PERRY CENTRAL
JR./SR. HIGH SCHOOL

STUDENT HANDBOOK
2026-2027

Perry Central Junior/Senior High School Administration

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MISSION & VISION STATEMENTS

PERRY CENTRAL SCHOOL CORPORATION MISSION
Building tomorrow's potential…today.

PERRY CENTRAL SCHOOL CORPORATION VISION
Perry Central is a school where the teachers nurture and the community encourages student success as we become a 90/90/90 corporation:

- 90% or more reading at grade level
- 90% or higher success in state testing
- 90% or more graduate career and/or postsecondary ready

CLASS SCHEDULE

Period 1	7:55 to 8:43
Period 2	8:48 to 9:36
Period 3	9:41 to 10:29
WIN	10:34 to 10:59
Period 4	11:04 to 11:52
Lunch (7-12)	11:52 to 12:22
Period 5	12:27 to 1:15
Period 6	1:20 to 2:08
Period 7	2:13 to 3:01

ACCIDENT/ILLNESS

Should you become ill or suffer an injury while at school, request permission from the teacher in charge and report directly to the Health Office, located across from the main office. The school nurse will contact parents/guardians if illness or injury warrants. The school nurse is available every school day to administer aid to the students. In order for a student to go home ill, the school nurse or an administrator will call. A student is not allowed to call home unless given permission.

MEDICATION POLICY

If your child must take medication at school, an annual permission form must be signed and placed on file at the health office. The medication must be kept at the health office and must also be dispensed there by a school nurse or other trained personnel. Students are not allowed to keep medication with them at school.

<u>Over the Counter Medication</u>

1. Medication must be in the original container with recommended dosage amounts, dosage times, and other instructions on the label. To give a higher dose than recommended for age or to give more frequently than recommended requires a physician statement.
2. A consent form should accompany medication signed and dated by the parent stating the dose and time to be given.

<u>Prescription Medication</u>

1. Must be in the original container with a prescription label stating the child's name, drug identity, dosage instructions, doctor's name and prescription date.
2. The prescription must be current.

For the safety of your child, medication that does not meet these requirements will not be given to your child.

GENERAL INFORMATION

BUS REGULATIONS

Riding the bus to and from school is an extension of the school day and students who ride the bus must adhere to all school rules and regulations as observed by Chapter 303, Indiana Acts, School Bus Safety. Students who choose to violate bus riding rules and regulations will face disciplinary action that could result in the loss of the riding privilege.

CLOSED CAMPUS

Students coming on campus in the morning are to remain in the school building for the rest of the school day. Students are not allowed in the parking lot areas. Permission from the office must be obtained before a student may leave the school grounds during the school day.

SCHOOL CLOSING / SCHOOL DELAY / DISSEMINATION OF INFORMATION

Perry Central uses an automated phone notification system to contact staff and guardians in the event of school delays, closings, emergencies, or other important announcements. The system attempts to contact all available phone numbers listed in our student information system (Skyward). This service may also be used for more mundane information conveyance such as lunch account balances, attendance notices, sporting events, etc.

Other means of dissemination: radio stations WTCJ-Tell City; WKCM-Hawesville; WBKR-Owensboro; WITZ-Jasper; WBDC-Huntingburg and TV Stations WAVE-Channel 3 Louisville and WTVW-Channel 7 Evansville.

DIRECTORY INFORMATION

The Board designates as student "directory information": a student's name; address; telephone number; photograph; date and place of birth; major field of study; participation in officially recognized activities and sports; height and weight, if a member of an athletic team; dates of attendance; date of graduation; awards received; or listing on an honor roll; scholarships.

Parents and eligible students may refuse to allow the Corporation to disclose any or all of such "directory information" upon written notification to the Corporation within fifteen (15) days after receipt of the Superintendent's annual public notice. This notice is released annually on the first day of school in the student handbook and on the Perry Central website.

ATTENDANCE POLICY

Regular and punctual attendance is essential for the optimum growth and development of students. The Indiana Compulsory Attendance Law supports this claim. If your child will be absent from school, please call the office to report the absence by 9:00 a.m. on the day they will miss school. If your child is absent and we have not received a phone call from a parent or guardian, we will make every effort to phone home and/or work to communicate the absence to parents. In accordance with Indiana Code and Perry Central School Board Policy, absences are defined as follows.

Excused Absence:

A. Medical – This includes:
    1. Illness verified by a note from the parent
    2. Illness verified by a note from a physician
    3. Recovery from accident
    4. Professional appointments – Parents are encouraged to schedule medical, dental, legal, and other necessary appointments other than during school hours. When appointments are necessary during the school day, the student shall report back to school immediately after the appointment with a signed statement from the doctor, dentist, lawyer, counselor, etc.

B. Funeral/Bereavement – Death in the immediate family or of a relative

C. Religious - Observation or celebration of a bona fide religious holiday, practice, or event that is significant to a student's faith.

D. *Family Choice Planned – Planned absences due to maternity, military connected families' absences related to deployment and return, or other reasons pre-arranged by the student's family and approved by the Superintendent or designee

E. *Family Choice Unplanned – Unplanned absences due to maternity, military connected families' absences related to deployment and return, or other reasons that occur unexpectedly due to unforeseen family circumstances or decisions and approved by the Superintendent or designee

F. Administrator Approved - Such other good cause as may be acceptable to the Superintendent or his or her designee or permitted by law, except family choice absences will be categorized pursuant to D. and E. above

*Family Choice Planned or Unplanned: No more than 4 days per semester or 8 days total per year will be permitted as excused absences.

An ***unexcused absence*** is any absence not covered under the definition of excused absence or an exception to compulsory attendance. An out-of-school suspension shall not be considered an unexcused absence.

A habitually truant student may not participate in extra-curricular or cocurricular activities, unless:

1) at the Corporation's discretion, in accordance with a plan that meets the requirements of the Student Attendance Plan below (even if the student is beyond grade 6) and signed by the student and a parent, provided such participation is permitted by the association governing the activity (if applicable);
2) after one month of attendance without any unexcused absences and provided such participation is permitted by the association governing the activity (if applicable); or
3) in accordance with an IEP, Section 504 Plan or other comparable plan created to meet legal duty to a student with a disability under federal or state law.

Truancy Prevention Policy

Repeated instances of unexcused absences may result in disciplinary action up to suspension or expulsion of a student. Truancy is defined as willful refusal to attend school as required by the compulsory attendance law.

The Board shall consider each student assigned to a program of other guided learning experiences, to be in regular attendance for the program provided that they report to such staff member they are assigned for guidance at the place or in the manner in which they are conducting study, and regularly demonstrate progress toward the objectives of the course of study.

Absent student – A student is an "absent student" if the student **is enrolled in kindergarten through grade 12** and is absent five (5) days within a ten (10) week period without being excused or being absent in conformity with a note on file from the student's doctor, therapist, or other professional requesting frequent absences be excused under the student's IEP, Service Plan (developed under 511 IAC 7-34), Choice Scholarship Plan (developed under 511 IAC 7-49), or a plan developed under Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794.

