EAST ALLEN COUNTY SCHOOLS

DREAM IT. DO IT.

EAST ALLEN COUNTY SCHOOLS
MEETING OF THE
BOARD OF SCHOOL TRUSTEES
MINUTES
January 3, 2023 - 6:30 p.m.

Administration Building – Board Room
1240 State Road 930 East
New Haven, IN 46774

At a meeting (a hybrid in person and Zoom meeting) held at the Administration Building, located at 1240 State Road 930 East, New Haven, Indiana, the Board of School Trustees of East Allen County Schools met at approximately 6:30 p.m. on January 3, 2023.

Board members present:
Timothy E. Hines, President
Steven M. Screeton, Vice President
Ronald W. Turpin, Secretary
Jennifer L. Blackburn
Todd C. Buckmaster
Pamela G. Dukes
Beth Wood

Board members absent:
None.

EACS Administrators and Association Presidents also in attendance:
Mrs. Marilyn Hissong, Superintendent
Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education
Ms. Deborah Watson, Assistant Superintendent of Secondary Education
Dr. Patrick McCann, Chief Financial Officer
Mrs. Tina Grady, Executive Director of Human Resources
Mrs. Cassie Lepper, Executive Director of Special Services
Mrs. Angie Thompson, Director of Development and Federal Programs
Mrs. Tamyra Kelly, Public Information Officer
Mr. Tim Wiegand, Executive Director of Alternative and Career and Technical Education
Mr. Chris Baker, Director of Facilities
Mr. Dan Krleski, Director of Food Services
Mrs. Jennifer Mabee, Director of Title III
Mr. Keith Madsen, Director of Technology
Mrs. Michelle Wenglikowski, Director of Student Services
Mrs. Andra Kosmoski, President, East Allen Educator's Association

1.0 ROUTINE ITEMS

1.1 Call to Order

President Todd Buckmaster called the meeting to order at 6:30 p.m.

1.2 Pledge of Allegiance

Mrs. Elizabeth Barnes' 4th grade class from Heritage Elementary School led everyone in the Pledge of Allegiance (pre-recorded and virtually).

1.3 Swearing in of Newly Elected and Re-elected Board Members

Re-elected board member Mr. Tim Hines, as well as newly elected board members Ms. Pamela Dukes and Mrs. Beth Wood were sworn in by Notary Public Mrs. Julie Labie.

1.4 Election of Officers

President

Motion: That Mr. Tim Hines be named Board President for 2023.

Motion: Screeton Second: Blackburn

Vote on Office of President:
Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

Vice President

Motion: That Mr. Steve Screeton be named Board Vice President for 2023.

Motion: Buckmaster Second: Turpin

Vote on Office of Vice President:
Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

Secretary

Motion: That Mr. Ron Turpin be named Board Secretary for 2023.

Motion: Blackburn Second: Buckmaster

Vote on Office of Secretary:
Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

1.5 Approval of Agenda

The agenda for January 3, 2023 was approved as presented with an addendum to Consent Item 3.1 - Human Resources Report.

1.6 Review Board Code of Conduct

At the first Board meeting in January, the Board of School Trustees reviews and adopts the Board's Code of Conduct. There was unanimous consensus that the Code of Conduct be adopted and upheld.

1.7 Committee Assignments

East Allen Educational Foundation – Ms. Jenny Blackburn will continue to serve on this committee.

East Allen Wellness Advisory Committee – Mr. Steve Screeton will continue to serve on this committee.

High Ability Committee – Mr. Todd Buckmaster will serve on this committee.

Transportation Appeal Committee – Mr. Tim Hines will continue to serve on this committee.

1.8 Appointment of Treasurer and Deputy Treasurer

At the first meeting of the Board in January, the Board of School Trustees shall appoint a Treasurer and a Deputy Treasurer. According to state statutes, the Treasurer and Deputy Treasurer cannot be members of the Board of School Trustees. It is recommended that Mr. Jeremiah Hruschak be reappointed as Treasurer and Mrs. Sara Birt-Stockslager be reappointed as Deputy Treasurer. Both currently hold these positions.

Motion: That Mr. Jeremiah Hruschak be reappointed as Treasurer and Mrs. Sara Birt-Stockslager be reappointed as Deputy Treasurer.

Motion: Turpin Second: Screeton

Vote:
Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

1.9 Delegation of Authority in the Absence of the Superintendent

In accordance with Board Policy 3005, the Board shall be notified annually of the Superintendent's designees and "...the Superintendent shall designate at least two Administrators to be familiar with Board and Superintendent issues, management styles, and Board policies."

In the absence of the Superintendent, Ms. Deborah Watson, Assistant Superintendent of Secondary Curriculum; Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education, and Dr. Patrick McCann, Chief Financial Officer are delegated authority to act in her place.

Motion: That in the absence of the Superintendent, Ms. Deborah Watson, Assistant Superintendent of Secondary Curriculum; Mrs. Teresa Knoblauch, Assistant Superintendent of Elementary Education, and Dr. Patrick McCann, Chief Financial Officer are delegated authority to act in Superintendent Hissong's place.

Motion: Buckmaster Second: Turpin

Vote:
Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

2.0 PUBLIC EXPRESSIONS – AGENDA ITEMS

None.

3.0 CONSENT ITEMS

Superintendent Hissong requested the Board's approval for the Consent Items as presented as follows:

3.1 Human Resources Report and Addendum
3.2 Financial Reports
3.3 Meetings and Conferences
3.4 Minutes – Regular Meeting – December 13, 2022
3.5 Minutes – Executive Session – December 13, 2022

Motion: That Consent Items 3.1 through 3.5 be approved as presented.

