schools
Website	CSBA District and County Office of Education Legal Services
Website	Commission on Teacher Credentialing
Website	Education Job Opportunities Information Network
Website	Teach USA
Website	California County Superintendents
Website	California Civil Rights Department
Website	U.S. Department of Education
Website	U.S. Equal Employment Opportunity Commission
Website	California Department of Education

Cross References

Code	Description
0000	Vision
0200	Goals For The School District
0410	Nondiscrimination In District Programs And Activities
2230	Representative And Deliberative Groups
3542	School Bus Drivers
4000	Concepts And Roles
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4032	Reasonable Accommodation
4100	Certificated Personnel

4111.2	<u>Legal Status Requirement</u>
4112	<u>Appointment And Conditions Of Employment</u>
4112.2	<u>Certification</u>
4112.2	<u>Certification</u>
4112.21	<u>Interns</u>
4112.21	<u>Interns</u>
4112.22	<u>Staff Teaching English Learners</u>
4112.23	<u>Special Education Staff</u>
4112.5	<u>Criminal Record Check</u>
4112.5-E PDF(1)	<u>Criminal Record Check</u>
4112.6	<u>Personnel Files</u>
4112.61	<u>Employment References</u>
4112.8	<u>Employment Of Relatives</u>
4113	<u>Assignment</u>
4113	<u>Assignment</u>
4117.14	<u>Postretirement Employment</u>
4119.21	<u>Professional Standards</u>
4119.21-E PDF(1)	<u>Professional Standards</u>
4119.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4200	<u>Classified Personnel</u>
4200	<u>Classified Personnel</u>
4211.2	<u>Legal Status Requirement</u>
4212	<u>Appointment And Conditions Of Employment</u>
4212.5	<u>Criminal Record Check</u>
4212.5-E PDF(1)	<u>Criminal Record Check</u>
4212.6	<u>Personnel Files</u>
4212.61	<u>Employment References</u>
4212.8	<u>Employment Of Relatives</u>
4219.21	<u>Professional Standards</u>
4219.21-E PDF(1)	<u>Professional Standards - Code Of Ethics</u>
4219.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4300	<u>Administrative And Supervisory Personnel</u>
4300	<u>Administrative And Supervisory Personnel</u>

4311.2	<u>Legal Status Requirement</u>
4312.1	<u>Contracts</u>
4312.5	<u>Criminal Record Check</u>
4312.5-E PDF(1)	<u>Criminal Record Check</u>
4312.6	<u>Personnel Files</u>
4312.61	<u>Employment References</u>
4312.8	<u>Employment Of Relatives</u>
4317.14	<u>Postretirement Employment</u>
4319.21	<u>Professional Standards</u>
4319.21-E PDF(1)	<u>Professional Standards</u>
4319.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4331	<u>Staff Development</u>
6141.5	<u>Advanced Placement</u>
6171	<u>Title I Programs</u>
6171	<u>Title I Programs</u>
9000	<u>Role Of The Board</u>

Policy 4112.9: Employee Notifications

Status: ADOPTED

Original Adopted Date: 10/17/2012 | **Last Revised Date:** 11/18/2020 | **Last Reviewed Date:** 11/18/2020

The Governing Board believes that providing clear communications to staff is essential to establishing a professional, positive work environment and enhancing their job performance. The Superintendent or designee shall provide district employees all notifications required by law and any other notifications the Superintendent or designee believes will promote staff knowledge of the district's policies, programs, activities, and operations.

When required by law, Board policy, or administrative regulation, district employees shall be asked to sign an acknowledgment indicating receipt of the notification. Such acknowledgments shall be retained in each employee's personnel file.

Policy Reference Disclaimer:

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State	Description
13 CCR 1234	<u>Reports regarding school buses and bus drivers</u>
13 CCR 2480	<u>Vehicle idling; limitations</u>
2 CCR 11023	<u>Harassment and discrimination prevention and correction</u>
2 CCR 11035-11051	<u>Unlawful sex discrimination; pregnancy, childbirth, and related medical conditions</u>
2 CCR 11087-11098	<u>California Family Rights Act</u>
5 CCR 4622	<u>Uniform complaint procedures</u>
5 CCR 80303	<u>Reports of change in employment status; alleged misconduct</u>
8 CCR 3204	<u>Access to employee exposure and medical records</u>
8 CCR 5191	<u>Chemical hygiene plan</u>
8 CCR 5194	<u>Hazard communication</u>
Civ. Code 1798.29	<u>District records; breach of security</u>
Ed. Code 17612	<u>Notification of pesticide use</u>
Ed. Code 22455.5	<u>STRS information to potential members</u>
Ed. Code 22461	<u>Postretirement compensation limitation</u>
Ed. Code 231.5	<u>Sexual harassment policy</u>
Ed. Code 234.1	<u>Educational equity; Federal Program Monitoring</u>

Ed. Code 32282	Comprehensive School Safety Plan
Ed. Code 35031	<u>Term of employment</u>
Ed. Code 35171	<u>Availability of rules and regulations for evaluation of performance</u>
Ed. Code 37616	<u>Consultation regarding year-round schedule</u>
Ed. Code 44663-44664	<u>Evaluation of certificated employees</u>
Ed. Code 44842	<u>Reemployment notices; certificated employees</u>
Ed. Code 44896	<u>Transfer of administrator or supervisor to teaching position</u>
Ed. Code 44916	<u>Written statement of employment status</u>
Ed. Code 44929.21	<u>Notice of reelection decision; districts with 250 ADA or more</u>
Ed. Code 44929.23	<u>Districts with less than 250 ADA</u>
Ed. Code 44934	<u>Notice of disciplinary action for cause</u>
Ed. Code 44938	<u>Notice of unprofessional conduct and opportunity to correct</u>
Ed. Code 44940.5-44941	<u>Notification of suspension and intent to dismiss</u>
Ed. Code 44948.3-44948.5	<u>Dismissal of probationary employees</u>
Ed. Code 44948.5	<u>Nonreelection procedures; districts under 250 ADA</u>
Ed. Code 44949	<u>Dismissal of probationary employees</u>
Ed. Code 44951	<u>Continuation in position unless notified; administrative or supervisory personnel</u>
Ed. Code 44954	<u>Nonreelection of temporary employees</u>
Ed. Code 44955	<u>Reduction in number of permanent employees</u>
Ed. Code 44955.5	<u>Decrease in number of permanent employees during specified time period upon determination related to local control funding formula per unit of average daily attendance</u>
Ed. Code 45113	<u>Notification of charges; classified employees</u>
Ed. Code 45117	<u>Notice of layoff; classified employees</u>
Ed. Code 45169	<u>Employee salary data; classified employees</u>
Ed. Code 45192	<u>Industrial accident and illness leave for classified employees</u>
Ed. Code 45195	<u>Additional leave</u>
Ed. Code 46160-46162	<u>Alternative schedule for junior high and high school; public hearing with notice</u>
Ed. Code 48201	<u>Transfer student's record for acts that resulted in suspension or expulsion</u>
Ed. Code 48851.3	<u>Education of students in foster care and students who are homeless</u>

Ed. Code 49013	<u>Complaints regarding student fees</u>
Ed. Code 49079	<u>Notification to teacher: student who has engaged in acts regarding grounds for suspension or expulsion</u>
Ed. Code 49414	<u>Epinephrine auto-injectors</u>
Ed. Code 49414.3	<u>Administration of opioid antagonist</u>
Ed. Code 51225.25	Student participating in a newcomer program; definition
Gov. Code 1126	<u>Incompatible activities of employees</u>
Gov. Code 12945.8	Accommodations and leave for victims of a qualifying act of violence
Gov. Code 12950	<u>Sexual harassment</u>
Gov. Code 21029	<u>Retirement credit for period of military service</u>
Gov. Code 54957	<u>Complaints against employees; right to open session</u>
Gov. Code 54963	<u>Unauthorized disclosure of confidential information</u>
Gov. Code 8355	<u>Certification of drug-free workplace, including notification</u>
H&S Code 104420	<u>Tobacco-free schools</u>
H&S Code 120875	<u>Information on AIDS, AIDS-related conditions, and hepatitis B</u>
H&S Code 120880	<u>Notification to employees regarding AIDS, AIDS-related conditions, and hepatitis B</u>
H&S Code 1797.196	<u>Automated external defibrillators; notification of use and locations</u>
Lab. Code 2800.2	<u>Notification of availability of continuation health coverage</u>
Lab. Code 3550-3553	<u>Notifications; workers' compensation benefits</u>
Lab. Code 5401	<u>Workers' compensation; claim form and notice of potential eligibility</u>
Pen. Code 11165.7	<u>Child Abuse and Neglect Reporting Act; notification requirement</u>
Pen. Code 11166.5	<u>Employment; statement of knowledge of duty to report child abuse or neglect</u>
Unemp. Ins. Code 2613	<u>Disability insurance; notice of rights and benefits</u>
W&I Code 827	<u>Limited exception to juvenile court record</u>
Federal	Description
20 USC 2354	<u>Local application for career and technical education programs</u>
29 CFR 825.300	<u>Family and Medical Leave Act; notice requirement</u>
34 CFR 100	<u>Nondiscrimination under programs receiving federal assistance</u>

34 CFR 104.8	<u>Nondiscrimination; Section 504 of the Rehabilitation Act of 1973</u>
34 CFR 106.8	Title IX; Designation of coordinator, dissemination of policy, and adoption of grievance procedures
34 CFR 106.9	<u>Severability</u>
34 CFR 84.205-84.210	Drug-free workplace statement
38 USC 4334	<u>Uniformed Services Employment and Reemployment Rights Act; notice requirement</u>
40 CFR 763.84	<u>Asbestos inspections, response actions, and post-response actions</u>
40 CFR 763.93	<u>Asbestos management plans</u>
41 USC 8101-8106	Drug-Free Workplace Act
42 USC 11431-11435	McKinney-Vento Homeless Assistance Act
49 CFR 382.113	<u>Controlled substance and alcohol use and testing notifications</u>
49 CFR 382.303	<u>Post-accident information, procedures, and instructions</u>
49 CFR 382.601	<u>Controlled substance and alcohol use and testing notification</u>
Management Resources	Description
Website	<u>CSBA District and County Office of Education Legal Services</u>

Cross References

Code	Description
0450	<u>Comprehensive Safety Plan</u>
0450	<u>Comprehensive Safety Plan</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(1)	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(2)	<u>Uniform Complaint Procedures</u>
1445	<u>Response To Immigration Enforcement</u>
1445	<u>Response To Immigration Enforcement</u>
2121	<u>Superintendent's Contract</u>
3260	<u>Fees And Charges</u>
3260	<u>Fees And Charges</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.3	<u>Tobacco-Free Schools</u>
3514	<u>Environmental Safety</u>

3514	<u>Environmental Safety</u>
3514.1	<u>Hazardous Substances</u>
3514.1	<u>Hazardous Substances</u>
3514.2	<u>Integrated Pest Management</u>
3542	<u>School Bus Drivers</u>
3580	<u>District Records</u>
4020	<u>Drug And Alcohol-Free Workplace</u>
4030	<u>Nondiscrimination In Employment</u>
4030	<u>Nondiscrimination In Employment</u>
4033	<u>Lactation Accommodation</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4112.5	<u>Criminal Record Check</u>
4112.5-E PDF(1)	<u>Criminal Record Check</u>
4112.6	<u>Personnel Files</u>
4115	<u>Evaluation/Supervision</u>
4115	<u>Evaluation/Supervision</u>
4116	<u>Probationary/Permanent Status</u>
4116	<u>Probationary/Permanent Status</u>
4117.14	<u>Postretirement Employment</u>
4117.3	<u>Personnel Reduction</u>
4117.7	<u>Employment Status Reports</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4119.11	<u>Sexual Harassment</u>
4119.11	<u>Sexual Harassment</u>
4119.43	<u>Universal Precautions</u>
4119.43	<u>Universal Precautions</u>
4121	<u>Temporary/Substitute Personnel</u>
4121	<u>Temporary/Substitute Personnel</u>
4136	<u>Nonschool Employment</u>
4154	<u>Health And Welfare Benefits</u>
4154	<u>Health And Welfare Benefits</u>

4157	<u>Employee Safety</u>
4157	<u>Employee Safety</u>
4157.1	<u>Work-Related Injuries</u>
4157.1	<u>Work-Related Injuries</u>
4158	<u>Employee Security</u>
4158	<u>Employee Security</u>
4161.1	<u>Personal Illness/Injury Leave</u>
4161.11	<u>Industrial Accident/Illness Leave</u>
4161.2	<u>Personal Leaves</u>
4161.5	<u>Military Leave</u>
4161.8	<u>Family Care And Medical Leave</u>
4212	<u>Appointment And Conditions Of Employment</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4212.5	<u>Criminal Record Check</u>
4212.5-E PDF(1)	<u>Criminal Record Check</u>
4212.6	<u>Personnel Files</u>
4216	<u>Probationary/Permanent Status</u>
4217.3	<u>Layoff/Rehire</u>
4219.11	<u>Sexual Harassment</u>
4219.11	<u>Sexual Harassment</u>
4219.43	<u>Universal Precautions</u>
4219.43	<u>Universal Precautions</u>
4236	<u>Nonschool Employment</u>
4254	<u>Health And Welfare Benefits</u>
4254	<u>Health And Welfare Benefits</u>
4257	<u>Employee Safety</u>
4257	<u>Employee Safety</u>
4257.1	<u>Work-Related Injuries</u>
4258	<u>Employee Security</u>
4258	<u>Employee Security</u>
4261.1	<u>Personal Illness/Injury Leave</u>
4261.11	<u>Industrial Accident/Illness Leave</u>

4261.2	<u>Personal Leaves</u>
4261.5	<u>Military Leave</u>
4261.8	<u>Family Care And Medical Leave</u>
4312.1	<u>Contracts</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4312.5	<u>Criminal Record Check</u>
4312.5-E PDF(1)	<u>Criminal Record Check</u>
4312.6	<u>Personnel Files</u>
4315	<u>Evaluation/Supervision</u>
4317.14	<u>Postretirement Employment</u>
4317.7	<u>Employment Status Reports</u>
4319.11	<u>Sexual Harassment</u>
4319.11	<u>Sexual Harassment</u>
4319.43	<u>Universal Precautions</u>
4319.43	<u>Universal Precautions</u>
4336	<u>Nonschool Employment</u>
4354	<u>Health And Welfare Benefits</u>
4354	<u>Health And Welfare Benefits</u>
4357	<u>Employee Safety</u>
4357	<u>Employee Safety</u>
4357.1	<u>Work-Related Injuries</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
4361.1	<u>Personal Illness/Injury Leave</u>
4361.11	<u>Industrial Accident/Illness Leave</u>
4361.2	<u>Personal Leaves</u>
4361.5	<u>Military Leave</u>
4361.8	<u>Family Care And Medical Leave</u>
5141.21	<u>Administering Medication And Monitoring Health Conditions</u>
5141.21	<u>Administering Medication And Monitoring Health Conditions</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>

5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
6117	<u>Year-Round Schedules</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6173	<u>Education For Homeless Children</u>
6173	<u>Education For Homeless Children</u>
6173-E PDF(1)	<u>Education For Homeless Children</u>
6173-E PDF(2)	<u>Education For Homeless Children</u>
6173-E PDF(4)	<u>Education For Homeless Children</u>
6173-E PDF(5)	<u>Education For Homeless Children</u>
6178	<u>Career Technical Education</u>
6178	<u>Career Technical Education</u>
9310	<u>Board Policies</u>
9321	<u>Closed Session</u>
9321-E PDF(1)	<u>Closed Session</u>

Policy 4200: Classified Personnel

Status: ADOPTED

Original Adopted Date: 05/10/2011 | Last Reviewed Date: 05/10/2011

The Governing Board believes that classified employees provide essential services that support and enhance the district's education program, including the academic achievement, personal growth, and well-being of district students. Additionally, the Board acknowledges that classified employees benefit from professional development in fulfilling the expectations for their position and expects classified employees in ongoing professional development to improve skills and pursue excellence.

The ~~Governing Board~~ Superintendent or designee shall fill each of its classified positions with ~~qualified persons~~ individuals who meet applicable requirements and district qualifications, consistent with position requirements.

The Superintendent or designee shall define and communicate the duties, responsibilities, and expectations for each classified position.

The Superintendent or designee may provide professional development opportunities to classified staff for the purpose of continual improvement of knowledge and skills related to the employee's position.

~~The primary role of classified personnel is to provide services that support and enhance the district's educational program.~~

~~Each classified staff member shall be held accountable for duties assigned to him/her and shall undergo regular performance evaluations in accordance with collective bargaining agreements.~~

Classification of Employees

The Board shall classify all employees and positions not requiring certification qualifications as the classified service, except for those employees and positions specifically exempt from classified service. (Education Code 45103)

Individuals who possess certification qualifications shall not be prohibited from being employed in a classified position. (Education Code 45104)

Each position shall have a designated title and regular minimum number of assigned hours per day, days per week and months per year.

Classified employees shall be assigned by their immediate supervisors with the approval of the Superintendent or designee. They shall be required to perform those duties prescribed by the Board for the position the employee holds, in accordance with applicable job descriptions and collective bargaining agreements.

Each classified employee shall be responsible for completing assigned duties consistent with the applicable job description and shall be evaluated in accordance with law, Board policies, administrative regulations, and collective bargaining agreements, as appropriate.

~~Before employing a short-term classified employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 75 percent of the school year, as defined. (Education Code 45103)~~

~~A job description shall be established for each position.~~

The district may employ a substitute employee to replace a classified employee who is temporarily absent from duty. (Education Code 45103)

If the district is in the process of hiring a permanent employee to fill a classified position, the Board may fill the vacancy with one or more substitute employees for no more than 60 calendar days, unless the applicable collective bargaining agreement provides for a different period of time. (Education Code 45103)

The district may employ a short-term employee to perform a service for the district when that service or similar services will not be extended or needed on a continuing basis. Before employing a short-term employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 195 work days per year, including holidays, sick leave, vacation, and other leaves of absence, irrespective of the number of hours worked per day. (Education Code 45103)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Ed. Code 45100-45139

Description

[Employment of classified staff](#)

Ed. Code 45160-45169

[Salaries for classified employees](#)

Ed. Code 45190-45210

[Leaves of absence: classified](#)

Ed. Code 45220-45320

[Merit system: classified employees](#)

Ed. Code 49406

[TB risk assessment](#)

Ed. Code 51760-51769.5

[Work experience education](#)

Management Resources

Website

Description

[CSBA District and County Office of Education Legal Services](#)

Website

[California School Employees Association](#)

Cross References**Code**

0200

Description

[Goals For The School District](#)

3312

[Contracts](#)

3542

[School Bus Drivers](#)

4111

[Recruitment And Selection](#)

4112.4

[Health Examinations](#)

4112.5

[Criminal Record Check](#)

4112.5-E PDF(1)

[Criminal Record Check](#)

4140	<u>Bargaining Units</u>
4211	<u>Recruitment And Selection</u>
4212	<u>Appointment And Conditions Of Employment</u>
4212.4	<u>Health Examinations</u>
4212.5	<u>Criminal Record Check</u>
4212.5-E PDF(1)	<u>Criminal Record Check</u>
4215	<u>Evaluation/Supervision</u>
4217.3	<u>Layoff/Rehire</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218.1	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
4218.1	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
4231	<u>Staff Development</u>
4240	<u>Bargaining Units</u>
4241	<u>Collective Bargaining Agreement</u>
4311	<u>Recruitment And Selection</u>
4312.4	<u>Health Examinations</u>
4312.5	<u>Criminal Record Check</u>
4312.5-E PDF(1)	<u>Criminal Record Check</u>
4340	<u>Bargaining Units</u>

Policy 4211: Recruitment And Selection

Status: ADOPTED

Original Adopted Date: 06/18/2014 | **Last Revised Date:** 09/18/2024 | **Last Reviewed Date:** 09/18/2024

The Governing Board is committed to employing suitable, qualified individuals to effectively carry out the district's vision, mission, and goals, and believes that students benefit when district staff reflects the racial, ethnic, linguistic, and cultural diversity of the district.