Parent Notice – The Corporation will immediately provide the following written notifications to the parent of an absent student :

1) The student is an "absent student" under the definition above.
2) The parent is responsible for monitoring the absent student's attendance and ensuring the absent student attends school in accordance with compulsory attendance laws.
3) The Corporation will be initiating truancy prevention measures regarding the absent student.
4) The parent is required to attend an attendance conference regarding such truancy prevention measures.

5) If the absent student meets the requirements of a habitual truant, the Superintendent or attendance officer of the school is required to report the student to an intake officer of the juvenile court or the department of child services in accordance with IC 20-33-2-25. The juvenile court may determine that the student is committing a delinquent act as provided under IC 31-37-2-3. And the parent of the student may be subject to prosecution under IC 35-46-1-4.

Attendance Conference –The Corporation shall hold an attendance conference to discuss the absent student's absences and establish a plan for the student to prevent future absences. At least the following individuals must be present:

1) Representative of the school
2) Teacher of the absent student
3) Absent student's parent
4) Representative chosen by the absent student's parent who may provide insight into the student's absenteeism *if* the student's parent makes a request to the school that the representative attend and provides notice to the school regarding the identification of the representative at least forty-eight (48) hours before the attendance conference.

This attendance conference shall be held no more than five (5) instructional days after the absent student's fifth absence, regardless of whether the absent student's parent or representative in (4) above is able to attend. The Corporation shall make all reasonable efforts to hold such conference on a date and time that works for the schedule of the absent student's parent.

ATTENDANCE AWARDS

Perfect Attendance Awards will be given to those students who attend every period of every day. Outstanding Attendance Awards will be given to those students who are here a portion of every day and to those whose total absences do not exceed 15 periods and not more than 3 absences in any particular class.

TRUANCY AND HABITUAL TRUANCY

Absence without the knowledge of school or parent is a gross violation of school policy. Any student who leaves school without permission or authorization by the school shall be considered truant. Any student that "skips" class and remains in the building or on the grounds shall also be considered truant. Students who are considered truant will be referred to the office and an appropriate consequence will be used.

*The penalty for a first offense or any offense could be greater depending upon the severity of the situation and the findings of an administrative investigation.

*Any further truancies could fall under state statute of a Habitual Truant and could be dealt with according to law. Further truancies could also result in additional AEA assignment, suspension, or expulsion. The school could request a parent conference at any time.

TARDINESS

Each teacher will record accurately ALL tardies for students in their respective classes. **Excused** office or teacher passes admitting a student late will not be counted as a tardy in that class. This must be a written pass. Students reporting late to school will sign in at the office and receive a pass to class. It is the student's responsibility to attend classes on time. If a problem exists causing the tardy, please see an administrator.

TARDY SYSTEM

1st Tardy - Teacher Warning
2nd Tardy - Teacher Warning
3rd Tardy - 1 Noon AEA
+4th Tardy - Referral to the Office

*The penalty for a first offense or any offense could be greater depending upon the severity of the situation and the findings of an administrative investigation.

*Any further tardies could result in due process. When a student has accumulated a total tardiness of 4 in all classes, a Parent Conference will be scheduled.

DRESS CODE

At Perry Central Junior-Senior High School, we believe in fostering an inclusive and respectful learning environment where all students can thrive. Our dress code policy aims to promote individual expression while maintaining a safe and inclusive atmosphere for everyone. We believe that students should have the freedom to choose clothing that fits their personal comfort and cultural practices within the broad guidelines of modesty. We appreciate the partnership of students, parents, and staff in upholding these principles.

General Guidelines:

A. All students are expected to dress in a manner that is safe, comfortable, and appropriate for the learning environment that does not cause a distraction or disruption to the educational process.
B. Clothing should adequately cover essential areas of the body, including chest, back, torso, and undergarments.
C. Clothing should not promote violence, hate speech, discrimination, or any form of harassment.
D. Clothing should not display or promote the use of alcohol, drugs, tobacco or any illegal drug.
E. Clothing should not display explicit or offensive content, including profanity, nudity or violence.
F. Headgear, such as hats, caps, or religious head coverings, may be worn indoors unless it obstructs others' view or poses a safety concern.

All students have the right to choose their own clothing and express their individuality within the boundaries of this policy.

DRIVING & PARKING LOT REGULATIONS

Student parking is located on the East side parking lot. The following rules must be obeyed:

1. Students are to enter the school building immediately after parking and are NOT to leave until the school day ends.
2. Drivers should wait for buses to leave school grounds. Buses always have the Right of Way.
3. Speed is NOT to exceed 15 mph on school grounds.
4. Students are not to enter or leave the parking lot smoking tobacco products or e-cigarettes.
5. The school assumes NO responsibility for theft or damage.
6. Students can lose driving privileges to Perry Central if they display the use of dangerous and unsafe driving habits.
7. Vehicles are to be parked in the marked parking areas only in between the marked lines. Students are not allowed to park off the pavement or in the faculty/staff parking area.
8. Students will refrain from excessive noise in the parking lot (ex. racing engines, honking horns, etc.) and any other actions that could create a safety issue.
9. Failure to follow the regulations could result in loss of driving or riding privileges, ticket issued by law enforcement, or vehicle being towed.

STUDENT COMMONS AREA

Students may meet in the Commons Area prior to the start of school. Breakfast will be served there daily. Students eating breakfast are encouraged to report to the Commons Area in enough time to finish eating before school starts.

STUDENT PASSES

Students traversing campus during the school day other than during designated period breaks should have a pass from a staff member. Failure to produce a pass or permission is considered skipping class or being in an undesignated area and may result in disciplinary action.

SUPERVISION

Since the school is for the safety and welfare of students, students are not to use the facilities and/or equipment without direct supervision by a member of the school staff. This includes all after-school activities using school facilities and materials.

VISITORS

All visitors should report to the main office and pick up a visitor pass and register. Students may not bring outside student visitors without prior approval from the high school office.

MONEY AND VALUABLES

It is the responsibility of the student to care for and keep track of any money or valuables (cell phones, iPods, tablets, cameras, etc.) brought to school. Perry Central will assume NO responsibility for items lost or stolen.

ALTERNATIVE EDUCATION ASSIGNMENT (AEA) AND SUSPENSION POLICY

Lunch Detention: Students are denied lunchroom privileges and eat in a separated, supervised area during lunch time. Students are released to lunch a minute or two early to get their trays and report to Lunch Detention in a timely manner.

Saturday School: Students are assigned a Saturday morning in a designated area with supervision. Students are expected to utilize appropriate study materials. Students are responsible for their own transportation. Saturday School will begin at 8:00 a.m. and end at 11:00 a.m. Students should report to school no later than 7:55 a.m. Doors will be locked at 8:10. A parent or guardian for reasons such as personal illness or death in the family may reschedule Saturday School. Students will not be allowed to initiate rescheduling. The final determination will be made by the building administration. Failure to appear at Saturday School will result in assignment of additional Saturday School, suspension, or expulsion.

After-School AEA: Students are assigned after-school AEA in the afternoon from 3:00–4:00 p.m. Students are expected to utilize appropriate study materials. Students are responsible for arranging their own transportation. A parent or guardian for reasons such as personal illness or a death in the family may reschedule after-school AEA. Students will not be allowed to initiate rescheduling. The final determination will be made by the building administration. Failure to appear for after-school AEA will result in assignment of additional AEA assignment, Saturday School, or suspension.

