Van Buren Board of Education
Minutes of the Board of Education
Regular Meeting

June 12, 2017

A regular meeting of the Board of Education was held at the Belleville High School Commons on June 12, 2017. President Johnston called the meeting to order at 7:00 pm.

Board members present: Alison Bennett, Kevin English, Susan Featheringill, Keith Johnston, Kelly Owen. Simone Pinter arrived at 8:11 pm. Also in attendance were Superintendent Peter Kudlak, Abdul Madyun, Director of Human Resources, Jeff Moore, Director of Instruction, and Shareen Barker, Director of Finance.

Stephanie Mikulski of the Van Buren Public Schools Education Foundation presented grant awards for the 2017 – 2018 school year. She noted that there were 80 applications equaling over $20,000 in grant awards. Teachers who received awards were asked to stand in recognition. Superintendent Kudlak thanked the Education Foundation for all of their efforts on our students' behalf.

Motion by Susan Featheringill, supported by Alison Bennett, that the Board approve the agenda as presented.

Comments or questions from audience – (Agenda Items): A. Mears – Cost to district of vacant properties.

Consent agenda: Motion by Susan Featheringill, supported by Alison Bennett, to approve the consent agenda as amended, with removal of Check # 139585 to Johnston Lithograph and field trip approval for Boys & Girls Club. Regular Minutes from May 22, 2017, Closed Session Minutes from May 22, 2017, Special Meeting Minutes from June 6, 2017, 5/19 – 6/7/17 Check Register, Motion carried unanimously. Motion by Susan Featheringill, supported by Kevin English, that the Board approve the payment of Check #139585 to Johnston Lithograph and motion by Susan Featheringill supported by Kevin English to approve the use of Van Buren Public School buses for field trips for the Boys & Girls club 6/29, 7/13, 7/19, 8/1, and 8/3/2017 . Motion carried with Keith Johnston abstaining.

The first administrative item was a presentation and thank you from the members of the DECA club (represented by Clayton Griffith, Brieanne DeBorde, Matthew Colegrove, Noah Copeland, and David Date) and Advisors Jason Butka and Betty Small, from Belleville High School. This was information only.

The second administrative item was a proposal to purchase 400 Chromebooks from CDW-G in an amount not to exceed $81,600. Jeff Moore, Director of Instruction and Sean Garland, IT/Network Administrator noted that this purchase will begin the process of replacing older technology that has outlived its life expectancy. Motion by Kevin English, supported by Susan Featheringill, that the Van Buren Public Schools Board of Education approve the purchase of the Chromebooks and licenses from CDW-G at a price not to exceed $81,600 as presented. There was discussion. Motion carried unanimously.

The next administrative item was a property review by James Williams, Director of Plant Operations. The Board had requested at a previous meeting to be brought up to date on the status of all of the properties currently owned by the District. This was information only.

The fourth administrative item was a request for replacement of a maintenance truck from James Williams, Director of Plant Operations. The existing truck has exceeded its life expectancy and has been taken out of service. Mr. Williams noted that because Atchinson Ford's quote is part of the REMC bid consortium, there was no need to get additional bids. Motion by Kelly Owen supported by Susan Featheringill, that the Van Buren Public Schools Board of Education approve the purchase of a 2017 Ford Transit Van from Atchinson Ford in an amount not to exceed $30,809.64 as presented. There was discussion. Motion carried unanimously.

The next item on the agenda was a recommendation for purchase of cafeteria tables for the District. The District was informed earlier in the school year that money from the Food Service General Budget needed to be spent down with purchases toward the program in order to remain in compliance with Finance regulations for Food Service Programs. A Request for Bids was placed and several vendors responded. The recommendation is to award the purchase to SBD Commercial Interiors in an amount of $148,320. Motion by Susan Featheringill, supported by Alison Bennett, that the Van Buren Public Schools Board of Education award the contract for cafeteria tables in an amount not to exceed $148,320 to SBD Commercial Interiors as presented. There was discussion. Motion carried unanimously.

A recommendation for purchase of a Refrigerator/Freezer for McBride Middle School was next on the agenda. The District was informed earlier in the school year that money from the Food Service General Budget needed to be spent down with purchases toward the program in order to remain in compliance with Finance regulations for Food Service Programs. A Request for Bids was placed and several vendors responded. The recommendation is to award the purchase to HPS Food Service Equipment in an amount of $45,732.52. Motion by Kelly Owen, supported by Susan Featheringill, that the Van Buren Public Schools Board of Education award the contract for a Refrigerator/Freezer in an amount not to exceed $45,732.52 to HPS Food Service Equipment as presented. There was discussion. Motion carried unanimously.