The Superintendent or designee shall develop equitable, fair, and transparent recruitment and selection processes and procedures consistent with applicable law, Board policy, and collective bargaining agreements, that ensure are designed to promote fairness and equity so that individuals are selected for employment in the district based on demonstrated knowledge, skills, and competence and not on any bias, personal preference, or unlawful discrimination in compliance with applicable antidiscrimination laws.

Additionally, the Superintendent or designee shall, through the recruitment and selection processes and procedures, seek to establish and maintain a diverse staff, including the active recruitment from institutions and organizations that serve populations underrepresented among district employees and consistent with applicable law, seek to recruit a diverse pool of qualified applicants.

When a vacancy occurs, the Superintendent or designee shall review, as appropriate, the job description for the position to ensure that it accurately describes the major functions and duties of the position. Additionally, the Superintendent or designee shall also disseminate job announcements in a manner reasonably designed to ensure reach a wide range broad pool of qualified candidates.

When posting an employment opportunity, the Superintendent or designee shall include the pay scale for the open position. (Labor Code 432.23)

The Superintendent shall develop and maintain when appropriate hiring procedures to identify the best possible qualified candidates for a position who meet district needs.

In doing so an interview committee may be established to rank candidates and recommend finalists. During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. All discussions and recommendations shall be treated as confidential and to the extent consistent with law.

When considering an applicant for a certificated position, the district shall inquire with each district, county office of education (COE), charter school, state special school or diagnostic center operated by the California Department of Education (CDE), or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that was reported to the Commission on Teacher Credentialing (CTC). (Education Code 44939.5)

Additionally, when considering an applicant for a classified position, the district shall inquire with each district, COE, charter school, state special school or diagnostic center operated by CDE, or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were used to support a substantiated investigation. (Education Code 44051)

Upon receipt of an inquiry from another district, COE, charter school, state special school or diagnostic center operated by CDE, or private school, in regard to an applicant for employment to that entity, the Superintendent or designee shall disclose to the inquiring entity all relevant

information related to any report of egregious misconduct to CTC within its possession in regard to such applicant, including information in the employee's or former employee's personnel file, as specified in Education Code 44051 and 44939.5.

No inquiry shall be made with regard to any information prohibited by state or federal nondiscrimination laws.

Unless otherwise provided for in law, the district may not discriminate against a person in hiring based on the person's use of cannabis off the job and away from the workplace, including that the district may not request information from an applicant related to the applicant's prior use of cannabis, apart from the applicant's criminal history, or penalize an applicant based on a drug screening which finds that the applicant has nonpsychoactive cannabis metabolites in the applicant's hair, blood, urine, or other bodily fluid. (Government Code 12954)

However, the district retains the right to maintain drug-free schools or prohibit employees from possessing, being impaired by, or using cannabis while on the job. (Government Code 12954)

The Superintendent or designee shall not inquire, orally or in writing, about an applicant's salary history information, including compensation and benefits. Additionally, the Superintendent or designee shall not rely on salary history information as a factor in determining whether to offer employment to an applicant or the salary to offer. However, the Superintendent or designee may consider salary information that is disclosable under state or federal law or that the applicant discloses voluntarily and without prompting. (Labor Code 432.3)

The Superintendent or designee shall not require an applicant to have a driver's license unless driving is an essential function of the position or it is otherwise reasonably expected for driving to be a job function for the position and that satisfying the job function using an alternative form of transportation would not be comparable in travel time or cost to the district. (Government Code 12940)

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

Incentives

With Board approval and in accordance with district needs, and any applicable collective bargaining agreements, the district may provide incentives to recruit teachers, administrators, or other employees, such as signing bonuses, assistance with beginning teacher induction and/or credential costs, mentoring, additional compensation, and/or subsidized housing.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Ed. Code 200-262.4

Ed. Code 35035

Ed. Code 44051

Description

Prohibition of discrimination

Powers and duties of the superintendent; transfer authority

Noncertificated employees; report of egregious misconduct

Ed. Code 44066	Limitations on certification requirements
Ed. Code 44259	Teaching credential, exception: designated subjects: minimum requirements
Ed. Code 44750	Teacher recruitment resource center
Ed. Code 44830-44831	Employment of certificated persons
Ed. Code 44858	Age or marital status in certificated positions
Ed. Code 44859	Prohibition against certain rules and regulations regarding residency
Ed. Code 44939.5	Certificated employees: report of egregious misconduct
Ed. Code 45103-45139	Employment: classified employees
Ed. Code 49406	TB risk assessment
Gov. Code 12900-12996	Fair Employment and Housing Act
Gov. Code 7920.000-7930.215	California Public Records Act
Gov. Code 815.2	Liability of public entities and public employees
H&S Code 53570-53574	Teacher Housing Act of 2016
Lab. Code 432.3	Salary information
Federal	Description
20 USC 1681-1688	Title IX of the Education Amendments of 1972; discrimination based on sex
28 CFR 35.101-35.190	Americans with Disabilities Act
34 CFR 106.51-106.61	Nondiscrimination on the basis of sex in employment in education program or activities
42 USC 12101-12213	Americans with Disabilities Act
42 USC 2000d-2000d-7	Title VI, Civil Rights Act of 1964
42 USC 2000e-2000e-17	Title VII, Civil Rights Act of 1964, as amended
5 USC 552	Freedom of Information Act
8 USC 1324a	Unlawful employment of aliens
8 USC 1324b	Unfair immigration related employment practices
Management Resources	Description
CA Commission on Teacher Credentialing Publication	Strategic Plan: Ensuring Educator Excellence, 2023
California County Superintendents Publication	Teacher Recruitment in California: An Analysis of Effective Strategies, Research Brief, Veritas Research and Evaluation Group, October 2017
California Department of Education Publication	How to Increase the Diversity of California's Educator Workforce, April 2022

Court Decision	<u>C.A. v William S. Hart Union High School District et al. (2012) 138 Cal.Rptr.3d 1</u>
Ctr for Cities + Schools, cityLAB & Turner Ctr Pub	<u>Education Workforce Housing in California: Developing the 21st Century Campus, 2021</u>
Ctr for Cities + Schools, cityLAB & Turner Ctr Pub	<u>Education Workforce Housing in California: The Handbook</u>
Website	<u>University of California Los Angeles, cityLAB</u>
Website	<u>University of California Berkeley, Turner Center for Housing Innovation</u>
Website	<u>University of California Berkeley, Center for Cities + Schools</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>Commission on Teacher Credentialing</u>
Website	<u>Education Job Opportunities Information Network</u>
Website	<u>Teach USA</u>
Website	<u>California County Superintendents</u>
Website	<u>California Civil Rights Department</u>
Website	<u>U.S. Department of Education</u>
Website	<u>U.S. Equal Employment Opportunity Commission</u>
Website	<u>California Department of Education</u>

Cross References

Code	Description
0000	<u>Vision</u>
0200	<u>Goals For The School District</u>
0410	<u>Nondiscrimination In District Programs And Activities</u>
2230	<u>Representative And Deliberative Groups</u>
3542	<u>School Bus Drivers</u>
4000	<u>Concepts And Roles</u>
4030	<u>Nondiscrimination In Employment</u>
4030	<u>Nondiscrimination In Employment</u>
4032	<u>Reasonable Accommodation</u>
4100	<u>Certificated Personnel</u>
4111.2	<u>Legal Status Requirement</u>
4112	<u>Appointment And Conditions Of Employment</u>
4112.2	<u>Certification</u>

4112.2	<u>Certification</u>
4112.21	<u>Interns</u>
4112.21	<u>Interns</u>
4112.22	<u>Staff Teaching English Learners</u>
4112.23	<u>Special Education Staff</u>
4112.5	<u>Criminal Record Check</u>
4112.5-E PDF(1)	<u>Criminal Record Check</u>
4112.6	<u>Personnel Files</u>
4112.61	<u>Employment References</u>
4112.8	<u>Employment Of Relatives</u>
4113	<u>Assignment</u>
4113	<u>Assignment</u>
4117.14	<u>Postretirement Employment</u>
4119.21	<u>Professional Standards</u>
4119.21-E PDF(1)	<u>Professional Standards</u>
4119.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4200	<u>Classified Personnel</u>
4200	<u>Classified Personnel</u>
4211.2	<u>Legal Status Requirement</u>
4212	<u>Appointment And Conditions Of Employment</u>
4212.5	<u>Criminal Record Check</u>
4212.5-E PDF(1)	<u>Criminal Record Check</u>
4212.6	<u>Personnel Files</u>
4212.61	<u>Employment References</u>
4212.8	<u>Employment Of Relatives</u>
4219.21	<u>Professional Standards</u>
4219.21-E PDF(1)	<u>Professional Standards - Code Of Ethics</u>
4219.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4300	<u>Administrative And Supervisory Personnel</u>
4300	<u>Administrative And Supervisory Personnel</u>
4311.2	<u>Legal Status Requirement</u>
4312.1	<u>Contracts</u>
4312.5	<u>Criminal Record Check</u>

4312.5-E PDF(1)	<u>Criminal Record Check</u>
4312.6	<u>Personnel Files</u>
4312.61	<u>Employment References</u>
4312.8	<u>Employment Of Relatives</u>
4317.14	<u>Postretirement Employment</u>
4319.21	<u>Professional Standards</u>
4319.21-E PDF(1)	<u>Professional Standards</u>
4319.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4331	<u>Staff Development</u>
6141.5	<u>Advanced Placement</u>
6171	<u>Title I Programs</u>
6171	<u>Title I Programs</u>
9000	<u>Role Of The Board</u>

Policy 4212.9: Employee Notifications

Status: ADOPTED

Original Adopted Date: 10/17/2012 | **Last Revised Date:** 10/21/2025 | **Last Reviewed Date:** 10/21/2025

The Governing Board believes that providing clear communications to staff is essential to establishing a professional, positive work environment and enhancing their job performance. The Superintendent or designee shall provide district employees all notifications required by law and any other notifications the Superintendent or designee believes will promote staff knowledge of the district's policies, programs, activities, and operations.

When required by law, Board policy, or administrative regulation, district employees shall be asked to sign an acknowledgment indicating receipt of the notification. Such acknowledgments shall be retained in each employee's personnel file.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
13 CCR 1234	<u>Reports regarding school buses and bus drivers</u>
13 CCR 2480	<u>Vehicle idling; limitations</u>
2 CCR 11023	<u>Harassment and discrimination prevention and correction</u>
2 CCR 11035-11051	<u>Unlawful sex discrimination; pregnancy, childbirth, and related medical conditions</u>
2 CCR 11087-11098	<u>California Family Rights Act</u>
5 CCR 4622	<u>Uniform complaint procedures</u>
5 CCR 80303	<u>Reports of change in employment status; alleged misconduct</u>
8 CCR 3204	<u>Access to employee exposure and medical records</u>
8 CCR 5191	<u>Chemical hygiene plan</u>
8 CCR 5194	<u>Hazard communication</u>
Civ. Code 1798.29	<u>District records; breach of security</u>
Ed. Code 17612	<u>Notification of pesticide use</u>
Ed. Code 22455.5	<u>STRS information to potential members</u>
Ed. Code 22461	<u>Postretirement compensation limitation</u>
Ed. Code 231.5	<u>Sexual harassment policy</u>

Ed. Code 234.1	<u>Educational equity: Federal Program Monitoring</u>
Ed. Code 32282	<u>Comprehensive School Safety Plan</u>
Ed. Code 35031	<u>Term of employment</u>
Ed. Code 35171	<u>Availability of rules and regulations for evaluation of performance</u>
Ed. Code 37616	<u>Consultation regarding year-round schedule</u>
Ed. Code 44663-44664	<u>Evaluation of certificated employees</u>
Ed. Code 44842	<u>Reemployment notices: certificated employees</u>
Ed. Code 44896	<u>Transfer of administrator or supervisor to teaching position</u>
Ed. Code 44916	<u>Written statement of employment status</u>
Ed. Code 44929.21	<u>Notice of reelection decision; districts with 250 ADA or more</u>
Ed. Code 44929.23	<u>Districts with less than 250 ADA</u>
Ed. Code 44934	<u>Notice of disciplinary action for cause</u>
Ed. Code 44938	<u>Notice of unprofessional conduct and opportunity to correct</u>
Ed. Code 44940.5-44941	<u>Notification of suspension and intent to dismiss</u>
Ed. Code 44948.3-44948.5	<u>Dismissal of probationary employees</u>
Ed. Code 44948.5	<u>Nonreelection procedures; districts under 250 ADA</u>
Ed. Code 44949	<u>Dismissal of probationary employees</u>
Ed. Code 44951	<u>Continuation in position unless notified: administrative or supervisory personnel</u>
Ed. Code 44954	<u>Nonreelection of temporary employees</u>
Ed. Code 44955	<u>Reduction in number of permanent employees</u>
Ed. Code 44955.5	<u>Decrease in number of permanent employees during specified time period upon determination related to local control funding formula per unit of average daily attendance</u>
Ed. Code 45113	<u>Notification of charges; classified employees</u>
Ed. Code 45117	<u>Notice of layoff; classified employees</u>
Ed. Code 45169	<u>Employee salary data; classified employees</u>
Ed. Code 45192	<u>Industrial accident and illness leave for classified employees</u>
Ed. Code 45195	<u>Additional leave</u>
Ed. Code 46160-46162	<u>Alternative schedule for junior high and high school; public hearing with notice</u>
Ed. Code 48201	<u>Transfer student's record for acts that resulted in suspension or expulsion</u>

Ed. Code 48851.3	<u>Education of students in foster care and students who are homeless</u>
Ed. Code 49013	<u>Complaints regarding student fees</u>
Ed. Code 49079	<u>Notification to teacher; student who has engaged in acts regarding grounds for suspension or expulsion</u>
Ed. Code 49414	<u>Epinephrine auto-injectors</u>
Ed. Code 49414.3	<u>Administration of opioid antagonist</u>
Ed. Code 51225.25	Student participating in a newcomer program; definition
Gov. Code 1126	<u>Incompatible activities of employees</u>
Gov. Code 12945.8	Accommodations and leave for victims of a qualifying act of violence
Gov. Code 12950	<u>Sexual harassment</u>
Gov. Code 21029	<u>Retirement credit for period of military service</u>
Gov. Code 54957	<u>Complaints against employees: right to open session</u>
Gov. Code 54963	<u>Unauthorized disclosure of confidential information</u>
Gov. Code 8355	<u>Certification of drug-free workplace, including notification</u>
H&S Code 104420	<u>Tobacco-free schools</u>
H&S Code 120875	<u>Information on AIDS, AIDS-related conditions, and hepatitis B</u>
H&S Code 120880	<u>Notification to employees regarding AIDS, AIDS-related conditions, and hepatitis B</u>
H&S Code 1797.196	<u>Automated external defibrillators: notification of use and locations</u>
Lab. Code 2800.2	<u>Notification of availability of continuation health coverage</u>
Lab. Code 3550-3553	<u>Notifications; workers' compensation benefits</u>
Lab. Code 5401	<u>Workers' compensation: claim form and notice of potential eligibility</u>
Pen. Code 11165.7	<u>Child Abuse and Neglect Reporting Act: notification requirement</u>
Pen. Code 11166.5	<u>Employment; statement of knowledge of duty to report child abuse or neglect</u>
Unemp. Ins. Code 2613	<u>Disability insurance: notice of rights and benefits</u>
W&I Code 827	<u>Limited exception to juvenile court record</u>
Federal	Description
20 USC 2354	<u>Local application for career and technical education programs</u>
29 CFR 825.300	<u>Family and Medical Leave Act: notice requirement</u>

34 CFR 100	Nondiscrimination under programs receiving federal assistance
34 CFR 104.8	Nondiscrimination: Section 504 of the Rehabilitation Act of 1973
34 CFR 106.8	Title IX; Designation of coordinator, dissemination of policy, and adoption of grievance procedures
34 CFR 106.9	Severability
34 CFR 84.205-84.210	Drug-free workplace statement
38 USC 4334	Uniformed Services Employment and Reemployment Rights Act; notice requirement
40 CFR 763.84	Asbestos inspections, response actions, and post-response actions
40 CFR 763.93	Asbestos management plans
41 USC 8101-8106	Drug-Free Workplace Act
42 USC 11431-11435	McKinney-Vento Homeless Assistance Act
49 CFR 382.113	Controlled substance and alcohol use and testing notifications
49 CFR 382.303	Post-accident information, procedures, and instructions
49 CFR 382.601	Controlled substance and alcohol use and testing notification
Management Resources	Description
Website	CSBA District and County Office of Education Legal Services

Cross References

Code	Description
0410	Nondiscrimination In District Programs And Activities
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E PDF(1)	Uniform Complaint Procedures
1312.3-E PDF(2)	Uniform Complaint Procedures
1445	Response To Immigration Enforcement
1445	Response To Immigration Enforcement
2121	Superintendent's Contract
3260	Fees And Charges
3260	Fees And Charges
3513.3	Tobacco-Free Schools

3513.3	<u>Tobacco-Free Schools</u>
3514	<u>Environmental Safety</u>
3514	<u>Environmental Safety</u>
3514.1	<u>Hazardous Substances</u>
3514.1	<u>Hazardous Substances</u>
3514.2	<u>Integrated Pest Management</u>
3542	<u>School Bus Drivers</u>
3580	<u>District Records</u>
4020	<u>Drug And Alcohol-Free Workplace</u>
4030	<u>Nondiscrimination In Employment</u>
4030	<u>Nondiscrimination In Employment</u>
4033	<u>Lactation Accommodation</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4112.5	<u>Criminal Record Check</u>
4112.5-E PDF(1)	<u>Criminal Record Check</u>
4112.6	<u>Personnel Files</u>
4115	<u>Evaluation/Supervision</u>
4115	<u>Evaluation/Supervision</u>
4116	<u>Probationary/Permanent Status</u>
4116	<u>Probationary/Permanent Status</u>
4117.14	<u>Postretirement Employment</u>
4117.3	<u>Personnel Reduction</u>
4117.7	<u>Employment Status Reports</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4119.11	<u>Sexual Harassment</u>
4119.11	<u>Sexual Harassment</u>
4119.43	<u>Universal Precautions</u>
4119.43	<u>Universal Precautions</u>
4121	<u>Temporary/Substitute Personnel</u>
4121	<u>Temporary/Substitute Personnel</u>
4136	<u>Nonschool Employment</u>

