Dumas School District

Parent - Student Handbook

2026 2027

ALMA MATER

Oh, strong limbed bobcats,
we salute thee,
Upon thy pedestal above.
You symbolize the things we stand for
true friendship, wisdom, courage, love
As students gather round thine altar
In tribute of devotion true,
We lift in praise our hearts and voices,
Dear D. H. S. to you

GREETINGS

It is a privilege to serve as Superintendent of Dumas Public Schools and to partner with our students, families, staff, and community in providing exceptional educational opportunities. We believe every student possesses unique talents, strengths and unlimited potential. Our mission is to ensure that each student receives the support, encouragement and resources necessary to become college, career and life ready.

At Dumas Public Schools, we are dedicated to creating learning environments that are safe, welcoming and focused on academic excellence. We strive to meet the needs of every learner by providing equitable opportunities, fostering innovation and maintaining high expectations that inspire students to achieve their personal best.

As a proud product and educator within this district, I have witnessed firsthand the commitment and resilience of our students, staff, families and community members. The tradition of excellence that defines Dumas Public Schools is built upon strong relationships, shared responsibility and a collective belief in the success of every child.

The Parent-Student Handbook serves as an important resource designed to help families and students understand district policies, procedures, expectations and available support. I encourage you to review the handbook carefully and refer to it throughout the school year as questions arise.



Family and community engagement remain essential to student success. I invite you to become actively involved in your child's educational journey and to work alongside us as we continue building a culture of achievement, respect and opportunity for all students.

Together, we can ensure that every student is prepared to meet the challenges of tomorrow while developing the knowledge, skills and character needed to thrive in an ever-changing world.

Thank you for your continued support of Dumas Public Schools. I look forward to another successful year of learning, growth and accomplishment.

Have a wonderful school year!

Sincerely,

Dr. Camille Sterrett
Superintendent

Alan Minor (Zone 5) – President
Enrique Reyes (Zone 2) – Vice President
Don Livingston (Zone 3) – Secretary
Kitty Greenup (Zone 1) - Member
Arnetta Pugh (Zone 4) - Member

DSD Board of Education

Handbook Approval Date: June 23, 2026

DUMAS SCHOOL DISTRICT

Alternate Calendar

2026

JULY 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	20	31

NOVEMBER 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Professional Development Days

New Teacher Workshop	7/20
4 Days on Your Own	10/02
8/3-8/6	1/15

Students First Day	8/10
Students Last Day	5/24
Homecoming	10/09
Prom	4/23 Tentative
Graduation	5/13 Tentative
Inclement Weather Days	

Grading Periods

Aug 10-Oct 9	(43 days)	1st Quarter
Oct 13-Dec 18	(43 days)	2nd Quarter
Jan 5-Mar 5	(41 days)	3rd Quarter
Mar 8-May 24	(50 days)	4th Quarter

Total Instructional Days 177

Holidays~ No School Days

Sept 7th	Labor Day
October 12th	Columbus Day
November 11th	Veterans Day
Nov 23rd-27th	Fall Break
Dec 21st-Jan 4th	Winter Break
January 18th	MLK Day
February 15th	President's Day
March 22nd-26th	Spring Break
March 29th	Good Monday

Parent-Teacher Conference Days

9/8	2:00 pm-7:00 pm
2/8	2:00 pm-7:00 pm

School will dismiss at 1:30 pm on these dates

Daily Hours of School Instruction

Reed Elementary School	7:55am-3:10pm
Dumas Middle School	7:55am-3:10pm
Dumas High School	7:55am-3:21pm

177 days @ 380 minutes= 1,121 hours

13.32 hours over 30 required make-up hours

7.89 Built-In Make-Up Days

2027

JANUARY 2027

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY 2027

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

MARCH 2027

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2027

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
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MAY 2027

Sun	Mon	Tue	Wed	Thu	Fri	Sat
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2027

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Bc

PARENT ACKNOWLEDGMENT

Student's Name	Grade	Teacher's Name

I have been provided and received directions on how to access the Dumas School District Student/Parent Handbook at https://dpsd.k12.ar.us/ under Parents & Students tab. The handbook is complete with discipline, bus procedures, residency requirements, attendance policy, parent and family engagement, acceptable use, and other policies and procedures for the 2026-2027 school year.

Yes_____ No_____

I have been provided the opportunity to purchase student health insurance. I have reviewed the insurance section of this handbook.

Yes_____ No_____

My child has permission to attend events which require supervised walking or travel by bus away from the school site. Yes_____ No_____

I am aware that corporal punishment may be used as a last resort or for severe disciplinary infractions. Yes_____ No_____

I am aware that the Dumas School District is not responsible for the loss or damage of student personal property. Yes_____ No_____

I understand it is my responsibility to inform the school principal of my child's special healthcare and/or dietary needs. Yes_____ No_____

I have received information on the Smart Core Curriculum.

Yes_____ No_____

I give permission for my child to complete questionnaires/surveys for educational purposes.

Yes_____ No_____

I give my permission for photographing and/or videotaping my child for school approved activities, website posting and publications, that may have name identification.

Yes_____ No_____

I have read the Dumas School District Parent/ Handbook for student conduct, discipline, and other policies/procedures, and although I may not agree with all the regulations, I understand that the student must adhere to them while at school and school sponsored activities. In the event that we are not entirely certain of some aspects of school policy, we will contact the principal for clarification within one week after receipt of this policy.

**** SIGN AND RETURN THIS PAGE WITHIN ONE WEEK AFTER ISSUANCE****

Student's Signature	Parent/Guardian Signature
Date	Date

STUDENT ELECTRONIC DEVICE and INTERNET USE AGREEMENT

**** SIGN AND RETURN THIS PAGE WITHIN ONE WEEK AFTER ISSUANCE****

Student's Name (Please Print)_____ Grade Level_____

School_____ Date_____

The Dumas School District agrees to allow the student identified above ("Student") to use the district's technology to access the Internet under the following terms and conditions which apply whether the access is through a District or student owned electronic device (as used in this Agreement, "electronic device" means anything that can be used to transmit or capture images, sound, or data):

1. Conditional Privilege: The Student's use of the district's access to the Internet is a privilege conditioned on the Student's abiding to this agreement. No student may use the district's access to the Internet whether through a District or student owned electronic device unless the Student and his/her parent or guardian have read and signed this agreement.

2. Acceptable Use: The Student agrees that he/she will use the District's Internet access for educational purposes only. In using the Internet, the Student agrees to obey all federal laws and regulations and any state laws and rules. The Student also agrees to abide by any Internet use rules instituted at the Student's school or class, whether those rules are written or oral.

3. Penalties for Improper Use: If the Student violates this agreement and misuses the Internet, the Student shall be subject to disciplinary action.

4. "Misuse of the District's access to the Internet" includes, but is not limited to, the following:

a. using the Internet for other than educational purposes;
b. gaining intentional access or maintaining access to materials which are "harmful to minors" as defined by Arkansas law;
c. using the Internet for any illegal activity, including computer hacking and copyright or intellectual property law violations;
d. making unauthorized copies of computer software;
e. accessing "chat lines" unless authorized by the instructor for a class activity directly supervised by a staff member;
f. using abusive or profane language in private messages on the system; or using the system to harass, insult, or verbally attack others;
g. posting anonymous messages on the system;
h. using encryption software;
i. wasteful use of limited resources provided by the school including paper;
j. causing congestion of the network through lengthy downloads of files;
k. vandalizing data of another user;
l. obtaining or sending information which could be used to make destructive devices such as guns, weapons, bombs, explosives, or fireworks;
m. gaining or attempting to gain unauthorized access to resources or files;
n. identifying oneself with another person's name or password or using an account or password of another user without proper authorization;
o. invading the privacy of individuals;

p. divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email unless it is a necessary and integral part of the student's academic endeavor. Personally identifying information includes full names, address, and phone number.
q. using the network for financial or commercial gain without district permission;
r. theft or vandalism of data, equipment, or intellectual property;
s. attempting to gain access or gaining access to student records, grades, or files;
t. introducing a virus to, or otherwise improperly tampering with the system;
u. degrading or disrupting equipment or system performance;
v. creating a web page or associating a web page with the school or school district without proper authorization;
w. providing access to the District's Internet Access to unauthorized individuals;
x. failing to obey school or classroom Internet use rules;
y. taking part in any activity related to Internet use which creates a clear and present danger of the substantial disruption of the orderly operation of the district or any of its schools; or
z. Installing or downloading software on district computers without prior approval of the technology director or his/her designee.

5. Liability for debts: Students and their cosigners shall be liable for any and all costs (debts) incurred through the student's use of the computers or access to the Internet including penalties for copyright violations.

6. No Expectation of Privacy: The Student and parent/guardian signing below agree that if the Student uses the Internet through the District's access, that the Student waives any right to privacy the Student may have for such use. The Student and the parent/guardian agree that the district may monitor the Student's use of the District's Internet Access and may also examine all system activities the Student participates in, including but not limited to e-mail, voice, and video transmissions, to ensure proper use of the system. The District may share such transmissions with the Student's parents/guardians.

7. No Guarantees: The District will make good faith efforts to protect children from improper or harmful matter which may be on the Internet. At the same time, in signing this agreement, the parent and Student recognize that the District makes no guarantees about preventing improper access to such materials on the part of the Student.

8. Signatures: We, the persons who have signed below, have read this agreement and agree to be bound by the terms and conditions of this agreement.

Student's Signature: _____Date _____

Parent/Legal Guardian Signature: _____Date_____

This space is reserved for System Administrator Assigned User Name

_____ Date _____

PURPOSE

The purpose of this handbook is to provide students and their parents with information about the instructional programs, curriculum standards, and student services. It also includes a brief overview of certain laws, policies, rules, regulations and practices which affect students.

This parent-student handbook is not intended to replace the actual policies, rules, regulations, and practices established by the Dumas School District Board of Education, the Superintendent, or school administration. If a policy, rule, regulation or practice is abbreviated or in error, the contents of the district's official policy manual shall always take precedence. Copies are available for review in the district office and in the main office at each school.

The Dumas School District Board of Education, the Superintendent, and the school administration reserve the right to develop and revise policies, rules, and regulations as they deem appropriate. Students and their parents will be notified of changes that affect them through district schools.

This parent-student handbook supersedes all previous handbooks, pamphlets, statements, or other representations (either written or oral) regarding the district's expectations of students in terms of conduct and behavior.

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DUMAS SCHOOLS QUICK FACTS

Dumas School District consists of:

Reed Elementary	Grades Pre K – 5
Middle School	Grades 6 - 8
Senior High	Grades 9 - 12
Target P.R.E.P.	Grades K - 12

Accreditation - All Dumas schools are accredited by the Arkansas Division of Elementary and Secondary Education (DESE) rules governing Standards for Accreditation of Arkansas Public Schools and School Districts.

Equal Education Opportunity - No student in the Dumas School District shall be excluded from participation in, or denied the benefits of, or subjected to discrimination under any educational program or activity sponsored by the District, on the basis of color, religion, national origin, sex, age, or disability. The District has a limited open forum granting equal access to the Boy Scouts of America and other youth groups.
Inquiries on nondiscrimination may be directed to the superintendent, who may be reached at the administration office 870-382-4571.
For further information on notice of non-discrimination or to file a complaint, visit
https://www2.ed.gov/about/offices/list/ocr/complaintintro.html



School Opening/Closing Times

High School	7:55 - 3:21 p.m.
Middle School	7:55 - 3:10 p.m.
Reed Elementary	7:55 - 3:10 p.m.

NO student shall be on the school grounds before 7:30 a.m. due to safety concerns

School Admissions
Students may register at the principal's office at the school which serves the students appropriate grade level.

Attendance
All children who are age five (5) through seventeen (18) on or by August 1 shall be required to be in school that year. Students must attend school a full day.

Meals Program
Breakfast and lunch are served each day at each school. Breakfast is served from 7:30 a.m. – 7:55 a.m. For more information see page 11.

Transportation
Buses run each day on prescribed routes. Bus routes and schedules may be obtained from the maintenance supervisor at 870-382-6436 or a principal's office.
(For more information see page 12).

Curriculum – Arkansas' Learning Standards are defined in the Arkansas Curriculum Frameworks by the Arkansas Department of Education, the Arkansas Department of Career Education and the College Board. The Dumas School District Curriculum is aligned to these standards. You can find these standards at the following sites:

Division of Elementary and Secondary Education - Offices - Learning Services - Curriculum Support - Arkansas Academic Standards

http://www.arcareereducation.org

https://www.collegeboard.org/

Special Programs - Programs for special needs children are offered at all schools. Programs include early childhood, kindergarten, special education, English as a Second Language, gifted and talented, 504, migrant, mental health and special health care needs and Target P.R.E.P.

Telephones - Only in emergencies will students be allowed to use phones in the office. Parents are asked not to call the school to give students messages except in case of extreme emergencies.

Visitors - All visitors must report to the principal's office upon coming on school grounds.

School Closings - When the schools are closed for any reason, announcements will be made on KATV (channel 7), KARK (channel 4), and FOX (channel 16); Radio, 106.9 Stuttgart and 92.3 Little Rock; Dumas School District App, Dumas School District Facebook Page, and the Dumas Public Schools Website.

DIRECTORY
SUPERINTENDENT, PRINCIPALS, AND SUPERVISORS

Superintendent:	Dr. Camille Sterrett	213 Adams	382-4571
Business Manager:	Janice Stennis	213 Adams	382-4571
Athletic Director:	Larry Harris	710 S Cherry	382-5363
Maintenance/Transportation Supervisor:	Gary Sherrill	320 E Bowles	382-4659

Principals/Building Administrators:

Dumas Reed Elementary	Takyra Hampton-Williams	710 S Cherry	382-5363
Dumas Middle School	Jarrett Miles	315 S College	382-4476
Dumas Senior High	Amber Brown-Madison	709 Dan Gill	382-4151

Supervisors:

Federal Programs	Lori Hill	318 Adams	382-4765
Special Education	Dr. Yolonda Thomas	318 Adams	382-2616
Cafeteria	Janice Stennis	710 S Cherry	382-4805

Directors:

Curriculum K-12	Yolander Brown	320 Bowles	382-1453
Special Programs	LaWarn Rodgers	318 Adams	382-4765
Target P.R.E.P. School	Alvin Newburn	320 Adams	382-0430
Technology Coordinator	Sidney Lattimore	323 E Bowles	382-2808
District Nurse	Candace Wilson	315 S College	382-4071

DUMAS SCHOOL DISTRICT'S

VISION STATEMENT

"**D**eveloping **U**nique **M**inds for **A**chieving **S**uccess"

MISSION STATEMENT

Dumas Public Schools will create world-class citizens who achieve high standards in a safe, challenging, educational environment.

CORE BELIEFS

We believe:

- All students can learn, and we will find the means by which to make that happen.
- Students learn through a variety of teaching strategies and settings.
- All students can achieve high standards in a positive, safe engaging education environment
- Education is a shared responsibility between the school, parents & the community.
- Learning is a never-ending process.
- Students become productive citizens through character development.

The Dumas School District website is https://www.dpsd.k12.ar.us/

GOALS:

All children will start school ready to learn.

The high school graduation rate will increase to at least 90 percent.

Students will leave grades 4, 6, 8, and 12 having demonstrated competency in challenging subject matter including English, mathematics, science, history, and geography.

School will ensure that all students learn to use their minds well so they may be prepared for responsible citizenship, further learning, and productive employment in our modern economy.

Teachers will have access to programs for the continued improvement of their professional skills and the opportunity to acquire the knowledge and skills needed to instruct and prepare all students.

Students will compete on grade level on state mandated tests.

Adults will be literate and will possess the skills necessary to compete in a global economy and exercise the rights and responsibilities of citizenship.

Schools will be free of drugs and violence and offer a disciplined environment conducive to learning.

Schools will promote partnerships that will increase parent and family engagement and participation promoting the social, emotional, and academic growth of students.

TALK TO THE PRINCIPALS

Welcome to our schools! We are happy to have each student and their parents joining us in the development of learning experiences. We hope each of you will review all materials in this handbook carefully. If we or the teachers at the student's school can be of service to you, please call the office for an appointment.

- The Dumas Schools are open and free to all persons' ages 5 to 21 residing in the district.
- Non-resident students apply for admission on an individual basis.
- Students who will be 5 on or before August 1 of their entrance year may enter kindergarten. Kindergarten students coming from another state must apply with the principal.
- Transfer students from accredited schools are accepted by grade placement or credit earned.
- Students from home schools, private schools, or other accredited schools are accepted. Check with the principals or review the rules section of this handbook for further information.
- Parents should notify the student's principal when it is known that a student will be withdrawing. One day's notice is required. All school books/equipment must be returned and all fines and fees paid before final withdrawal can be made.
- To ensure success, all students are encouraged to attend school daily. Absences are only for emergencies. Students and parents need to be aware of the attendance policies at each school.
- Tardies are discouraged. Being in class on time helps students and teachers stay on task. Students who are tardy for any reason must check in at the office before being admitted to class. Parents will want to be aware of the tardy policy at each campus. Excessive tardies will be turned over to the court system.
- Early check-outs are discouraged unless there is an extreme emergency. Instruction is given to the end of the day. Students miss final instructions, homework assignments, announcements, parent notes, and directives for the next day. Early checkouts are considered absences from the classes missed and will be turned over to the court system.
- Parents are required to come to the principal's office and sign the student out of school when a student must leave early. Parents will want to be aware of the policies regarding early check out at each school campus.

FOOD SERVICE PROGRAM

The Dumas School District qualifies as a Community Eligibility Provision School (CEP). All our students eat free breakfast and lunch served in our cafeterias.

Good nutrition goes hand in hand with a good education. The Dumas School District offers well-balanced meals at a reasonable price.

Free Breakfast
In accordance with A.C.A. § 6-18-722, a student shall be provided one (1) breakfast at no cost during each school day upon the student's request regardless of whether the student qualifies for a federally funded free or reduced-price meal.

What is a well-balanced meal? Food components offered on a daily basis include meat/meat alternate, fruit, vegetable, bread/bread alternate and milk/water. A daily menu is published weekly in the local newspaper and the school district website.