In-School AEA: Students are assigned to a supervised area during regular school hours. Students must make up all work during the day or days of his/her AEA. All work will be turned in to the office at the end of the day. Teachers are responsible for reporting required work to the AEA supervisor. Students will not be given a choice from the menu on days they are assigned to in-school AEA.

Out-of-Class AEA: Students are removed from an individual class and assigned to a supervised area. Students must complete all work during the day or days of the AEA. Work should be returned to the office at the end of the day. Teachers are responsible for reporting required work to the AEA supervisor.

Out-of-School Suspension: Students who receive an Out-of-School Suspension are suspended from all school activities during and after school, including all extra-curricular activities. Students will receive excused absences for these days. Students will complete all work missed for full credit. The administration and classroom teachers will determine the method and placement by which work is completed.

CELL PHONE & OTHER WIRELESS COMMUNICATION DEVICE USE

Students are personally and solely responsible for the care and security of wireless communication devices brought onto Corporation property. The Corporation assumes no responsibility for theft, loss, damage to, misuse, or unauthorized use of a wireless communication device brought onto its property. Generally, no student may use a wireless communication device during the school day, *pursuant to Indiana law*. Further, if students bring a wireless communication device to school, it must be stored away in a locker or school-provided storage container, powered off, and inaccessible throughout the school day.

"Wireless communication device" means any portable wireless device that has the capability to provide voice, messaging, or other data communication between two or more parties, including a cellular telephone, tablet computer, laptop computer, gaming device, or smart watch that is connected to a cellular telephone, a cell tower, or the Internet.

"School sanctioned wireless communication device" means a wireless communication device that is provided for instructional use by Perry Central, including but not limited to a Chromebook or iPad. A student is permitted to use a school sanctioned wireless communication device only when directed by a teacher for educational purposes during the school day.

Notwithstanding the above, a student may use a wireless communication device under the following circumstances:

1. In the event of an emergency. An emergency for this purpose includes the use of a wireless communication device during the school day to make an otherwise lawful alert or call for assistance in response to a condition or situation causing an immediate risk to health, life, or property . It does not include the use of a wireless communication device in an unlawful act, nor does it include the use of a wireless communication device in a manner that impairs, obstructs, or disrupts emergency response or assistance by the Corporation, health professionals, government officials or other authorized persons.
2. As necessary for the management of a documented medical condition pursuant to an order provided by a licensed health care provider.
3. As permitted by the student's Individualized Education Program (IEP) or Section 504 Plan.
4. As necessary for language translation to ensure access for multi-lingual learners, prioritizing school-managed wireless communication devices or applications where available.

Violation of this policy will result in the cell phone or other wireless communication device being confiscated and returned only to a parent / guardian at the end of the school day. Repeated violations may result in forfeiture of technological privileges and other discipline as provided in this Student Handbook.

ACCEPTABLE USE POLICY (AUP) FOR TECHNOLOGY

The computers, networks, and systems are the property of the corporation, and all computer software and hardware belong to it. Therefore, the district retains the right to monitor all access to and use of the Internet, e-mail, computers, and network. The system is designed to keep a record of all activity on and off the Internet, and this information is also corporation property. It is important for all users to understand that no use of the Internet or e-mail can ever be guaranteed to be private. The AUP can be found on the school's website detailing the restrictions, rights, and other criteria for users.

CHILD EXPLOITATION AND PORNOGRAPHY

Those sending, sharing, viewing, or possessing pictures, text messages, e-mails, or other material of a sexual nature in electronic or any other form, including the contents of a cell phone or other electronic device are subject to Indiana's child exploitation and pornography laws. Any substantiated occurrences will be reported to the Department of Child Services and law enforcement officials. School disciplinary procedures may also ensue.

BEING IN NON-DESIGNATED AREAS

Students should not be in the parking lot during the day without written permission. Students should remain in the cafeteria during lunch periods unless they receive written permission to leave the cafeteria. Students found in non-designated areas will be referred to the office and an appropriate consequence will be used.

*The penalty for a first offense or any offense could be greater depending upon the severity of the situation and the findings of an administrative investigation.

*Further violations could result in additional AEA assignment, suspension, or expulsion. The school could request a parent conference at any time.

STUDENT BEHAVIOR

The purpose of our school is to provide the best possible educational environment for the students in our community. Because education is a cooperative effort where teachers and pupils are brought together so that learning may take place, an environment that permits order and efficiency must be provided. School rules apply going to and from school, at school, on school property, at school-sponsored events, and on school transportation. The rules you are about to read are in addition to our broad, discretionary authority to maintain safety, order, and discipline. These rules support, but do not limit, our authority. Any administrator or teacher will be authorized to take appropriate action in connection with student behavior. The following rules define student misconduct and/or substantial disobedience for which a student may face disciplinary action including suspension or expulsion:

1. Disruption of school functions/activities (Student walkout IC 20-8.1-5.1)
2. Participation in any unlawful activity
3. Causing or attempting to cause damage to school property, stealing or attempting to steal school property
4. Causing or attempting to cause damage to private property, stealing or attempting to steal private property
5. Possession of a firearm or dangerous weapons (Indiana Code and Perry Central policy will be followed)
6. Assault on a school employee, student, or staff
7. Possession, use, distribution, sale, intent to sell, or purchase of narcotics, drug paraphernalia, alcoholic beverages, depressants, stimulant drugs, look-alike drugs, or any item that is portrayed as a drug (Examples of possession: it's in your backpack or your car = possession; it's in your hands at any point, even to pass from one person to another = possession)
8. Possession or use of laser pointers or similar devices (items will be confiscated)
9. Disrespect toward faculty or staff members
10. Possession and/or use of tobacco products or e-cigarettes (Examples of possession: it's in your backpack or your car = possession; it's in your hands at any point, even to pass from one person to another = possession)
11. Disruption of a classroom
12. Violation or repeated violation of school rules/regulations or standards of conduct
13. Public Displays of Affection such as kissing, hugging, and embracing
14. Failing to follow the directions of administrators, teachers, or staff
15. Failing to completely and truthfully respond to questions from a staff member regarding school-related matters including potential violations of the student conduct rules or state or federal law
16. Threatening or intimidating any person for any purpose, including obtaining money or anything of value. Threatening (whether specific or general in nature) injury to persons or damage to property, regardless of whether there is a present ability to commit the act.
17. Habitual truancy
18. Engaging in violence and/or threat of violence against any student, staff member, and/or other persons
19. Causing or attempting to cause physical injury or behaving in such a way as could reasonably cause physical injury to any person
20. Bullying
21. Students in non-designated areas

22. Engaging in speech or conduct, including clothing, drawings or depictions, that is profane, indecent, lewd, vulgar, or refers to drugs, tobacco, alcohol, sex, or illegal activity
23. Computer hacking, tampering, or vandalizing and improper computer usage
24. Taking, recording, displaying and/or distributing pictures (digital or otherwise) without the consent of the student or staff member in a situation not related to a school purpose or educational function
25. Recording audio or video by electronic means on school premises without the permission of the Building Principal or Superintendent prior to the recording
26. "Sexting" or using a cell phone or other personal communication device to possess or send text or email messages containing images reasonably interpreted as indecent or sexual in nature
27. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, and wrongfully obtaining test copies or scores
28. Tampering with and/or unauthorized use of security cameras, security systems, and fire alarms
29. Reporting by telephone, in writing, or in person a threat known to be false or tampering
30. Forging a signature or changing dates on any school-related document or presenting any school related document (doctor's note) with a signature known to have been forged
31. Misconduct on a school bus or other school transportation
32. Sexual misconduct – This includes but is not limited to: Indecent exposure, sexual battery, engaging in sexual behavior on school property, and engaging in sexual harassment of a student or staff member

*The penalty for a first offense or any offense could be greater depending upon the severity of the situation and the findings of an administrative investigation.