4154	<u>Health And Welfare Benefits</u>
4154	<u>Health And Welfare Benefits</u>
4157	<u>Employee Safety</u>
4157	<u>Employee Safety</u>
4157.1	<u>Work-Related Injuries</u>
4157.1	<u>Work-Related Injuries</u>
4158	<u>Employee Security</u>
4158	<u>Employee Security</u>
4161.1	<u>Personal Illness/Injury Leave</u>
4161.11	<u>Industrial Accident/Illness Leave</u>
4161.2	<u>Personal Leaves</u>
4161.5	<u>Military Leave</u>
4161.8	<u>Family Care And Medical Leave</u>
4212	<u>Appointment And Conditions Of Employment</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4212.5	<u>Criminal Record Check</u>
4212.5-E PDF(1)	<u>Criminal Record Check</u>
4212.6	<u>Personnel Files</u>
4216	<u>Probationary/Permanent Status</u>
4217.3	<u>Layoff/Rehire</u>
4219.11	<u>Sexual Harassment</u>
4219.11	<u>Sexual Harassment</u>
4219.43	<u>Universal Precautions</u>
4219.43	<u>Universal Precautions</u>
4236	<u>Nonschool Employment</u>
4254	<u>Health And Welfare Benefits</u>
4254	<u>Health And Welfare Benefits</u>
4257	<u>Employee Safety</u>
4257	<u>Employee Safety</u>
4257.1	<u>Work-Related Injuries</u>
4258	<u>Employee Security</u>
4258	<u>Employee Security</u>

4261.1	<u>Personal Illness/Injury Leave</u>
4261.11	<u>Industrial Accident/Illness Leave</u>
4261.2	<u>Personal Leaves</u>
4261.5	<u>Military Leave</u>
4261.8	<u>Family Care And Medical Leave</u>
4312.1	<u>Contracts</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4312.5	<u>Criminal Record Check</u>
4312.5-E PDF(1)	<u>Criminal Record Check</u>
4312.6	<u>Personnel Files</u>
4317.14	<u>Postretirement Employment</u>
4317.7	<u>Employment Status Reports</u>
4319.11	<u>Sexual Harassment</u>
4319.11	<u>Sexual Harassment</u>
4319.43	<u>Universal Precautions</u>
4319.43	<u>Universal Precautions</u>
4336	<u>Nonschool Employment</u>
4354	<u>Health And Welfare Benefits</u>
4354	<u>Health And Welfare Benefits</u>
4357	<u>Employee Safety</u>
4357	<u>Employee Safety</u>
4357.1	<u>Work-Related Injuries</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
4361.1	<u>Personal Illness/Injury Leave</u>
4361.11	<u>Industrial Accident/Illness Leave</u>
4361.2	<u>Personal Leaves</u>
4361.5	<u>Military Leave</u>
4361.8	<u>Family Care And Medical Leave</u>
5141.21	<u>Administering Medication And Monitoring Health Conditions</u>
5141.21	<u>Administering Medication And Monitoring Health Conditions</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>

5141.4	<u>Child Abuse Prevention And Reporting</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
6117	<u>Year-Round Schedules</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6173	<u>Education For Homeless Children</u>
6173	<u>Education For Homeless Children</u>
6173-E PDF(1)	<u>Education For Homeless Children</u>
6173-E PDF(2)	<u>Education For Homeless Children</u>
6173-E PDF(4)	<u>Education For Homeless Children</u>
6173-E PDF(5)	<u>Education For Homeless Children</u>
6178	<u>Career Technical Education</u>
6178	<u>Career Technical Education</u>
9310	<u>Board Policies</u>
9321	<u>Closed Session</u>
9321-E PDF(1)	<u>Closed Session</u>

Policy 4300: Administrative And Supervisory Personnel

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Reviewed Date:** 05/10/2011

The Governing Board recognizes believes that effective management is vital to the success of the district students and programs. Management personnel are expected to demonstrate the district's educational goals. The Board recognizes the importance of initiative and good judgment in the development, implementation, and oversight of district programs. Supervisors shall promote the and operations, and encourages management personnel to support productivity, professional growth, and teamwork of district staff among employees. Additionally, the Board acknowledges that administrative and supervisory personnel benefit from professional development in fulfilling the expectations of their position and may provide or require professional development aligned with district priorities, operational needs, and applicable agreements, such that employees may improve their skills and pursue excellence.

Except for the Superintendent who is hired by the Board as specified in Board Policy 2120 – Superintendent Recruitment and Selection, the Superintendent or designee shall select and recommend qualified candidates for administrative and supervisory positions consistent with position requirements and the needs of the district, and the Board shall ratify and approve appointments in accordance with law and Board policy.

The Superintendent or designee shall define and communicate the duties, responsibilities, and expectations for each administrative and supervisory position.

Each administrative and supervisory employee shall be responsible for completing assigned duties consistent with the applicable job description and shall be evaluated in accordance with law, Board policies, and administrative regulations, as appropriate.

~~The Board shall adopt policies related to administrative and supervisory personnel insofar as they are needed to comply with law and describe terms of employment within the district.~~

The Board may, by resolution, ~~establish or abolish any or all~~ and in accordance with applicable law, designate positions of the as senior management of the classified service. Any, and may, by resolution, establish or abolish any such positions. An employee occupying a senior management position abolished by Board action shall become a member of the classified or certificated service in a position to which he/she the employee would otherwise be entitled if he/she the employee had not been in a senior management position. (Education Code 45104.5)

The Superintendent or designee may provide professional development opportunities to administrative and supervisory employees for the purpose of continual improvement of knowledge and skills related to the employee's position.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Ed. Code 35031

Description

Term of employment

Ed. Code 45100.5	Senior classified management positions
Ed. Code 45104.5	Abolishment of senior classified management positions
Ed. Code 45108.5	Definition of senior classified management employees
Ed. Code 45108.7	Waiver of provisions of Education Code 45108.5
Ed. Code 45128	Overtime
Ed. Code 45130	Exclusion from overtime provisions
Ed. Code 45256.5	Designation of certain senior classified management positions
Gov. Code 3540	Purpose
Gov. Code 3540.1	Public employment; definitions
Gov. Code 3543.4	Management and confidential positions; representation
Gov. Code 3545	Appropriateness of unit; basis

Management Resources

Court Decision	Description Gately v. Cloverdale Unified School District (2008) 156 Cal.App.4th 487
Court Decision	National Education Association v. United States Department of Education (2025) 779 F.Supp.3d 149
Court Decision	Auer v. Robbins (1997) 117 S.Ct. 905
Website	U.S. Office of the Attorney General
Website	Diversity in Leadership Institute
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education

Cross References

Code	Description
2000	Concepts And Roles
2120	Superintendent Recruitment And Selection
4000	Concepts And Roles
4111	Recruitment And Selection
4119.11	Sexual Harassment
4119.11	Sexual Harassment
4140	Bargaining Units
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4161	Leaves
4161	Leaves

4211	<u>Recruitment And Selection</u>
4219.11	<u>Sexual Harassment</u>
4219.11	<u>Sexual Harassment</u>
4240	<u>Bargaining Units</u>
4254	<u>Health And Welfare Benefits</u>
4254	<u>Health And Welfare Benefits</u>
4261	<u>Leaves</u>
4261	<u>Leaves</u>
4311	<u>Recruitment And Selection</u>
4312.1	<u>Contracts</u>
4313.2	<u>Demotion/Reassignment</u>
4313.2	<u>Demotion/Reassignment</u>
4314	<u>Transfers</u>
4314	<u>Transfers</u>
4315	<u>Evaluation/Supervision</u>
4319.11	<u>Sexual Harassment</u>
4319.11	<u>Sexual Harassment</u>
4340	<u>Bargaining Units</u>
4354	<u>Health And Welfare Benefits</u>
4354	<u>Health And Welfare Benefits</u>
4361	<u>Leaves</u>
4361	<u>Leaves</u>

Policy 4311: Recruitment And Selection

Status: ADOPTED

Original Adopted Date: 06/18/2014 | **Last Revised Date:** 09/18/2024 | **Last Reviewed Date:** 09/18/2024

The Governing Board is committed to employing suitable, qualified individuals to effectively carry out the district's vision, mission, and goals, and believes that students benefit when district staff reflects the racial, ethnic, linguistic, and cultural diversity of the district.

The Superintendent or designee shall develop equitable, fair, and transparent recruitment and selection processes and procedures, consistent with applicable law, Board policy, and collective bargaining agreements, that ensure are designed to promote fairness and equity so that individuals are selected for employment in the district based on demonstrated knowledge, skills, and competence and not on any bias, personal preference, or unlawful discrimination in compliance with applicable antidiscrimination laws.

Additionally, the Superintendent or designee shall, through the recruitment and selection processes and procedures, seek to establish and maintain a diverse staff, including the active recruitment from institutions and organizations that serve populations underrepresented among district employees; and consistent with applicable law, seek to recruit a diverse pool of qualified applicants.

When a vacancy occurs, the Superintendent or designee shall review, as appropriate, the job description for the position to ensure that it accurately describes the major functions and duties of the position. Additionally, the Superintendent or designee shall also disseminate job announcements in a manner reasonably designed to ensure reach a wide range broad pool of qualified candidates.

When posting an employment opportunity, the Superintendent or designee shall include the pay scale for the open position. (Labor Code 432.23)

The Superintendent shall develop and maintain appropriate hiring procedures to identify the best possible qualified candidates for a position who meet district needs. In doing so, an interview committee may be established to rank candidates and recommend finalists. During job interviews, applicants may be asked to describe or demonstrate how they will be able to perform the duties of the job. All discussions and recommendations shall be treated as confidential and to the extent consistent with law.

When considering an applicant for a certificated position, the district shall inquire with each district, county office of education (COE), charter school, state special school or diagnostic center operated by the California Department of Education (CDE), or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that was reported to the Commission on Teacher Credentialing (CTC). (Education Code 44939.5)

Additionally, when considering an applicant for a classified position, the district shall inquire with each district, COE, charter school, state special school or diagnostic center operated by CDE, or private school that previously employed the applicant as to whether the applicant was the subject of any credible complaints of, substantiated investigations into, or discipline for, egregious misconduct that were used to support a substantiated investigation. (Education Code 44051)

Upon receipt of an inquiry from another district, COE, charter school, state special school or diagnostic center operated by CDE, or private school, in regard to an applicant for employment to that entity, the Superintendent or designee shall disclose to the inquiring entity all relevant information related to any report of egregious misconduct to CTC within its possession in regard to such applicant, including information in the employee's or former employee's personnel file, as

specified in Education Code 44051 and 44939.5.

No inquiry shall be made about any information prohibited by state or federal nondiscrimination law.

Unless otherwise provided for in law, the district may not discriminate against a person in hiring based on the person's use of cannabis off the job and away from the workplace, including that the district may not request information from an applicant related to the applicant's prior use of cannabis, apart from the applicant's criminal history, or penalize an applicant based on a drug screening which finds that the applicant has nonpsychoactive cannabis metabolites in the applicant's hair, blood, urine, or other bodily fluid. (Government Code 12954)

However, the district retains the right to maintain drug-free schools or prohibit employees from possessing, being impaired by, or using cannabis while on the job. (Government Code 12954)

The Superintendent or designee shall not inquire, orally or in writing, about an applicant's salary history information, including compensation and benefits. Additionally, the Superintendent or designee shall also not rely on salary history information as a factor in determining whether to offer employment to an applicant or the salary to offer. However, the Superintendent or designee may consider salary information that is disclosable under state or federal law or that the applicant discloses voluntarily and without prompting. Upon request, the Superintendent or designee shall provide the applicant the pay scale for the position to which he/she is applying. (Labor Code 432.3)

The Superintendent or designee shall not require an applicant to have a driver's license unless driving is an essential function of the position or it is otherwise reasonably expected for driving to be a job function for the position and that satisfying the job function using an alternative form of transportation would not be comparable in travel time or cost to the district. (Government Code 12940)

For each position, the Superintendent or designee shall present to the Board one candidate who meets all qualifications established by law and the Board for the position. No person shall be employed by the Board without the recommendation or endorsement of the Superintendent or designee.

Incentives

With Board approval and in accordance with district needs and any applicable collective bargaining agreements, the district may provide incentives to recruit teachers, administrators, or other employees, such as signing bonuses, assistance with beginning teacher induction and/or credential costs, mentoring, additional compensation, and/or subsidized housing.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Ed. Code 200-262.4

Ed. Code 35035

Ed. Code 44051

Ed. Code 44066

Description

Prohibition of discrimination

Powers and duties of the superintendent; transfer authority

Noncertificated employees; report of egregious misconduct

Limitations on certification requirements

Ed. Code 44259	Teaching credential, exception: designated subjects; minimum requirements
Ed. Code 44750	Teacher recruitment resource center
Ed. Code 44830-44831	Employment of certificated persons
Ed. Code 44858	Age or marital status in certificated positions
Ed. Code 44859	Prohibition against certain rules and regulations regarding residency
Ed. Code 44939.5	Certificated employees; report of egregious misconduct
Ed. Code 45103-45139	Employment; classified employees
Ed. Code 49406	TB risk assessment
Gov. Code 12900-12996	Fair Employment and Housing Act
Gov. Code 7920.000-7930.215	California Public Records Act
Gov. Code 815.2	Liability of public entities and public employees
H&S Code 53570-53574	Teacher Housing Act of 2016
Lab. Code 432.3	Salary information
Federal	Description
20 USC 1681-1688	Title IX of the Education Amendments of 1972; discrimination based on sex
28 CFR 35.101-35.190	Americans with Disabilities Act
34 CFR 106.51-106.61	Nondiscrimination on the basis of sex in employment in education program or activities
42 USC 12101-12213	Americans with Disabilities Act
42 USC 2000d-2000d-7	Title VI, Civil Rights Act of 1964
42 USC 2000e-2000e-17	Title VII, Civil Rights Act of 1964, as amended
5 USC 552	Freedom of Information Act
8 USC 1324a	Unlawful employment of aliens
8 USC 1324b	Unfair immigration related employment practices
Management Resources	Description
CA Commission on Teacher Credentialing Publication	Strategic Plan: Ensuring Educator Excellence. 2023
California County Superintendents Publication	Teacher Recruitment in California: An Analysis of Effective Strategies, Research Brief, Veritas Research and Evaluation Group, October 2017
California Department of Education Publication	How to Increase the Diversity of California's Educator Workforce. April 2022
Court Decision	C.A. v William S. Hart Union High School District et al. (2012) 138 Cal.Rptr.3d 1

Ctr for Cities + Schools, cityLAB & Turner Ctr Pub	Education Workforce Housing in California: Developing the 21st Century Campus. 2021
Ctr for Cities + Schools, cityLAB & Turner Ctr Pub	Education Workforce Housing in California: The Handbook
Website	University of California Los Angeles, cityLAB
Website	University of California Berkeley, Turner Center for Housing Innovation
Website	University of California Berkeley, Center for Cities + Schools
Website	CSBA District and County Office of Education Legal Services
Website	Commission on Teacher Credentialing
Website	Education Job Opportunities Information Network
Website	Teach USA
Website	California County Superintendents
Website	California Civil Rights Department
Website	U.S. Department of Education
Website	U.S. Equal Employment Opportunity Commission
Website	California Department of Education

Cross References

Code	Description
0000	Vision
0200	Goals For The School District
0410	Nondiscrimination In District Programs And Activities
2230	Representative And Deliberative Groups
3542	School Bus Drivers
4000	Concepts And Roles
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4032	Reasonable Accommodation
4100	Certificated Personnel
4111.2	Legal Status Requirement
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.21	Interns

4112.21	<u>Interns</u>
4112.22	<u>Staff Teaching English Learners</u>
4112.23	<u>Special Education Staff</u>
4112.5	<u>Criminal Record Check</u>
4112.5-E PDF(1)	<u>Criminal Record Check</u>
4112.6	<u>Personnel Files</u>
4112.61	<u>Employment References</u>
4112.8	<u>Employment Of Relatives</u>
4113	<u>Assignment</u>
4113	<u>Assignment</u>
4117.14	<u>Postretirement Employment</u>
4119.21	<u>Professional Standards</u>
4119.21-E PDF(1)	<u>Professional Standards</u>
4119.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4200	<u>Classified Personnel</u>
4200	<u>Classified Personnel</u>
4211.2	<u>Legal Status Requirement</u>
4212	<u>Appointment And Conditions Of Employment</u>
4212.5	<u>Criminal Record Check</u>
4212.5-E PDF(1)	<u>Criminal Record Check</u>
4212.6	<u>Personnel Files</u>
4212.61	<u>Employment References</u>
4212.8	<u>Employment Of Relatives</u>
4219.21	<u>Professional Standards</u>
4219.21-E PDF(1)	<u>Professional Standards - Code Of Ethics</u>
4219.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4300	<u>Administrative And Supervisory Personnel</u>
4300	<u>Administrative And Supervisory Personnel</u>
4311.2	<u>Legal Status Requirement</u>
4312.1	<u>Contracts</u>
4312.5	<u>Criminal Record Check</u>
4312.5-E PDF(1)	<u>Criminal Record Check</u>
4312.6	<u>Personnel Files</u>

4312.61	<u>Employment References</u>
4312.8	<u>Employment Of Relatives</u>
4317.14	<u>Postretirement Employment</u>
4319.21	<u>Professional Standards</u>
4319.21-E PDF(1)	<u>Professional Standards</u>
4319.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4331	<u>Staff Development</u>
6141.5	<u>Advanced Placement</u>
6171	<u>Title I Programs</u>
6171	<u>Title I Programs</u>
9000	<u>Role Of The Board</u>

Policy 4312.9: Employee Notifications

Status: ADOPTED

Original Adopted Date: 10/17/2012 | **Last Revised Date:** 11/18/2020 | **Last Reviewed Date:** 11/18/2020

The Governing Board believes that providing clear communications to staff is essential to establishing a professional, positive work environment and enhancing their job performance. The Superintendent or designee shall provide district employees all notifications required by law and any other notifications the Superintendent or designee believes will promote staff knowledge of the district's policies, programs, activities, and operations.