School Cafeteria Meal Modifications:
The district only provides modified meal components on menus to accommodate students with a disability. A parent/guardian wishing to request dietary accommodations for their student with a disability must submit to the district's Director of Child Nutrition a medical statement completed by a State licensed healthcare professional, which includes:

- Physicians, including those licensed by:
  - The Arkansas State Medical Board;
  - The Arkansas State Board of Chiropractic Examiners (Chiropractors);
  - The Arkansas Board of Podiatric Medicine (Podiatrists);
- Nurse Practitioners (APRNs in family or pediatric practice with prescriptive authority);
- Physician Assistants (PAs who work in collaborative practice with a physician); and
- Dentists.

The medical statement should include:
1. A description of the student's disability that is sufficient to understand how the disability restricts the student's diet;
2. An explanation of what must be done to accommodate the disability, which may include:
   a. Food(s) to avoid or restrict;
   b. Food(s) to substitute;
   c. Caloric modifications; or
   d. The substitution of a liquid nutritive formula.

If the information provided in the medical statement is unclear, or lacks sufficient detail, the district's Director of Child Nutrition shall request additional information so that a proper and safe meal can be provided.

When choosing an appropriate approach to accommodate a student's disability, the District will consider the expense and efficiency of the requested accommodations. The

District will offer a reasonable modification that effectively accommodates the child's disability and provides equal opportunity to participate in or benefit from the program, which may include a generic version of a product.

Parents may file a grievance regarding the request for accommodations with the District's 504 Coordinator, whom will schedule a hearing on the grievance to be held as soon as possible. The 504 coordinator shall provide a copy of the procedures governing the hearing, including that the parent has the right to be accompanied by counsel, and the appeal process upon request.

The district will not prepare meals outside the normal menu to accommodate a family's religious or personal health beliefs.

Cafeteria Rules
Students are required to practice good sanitation by making sure their area is left clean and depositing all trash in the designated containers.
No food may be taken from the cafeteria.
The District does not provide alternative meals for students.



TRANSPORTATION

The safety and security of children is very important to Dumas School District. If you have questions or concerns about the bus route, pick-up time or safety issues, Call the Transportation Supervisor, Mr. Gary Sherrill, at 382-4659.

Our Philosophy: We believe all students can behave appropriately and safely while riding on a school bus. We will tolerate no student stopping drivers from doing their job or preventing other students from having safe transportation.

General Information:

At the beginning of the school year, younger students wear a tag identifying their bus number.
Students are provided transportation from one campus to another in the mornings and at the end of the school day.
Bus stops are determined by the Transportation Supervisor.
Students should arrive at their bus stop about ten minutes early.
Students are assigned to a specific bus for regular routes. Students may be assigned to a different bus for after school tutoring.
Students who need to ride a different bus must have a written note from the parent or guardian each time a request is made.
Information on bus conduct rules may be found on the following page.

General Bus Rules and Consequences - THE FOLLOWING RULES MUST BE OBSERVED ON THE BUS:

- Follow the drivers' directions the first time they are given.
- Keep all parts of your body and all objects inside the bus.
- Keep hands, feet, and objects to yourself.
- Stay in your seat.
- Do not litter.
- Do not write on the bus in any way.
- Do not push, shove, curse, swear, or talk loudly.



IF A STUDENT CHOOSES TO BREAK A RULE, THE FOLLOWING CONSEQUENCES ARE APPLIED:

1st incident: Verbal warning and student's name is recorded by the driver.
2nd incident: Assigned a seat.
3rd **incident:** Principal, driver, student, parent conference.
Misbehavior thereafter - Loss of bus riding privileges may occur.
Severe Clause - 1st Incident goes directly to the principal.

Any behavior which distracts the bus driver and/or creates a safety hazard on the bus such as fighting, possession of/or use of weapons, drugs, or alcohol, willful destruction of seats or safety equipment will result in the loss of the student's riding privilege for a period of time set by the administration. Transportation policies are discussed with all students. Please help us with your support and feel free to discuss any problems which might arise.

BUS RULES AND REGULATIONS

Safety:

1. Only the driver shall be permitted to sit in the driver's seat.
2. The door of the bus shall be kept closed except when the bus is loading or unloading.
3. Students shall not stick arms or heads out of the doors or windows at any time.
4. Weapons, knives, sharp objects of any kind, pets, or other living animals will **not** be allowed on the bus.
5. All students must be seated before the bus is put in motion and remain seated until the driver stops the bus and gives permission to get off.
6. No student will be allowed to get on or off the bus while it is in motion.
7. Students are to remain quiet at all times.
8. Students who must cross the road after leaving the bus in the afternoon must go to a point on the shoulder of the road 10 feet in front of the bus. Students will cross the road only after the driver signals them to do so. Students shall not walk behind the bus.
9. Students are **NOT** to get on buses going on regular bus routes with food of any kind, drinks of any kind, gum or balloons.

Procedures:

1. Students are to sit where the driver designates.
2. Students can only ride their assigned bus. Changes in bus assignments may be made with written permission from their parents, the consent of the driver and signed by the principal or his/her designee.
3. Students may catch a bus on any campus (except Central) in the mornings and ride to the high school.
4. Parents should not enter the bus nor discuss any complaint or grievance with the bus driver while he/she is performing his/her duty. Any such complaint or grievance should be taken immediately to the Transportation Supervisor or the student's principal.
5. Students will be allowed to get off the bus at regular bus stops. Exceptions are allowed if a written statement from the parent has been approved by the student's principal/designee and the approval slip(s) given to the driver before the bus begins the route.
6. Students are to be ready to get on the bus when it stops. They should not wait until the bus stops and then expect the driver to wait for them to come out of the house.

Discipline:

1. The bus driver is in charge of his/her bus. Students will obey the requests of the driver at all times.
2. Students will follow all safety rules as designated above.
3. Students will follow all bus procedures as designated above.
4. Students are not to write on the bus, damage seats, or deface the bus in any way.
5. Students shall not throw paper, food or other objects on the floor of the bus. Buses are to be kept clean, sanitary, and comfortable at all times. No objects may be thrown inside or out the windows of the bus.
6. Smoking, use or possession of any form of tobacco, electronic nicotine delivery systems, use of or possession of illegal drugs, use of or possession of alcoholic beverages are not permitted by the driver, students, or any other person while on the school bus.
7. Students are to remain seated while the bus is in motion.
8. No profane or obscene language of any sort shall be permitted by any student while under the care of the bus driver.
9. Surveillance cameras are used on buses.
10. Any student who violates any of these regulations will be reprimanded by the driver and reported to the student's principal.
11. Students may be suspended by the principal from riding the bus if such action is deemed necessary.

Procedures for Car Pickup at Reed Elementary



If your student is or will ever be picked up by a car these are the procedures:

- Vehicles can pull up in front of the gym to pick up students until 2:45 p.m.
- If it is after 2:45 p.m., please remain in your car and STAY in the car pick up line.

If you need to check out your student, please do so before 2:45 p.m. Classes are still going on at this time. We understand there may be emergencies that come up but this should not be an everyday occurrence.

- Please do not park your car in front of the no parking signs to pick up your child or park in the parking lot. Wait in line with all the other parents. Failure to do so may result in receiving a ticket.

HEALTH PROGRAM

The Role of the School Nurse - The main objective of the Dumas Public School Health Program is to assist each student in achieving and maintaining optimal health, so that maximal physical, social, emotional and intellectual growth can occur.

Students should be kept home 24 hours after vomiting or having fever. Do not send your child to school if he/she is taking medication to prevent fever.

The Dumas Schools have 2 registered nurses. The nurse will:

< Assess the health needs of students and school personnel providing necessary first aid and/or medical referrals.
< Monitor prescription medications administered to students**.***
< Maintain accurate and current immunization documentation in compliance with state law.
< Conduct screens as stated below:
- vision grades Pre-K, K, 1, 2, 4, 6, 8 and all resource students
- hearing for grades Pre-K, K, 1, 2, 4, 6, 8 and all resource students
- Scoliosis: girls 6th & 8th, boys 8th
- Body Mass Index (BMI) screening for K, 2, 4, 6, 8 & 10

(Provide referrals to parents for students when screening indicates physical/medical problems. BMI reports available upon parent request.)



< Teach children about proper health care - nutrition, exercise, and general health.
< Talk with parents about the health of their children.
< Evaluate and administer individual health care (IHP) for students with special health needs. (It is the responsibility of the parent to inform the nurse of student's diagnosis that may require special care at school).

***MEDICATIONS:**

All prescriptions must be given to the school nurse or medication disburser by the parent/guardian.

REQUIRED VACCINATIONS, SCREENS, AND IMMUNIZATIONS FOR SCHOOL ADMITTANCE

Minimum Requirements of valid doses

- Four (4) doses of DTP, DT, Td, DTap, Tdap with 1 dose on or after the 4th birthday. **ALL STUDENTS K-12TH**
- Three (3) doses of Polio vaccine, with 1 dose on or after the 4th birthday. **ALL STUDENTS K-12TH**
- Two (2) doses of MMR (measles, mumps, rubella) with 1st dose on or after 1st birthday. **ALL STUDENTS K-12TH**
- Three (3) doses of Hepatitis B vaccine. **ALL STUDENTS K-12TH**
- Two (2) doses of Varicella with 1st dose on or after 1st birthday. (Physician documentation only for history of disease will be accepted) **ALL STUDENTS K-12TH**
- Kindergarten and 1st grade students will be required to have 1 dose of Hepatitis A. **KINDERGARTEN AND 1ST GRADE**
- All students 11 years and older by September 1st of each year will be required to have a Tdap vaccination. **ANY STUDENT AGE 11 AND OVER.**
- All 7th graders will be required to have one dose of MCV4 (Meningococcal) vaccine with a second dose administered at age 16. If not vaccinated prior to age 16 years, 1 dose is required for all students who are age 16 on or before September 1st of each year.

Contact the school nurse at your school if you have other questions or concerns.
ARKids First information is available from your school nurse.

4.34 - COMMUNICABLE DISEASES & PARASITES

Students with communicable diseases or with human host parasites that are transmittable in a school environment shall demonstrate respect for other students by not attending school while they are capable of transmitting their condition to others. Students whom the school nurse determines are unwell or unfit for school attendance or who are believed to have a communicable disease or condition will be required to be picked up by their parent or guardian. Specific examples include, but are not limited to: Varicella (chicken pox), measles, scabies, conjunctivitis (Pink Eye), impetigo/MRSA (Methicillin-resistant Staphylococcus aureus), streptococcal and staphylococcal infections, ringworm, mononucleosis, Hepatitis A, B or C, mumps, vomiting, diarrhea, and fever (100.4 F when taken orally). A student who has been sent home by the school nurse will be subsequently readmitted, at the discretion of the school nurse, when the student is no longer a transmission risk. In some instances, a letter from a health care provider may be required prior to the student being readmitted to the school.

To help control the possible spread of communicable diseases, school personnel shall follow the District's exposure control plan when dealing with any blood borne, foodborne, & airborne pathogens exposures. Standard precautions shall be followed relating to the handling, disposal, & cleanup of blood and other potentially infectious materials such as all body fluids, secretions and excretions (except sweat).

In accordance with 4.57 –Immunizations, the District shall maintain a copy of each student's immunization record and a list of individuals with exemptions from immunization which shall be education records as defined in the Privacy of Students' Records policy. That policy provides that an education record may be disclosed to appropriate parties in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

A student enrolled in the District who has an immunization exemption may be removed from school at the discretion of the Arkansas Department of Health during an outbreak of the disease for which the student is not vaccinated. The student may not return to school until the outbreak has been resolved and the student's return to school is approved by the Arkansas Department of Health.

The parents or legal guardians of students found to have live human host parasites that are transmittable in a school environment will be asked to pick their child up at the end of the school day. The parents or legal guardians will be given information concerning the eradication and control of human host parasites. A student may be readmitted after the school nurse or designee has determined the student no longer has live human host parasites that are transmittable in a school environment.

Each school may conduct screenings of students for human host parasites that are transmittable in a school environment as needed. The screenings shall be conducted in a manner that respects the privacy and confidentiality of each student.

4.35—STUDENT MEDICATIONS

Prior to the administration of any medication, including any dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, to any student under the age of eighteen (18), written parental consent is required. The consent form shall include authorization to administer the medication and relieve the Board and its employees of civil liability for damages or injuries resulting from the administration of medication to students in accordance with this policy. All signed medication consent forms are to be maintained by the school nurse.

Unless authorized to self-administer or otherwise authorized by this policy, students are not allowed to carry any medications, including over-the-counter (OTC) medications or any dietary supplement or other perceived health remedy not regulated by the US Food and Drug Administration, while at school. The parent or legal guardian shall bring the student's medication to the school nurse.

The student may bring the medication if accompanied by a written authorization from the parent or legal guardian. When medications are brought to the school nurse, the nurse shall document, in the presence of the parent, the quantity of the medication(s). If the medications are brought by a student, the school nurse shall ask another school employee to verify, in the presence of the student the quantity of the medication(s). Each person present shall sign a form verifying the quantity of the medication(s).

Medications, including those for self-administration , must be in the original container and be properly labeled with the student's name, the ordering provider's name, the name of the medication, the dosage, frequency, and instructions for the administration of the medication (including times). Additional information accompanying the medication shall state the purpose for the medication, its possible side effects, and any other pertinent instructions (such as special storage requirements) or warnings. Schedule II medications that are permitted by this policy to be brought to school shall be stored in a double locked cabinet.

Students with an individualized health plan (IHP) may be given OTC medications to the extent giving such medications are included in the student's IHP.

The District's supervising registered nurse is responsible for creating procedures for the administration of medications on and off campus.

The school shall not keep outdated medications or any medications past the end of the school year. Parents shall be notified ten (10) days in advance of the school's intention to dispose of any medication. Medications not picked up by the parents or legal guardians with in the ten (10) day period shall be disposed of by the school nurse in accordance with current laws and rules.

The only Schedule II medications that shall be allowed to be brought to the school are methylphenidate (e.g. Ritalin or closely related medications as determined by the school nurse), dextroamphetamine (Dexedrine), and amphetamine sulfate (e.g. Adderall or closely related medications as determined by the school nurse).

For the student's safety, no student will be allowed to attend school if the student is currently taking any other Schedule II medication than permitted by this policy. Students who are taking Schedule II medications which are not allowed to be brought to school shall be eligible for homebound instruction if provided for in their IEP or 504 plans.
The district's supervising registered nurse shall be responsible for creating both on campus and off campus procedures for administering medications.

Self-Administration of Medication
Students who have written permission from their parent or guardian and a licensed health care practitioner on file with the District may:

1) Self-administer either:
- Rescue inhaler; or
- Auto-injectable or nasal spray epinephrine;

2) Perform the student's own blood glucose checks;
3) Administer insulin through the insulin delivery system the student uses;
4) Treat the student's own hypoglycemia and hyperglycemia; or
5) Possess on the student's person:
   a) A rescue inhaler or auto-injectable epinephrine;
   b) Auto-injectable or nasal spray epinephrine; or
   c) the necessary supplies and equipment to perform the student's own diabetes monitoring and treatment functions.

A student may be authorized to self-administer a stress dose medication to treat the student's adrenal insufficiency with:

1. The written authorization of the student's parent, legal guardian, or person standing in loco parentis; and
2. A written order from the student's treating physician stating that the student:
   a. Is capable of completing the proper method of self-administration of the stress dose medication,; and
   b. Has been instructed on the details of the student's medical condition and the events that may lead to an adrenal crisis.

The parent, legal guardian, or person standing in loco parentis of a student who is authorized to self-administer a stress dose medication shall sign an IHP developed by the school nurse for the school where the student is enrolled. The IHP shall include a requirement for the notification of appropriate staff following the self-administration of a stress dose medication, which shall include the school nurse, teacher of the classroom where the stress dose medication was administered, and a school administrator.
Students who have a current consent form on file shall be allowed to carry and self-administer such medication while:

- In school;
- At an on-site school sponsored activity;
- While traveling to or from school; or
- At an off-site school sponsored activity.

A student is prohibited from sharing, transferring, or in any way diverting the student's medications to any other person. The fact that a student with a completed consent form on file is allowed to carry a rescue inhaler; auto-injectable or nasal spray epinephrine; diabetes medication: stress dose medication, or combination does not require the student to have such on the student's person. The parent or guardian of a student who qualifies under this policy to self-carry a rescue inhaler; auto-injectable or nasal spray epinephrine; diabetes medication; stress dose medication; or any combination on the student's person shall provide the school with the appropriate medication, which shall be immediately available to the student in an emergency.

Students may possess and use a topical sunscreen that is approved by the US Food and Drug Administration for OTC use to avoid overexposure to the sun without written authorization from a parent, legal guardian, or healthcare professional while the student is on school property or at a school-related event or activity.
The parent or guardian of a student may provide written documentation authorizing specifically named District employee(s), in addition to the school nurse, to assist a student in the application of sunscreen. The District employee(s) named in the parent or legal guardian's written authorization shall not be required to assist the student in the application of sunscreen.

Emergency Administration of Glucagon and Insulin
Students may be administered Glucagon, insulin, or both in emergency situations by the school nurse or, in the absence of the school nurse, a trained volunteer school employee designated as a care provider, provided the student has:

1. an IHP that provides for the administration of Glucagon, insulin, or both in emergency situations; and
2. a current, valid consent form on file from their parent or guardian.

When the nurse is unavailable, the trained volunteer school employee who is responsible for a student shall be released from other duties during:

A. The time scheduled for a dose of insulin in the student's IHP; and
B. Glucagon or non-scheduled insulin administration once other staff has relieved him/her from other duties until a parent, guardian, and other responsible adult or medical personnel has arrived.

A student shall have access to a private area to perform diabetes monitoring and treatment functions as outlined in the student's IHP.

Emergency Administration of Epinephrine
The school nurse or other trained school employees designated by the school nurse as a care provider who have been certified by a licensed physician may administer epinephrine, either through an auto-injector or nasal spray, in emergency situations to students who have an IHP that provides for the administration of epinephrine in emergency situations.

The parent of a student who has an authorizing IHP, or the student if over the age of eighteen (18), shall annually complete and sign a written consent form provided by the student's school nurse authorizing the nurse or other trained school employee(s) certified to administer epinephrine to administer auto-injector or nasal spray epinephrine to the student when the employee believes the student is having a life-threatening anaphylactic reaction.