*Any improper behavior or language directed toward faculty, staff, or other school personnel that is deemed inappropriate can result in out-of-school suspension from school for 1–5 days, unless the incident warrants due process of the student.

*Discipline for the above infractions may include reprimand, student conference, parent conference, probation, noon AEA, after-school AEA, Saturday School, out-of-class AEA, in-school AEA, out-of-school suspension, expulsion, and/or notification of legal authorities.

POSSESSION OF FIREARMS/DESTRUCTIVE DEVICES/DEADLY WEAPONS

Indiana law and Perry Central Board Policy prohibit the possession of firearms/destructive devices/deadly weapons on school grounds. These areas are grounds for expulsion. Indiana Code 20-8.1-5.1-10 and its provisions and requirements will be followed.

POSSESSION OF KNIVES

Students should not have knives at school, on buses, on school grounds, or at school functions. Students with knives may receive 1-3 days In-School AEA for possession of a knife. The punishment may be more severe upon the determination of an administrative investigation. If after this investigation the incident is deemed more severe, the punishment could be additional AEA assignment, suspension, suspension pending expulsion, and/or notification of legal authorities.

BULLYING

Bullying means overt, unwanted, repeated acts or gestures, including verbal or written communications or images transmitted in any manner (including digitally or electronically), physical acts committed, aggression, or any other behaviors, that are committed by a student or group of students against another student with the intent to harass, ridicule, humiliate, intimidate, or harm the targeted student and create for the targeted student an objectively hostile school environment that:

(1) places the targeted student in reasonable fear of harm to the targeted student's person or property;
(2) has a substantially detrimental effect on the targeted student's physical or mental health;

(3) has the effect of substantially interfering with the targeted student's academic performance; or
(4) has the effect of substantially interfering with the targeted student's ability to participate in or benefit from the services, activities, and privileges provided by the school.

Bullying behavior toward a student is strictly prohibited and will not be tolerated. State Law gives schools the authority to deter and discipline bullying away from, and not connected to school, when the consequences create a hostile environment at school.

Any student who believes she/he has been or is currently the victim of bullying should immediately report the situation to one of the building principals or a staff member. This can be done in a variety of ways, but we encourage everyone to use the Anonymous Bullying Form found on the website in the menu under "Forms". All complaints about bullying behavior that may violate this policy shall be promptly investigated. The parents of the alleged perpetrator and the targeted student(s) shall be notified of the reported bullying incidents being investigated by the end of the next school day after it was reported. Upon conclusion of the investigation, both parties will be notified by the end of the next school day. As needed administrators will communicate with parents regarding such incidents on a regular, periodic basis of the progress and the findings of the investigation and of any remedial action that has been taken. During the investigation, the school's priority will be the safety of the victim. The investigation may include a determination of the severity of the bullying incident(s) and whether the transfer of the alleged perpetrator or victim to another school within the school corporation is warranted.

If the investigation finds an instance of bullying behavior has occurred, it will result in prompt and appropriate disciplinary action. This may include up to expulsion. Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying is prohibited and will not be tolerated. Such retaliation shall be considered a serious violation of school policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as bullying. Making intentionally false reports about bullying for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally false reports may result in disciplinary action as indicated above.

Educational outreach and training will be provided to school personnel, parents, and students concerning the identification, prevention, and intervention in bullying. Parents will be allowed to review any or all materials used in the school corporation's bullying and/or suicide prevention programs.

SCHOOL SPONSORED TRIPS

Students are expected to follow the school code of conduct while on school sponsored trips. Failure to do so may result in the student not being allowed to attend.

FIGHTING OR PROVOKING VIOLENCE

1st Offense: 1-3-Days In-School AEA
2nd Offense: 1-3 Days Out-of-School Suspension/Parent Conference

*Punishment may be less or more severe depending on the disposition of the combatants, the severity of the incident, and the findings of an administrative investigation.

*Further violations could result in additional AEA assignment, suspension, or expulsion. The school could request a parent conference at any time.

CRIMINAL ORGANIZATION ACTIVITY

The School Corporation prohibits criminal organization activity and similar destructive or illegal group behavior on school property, or school buses, or at school-sponsored functions. The Corporation prohibits reprisal or retaliation against individuals who report suspected criminal organization activity and similar destructive or illegal group behavior or who are victims, witnesses, bystanders, or others with reliable information about criminal organization activity and similar destructive or illegal group behavior.

Definitions

"Criminal Organization": a formal or informal group with at least three members that specifically either:

(1) Promotes, sponsors, or assists in; or participates in;
(2) requires as a condition of membership or continued membership; or
(3) has as one of its goals; the commission of a felony or an act that would be a felony if committed by an adult or a battery offense included in IC 35-42-2.

"Criminal Organization activity": a student who knowingly or intentionally actively participates in a criminal organization, or a student who knowingly or intentionally solicits, recruits, entices, or intimidates another individual to join a criminal organization.

Procedures for Reporting and Investigating

Corporation employees are required by law to report any incidence of suspected criminal organization activity, criminal organization intimidation, or criminal organization recruitment to the principal and school safety specialist. The principal or designee shall conduct a thorough and complete investigation for each report of suspected criminal organization activity. Each school within the Corporation shall record the number of investigations disposed of internally and the number of cases referred to local law enforcement, disaggregated by race, ethnicity, age, and gender. Each school shall report this information to the Superintendent or his or her designee, who shall submit a written report to the Indiana Department of Education by June 1 of each year.

Consequences

A confirmed incident of criminal organization activity is a violation of the Corporation's code of conduct. The principal or the principal's designee shall respond to criminal organization activity, according to the parameters described in the Corporation's code of student conduct and policy.

Intervention Services

The principal may provide intervention or relevant support services to a student involved in, or suspected of being involved, in criminal organization activity. The following types of services, including family support services, are available: counseling, establishing training programs to reduce criminal organization activity and enhance school climate, enlist parent cooperation and involvement, community and faith-based organizations and civic groups, after-school programs developed in collaboration with other stakeholders, school sanctioned/facilitated extra-curricular activities, or other appropriate action.

EXPULSION POLICY

A principal may suspend a student and recommend expulsion. The student may not participate in any school activity or function during the time of the suspension and expulsion. IC 20-33-8-18, IC 20-33-8-19, and Perry Central Board Policy will be followed during an expulsion.