When required by law, Board policy, or administrative regulation, district employees shall be asked to sign an acknowledgment indicating receipt of the notification. Such acknowledgments shall be retained in each employee's personnel file.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
13 CCR 1234	<u>Reports regarding school buses and bus drivers</u>
13 CCR 2480	<u>Vehicle idling; limitations</u>
2 CCR 11023	<u>Harassment and discrimination prevention and correction</u>
2 CCR 11035-11051	<u>Unlawful sex discrimination; pregnancy, childbirth, and related medical conditions</u>
2 CCR 11087-11098	<u>California Family Rights Act</u>
5 CCR 4622	<u>Uniform complaint procedures</u>
5 CCR 80303	<u>Reports of change in employment status; alleged misconduct</u>
8 CCR 3204	<u>Access to employee exposure and medical records</u>
8 CCR 5191	<u>Chemical hygiene plan</u>
8 CCR 5194	<u>Hazard communication</u>
Civ. Code 1798.29	<u>District records; breach of security</u>
Ed. Code 17612	<u>Notification of pesticide use</u>
Ed. Code 22455.5	<u>STRS information to potential members</u>
Ed. Code 22461	<u>Postretirement compensation limitation</u>
Ed. Code 231.5	<u>Sexual harassment policy</u>
Ed. Code 234.1	<u>Educational equity; Federal Program Monitoring</u>

Ed. Code 32282	Comprehensive School Safety Plan
Ed. Code 35031	<u>Term of employment</u>
Ed. Code 35171	<u>Availability of rules and regulations for evaluation of performance</u>
Ed. Code 37616	<u>Consultation regarding year-round schedule</u>
Ed. Code 44663-44664	<u>Evaluation of certificated employees</u>
Ed. Code 44842	<u>Reemployment notices; certificated employees</u>
Ed. Code 44896	<u>Transfer of administrator or supervisor to teaching position</u>
Ed. Code 44916	<u>Written statement of employment status</u>
Ed. Code 44929.21	<u>Notice of reelection decision; districts with 250 ADA or more</u>
Ed. Code 44929.23	<u>Districts with less than 250 ADA</u>
Ed. Code 44934	<u>Notice of disciplinary action for cause</u>
Ed. Code 44938	<u>Notice of unprofessional conduct and opportunity to correct</u>
Ed. Code 44940.5-44941	<u>Notification of suspension and intent to dismiss</u>
Ed. Code 44948.3-44948.5	<u>Dismissal of probationary employees</u>
Ed. Code 44948.5	<u>Nonreelection procedures; districts under 250 ADA</u>
Ed. Code 44949	<u>Dismissal of probationary employees</u>
Ed. Code 44951	<u>Continuation in position unless notified; administrative or supervisory personnel</u>
Ed. Code 44954	<u>Nonreelection of temporary employees</u>
Ed. Code 44955	<u>Reduction in number of permanent employees</u>
Ed. Code 44955.5	<u>Decrease in number of permanent employees during specified time period upon determination related to local control funding formula per unit of average daily attendance</u>
Ed. Code 45113	<u>Notification of charges; classified employees</u>
Ed. Code 45117	<u>Notice of layoff; classified employees</u>
Ed. Code 45169	<u>Employee salary data; classified employees</u>
Ed. Code 45192	<u>Industrial accident and illness leave for classified employees</u>
Ed. Code 45195	<u>Additional leave</u>
Ed. Code 46160-46162	<u>Alternative schedule for junior high and high school; public hearing with notice</u>
Ed. Code 48201	<u>Transfer student's record for acts that resulted in suspension or expulsion</u>
Ed. Code 48851.3	<u>Education of students in foster care and students who are homeless</u>

Ed. Code 49013	<u>Complaints regarding student fees</u>
Ed. Code 49079	<u>Notification to teacher: student who has engaged in acts regarding grounds for suspension or expulsion</u>
Ed. Code 49414	<u>Epinephrine auto-injectors</u>
Ed. Code 49414.3	<u>Administration of opioid antagonist</u>
Ed. Code 51225.25	Student participating in a newcomer program; definition
Gov. Code 1126	<u>Incompatible activities of employees</u>
Gov. Code 12945.8	Accommodations and leave for victims of a qualifying act of violence
Gov. Code 12950	<u>Sexual harassment</u>
Gov. Code 21029	<u>Retirement credit for period of military service</u>
Gov. Code 54957	<u>Complaints against employees: right to open session</u>
Gov. Code 54963	<u>Unauthorized disclosure of confidential information</u>
Gov. Code 8355	<u>Certification of drug-free workplace, including notification</u>
H&S Code 104420	<u>Tobacco-free schools</u>
H&S Code 120875	<u>Information on AIDS, AIDS-related conditions, and hepatitis B</u>
H&S Code 120880	<u>Notification to employees regarding AIDS, AIDS-related conditions, and hepatitis B</u>
H&S Code 1797.196	<u>Automated external defibrillators; notification of use and locations</u>
Lab. Code 2800.2	<u>Notification of availability of continuation health coverage</u>
Lab. Code 3550-3553	<u>Notifications; workers' compensation benefits</u>
Lab. Code 5401	<u>Workers' compensation; claim form and notice of potential eligibility</u>
Pen. Code 11165.7	<u>Child Abuse and Neglect Reporting Act; notification requirement</u>
Pen. Code 11166.5	<u>Employment; statement of knowledge of duty to report child abuse or neglect</u>
Unemp. Ins. Code 2613	<u>Disability insurance; notice of rights and benefits</u>
W&I Code 827	<u>Limited exception to juvenile court record</u>
Federal	Description
20 USC 2354	<u>Local application for career and technical education programs</u>
29 CFR 825.300	<u>Family and Medical Leave Act; notice requirement</u>
34 CFR 100	<u>Nondiscrimination under programs receiving federal assistance</u>

34 CFR 104.8	Nondiscrimination: Section 504 of the Rehabilitation Act of 1973
34 CFR 106.8	Title IX; Designation of coordinator, dissemination of policy, and adoption of grievance procedures
34 CFR 106.9	Severability
34 CFR 84.205-84.210	Drug-free workplace statement
38 USC 4334	Uniformed Services Employment and Reemployment Rights Act; notice requirement
40 CFR 763.84	Asbestos inspections, response actions, and post-response actions
40 CFR 763.93	Asbestos management plans
41 USC 8101-8106	Drug-Free Workplace Act
42 USC 11431-11435	McKinney-Vento Homeless Assistance Act
49 CFR 382.113	Controlled substance and alcohol use and testing notifications
49 CFR 382.303	Post-accident information, procedures, and instructions
49 CFR 382.601	Controlled substance and alcohol use and testing notification
Management Resources	Description
Website	CSBA District and County Office of Education Legal Services

Cross References

Code	Description
0410	Nondiscrimination In District Programs And Activities
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E PDF(1)	Uniform Complaint Procedures
1312.3-E PDF(2)	Uniform Complaint Procedures
1445	Response To Immigration Enforcement
1445	Response To Immigration Enforcement
2121	Superintendent's Contract
3260	Fees And Charges
3260	Fees And Charges
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools

3514	<u>Environmental Safety</u>
3514	<u>Environmental Safety</u>
3514.1	<u>Hazardous Substances</u>
3514.1	<u>Hazardous Substances</u>
3514.2	<u>Integrated Pest Management</u>
3542	<u>School Bus Drivers</u>
3580	<u>District Records</u>
4020	<u>Drug And Alcohol-Free Workplace</u>
4030	<u>Nondiscrimination In Employment</u>
4030	<u>Nondiscrimination In Employment</u>
4033	<u>Lactation Accommodation</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4112.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4112.5	<u>Criminal Record Check</u>
4112.5-E PDF(1)	<u>Criminal Record Check</u>
4112.6	<u>Personnel Files</u>
4115	<u>Evaluation/Supervision</u>
4115	<u>Evaluation/Supervision</u>
4116	<u>Probationary/Permanent Status</u>
4116	<u>Probationary/Permanent Status</u>
4117.14	<u>Postretirement Employment</u>
4117.3	<u>Personnel Reduction</u>
4117.7	<u>Employment Status Reports</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4119.11	<u>Sexual Harassment</u>
4119.11	<u>Sexual Harassment</u>
4119.43	<u>Universal Precautions</u>
4119.43	<u>Universal Precautions</u>
4121	<u>Temporary/Substitute Personnel</u>
4121	<u>Temporary/Substitute Personnel</u>
4136	<u>Nonschool Employment</u>
4154	<u>Health And Welfare Benefits</u>

4154	<u>Health And Welfare Benefits</u>
4157	<u>Employee Safety</u>
4157	<u>Employee Safety</u>
4157.1	<u>Work-Related Injuries</u>
4157.1	<u>Work-Related Injuries</u>
4158	<u>Employee Security</u>
4158	<u>Employee Security</u>
4161.1	<u>Personal Illness/Injury Leave</u>
4161.11	<u>Industrial Accident/Illness Leave</u>
4161.2	<u>Personal Leaves</u>
4161.5	<u>Military Leave</u>
4161.8	<u>Family Care And Medical Leave</u>
4212	<u>Appointment And Conditions Of Employment</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4212.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4212.5	<u>Criminal Record Check</u>
4212.5-E PDF(1)	<u>Criminal Record Check</u>
4212.6	<u>Personnel Files</u>
4216	<u>Probationary/Permanent Status</u>
4217.3	<u>Layoff/Rehire</u>
4219.11	<u>Sexual Harassment</u>
4219.11	<u>Sexual Harassment</u>
4219.43	<u>Universal Precautions</u>
4219.43	<u>Universal Precautions</u>
4236	<u>Nonschool Employment</u>
4254	<u>Health And Welfare Benefits</u>
4254	<u>Health And Welfare Benefits</u>
4257	<u>Employee Safety</u>
4257	<u>Employee Safety</u>
4257.1	<u>Work-Related Injuries</u>
4258	<u>Employee Security</u>
4258	<u>Employee Security</u>
4261.1	<u>Personal Illness/Injury Leave</u>

4261.11	<u>Industrial Accident/Illness Leave</u>
4261.2	<u>Personal Leaves</u>
4261.5	<u>Military Leave</u>
4261.8	<u>Family Care And Medical Leave</u>
4312.1	<u>Contracts</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4312.42	<u>Drug And Alcohol Testing For School Bus Drivers</u>
4312.5	<u>Criminal Record Check</u>
4312.5-E PDF(1)	<u>Criminal Record Check</u>
4312.6	<u>Personnel Files</u>
4317.14	<u>Postretirement Employment</u>
4317.7	<u>Employment Status Reports</u>
4319.11	<u>Sexual Harassment</u>
4319.11	<u>Sexual Harassment</u>
4319.43	<u>Universal Precautions</u>
4319.43	<u>Universal Precautions</u>
4336	<u>Nonschool Employment</u>
4354	<u>Health And Welfare Benefits</u>
4354	<u>Health And Welfare Benefits</u>
4357	<u>Employee Safety</u>
4357	<u>Employee Safety</u>
4357.1	<u>Work-Related Injuries</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
4361.1	<u>Personal Illness/Injury Leave</u>
4361.11	<u>Industrial Accident/Illness Leave</u>
4361.2	<u>Personal Leaves</u>
4361.5	<u>Military Leave</u>
4361.8	<u>Family Care And Medical Leave</u>
5141.21	<u>Administering Medication And Monitoring Health Conditions</u>
5141.21	<u>Administering Medication And Monitoring Health Conditions</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>

5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
6117	<u>Year-Round Schedules</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6173	<u>Education For Homeless Children</u>
6173	<u>Education For Homeless Children</u>
6173-E PDF(1)	<u>Education For Homeless Children</u>
6173-E PDF(2)	<u>Education For Homeless Children</u>
6173-E PDF(4)	<u>Education For Homeless Children</u>
6173-E PDF(5)	<u>Education For Homeless Children</u>
6178	<u>Career Technical Education</u>
6178	<u>Career Technical Education</u>
9310	<u>Board Policies</u>
9321	<u>Closed Session</u>
9321-E PDF(1)	<u>Closed Session</u>

Policy 5131.4: Student Disturbances

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Reviewed Date:** 05/10/2011

The Governing Board desires to provide orderly campuses that create a positive school environment and are conducive to learning. ~~When students initiate or are involved in a campus disturbance that has the potential to threaten the safety of students or staff, the Superintendent or designee may request law enforcement assistance.~~, and recognizes that student disturbances interfere with such an environment and interrupt learning.

In order to respond to a student disturbance and to help prevent student activity from becoming a student disturbance, the ~~The~~ Superintendent or designee and the principal of each school shall establish a ~~school~~ student disturbance response management plan ~~that is intended to curb disruptions which~~ for the school. At the Superintendent's or designee's discretion, the plan may lead ~~to riots, violence, or vandalism at~~ be included in the school's comprehensive school safety plan in accordance with Board Policy/Administrative Regulation 0450 – Comprehensive Safety Plan, or in ~~or~~ the district's ~~at school-sponsored events.~~ Emergency and disaster preparedness plan in accordance with Board Policy/Administrative Regulation 3516 – Emergencies and Disaster Preparedness Plan.

In developing each school's plan, the Superintendent or designee ~~shall~~ and principal may consult with students, staff, parents/guardians, and other interested individuals, as appropriate. Additionally, the Superintendent or designee and principal may consult with local law enforcement authorities to create guidelines for law enforcement support and intervention.

~~Staff are encouraged~~ The plan may include, but need not be limited to the following:

1. The types of student disturbances that the plan addresses, including prohibited activities listed in the accompanying administrative regulation
 - a. Additionally, this may include student activities that constitute or may lead to student disturbances such as protests, sit-ins, and walk-outs
2. Measures designed to prevent student disturbances

This may include identifying student supports and training to help staff recognize, report, and respond to student activities ~~to be alert to conditions at school that may lead to a disturbance, such as racial or cultural conflict, student protests, or gang intimidation and confrontations. Staff who believe that a disturbance is imminent, or who see a disturbance occurring, shall immediately contact the principal and invoke the school disturbance response plan.~~ student disturbances.

3. The school's responses to student disturbances
 - a. This may include consideration of student rights such as freedom of expression in accordance with Board Policy/Administrative Regulation 5145.2 – Freedom of Speech/Expression.
4. Staff involvement in student disturbances

Any such involvement shall be in accordance with Board Policy 4119.1/4219.1/4319.1 – Civil and Legal Rights and Board Policy/Administrative Regulation 4119.25/4219.25/4319.25 – Political Activities and Employees.

Students who participate in a campus disturbance ~~shall~~ may be subject to ~~disciplinary action in accordance with Board policy and administrative regulations.~~ discipline in accordance with Board Policy/Administrative Regulation 5144 – Discipline, Board Policy/Administrative Regulation 5144.1

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

CA Constitution Article 1, Section 2

Description

Freedom of speech and expression

Ed. Code 32210

Willful disturbance of public school or meeting

Ed. Code 32211

Threatened disruption or interference with classes

Ed. Code 32280-32289.6

School safety plans

Ed. Code 35160

Authority of governing boards

Ed. Code 38000-38005

Security departments

Ed. Code 44810

Willful interference with classroom conduct

Ed. Code 44811

Disruption of classwork or extracurricular activities

Ed. Code 48205

Excused absences

Ed. Code 48900

Grounds for suspension or expulsion

Ed. Code 48907

Exercise of free expression; time, place, and manner rules and regulations

Ed. Code 51512

Prohibited use of electronic listening or recording device

Pen. Code 243.5

Assault or battery on school property

Pen. Code 403-420

Crimes against the public peace

Pen. Code 415

Fighting; noise; offensive words

Pen. Code 415.5

Disturbance of peace of school; unlawful fighting, noise, offensive words

Pen. Code 416

Assembly to disturb peace; refusal to disperse

Pen. Code 626-626.11

Weapons on school grounds and other school crimes

Pen. Code 627-627.10

Access to school premises

Pen. Code 653b

Loitering about schools or public places

Federal

U.S. Constitution, First Amendment

Description

Free exercise, free speech, and establishment clauses

Management Resources

Court Decision

Description

Dariano v. Morgan Hill Unified School District (2014) 767 F.3d 764

U.S. Department of Education Publication	<u>Practical Information on Crisis Planning: A Guide for Schools and Communities, Jan. 2007</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>California Department of Education, Safe Schools</u>
Website	<u>CSBA</u>

Cross References

Code	Description
0450	<u>Comprehensive Safety Plan</u>
0450	<u>Comprehensive Safety Plan</u>
1313	<u>Civility</u>
3515	<u>Campus Security</u>
3515	<u>Campus Security</u>
3515.2	<u>Disruptions</u>
3515.2	<u>Disruptions</u>
3516	<u>Emergencies And Disaster Preparedness Plan</u>
3516	<u>Emergencies And Disaster Preparedness Plan</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4119.1	<u>Civil And Legal Rights</u>
4119.25	<u>Political Activities Of Employees</u>
4119.25	<u>Political Activities Of Employees</u>
4158	<u>Employee Security</u>
4158	<u>Employee Security</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218.1	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
4218.1	<u>Dismissal/Suspension/Disciplinary Action (Merit System)</u>
4219.1	<u>Civil And Legal Rights</u>
4219.25	<u>Political Activities Of Employees</u>
4219.25	<u>Political Activities Of Employees</u>
4258	<u>Employee Security</u>
4258	<u>Employee Security</u>
4319.1	<u>Civil And Legal Rights</u>

4319.25	<u>Political Activities Of Employees</u>
4319.25	<u>Political Activities Of Employees</u>
4358	<u>Employee Security</u>
4358	<u>Employee Security</u>
5113	<u>Absences And Excuses</u>
5113	<u>Absences And Excuses</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5131	<u>Conduct</u>
5131.41	<u>Use Of Seclusion And Restraint</u>
5131.5	<u>Vandalism And Graffiti</u>
5131.8	<u>Mobile Communication Devices</u>
5136	<u>Gangs</u>
5136	<u>Gangs</u>
5137	<u>Positive School Climate</u>
5137-E PDF(1)	<u>Positive School Climate</u>
5138	<u>Conflict Resolution/Peer Mediation</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.2	<u>Suspension And Expulsion/Due Process (Students With Disabilities)</u>
5145.2	<u>Freedom Of Speech/Expression</u>
5145.2	<u>Freedom Of Speech/Expression</u>
5145.9	<u>Hate-Motivated Behavior</u>
6116	<u>Classroom Interruptions</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6145.8	<u>Assemblies And Special Events</u>
6184	<u>Continuation Education</u>

Policy 5141.4: Child Abuse Prevention And Reporting

Status: ADOPTED

Original Adopted Date: 09/16/2015 | **Last Revised Date:** 01/28/2026 | **Last Reviewed Date:** 01/28/2026

The Governing Board is committed to supporting the safety and well-being of district students and desires to facilitate the prevention of and response to child abuse, assault, and neglect. The Superintendent or designee shall develop and implement strategies for preventing, recognizing, and promptly reporting known or suspected child abuse, assault, and neglect.

The Superintendent or designee may provide a student who is a victim of abuse with school-based mental health services or other support services and/or may refer the student to resources available ~~within the community as needed.~~

The Superintendent or designee may collaborate with the county's child welfare, probation, mental health, public health, and sheriff's departments; juvenile court; and office of education, on intervention programs for students.

Child Abuse Prevention

The district's instructional program may provide age-appropriate and culturally sensitive child abuse prevention curriculum which explains students' right to live free of abuse, includes instruction in the skills and techniques needed to identify unsafe situations and react appropriately and promptly, informs students of available support resources, and teaches students how to obtain help and disclose incidents of abuse.

Any instructional program on child abuse may include annual instruction on sexual abuse and assault, and human trafficking prevention, including instruction on the prevalence and nature of abuse, including sexual abuse and assault and human trafficking, strategies to reduce risk, techniques to set healthy boundaries, and how to safely seek assistance. (Education Code 51950)

~~The district's program also~~ Additionally, the district's program may include age-appropriate instruction in sexual abuse and sexual assault awareness and prevention. ~~Upon written request of a student's parent/guardian, the student shall be excused from taking such instruction.~~ (Education Code 51900.6, 51950)

Parent(s)/guardian(s) shall have the right to excuse their child from all or part of instruction regarding abuse, including sexual abuse, and human trafficking prevention education, and assessments related to that education, in accordance with law and Board policy. (Education Code 51950)

The Superintendent or designee may display posters, in areas on campus where students frequently congregate, notifying students of the appropriate telephone number to call to report child abuse or neglect. (Education Code 33133.5)

~~In addition,~~ Additionally, student identification cards for students in grades 7-12 shall ~~include~~ have printed on them the 988 Suicide and Crisis Lifeline, the National Domestic Violence Hotline ~~telephone number~~ (1-800-799-7233), and The Trevor Project's LGBTQ+ suicide hotline (1-866-488-7386, or by texting START to 678-6788). In addition, student identification cards of

students in grades 7-12 may have printed on them a quick response (QR) code that links to the county's mental health resources web page. (Education Code 215.5)

The Superintendent or designee shall, to the extent feasible, seek to incorporate community resources into the district's child abuse prevention programs and may use these resources to provide parents/guardians with instruction in parenting skills and child abuse prevention.

Child Abuse Reporting

The Superintendent or designee shall establish procedures for the identification and reporting of known and suspected child abuse and neglect in accordance with law.

Procedures for reporting child abuse, as specified in Penal Code 11164-11174.3, shall be included in the district and/or school comprehensive safety plan. (Education Code 32282)

District employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known or suspected incidents of child abuse and neglect.