Students with an order from a licensed health care provider to self-administer epinephrine, either through an auto-injector or nasal spray, and who have written permission from their parent or guardian shall provide the school nurse either an auto-injector or nasal spray epinephrine. This epinephrine will be used in the event the school nurse, or other school employee certified to administer epinephrine, in good faith professionally believes the student is having a life-threatening anaphylactic reaction and the student is either not self-carrying epinephrine or the nurse is unable to locate it.

The school nurse for each District school shall keep epinephrine on hand that are suitable for the students the school serves. The school nurse or other trained school employee designated by the school nurse as a care provider who has been certified by a licensed physician may administer epinephrine to those students who the school nurse, or other trained school employee certified to administer auto-injector epinephrine, in good faith professionally believes is having a life-threatening anaphylactic reaction.

Emergency Administration of Albuterol
The school nurse or other trained school employees designated by the school nurse as a care provider who have been trained and certified by a licensed physician, advanced practice registered nurse, or physician assistant may administer albuterol in emergency situations to students who have an IHP that provides for the administration of albuterol in emergency situations.
The parent of a student who has an authorizing IHP, or the student if over the age of eighteen (18), shall annually complete and sign a written consent form provided by the student's school nurse authorizing the nurse or other trained school employee(s) certified to administer albuterol to administer albuterol to the student when the employee believes the student is in perceived respiratory distress.

The school nurse for each District school shall keep albuterol on hand. The school nurse or other trained school employee designated by the school nurse as a care provider who has been certified by a licensed physician, advanced practice registered nurse, or physician assistant may administer albuterol to those students who the school nurse, or other trained school employee certified to administer albuterol, in good faith professionally believes is in perceived respiratory distress.

Emergency Administration of Anti-opioid
The school nurse for each District school shall keep anti-opioid injectors on hand. The school nurse, other school employee, volunteer, or student may administer anti-opioid in accordance with the District's procedures to a student who the school nurse, or other observer, in good faith believes is having an opioid overdose.

The school shall not keep outdated medications or any medications past the end of the school year. Parents shall be notified ten (10) days in advance of the school's intention to dispose of any medication. Medications not picked up by the parents or legal guardians within the ten (10) day period shall be disposed of by the school nurse in accordance with current law and regulations.

Emergency Administration of Emergency Adrenal Insufficiency Medication
The school nurse or other trained school employees designated by the school nurse as a care provider who have been certified by a licensed physician may administer an injectable emergency dose medication in emergency situations to students who have an IHP that provides for the administration of an injectable emergency dose medication in emergency situations.
The parent of a student who has an authorizing IHP, or the student if over the age of eighteen (18), shall annually complete and sign a written consent form provided by the student's school nurse authorizing the nurse or other trained school employee(s) certified to administer an injectable emergency dose medication to administer an injectable emergency dose medication to the student when the employee believes the student is having an adrenal crisis due to adrenal insufficiency.
Students who have met the requirements to be authorized to self-administer a stress dose medication under this policy shall provide the school nurse an emergency injectable dose of the student's medication. This emergency injectable dose will be used in the event the school nurse, or other school employee certified to administer an injectable emergency dose medication, in good faith professionally believes the student is having an adrenal crisis due to adrenal insufficiency.

Seizure Disorder Medications

Students who have been diagnosed with a seizure disorder shall have a seizure action plan that shall be a written IHP designed to acknowledge and prepare for the healthcare needs of the student. The student's seizure action plan shall be created in collaboration between District staff and the student's Parents, legal guardians, persons having lawful control of the student, or persons acting in loco parentis or the student if over eighteen (18). As part of the creation of the student's seizure action plan, the student's Parents, legal guardians, persons having lawful control of the student, or persons acting in loco parentis shall:

1. Provide the school with written authorization to administer the seizure medication at school;
2. Provide a written statement from the student's healthcare provider that shall contain the following information:
   - The student's name;
   - The name and purpose of the medication;
   - The prescribed dosage;
   - The route of administration;
   - The frequency that the medication should be administered; and
   - The circumstances under which the medication should be administered;
1. Provide the prescribed medication to the school in its unopened, sealed package with the label affixed by the dispensing pharmacy intact, which shall be stored in a safe and secure location accessible only by District personnel or volunteers with training to administer seizure medication.

The written authorization, written statement, and seizure action plan shall be kept on file in the office of the school nurse or school administrator and distributed to any school personnel or volunteers responsible for the supervision or care of the student.

4.36 - STUDENT ILLNESS/ACCIDENT

If a student becomes too ill to remain in class and/or could be contagious to other students, the principal or designee will attempt to notify the student's parent or legal guardian. The student will remain in the school's health room or a place where he/she can be supervised until the end of the school day or until the parent/legal guardian can check the student out of school.

If a student becomes seriously ill or is injured while at school and the parent/legal guardian cannot be contacted, the failure to make such contact shall not unreasonably delay the school's expeditious transport of the student to an appropriate medical care facility. The school assumes no responsibility for treatment of the student. When available, current, and applicable, the student's emergency contact numbers and medical information will be utilized. Parents are strongly encouraged to keep this information up to date.

4.41—PHYSICAL EXAMINATIONS OR SCREENINGS

The district conducts routine health screenings such as hearing, vision, and scoliosis due to the importance these health factors play in the ability of a student to succeed in school. The intent of the exams or screenings is to detect defects in hearing, vision, or other elements of health that would adversely affect the student's ability to achieve to his/her full potential.

The rights provided to parents under this policy transfer to the student when he/she turns eighteen (18) years old.

Except in instances where a student is suspected of having a contagious or infectious disease, parents shall have the right to opt their student out of the exams or screenings by using form 4.41F or by providing certification from a physician that he/she has recently examined the student.

If a student is covered by Arkansas Medicaid, the District will seek reimbursement through AR Medicaid for vision and hearing screenings. Should a parent/guardian wish for the District to not seek reimbursement through AR Medicaid, please present a letter in writing to the Dumas School District.

4.57—IMMUNIZATIONS

Unless otherwise provided by law or this policy, no student shall be admitted to attend classes in the District who has not been age appropriately immunized against:

Poliomyelitis;Diphtheria;Tetanus;Pertussis;Red (rubeola) measles;Rubella;Mumps;Hepatitis A;Hepatitis B;Meningococcal disease; Varicella (chickenpox); and Any other immunization required by the Arkansas Department of Health (ADH).

The District administration has the responsibility to evaluate the immunization status of District students. The District shall maintain a list of all students who are not fully age appropriately immunized or who have an exemption provided by ADH to the immunization requirements based on medical, religious, or philosophical grounds. Students who are not fully age appropriately immunized when seeking admittance shall be referred to a medical authority for consultation.

The only types of proof of immunization the District will accept are immunization records provided by a:

Licensed physician; Health department; Military service; Official record from another educational institution in Arkansas; or An immunization record printed off of the statewide immunization registry with the Official Seal of the State of Arkansas.

The proof of immunization must include the vaccine type and dates of vaccine administration. Documents stating "up-to-date", "complete", "adequate", and the like will not be accepted as proof of immunization. No self or parental history of varicella disease will be accepted as a history of varicella disease must be documented by a licensed physician, advanced practice nurse, doctor of osteopathy, or physician assistant. Valid proof of immunization and of immunity based on serological testing shall be entered into the student's record.

In order to continue attending classes in the District, the student must have submitted:

1) Proof of immunization showing the student to be fully age appropriately vaccinated;
2) Written documentation by a public health nurse or private physician of proof the student is in process of being age appropriately immunized, which includes a schedule of the student's next immunization;
3) A copy of a letter from ADH indicating immunity based on serologic testing; and/or
4) A copy of the letter from ADH exempting the student from the immunization requirements for the current school year, or a copy of the application for an exemption for the current school year if the exemption letter has not yet arrived.

Students whose immunization records or serology results are lost or unavailable are required to receive all age appropriate vaccinations or submit number 4 above.

Temporary Admittance

While students who are not fully age appropriately immunized or have not yet submitted an immunization waver may be enrolled to attend school, such students shall be allowed to attend school on a temporary basis only. Students admitted on a temporary basis may be admitted for a maximum of thirty (30) days (or until October 1st of the current school year for the tetanus, diphtheria, pertussis, and meningococcal vaccinations required at ages eleven (11) and sixteen (16) respectively if October 1st is later in the current school year than the thirty (30) days following the student's admittance). No student shall be withdrawn and readmitted in order to extend the thirty (30) day period. Students may be allowed to continue attending beyond the thirty (30) day period if the student submits a copy of either number 2 or number 4 above.

Students who are in process shall be required to adhere to the submitted schedule. Failure of the student to submit written documentation from a public health nurse or private physician demonstrating the student received the vaccinations set forth in the schedule may lead to the revocation of the student's temporary admittance; such students shall be excluded from school until the documentation is provided.

The District will not accept copies of applications requesting an exemption for the current school year that are older than two (2) weeks based on the date on the application. Students who submit a copy of an application to receive an exemption from the immunization requirements for the current year to gain temporary admittance have thirty (30) days from the admission date to submit either a letter from ADH granting the exemption or documentation demonstrating the student is in process and a copy of the immunization schedule. Failure to submit the necessary documentation by the close of the thirty (30) days will result in the student being excluded until the documentation is submitted.

Exclusion From School

In the event of an outbreak, students who are not fully age appropriately immunized, are in process, or are exempt from the immunization requirements may be required to be excluded from school in order to protect the student. ADH shall determine if it is necessary for students to be excluded in the event of an outbreak. Students may be excluded for no fewer than twenty-one (21) days or even longer depending on the outbreak. No student excluded due to an outbreak shall be allowed to return to school until the District receives approval from ADH.

Students who are excluded from school are not eligible to receive homebound instruction unless the excluded student had a pre-existing IEP or 504 Plan and the IEP/504 team determines homebound instruction to be in the best interest of the student. To the extent possible, the student's teacher(s) shall place in the principal's office a copy of the student's assignments:

- for the remainder of the week by the end of the initial school day of the student's exclusion; and
- by the end of each school's calendar week for the upcoming week until the student returns to school.

It is the responsibility of the student or the student's parent/legal guardian to make sure that the student's assignments are collected.

Students excluded from school shall have five (5) school days from the day the student returns to school to submit any homework and to make up any examinations. State mandated assessments are not included in "examinations" and the District has no control over administering state mandated make-up assessments outside of the state's schedule. Students shall receive a grade of zero for any assignment or examination not completed or submitted on time.

Annually by December 1, the District shall create, maintain, and post to the District's website a report that includes the following for each disease requiring an immunization under this policy:

- The number of students in the District that were granted an exemption by the Department of Health from an immunization;
- The percentage of students in the District that were granted an exemption by the Department of Health from an immunization;
- The number of students within the District who have failed to provide to the public school proof of the vaccinations required and have not obtained an exemption from ADH;
- The percentage of students within the District who have failed to provide to the public school proof of the vaccinations required and have not obtained an exemption from ADH; and
- The percentage of a population that must receive an immunization for herd immunity to exist.

5.29—WELLNESS POLICY

The health and physical well-being of our students directly affects their ability to learn. Childhood obesity increases the incidence of adult diseases occurring in children and adolescents such as heart disease, high blood pressure and diabetes. The increased risk carries forward into their adulthood. Research indicates that a healthy diet and regular physical activity can help prevent obesity and the diseases resulting from it. It is understood that the eating habits and exercise patterns of students cannot be magically changed overnight, but at the same time, the Board of Directors believes it is necessary to strive to create a culture in our schools that consistently promotes good nutrition and physical activity.

The problem of obesity and inactivity is a public health issue. The Board of Directors is keenly aware that it has taken years for this problem to reach its present level and will similarly take years to correct. The responsibility for addressing the problem lies not only with the schools and the Arkansas Department of Education (ADE), but with the community and its residents, organizations and agencies. Therefore, the District shall enlist the support of the larger community to find solutions which improve the health and physical activity of our students.

Wellness Committee

To enhance the district's efforts to improve the health of our students, a School Nutrition and Physical Activity Advisory Committee (SNPAAC) shall be formed. It shall be structured in a way that ensures age-appropriate recommendations are made that correlate to our district's grade configurations. The SNPAAC shall have the powers and responsibilities delegated to it by statute and Rule and are incorporated into this policy by reference. The overarching goal of the committee shall be to promote student wellness by monitoring how well the district is doing at implementing this policy. The SNPAAC shall use modules 1, 2, 3, 4, 10 and 11 of the CDC's School Health Index as a basis for annually assessing each school's progress toward meeting the requirements of this policy. The results of the annual assessment shall be included in the school districts support plan (SDSP), provided to each school's principal, and reported to the board. Goals and objectives for nutrition and physical activity shall also be included in the SDSP.

The SNPAAC shall be made up of individuals from the following groups to the extent of interested persons from each group desire to be included in the development, implementation, and periodic review of the District's wellness policy: Members of the District's Board of Directors, school administrators, school nutrition personnel, teacher organizations, teachers of physical education, parents, students, professional groups (such as nurses), school health professionals (such as school nurses, school counselors and social workers); and community members.

The SNPAAC shall provide recommendations to the Districts Child Nutrition Director concerning menus and other foods sold in the school cafeteria. Such recommendations shall be based, at least in part, on the information the Committee receives from the District on the requirements and standards of the National School Lunch Program and from menus for the National School Lunch Program and other food sold in the school cafeteria on a quarterly basis. The SNPAAC will meet at least quarterly. Meeting dates for the SNPAAC will be placed on the District's calendar. To assist the SNPAAC in ensuring that the district fulfills the requirements of this policy, a District level School Health Coordinator (Designated District Official) shall be appointed.

School Health Coordinator

To assist the SNPAAC in ensuring that the District fulfills the requirements of this policy, a District level School Health Coordinator (Designated District Official) shall be appointed. In addition, each school should have a School Health Coordinator who shall be responsible for assisting the District level School Health Coordinator in ensuring that each school fulfills the requirements of this policy.

Each school will establish a School Nutrition and Physical Activity Advisory Committee in addition to the district committee;

Include representatives from each appropriate grade level group (elementary, middle, and senior high) on the membership of the district committee.

Goals - In its efforts to improve the school nutrition environment, promote student health, and reduce childhood obesity, the District will adhere to the DESE Rules Governing Nutrition and Physical Activity Standards and Body Mass Index for Age Assessment Protocols. To promote nutrition, physical activity, and other school based activities that will improve student wellness, the District, working with the SNPAAC, has established the following goals:

1. Implement a grade appropriate nutrition education program that will develop an awareness of and appreciation for nutrition and physical activity throughout the curriculum;
2. Enforce existing physical education requirements and engage students in healthy levels of vigorous physical activity;
3. Strive to improve the quality of physical education curricula and increase the training of physical education teachers;
4. Follow the Arkansas Physical Education and Health Education Frameworks in grades K-12;
5. Not use food or beverages as rewards for academic, classroom, or sports performances;
6. Ensure that drinking water is available without charge to all students throughout the school including, but not limited to, in the District's food service areas;
7. Establish class schedules and bus routes that do not directly or indirectly restrict meal access;
8. Provide students with ample time to eat their meals in pleasant cafeteria and dining areas;
9. Establish no more than nine (9) school wide events where food and beverages provided to students are not required to meet the Federal Smart Snacks standards during the scheduled time. The schedule of the events shall be by school, approved by the principal, and shall be part of the annual school calendar;
10. Abide by the current allowable food and beverage portion standards;
11. Meet or exceed the more stringent of Arkansas' or the U.S. Department of Agriculture's Nutrition Standards for reimbursable meals and a la' carte foods served in the cafeteria;
12. Restrict access to competitive foods as required by law and Rule;
13. Conform new and/or renewed vending contracts to the content restrictions contained in the Rules and reduce district dependence on profits from the sale of competitive foods.
14. Provide professional development to all district staff on the topics of nutrition and/or physical activity;
15. Utilize the School Health Index available from the Center for Disease Control (CDC) to assess how well the district is doing at implementing this wellness policy and at promoting a healthy environment for its students.

Food and Beverages Outside of the District's Food Service Programs

All food and beverages sold to students on school campus during the school day by school administrators or school non-licensed or licensed staff (principals, coaches, teachers, club sponsors, etc.); students or student groups; parents or parent groups; or another person, company, or organization associated with the school shall meet the Federal Smart Snacks requirements and Arkansas Nutrition Standards at a minimum. These restrictions include, but are not limited to, food and beverages sold in vending venues (machines, ice chests, cabinets) in school stores or as part of school fundraisers.

All food and beverages provided, but not sold, to students on the school campus during the school day by school administrators or school non-licensed or licensed staff (principals, coaches, teachers, club sponsors, etc.); students or student groups; parents or parent groups; or another person, company, or organization associated with the school shall meet the Federal Smart Snacks requirements and Arkansas Nutrition Standards at a minimum. These restrictions include, but are not limited to, food and beverages provided in vending venues (machines, ice chests, cabinets) in school stores or as part of school fundraisers.

Food and beverages outside of the District's food service programs may not be sold, served, or provided to students in the District's food service areas during meal times.

Elementary students shall not have in-school access to vending machines. The District does not place nutrition restrictions on food or beverages brought from home that are intended for personal consumption only.

Advertising - In accordance with the USDA regulations, oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product that are made by the producer, manufacturer, seller, or any other entity with a commercial interest in the product shall only be permitted on school campus during the school day if they meet or exceed the Federal Smart Snacks standards. This restriction does not apply to:

Materials used for educational purposes in the classroom, including, but not limited to

- The use of advertisements as a media education tool; or
- Designing and implementing the health or nutrition curriculum;
- Clothing, apparel, or other personal items used by students and staff;

- The packaging of products brought from home for personal consumptions; and
- Currently existing advertisements on school property, including but not limited to, the exterior of vending machines, posters, menu boards, coolers, trash cans, cups used for beverage dispensing, and other food service equipment; however, all future contracts and replacement items shall meet the Federal Smart Snacks standards.

Community Engagement - The District will work with the SNPAAC to:

A. Encourage participation in extracurricular programs that support physical activity, such as walk-to-school programs, biking clubs, afterschool walking, etc.