STUDENT DUE PROCESS

A breach of the Student Code of Conduct may result in a verbal reprimand, temporary dismissal from the classroom, after school detention, referral to special personnel in school, parent conferences, in school suspension, out of school

suspension, expulsion, or such other appropriate discipline determined by the principal or their designee. Indiana law and School Corporation code of conduct provide for "due process" protections for students facing certain disciplinary consequences. Students may be suspended or expelled for student misconduct or substantial disobedience for any behavior that occurs:

(1) on school grounds immediately before or during school hours, or immediately after school hours, or at any other time when the school is being used by a school group;
(2) off school grounds at a school activity, function, or event; or
(3) traveling to or from school or a school activity, function, or event. (I.C. 20-33-8-14)

Specifically, grounds for suspension and/or expulsion shall include but not be limited to the following:

1. Bringing a firearm, destructive device, or deadly weapon to school or on school property or being in possession of a firearm, destructive device, or deadly weapon on school property (I.C. 20-33-8-16);
2. Using violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or other conduct constituting interference with school purposes;
3. Causing damage or theft involving school land or private property;
4. Intentionally causing bodily harm to fellow students or school employees;
5. Intimidating any student;
6. Failing in a substantial number of instances to comply with the direction of teachers and the rules of the school;
7. Possessing, using, transmitting or being under the influence of drugs or alcoholic beverages.
8. Bullying or harassment (I.C. 20-33-8-13.5); or
9. Engaging in any unlawful activity on or off school grounds, including during weekends, holidays, other school breaks, and the summer period when a student may not be attending classes or other school functions, if the unlawful activity constitutes an interference with school purposes or an educational function or if the student's removal is necessary to restore order or protect persons on school property (I.C. 20-33-8-15). A student may be disciplined for urging other students to engage in the above conduct.

In addition, any student may be removed from school:

A. If the student has a dangerous communicable disease transmissible through normal school contacts that poses a substantial threat to the health or safety of the school community, pursuant to I.C. 16-41-9-3.
B. For non-compliance with immunization requirements, pursuant to I.C. 20-34-4-5.
C. If the student has been deemed mentally or physically unfit for school attendance pursuant to I.C. 20-33-2-46.
D. If the student lacks legal settlement in the Corporation and has not informed the Corporation or gone through the transfer process.

<u>TEACHER GUIDELINES FOR A TEMPORARY DISMISSAL</u>

The Corporation staff members should orally or in writing advise the student of the alleged violation of the student code of conduct and allow opportunity for the student to give their side of the story. A teacher may remove a student from the classroom or activity under the teacher's supervision for a period not to exceed one day for an elementary student or five class periods for a secondary student. The student may attend other classes or activities of the school. The teacher should:

A. Instruct the student to leave the classroom or activity.
B. Tell the student where the student should report and when the student may return to the classroom.
C. Notify the administration of the incident, action taken and instructions provided for the student, and do so on the Corporation-provided form.

<u>PRINCIPAL'S GUIDELINES FOR SUSPENSION</u>

While teachers and other Corporation employees have the authority to take disciplinary action against students who are under their supervision, only the principal or their designee may suspend a student from school. The principal may

suspend the student from all portions of the school program for a period not to exceed ten school days for conduct constituting grounds for expulsion or for violation of any behavioral rules or regulations of the Corporation. The principal or the principal's designee should:

A. Investigate the incident, which includes allowing the student to tell their side of the story, and determine whether such suspension is appropriate because of student misconduct or substantial disobedience.
B. Provide the student an oral or written statement of the charges against the student, a summary of the evidence against him or her and an opportunity to explain their conduct. A meeting as outlined above should precede suspension of a student except where the nature of the misconduct requires immediate removal. In such a situation, the notice of the meeting shall follow as soon as reasonably possible after the suspension.
C. Send a written notice to the parent, custodian, or guardian following such suspension containing: An explanation describing the student's conduct, misconduct or violation of any rules or standards and the reason for the action taken.
D. Send a copy of the written notice to the Superintendent or their designee.

Students do not have a right to appeal a suspension to the Superintendent or School Board.

PRINCIPAL'S GUIDELINES FOR EXPULSION (See procedures for students with disabilities below)

In the event the principal is faced with a situation that appears to warrant recommended expulsion of the student, the principal shall:

A. Investigate the incident, which includes allowing the student to tell their side of the story.
B. Prepare a written charge recommending expulsion and inform their immediate supervisor (Superintendent for Elementary or Secondary Education). The Superintendent shall inform the expulsion examiner.

PRINCIPAL'S GUIDELINES FOR EXPULSION OF STUDENTS WITH DISABILITIES

For purposes of discipline, a "student with disabilities" includes:

1. A student with an IEP;
2. A student with a Section 504 plan;
3. A student whose parent or the Corporation has requested an initial evaluation, or who is currently undergoing an initial evaluation for special education services (511 I.A.C.7-44-9(b)(2);
4. A student whose parent has expressed concern in writing to Corporation employee, prior to the behavior for which they are being disciplined, that the student is in need of special education and related services (511 I.A.C. 7-44-9(b)(1);
5. A student whose teacher or other Corporation employee, prior to the behavior for which the student is being disciplined, expressed specific concern about a pattern of behavior demonstrated by the student directly to the teacher's supervisor (511 I.A.C. 7-44-9(b)(3); Students with disabilities may not be suspended more than ten (10) cumulative school days in a single school year without the Corporation conducting a manifestation determination to determine if the student's behavior is a manifestation of the student's disability. In the event the principal is faced with a situation that appears to warrant recommended expulsion of a student with disabilities, the principal shall:
    a. Investigate the incident, which includes allowing the student to tell their side of the story.
    b. Immediately request that the Director of the Special Education Cooperative or building principal convene a case conference committee meeting or Section 504 Team meeting to conduct a manifestation determination. If the case conference committee or Section 504 Team determines that the student's conduct was not a manifestation of the student's disability, a case conference committee or Section 504 Team report shall be prepared and provided to the family and the principal for inclusion in the materials relating to the written charge. If the student's conduct is a manifestation of the student's disability, the expulsion or additional suspension beyond ten days will not proceed.

c. If the student's conduct was not a manifestation of the student's disability, the principal shall prepare a written charge and send this to the Superintendent for Elementary or Secondary Education (as described above for general education students).

EXPULSION EXAMINER'S GUIDELINES

The Superintendent has appointed a designated expulsion examiner to oversee all expulsion meetings in the Corporation. If they are unavailable or unwilling to serve due to a conflict of interest, the Superintendent shall appoint another expulsion examiner. Within a reasonable period of time, and in no case longer than five calendar days, the expulsion examiner shall provide a written notice to the student and the student's parents of a right to appear at an expulsion meeting, if they so request. The notice will state that an expulsion meeting has been scheduled and the date, time and place of such meeting. This notice will include information related to the charges (the reason for expulsion), the penalty, outlining the meeting procedure and informing parents as to their rights to request an expulsion meeting. This notice will be delivered in person or sent by certified mail to the student and the student's parent/guardian. Unless agreed to by the parties, the meeting will be held at least two instructional days after the notice is received by the student and/or parent/guardian. If a student or the student's parent/guardian fails to request and appear at an expulsion meeting, after receipt of the notice of the right to appear, forfeits all rights, administrative and judicially, to contest and appeal the expulsion. The meeting may be audio recorded at the school's expense and expulsion examiner's discretion. No party may be represented by an attorney or advocate during the expulsion meeting. The expulsion examiner may set limits on the number of witnesses either party may call, or a reasonable time limit on the amount of time a witness or party may testify. The expulsion examiner may issue subpoenas, compel the attendance of witnesses, and administer oaths to persons giving testimony at the expulsion meeting. The expulsion examiner may grant a continuance if the parties agree or one party presents a clear and convincing argument why the expulsion meeting should be continued (for example, a death in the student's family that requires the family to be out of town). The expulsion examiner will prepare a written summary of the evidence presented at the expulsion meeting, including the disciplinary action determined to be appropriate. Upon completion of the meeting, the examiner shall send his/her determination to the Superintendent or their designee, to the principal, and to the student and parent.