The Superintendent or designee shall provide training regarding the duties of mandated reporters as required by law and as specified in the accompanying administrative regulation. (Education Code 44691; Penal Code 11165.7)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 3200-3205	<u>Special education compliance complaints</u>
Code of Civil Procedure 340.1	<u>Damages suffered as result of childhood sexual abuse</u>
Ed. Code 215.5	<u>Student identification cards: inclusion of safety hotlines</u>
Ed. Code 32280-32289.5	<u>School safety plans</u>
Ed. Code 33133.5	<u>Posters of telephone number for students to report child abuse or neglect</u>
Ed. Code 33195	<u>Heritage schools; mandated reporters</u>
Ed. Code 33308.1	<u>Guidelines on procedure for filing child abuse complaints</u>
Ed. Code 33546.2	Health framework for California public schools; sextortion
Ed. Code 44252	<u>Teacher credentialing</u>
Ed. Code 44691	<u>Staff development in the detection of child abuse and neglect</u>
Ed. Code 44807	<u>Teachers' duty concerning conduct of students</u>
Ed. Code 48906	<u>Notification when student released to peace officer</u>
Ed. Code 48987	<u>Dissemination of reporting guidelines to parents/guardians</u>

Ed. Code 49001	<u>Prohibition of corporal punishment</u>
Ed. Code 51220.5	<u>Parent/guardian skills education</u>
Ed. Code 51900.6	<u>Sexual abuse and sexual assault awareness and prevention instruction</u>
Ed. Code 51950	<u>Abuse, sexual abuse, and human trafficking prevention education</u>
Pen. Code 11164-11174.3	<u>Child Abuse and Neglect Reporting Act</u>
Pen. Code 152.3	<u>Duty to report murder, rape, or lewd or lascivious act</u>
Pen. Code 273a	<u>Willfully causing unjustifiable pain or mental suffering of child; endangering life or health</u>
Pen. Code 286	<u>Crime of sodomy</u>
Pen. Code 288	<u>Crime of oral copulation</u>
Pen. Code 288	<u>Definition of lewd or lascivious act requiring reporting</u>
Pen. Code 289	<u>Crime of sexual penetration</u>
Pen. Code 311-312.7	Obscene matter
Pen. Code 801.8	Failure to report an incident known or reasonably suspected by a mandated reporter to be sexual assault, child abuse, or severe neglect
W&I Code 15630-15637	<u>Dependent adult abuse reporting</u>
W&I Code 16509.1	Treatment of children by spiritual means through prayer; neglect
Federal	Description
42 USC 11434a	<u>McKinney-Vento Homeless Assistance Act; definitions</u>
Management Resources	Description
CA Office of the Attorney General Publication	<u>School District Legal Obligations to Prevent and Respond to Sexual Harassment, Assault, and Abuse, April 2026</u>
California Department of Education Publication	<u>Health Education Framework for California Public Schools, Kindergarten Through Grade Twelve, May 2019</u>
California Department of Education Publication	<u>Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008</u>
Court Decision	<u>Camreta v. Greene (2011) 131 S.Ct. 2020</u>
CSBA Publication	<u>Why Schools Hold the Promise for Adolescent Mental Health, Governance Brief, May 2019</u>
Website	<u>SchoolSafety.gov, Child Exploitation</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>California Department of Social Services, Information Resources Guide</u>

Website	<u>California Department of Education, Child Abuse Prevention Training and Resources</u>
Website	<u>U.S. Department of Health and Human Services, Child Welfare Information Gateway</u>
Website	<u>California Attorney General's Office, Suspected Child Abuse Report Form</u>

Cross References

Code	Description
0450	<u>Comprehensive Safety Plan</u>
0450	<u>Comprehensive Safety Plan</u>
1240	<u>Volunteer Assistance</u>
1240	<u>Volunteer Assistance</u>
1312.1	<u>Complaints Concerning District Employees</u>
1312.1	<u>Complaints Concerning District Employees</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(1)	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(2)	<u>Uniform Complaint Procedures</u>
1400	<u>Relations Between Other Governmental Agencies And The Schools</u>
1445	<u>Response To Immigration Enforcement</u>
1445	<u>Response To Immigration Enforcement</u>
3320	<u>Claims And Actions Against The District</u>
3320	<u>Claims And Actions Against The District</u>
4112.6	<u>Personnel Files</u>
4112.9	<u>Employee Notifications</u>
4112.9-E PDF(1)	<u>Employee Notifications</u>
4112.9-E PDF(2)	<u>Employee Notifications</u>
4119.21	<u>Professional Standards</u>
4119.21-E PDF(1)	<u>Professional Standards</u>
4119.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4119.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4127	<u>Temporary Athletic Team Coaches</u>
4127	<u>Temporary Athletic Team Coaches</u>

4131	<u>Staff Development</u>
4212.6	<u>Personnel Files</u>
4212.9	<u>Employee Notifications</u>
4212.9-E PDF(1)	<u>Employee Notifications</u>
4212.9-E PDF(2)	<u>Employee Notifications</u>
4219.21	<u>Professional Standards</u>
4219.21-E PDF(1)	<u>Professional Standards - Code Of Ethics</u>
4219.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4219.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4227	<u>Temporary Athletic Team Coaches</u>
4227	<u>Temporary Athletic Team Coaches</u>
4231	<u>Staff Development</u>
4312.6	<u>Personnel Files</u>
4312.9	<u>Employee Notifications</u>
4312.9-E PDF(1)	<u>Employee Notifications</u>
4312.9-E PDF(2)	<u>Employee Notifications</u>
4317.7	<u>Employment Status Reports</u>
4319.21	<u>Professional Standards</u>
4319.21-E PDF(1)	<u>Professional Standards</u>
4319.23	<u>Unauthorized Release Of Confidential/Privileged Information</u>
4319.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4327	<u>Temporary Athletic Team Coaches</u>
4327	<u>Temporary Athletic Team Coaches</u>
4331	<u>Staff Development</u>
5131	<u>Conduct</u>
5131.7	<u>Weapons And Dangerous Instruments</u>
5131.7	<u>Weapons And Dangerous Instruments</u>
5141.5	<u>Mental Health</u>
5141.52	<u>Suicide Prevention</u>
5141.52	<u>Suicide Prevention</u>
5141.6	<u>School Health Services</u>
5141.6	<u>School Health Services</u>
5142	<u>Safety</u>

5142	<u>Safety</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5145.11	<u>Questioning And Apprehension By Law Enforcement</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.7	<u>Sexual Harassment</u>
5145.7	<u>Sexual Harassment</u>
5145.71	<u>Title IX Sexual Harassment Complaint Procedures</u>
6142.7	<u>Physical Education And Activity</u>
6142.7	<u>Physical Education And Activity</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6143	<u>Courses Of Study</u>
6143	<u>Courses Of Study</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6159.4	<u>Behavioral Interventions For Special Education Students</u>
6164.2	<u>Guidance/Counseling Services</u>
6164.5	<u>Student Success Teams</u>
6164.5	<u>Student Success Teams</u>

Policy 5141.7: Sun Safety

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Reviewed Date:** 05/10/2011

The Governing Board recognizes that overexposure to ultraviolet (UV) radiation from the sun and artificial sources such as sunlamps and tanning beds is linked to the development of skin cancer, eye damage, premature aging, and a weakened immune system and that children are particularly vulnerable to the effects of overexposure. The Board desires to support the prevention of excessive UV radiation exposure by students and to assist students in developing sun-safe habits to use throughout their lives.

The Superintendent or designee shall establish a developmentally appropriate prevention/intervention program for grades K-12 to prevent student overexposure to UV radiation. He/she may coordinate sun safety and UV radiation education and policy efforts with the California Department of Public Health, the local health department, and other local agencies and/or community organizations. He/she shall involve students, parents/guardians, and the community in support of such school-based programs.

The Superintendent or designee shall incorporate sun safety elements into the curriculum in order to increase students' understanding of the health risks associated with overexposure to UV radiation from the sun or artificial sources and to encourage students to engage in preventive practices.

Students shall be encouraged to take reasonable measures to protect their skin and eyes from overexposure to the sun while on campus, while attending school-sponsored activities, or while under the supervision and control of district employees.

To encourage and assist students to avoid overexposure to the sun when they are outdoors:

1. Students shall be allowed to wear sun-protective clothing, including, but not limited to, hats. (Education Code 35183.5)
2. Students shall be allowed to wear UV-protective sunglasses outdoors.
3. Students shall be allowed to use sunscreen during the school day without a physician's note or prescription. (Education Code 35183.5)

Those students using sunscreen shall be encouraged to apply sunscreen at least 15-20 minutes prior to any outdoor activity that will require prolonged exposure to the sun. School personnel shall not be required to assist students in applying sunscreen.

4. Students shall be allowed to use UV-protective lip balm.

The Superintendent or designee shall evaluate the adequacy of shaded and/or indoor areas for recreation at each school and shall consider the provision of sufficient shaded areas in plans for new construction or modernization of facilities.

The Superintendent or designee may monitor the UV Index and modify outdoor school activities with regard to the risk of harm associated with the Index level.

Staff shall be encouraged to model recommended sun-safe behaviors, such as avoiding excessive sun exposure, using sunscreen, and wearing hats and other sun-protective clothing.

The Superintendent or designee shall inform school staff and parents/guardians of the district's sun safety measures and shall encourage parents/guardians to provide sunscreen, lip balm, hats, and

other sun-protective clothing for their children to use at school. The Superintendent or designee also may provide information to parents/guardians about the risks of overexposure to UV radiation and preventive measures they may take to protect their children during nonschool hours.

Policy 5141.75: Weather Safety

Status: ADOPTED

Original Adopted Date: 05/01/2026 | **Last Reviewed Date:** 05/01/2026

The Governing Board recognizes that extreme weather may pose significant risks to the health and safety of students participating in physical activities during extreme weather conditions, including students who are at higher risk of health impacts from extreme weather. The Board desires to protect students from such risks. Additionally, because children are particularly vulnerable to the effects of overexposure to ultraviolet (UV) radiation from the sun and artificial sources, the Board desires to support the prevention of harmful effects of excessive UV radiation exposure by students and to assist students in developing sun-safe habits to use throughout their lives.

Extreme weather conditions means occurrences of unusually severe weather conditions, including, but not limited to, periods of extreme heat, excessive precipitation, and floods, that may pose significant harm to students. (Education Code 33355)

Physical activity means physical education classes, sports, and athletic practices and games sponsored by a district, except for those relating to an interscholastic athletic program administered by the California Interscholastic Federation. (Education Code 33355)

The Superintendent or designee shall develop, maintain, and implement weather protocols for extreme weather conditions, which incorporate the standardized guidelines compiled by the California Department of Education and detail specific measures to be taken during extreme weather conditions, including, but not limited to: (Education Code 33355)

1. Clear criteria for determining when weather conditions are considered extreme weather conditions and warrant modification or cessation of outdoor physical activities
2. Procedures for monitoring weather forecasts and alerts to anticipate extreme weather conditions
3. Protocols for communicating with staff, students, and parents/guardians regarding changes to outdoor activities due to extreme weather conditions
4. Designation of indoor alternative activities that can be safely conducted during extreme weather conditions
5. Staff training on recognizing signs of weather-related distress in students and appropriate response measures
6. Coordination with relevant local agencies and experts to ensure timely access to weather-related information and resources

1. Considering air quality conditions when determining whether outdoor physical activity should be modified
2. Maintaining air quality index thresholds for reducing or discontinuing strenuous outdoor activities
3. Having procedures for relocating activities indoors during periods of poor air quality or wildfire smoke
4. Identifying and maintaining adequate mitigation resources, such as shade structures, hydrations stations, and indoor cooling areas
5. Providing equitable access to mitigation measures across school sites
6. Planning for flexible scheduling to accommodate weather variability

The Superintendent or designee shall annually review, evaluate, and, if necessary, update the weather protocols to incorporate best practices and address any emerging concerns or challenges, and to reflect changes in weather patterns, advances in safety practices, and feedback from stakeholders. (Education Code 33355)

Sun Safety

The Superintendent or designee shall establish a developmentally appropriate prevention/intervention program for grades transitional kindergarten-12 to prevent student overexposure to UV radiation. The Superintendent or designee may coordinate sun safety and UV radiation education and policy efforts with the California Department of Public Health, the local health department, and other local agencies and/or community organizations. Such school-based programs shall involve students, parents/guardians, and the community.

The Superintendent or designee may incorporate sun safety elements into the curriculum in order to increase students' understanding of the health risks associated with overexposure to UV radiation from the sun or artificial sources and to encourage students to engage in preventive practices.

Students may take reasonable measures to protect their skin and eyes from overexposure to the sun while on campus, while attending district-sponsored activities, or while under the supervision and control of district employees.

To encourage and assist students to avoid overexposure to the sun when they are outdoors, students shall be allowed to:

1. Wear sun-protective clothing, including, but not limited to, hats (Education Code 35183.5)
2. Wear UV-protective sunglasses outdoors
3. Use sunscreen during the school day without a physician's note or prescription (Education Code 35183.5)

Those students using sunscreen shall be encouraged to apply sunscreen at least 15-20 minutes prior to any outdoor activity that will require prolonged exposure to the sun. School personnel shall not be required to assist students in applying sunscreen.

4. Use UV-protective lip balm

The Superintendent or designee shall evaluate the adequacy of shaded and/or indoor areas for recreation at each school and consider the provision of sufficient shaded areas in plans for new construction or modernization of facilities.

The Superintendent or designee may monitor the UV Index and modify outdoor school activities with regard to the risk of harm associated with the Index level.

Staff shall be encouraged to model recommended sun-safe behaviors, such as avoiding excessive sun exposure, using sunscreen, and wearing hats and other sun-protective clothing.

The Superintendent or designee shall inform school staff and parents/guardians of the district's sun safety measures and encourage parents/guardians to provide sunscreen, lip balm, hats, and other sun-protective clothing for their children to use at school. Additionally, the Superintendent or designee may provide information to parents/guardians about the risks of overexposure to UV radiation and preventive measures they may take to protect their children during nonschool hours.

Policy Reference Disclaimer:

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State	Description
Ed. Code 17671	Shade structures
Ed. Code 33355	Extreme weather protocols
Ed. Code 35179.8	Heat illness
Ed. Code 35183.5	<u>Sun protection</u>
Ed. Code 51210	Course of study: grades 1-6
Ed. Code 51220	Course of study; grades 7-12
Ed. Code 51890-51891	<u>Comprehensive health education programs and community participation: definitions</u>
Management Resources	Description
California Department of Education Publication	<u>Senate Bill 1248: Extreme Weather Guidelines</u>
California Department of Education Publication	<u>Health Framework for California Public Schools: Kindergarten Through Grade Twelve, 2003</u>
California Department of Public Health Publication	<u>California Early Childhood Sun Protection Curriculum, rev. July 2011</u>
California State PTA Resolution	<u>Sun Safety: Skin Cancer Prevention Measures at School, May 1, 2008</u>

Centers for Disease Control&Prevention Publication	<u>Guidelines for School Programs to Prevent Skin Cancer, April 26, 2002</u>
CSBA Publication	<u>Sun Safety in Schools, Policy Brief, July 2006</u>
State of California Publication	<u>Protecting Californians From Extreme Heat: A State Action Plan to Build Community Resilience, April 2022</u>
Website	<u>California Interscholastic Federation</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>American Cancer Society</u>
Website	<u>California Department of Education, Health Services</u>
Website	<u>California Department of Public Health, Skin Cancer Prevention Program</u>
Website	<u>National Council on Skin Cancer Prevention</u>
Website	<u>National Safety Council, Environmental Health Center</u>
Website	<u>Sun Safety for Kids</u>
Website	<u>U.S. Consumer Product Safety Commission</u>
Website	<u>U.S. Environmental Protection Agency, Sunwise Program</u>
Website	<u>UV Index</u>
Website	<u>World Health Organization</u>
Website	<u>American School Health Association</u>
Website	<u>Shape America Society of Health and Physical Educators</u>
Website	<u>National Association of State Boards of Education</u>
Website	<u>California State Parent Teacher Association</u>
Website	<u>Centers for Disease Control and Prevention</u>
World Health Organization Publication	<u>Sun Protection and Schools: How to Make a Difference, 2003</u>
World Health Organization Publication	<u>Sun Protection: A Primary Teaching Resource, 2003</u>

Cross References

Code	Description
3511	Energy And Water Management
3511	Energy And Water Management
3514	Environmental Safety
3514	Environmental Safety
5132	Dress And Grooming
5132	Dress And Grooming
5141.6	School Health Services

5141.6	School Health Services
5142	Safety
5142	Safety
6142.7	Physical Education And Activity
6142.7	Physical Education And Activity
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6145.2	Athletic Competition
6145.2	Athletic Competition
6153	School-Sponsored Trips
6153	School-Sponsored Trips
7110	Facilities Master Plan

Policy 5142: Safety

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Revised Date:** 01/28/2026 | **Last Reviewed Date:** 01/28/2026

The Governing Board recognizes the importance of providing a safe school environment that is conducive to learning and promotes student safety and well-being. Appropriate measures shall be implemented to minimize the risk of harm to students, including, but not limited to, protocols for maintaining safe conditions on school grounds, promoting safe use of school facilities and equipment, including safe use of technology, and guiding student participation in educational programs and school-sponsored activities.

Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

District staff shall be responsible for the proper supervision of students at all times when students are subject to district rules, including, but not limited to, during school hours, district-sponsored activities, before and after-school programs, morning drop-off and afternoon pick-up, and while students are using district transportation.

Additionally, district employees, volunteers, and contractors shall promote safe environments for student learning and engagement that maintain appropriate boundaries among and between students. (Education Code 32100)

Appropriate boundaries shall be maintained between students and school employees, adult volunteers, and school contractors, and among and between adults employed, volunteering, or under contract with the district, in accordance with Board Policy 4119.21/4219.21/4319.21 - Professional Standards and Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions.

In addition, school facilities, including classroom and nonclassroom environments, shall be constructed and furnished in order to promote safe environments for learning and engagement that are easily supervised by district staff. (Education Code 32100)

The Superintendent or designee shall ensure that students receive appropriate instruction on topics related to safety and emergency procedures, as well as injury and disease prevention.

Crossing Guards/Student Safety Patrol

To assist students in safely crossing streets adjacent to or near school sites, the Board may employ crossing guards and/or establish a student safety patrol at any district school. The Superintendent or designee shall periodically examine traffic patterns within school attendance areas in order to identify locations where crossing assistance may be needed.