B. Encourage the implementation of developmentally appropriate physical activity in after-school childcare programs for participating children;

C. Promote the reduction of time youth spend engaged in sedentary activities such as watching television and playing video games; and

D. Encourage the development of and participation in family-oriented community-based physical activity programs.

The District will annually inform the public:

- Of the web address where the policy is located;
- Of any changes made to this policy since the previous year;
- Of the health and wellness priority goals in the District's SDSP; and
- The amounts and specific sources of funds received and expenditures made from competitive food and beverage contracts.
- A printed copy of the policy may be picked up at the District's Central Office

Assessment of the District's Wellness Policy - At least once every three years, with input from the SNPACC, the District shall assess both the District as a whole and individual schools' status in regards to the implementation and compliance of the goals of this policy, including the health and wellness goals in the District's SDSP. The assessment shall be based, at least in part, on:

- The extent to which District schools are in compliance with this policy;
- The extent to which this policy compares to other model local school wellness policies; and
- A description of the progress made in attaining the goals of this policy.
- The annual reviews of this policy based on modules 1, 2, 3, 4, 10, and 11 of the CDC's School Health Index.

On the years the assessment occurs, the assessments results shall be reported to the public, including parents, students, and other members of the community as part of the District's annual report to the public. The District will update the wellness policy based on the results from the three year assessment.

District Website-The District will place on its website:

The District will place on its website:

- The name, District phone number, and District email address for the District Level School Health Coordinator;
- The names, district phone numbers, and district email addresses for the School Level School Health Coordinators;
- The names of the members of the wellness committee;
- Meeting dates for the wellness committee;
- Information on how community members may get involved with the wellness committee;
- A copy of this policy;
- A copy of the annual review of this policy based on modules 1, 2, 3, 4, 10, and 11 of the CDC's School Health Index; and
- A copy of the most recent three (3) year assessment of this policy.

STUDENT INSURANCE

DSD does *not* provide student accident insurance for all students during the school day. The District does select an accident policy which is offered to all pupils on a voluntary basis.

The School District does not assume any medical expenses due to accidents while on school grounds at any time for students.

Student Accident Insurance:

< Underwritten by Mutual of Omaha Insurance Company is available to all students

< Parents may choose from a variety of benefit options.

< All costs of the insurance are assumed by the parent.

< Each student will receive a flyer with website information to access descriptions of coverage and optional plans available at the beginning of the school year.

< The Dumas School Board feels the opportunity to purchase this insurance constitutes a definite financial advantage to parents who want their children covered by a low-cost protection plan.

Athletic Insurance:

< The Dumas School District provides an Athletic Excess Insurance Policy which will provide for students participating in AAA sponsored activities.

< Cheerleaders, band, student managers, and all athletes in grades 7-12 are covered while participating in practices, games, competition, and traveling to an event.

< Athletic insurance as provided by the district is an excess policy. The athlete's personal policy (if they have a policy) is the primary carrier. The District's excess policy must be filed at the same time as the athlete's personal insurance. Athletes who do not have personal policies will be covered to the extent of the stated athletic policy only. A claim must be filed by the parent or guardian within 90 days of the accident.

< No charges may be made directly to the school. A form must be filled out, signed by the student's coach/sponsor and mailed directly to Student Insurance, Health Special Risk, Inc., P.O. Box 117558, Carrollton, TX 75011-7558 within 90 days of the accident.

< Parents of athletes participating in athletics may receive more information from the coach or sponsor of the program in which their student participates or by calling 1-866-409-5734 or visiting the website: www.k12studentinsurance.com.

SAFETY & SECURITY

CRISIS INTERVENTION:

For a major school disaster, a special plan is in place to ensure that the welfare of students is governed by an orderly, preplanned process. The crisis intervention plan addresses the following types of disasters: earthquake, tornado, hazardous waste or chemical spillage, fire, bomb threats or other violent acts. There are basic concerns to be met regardless of the type of disaster. Plans vary slightly from campus to campus. Following any crisis, all students must be checked out through the office, or the designated pick-up location for each campus. Patrons who wish to read the complete disaster plan should contact the school principal.

SAFETY MANAGEMENT PLAN:

Each safety management plan includes:

- Guidelines for collaborating with city emergency officials.
- Identification of the members of the crisis management team, their roles, and responsibilities.
- Steps for communicating effectively with parents, students, school transportation department, and school staff.

CAMPUS SECURITY:

The safety and security of students, staff, and schools is a top priority for DSD. The District Safety committee diligently works to keep up with current security needs.

VISITORS TO A SCHOOL

- Report to the principal's office immediately upon entering the school building.
- Obtain permission to visit (this includes parents).
- No student visitors from other schools without permission of the principal.
- Dropping off or picking up students is permissible during appropriate occasions.

ILLEGAL ITEMS ON CAMPUS

- Weapons/dangerous objects capable of causing bodily harm.
- Illegal drugs, alcoholic drinks, tobacco, electronic nicotine delivery systems or illegal contraband.
- Hand held lasers.

SAFETY PRECAUTIONS

- Surveillance cameras may be located in the halls at all schools and on the bus.
- Lockers are school property and may be randomly searched, for cause, at any time.
- The act of a student parking a vehicle on campus is a grant of permission for school or law enforcement authorities to search that vehicle.
- If suspicion exists that a vehicle or locker contains weapons or drugs the police will be called.
- If an administrator has reasonable suspicion that a student .may possess a weapon, drugs, or other contraband, the student may be required to empty the contents of his/her pockets, purses, or book bag.
- A drug dog may be used for sniff searches of lockers, vehicles, classrooms, and school sponsored activities at random times during the school year.
- Metal detectors may be used to search person, bags, purses and lockers at random times during the school year.

VIDEO SURVEILLANCE, OTHER STUDENT MONITORING AND SECURITY DEVICES:

The Board of Directors has a responsibility to maintain discipline, protect the safety, security, and welfare of its students, staff, and visitors while at the same time safeguarding district facilities, vehicles, and equipment. As part of fulfilling this responsibility, the board authorizes the use of video/audio surveillance cameras, entry/exit control devices, automatic identification technology, data compilation devices, metal detectors, and technology capable of tracking the physical location of district equipment, students, and/or personnel. The placement of video surveillance cameras shall be based on the presumption and belief that students, staff and visitors have no reasonable expectation of privacy anywhere on or near school property, facilities, vehicles, or equipment, with the exception of places such as restrooms or dressing areas where an expectation of bodily privacy is reasonable and customary.

- Signs shall be posted on campus buildings and in district vehicles to notify students, staff, and visitors that video cameras may be in use. Parents and students shall also be notified through the student handbook that cameras may be in use in school buildings, on school grounds and in school vehicles. Students will be held responsible for any violations of school discipline rules caught by the cameras and other technologies authorized in this policy.
- The district shall retain copies of video recordings until they are erased which may be accomplished by system deletion.
- Videos, automatic identification, or data compilations containing evidence of a violation of student conduct rules and/or state or federal law may be retained contingent upon the system's capacity to archive data until the issue of the misconduct is no longer subject to review or appeal as determined by board policy or student handbook; any release or viewing of such records shall be in accordance with current law.
- Students who vandalize, damage, disable, or render inoperable (temporarily or permanently) surveillance cameras and equipment, automatic identification, or data compilation devices shall be subject to appropriate disciplinary action and referral to appropriate law enforcement authorities.
- Any Individual who attempts to disable or circumvent installed security devices shall be subject to appropriate disciplinary action and referral to appropriate law enforcement authorities.

GENERAL STUDENT DISCIPLINE

DISCIPLINE PLAN: The Dumas School District, in compliance with Arkansas State Law, requires each school building to develop a discipline plan. General district and campus specific rules, regulations, and procedures can be found on the following pages.

SCHOOL RESOURCE OFFICER: This position is responsible for the enforcement of federal, state, and local laws, school policies and the protection of life and property. This position also acts as a communication liaison between the Dumas Police Department and teachers, school officials, and students to assure open communication exists to help solve problems in the schools and the community that might have an effect on students.

The information provided to you in this section is intended to provide students and their parents with a brief overview of the general discipline rules for the students in the Dumas School District. Presented in this information is; (1) the rationale for the discipline plan, (2) the forms of discipline actions that are used in all the schools, and (3) rules governing specific student conduct along with the minimum and maximum penalties for breaking these rules.

RATIONALE:

1. The board authorizes the superintendent in cooperation with parents, staff and students of all schools within the district to establish codes of conduct or student behavior which state clearly and precisely in written form, specified rules and regulations applicable within respective schools of this district. Such rules or regulations shall:

a. be based on policies;
b. be based on the improvement of education within the schools. If a rule or regulation prohibits an action, the reason shall be spelled out, whenever possible, that said action would interfere with the educational process;
c. be as precise as possible and sufficiently adapted to the needs of youth served by the school;
d. be otherwise considered reasonable and proper; and
e. provide clear evidence of their basis, said basis being maintenance within the school of a proper atmosphere for learning.

2. Principals shall have both the authority and the duty to take disciplinary action whenever the behavior of any student(s) materially interferes with or substantially disrupts maintenance of a proper learning atmosphere within the school

3. Application of disciplinary measures shall at all times reflect a fair and reasonable exercise of authority, being neither arbitrary, capricious, discriminatory, or otherwise unreasonable. Procedural due process, to the extent of its applicability in any particular situation shall be afforded all students prior to imposition of punishment. The degree afforded shall be proportionate both to the gravity of the offense and the severity of the contemplated penalty, as outlined in the board's policies relative to suspension, expulsion and corporal punishment.

4. The principal shall be responsible for informing students and parents of the rules and procedures by which each school is governed. Students will be made aware of the behavior that will call for disciplinary actions as well as the types of corrective actions that may be imposed.

5. Students and parents shall acknowledge that they have received and understand the school's discipline policies by a signed statement. The school shall document procedures and methods used to inform parents and students of the policy. Any legally qualified objections to the policies and procedures outlined must be submitted in writing to the appropriate principal.

6. The superintendent will file a copy of the district's written discipline procedures with the Arkansas State Department of Education. Staff development and training shall be made available to teaching & administrative staff.

7. A discipline plan for preschool students shall be provided for parent signature in accordance with Arkansas Better Chance.

8. It is required by law that the principal or the person in charge report to the police any incidents the person has knowledge of or has received information leading to a reasonable belief that a person has committed or threatened to commit an act of violence or any crime involving a deadly weapon on school property or while under school supervision. If the person making the report is not the Superintendent, that person shall also inform the Superintendent of the incident. Additionally, the principal shall inform any school employee or other person who initially reported the incident that a report has been made to the appropriate law enforcement agency. The Superintendent or designee shall inform the Board of Directors of any such report made to law enforcement.

DISCIPLINE ACTIONS REPRIMAND/IN CLASS

Students who choose to disobey rules at their school or classroom instructions from their teachers may be reprimanded by the teacher and/or the principal for their behavior. The teacher/principal may also assign a task for the student which would result in a penalty for their behavior.

DETENTION

Reed Elementary Detention:

Students assigned to noon detention will report to the designated area for the lunch period. Accumulated D-Halls will result in in-school suspension.

Middle School Noon Detention

Students assigned to noon detention will meet in the designated area-during lunch with the detention supervisor.

Senior High Noon Detention:

Students assigned to noon detention will meet in the designated area during lunch. If a student is late for detention, it will count as a day missed. Length of Assignment:

1st violation - 1 day
2nd violation - 2 days
3rd violation - 3 days
4th violation – 4 days
5th violation – 5 days
6th violation and above – ISS

TARDIES

Each teacher will be responsible for maintaining promptness in his/her classroom. A student will be considered tardy if he/she is not in his/her seat when the tardy bell rings. Tardies are not acceptable. The consequences for students who are tardy:

Senior High and Middle High Tardies

The fifth (5) tardy will result in Detention Hall. Any tardy thereafter will result in ISS. Tardies will be kept in a separate disciplinary track, and will not lead to out of school suspensions. There are no excused tardies with the exception of a teacher approved note. A Middle or High School student who is 15 minutes late for a class period shall be considered absent and sent to the office for an absentee slip. Excessive tardies k-12 will be turned over to the court system (along with absences).

BUS SUSPENSION

1. Principals or his/her designee are authorized to suspend a student from the bus for any behavior which distracts the bus driver, creates a safety hazard, destroys school property, or could be classified as repetitious misconduct.
2. During a bus suspension, the student will not be allowed to ride the bus to or from school. The student will be required to attend school and can attend and/or participate in extra-curricular activities.
3. The length of a bus suspension can be for one day or as much as one calendar year determined at the principal's discretion.
4. Incidents involving fighting, assault, possession of weapons, possession of drugs or alcohol will be considered severe and result in suspension or expulsion from school as well as from the bus. All school discipline policies as outlined in the Student Conduct section of this handbook will be in effect.

IN-SCHOOL SUSPENSION

1. Students assigned in-school suspensions (ISS) will be required to spend the entire day within a designated classroom isolated from the remainder of the student body. Students will receive class work assigned by their regular classroom teachers. This work must be completed within the time frame required by that classroom teacher. The assignments will be picked up by the ISS teacher each morning and completed work will be returned at the end of the day. Failure to do assigned work will result in a zero.
2. Misconduct during ISS will result in additional days of ISS, suspension or recommended expulsion.
3. Students assigned to ISS will not be allowed to attend any school assembly, pep rally or extracurricular activities during the time the student is assigned ISS, unless authorized by the school administration.

DHS CAMPUS FOOD/LUNCH POLICY

- Students may eat food brought from home in the cafeteria.
- Students may not sit in cars in the parking lot to eat.
- The following are restricted areas: east of the buildings, north side of the main building during breaks, and the teacher parking lot/space.

CORPORAL PUNISHMENT

The Dumas School Board authorizes the use of corporal punishment to be administered in accordance with this policy by the Superintendent or the superintendent's designated staff members who are required to have a state-issued license as a condition of their employment.

Prior to the administration of corporal punishment, the student receiving the corporal punishment shall be given an explanation of the reasons for the punishment and be given an opportunity to refute the charges.

All corporal punishment shall be administered privately, i.e. out of the sight and hearing of other students, shall not be excessive, or administered with malice, and shall be administered in the presence of another school administrator or designee who shall be a licensed staff member employed by the District.

Corporal punishment shall not be used as a form of discipline for a student who is intellectually disabled, non-ambulatory, non-verbal, or autistic.

SUSPENSION

Students who are not present at school cannot benefit from the educational opportunities the school environment affords. Administrators, therefore, shall strive to find ways to keep students in school as participants in the educational process. There are instances, however, when the needs of the other students or the interests of the orderly learning environment require the removal of a student from school. The Board authorizes school principals or their designees to suspend students for disciplinary reasons for a period of time not to exceed ten (10) school days, including the day upon which the suspension is imposed. The suspension may be in school or out of school. Students are responsible for their conduct that occurs:

- At any time on the school grounds;
- Off school grounds at a school-sponsored function, activity, or event; and
- Going to and from school or a school activity.

A student may be suspended for behavior including, but not limited to, that:

1. Is in violation of school policies, rules, or regulations;
2. Substantially interferes with the safe and orderly educational environment;
3. School administrators believe will result in the substantial interference with the safe and orderly educational environment; and/or
4. Is insubordinate, incorrigible, violent, or involves moral turpitude.

Out-of-school suspension (OSS) shall not be used to discipline a student in kindergarten through fifth (5^{th}) grade unless the student's behavior:

a. Poses a physical risk to himself or herself or to others;
b. Causes a serious disruption that cannot be addressed through other means; or
c. Is the act of bringing a firearm on school campus. OSS shall not be used to discipline a student for skipping class, excessive absences, or other forms of truancy.

The school principal or designee shall proceed as follows in deciding whether or not to suspend a student:

1. The student shall be given written notice or advised orally of the charges against him/her;
1. If the student denies the charges, he/she shall be given an explanation of the evidence against him/her and be allowed to present his/her version of the facts; and
2. If the principal finds the student guilty of the misconduct, he/she may be suspended.

When possible, notice of the suspension, its duration, and any stipulations for the student's re-admittance to class will be given to the parent(s), legal guardian(s), person(s) with lawful control of the student, person(s) standing in loco parentis, or to the student if age eighteen (18) or older prior to the suspension.

Such notice shall be handed to the parent(s), legal guardian(s), person(s) having lawful control of the student, person(s) standing in loco parentis, or to the student if age eighteen (18) or older or mailed to the last address reflected in the records of the school district.
Generally, notice and hearing should precede the student's removal from school, but if prior notice and hearing are not feasible, as where the student's presence endangers persons or property or threatens disruption of the academic process, thus justifying immediate removal from school, the necessary notice and hearing should follow as soon as practicable.

It is the responsibility of a student's parents, legal guardians, person having lawful control of the student, or person standing in loco parentis to provide current contact information to the district, which the school shall use to immediately notify the parent, legal guardian, person having lawful control of a student, or person standing in loco parentis upon the suspension of a student. The notification shall be by one of the following means, listed in order of priority:

- A primary call number (may be by voice, voice mail, or text);
- An email address;
- A regular first class letter to the last known mailing address.

The district shall keep a log of contacts attempted and made to the parent, legal guardian, person having lawful control of the student, or person standing in loco parentis.
The District shall establish programs, measures, or alternative means and methods to continue student engagement and access to education during a student's period of OSS.
During the period of their suspension, students serving
OSS are not permitted on campus except to attend a student/parent/administrator conference or when necessary as part of the District's engagement or access to education program.
During the period of their suspension, students serving in-school suspension shall not attend or participate in any school-sponsored activities or attend any school- sponsored activity where Dumas is a scheduled participant, during the imposed suspension.
Suspensions initiated by the principal or his/her designee may be appealed to the Superintendent, but not to the Board.
Suspensions initiated by the Superintendent may be appealed to the Board.