The Board of Education has voted not to hear any expulsion appeals. Instead, appeals of expulsion must be filed with the County Court per I.C. 20-33-8-21.

LOSS OF DRIVER'S LICENSE/PERMITS

Perry Central is required to report to the Indiana BMV certain attendance and discipline related information. This information is FERPA compliant. Under IC 9-24-2-1, a driver's license or a learner's permit may not be issued to an individual less than 18 years of age who meets any of the following conditions:

1) Is a habitual truant under IC 20-33-2-11.
2) Is under at least a second suspension from school under IC 20-33-8-14 or IC 20-33-8-15.
3) Is under an expulsion from school under IC 20-33-8-14, IC 20-33-8-15, or IC 20-33-8-16.
4) Is considered a dropout under IC 20-33-2-28.5.

SEARCH AND SEIZURE

Search of a student and his/her possessions, including vehicles, may be conducted at any time the student is under the jurisdiction of the Board of School Trustees, if there is a reasonable suspicion that the student is in violation of law or school rules. A search may also be conducted to protect the safety of others. All searches may be conducted with or without a student's consent.

Students are provided lockers, desks, and other equipment in which to store materials. It should be clearly understood that this equipment is the property of the school and may be searched at any time if there is reasonable suspicion that a

student has violated the law or school rules. Locks are to prevent theft, not to prevent searches. The school reserves the right not to return items that have been confiscated.
The Perry Central School Board has a policy in place that allows for the use of drug dogs to search the premises. The school has entered into an agreement with the Indiana State Police and the Branchville Correctional Facility, inviting them to come to our school unannounced to conduct such searches. This process will allow for the most authentic results. If during a search items are found which are in violation of school policy and/or state law, the source will be investigated and the school will adhere to strict consequences for violations.

LOCKERS

Each student will be assigned a locker at the beginning of the first semester. Students are not to change lockers without permission from a building administrator. Each locker will have a built-in combination lock; therefore, all students are responsible for their personal possessions. The school is NOT RESPONSIBLE for any items removed from lockers. Students are not to hang pictures or mark on their lockers. Students are not to tamper with the locks. No food and/or drinks will be allowed in the lockers. Lockers are to be kept clean and free from trash. Students who fail to comply with these requirements may be subject to financial charges and/or disciplinary measures. The school corporation retains the right to inspect lockers to ensure they are being maintained in accordance with school rules/regulations.

LEAVING THE BUILDING DURING THE SCHOOL DAY

If a student leaves the building for any reason, the building administrator needs to have parent permission by note or by phone. Leaving without this permission is considered truancy. When a student brings a note from parents, it should be presented to the administration before the beginning of school. Your name will then be put on the announcements with the time you are to leave school. Students should sign out in the office, and if returning to the school, should sign back in at the office. Only custodial parents or guardians may pick up a student from school. If someone else is to pick up a student, parents or guardians MUST give permission by a note or a phone call. If you have a planned absence, make arrangements with the office.

FUNDRAISING

Soliciting or fund raising projects from outside organizations must comply with Board Policy F225.

ACADEMIC INFORMATION

Graduation Requirements: To graduate from Perry Central High School, a student shall successfully complete the minimum number of credits required by the Indiana Department of Education. Perry Central offers all diploma types recognized by the state. The specific course requirements for each diploma type are available in the Office for parents and students. Any credits obtained through correspondence courses, recovery credit, or alternative schools must be completed and all paperwork submitted to the Office five school days before graduation. In order to participate in Commencement Exercises, a student must meet or surpass the minimum requirements for graduation as set forth by the State of Indiana and Perry Central Community School Corporation and have completed all coursework.

Early Graduation: Students requesting to graduate early must complete an application process and be approved by the principal or principal's designee. State law requires that students complete an honor seal before they can graduate. Early graduation would be contingent upon that completion.

Student Class Load: Every student must be enrolled in at least six classes out of a seven period day, except in special cases with administrative approval.

Withdrawal from Courses: A student with seven classes may request that one course be dropped and a study hall added. This transaction must take place before the mid-term of the first quarter. Discontinuation after this time will result in receiving a grade of F for the remainder of the semester.

Any request for course changes must be made within the first five days of school. Teacher and parental permission may be required for any course change, especially if the course change alters the diploma track of the student. Any changes requested after this time frame will result in the student receiving a grade of F for the remainder of the semester.

Auditing Courses: Students are not allowed to audit courses.

HONOR ROLL

Distinguished	4.00
Honor Roll	3.99 - 3.50
Honorable Mention	3.49 - 3.15

Nothing Lower Than A - C

1. Students carrying less than 6 subjects will not be eligible for the Distinguished, Honor Roll, or Honorable Mention, unless the students attend Vocational School.
2. All courses must be a semester in length to count for Honor Roll.

ADDITIONAL ACADEMIC WORK TIME

Work assigned by faculty is important and students do not have the opportunity to opt-out of meaningful assignments.
8th Period: Students who have not completed homework and classroom assignments or who are in need of extra assistance will be assigned to the 8th period from 3:00-4:00. Students may also be referred by parents for extra assistance and/or tutoring. Our common goal is enhanced classroom performance. Parents are responsible for transportation. Evening bus routes do run at 5:30pm to specific locations for parental pickup.
Learning Lunch: Students can be assigned by teachers to complete assignments during the student's lunch time. Students will complete assigned work before they are permitted to attend lunches on a regular schedule.

INTERSCHOLASTIC SPORTS

Interscholastic sports schedules are provided for both boys and girls. Perry Central is a member of the Indiana High School Athletic Association and strictly adheres to its rules and regulations. Perry Central is also a member of the Patoka Lake Athletic Conference (PLAC).

ACADEMIC ELIGIBILITY FOR ATHLETICS

Grades 9-12: Students participating in IHSAA sponsored events and cheerleaders are only eligible if the student is currently enrolled in at least 70% of the maximum number of full credit subjects available, and the student received a passing grade in 70% of the maximum number of full credit high school subjects available or the equivalent, in the previous grading period. Semester grades supersede grading period grades. (Students must be enrolled in and pass 5 classes at the end of the previous grading period or semester for eligibility)
Grades 7-8: Students participating in IHSAA sponsored events and cheerleaders must be enrolled in and pass English, Math, Science, and Social Studies in the previous grading period. Semester grades supersede grading period grades.