Policy Reference Disclaimer:

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State	Description
5 CCR 14030	<u>Preliminary procedure, planning and approval of school facilities</u>
5 CCR 14103	<u>Authority of the driver</u>
5 CCR 202	<u>Exclusion of students with a contagious disease</u>
5 CCR 350	<u>Fees not permitted</u>
5 CCR 5552	<u>Playground supervision</u>
5 CCR 5570	<u>When school shall be open and teachers present</u>
5 CCR 570-576	<u>School safety patrols</u>
Ed. Code 17280-17317	<u>Field Act: approval of plans and supervision of construction</u>
Ed. Code 17365-17374	<u>Field Act: fitness for occupancy; liability of board members</u>
Ed. Code 17670	Shade structures
Ed. Code 215.5	<u>Student identification cards; safety information</u>
Ed. Code 32001	<u>Fire alarms and drills</u>
Ed. Code 32020	<u>School gates; entrances for emergency vehicles</u>
Ed. Code 32030-32034	<u>Eye safety</u>
Ed. Code 32040	<u>Duty to equip school with first aid kit</u>
Ed. Code 32100	Professional boundaries between adults and students; safety of learning environments
Ed. Code 32225-32226	<u>Communication devices in classrooms</u>
Ed. Code 32240-32245	<u>Lead-Safe Schools Protection Act</u>
Ed. Code 32250-32254	<u>CDE School Safety and Security Resource Unit</u>
Ed. Code 32280-32289.5	<u>School safety plans</u>
Ed. Code 33355	Protocols for extreme weather conditions
Ed. Code 35179.6	<u>School-sponsored on-campus event in or around swimming pool</u>
Ed. Code 38134	<u>Use of school property</u>
Ed. Code 44807	<u>Teachers' duty concerning conduct of students</u>
Ed. Code 44808	<u>Exemption from liability when students are not on school property</u>
Ed. Code 44808.5	<u>Permission for high school students to leave school grounds: notice</u>

Ed. Code 45450-45451	Crossing guards
Ed. Code 48900	Grounds for suspension or expulsion
Ed. Code 49300-49307	School safety patrols
Ed. Code 49330-49335	Injurious objects
Ed. Code 49341	Hazardous materials in school science laboratories
Ed. Code 49390-49395	Homicide threats
Ed. Code 51140	Water safety
Ed. Code 51202	Instruction in personal and public health and safety
Ed. Code 51860	Time and facilities for bicycle and scooter safety instruction
Ed. Code 8482-8484.65	After School Education and Safety Program
Fam. Code 6552	Caregiver's authorization affidavit
Gov. Code 810-996.6	California Tort Claims Act
H&S Code 115725-115735	Playground safety
H&S Code 115775-115800	Wooden playground equipment
H&S Code 116046	Issuance of best practices guidelines for K-12 pool safety
Pen. Code 245.6	Hazing
Pen. Code 422.3	Threats to commit crime resulting in death or great bodily injury at daycare or school
Pub. Res. Code 5411	Purchase of playground equipment usable by persons with disabilities
Streets and Highways Code 894	Statewide safety and training programs; electric bicycles
Veh. Code 21100	Rules and regulations; crossing guards
Veh. Code 21212	Use of helmets
Veh. Code 42200	Fines and forfeitures; disposition by cities
Veh. Code 42201	Fines and forfeitures; disposition by counties
Vehicle Code 21201	Rules for operation of bicycle on roadway
Federal	Description
6 USC 665k	Federal Clearinghouse on School Safety Evidence-Based Practices
Management Resources	Description
American Society for Testing and Materials Pub.	ASTM F1 1487-21, Standard Consumer Safety Performance Specification for Playground Equipment for Public Use
CA Office of the Attorney General Publication	School District Legal Obligations to Prevent and Respond to Sexual Harassment, Assault, and Abuse, April 2026
CA Office of the Attorney General Publication	Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's TK-12

	<u>Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes, December 2025</u>
California Department of Education Publication	<u>2016 Science Framework</u>
California Department of Education Publication	<u>Science Safety Handbook for California Public Schools, 2014</u>
Court Decision	<u>Dailey v. Los Angeles Unified School District (1970) 2 Cal.3d 741</u>
Court Decision	<u>J.H. v. Los Angeles Unified School District (2010) 183 Cal.App.4th 123</u>
Court Decision	<u>Knight v. Jewett (1992) 3 Cal.4th 296</u>
Court Decision	<u>Lane v. City of Sacramento (2010) 183 Cal. App. 4th. 1337</u>
Court Decision	<u>Kahn v. East Side Union High School District (2003) 31 Cal.4th 990</u>
Court Decision	<u>Hoyem v. Manhattan Beach City School District (1978) 22 Cal. 3d 508</u>
Court Decision	<u>Wiener v. Southcoast Childcare Centers (2004) 32 Cal.4th 1138</u>
State Ed. Tech. Directors Assoc. Pub.	<u>Small Districts, Big Hurdles: Cybersecurity Support for Small, Rural, and Under-resourced School Districts, October 2023</u>
State of California Publication	<u>Protecting Californians From Extreme Heat: A State Action Plan to Build Community Resilience, April 2022</u>
U.S. Consumer Product Safety Comm Publication	<u>Public Playground Safety Handbook, 2015</u>
Website	<u>Government Coordinating Councils</u>
Website	<u>The Trevor Project</u>
Website	<u>988 Suicide and Crisis Lifeline</u>
Website	<u>Vulnerable Road Users</u>
Website	<u>U.S. Department of Education, School Safety and Security</u>
Website	<u>Online e-bike safety and training program</u>
Website	<u>Federal Communications Commission, Schools and Libraries Cybersecurity Pilot Program</u>
Website	<u>Schoolsafety.gov</u>
Website	<u>U.S. Department of Homeland Security, Fusion Centers</u>
Website	<u>California State Threat Assessment System</u>
Website	<u>California Office of Emergency Services</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>National Domestic Violence Hotline</u>

Website	<u>National Recreation and Park Association, Certified Playground Safety Inspector Certification</u>
Website	<u>American Society for Testing and Materials</u>
Website	<u>U.S. Consumer Product Safety Commission</u>
Website	<u>U.S. Environmental Protection Agency</u>
Website	<u>California Department of Education, Safe Schools</u>
Website	<u>California Department of Public Health</u>
Website	<u>Centers for Disease Control and Prevention</u>
Website	<u>CSBA</u>

Cross References

Code	Description
0450	<u>Comprehensive Safety Plan</u>
0450	<u>Comprehensive Safety Plan</u>
1250	<u>Visitors/Outsiders</u>
1250	<u>Visitors/Outsiders</u>
1330.1	<u>Joint Use Agreements</u>
1445	<u>Response To Immigration Enforcement</u>
1445	<u>Response To Immigration Enforcement</u>
3260	<u>Fees And Charges</u>
3260	<u>Fees And Charges</u>
3452	<u>Student Activity Funds</u>
3512	<u>Equipment</u>
3512-E PDF(1)	<u>Equipment</u>
3514	<u>Environmental Safety</u>
3514	<u>Environmental Safety</u>
3514.1	<u>Hazardous Substances</u>
3514.1	<u>Hazardous Substances</u>
3515	<u>Campus Security</u>
3515	<u>Campus Security</u>
3515.21	<u>Unmanned Aircraft Systems (Drones)</u>
3515.5	<u>Sex Offender Notification</u>
3516	<u>Emergencies And Disaster Preparedness Plan</u>
3516	<u>Emergencies And Disaster Preparedness Plan</u>

3516.5	<u>Emergency Schedules</u>
3530	<u>Risk Management/Insurance</u>
3530	<u>Risk Management/Insurance</u>
4119.21	<u>Professional Standards</u>
4119.21-E PDF(1)	<u>Professional Standards</u>
4119.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4119.42	<u>Exposure Control Plan For Bloodborne Pathogens</u>
4119.42	<u>Exposure Control Plan For Bloodborne Pathogens</u>
4119.42-E PDF(1)	<u>Exposure Control Plan For Bloodborne Pathogens</u>
4219.21	<u>Professional Standards</u>
4219.21-E PDF(1)	<u>Professional Standards - Code Of Ethics</u>
4219.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4219.42	<u>Exposure Control Plan For Bloodborne Pathogens</u>
4219.42	<u>Exposure Control Plan For Bloodborne Pathogens</u>
4219.42-E PDF(1)	<u>Exposure Control Plan For Bloodborne Pathogens</u>
4319.21	<u>Professional Standards</u>
4319.21-E PDF(1)	<u>Professional Standards</u>
4319.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4319.42	<u>Exposure Control Plan For Bloodborne Pathogens</u>
4319.42	<u>Exposure Control Plan For Bloodborne Pathogens</u>
4319.42-E PDF(1)	<u>Exposure Control Plan For Bloodborne Pathogens</u>
5020	<u>Parent Rights And Responsibilities</u>
5020	<u>Parent Rights And Responsibilities</u>
5021	<u>Noncustodial Parents</u>
5131	<u>Conduct</u>
5131.1	<u>Bus Conduct</u>
5131.1	<u>Bus Conduct</u>
5131.4	<u>Student Disturbances</u>
5131.4	<u>Student Disturbances</u>
5137	<u>Positive School Climate</u>
5137-E PDF(1)	<u>Positive School Climate</u>
5138	<u>Conflict Resolution/Peer Mediation</u>
5141	<u>Health Care And Emergencies</u>

5141	<u>Health Care And Emergencies</u>
5141.22	<u>Infectious Diseases</u>
5141.22	<u>Infectious Diseases</u>
5141.23	<u>Asthma Management</u>
5141.23	<u>Asthma Management</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.4	<u>Child Abuse Prevention And Reporting</u>
5141.52	<u>Suicide Prevention</u>
5141.52	<u>Suicide Prevention</u>
5142.1	<u>Identification And Reporting Of Missing Children</u>
5143	<u>Insurance</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5145.11	<u>Questioning And Apprehension By Law Enforcement</u>
6142.7	<u>Physical Education And Activity</u>
6142.7	<u>Physical Education And Activity</u>
6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6142.93	<u>Science Instruction</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6153	<u>School-Sponsored Trips</u>
6153	<u>School-Sponsored Trips</u>
6163.2	<u>Animals At School</u>
6163.2	<u>Animals At School</u>
7110	<u>Facilities Master Plan</u>

Policy 5145.6: Parent/Guardian Notifications

Status: ADOPTED

Original Adopted Date: 03/20/2013 | **Last Revised Date:** 10/24/2024 | **Last Reviewed Date:** 10/24/2024

The Governing Board desires to promote effective communication from the district and/or school and the home and to keep families informed regarding educational programs, district and school operations, and the legal rights of students and parents/guardians. The Superintendent or designee shall send parents/guardians all notifications required by law and any other notifications the Superintendent or designee believes will promote parental understanding and involvement.

Notice of the rights and responsibilities of parents/guardians as specified in Education Code 48980 shall be sent at the beginning of each academic year and may be provided by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used by the district for written communication with parents/guardians. (Education Code 48981)

No activity specified in Education Code 48980 shall be undertaken with respect to any particular student unless the student's parent/guardian has been informed of such action through the annual notification or other separate special notification. Such notice shall state the activity that will be undertaken and the approximate date on which the activity will occur. (Education Code 48983-48984)

The annual notification shall include a request that the parent/guardian sign the notice and return it to the school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgment of receipt of the notice to the school. The parent/guardian's signature is not required. Any signature is an acknowledgment of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)

Whenever a student enrolls in a district school during the school year, the student's parents/guardians shall be given all required parental notifications at that time.

Notifications shall be presented in an understandable and uniform format.

When necessary, the district shall provide notifications to qualified individuals with disabilities in alternative formats, such as braille, large font, or audio recordings, to enable such individuals to effectively participate in any program, service, or activity, as required by law.

Whenever 15 percent or more of the students enrolled in a district school speak a single primary language other than English, as determined from the California Department of Education census data collected pursuant to Education Code 52164, all notices sent to the parent/guardian of any such student shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language. (Education Code 48981, 48985)

Whenever an employee learns that a student's parent/guardian is unable to understand the district's printed notifications for any reason, the employee shall inform the principal or designee, who shall work with the parent/guardian to establish other appropriate means of communication.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
17 CCR 2950-2951	<u>Hearing tests</u>
17 CCR 6000-6075	School attendance immunization requirements
22 CCR 101218.1	<u>Child care and development licensing; parent/guardian rights</u>
24 CCR 11B-703	Bathroom signage
5 CCR 11303	<u>Reclassification of English learners</u>
5 CCR 11511.5	<u>English language proficiency assessment; test results</u>
5 CCR 11523	<u>Notice of proficiency examinations</u>
5 CCR 17782	<u>Notice of Action; application for services</u>
5 CCR 17783	<u>Notice of Action; recipient of services</u>
5 CCR 18066	<u>Child care and development policies regarding excused and unexcused absences</u>
5 CCR 18094-18095	<u>Notice of Action; child care and development services</u>
5 CCR 18114	<u>Notice of delinquent fees; child care and development services</u>
5 CCR 18118-18119	<u>Notice of Action; child care and development services</u>
5 CCR 3052	<u>Behavioral intervention</u>
5 CCR 4622	<u>Uniform complaint procedures</u>
5 CCR 4631	<u>Uniform complaint procedures; notification of decision and right to appeal</u>
5 CCR 4917	<u>Notification of sexual harassment policy</u>
5 CCR 852	<u>Exemptions from state assessments</u>
5 CCR 863	<u>Reports of state assessment results</u>
Civ. Code 1798.29	<u>District records; breach of security</u>
Ed. Code 17288	<u>Building standards for university campuses</u>
Ed. Code 17612	<u>Notification of pesticide use</u>
Ed. Code 220	<u>Prohibition of discrimination</u>
Ed. Code 221.5	<u>Equal opportunity</u>
Ed. Code 231.5	<u>Sexual harassment policy</u>

Ed. Code 231.6	Poster of sexual harassment policy
Ed. Code 234.1	<u>Student protections relating to discrimination, harassment, intimidation, and bullying</u>
Ed. Code 234.7	<u>Student protections relating to immigration and citizenship status</u>
Ed. Code 244	Prohibition of discrimination; instructional materials
Ed. Code 262.3	<u>Appeals for discrimination complaints; information regarding availability of civil remedies</u>
Ed. Code 310	<u>Language acquisition programs</u>
Ed. Code 313	<u>Reclassification of English learners; parental consultation</u>
Ed. Code 313.2	<u>Long-term English learner; notification</u>
Ed. Code 32221.5	<u>Insurance for athletic team members</u>
Ed. Code 32255-32255.6	<u>Student's right to refrain from harmful or destructive use of animals</u>
Ed. Code 32282	School safety plans
Ed. Code 32390	<u>Voluntary program for fingerprinting students</u>
Ed. Code 33479-33479.9	<u>The Eric Parades Sudden Cardiac Arrest Prevention Act</u>
Ed. Code 35160.5	<u>Extracurricular and cocurricular activities</u>
Ed. Code 35178.4	<u>Notice of accreditation status</u>
Ed. Code 35182.5	<u>Advertising in the classroom</u>
Ed. Code 35183	<u>School dress code: uniforms</u>
Ed. Code 35186	<u>Complaints concerning deficiencies in instructional materials and facilities</u>
Ed. Code 35211	<u>Driver training; district insurance, parent/guardian liability</u>
Ed. Code 35256	<u>School Accountability Report Card</u>
Ed. Code 35258	<u>School Accountability Report Card</u>
Ed. Code 35291	<u>Rules for student discipline</u>
Ed. Code 35292.5	All-gender restroom signage
Ed. Code 35292.6	<u>School maintenance</u>
Ed. Code 37616	<u>Consultation regarding year-round schedule</u>
Ed. Code 39831.5	<u>School bus rider rules and information</u>
Ed. Code 41329	<u>School closures and consolidation</u>
Ed. Code 440	<u>English language proficiency assessment; instruction in English language development</u>
Ed. Code 44050	<u>Employee code of conduct: interaction with students</u>

Ed. Code 44808.5	<u>Permission to leave school grounds</u>
Ed. Code 46010.1	<u>Notice regarding excuse to obtain confidential medical services</u>
Ed. Code 46014	<u>Regulations regarding absences for religious purposes</u>
Ed. Code 46015	<u>Accommodations for pregnant and parenting students</u>
Ed. Code 46160-46162	<u>Alternative schedule for junior high and high school: public hearing with notice</u>
Ed. Code 46600-46611	<u>Interdistrict attendance agreements</u>
Ed. Code 48000	<u>Minimum age of admission</u>
Ed. Code 48070.5	<u>Promotion and retention of students</u>
Ed. Code 48204	<u>Residency requirements</u>
Ed. Code 48205	<u>Absence for personal reasons</u>
Ed. Code 48206.3	<u>Students with temporary disabilities: individual instruction: definitions</u>
Ed. Code 48207-48208	<u>Students with temporary disabilities in hospitals</u>
Ed. Code 48213	<u>Prior notice of exclusion from attendance</u>
Ed. Code 48216	<u>Immunization and exclusion from attendance</u>
Ed. Code 48260.5	<u>Notice regarding truancy</u>
Ed. Code 48262	<u>Need for parent/guardian conference regarding truancy</u>
Ed. Code 48263	<u>Referral to school attendance review board or probation department</u>
Ed. Code 48301	<u>Interdistrict transfers</u>
Ed. Code 48412	<u>Certificate of proficiency</u>
Ed. Code 48432.3	<u>Voluntary enrollment in continuation education</u>
Ed. Code 48432.5	<u>Involuntary transfers of students</u>
Ed. Code 48850-48859	<u>Students in foster care and students experiencing homelessness</u>
Ed. Code 48850-48859	<u>Education of foster youth and homeless students</u>
Ed. Code 48900.1	<u>Parent/Guardian attendance required after suspension</u>
Ed. Code 48904	<u>Liability of parent/guardian for willful student misconduct</u>
Ed. Code 48904-48904.3	<u>Withholding grades, diplomas, or transcripts</u>
Ed. Code 48906	<u>Notification of release of student to peace officer</u>
Ed. Code 48911	<u>Notification in case of suspension</u>
Ed. Code 48911.1	<u>Assignment to supervised suspension classroom</u>
Ed. Code 48912	<u>Closed sessions: consideration of suspension</u>

Ed. Code 48915.1	<u>Expelled students; enrollment in another district</u>
Ed. Code 48916	<u>Readmission procedures</u>
Ed. Code 48918	<u>Rules governing expulsion procedures</u>
Ed. Code 48929	<u>Transfer of student convicted of violent felony or misdemeanor</u>
Ed. Code 48980	<u>Parent/Guardian notifications</u>
Ed. Code 48980.3	<u>Notification of pesticide use</u>
Ed. Code 48980.4	<u>Notice regarding full human papillomavirus (HPV) immunization</u>
Ed. Code 48980.5	<u>Availability of apprenticeship programs</u>
Ed. Code 48980.6	<u>Dual enrollment and International Baccalaureate options notification</u>
Ed. Code 48981	<u>Time and means of notification</u>
Ed. Code 48982	<u>Parent/Guardian signature acknowledging receipt of notice</u>
Ed. Code 48983	<u>Contents of notice</u>
Ed. Code 48984	<u>Activities prohibited unless notice given</u>
Ed. Code 48985	<u>Notices to parents/guardian in language other than English</u>
Ed. Code 48985.5	<u>Synthetic drug use</u>
Ed. Code 48986	<u>Safe storage of firearms</u>
Ed. Code 48987	<u>Child abuse information</u>
Ed. Code 49013	<u>Use of uniform complaint procedures for complaints regarding student fees</u>
Ed. Code 49063	<u>Notification of parent/guardian rights</u>
Ed. Code 49067	<u>Student evaluation: student in danger of failing course</u>
Ed. Code 49068	<u>Transfer of permanent enrollment and scholarship record</u>
Ed. Code 49069.7	<u>Absolute right to access</u>
Ed. Code 49070	<u>Challenging content of student record</u>
Ed. Code 49073	<u>Release of directory information</u>
Ed. Code 49073.6	<u>Student records; social media</u>
Ed. Code 49076	<u>Access to student records</u>
Ed. Code 49077	<u>Access to information concerning a student in compliance with court order</u>
Ed. Code 49392	<u>Threats of homicide at school</u>
Ed. Code 49403	<u>Cooperation in control of communicable disease and immunizations</u>