SUSPENSION FOR MORE THAN 10 DAYS OR EXPULSION

Each building principal will communicate to the superintendent in writing when a student has been recommended for expulsion. If the board does not expel the pupil, it may impose less severe disciplinary actions, such as a long-term suspension. The board shall briefly state its findings in writing within ten (10) days after the hearing. Parents, guardians or other persons in loco parentis of a student expelled for possession of a firearm or other weapon are required to sign and return a written statement which acknowledges they have read and understand the laws regarding the possibility of a parental responsibility for allowing a child to possess a weapon on school property, prior to the student being allowed re admittance or enrollment in any public school immediately after the expiration of an expulsion period.
State Law requires the school administration and the local school board complete the expulsion process of any student initiated because the student possessed a firearm or other prohibited weapon on school property, regardless of the enrollment status of the student. The expulsion shall be noted on the student's permanent school record. The Board of Education is authorized to suspend a student for more than ten (10) days, expel a student for the remainder of the school year, expel a student for one (1) calendar year, or expel a student permanently for conduct deemed to be of such gravity as to make a short temporary suspension inappropriate, or where it finds that the student's continued attendance at school would be disruptive to the educational program or would be an unreasonable danger to other students and faculty members.
The principal may make a written recommendation to the superintendent stating the charge against the student. The superintendent, or his/her designee, shall then give written notice to the student, parent or guardian (mailed to the address reflected on the school district records) that he/she has recommended to the Board of Education that a student be suspended for a period of more than ten days, expelled for the balance of the school year, expelled for one (1) calendar year, or expelled permanently. The notice shall contain a statement of reasons for this recommendation. The notice will be mailed within ten (10) calendar days from the alleged incident which caused the recommendation. The letter will be sent by certified mail. The notice shall reflect the date, hour, and place where the Board of Education will consider and dispose of the recommendation, and such hearing shall be conducted not earlier than ten (10) school days following the date of the notice, except that representatives of the board and of the student may agree in writing to a date not conforming to this limitation.

The parties involved have options: to agree and request no hearing, to have an open hearing, or to have a closed hearing before the Board. If the parent chooses to request a hearing, they have five (5) calendar days to present their request in writing to the superintendent.

The President of the Board, or in his/her absence, another member selected by the Board, shall preside at the hearing which will be a public hearing. The student shall be entitled to representation by a lawyer or lay counsel.

The superintendent, or his/her designee, may present any evidence, including statements of those persons having personal knowledge of the events or circumstances giving rise to the expulsion recommendation, at the hearing. The student, or his/her representative, may then present statements of any persons with personal knowledge of events or circumstances relevant to the issues. Normally, formal cross-examination will not be permitted.

However, if during the course of the hearing, the board determines that credibility of any of the witnesses is an issue, then it will permit cross-examination by the student and the superintendent (or their representative) of those witnesses as to whom credibility has become an issue. Such cross-examination shall be limited to the question or questions as to which the credibility of the witness has become an issue.
Arkansas Statute 80-1516 provides that the directors of a school district may exclude students for immorality, refractory conduct, insubordination, infectious disease, habitual uncleanliness, or other conduct that would tend to impair the discipline of the school or harm the other pupils. Students expelled from the Dumas School District are not eligible to enroll in the Dumas Adult Education Center until the expulsion period expires.

Out-of-school suspension (OSS) or expulsion shall not be used to discipline a student in kindergarten through fifth (5^{th}) grade unless the student's behavior:

a. Poses a physical risk to himself or herself or to others;
b. Causes a serious disruption that cannot be addressed through other means; or
c. Is the act of bringing a firearm on school campus.

DISCIPLINE FOR STUDENTS WITH DISABILITIES

1. Misbehaving disabled students are subject to normal school disciplinary rules and procedures so long as such treatment does not abridge their right to free and appropriate public education.
2. A disabled student's Individualized Education Plan (IEP) team or 504 Committee will consider whether particular discipline procedures should be adopted for that student and included in the IEP.
3. Recommendations for students with disabilities to be excluded for more than ten (10) days will be referred to the IEP committee or 504 committee as may apply to the student.

STUDENT CONDUCT

All students are expected to conduct themselves at all times in a manner that will contribute to the best interest of the school system and not infringe on the rights of others. A student who is well informed concerning his/her rights and responsibilities, and the standards of behavior expected, should not require disciplinary action. A violation of a rule may occur whether the misconduct takes place on the school grounds (at any time), off the school grounds at a school activity, or while transportation is being provided by the school district. Punishment for the infractions listed below will be reprimand, detention hall, corporal punishment, alternative school, suspension, expulsion or contact law enforcement. For the information of all students, infractions to avoid are presented below. The minimum and maximum penalties for each infraction have been listed below the individual rule.

Students and staff require a safe and orderly learning environment that is conducive to high student achievement. Certain student behaviors are unacceptable in such an environment and are hereby prohibited by the Board. Prohibited behaviors include, but shall not be limited to the following:

1. Disrespect for school employees and failing to comply with their reasonable directions or otherwise demonstrating insubordination;
2. Disruptive behavior that interferes with orderly school operations;
3. Willfully and intentionally assaulting or threatening to assault or physically abusing any student or school employee;
4. Possession of any weapon that can reasonably be considered capable of causing bodily harm to another individual;
5. Possession or use of tobacco in any form on any property owned or leased by any public school;
6. Willfully or intentionally damaging, destroying, or stealing school property;
7. Possession and use of a personal electronic device except as authorized by Rule 25 or by the student's IEP or 504 Plan;
8. Possession, selling, distributing, or being under the influence of an alcoholic beverage, any illegal drug, unauthorized inhalants, or the inappropriate use or sharing of prescription or over the counter drugs, or other intoxicants, or anything represented to be a drug;
9. Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession;
10. Inappropriate public displays of affection;
11. Cheating, copying, or claiming another person's work to be his/her own;
12. Gambling;
13. Inappropriate student dress;
14. Use of vulgar, profane, or obscene language or gestures;
15. Truancy;
16. Excessive tardiness;
17. Engaging in behavior designed to taunt, degrade, or ridicule another person on the basis of race, ethnicity, national origin, sex, sexual orientation, gender identity, or disability;
18. Possess, view, distribute or electronically transmit sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form;
19. Hazing, or aiding in the hazing of another student;
20. Gangs or gang-related activities, including belonging to secret societies of any kind, are forbidden on school property. Gang insignias, clothing, "throwing signs" or other gestures associated with gangs are prohibited;
21. Sexual harassment;
22. Bullying;
23. Operating a vehicle on school grounds while using a wireless communication device;
24. Theft of another individual's personal property; and
25. Antisemitism.

The Board directs each school in the District to develop implementation regulations for prohibited student conduct consistent with applicable Board policy, State and Federal laws, and judicial decisions.

RULE 1 – DISREGARD OF DIRECTIONS OR COMMANDS

a. A student shall comply with reasonable directions or commands of teachers, student teachers, instructional assistants, principals, administrative personnel, superintendent, school bus drivers, school security officers, or other authorized school personnel.
b. A student will be considered insubordinate when he/she refuses to obey any rule or regulation of the district or the reasonable instructions of district personnel.

Minimum Penalty – Reprimand
Maximum Penalty – Expulsion

RULE 2 – IMMORALITY

A student shall abstain from indecent or immoral acts.

Minimum Penalty – Reprimand
Maximum Penalty – Expulsion



RULE 3 – FIREWORKS

A student shall not possess, handle or store firecrackers, smoke bombs, cherry bombs, or any other kind of fireworks that could be a danger to him/her or to other students that could cause damage to school property, or that could be troublesome to the learning climate of the school.

Minimum Penalty – Reprimand
Maximum Penalty – Expulsion

RULE 4 – GAMBLING

A student shall not participate in any activity which may be termed gambling or wagering where the stakes are money or any other object.

Minimum Penalty – Reprimand
Maximum Penalty – Expulsion

RULE 5 – PHYSICAL OR VERBAL ABUSE/ASSAULT OF SCHOOL STAFF

(AR Code Ann. 6-17-106)

a. Any person who shall abuse, threaten or insult a public school employee while the teacher is performing normal and regular or assigned school responsibilities during regular school hours, and in a place where a public school employee is required to be in the course of his or her duties, and engages in using language which, in its common acceptation, and is calculated to:
   a. Cause a breach of the peace;
   b. Materially and substantially interfere with the operation of the school; or
   c. Arouse the person to whom it is addressed to anger, to the extent likely to cause imminent retaliation.

   Shall be guilty of a misdemeanor and upon conviction be liable for a fine of not less than one hundred dollars ($100) nor more than one thousand five hundred dollars ($1,500).

b. Each school district shall report to the Department of Education any prosecutions within the school district under this section.
c. A student shall not willfully or intentionally assault or threaten to assault or abuse any teacher, principal, superintendent or other employee either on or off campus.

Minimum Penalty – Suspension
Maximum Penalty –Expulsion
Contact Law Enforcement

RULE 6 – FIGHTING – PHYSICAL ABUSE/ASSAULT BY STUDENT ON ANOTHER PERSON

A student shall not threaten, physically abuse, attempt to physically abuse, or behave in such a way as to be perceived to threaten bodily harm to any other person (student, school employee, or school visitor). Any gestures; vulgar, abusive, or insulting language; taunting, threatening, harassing, or intimidating remarks by a student toward another person that threatens their well-being is strictly forbidden. This includes, but is not limited to, fighting, racial, ethnic, religious, or sexual slurs.

Furthermore, it is unlawful, during regular school hours, and in a place where a public school employee is required to be in the course of his or her duties, for any person to address a public school employee using language which, in its common acceptation, is calculated to:

a. Cause a breach of the peace;
b. Materially and substantially interfere with the operation of the school; or
c. Arouse the person to whom it is addressed to anger, to the extent likely to cause imminent retaliation.

Students guilty of such an offense may be subject to legal proceedings in addition to any student disciplinary measures.

Minimum Penalty – Suspension for Grades 5-12
Maximum Penalty – Expulsion
Contact Law Enforcement – Charges Filed

RULE 7 – BULLYING

"Attribute" means an actual or perceived personal characteristic including without limitation race, color, religion, ancestry, national origin, socioeconomic status, academic status, disability, gender, gender identity, physical appearance, health condition, or sexual orientation;

"Bullying" means the intentional harassment, intimidation, humiliation, ridicule, defamation, or threat or incitement of violence by a student against another student or public school employee by a written, verbal, electronic, or physical act that may address an attribute of the other student, public school employee, or person with whom the other student or public school employee is associated and that causes or creates actual or reasonably foreseeable:

- Physical harm to a public school employee or student or damage to the public school employee's or student's property;

- Substantial interference with a student's education or with a public school employee's role in education;
- A hostile educational environment for one (1) or more students or public school employees due to the severity, persistence, or pervasiveness of the act; or
- Substantial disruption of the orderly operation of the school or educational environment;

Examples of "Bullying" include, but are not limited to, a pattern of behavior involving one or more of the following:

1. Cyberbullying;
2. Sarcastic comments "compliments" about another student's personal appearance or actual or perceived attributes,
3. Pointed questions intended to embarrass or humiliate,
4. Mocking, taunting or belittling,
5. Non-verbal threats and/or intimidation such as "fronting" or "chesting" a person,
6. Demeaning humor relating to a student's actual or perceived attributes,
7. Blackmail, extortion, demands for protection money or other involuntary donations or loans,
8. Blocking access to school property or facilities,
9. Deliberate physical contact or injury to person or property,
10. Stealing or hiding books or belongings,
11. Threats of harm to student(s), possessions, or others,
12. Sexual harassment, as governed by policy 4.27, is also a form of bullying, and/or
13. Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether the student self-identifies as homosexual or transgender (Examples: "Slut", "You are so gay.", "Fag", "Queer").

"Cyberbullying" means any form of communication by electronic act that is sent with the purpose to:

- Harass, intimidate, humiliate, ridicule, defame, or threaten a student, school employee, or person with whom the other student or school employee is associated; or
- Incite violence towards a student, school employee, or person with whom the other student or school employee is associated.

Cyberbullying of School Employees includes, but is not limited to:

a. Building a fake profile or website of the employee;
b. Posting or encouraging others to post on the Internet private, personal, or sexual information pertaining to a school employee;
c. Posting an original or edited image of the school employee on the Internet;
d. Accessing, altering, or erasing any computer network, computer data program, or computer software, including breaking into a password-protected account or stealing or otherwise accessing passwords of a school employee;
e. Making repeated, continuing, or sustained electronic communications, including electronic mail or transmission, to a school employee;
f. Making, or causing to be made, and disseminating an unauthorized copy of data pertaining to a school employee in any form, including without limitation the printed or electronic form of computer data, computer programs, or computer software residing in, communicated by, or produced by a computer or computer network;
g. Signing up a school employee for a pornographic Internet site; or
h. Without authorization of the school employee, signing up a school employee for electronic mailing lists or to receive junk electronic messages and instant messages.

Cyberbullying is prohibited whether or not the cyberbullying originated on school property or with school equipment, if the cyberbullying results in the substantial disruption of the orderly operation of the school or educational environment or is directed specifically at students or school personnel and maliciously intended for the purpose of disrupting school and has a high likelihood of succeeding in that purpose.

"Harassment" means a pattern of unwelcome verbal or physical conduct relating to another person's constitutionally or statutorily protected status that causes, or reasonably should be expected to cause, substantial interference with the other's performance in the school environment; and

"Substantial disruption" means without limitation that any one or more of the following occur as a result of the bullying:

- Necessary cessation of instruction or educational activities;
- Inability of students or educational staff to focus on learning or function as an educational unit because of a hostile environment;
- Severe or repetitive disciplinary measures are needed in the classroom or during educational activities; or
- Exhibition of other behaviors by students or educational staff that substantially interfere with the learning environment.

Respect for the dignity of others is a cornerstone of civil society. Bullying creates an atmosphere of fear and intimidation, robs a person of his/her dignity, detracts from the safe environment necessary to promote student learning, and will not be tolerated by the Board of Directors. Students who bully another person shall be held accountable for their actions whether they occur on school equipment or property; off school property at a school sponsored or approved function, activity, or event; going to or from school or a school activity in a school vehicle or school bus; or at designated school bus stops.

Students are encouraged to report behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, to their teacher or the building principal. The report may be made anonymously. Teachers and other school employees who have witnessed, or are reliably informed that, a student has been a victim of behavior they consider to be bullying, including a single action which if allowed to continue would constitute bullying, shall report the incident(s) to the building principal, or designee, as soon as possible. Parents or legal guardians may submit written reports of incidents they feel constitute bullying, or if allowed to continue would constitute bullying, to the building principal, or designee.

The person or persons reporting behavior they consider to be bullying shall not be subject to retaliation or reprisal in any form.

A building principal, or designee, who receives a credible report or complaint of bullying shall:

1. As soon as reasonably practicable, but by no later than the end of the school day following the receipt of the credible report of bullying:
   a. Report to a parent, legal guardian, person having lawful control of a student, or person standing in loco parentis of a student that their student is the victim in a credible report of bullying; and
   b. Prepare a written report of the alleged incident of bullying;
2. Promptly investigate the credible report or complaint of bullying, which shall be completed by no later than the fifth (5^{th}) school day following the completion of the written report.
3. Notify within five (5) days following the completion of the investigation the parent, legal guardian, person having lawful control of a student, or person standing in loco parentis of a student who was the alleged victim in a credible report of bullying whether the investigation found the credible report or complaint of bullying to be true and the availability of counseling and other intervention services.
4. Notify within five (5) days following the completion of the investigation the parent, legal guardian, person having lawful control of the student, or person acting in loco parentis of the student who is alleged to have been the perpetrator of the incident of bullying:
   a. That a credible report or complaint of bullying against their student exists;
   b. Whether the investigation found the credible report or complaint of bullying to be true;
   c. Whether action was taken against their student upon the conclusion of the investigation of the alleged incident of bullying; and
   d. Information regarding the reporting of another alleged incident of bullying, including potential consequences of continued incidents of bullying;
5. Make a written record of the investigation, which shall include:
   a. A detailed description of the alleged incident of bullying, including without limitation a detailed summary of the statements from all material witnesses to the alleged incident of bullying;
   b. Any action taken as a result of the investigation; and
6. Discuss, as appropriate, the availability of counseling and other intervention services with students involved in the incident of bullying.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion. In determining the appropriate disciplinary action, consideration may be given to other violations of the student handbook which may have simultaneously occurred. In addition to any disciplinary actions, the District shall take appropriate steps to remedy the effects resulting from bullying.

Minimum Penalty – Written Reprimand
Maximum Penalty – Expulsion

RULE 8 – WEAPONS AND DANGEROUS INSTRUMENTS

No student shall possess a weapon, display what appears to be a weapon, or threaten to use a weapon while in school, on or about school property, before or after school, in attendance at school or any school sponsored activity, in route to or from school or any school sponsored activity, off the school grounds at any school bus stop, or at any school sponsored activity or event. Military personnel, such as ROTC cadets, acting in the course of their official duties are exempted.

A weapon is defined as any firearm; ammunition; knife; razor; ice pick; dirk; box cutter; numchucks; pepper spray, mace, or other noxious spray; explosive; Taser or other instrument that uses electrical current to cause neuromuscular incapacitation; or any other instrument or substance capable of causing bodily harm. For the purposes of this policy, "firearm" means any device designed, made, or adapted to expel a projectile by the action of an explosive or any device readily convertible to that use. “Ammunition” means the combination of cartridge cases, primers, propellant powder, and bullets designed for use in any firearm. The definition does not include the empty cartridge cases that result from the use of a firearm.

Possession means having a weapon, as defined in this policy, on the student’s body or in an area under his/her control. If a student discovers prior to any questioning or search by any school personnel that he/she has accidentally brought a weapon, other than a firearm, to school on his/her person, in a book bag/purse, or in his/her vehicle on school grounds, and the student informs the principal or a staff person immediately, the student will not be considered to be in possession of a weapon unless it is a firearm. The weapon shall be confiscated and held in the office until such time as the student’s parent/legal guardian shall pick up the weapon from the school’s office. Repeated offenses are unacceptable and shall be grounds for disciplinary action.

Except as permitted in this policy, students found to be in possession on the school campus of a firearm shall be recommended for expulsion for a period of not less than one year.

The superintendent shall have the discretion to modify such expulsion recommendation for a student on a case-by-case basis. Parents or legal guardians of students expelled under this policy shall be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. Parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to readmitting the student.

Parents or legal guardians of a student enrolling from another school after the expiration of an expulsion period for a firearm policy violation shall also be given a copy of the current laws regarding the possibility of parental responsibility for allowing a child to possess a firearm on school property. The parents or legal guardians shall sign a statement acknowledging that they have read and understand said laws prior to the student being enrolled in school.