SMOKING AND/OR POSSESSION OF TOBACCO OR TOBACCO PRODUCT OR E-CIGARETTE AT SCHOOL OR SCHOOL SPONSORED FUNCTION

Possessing, using, distributing, purchasing, or selling tobacco or nicotine- containing products of any kind or in any form. These products include e- cigarettes, vaping devices, any type of look-alike products or other related products or devices associated with tobacco or nicotine use or electronic nicotine delivery system is prohibited on school grounds by Perry Central school policy. The following rules apply in addition to the possibility of being turned over to police and paying a fine.

First offense: Participation in an after school cessation course. Issued a warning by SRO. Refusal to participate in the course will result in one day of ISS and a citation issued by the SRO.

Second offense: In-school Suspension (ISS) (1 day); citation issued by the SRO
Third offense: Out of School Suspension (OSS); citation issued by the SRO

*Offenses by minors could be reported to law enforcement officials.

DRUGS/ALCOHOL

Possessing, using, transmitting, or being affected by any controlled substance, prescription drug, narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, intoxicant or depressant of any kind, or any paraphernalia used in connection with the listed substances is prohibited on school grounds by Indiana law and Perry Central Board Policy. Also prohibited is the consumption of any of the stated substances immediately before attending school or a school function or event. Low THC Extract products as defined by state law are included in this rule and/or violations of the school corporation administration of medication policy are included in this rule. Possessing, using, or transmitting any substance which is represented to be or looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, or intoxicant of any kind is prohibited on school grounds by Indiana law and Perry Central Board Policy. Possession, use, distribution, sale, intent to sell, or agreeing to purchase any of the stated substances is also prohibited on school grounds by Indiana law and Perry Central Board Policy. (Examples of possession: it's in your backpack or your car = possession; it's in your hands at any point, even to pass from one person to another = possession.)

First Offense: Depending upon severity, up to 10 Days Out-of-School Suspension with the possibility of Pending Expulsion and an administrative investigation/Notification of Law Enforcement and Probation Officer.

PERRY CENTRAL JUNIOR/SENIOR HIGH SCHOOL
DRUG PREVENTION & DRUG TESTING

Policy C450

Statement of Policy

The School Board recognizes that in the course of exploring new ideas and broadening their base of experiences, students may make poor choices and take unacceptable risks with a high probability of long-term negative consequence. When this happens, it is the responsibility of the Board, and the staff it employs, to intervene. The use of illegal drugs, alcohol, and tobacco are examples of poor choices that require interventions such as those implemented through this Policy. In adopting a policy providing for the detection of the use of illegal drugs, alcohol, or tobacco, the Board's objectives are to:

a. Detect and act on a student's poor choices while the effects and consequences are reversible;
b. Discourage all members of the school community from using drugs, alcohol, and tobacco;
c. Reduce injuries and illness which may be caused by students using drugs, alcohol, tobacco, or e-cigarettes; and
d. Educate all students about the harm caused by the use of drugs, alcohol, and tobacco. *See Policy A250*.

Board Findings in Support of This Policy

The Board finds a need in its school community to address illegal drug, alcohol, and tobacco use by its students based upon:

a. The extensive Congressional findings in the Safe and Drug-Free Schools and Communities Act of 1994 (20 U.S.C. 7101 et seq.);
b. I.C. 20-30-5-11 directing that the Corporation provide instruction concerning the harmful effects of illegal drugs;

c. I.C. 35-46-1-10.5 which makes it unlawful for individuals under the age of 21 to possess tobacco or tobacco products;

Scope of Testing

Students may be tested through voluntary testing which requires parental permission or required testing based on individualized, reasonable suspicion, or random testing for high school athletics, extracurricular activities, and driving.

Individualized Suspicion

All students, regardless of age, who exhibit behavior which leads School authorities to have reasonable suspicion to suspect the student is under the influence of a controlled substance, may be immediately required to submit to a drug/alcohol screen administered at School's expense. Furthermore, School may subject items in said student's possession to test to determine if those items contain drugs or alcohol. School may pay for such testing of items in student's possession.

Factors which the administration will consider may include, but are not limited to:

1. Odor of alcohol/marijuana/smoke;
2. Glassy, dilated, bloodshot eyes, or dark circles under eyes;
3. Appears dazed, giddy;
4. Staggering walk;
5. Slurred or rapid speech;
6. Incoherent thought processes;
7. Disruptive, aggressive, physically threatening, out of control, or unusual behavior;
8. Bragging or talking to other students about alcohol or drug use;
9. Noticeable withdrawal from favorite activities and friends, or
10. Physical indicators from an objective assessment by the school nurse or health care representative.

Random Drug Testing

- Objectives:
    - The purpose of the random ("suspicionless") testing program is not punitive, but to assist students and their parents in deterring drug/substance use and aiding any users to cease this harmful practice by providing a minimally intrusive diagnostic tool to identify and disclose it to parents, while rendering other assistance to guide students toward healthy, safe, and drug-free participation in school activities. This is not intended to deprive students of school attendance or to affect academic progress. Students involved in athletics and/or extracurricular activities and who park vehicles on school grounds need to be free of drugs, alcohol, and other harmful substances in order to safely and successfully participate in these activities. The need to ensure student health and safety is the primary reason for restricting students from participating in school extracurricular activities, athletics, and parking on school grounds if they test positive for drug/alcohol abuse.

Composition of the Group to Be Tested

All High School students who participate in extracurricular activities, athletics, or are issued a [School] parking permit, or voluntarily enters the program with parental/guardian consent (collectively, "Activities") are subject to random drug and alcohol testing, and are deemed to have consented to the student drug and alcohol testing program. A consent form will be provided and is **required** to be executed by the student and parent/guardian.

Use of Test Results

The program is not intended to be punitive or disciplinary in nature. Its purpose is to identify a student with drug/alcohol residues in his/her system, to provide notification to the parent/guardian, and to educate, help and direct students away

from drug and alcohol use and toward a healthy, safe, and drug-free participation in school activities. The result of a positive test will be shared with the appropriate individuals involved with the student's Activities and a determination will be made regarding the student's participation in those Activities moving forward. Test results will be secured in a location accessible only by a designated administrator.

Refusal to Submit to a Drug Test, Tampering with Testing Procedure, or Other Violations of Policy

Refusal to submit to a drug test will be considered an admission of being under the influence of alcohol or drugs. Further, tampering with testing procedures or other violations of this Policy constitute violations of school rules and will be dealt with according to the student discipline procedures outlined in the Perry Central Junior-Senior High School student handbook.

Periodic Summary of Testing Results

The Testing Coordinator shall periodically, at least once a semester, report to the Superintendent on the results of testing pursuant to this Policy. Along with these reports, the Testing Coordinator shall summarize any disputes that have arisen in the implementation and any proposed changes in this Policy. At least once a school year, the Superintendent shall make a written report to the Board on the results of the implementation of this Policy.

Consent Form

- Each student shall be provided with a consent form, which must be dated and signed by the student and by a custodial parent or guardian before such student shall be eligible to practice or participate in an extracurricular or drive to school property. By signing the consent form, the student agrees to provide, at any time requested, a urine sample to be tested for drugs, alcohol, and tobacco. The custodial parent(s) or guardian(s) also gives consent for their child to provide the urine sample by signing the form.
- In addition to those students who choose to participate in extracurricular, drive to school, the school will also test any student who VOLUNTEERS to participate in the drug testing program as well as students under the age of 18 whose parents wish to have them included in the drug testing program. Such parents must provide the school with their consent to participating in writing.
- Once consent is given for testing, it shall be in effect for the remainder of the student's tenure at Perry Central Jr./Sr. High School or until the consenting parent or guardian withdraws their child from the program in writing.