Ed. Code 49423	<u>Administration of prescribed medication for student</u>
Ed. Code 49428.5	Mental health poster
Ed. Code 49451	<u>Physical examinations: parent/guardian refusal to consent</u>
Ed. Code 49452.5	<u>Screening for scoliosis</u>
Ed. Code 49452.6	<u>Type 1 diabetes informational materials</u>
Ed. Code 49452.7	<u>Information on type 2 diabetes</u>
Ed. Code 49452.8	<u>Oral health assessment</u>
Ed. Code 49455.5	<u>Eye examination for purpose of eyeglasses</u>
Ed. Code 49456	<u>Results of vision or hearing test</u>
Ed. Code 49471-49472	<u>Insurance</u>
Ed. Code 49475	<u>Student athletes: concussions and head injuries</u>
Ed. Code 49476	<u>Student athletes: opioid fact sheet</u>
Ed. Code 49480	<u>Continuing medication regimen for nonepisodic conditions</u>
Ed. Code 49510-49520	<u>Duffy-Moscone Family Nutrition Education and Services Act of 1970</u>
Ed. Code 51101	Psychological testing
Ed. Code 51225.1	<u>Exemption from district graduation requirements</u>
Ed. Code 51225.2	<u>Course credits</u>
Ed. Code 51225.25	Students participating in a newcomer program
Ed. Code 51225.3	<u>High school graduation requirements</u>
Ed. Code 51225.31	<u>Graduation from high school: exemption for eligible students with special needs</u>
Ed. Code 51225.8	<u>Completion and submission of FAFSA and CADAA</u>
Ed. Code 51229	<u>Course of study for grades 7-12</u>
Ed. Code 51500-51501	Prejudices; nondiscriminatory subject matter
Ed. Code 51513	<u>Personal beliefs; privacy</u>
Ed. Code 51749.5	<u>Independent study</u>
Ed. Code 51938	<u>HIV/AIDS and sexual health instruction</u>
Ed. Code 52062	<u>Local control and accountability plans and the statewide system of support</u>
Ed. Code 52164	<u>Language census</u>
Ed. Code 52164.1	<u>Census-taking methods; determination of primary language; assessment of language skills</u>
Ed. Code 52164.3	<u>Reassessment of English learners; notification of results</u>

Ed. Code 52242	<u>Advanced placement examination fees</u>
Ed. Code 54444.2	<u>Migrant education programs: parent/guardian involvement</u>
Ed. Code 56301	<u>Child-find system; policies regarding written notification rights</u>
Ed. Code 56321	<u>Special education: proposed assessment plan</u>
Ed. Code 56321.5-56321.6	<u>Notice of parent/guardian rights pertaining to special education</u>
Ed. Code 56329	<u>Written notice of right to findings; independent assessment</u>
Ed. Code 56341.1	<u>Development of individualized education program; right to audio record meeting</u>
Ed. Code 56341.5	<u>Individualized education program team meetings</u>
Ed. Code 56343.5	<u>Individualized education program meetings</u>
Ed. Code 56366.45	<u>Change in status of a nonpublic, nonsectarian school or agency</u>
Ed. Code 56521.1	<u>Behavioral intervention</u>
Ed. Code 58501	<u>Alternative schools; notice required prior to establishment</u>
Ed. Code 60615	<u>Exemption from state assessment</u>
Ed. Code 60641	<u>California Assessment of Student Performance and Progress</u>
Ed. Code 60900.5	<u>Use of CalPADS data</u>
Ed. Code 69432.9	<u>Submission of grade point average to Cal Grant program</u>
Ed. Code 8212	<u>Complaints related to preschool health and safety issues</u>
Ed. Code 8483	<u>Before/after school program; enrollment priorities</u>
Ed. Code 8489	<u>Expulsion and suspension procedures in child care and development services programs</u>
Ed. Code 8489.1	<u>Expulsion and suspension procedures in child care and development services programs</u>
H&S Code 104420	<u>Tobacco use prevention</u>
H&S Code 104855	<u>Availability of topical fluoride treatment</u>
H&S Code 116277	<u>Lead testing of potable water at schools and requirements to remedy</u>
H&S Code 120365-120375	<u>Immunizations</u>
H&S Code 120440	<u>Sharing immunization information</u>
H&S Code 124100-124105	<u>Health screening and immunizations</u>
H&S Code 1596.8555	<u>Administration of child day care licensing; posting license</u>
H&S Code 1596.857	<u>Right to enter child care facility</u>

H&S Code 1597.16
H&S Code 1797.196
Pen. Code 626.81

Pen. Code 627.5
W&I Code 10228

Federal

20 USC 1232g
20 USC 1232h
20 USC 1415
20 USC 6311
20 USC 6312
20 USC 6318
20 USC 7704

20 USC 7908
34 CFR 104.32

34 CFR 104.36
34 CFR 104.8
34 CFR 106.9
34 CFR 200.48
34 CFR 222.94
34 CFR 300.300
34 CFR 300.322
34 CFR 300.502
34 CFR 300.503

34 CFR 300.504
34 CFR 300.508
34 CFR 300.530
34 CFR 99.30
34 CFR 99.34
34 CFR 99.37

Licensed child care centers; lead testing
Automated external defibrillator locations
Notice of permission granted to sex offender to volunteer on campus
Hearing request following denial or revocation of registration
Child care providers; posting of rates, discounts, and scholarships

Description

Family Educational Rights and Privacy Act (FERPA) of 1974
Privacy rights
Procedural safeguards
State plan
Local educational agency plan
Parent/guardian and family engagement
Impact Aid; policies and procedures related to children residing on Indian lands
Armed forces recruiter access to students
District responsibility to provide free appropriate public education
Procedural safeguards
Nondiscrimination
Severability
Teacher qualifications
Impact Aid; district responsibilities
Parent/Guardian consent for special education evaluation
Parent/Guardian participation in IEP team meetings
Independent educational evaluation of student with disability
Prior written notice regarding identification, evaluation, or placement of student with disability
Procedural safeguards notice for students with disabilities
Due process complaint
Discipline procedures
Disclosure of personally identifiable information
Student records; disclosure to other educational agencies
Disclosure of directory information

34 CFR 99.7	Student records; annual notification
40 CFR 763.84	Asbestos inspections, response actions, and post-response actions
40 CFR 763.93	Asbestos management plans
42 USC 11431-11435	McKinney-Vento Homeless Assistance Act
42 USC 1758	Child nutrition programs
7 CFR 245.5	Eligibility criteria for free and reduced-price meals
7 CFR 245.6a	Verification of eligibility for free and reduced-price meals
Management Resources	
CA Office of the Attorney General Publication	Description Promoting Safe Early Childhood Education for All: Guidance and Model Policies for Early Childhood Education and Child Care Providers Pursuant to the Family Preparedness Plan Act of 2025, April 2026
California Attorney General	Promoting a Safe and Secure Learning Environment for All: Guidance and Model Policies to Assist California's TK-12 Schools in Responding to Requests for Access and Information for Immigration Enforcement Purposes, December 2025
Court Decision	Mahmoud v. Taylor (2025) 606 U.S. 522
U.S. Department of Agriculture Publication	Civil Rights Compliance and Enforcement -- Nutrition Programs and Services, FNS Instruction 113-1, 2005
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Department of Agriculture, Food and Nutrition Service
Website	Office of the Attorney General

Cross References

Code	Description
0410	Nondiscrimination In District Programs And Activities
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
0510	School Accountability Report Card
1240	Volunteer Assistance
1240	Volunteer Assistance
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E PDF(1)	Uniform Complaint Procedures

1312.3-E PDF(2)	<u>Uniform Complaint Procedures</u>
1445	<u>Response To Immigration Enforcement</u>
1445	<u>Response To Immigration Enforcement</u>
3231	<u>Impact Aid</u>
3260	<u>Fees And Charges</u>
3260	<u>Fees And Charges</u>
3312	<u>Contracts</u>
3513.3	<u>Tobacco-Free Schools</u>
3513.3	<u>Tobacco-Free Schools</u>
3514	<u>Environmental Safety</u>
3514	<u>Environmental Safety</u>
3514.2	<u>Integrated Pest Management</u>
3515.5	<u>Sex Offender Notification</u>
3517	<u>Facilities Inspection</u>
3543	<u>Transportation Safety And Emergencies</u>
3550	<u>Food Service/Child Nutrition Program</u>
3550	<u>Food Service/Child Nutrition Program</u>
3551	<u>Food Service Operations/Cafeteria Fund</u>
3551	<u>Food Service Operations/Cafeteria Fund</u>
3553	<u>Free And Reduced Price Meals</u>
3553	<u>Free And Reduced Price Meals</u>
3555	<u>Nutrition Program Compliance</u>
3580	<u>District Records</u>
4112.2	<u>Certification</u>
4112.2	<u>Certification</u>
4119.21	<u>Professional Standards</u>
4119.21-E PDF(1)	<u>Professional Standards</u>
4119.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4219.21	<u>Professional Standards</u>
4219.21-E PDF(1)	<u>Professional Standards - Code Of Ethics</u>
4219.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
4222	<u>Teacher Aides/Paraprofessionals</u>
4222	<u>Teacher Aides/Paraprofessionals</u>

4222-E PDF(1)	<u>Teacher Aides/Paraprofessionals</u>
4319.21	<u>Professional Standards</u>
4319.21-E PDF(1)	<u>Professional Standards</u>
4319.24	<u>Maintaining Appropriate Adult-Student Interactions</u>
5000	<u>Concepts And Roles</u>
5020	<u>Parent Rights And Responsibilities</u>
5020	<u>Parent Rights And Responsibilities</u>
5022	<u>Student And Family Privacy Rights</u>
5022	<u>Student And Family Privacy Rights</u>
5030	<u>Student Wellness</u>
5111	<u>Admission</u>
5111	<u>Admission</u>
5111.1	<u>District Residency</u>
5111.1	<u>District Residency</u>
5112.2	<u>Exclusions From Attendance</u>
5112.5	<u>Open/Closed Campus</u>
5113	<u>Absences And Excuses</u>
5113	<u>Absences And Excuses</u>
5113.1	<u>Chronic Absence And Truancy</u>
5113.1	<u>Chronic Absence And Truancy</u>
5116.2	<u>Involuntary Student Transfers</u>
5117	<u>Interdistrict Attendance</u>
5117	<u>Interdistrict Attendance</u>
5119	<u>Students Expelled From Other Districts</u>
5123	<u>Promotion/Acceleration/Retention</u>
5123	<u>Promotion/Acceleration/Retention</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5125.1	<u>Release Of Directory Information</u>
5125.1	<u>Release Of Directory Information</u>
5125.1-E PDF(1)	<u>Release Of Directory Information</u>
5125.2	<u>Withholding Grades, Diploma Or Transcripts</u>
5125.3	<u>Challenging Student Records</u>

5131.6	<u>Alcohol And Other Drugs</u>
5131.6	<u>Alcohol And Other Drugs</u>
5131.61	<u>Drug Testing</u>
5132	<u>Dress And Grooming</u>
5132	<u>Dress And Grooming</u>
5141.21	<u>Administering Medication And Monitoring Health Conditions</u>
5141.21	<u>Administering Medication And Monitoring Health Conditions</u>
5141.3	<u>Health Examinations</u>
5141.3	<u>Health Examinations</u>
5141.31	<u>Immunizations</u>
5141.31	<u>Immunizations</u>
5141.32	<u>Health Screening For School Entry</u>
5141.5	<u>Mental Health</u>
5141.6	<u>School Health Services</u>
5141.6	<u>School Health Services</u>
5142.1	<u>Identification And Reporting Of Missing Children</u>
5143	<u>Insurance</u>
5144	<u>Discipline</u>
5144	<u>Discipline</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.2	<u>Suspension And Expulsion/Due Process (Students With Disabilities)</u>
5144.4	<u>Required Parental Attendance</u>
5144.4	<u>Required Parental Attendance</u>
5145.12	<u>Search And Seizure</u>
5145.12	<u>Search And Seizure</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.7	<u>Sexual Harassment</u>
5145.7	<u>Sexual Harassment</u>
5145.8	<u>Refusal To Harm Or Destroy Animals</u>
5146	<u>Married/Pregnant/Parenting Students</u>

5148	<u>Child Care And Development</u>
5148.2	<u>Before/After School Programs</u>
5148.3	<u>Preschool/Early Childhood Education</u>
5148.3	<u>Preschool/Early Childhood Education</u>
6020	<u>Parent Involvement</u>
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6111	<u>School Calendar</u>
6112	<u>School Day</u>
6112	<u>School Day</u>
6117	<u>Year-Round Schedules</u>
6141.2	<u>Recognition Of Religious Beliefs And Customs</u>
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6142.8	<u>Comprehensive Health Education</u>
6142.8	<u>Comprehensive Health Education</u>
6143	<u>Courses Of Study</u>
6143	<u>Courses Of Study</u>
6145.2	<u>Athletic Competition</u>
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6146.1	<u>High School Graduation Requirements</u>
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6146.11	<u>Alternative Credits Toward Graduation</u>
6146.2	<u>Certificate Of Proficiency/High School Equivalency</u>
6146.2	<u>Certificate Of Proficiency/High School Equivalency</u>
6146.2-E PDF(1)	<u>Certificate Of Proficiency/High School Equivalency</u>
6146.2-E PDF(2)	<u>Certificate Of Proficiency/High School Equivalency</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6146.3	<u>Reciprocity Of Academic Credit</u>
6158	<u>Independent Study</u>

6158	<u>Independent Study</u>
6159	<u>Individualized Education Program</u>
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6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6159.2	<u>Nonpublic, Nonsectarian School And Agency Services For Special Education</u>
6159.4	<u>Behavioral Interventions For Special Education Students</u>
6162.51	<u>State Academic Achievement Tests</u>
6162.51	<u>State Academic Achievement Tests</u>
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6164.2	<u>Guidance/Counseling Services</u>
6164.4	<u>Identification And Evaluation Of Individuals For Special Education</u>
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6164.6	<u>Identification And Education Under Section 504</u>
6170.1	<u>Transitional Kindergarten</u>
6173	<u>Education For Homeless Children</u>
6173	<u>Education For Homeless Children</u>
6173-E PDF(1)	<u>Education For Homeless Children</u>
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6173-E PDF(4)	<u>Education For Homeless Children</u>
6173-E PDF(5)	<u>Education For Homeless Children</u>
6173.1	<u>Education For Foster Youth</u>
6173.1	<u>Education For Foster Youth</u>
6173.4	<u>Education For American Indian Students</u>
6173.4	<u>Education For American Indian Students</u>
6175	<u>Migrant Education Program</u>
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6178	<u>Career Technical Education</u>
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6183	<u>Home And Hospital Instruction</u>
6184	<u>Continuation Education</u>
6184	<u>Continuation Education</u>
6190	<u>Evaluation Of The Instructional Program</u>
9310	<u>Board Policies</u>

Policy 5148.3: Preschool/Early Childhood Education

Status: ADOPTED

Original Adopted Date: 12/19/2018

The Governing Board recognizes the value of high-quality preschool experiences to enhance children's social-emotional development, knowledge, skills, abilities, and attributes necessary for a successful transition into the elementary education program. The Board desires to provide children ages 3-4 years access to developmentally appropriate activities in a safe, adequately supervised, and cognitively rich environment.

The Superintendent or designee shall collaborate with the local child care and development planning council, the county office of education, other public agencies, organizations, and/or private preschool providers to assess the availability of preschool programs in the community and the extent to which the community's preschool needs are being met. The Board encourages the development of a comprehensive districtwide and/or countywide plan to increase children's access to high-quality preschool programs.

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 5148 - Child Care and Development)

The Superintendent or designee shall provide information about preschool options in the community to parents/guardians upon request.

District Preschool Programs

When the Board determines that it is feasible, the district may contract with the California Department of Education (CDE) to provide preschool services in facilities at or near district schools, either directly or through a subcontract with a public or private provider.

District preschool programs shall comply with all health and safety laws and regulations, including, when applicable, licensure requirements pursuant to 22 CCR 101156.

The Board shall approve, for the district's preschool program, a written philosophical statement, goals, and objectives that reflect the cultural and linguistic characteristics of the families to be served and address the program components specified in 5 CCR 18272-18281 and the accompanying administrative regulation. (5 CCR 18271)

The Board shall set priorities for establishing or expanding services as resources become available, giving consideration to the benefits of providing early education programs for at-risk children and/or children residing in the attendance areas of the lowest performing district schools.

(cf. 6171 - Title I Programs)

Preschool classroom needs shall be addressed in the district's facilities master plan, including an assessment as to whether adequate and appropriate space exists on school sites. As necessary, the Superintendent or designee shall provide information to the Board regarding facilities financing options for preschool classrooms and/or facilities available through partnering organizations or agencies.

(cf. 1330.1 - Joint Use Agreements)

(cf. 7110 - Facilities Master Plan)

(cf. 7210 - Facilities Financing)

Because parents/guardians are essential partners in supporting the development of their children, the Superintendent or designee shall involve them in program planning.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

The Superintendent or designee shall coordinate the district's preschool program, transitional kindergarten program (TK), and elementary education program to provide a developmental continuum that builds upon children's growing skills and knowledge.

(cf. 6011 - Academic Standards)

(cf. 6170.1 - Transitional Kindergarten)

The district's program shall be aligned with preschool learning foundations and curriculum frameworks developed by CDE which identify the knowledge, skills, and competencies that children typically attain as they complete their first or second year of preschool. The program shall be designed to facilitate children's development in essential skills in the areas of language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

The district's preschool program shall provide appropriate services to support the needs of at-risk children.

(cf. 0415 - Equity)

(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

(cf. 6174 - Education for English Learners)

(cf. 6175 - Migrant Education Program)

To maximize the ability of children to succeed in the preschool program, the program shall support children's health through proper nutrition and physical activity and shall provide or make referrals to available health and social services as needed.

(cf. 3550 - Food Services/Child Nutrition Program)

(cf. 5030 - Student Wellness)

(cf. 5141.31 - Immunizations)

(cf. 5141.32 - Health Screening for School Entry)

(cf. 5141.6 - School Health Services)

The district shall encourage volunteerism in the program and shall communicate frequently with parents/guardians of enrolled children regarding their child's progress.

(cf. 1240 - Volunteer Assistance)

The Superintendent or designee shall ensure that administrators, teachers, and paraprofessionals in district preschool programs possess the appropriate permit(s) issued by the Commission on Teacher Credentialing, meet any additional qualifications established by the Board, and participate in professional development opportunities designed to continually enhance their knowledge and skills.

(cf. 4112.2 - Certification)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)

(cf. 4131 - Staff Development)

(cf. 4222 - Teacher Aides/Paraprofessionals)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Preschool admissions policies and procedures shall be in writing and available to the public. Such policies and procedures shall include criteria designating those children whose needs can be met by the program and services, the ages of children who will be accepted, program activities, any supplementary services provided, any field trip provisions, any transportation arrangements, food service provisions, and a health examination requirement. (CCR 18105; 22 CCR 101218)

The Superintendent or designee shall ensure that subsidized preschool is provided to eligible families to the extent that state and/or federal funding is available and shall establish enrollment priorities in accordance with Education Code 8263 and 5 CCR 18106.

The Superintendent or designee shall recommend strategies to link the district's preschool program with other available child care and development programs in the district or community in order to assist families whose child care needs extend beyond the length of time that the district's part-day preschool program is offered.

The Superintendent or designee shall develop and implement an annual plan of evaluation which conforms to state requirements. (5 CCR 18279)

The district's Williams uniform complaint procedures, with modifications as necessary, shall be used to investigate and resolve complaints alleging violation of applicable health or safety requirements for license-exempt programs operating under the California State Preschool Program. However, licensed programs shall refer complaints alleging health and safety violations to the California Department of Social Services. (Education Code 8235.5; 5 CCR 4610, 4611)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

The Superintendent or designee shall regularly report to the Board regarding enrollment in district preschool programs and the effectiveness of the programs in preparing preschoolers for transition into the elementary education program.