The next item was a recommendation to adopt the resolution for continued membership in the Michigan High School Athletic Association (MHSAA) for the 2017 – 2018 school year. There was discussion. Motion by Kevin English, supported by Alison Bennett, that the Van Buren Public Schools Board of Education approve the resolution for membership for Belleville High School and McBride Middle School in the Michigan High School Athletic Association (MHSAA) for the 2017 – 2018 school year as presented. Motion carried unanimously.

The next item was a recommendation to renew membership in the Michigan Association of School Boards (MASB) for the 2017 – 2018 school year. Motion by Alison Bennett, supported by Kevin English, that the Van Buren Public Schools Board of Education approve MASB membership renewal request for the 2017 – 2018 school year in the amount of $7,479 as presented. There was discussion. Motion carried unanimously.

A recommendation to adopt the resolution for approval of a Section 125 Flexible Fringe Benefits Plan for its employees was on the Agenda. There was discussion. Motion by Susan Featheringill, supported by Kelly Owen, that the Van Buren Public Schools Board of Education approve the resolution to approve a Section 125 Flexible Fringe Benefit Plan for its employees as presented. Motion carried unanimously.

Susan Featheringill presented the second reading of board policy updates and new policies for approval. Those policies were #1619.02, 2628, 3142, 3419, 3419.02, 4419, 4419.02, 5830, 8321, 9700, and new policies #1619, 1619.03, 3419.03, ~~3420~~, 4419.03, ~~4420~~, 6424, and 6605. Motion by Kelly Owen, supported by Kevin English, the Van Buren Public Schools Board of Education approve

the Policy updates #1619.02, 2628, 3142, 3419, 3419.02, 4419, 4419.02, 5830, 8321, 9700, and new policies #1619, 1619.03, 3419.03, ~~3420~~, 4419.03, ~~4420~~, 6424, and 6605 as presented. There was discussion. Motion carried unanimously.

The final administrative item was the selection of a replacement for the board vacancy created by Sherry Frazier's resignation at the May 22, 2017 board meeting. The Board had accepted applications and interviewed the five applicants at a special meeting on Tuesday, June 6, 2017. That process rendered down to two final candidates from which a finalist was selected. Motion by Susan Featheringill, supported by Kevin English, that the Van Buren Public Schools Board of Education appoint Darlene Gerick to fill the vacant seat created by the resignation of Sherry Frazier on May 22, 2017, whose term will run through December 31, 2018. There was discussion. Motion carried unanimously.

Comments on Non-Agenda Items – G. Gearns – Mentors for new teachers. A. Mears – Teachers leaving the district as in past years

Cabinet updates:

Jeff Moore – Director of Instruction – Retirement Recognition Ceremony – Nicole Beckham did a good job in her first year and to retiring staff, had a good collaborative meeting with elementary staff to work on report cards to make them more user friendly. We had good conversations about what report cards should represent.

Shareen Barker – Director of Finance – Pizza Bid is open and accepting proposals, noted that the District has a waiver with state that we are not required to provide wheat crust.

James Williams – Director of Plant Operations – Construction at Savage, Tyler and Bus Garage moving along.

Abdul Madyun – Tentative Agreements with Teacher's Union and with Food Service groups.
He is still working on insurance costs and providers. This week we have been working on offering an award for perfect attendance to staff.

Superintendent Kudlak – Graduation ceremony was wonderful, nice blend of fun and professional. Speeches were great. Retirement ceremony was excellent. Twelve employees retired this year, Shirley Brooks, Kimberly Ferrell, Sharon Hagerman, Kathy Innes, Dawn King, Jenny McCoy, Jon Moore, Freddie Patterson, Yvonne Sloane, Kathy Straight, Susan Walczak, and June Youngoldis. He stated that the District appreciated the service they gave to our district.

Agenda Items for next meeting: Legislative Update by Kevin English
Susan Featheringill – Read at Tyler and had fun.
Kelly Owen – This Friday is the last day of school, Saturday is Strawberry Festival Parade and Seniors marching for last time.
Alison Bennett – Belleville New Tech Presentations last week were wonderful and creative.
Keith Johnston – Strawberry Festival this weekend and good opportunity to support local business.

Other items from the board: None.

Mr. Johnston noted that there was a need to go into Closed Session for the purpose of a Periodic Personnel Evaluation. Motion by Susan Featheringill, supported by Simone Pinter, that the Van Buren Public Schools Board of Education adjourn into closed session for the purpose of a Periodic Personnel

Evaluation. It was noted that this is for the evaluation of the Superintendent. Motion carried by roll call vote unanimously.

The Board returned to open session at 10:01 pm without taking action.

There was a motion by Kevin English, supported by Simone Pinter, that the meeting be adjourned. Motion carried unanimously. The regular meeting adjourned at 10:02 p.m.

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Kevin English,
Board Secretary

Pam Johnson
Recording Secretary