The mandatory expulsion requirement for possession of a firearm does not apply to a firearm brought to school for the purpose of participating in activities approved and authorized by the district that include the use of firearms. Such activities may include ROTC programs, hunting safety or military education, or before or after-school hunting or rifle clubs. Firearms brought to school for such purposes shall be brought to the school employee designated to receive such firearms. The designated employee shall store the firearms in a secure location until they are removed for use in the approved activity. The district shall report any student who brings a firearm to school to the criminal justice system or juvenile delinquency system by notifying local law enforcement.

Minimum Penalty - Suspension/Contact Local Law
Maximum Penalty - Expulsion/Contact Local Law

RULE 9 - ALCOHOL/DRUG ABUSE BY STUDENTS

a. No student in the Dumas School District shall possess, attempt to possess, consume, use, distribute, sell, buy, attempt to sell, attempt to buy, give to any person, or be under the influence of any substance as defined in this policy, or what the student represents or believes to be any substance as defined in this policy. This policy applies to any student who; is on or about school property; is in attendance at school or any school sponsored activity; has left the school campus for any reason and returns to the campus; is en route to or from school or any school sponsored activity.

Prohibited substances shall include, but are not limited to, alcohol, or any alcoholic beverage, inhalants or any ingestible matter that alter a student's ability to act, think, or respond, vaping, LSD, or any other hallucinogen, marijuana, cocaine, heroin, or any other narcotic drug, PCP, amphetamines, steroids, "designer drugs," look-alike drugs, or any controlled substance.

Selling, distributing, or attempting to sell or distribute, or using over-the-counter or prescription drugs not in accordance with the recommended dosage is prohibited.

b. A student will be allowed to take medicine as prescribed by his/her doctor or parents. Medication issued to students must have parental/guardian approval.

All medicine must be registered in the office and remain in the container in which it was obtained from the pharmacist. All prescription drugs shall be left in the principal's/nurse's office and dispensed therein. Exceptions must be approved by the administration.

c. Since the administration does not have the expertise to quickly identify prescription drugs, controlled substances, look alike, or any illegal medication, it will be a violation of school policy to have in your possession or to traffic in any of these.

When any violation of the Drug and Alcohol Policy of the Dumas School District occurs, the following disciplinary action will take place.

Illegal Drugs or Chemical which affects the Students Judgement

I. Students who are noticeably or detectably under the influence of illegal drugs, chemicals, or substances at school or school-related activities which affect the student's judgement will be disciplined in the following manner:

A. **First Offense**
1. The student will be suspended for 10 school days and a recommendation for expulsion for the remainder of the current semester will be made. In the event that recommendation is approved with less than 30 days before the end of the semester, the expulsion will carry into the following semester.
    a. The details for the expulsion will be left to the discretion of the school board.
2. Before a student may re-enter school, he/she must receive professional counseling or rehabilitation services and provide documentation of satisfactory progress from the program counselor.

   It is the responsibility of the parent/guardian to secure and finance these services.

B. **Second Offense**
1. Student will be suspended for 10 school days and a recommendation for expulsion for 1 calendar year.
2. Before a student may re-enter school, he/she must receive professional counseling or rehabilitation services as stipulated in I-A-2. It is the responsibility of the parent/guardian to secure and finance these services.

II. Students who are found to be in possession of, buying or selling illegal drugs, chemicals, prescription drugs or illegal substances at school or school-related activities will be disciplined in the following manner:

A. Disciplinary Action
1. Student will be suspended for 10 school days and a recommendation for expulsion for 1 calendar year.
2. Law enforcement officials will be notified.
3. Before a student may re-enter school, he/she must receive professional counseling or rehabilitation services as stipulated in I-A-2. It is the responsibility of the parent/guardian to secure and finance these services.

Alcohol

I. Students who are noticeably or detectably under the influence or in possession of alcohol at school or school-related activities will be disciplined in the following manner:

A. **First Offense**
1. Student will be suspended for 5 school days.
2. In order for a student to re-enter school, he/she must receive professional counseling or rehabilitation services and provide documentation of enrollment and progress from the program counselor. It is the responsibility of the parent/guardian to secure and finance these services.

B. **Second Offense**
1. The student will be suspended for 10 school days and a recommendation for expulsion for the remainder of current semester will be made. In the event that recommendation is approved with less than 30 days before the end of the semester, the expulsion will carry into the following semester.
    a. The details for the expulsion will be left to the discretion of the school board.
2. Before a student may re-enter school, he/she must receive professional counseling or rehabilitation services and provide documentation of satisfactory progress from the program counselor. It is the responsibility of the parent/guardian to secure and finance these services.

Prescription Drugs

I. Except as permitted by the Dumas School District's medication policy, students shall not possess, use, purchase, sell, attempt to sell or distribute prescription drugs at school or school-related activities. Students will be disciplined in the following manner:

A. **First Offense**

1. Student will be suspended for 10 school days and a recommendation for expulsion for the remainder of the current semester will be made. . In the event that recommendation is approved with less than 30 days before the end of the semester, the expulsion will carry into the following semester.

a. The details for the expulsion will be left to the discretion of the school board.

2. Law Enforcement officials may be notified.
3. Before a student may re-enter school, he/she must receive professional counseling or rehabilitation services and provide documentation of satisfactory progress from the program counselor. It is the responsibility of the parent/guardian to secure and finance these services.

B. **Second Offense**

1. Student will be suspended for 10 school days and a recommendation for expulsion for 1 calendar year will be made.
2. Law Enforcement officials may be notified.
3. Before a student may re-enter school, he/she may be required to receive professional counseling or rehabilitation services and provide documentation of satisfactory progress form the program counselor. It is the responsibility of the parent/guardian to secure and finance these services.

Medical Marijuana - Students in the possession of a valid patient card providing for the student's use of medicinal marijuana that are noticeable or detectably intoxicated to the extent the student's judgement is impaired at school or school-related activities will be sent home or excluded from participation in the school-sponsored activity. Students in possession of a valid patient card providing for the student's use of medicinal marijuana who possess, use, purchase, sell, attempt to sell or distribute marijuana while at school or at a school-sponsored activity shall be disciplined in the same manner as for any other prescription drug violation as medicinal marijuana may not be used or possessed while at school, on a school bus, or at a school-sponsored activity.

Amendment 98 § 6 of the Arkansas Constitution specifically prohibits the use or possession of medicinal marijuana at school, on the school bus, and at school sponsored events.

RULE 10 - DAMAGE OR DESTRUCTION OF SCHOOL PROPERTY

A student shall not cause or attempt to cause damage to school property or steal or attempt to steal school property. The school district will attempt to recover damages from the student destroying property. Parents of any minor student under the age of 18 living with the parents may be liable for damages caused by said minor in an amount not in excess of $5,000. A student shall make restitution of any property stolen, lost or destroyed by him/her and shall be subject to other disciplinary measures.

Minimum Penalty - Suspension and/or Restitution by Student/Parent and Contact Local Law Enforcement
Maximum Penalty - Expulsion and/or Restitution by Student/Parent and Contact Local Law Enforcement

RULE 11 - DAMAGE, DESTRUCTION, OR THEFT OF AN EMPLOYEE'S PROPERTY BY A STUDENT

A student shall not cause or attempt to cause damage to the property of a school district employee, steal, or attempt to steal property of said employee whether on or off the school property during or after the regular school day. The school district will attempt to assist the employee in recovery of damages from the offending student. Parents of any minor student under the age of 18 will be liable for damages caused by said minor.

A student violating this policy may be prosecuted according to local, state, and federal laws.

Minimum Penalty - Suspension and/or Apology and Restitution by Student/Parent and Contact Local Law
Maximum Penalty - Expulsion and Contact Local Law Enforcement

RULE 12 – EXTORTION

A student shall not obtain or attempt to obtain something of value from another person by either physical force or threats. (Illegal Acts)

Minimum Penalty - Reprimand, Suspension/Contact Local Law
Maximum Penalty - Expulsion/Contact Local Law Enforcement

RULE 13 - TERRORISTIC THREATS

A student on school property or attending a school function shall not threaten to cause a death, serious injury, or substantial property damage to another student or school district employee. This rule includes threats communicated from off campus to another student or school district employee on campus. Threats can be verbal, visual or written and include those that are not directly communicated to the intended victim or victims. Visual threats are symbolic signs or gestures that are widely known to communicate a threat of death, physical injury or substantial property damage. Violations of this rule will be reported to local authorities.

Minimum Penalty - Suspension/Contact Local Law Enforcement
Maximum Penalty - Expulsion/Contact Local Law Enforcement

RULE 14 – PROFANITY

A student shall not use abusive or irreverent language at school and/or school functions at any time. This includes cursing and profane language either verbal, written or signaled.

Minimum Penalty - Reprimand
Maximum Penalty – Expulsion

RULE 15 - REQUIREMENT TO IDENTIFY ONESELF

A student on school property or attending school functions at home or away from home shall, upon request, properly identify himself/herself to school personnel. Failure to comply will result in disciplinary action.

Minimum Penalty - Detention/Corporal Punishment
Maximum Penalty – Expulsion

RULE 16 -PUBLIC DISPLAY OF AFFECTION

A public display of affection is not appropriate behavior at school. (Holding hands, kissing, hugging, hands on the body, sitting in lap, etc., will not be permitted).

Minimum Penalty - Reprimand
Maximum Penalty – Expulsion

RULE 17 - STUDENT CONDUCT IN ASSEMBLIES AND MEETINGS

Assemblies have a three-fold purpose; to instruct, to inspire, and to entertain. Some assemblies may stress all three purposes while some have a single purpose. Students will refrain from loud talking and disruptions during assemblies and meetings. Inappropriate behavior may result in denial of attendance at future assemblies.

Minimum Penalty - Reprimand
Maximum Penalty – Expulsion

RULE 18 – TOBACCO, ELECTRONIC NICOTINE DELIVERY SYSTEMS AND RELATED PRODUCTS

Smoking or use of tobacco or products containing tobacco in any form (including, but not limited to, cigarettes, cigars, chewing tobacco, and snuff) in or on any real property owned or leased by a District school, including school buses owned or leased by the District, is prohibited. Students who violate this policy may be subject to legal proceedings in addition to student disciplinary measures. With the exception of recognized tobacco cessation products, this policy's prohibition includes any tobacco or nicotine delivery system or product. Specifically, the prohibition includes any product that is manufactured, distributed, marketed, or sold as e-cigarettes, e-cigars, e-pips, or under any other name or descriptor.

Penalty – Suspension

RULE 19 - LOITERING BY SUSPENDED STUDENTS

When a student has been notified that he/she is suspended or expelled from school, he/she shall leave the building and grounds and remain away from school premises until the parent or guardian returns with him/her for a student/parent/principal conference. Students who are suspended or expelled are not to attend or participate in any school activities during the time of the suspension.

Minimum Penalty-Denial of Participation Extra-Curricular Activities
Maximum Penalty - Student(s) May Be Arrested and Charged in accordance with Arkansas Law and/or Expulsion

RULE 20 - VIOLATION OF PARKING AND DRIVING REGULATIONS

A student using any type of vehicle (bicycle, motorcycle, automobile) as a means of transportation to and from school shall not violate the rules and regulations set forth by the principal of the school. The following regulations are necessary to help relieve the traffic problems and insure safety to students before school and after school. Students must adhere to the following regulations:

a. Have a valid driver's license.

b. Before entering the parking lot a student must reduce speed to 10 miles per hour. Spinning tires on pavement, racing engines, loud radios, and honking horns are prohibited. Also, disregard for safe driving procedures around the school will be reported to the police.

c. A student will not be allowed to sit in a parked car before school or during the noon period.

d. A student is to park in designated areas as assigned by the building principal or designee.

e. A student is not to tamper with any vehicle belonging to another person. A student is not allowed to sit on or lean on any vehicle, including his/her own.

f. It is important for a student to be aware that when entering or leaving the school area, school buses and pedestrians have the right-of-way.

Minimum Penalty - Warning
Maximum Penalty - Suspension of Right to Drive a Vehicle on School Property for Remainder of Semester

RULE 21 - FORGERY OF PASSES, NOTES, ADMIT SLIPS, OR TARDY SLIPS

A student shall not forge another person's name to any pass or note or alter admit or tardy slips.

Minimum Penalty - Detention Hall or Corporal Punishment
Maximum Penalty – Suspension

RULE 22 - FAILURE TO REPORT TO DETENTION HALL

As designated in each school's detention hall policy, failure to report to detention hall will result in the following consequences:
Reed Elementary, Dumas Middle School, & Dumas High School:

Minimum Penalty - Additional Day of Detention Hall
Maximum Penalty – Suspension

RULE 23 - WALKOUTS AND BOYCOTTS

A student shall not participate in a school walk out or boycott. (Truancy policy can be applied.)

Minimum Penalty - Suspension/No Credit for Semester
Maximum Penalty - Expulsion/No Credit for Semester

RULE 24 - DISCIPLINE PROBLEMS/ VANDALISM ON LAST DAY OF SCHOOL

Disciplinary sanctions may be carried forward into the next school year at the principal's discretion.

Minimum Penalty - Punishment Determined by Administration
Maximum Penalty - Expulsion/No Credit for Semester

RULE 25 – POSSESSION AND USE OF PERSONAL ELECTRONIC DEVICE

Definitions

"Emergency" means a serious, unexpected, and dangerous situation that requires immediate action, including without limitation:

- An active fire;
- An active tornado or earthquake;
- An active shooter;
- An evacuation of school grounds; or
- A medical emergency

"Personal electronic device" means without limitation a:

a. Cellular telephone;
b. Paging device;
c. Beeper;
d. Mobile telephone that offers advanced computing and internet accessibility;
e. Digital media player;
f. Portable game console;
g. Tablet, notebook, or laptop computer;
h. Digital camera;
i. Digital video or audio recorder;
j. Smart watch; and
k. Device that can connect and transmit data through Bluetooth technology.

"School day" means from the time students are required to be at school until the time students are dismissed from school.

Possession of Personal Electronic Device and Use of Personal Electronic Device

Except as permitted under this policy, a student shall not be in possession of a personal electronic device during the school day. A student may possess a personal electronic device during the school day if:

- The personal electronic device is required by the student's individual education plan (IEP), 504 Plan, or Individual Health Plan for health reasons;
- The possession of the personal electronic device is during an emergency as defined by this policy;
- The personal electronic device is issued by the District for the student's use during the school day;
- The use of the personal electronic device is by a student enrolled in an endorsed concurrent enrollment course at an institution of higher education in order to utilize two factor authentication to access course work and resources for the endorsed concurrent enrollment course; or
- The possession of the personal electronic device is during a special event during the school day.

A student may possess and use a personal electronic device at a special school event for the purpose of taking photographs. The District shall inform the students and students' parents, legal guardians, persons having lawful control of the student, and persons standing in loco parentis the following before a special school event takes place:

- When and where the special school event will take place;
- Whether or not personal electronic devices shall be allowed at the special school event; and
- Where personal electronic devices may be used at the special school event.

The use of personal electronic devices at school sponsored functions outside the regular school day is permitted to the extent and within the limitations allowed by the event or activity the student is attending.

Misuse of Personal Electronic Devices

Even if a student is allowed to possess or use a personal electronic device under this policy, the misuse of a personal electronic device is prohibited. Misuse of personal electronic devices includes, but is not limited to:

1. Using personal electronic devices issued by the District during class time in any manner other than specifically permitted by the classroom instructor;

2. Permitting any audible sound to come from the personal electronic device when not being used for reason #1 above;
3. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, or wrongfully obtaining test copies or scores;
4. Using the personal electronic device to record audio or video or to take photographs in areas where a general expectation of personal privacy exists, including but not limited to locker rooms and bathrooms;
5. Creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person regardless of whether the image is real or created through the use of artificial intelligence;
6. Using a personal electronic device issued by the District in a manner that violates the Electronic Device and Internet Use Agreement regardless of whether the violation occurred on or off campus;
7. Using a personal electronic device at an event during the school day that was not designated as a special school event or in a manner or location that was not authorized as part of the special school event;
8. Using personal electronic devices issued by the District while driving any vehicle at any time; or
9. Using a personal electronic device for the purposes of browsing the internet; composing or reading emails and text messages; or making or answering phone calls while driving a motor vehicle that is in motion and on school property.

Discipline

A student may have a personal electronic device confiscated if:

- The student is found to possess or use a personal electronic device when the use or possession is not authorized by this policy and the personal electronic device was not issued by the District;
- The student misuses a personal electronic device as defined by this policy; or
- The student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis uses the remote recording or listening capabilities of a personal electronic device, either through an app installed on the personal electronic device or the built-in capacity of the personal electronic device, except when authorized by the District.

Exemption

The student is enrolled in an endorsed concurrent enrollment course at an institution of higher education, and the use of the personal electronic device is necessary in order to utilize two-factor authentication to access course work and resources for the endorsed concurrent enrollment course. The use of the personal electronic device shall be limited to the time necessary to complete the two-factor authentication process.

Confiscated personal electronic devices may be picked up at the school's administration office per policy consequences. Students have no right of privacy as to the content contained on any personal electronic devices that have been confiscated. A search of a confiscated device shall meet the reasonable individualized suspicion requirements of Policy 4.32—SEARCH, SEIZURE, AND INTERROGATIONS.

A student and the student's parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis expressly assume any risk associated with a student's possession or use of a student's personal electronic device that is not issued by the District. The District shall not be liable for a personal electronic device that is confiscated if the personal electronic device is lost, stolen, or damaged.

In addition to the confiscation of a personal electronic device for a violation of this policy, a student may be subject to the following discipline:

To protect the integrity of the administration of the assessments under the Arkansas Educational Support and Accountability Act, a student who is found to be in possession of or to use a personal electronic device during the administration of a statewide assessment that is not required by the student's IEP, 504 Plan, or issued by the District shall have the discipline the student is subject to increase by an additional level.

THE DUMAS SCHOOL DISTRICT IS NOT RESPONSIBLE FOR STOLEN, LOST, OR DESTROYED CELL PHONES, ELECTRONIC DEVICES, OR ACCESSORIES.

Consequences:

No electronic devices including cell phones or smart watches may be turned on or visible while on campus from 8:00 a.m. to 3:15 p.m. Must be kept in backpack or purse at all times. Any calls made must be made in the school's front office.

1st Offense – Confiscated, released at the end of the day to student.

2nd Offense –Confiscated, released at the end of the day to student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis, ID must be shown.

3rd Offense – Confiscated until end of the nine weeks.