Motion: Turpin Second: Screeton

Discussion: None.

Vote:
3.1–3.5 - Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

4.0 ACTION ITEMS

Superintendent Hissong requested the Board's approval for the Action Items as presented as follows:

23-0103-4.1 Application and Receipt of Funds for IDOE Digital Learning Parent and Family Support Grant

23-0103-4.2 Memorandum of Understanding with Heartland Sings

23-0103-4.3 Memorandum of Understanding with Parkview Hospital Inc. for the Veggie Rx: FreshFoods4YOUth Program

23-0103-4.4 Resolution to Authorize Disposal of Village Woods Property

Motion: That Action Items 23-0103-4.1 through 23-0103-4.4 be approved as presented.

Motion: Screeton Second: Turpin

Discussion: None.

Vote:
4.1-4.4 - Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

DISCUSSION/ACTION ITEMS

23-0103-4.5 Amendments to the East Allen County Schools' Health and Welfare Plan

Mrs. Tina Grady presented information to the Board.

Motion: Turpin Second: Screeton

Discussion: None.

Vote:
4.5 - Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

23-0103-4.6 Award Bids for 2023 HVAC Renovations and Building Ionization Projects

Dr. Patrick McCann presented information to the Board, and answered Mr. Turpin's questions.

Motion: Turpin Second: Buckmaster

Discussion: None.

Vote:
4.6 - Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

23-0103-4.7 2022 HVAC Renovations - Southwick Elementary School - Change Order #1 Closeout

Dr. Patrick McCann presented information to the Board.

Motion: Screeton Second: Turpin

Discussion: None.

Vote:
4.7 - Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

23-0103-4.8 Renewal of Property/Casualty/Liability Insurance

Dr. Patrick McCann presented information to the Board, and answered Mr. Turpin's questions.

Motion: Buckmaster Second: Turpin

Discussion: None.

Vote:
4.8 - Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

23-0103-4.9 Revisit the Return to School Plan (As Per State Requirement)

Superintendent Marilyn Hissong presented information to the Board. No changes are recommended. This is being brought to the Board only as a requirement of the State.

Motion: Screeton Second: Blackburn

Discussion: None.

Vote:
4.9 - Aye: Blackburn, Buckmaster, Dukes, Hines, Screeton, Turpin, Wood (Motion carried 7-0)

5.0 INFORMATION/DISCUSSION ITEMS

INFORMATION ITEMS

5.1 IDOE Summary of Purpose of Allocations

DISCUSSION ITEMS

5.2 School Resource Officer Agreement with Allen County for 2022-23SY

Mr. Doug Goeglein, Safety Specialist, provided information to the Board, and answered Mr. Turpin's question.

5.3 Revised Board Policy 1009 – Nondiscrimination

Mrs. Tina Grady provided information to the Board.

5.4 Memorandum of Understanding with Indiana Construction Roundtable Foundation for a BYF Construction Club (NHIS)

Mrs. Teresa Knoblauch, provided information to the Board, and answered the board members' questions.

5.5 Resolution Regarding the Bid for Purchase of Gasoline and Diesel Fuel

Dr. Patrick McCann, provided information to the Board, and answered the board members' questions.

6.0 SUPERINTENDENT COMMENTS

Superintendent Hissong welcomed everyone back from break and wished everyone a Happy New Year. She was able to visit buildings today. Our teachers got to spend a lot of time in their rooms with only one hour of their day taken for administrative briefing.

Mrs. Hissong congratulated and welcomed the new board members, and the newly elected officers. She looks forward to working with them.

Thank you to Mr. Buckmaster for his leadership as president of the board these last two years.

Reminder of New Board Member Orientation on Tuesday, January 10th at 12:30 PM.

The next school board meeting will be held on Tuesday, January 17 at Leo Jr./Sr. High School during the day, beginning at 12:30 PM.

The Tuesday, March 7th board meeting has been rescheduled to Thursday, March 9th at 5:30 PM.

Data Room Visits (optional attendance) begin on Monday, January 30th – 8:30 AM – Woodlan Jr./Sr. High School; 9:30 AM – Woodlan Elementary School.

Happy Birthday to Mr. Screeton (today), and Mr. Turpin (this weekend).

7.0 BOARD COMMENTS

Name	Topic
Ms. Jenny Blackburn	Welcomed the new board members; Happy Birthday to Mr. Screeton and Mr. Turpin.
Mr. Steve Screeton	Welcomed the new board members; Welcomed back the EACS educators and staff.
Mr. Todd Buckmaster	Welcomed the new board members; Congratulated Mr. Hines on being named President of the Board.

Mr. Ron Turpin	Welcomed the new board members; Is looking forward to attending the Data Room visits.
Mrs. Beth Wood	Is excited to be here. Is glad she attended some previous meetings.
Ms. Pamela Dukes	It's great to be here; Is looking forward to the experience and greatly appreciates the opportunity to serve.
Mr. Tim Hines	Reminded everyone of the Executive Session immediately following this meeting; The next board meeting is on Tuesday, 1/17 at 12:30 p.m. at Leo Jr./Sr. High School.

9.0 ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 7:09 p.m.

Full audio minutes are available on the East Allen County Schools website, under the School Board tab, at www.eacs.k12.in.us.

The next regular meeting of the Board of School Trustees is scheduled for Tuesday, January 17, 2023 at 12:30 p.m. This meeting will be held at Leo Jr./Sr. High School, located at 14600 Amstutz Road, Leo, Indiana.

These minutes were approved and adopted by the East Allen County Schools Board of School Trustees on January 17, 2023.

EAST ALLEN COUNTY SCHOOLS
BOARD OF SCHOOL TRUSTEES

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President Secretary