(cf. 0500 - Accountability)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

22 CCR 101151-101191

22 CCR 101151-101239.2

22 CCR 101212-101231

22 CCR 101237-101239.2

5 CCR 14001-14036

Description

Licensing and application procedures

General requirements; licensed child care centers

Continuing requirements

Facilities and equipment

School housing

5 CCR 17700-17833	California State Preschool Program
5 CCR 17701-17711	<u>General program requirements</u>
5 CCR 17745	Admission requirements; residency
5 CCR 17746-17748	<u>Enrollment priorities</u>
5 CCR 18295	<u>Waiver of qualifications for site supervisor</u>
5 CCR 4600-4670	<u>Uniform complaint procedures</u>
5 CCR 4690-4694	<u>Complaints regarding health and safety issues in license-exempt preschool programs</u>
5 CCR 80067-80067.3	<u>Prekindergarten-3 Early Childhood Education Specialist Instruction Credential</u>
5 CCR 80105-80125	<u>Commission on Teacher Credentialing: child care and development permits</u>
Ed. Code 17375	<u>California Preschool, Transitional Kindergarten, and Full-Day Kindergarten Facilities Grant Program</u>
Ed. Code 44065	<u>Issuance of and functions requiring credentials</u>
Ed. Code 44256	<u>Authorization for teaching credentials</u>
Ed. Code 48000-48003	<u>Kindergartens</u>
Ed. Code 48985	<u>Notices to parents/guardians in language other than English</u>
Ed. Code 60910	<u>Data for students enrolled in California State Preschool Program</u>
Ed. Code 69617	<u>Golden State Teacher Grant Program</u>
Ed. Code 8200-8340	<u>California State Preschool Program</u>
Ed. Code 8489-8489.1	<u>Expulsion and suspension procedures</u>
H&S Code 120325-120380	<u>Immunization against communicable diseases</u>
H&S Code 1596.70-1596.895	<u>California Child Day Care Act</u>
H&S Code 1596.90-1597.21	<u>Day care centers</u>
H&S Code 1597.640	Family preparedness in licensed child care and development program facilities; response to immigration enforcement
W&I Code 10207-10215	<u>General provisions</u>
W&I Code 10207-10492.2	<u>Child Care and Development Services Act</u>
W&I Code 10217-10224.5	<u>Resource and referral programs</u>
W&I Code 10225-10234	<u>Alternative payment programs</u>
W&I Code 10235-10238	<u>Migrant child care and development programs</u>
W&I Code 10240-10243	<u>General child care and development programs</u>
W&I Code 10250-10252	<u>Family child care home education networks</u>

W&I Code 10260-10263	Child care and development services for children with special needs
W&I Code 10480-10487	Local planning councils
Federal	Description
20 USC 1400-1482	Individuals with Disabilities Education Act
20 USC 6311-6322	Title I, relative to preschool
20 USC 6391-6399	Education of migratory children
42 USC 9831-9852c	Head Start programs
42 USC 9857-9858r	Child Care and Development Block Grant
45 CFR 1301.1-1305.2	Head Start
Management Resources	Description
CA Commission on Teacher Credentialing Publication	Approval of Regulations Authorizing the New PK-3 Early Childhood Education Specialist Instruction Credential, Coded Correspondence 24-03, March 2024
CA Office of the Attorney General Publication	Promoting Safe Early Childhood Education for All: Guidance and Model Policies for Early Childhood Education and Child Care Providers Pursuant to the Family Preparedness Plan Act of 2025, April 2026
California Department of Education Publication	UPK Mixed Delivery Quality and Access Workgroup Legislative Report
California Department of Education Publication	Assessment and Reporting of Family Fees for Fiscal Year (FY) 2024-25, Early Education Division Management Bulletin 24-06, June 2024
California Department of Education Publication	California State Preschool Program Neighborhood School Eligibility Criteria to Enroll Three- and Four-Year-Old Children, Early Education Division Management Bulletin 24-01, January 2024
California Department of Education Publication	Preschool/Transitional Kindergarten Learning Foundations, Early Education Division Management Bulletin 24-07, August 2024
California Department of Education Publication	Data Collection for California State Preschool Programs Operated by a Local Educational Agency, Early Education Division Management Bulletin 24-08, August 2024
California Department of Education Publication	Early Childhood Division Federal Program Monitoring Instrument
California Department of Education Publication	California State Preschool Program and Children with Disabilities (Exceptional Needs), Early Education Division Management Bulletin 23-02, February 2023
California Department of Education Publication	Part-day California State Preschool Program as an Extended Learning and Care Option, Early Education Division Management Bulletin 23-05, April 2023

California Department of Education Publication	<u>Suspension and Expulsion in the California State Preschool Program, Early Education Division Management Bulletin 23-08, September 2023</u>
California Department of Education Publication	<u>Preschool English Learners: Principles and Practices to Promote Language, Literacy, and Learning, 2nd ed., 2009</u>
California Department of Education Publication	<u>Implementation of the Classroom Assessment Scoring System (CLASS) and CLASS Environment and Removal of the Environment Rating Scale for the California State Preschool Program (CSPP), Early Education Division Management Bulletin 23-10, December 2023</u>
California Department of Education Publication	<u>California Preschool Learning Foundations</u>
California Department of Education Publication	<u>First Class: A Guide for Early Primary Education, 1999</u>
CSBA Publication	<u>The Importance of Early Childhood Education Programs, September 2019</u>
CSBA Publication	<u>The Preschool Landscape in California and Strategies for Expansion, January 2020</u>
U.S. Department of Education Publication	<u>Policy Statement on Expulsion and Suspension Policies in Early Childhood Settings, 2016</u>
Website	<u>Universal PreKindergarten, California's Great Start</u>
Website	<u>California Office of Administrative Law</u>
Website	<u>California County Superintendents Educational Services Association</u>
Website	<u>CSBA District and County Office of Education Legal Services</u>
Website	<u>California Commission on Teacher Credentialing</u>
Website	<u>National Institute for Early Education Research</u>
Website	<u>California Association for the Education of Young Children</u>
Website	<u>California Head Start Association</u>
Website	<u>California Preschool Instructional Network</u>
Website	<u>Child Development Policy Institute</u>
Website	<u>First 5 California</u>
Website	<u>California Department of Social Services</u>
Website	<u>Cities Counties and Schools Partnership</u>
Website	<u>California Office of the Attorney General</u>
Website	<u>CSBA</u>
Website	<u>California Department of Education</u>
Website	<u>U.S. Department of Education</u>

Code	Description
0415	<u>Equity</u>
0500	<u>Accountability</u>
1240	<u>Volunteer Assistance</u>
1240	<u>Volunteer Assistance</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(1)	<u>Uniform Complaint Procedures</u>
1312.3-E PDF(2)	<u>Uniform Complaint Procedures</u>
1330	<u>Use Of School Facilities</u>
1330	<u>Use Of School Facilities</u>
1330-E PDF(1)	<u>Use Of School Facilities</u>
1330.1	<u>Joint Use Agreements</u>
1340	<u>Access To District Records</u>
1340	<u>Access To District Records</u>
1400	<u>Relations Between Other Governmental Agencies And The Schools</u>
1445	<u>Response To Immigration Enforcement</u>
1445	<u>Response To Immigration Enforcement</u>
3260	<u>Fees And Charges</u>
3260	<u>Fees And Charges</u>
3280	<u>Sale Or Lease Of District-Owned Real Property</u>
3280	<u>Sale Or Lease Of District-Owned Real Property</u>
3541	<u>Transportation Routes And Services</u>
3550	<u>Food Service/Child Nutrition Program</u>
3550	<u>Food Service/Child Nutrition Program</u>
3580	<u>District Records</u>
4112	<u>Appointment And Conditions Of Employment</u>
4112.2	<u>Certification</u>
4112.2	<u>Certification</u>
4112.4	<u>Health Examinations</u>
4112.5	<u>Criminal Record Check</u>
4112.5-E PDF(1)	<u>Criminal Record Check</u>
4112.6	<u>Personnel Files</u>

4131	<u>Staff Development</u>
4212.4	<u>Health Examinations</u>
4212.5	<u>Criminal Record Check</u>
4212.5-E PDF(1)	<u>Criminal Record Check</u>
4212.6	<u>Personnel Files</u>
4222	<u>Teacher Aides/Paraprofessionals</u>
4222	<u>Teacher Aides/Paraprofessionals</u>
4222-E PDF(1)	<u>Teacher Aides/Paraprofessionals</u>
4231	<u>Staff Development</u>
4312.4	<u>Health Examinations</u>
4312.5	<u>Criminal Record Check</u>
4312.5-E PDF(1)	<u>Criminal Record Check</u>
4312.6	<u>Personnel Files</u>
4331	<u>Staff Development</u>
5020	<u>Parent Rights And Responsibilities</u>
5020	<u>Parent Rights And Responsibilities</u>
5030	<u>Student Wellness</u>
5111	<u>Admission</u>
5111	<u>Admission</u>
5125	<u>Student Records</u>
5125	<u>Student Records</u>
5141.23	<u>Asthma Management</u>
5141.23	<u>Asthma Management</u>
5141.26	<u>Tuberculosis Testing</u>
5141.31	<u>Immunizations</u>
5141.31	<u>Immunizations</u>
5141.32	<u>Health Screening For School Entry</u>
5141.6	<u>School Health Services</u>
5141.6	<u>School Health Services</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5144.1	<u>Suspension And Expulsion/Due Process</u>
5145.6	<u>Parent/Guardian Notifications</u>
5145.6-E PDF(1)	<u>Parent/Guardian Notifications</u>

5145.6-E PDF(2)	<u>Parent/Guardian Notifications</u>
5148	<u>Child Care And Development</u>
6011	<u>Academic Standards</u>
6020	<u>Parent Involvement</u>
6020	<u>Parent Involvement</u>
6159	<u>Individualized Education Program</u>
6159	<u>Individualized Education Program</u>
6164.4	<u>Identification And Evaluation Of Individuals For Special Education</u>
6164.4	<u>Identification And Evaluation Of Individuals For Special Education</u>
6170.1	<u>Transitional Kindergarten</u>
6171	<u>Title I Programs</u>
6171	<u>Title I Programs</u>
6173	<u>Education For Homeless Children</u>
6173	<u>Education For Homeless Children</u>
6173-E PDF(1)	<u>Education For Homeless Children</u>
6173-E PDF(2)	<u>Education For Homeless Children</u>
6173-E PDF(4)	<u>Education For Homeless Children</u>
6173-E PDF(5)	<u>Education For Homeless Children</u>
6173.1	<u>Education For Foster Youth</u>
6173.1	<u>Education For Foster Youth</u>
6173.2	<u>Education Of Children Of Military Families</u>
6173.2	<u>Education Of Children Of Military Families</u>
6174	<u>Education For English Learners</u>
6174	<u>Education For English Learners</u>
6175	<u>Migrant Education Program</u>
6175	<u>Migrant Education Program</u>
6200	<u>Adult Education</u>
6200	<u>Adult Education</u>
7110	<u>Facilities Master Plan</u>
7210	<u>Facilities Financing</u>

Policy 7110: Facilities Master Plan

Status: ADOPTED

Original Adopted Date: 05/10/2011 | **Last Revised Date:** 01/19/2023 | **Last Reviewed Date:** 01/19/2023

The Governing Board recognizes the importance of long-range planning for school facilities in order to address changes in student enrollment, teacher housing needs, and the district's educational program, and carrying out the district's vision, mission, and goals. The Superintendent or designee shall develop, for Board approval, a master plan for district facilities which describes the district's anticipated short- and long-term facilities needs and priorities.

Plan Development

The district's facilities master plan shall be based on an assessment of the condition and adequacy of existing facilities, a projection of future enrollments, and alignment of facilities with the district's vision for the instructional program.

To solicit broad input into the planning process, the Superintendent or designee may establish a facilities advisory committee consisting of staff, parents/guardians, and business, local government, and other community representatives. The Superintendent or designee shall ensure that the public is informed of the need for construction and modernization of facilities and of the district's plans for facilities.

At least 45 days prior to completion of any facilities plan that relates to the potential expansion of existing school sites or the necessity to acquire additional school sites, the Superintendent or designee shall notify and provide copies of the plan or any relevant and available information to the planning commission or agency of the city or county with land use jurisdiction within the district. (Government Code 65352.2)

If the city or county commission or agency requests a meeting, the Superintendent or designee shall meet with the commission or agency within 15 days following the notification. Items that the parties may discuss at the meeting include, but are not limited to, methods of coordinating planning with proposed revitalization efforts and recreation and park programs, options for new school sites, methods of maximizing the safety of persons traveling to and from the site, and opportunities for financial assistance. (Government Code 65352.2)

The master plan shall be regularly reviewed and updated as necessary to reflect changes in the educational program, existing facilities, finances, or demographic data.

Plan Components

The facilities master plan shall include:

1. A statement of purpose, including district goals, philosophy, and related policies
2. A description of the planning process
3. ~~Demographics~~ Description and demographics of the community, such as economic trends, migration patterns, employment base, residential base, socioeconomic makeup, historical

school enrollments, and inventory of physical resources and needs

4. A description of the educational program, such as grade-level organization, class size, staffing patterns, technology plans, special programs and support services, and other educational specifications
5. Analysis of the safety, adequacy, and equity of existing facilities and potential for expansion, including the adequacy of classrooms, school cafeterias and food preparation areas, physical activity areas, playgrounds, parking areas, and other school grounds
6. Site selection criteria and process
7. Development of a capital planning budget and identification of potential funding sources
8. Policy for reviewing and updating the plan

Planning shall ensure that school facilities meet the following minimum standards: (5 CCR 14001)

1. Are aligned with the district's educational goals and objectives
2. Provide for maximum site enrollment at school facilities
3. Are located on a site that meets California Department of Education standards as specified in 5 CCR 14010
4. Are designed for the environmental comfort and work efficiency of the occupants
5. Are designed to require a practical minimum of maintenance
6. Are designed to meet federal, state, and local statutory requirements for structure, fire, and public safety
7. Are designed and engineered with flexibility to accommodate future need

Additionally, plans for the design and construction of new school facilities shall also meet the standards described in 5 CCR 14030, the California Green Building Standards Code, Title 24, Part 11 of the California Code of Regulations ("CALGreen"), the Americans with Disabilities Act (ADA) pursuant to 42 USC 12101-12213, and any other requirements applicable to the funding source and type of project.

However, plans for residential housing, which includes any building used or intended to be used by the district as a personal residence by a teacher or employee of the district, is not considered to be a "school building" and does not require approval by the Department of General Services regarding earthquake safety and/or the ADA. (Education Code 17283.5; Government Code 4454.5)

In addition, plans for the design and construction of facilities, including furnishing of such facilities, shall promote safe environments for learning and engagement in accordance with Board Policy 5142 – Safety.

To facilitate the efficient use of public resources when planning for new construction or modernization of school facilities, the district may consider designs that facilitate joint use of the facility with a local governmental agency, public postsecondary institution, or nonprofit organization.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
2 CCR 1859-1859.199	Leroy F. Greene School Facilities Act
24 CCR 101	California Building Standards Code
5 CCR 14001	<u>Minimum standards for school facilities</u>
5 CCR 14010	<u>Procedure for site acquisition</u>
5 CCR 14030-14036	<u>Standards, planning, and approval of school facilities</u>
5 CCR 2	<u>Definitions</u>
Ed. Code 16011	<u>Long-range comprehensive master plan</u>
Ed. Code 16322	<u>California Department of Education services</u>
Ed. Code 17017.5	<u>Approval of applications for projects</u>
Ed. Code 17070.10-17079.30	<u>Leroy F. Greene School Facilities Act</u>
Ed. Code 17251-17256	<u>CDE powers concerning buildings and building sites</u>
Ed. Code 17260-17268	<u>Plans and specifications for school facilities</u>
Ed. Code 17280-17317	<u>Field Act: approval of plans and supervision of construction</u>
Ed. Code 17283.5	<u>School building does not include residential housing</u>
Ed. Code 17365-17374	<u>Field Act: fitness for occupancy; liability of board members</u>
Ed. Code 17405	<u>Relocatable structures: lease requirements</u>
Ed. Code 17586	Interior door locks
Ed. Code 17670-17672	Shade structures and other school projects
Ed. Code 32100	Professional boundaries between adults and students; safety of learning environments
Ed. Code 35275	<u>New school planning: cooperation with recreation and park authorities</u>
Ed. Code 4454.5	Approval of plans and specifications; exemption of residential housing
Gov. Code 53090-53097.5	<u>Regulation of local agencies by counties and cities</u>
Gov. Code 65352.2	<u>Communicating and coordinating of school sites</u>
Gov. Code 65995.6	<u>School facilities needs analysis</u>
Gov. Code 66007	Fees for development projects; collection deferment
H&S Code 53570-53574	<u>Teacher Housing Act of 2016</u>
Federal	Description

28 CFR 35.101-35.190

42 USC 12101-12213

Management Resources

California Department of Education
Publication

California Department of Education
Publication

California Department of Education
Publication

CSBA Publication

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Office of Public School Construction
Publication

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Publication

State Allocation Board Publication

Website

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Cross References

Code

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1330.1

Americans with Disabilities Act

Americans with Disabilities Act

Description

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CSBA

Description

Vision

Goals For The School District

Comprehensive Plans

Nondiscrimination In District Programs And Activities

Equity

Comprehensive Safety Plan

Comprehensive Safety Plan

Local Control And Accountability Plan

Local Control And Accountability Plan

Citizen Advisory Committees

Joint Use Agreements

1340	<u>Access To District Records</u>
1340	<u>Access To District Records</u>
3280	<u>Sale Or Lease Of District-Owned Real Property</u>
3280	<u>Sale Or Lease Of District-Owned Real Property</u>
3311.1	<u>Uniform Public Construction Cost Accounting Procedures</u>
3311.3	<u>Design-Build Contracts</u>
3470	<u>Debt Issuance And Management</u>
3510	<u>Green School Operations</u>
3511	<u>Energy And Water Management</u>
3511	<u>Energy And Water Management</u>
3511.1	<u>Integrated Waste Management</u>
3511.1	<u>Integrated Waste Management</u>
3514	<u>Environmental Safety</u>
3514	<u>Environmental Safety</u>
3515	<u>Campus Security</u>
3515	<u>Campus Security</u>
3517	<u>Facilities Inspection</u>
3550	<u>Food Service/Child Nutrition Program</u>
3550	<u>Food Service/Child Nutrition Program</u>
5030	<u>Student Wellness</u>
5142	<u>Safety</u>
5142	<u>Safety</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5145.3	<u>Nondiscrimination/Harassment</u>
5148	<u>Child Care And Development</u>
5148.3	<u>Preschool/Early Childhood Education</u>
5148.3	<u>Preschool/Early Childhood Education</u>
6117	<u>Year-Round Schedules</u>
6142.7	<u>Physical Education And Activity</u>
6142.7	<u>Physical Education And Activity</u>
6145.2	<u>Athletic Competition</u>
6145.2	<u>Athletic Competition</u>
6163.1	<u>Library Media Centers</u>

6178	<u>Career Technical Education</u>
6178	<u>Career Technical Education</u>
7000	<u>Concepts And Roles</u>
7111	<u>Evaluating Existing Buildings</u>
7131	<u>Relations With Local Agencies</u>
7140	<u>Architectural And Engineering Services</u>
7140	<u>Architectural And Engineering Services</u>
7150	<u>Site Selection And Development</u>
7150	<u>Site Selection And Development</u>
7210	<u>Facilities Financing</u>
7212	<u>Mello-Roos Districts</u>
7214	<u>General Obligation Bonds</u>
7214	<u>General Obligation Bonds</u>
9000	<u>Role Of The Board</u>