*Confiscated = tagged/bagged and placed in lockbox in main office.

RULE 26 – MISHANDLING FIRE ALARMS/BURGLAR ALARMS

Any student who tampers or pulls a fire alarm pull station device or activates a burglar alarm will be referred to the authorities.

Penalty – Suspension/Contact Law Enforcement

RULE 27 - THEFT

a. A student shall not steal or attempt to steal property belonging to the school, or public or private property while under jurisdiction of the school.
b. A student shall make restitution of any property stolen by him/her and shall be subject to other disciplinary measures.
c. The school is not responsible for making restitution for personal items that have been misplaced or stolen, although an effort may be made to locate the item.

Minimum Penalty - Student Restitution
Maximum Penalty – Expulsion

RULE 28 – TRUANCY

a. Truancy at any time is a serious offense. The following procedure will be followed if a student is found to be truant from school or class.
First Occurrence – The student will be put in ISS for one (1) day. A parent conference will be necessary.
Second Occurrence – The student will get three (3) days ISS. Parent conference will be necessary.
Third Occurrence – The student will get five (5) days ISS. Parent conference will be necessary.
If the student persists in truancy, he/she will be referred to juvenile authorities.
b. A student who fails to follow the check-out procedures on each campus will be considered truant from school. (This rule will apply if a parent comes to school, gets their child, and fails to check them out at the office.)

Minimum Penalty - In-school Suspension, ISS
Maximum Penalty - Suspension/Referred to Juvenile Authorities

RULE 29 - GANGS AND GANG ACTIVITY

The following actions are prohibited by students on school property or at school functions:

1. Wearing or possessing any clothing, bandanas, jewelry, symbol, or other sign associated with membership in, or representative of, any gang;
2. Engaging in any verbal or nonverbal act such as throwing signs, gestures, or handshakes representative of membership in any gang;
3. Recruiting, soliciting, or encouraging any person through duress or intimidation to become or remain a member of any gang; and/or
4. Extorting payment from any individual in return for protection from harm from any gang.

Students found to be in violation of this policy shall be subject to disciplinary action up to and including expulsion.
Students arrested for gang related activities occurring off school grounds may be subject to the same disciplinary actions as if they had occurred on school grounds.

Minimum Penalty – Suspension, ISS
Maximum Penalty – Expulsion

RULE 30 - PUPIL DRESS

To promote safety and security and to enhance high standards in our school, we encourage neatness, cleanliness and decency in personal dress and appearance of all students. All students will be expected to present a respectable image in keeping with current styles and good taste. These rules are in effect during the entire school day, including break times and school programs held during the school day.
Students are prohibited from wearing, while on the school grounds during the school day or at school-sponsored events, clothing that exposes underwear, buttocks, or the breast of a female.
a. Hair styles that create problems of health and sanitation, obstruct vision, or are designed to call undue attention to the individual are not allowed.
b. Clothing styles that are revealing to the point of distraction such as low cut, spaghetti straps, tank tops, off the shoulder tops, see through, or bare midriff blouses, shirts and/or pants are not allowed. Pants with holes should have no visible skin above the dress code length. Tops worn with leggings/jeggings or bike shorts must cover the bottom.
c. Students must wear shoes at all times. Shoes with rollers (heelies) are not allowed on campuses at any time due to safety concerns.
d. Sunglasses, hats, and other head apparel may not be worn in the building or gym at any time. This will include hair nets, bandanas, or stocking caps/do-rags.
All hats worn outside the building will be worn with the bill in front.
e. Students in the Reed, Middle and High School students must wear shorts or skirts at a length not more than 3 inches above the back crease of the knee.
f. Gang apparel, signs, dress, and affiliations will not be allowed.
g. No Sagging allowed. Jeans must be worn at waistline.

h. T-shirts, sweatshirts, or other apparel with obscene or suggestive words, symbols, or pictures will not be allowed.
i. Mini skirts, short shorts, and sagging pants are not allowed.

Minimum Penalty – Allowed to Change Clothes
Maximum Penalty – In School Suspension (unless behavior continues and becomes insubordination)

RULE 31 - HAND HELD LASER POINTERS

Hand Held Laser Pointers are not permissible on the school grounds and will be confiscated.

Minimum – In School Suspension
Maximum – Suspension

RULE 32 - STUDENT CONDUCT AT EXTRA-CURRICULAR ACTIVITIES

Inappropriate behavior as outlined in the Student Conduct Section of this handbook by a student at any extra-curricular activity will be subject to disciplinary actions by the principal of the offending student's school. Authority is given to the principal to impose the following sanctions:

Minimum Penalty - Reprimand
Intermediate Penalty - Suspension from the extra-curricular activity in which the student misbehaves. Principal's discretion allows activity suspension from one event up to one full calendar year.
Maximum Penalty - Suspension/expulsion from school, length of time to be determined by the severity of offense. This suspension includes all extra-curricular activities. Permanent expulsion can result depending on severity of offense.

RULE 33 - ADULTS, NON-STUDENTS, OTHER VISITORS AT EXTRA-CURRICULAR ACTIVITIES

A person ejected from any school event whether an adult, non-student or other visitor and any person on school property exhibiting misconduct at any time will not be allowed to attend any other extra-curricular school activity for a minimum of one calendar year. Permission for re-admittance must be granted by the administrator or their designee who imposed the suspension. All applicable state laws, local laws, school rules, and Arkansas Activities Association rules and regulations will apply.

Penalty - Suspension for a minimum of one (1) calendar year

RULE 34 – CHEATING

A student shall not willfully or intentionally cheat **or assist in cheating** on any assignment or test. The identified offending student(s) shall be punished accordingly, and no other student shall be penalized by the deletion of the assignment or grade.

Minimum Penalty - Reprimand/Grade of Zero
Maximum Penalty – Expulsion



RULE 35 - DISORDERLY CONDUCT/ BEHAVIOR NOT COVERED

a. The district reserves the right to pursue disciplinary or legal action for behavior which is subversive to good order and discipline in the school even though such behavior is not specified in the preceding written policies.
b. A student may be suspended or expelled for immorality, refractory conduct, insubordination, infectious disease, habitual uncleanliness, or other conduct that would tend to impair the discipline of the school or harm the other pupils, regardless of whether the student's conduct occurs on or off campus and during or between school terms and regardless of whether a specific prohibition of the conduct is contained in this student handbook.
c. Sharing, diverting, transferring, applying to others (such as needles or lancets), or in any way misusing medication or any medical supplies in their possession.

Minimum Penalty - Reprimand
Maximum Penalty - Expulsion
Note: The frequency of the infraction will have a direct effect on the severity of the punishment.

RULE 36 – SEXUALLY EXPLICIT OR VULGAR IMAGES

Students are prohibited by the Board from possessing, viewing, distributing or electronically transmitting sexually explicit or vulgar images or representations, whether electronically, on a data storage device, or in hard copy form.

Contact Proper Authorities
Minimum Penalty – Reprimand
Maximum Penalty – Expulsion

RULE 37 – STUDENT SEXUAL HARASSMENT

The Dumas School District is committed to providing an academic environment that treats all students with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

The District believes the best policy to create an educational environment free from sexual harassment is prevention; therefore, the District shall provide informational materials and training to students, parents/legal guardians/other responsible adults, and employees on sexual harassment. The informational materials and training on sexual harassment shall be age appropriate and, when necessary, provided in a language other than English or in an accessible format. The informational materials and training shall include, but are not limited to:

- the nature of sexual harassment;
- The District's written procedures governing the formal complaint grievance process;
- The process for submitting a formal complaint of sexual harassment;
- That the district does not tolerate sexual harassment;
- That students can report inappropriate behavior of a sexual nature without fear of adverse consequences;
- The supports that are available to individuals suffering sexual harassment; and
- The potential discipline for perpetrating sexual harassment.

"Sexual harassment" means conduct on the basis of sex that satisfies one or more of the following:

1. A District employee:
   a. Conditions the provision of an aid, benefit, or service of the District on an individual's participation in sexual conduct; or
   b. Uses the rejection of sexual conduct as the basis for academic decisions affecting that individual;
2. The conduct is:
   a. Unwelcome; and
   b. Determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
   c. Constitutes:
   d. Sexual assault;
   e. Dating violence
   f. Domestic violence; or
   g. Stalking.

"Supportive measures" means individualized services that are offered to the complainant or the respondent designed to restore or preserve equal access to the District's education program or activity without unreasonably burdening the other party. The supportive measures must be non-disciplinary and non-punitive in nature; offered before or after the filing of a formal complaint or where no formal complaint has been filed; and offered to either party as appropriate, as reasonably available, and without fee or charge.

Examples of supportive measures include, but are not limited to: measures designed to protect the safety of all parties or the District's educational environment, or deter sexual harassment; counseling; extensions of deadlines or other course-related adjustments; modifications of work or class schedules; campus escort services; mutual restrictions on contact between the parties; changes in work or class locations; leaves of absence; and increased security and monitoring of certain areas of the campus.

Within the educational environment, sexual harassment is prohibited between any of the following: students; employees and students; and non-employees and students.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all of the surrounding circumstances and may occur regardless of the sex(es) of the individuals involved. Depending upon such circumstances, examples of sexual harassment include, but are not limited to:

- Making sexual propositions or pressuring for sexual activities;
- Unwelcome touching;
- Writing graffiti of a sexual nature;
- Displaying or distributing sexually explicit drawings, pictures, or written materials;
- Performing sexual gestures or touching oneself sexually in front of others;
- Telling sexual or crude jokes;
- Spreading rumors related to a person's alleged sexual activities;
- Discussions of sexual experiences;
- Rating other students as to sexual activity or performance;
- Circulating or showing e-mails or Web sites of a sexual nature;
- Intimidation by words, actions, insults, or name calling; and
- Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether or not the student self-identifies as homosexual or transgender. Full Policy on Page 64

Contact Proper Authorities
Minimum Penalty – Reprimand
Maximum Penalty – Expulsion

DUMAS SCHOOL DISTRICT PARENT AND FAMILY ENGAGEMENT POLICY

The Dumas School District believes that educators and parents working together will insure the best possible learning opportunity for all students. Therefore, parents are encouraged to participate fully in their child's educational experience.

An informational packet appropriate for the age and grade of the child containing information on the school's parent and family engagement program; the role of the parent, student, teacher, and school; parent and family engagement opportunities; and the parent-teacher communication system will be made available for each parent in the school district. This parent-student handbook serves as the informational packet.

Parents will be encouraged to serve on advisory committees; serve on an annual review committee for the School PIE (parent involvement and engagement) Plan and make recommendations; attend parenting activities; volunteer for school functions; access the services of The Parent Center; and join in a partnership with the school through a student/parent/teacher compact.

Every effort will be made to provide parents with timely information regarding all aspects of their child's educational experience.

THE PARENT CENTER

- Research shows that Parent and Family Engagement is vital to education.
- Children with involved parents perform better in school and have fewer discipline problems.
- Parents can get free learning materials to help their children at home.

Visit our website to submit a request

https://www.dpsd.k12.ar.us/page/the-parent-center

NOTICE TO PARENTS RIGHT TO KNOW THE CLASSROOM TEACHER QUALIFICATIONS

As a parent of a student in a Title I school, you have the right to know the professional qualifications of the classroom teachers ho instruct your child. Federal law allows you to ask for certain information about your child's classroom teachers, and requires the school to give you this information in a timely manner. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- Whether the Arkansas Department of Education has licensed or qualified the teacher for the grades and subjects he/she teaches.
- Whether the Arkansas Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.
- The teacher's college major; whether the teacher has any advanced degrees and, if so, the subject of the degrees.
- Whether any teachers' aides or similar paraprofessionals provide services to your child and, if they do, their qualifications.

If you would like to receive any of this information, please call the principal at your child's school.

ADULT EDUCATION PROGRAM

The Adult Education Program provides adults with the opportunity to improve their basic reading, writing, and math skills. Students may work on basic skills to improve their ACT scores, ASSET scores, to take the Official GED Test, to learn English as a second language, to improve their employability skills, to advance their workplace skills, to learn English as a Second Language or to gain personal satisfaction.

The program is open-entry, open-exit which means you can begin anytime. All new students are evaluated and placed in classes to upgrade deficiencies through a self-paced, individualized plan. Students have access to computers and modern curriculum. Small group and individual instruction are available during the day and evening hours at no cost to participants. Classes are provided on campus and at satellite locations.

The Adult Education Program serves both high school graduates and non-high school graduates. Non-high school graduates who desire a high school equivalency diploma (GED) as well as high school graduates who need academic refresher courses to prepare for employment tests, college entrance exams, personal satisfaction, employment advances, etc. We want you to learn more, so you can earn more. Contact information:

UAM Adult Education / WAGE – Dumas
130 West Waterman, Dumas, AR 71639
Contact: Dorissa Kaufman, Director
Phone: 870-382-2157 or Fax: 870-382-6786
Email: kaufmand@uamont.edu

DUMAS SCHOOLS
2026-2027
TESTING PROGRAM

Testing data provides a means:

- ► to improve student learning and classroom instruction;
- ► to provide public accountability by establishing expected achievement levels and reporting on student achievement;
- ► to provide program evaluation data;
- ► and to assist policy makers in decision-making.

RENAISSANCE STAR 360 are interim assessments for early literacy, math and reading helping determine the best instruction to meet the needs of the students. The assessments will be administered three times a year in K-2.

ATLAS is the state mandated standardized testing for Arkansas. The ATLAS end-of-year summative assessment will be used to assess all Arkansas public school students in grades 3-10 unless they qualify for an alternate assessment. Each student will participate in English, reading, writing, math and science tests.

PSAT/NMSQT is also known as the Preliminary SAT/National Merit Scholarship Qualifying Test. It measures the reading, mathematics, and writing skills needed for college and for success in most jobs and careers. It is the first step in entering the National Merit Scholarship Corporation competitions for scholarships and recognition. The test also provides practice for SAT exams**.**

ASVAB (Armed Services Vocational Aptitude Battery) is a multi-aptitude test battery given by the Department of Defense. The AVSAB helps students identify their different abilities. It can be used to help students see how their interests, abilities, and personal preferences match civilian and military career opportunities.

NEDT (National Educational Development Test) gives the counselor and student a tool to identify areas of strengths and weaknesses. It also gives a profile of the student's predicted college admissions test scores. The counselor and student will review the student's educational plans, grade point average, and current career interests.

The goal of the testing program is to provide individual student data so that each pupil may reach grade level proficiency on all curriculum standards.

***Testing information will be distributed as it is released from the Arkansas Department of Education.**

ACT ASSESSMENT popularly known as the "A-C-T" includes four curriculum-based tests that measure students' educational development in English, mathematics, reading, and science reasoning. Students can use the assessment to assist them in identifying their academic strengths and weaknesses and help in their preparation for college. The score results of the assessment are used by many colleges to determine the admission and/or placement of the student.

2026-2027 ACT TEST DATES $68.00 test fee

Testing Date	Registration Deadline
September 19, 2026	August 14, 2026
October 17, 2026	September 11, 2026
December 12, 2026	November 6, 2026
February 27, 2027	January 22, 2027
April 10, 2027	March 5, 2027
June 12, 2027	May 7, 2027
July 10, 2027	June 4, 2027

*Late fee of $42.00 applies to late registration.
Visit act.org for more information

SAT – Dumas is a testing center for the SAT. The SAT tests the subject matter learned by students in high school and how well they apply that knowledge—the critical thinking skills necessary to succeed in college.

2026-2027 SAT TEST DATES

Testing Date	Registration Deadline
August 22, 2026	August 7, 2026
September 12, 2026	August 28, 2026
October 3, 2026	September 18, 2026
November 7, 2026	October 23, 2026
December 5, 2026	November 20, 2026
March 6, 2027	February 19, 2027
May 1, 2027	April 16, 2027
June 5, 2027	May 21, 2027

SPECIAL PROGRAMS

SPECIAL EDUCATION AND SECTION 504 Special Education and Section 504 are offered to pre-kindergarten through 12th grade to all children who qualify. These programs are designed to meet the needs of children who need special considerations. Entrance into these programs is by referral of a teacher, principal, or parent. Special education has a testing program and a placement committee who determine eligibility. For Section 504 students, the placement committee is responsible for making the determination as to a placement.

In accordance with the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and Arkansas Statutes, the district shall provide a free appropriate public education and necessary related services to all children with disabilities who reside:

- Within the district boundaries; or
- Outside of the District boundaries but are enrolled in the District.

It is the intent of the district to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act even though they do not require services pursuant to the IDEA.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in the state and federal statutes governing special education. Implementation of an Individualized Education Program (IEP) in accordance with the IDEA satisfies the district's obligation to provide a free and appropriate education under Section 504.

The Board directs the superintendent to ensure procedures are in place for the implementation of special education services and that programs are developed to conform to the requirements of state and federal legislation. The superintendent is responsible for appointing a district coordinator for overseeing district fulfillment of its responsibilities regarding students with disabilities. Among the coordinator's responsibilities shall be ensuring district enforcement of the due process rights of students with disabilities and their parents. For complete policy description, please contact Special Education Supervisor or the 504 Coordinator.

5.27 ENGLISH LEARNERS –

The limited English proficient students are served by an English Learners Program. This program serves students in grades K-12 whose primary language is not English. Grades 2-12 are served in specially designed classes which plan instruction so skills in speaking, listening, reading, and writing English are stressed. Every effort is made to incorporate the student's native culture into learning the English language. A special EL Family Literacy Night is planned each year so families can come to school and become a part of the learning experience. Informational materials are supplied to parents in their native language.

The district shall utilize the special needs funding it receives for identified English Learners (EL) on activities, and materials listed in the DESE Rules Governing Student Special Needs Funding.

The expenditures of EL supplemental funding shall be evaluated at least annually to determine their overall effectiveness. The evaluation shall specifically address how the use of EL funds is in alignment with the district's district strategic plan in addressing identified achievement gaps and student performance deficiencies.

MIGRANT – Students of agricultural workers who qualify under the migrant program are served each day by classroom tutors.

Health care is provided by the migrant program and coordinated by the migrant tutors.

Mission Statement: The Arkansas Migrant Education Program will advocate for migrant families, identify and recruit all eligible students, provide supplemental education programs, health and/or personal services to meet the unique needs of this growing population.