Financial Responsibility

The Perry Central Community School Corporation will pay for all initial random drug tests.
A request on APPEAL for another test on the same specimen of a "positive" urine specimen is the financial responsibility of the student or his/her parent/guardian.

Testing Procedures

- Each student will be assigned a number, and the principal or assistant will maintain one cross-reference list of names and numbers. The selection of students to be tested will be done RANDOMLY on Monday through Saturday throughout the school year. The drug testing company will do the selection of students. They will call with the number selected and the principal/assistant principal will cross reference the numbers selected to the master list.
- All students will remain under school supervision until they have produced an adequate, acceptable urine specimen. If a student is unable to produce a specimen, the student will be given a glass of water, or soft drink. If by the end of two hours, the student cannot still produce a specimen the student will be treated as if the test was given and the results were 'positive' for alcohol/drugs.
- If it is suspected that tampering or cheating has occurred during the collection, the student will become ineligible for all the extra-curricular, driving to school for the remainder of the school year.

- When students' test results are complete, the laboratory will report to the principal the results of each test by the identification numbers on the samples. The specific test results of any test shall not be made known to anyone else other than the student, the student's parent(s) or guardian(s), the principal and/or assistant principal. The fact of testing and the results of testing of any student shall not be made known to any school official other than stated above. The coach, sponsor, and athletic director will be notified of any suspension resulting from a 'positive' test.
- If the results of the test are 'positive', that is, if they show drug/alcohol/tobacco residue, the principal will advise the student and the student's parent(s) or guardian(s). At notification either by phone call, letter or personal contact, the student and student's custodial parent(s) or guardian(s) may submit any prescription or other explanation or information which will be considered in determining whether a positive test can be satisfactorily explained. If not, the parent/guardian will be given names of agencies that can be of help to the child. The principal will also notify the student of any consequences, based on the policies/procedures as outlined in this program.
- If tests are conducted by school staff members, the certified laboratory will provide training and directions to those who supervise the testing program, set up the collection environment, and guarantee specimens and supervise the chain-of-custody.

Included Activities

Driving to school, all athletics, cheerleading, band, and all extra-curricular activity or team with final judgment of "extra-curricular status" determined by principal.

Consequences

These occurrences listed below are cumulative over the entire years of the student's junior and high school tenure at Perry Central High School. These consequences are not solely within one school year. After the student completes junior high (normally 2 years) the student will enter *high school* resetting the consequences to **zero**. The consequences then accumulate over the entire tenure as a student of Perry Central *High School*.

Students who are caught using (valid police report or arrest) or having a positive test for drug; alcohol will be suspended from participation in extracurricular activities, and/or drive to school according to the following guidelines:

EXTRACURRICULAR GUIDELINES FOR DRUGS/ALCOHOL/TOBACCO/E-CIGARETTES

First Violation

- Athletic/Cheerleading
    - The student shall be suspended for a minimum of 20 percent of the contests scheduled for that sport for that school year (e.g. 9 football games x .20 = 1.8 or 2 games; 20 basketball games x .20 = 4 games.) If the suspension falls near enough to the end of a season so that the full penalty of 20 percent of the contests cannot be assessed, the penalty shall carry over to the next sport season in which the athlete participates.
- Clubs/Activities/Driving
    - The student will not be allowed to participate/drive for 3 weeks.

Second Violation

- Athletic/Cheerleading
    - The student, after confirmation of a subsequent violation, shall lose eligibility to participate in all athletic activities for (1) year from date of such confirmation, or

- The athlete may elect a probationary period in lieu of the one year suspension, and may re-establish his/her eligibility to participate in athletic activities at Perry Central provided the following terms are met:
    - The probationary period will last for one calendar year, the same length as the period of the suspension.
    - The athlete shall be suspended from participation an additional 20% as described in the first violation.
    - The athlete shall agree to meet regularly with a substance abuse agency for the purpose of becoming and staying free of illicit, mood altering chemicals.
    - The Athletic Director/Principal will stay in contact with the substance abuse agency to monitor the student's progress. If the student fails to meet with a substance abuse counselor as required during the probationary period or to fulfill the terms of the probation, the athlete will become ineligible to participate in any athletic activity for the remainder of the original suspension period.

- Clubs/Activities/Driving
    - The student will not be allowed to participate/park for 365 days (1 calendar year) or
    - The student will not be allowed to participate/park for 5 weeks, and receive counseling at the student/parents expense at an agency determined by the school. Complete and attend the counseling program as outlined by the counselor and/or school authorities.

Third Violation

Athletics/Cheerleading/Extra-Curricular/Driving

After confirmation of the violation, the student will lose eligibility to participate in athletics, extra-curricular activities, and driving to school for the remainder of his/her eligibility while at Perry Central.

Other Notes

- A student under suspension shall be ineligible for participation in matches/games/contests/ associated with the extra-curricular activities of the organization(s). The participant will be allowed to practice.
- Tourneys or double headers held on the same day will count as the number of games/matches played.
- Jamborees or scrimmages will NOT be considered a contest for suspension purposes. An athlete will not be allowed to participate in a jamboree or scrimmage while under suspension.
- For any participant no longer "in season," any suspensions shall carry over to the next normally played sport and the percentage recalculated based on the number of games/matches scheduled.
- Attempts to circumvent this consequence by going out for a sport in which the student does not normally participate will not be tolerated. This rule will be enforced in the sport in which the student does normally participate.

USE OF RESTRAINT AND SECLUSION WITH STUDENTS

Every effort should be made to prevent the need to restrain or place students in seclusion. However, the Corporation recognizes that at times it may become necessary for employees to use restraints and/or seclusion when there is an imminent risk of serious physical harm to the student or others. Restraint or seclusion should not be used as a means of punishment or convenience.

A supportive school environment can greatly reduce, and in many cases eliminate, the need for restraint or seclusion. School staff should model professionalism when a student is escalated and exhibiting dangerous behavior while attempting to meet the student's needs. The District will use prevention, positive behavioral intervention and support, conflict deescalation, and crisis intervention training to eliminate or minimize the need for use of restraint or seclusion.

This Policy applies to all students, not only students with disabilities.

Law enforcement officers, including School Resource Officers (SROs) will follow their own procedures and training if it becomes necessary to restrain or hold a student in seclusion.

The Superintendent or their designee shall develop administrative guidelines with a Restraint and Seclusion Plan to effectuate this Policy.

AFTER SCHOOL PROGRAM / SUPERVISION

Beginning in the 2026-2027 school year, the after school program at Perry Central Junior-Senior High School will be limited to supervision of students who are waiting after school for an extracurricular activity, game or practice to begin. These students will be supervised in the FLEX room and will be released to their activity prior to its start time, but no later than 5:00 p.m. Students who do not have after school activities, games or practices will not be allowed to stay after school. Students are required to be under the supervision of an adult staff member and are not permitted to wander the buildings or school facilities unaccompanied.

Approved: July 13, 2026