ACCELERATED LEARNING

The Dumas Public School District will provide opportunities for students based on the criteria and guidance found in the Arkansas Accelerated Learning Guide at each campus building: Reed Elementary, Middle School, and High School. For the 2026-2027 school year, specific details for the initial launch of this process will be developed for each building by teams. Campus sites will revisit the policy yearly to update it in May per guidance from the Department of Elementary and Secondary Education (DESE).

GIFTED AND TALENTED

The Dumas School District is committed to an education program that recognizes the unique value, needs, and talents of each student. It recognizes, however, that the gifted and talented students possess extraordinary abilities to think creatively and critically, and that his/her cognitive and affective needs can best be met by providing a differentiated learning environment

Due Process Steps:

» A possible candidate for the G/T program may be nominated by teachers, principal, counselor, or parents. A teacher of the student nominated will complete the nomination form.

» Upon completion of forms for nomination by parent or teacher, the GT coordinator will notify parents. Along with the Parent Notification of Nomination Form, parents will also receive a Parent Questionnaire and a Parental Consent for testing form.

» When the Parent Questionnaire and Parent Consent Form is returned to the GT coordinator, appropriate tests will be administered.

» The identification committee meets and documents all data gathered and the outcome of the meeting on appropriate forms. The outcome can

A. placement in the gifted and talented program,

B. leave in present educational program, or for further evaluation.

Gifted and Talented Definition: We believe that gifted and talented children or youth should include those of high potential or ability whose learning characteristics and educational need require qualitatively differentiated services. Possession of these talents and gifts will be evidence or potential for task commitment, motivation and/or creative ability.

SECONDARY GIFTED AND TALENTED SERVICES -

The Dumas School District provides services to identified secondary G/T students through Honors and AP classes in grades 6-12. The curriculum in these classes is very rigorous and gives the student an opportunity to develop their talents in one or more core courses. In grades 10-12 there are AP classes available to students.

ELEMENTARY GIFTED AND TALENTED SERVICES - The elementary G/T program consists of the following services:

» Grades K-2: All students are serviced through Talents Unlimited. This is a nationally recognized program used to help develop the creative and intellectual process. It is also used to help identify potential GT students. All K-2 teachers receive Talent Unlimited Training.

» Students in grade 3 are serviced through whole group enrichment. It is taught by the GT Coordinator. Each students get a minimum of 30 minutes a week. This is used to help identify potential GT students.

» Students in grades 4-5 are serviced for 150 minutes per week in the GT classroom.

RESPONSE TO INTERVENTION (RTI)

The Dumas School District believes in providing the highest quality education for our students. To meet this goal, we use a three-tiered instructional approach referred to as Response to Intervention (RTI). For RTI, all students will participate in the core curriculum, with three levels (tiers) of interventions for students who demonstrate at-risk skills in general academics or behavior. Each tier provides additional support beyond the core curriculum. All students will be tested three times a year to measure their progress to determine if they are performing at grade-level. Behavioral expectations will also be monitored on a regular basis throughout the year.

- Tier One – Teachers will use different strategies within the core curriculum to address all student educational needs.
- Tier Two – Based on progress data, students who are unsuccessful in Tier One will be provided supplemental research based interventions to match their needs. The RTI team, an instructional support team will track the student's progress and parents will receive ongoing progress data.
- Tier Three – Students who continue to struggle in Tier Two will receive more intensive interventions at the level. Parents will receive ongoing progress data. After Tier Three implementation, students who continue to display limited progress may then be considered for further evaluation and services.

TARGET P.R.E.P. SCHOOL
Productive/Responsible/Educated/Prepared

The Target P.R.E.P. School serves as the non-traditional learning center for the Dumas Public Schools. It is a program that serves
K-12 students. The Target P.R.E.P. Schools K-6 are located on the elementary campuses.

MISSION STATEMENT - To improve the productivity, responsibility, and educational skills of the students and to prepare them to return to the traditional educational setting.

CURRICULUM
Utilizing a computer based educational program and direct instruction by certified teachers, students will study the four core curriculum courses. Additional curriculum will include Anger Regression Training, Step up To Writing, Reading, and Math.

PLACEMENT

Students may be admitted only **ONCE** during an academic school year. Referrals are made by a principal. Parents and legal guardians may also request that their child be placed in the alternative school setting. The student's return to the regular school environment will be determined by their adherence to the exit criteria currently in place and used by the building staff. Exits to the regular school are possible at the end of each semester.

Students placed in ALE are subject to all Dumas School District rules and regulations.

OBJECTIVES
- ❖ Deter the dropout rate
- ❖ Recover Academic Credit
- ❖ Teach Behavior Management
- ❖ Teach Social Skills
- ❖ Teach students to become Productive, Responsible, Educated, and Prepared

DISTRICT TECHNOLOGY OFFERINGS

Microsoft Office
Edmentum
EAST
Adobe Creative Suite
Kuder
Accelerated Reader
Accelerated Math
STAR Reading
STAR Math
EduTyping
Lexia
CRC College Readiness Certification

Dumas School District Internet Safety and Electronic Device Use Policy

This policy document has been developed to meet the Dumas School Board's responsibility for securing its network and computing systems in a reasonable and economically feasible manner. The intent of the policy includes the prevention of unauthorized user access and/or abuse, while making the systems accessible for authorized users, and educating minors and adults about appropriate online behavior, including interaction with other individuals on social networking websites and in chat rooms and cyber-bullying awareness and response. Users are hereby informed of the district's standards of conduct and the consequences for not adhering to them. Violation of certain provisions of this policy will result in the temporary or permanent suspension of user accounts. The school board hereby makes it known that it will use its authority to assist state and federal authorities in enforcing copyright, intellectual property rights, and network abuse laws.
In concert with the release of the Acceptable Use Policy and CIPA (Children's Internet Protection Act FCC Order FCC-11-125A1 Effective July 1, 2012), school patrons are also informed that the Dumas School District is making on-line information and communications services accessible to students and staff. The following policy statements are effective immediately after signature.

Users are responsible for good behavior on school computer networks, just as they are in a classroom or a school hall way. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The network is provided for users to conduct research and communicate with others. Independent access to network services is provided to users who agree to act in a considerate and responsible manner. Parent permission is required for minors. Access is a privilege, not a right. Access entails responsibility.
Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreements they have signed.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and ensure that users are using the system responsibly. Users should not expect that files stored on district servers will always be private.
Dumas School District policy and guidelines are posted on the network and are available for review at any time by all users. Logging in to the network implies consent to abide by the AUP of DSD. DSD administrators reserve the right to change and update the AUP at any time.
We ask you to review this policy and to sign the consent form.

Definition
For the purposes of this policy, "electronic device" means anything that can be used to transmit or capture images, sound, or data.

The District makes electronic device(s) and/or electronic device Internet access available to students, to permit students to perform research and to allow students to learn how to use electronic device technology. Use of district electronic devices is for educational and/or instructional purposes only. Student use of electronic device(s) shall only be as directed or assigned by staff or teachers; students are advised that they enjoy no expectation of privacy in any aspect of their electronic device use, including email, and that monitoring of student electronic device use is continuous.
No student will be granted Internet access until and unless an Internet and electronic device use agreement, signed by both the student and the parent or legal guardian (if the student is under the age of eighteen (18) is on file. The current version of the Internet and electronic device use agreement is incorporated by reference into board policy and is considered part of the student handbook.

Technology Protection Measures

The District is dedicated to protecting students from materials on the Internet or world wide web that are inappropriate, obscene, or otherwise harmful to minors; therefore, it is the policy of the District to protect each electronic device with Internet filtering software that is designed to prevent students from accessing such materials. For purposes of this policy, "harmful to minors" means any picture, image, graphic image file, or other visual depiction that:
(A) taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;
(B) depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals; and
(C) taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

Internet Use and Safety

The District is dedicated to ensuring that students are capable of using the Internet in a safe and responsible manner. The District uses technology protection measures to aid in student safety and shall also educate students on appropriate online behavior and Internet use including, but not limited to:

- interacting with other individuals on social networking websites and in chat rooms;
- Cyberbullying awareness; and
- Cyberbullying response.

Misuse of Internet

The opportunity to use the District's technology to access the Internet is a privilege and not a right. Students who misuse electronic devices or Internet access in any way will face disciplinary action, as specified in the student handbook and/or Internet safety and electronic device use agreement. Misuse of the Internet includes:

- The disabling or bypassing of security procedures, compromising, attempting to compromise, or defeating the district's technology network security or Internet filtering software;
- The altering of data without authorization;
- Disclosing, using, or disseminating passwords, whether the passwords are the student's own or those of another student/faculty/community member, to other students;
- Divulging personally identifying information about himself/herself or anyone else either on the Internet or in an email unless it is a necessary and integral part of the student's academic endeavor. Personally identifying information includes full names, addresses, and phone numbers.
- Using electronic devices for any illegal activity, including electronic device hacking and copyright or intellectual property law violations;
- Using electronic devices to access or create sexually explicit or pornographic text or graphics;
- Using electronic devices to violate any other policy or is contrary to the Internet safety and electronic device use agreement.

GRADUATION REQUIREMENTS

The number of units' students must earn to be eligible for high school graduation is to be earned from the categories listed below. A minimum of 22 units is required for graduation. In addition to the 22 units required for graduation by the Arkansas Department of Education (ADE), the district requires an additional 2 units to graduate for a total of 24 units. The additional required units may be taken from any electives offered by the district. Accelerated learning courses or career education courses that are determined by DESE to be eligible for use in the place of a listed course may be substituted for the course as designated by DESE. Seniors must have a minimum GPA of 1.5 to be eligible to graduate.

To be on track for graduation, a student needs to pass at least 6 credits per year. A minimum of 24 units is required for graduation for a student participating in either the Smart Core or Core curriculum. There are some distinctions made between Smart Core units and Graduation units. Not all units earned toward graduation necessarily apply to Smart Core requirements. The provisions of a student's Individualized Education Plan (IEP) serve as his/her graduation plan. Additionally, unless exempted by a student's IEP, all students must successfully pass all end-of-course (EOC) assessments they are required to take or meet the remediation required for the EOC assessment to receive academic credit for the applicable course and be eligible to graduate from high school.

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format. In addition to the other graduation requirements contained in this policy, students are required to take at least one (1) digital learning course for credit while in high school.

All students must receive a passing score on the Arkansas Civics Exam in order to graduate.

Students will be trained in quality psychomotor skill bases in cardiopulmonary resuscitation (CPR) and the use of automated external defibrillators in order to graduate.

All students shall receive credit in a course covering the Personal and Family Finance Standards in order to graduate.

Personal and Family Finance: All students shall receive credit in a course covering the Personal and Family Finance Standards in order to graduate.

Computer Science: All students shall earn one (1) unit of credit in a computer science or computer science related career and technical education course in order to graduate.

Community Service

Except as otherwise provided by this policy or the student's IEP, each student must receive seventy-five (75) clock hours of community service that is certified by the service agency or organization where the student volunteers or the student's parent. The community service must be in programs or activities, either in Arkansas or outside of Arkansas, that meet the requirements established by the State Board and the District Board of Directors and include preparation, action, and reflection components. A student who transfers into the District after ninth (9th) grade must receive at least the following documented clock hours of community service each year:

- Fifteen (15) hours for students in grade nine (9);
- Twenty (20) hours for students in grade ten (10);
- Twenty (20) hours for students in grade eleven (11); and
- Twenty (20) hours for students in grade twelve (12).

Students transferring into the District after grade nine (9) or students who are graduating early may receive a diploma provided that the minimum requirement for each year the student attends the District is met. The District Board of Directors may grant a waiver of the community service requirement for extenuating circumstances on a case-by-case basis, which may include without limitation:

- A major illness associated with a student or a family member of a student;
- Student homelessness or housing insecurity; and
- Notice to the public school district board of directors if the student is a major contributor to family income.

English: four (4) units
- English 1
- English 2
- English 3
- English 4



Oral Communications: one-half (½) unit

Mathematics: four (4) units
- Algebra or its equivalent* - 1 unit
- Geometry or its equivalent* - 1 unit
- All math units must build on the base of algebra and geometry knowledge and skills.
- (Comparable accelerated learning courses may be substituted where applicable)
- An applicable computer science flex credit may be taken in the place of a math credit beyond Algebra I and Geometry.

* A two-year algebra equivalent or a two-year geometry equivalent may each be counted as two units of the four (4) unit requirement.

Science: three (3) units
a. DESE approved biology – 1 credit;
b. DESE approved physical science – 1 credit; and
c. A third unit that is either:
o An additional science credit approved by DESE; or
o A computer science flex credit may be taken in the place of a third science credit.

Social Studies: three (3) units
- Civics one-half (½) unit
- World history, one (1) unit
- American History, one (1) unit
- Other social studies – one-half (½) unit

Physical Education: one-half (½) unit
Note: While one-half (½) unit is required for graduation, no more than one (1) unit may be applied toward fulfilling the necessary units to graduate.

Health and Safety: one-half (½) unit

Economics – one half (½) unit – dependent upon the licensure of the teacher teaching the course, this can count toward the required three (3) social studies credits or the six (6) required Career Focus elective credits.

Fine Arts: one-half (½) unit

CAREER FOCUS: - Six (6) units
All career focus unit requirements shall be established through guidance and counseling based on the student's contemplated work aspirations. Career focus courses shall conform to the curriculum policy of the district and reflect state curriculum frameworks through course sequencing and career course concentrations where appropriate.

A student who enlists in a branch of the United States Armed Forces or the National Guard through the military delayed entry program, the National Guard Split Training Option, or other similar early entry program and completes basic training before graduating from high school shall receive two (2) units of the Career Focus graduation requirements.

PARKING

» A student cannot drive on campus without a permit and assigned parking spot.
» A parking permit will cost the student $5. This permit will be good for the entire school year. If a student loses his/her permit, he/she will have to buy a replacement.
» The reserved status is only for days/hours when school is in session. Activities after the school day has ended will be open parking.
» Permits will only be issued to students upon presentation of a valid drivers' license.
» All current parking/driving policies will still apply with the addition of assigned parking spots with a permit.
» Penalty for violation: Minimum – warning;
Maximum – Suspension of Right to Drive a Vehicle on School Property for the remainder of the school year.

TRANSFER POLICY

Students who transfer to Dumas High School from another Arkansas accredited high school must bring with them at entry a parent or guardian, a copy of their transcript or withdrawal grades (an official transcript will be requested from the school of origin), immunization records, and an IEP where applicable. Transfer students from an accredited school will be placed in the same grade; however, the credit and other requirements for graduation may not be the same. A transfer student will not be officially registered until official records are received from previous school.
The final grades of students who transfer in for part of a semester will be determined by blending the grades earned in the district with those earned outside the district. Each final grade will be the sum of the percentage of days in the grading period transferred from outside the district times the transferred grade from outside the district plus the percentage of days in the grading period while in the district times the grade earned in the district.
For example: The grading period has 40 days. A student transferred in with a grade of 83% earned in 10 days at the previous school. The student had a grade of 73% in our district's school earned in the remaining 30 days of the grading period. 10 days is 25% of 40 days while 30 days is 75% of 40 days. Thus the final grade would be .25(83) = .75(73) = 75.5%.

DIPLOMA

AR Standards require a minimum of 22 units for students to be eligible for graduation, as a result of participating in either the Smart Core or Core Curriculum. Because of high standards of excellence, students in Dumas Schools must successfully complete a minimum of twenty-four (24) units for graduation. To be on track for graduation, a student needs to pass at least 6 credits per year.

PE CREDIT FOR PHYSICAL ACTIVITY COURSES:

Students can receive one-half (1/2) credit of PE for graduation if:
(1) the physical activity course (sport) is aligned to the ADE physical activity standards and frameworks, and
(2) the course is verified by the superintendent and files a written statement of assurance by October 1 stating that the sports teacher is fully licensed in physical education, that the course is aligned with the standards and frameworks.
A student is limited to only the one-half (1/2) unit of physical education for graduation for the organized physical activity course, and the student shall not be allowed any other credit toward graduation for that same course. The student must complete the entire semester and pass to receive credit.

GRADE CLASSIFICATION

Sophomore-Completion of at least 5.5 units (3 must be core units)
Junior – Completion of 12 units including 9th grade English.
Senior – Completion of 18 units including 9th & 10th grade English
Every student must take four (4) classes per day. Exceptions are college level courses at a University or approved Vocational School.
Honors Courses as defined by the AR Department of Education, shall receive the same points per grade as the Advanced Placement (AP) courses. Grade point derived from
Advanced Placement and approved Honors courses must be tabulated and placed on the student's transcripts. A district may offer honors courses approved by the AR Department of Education and make similar weighting as the Advanced Placement and approved honors courses.

GRADING SCALE & GPA EQUIVALENTS	AP/IB/ADE Honors Courses GPA equivalents
A = 90 - 100 = 4 points B = 80 - 89 = 3 points C = 70 - 79 = 2 points D = 60 - 69 = 1 point F = 59 and below = 0 points	A = 5 points B = 4 points C = 3 points D = 2 points F = 0 points

PROCEDURE FOR CALCULATING GRADES

Report cards will be issued after each 9 week grading period.
Grades will be calculated as follows:
First semester grade - first 9 weeks 40%; second 9 weeks 40%; semester test 20%
Second semester grade - third 9 weeks 40%; fourth 9 weeks 40%; semester test 20%
Grades assigned to students reflect educational objectives only.

CREDIT FOR COURSES

To receive credit for a course, a student is required to complete a minimum of 120 clock hours of student teacher interaction time.

PROGRESS REPORTS

Progress reports will be sent home to parents of all students at mid-9 weeks during each grading period. In addition to the regular progress report at mid semester, additional contact will be made with parents of students not making progress.

REPORT CARDS

Report cards will be issued following the end of every nine weeks of school. These reports carry an achievement grade in all subjects.
Teachers transfer grades to transcript sheets which office personnel use to post the grades to the permanent records/electronic transcript. The permanent records of the grades made by all students who are enrolled in Dumas High School are kept confidential in the main office under the supervision of the principal.

HONOR ROLL

Any student in grades seven through twelve (7-12) who maintain a 3.0 GPA for the grading period will be recognized as an honor roll student for that grading period. All grades will be used to compute the honor roll list.

SPRING SEMESTER TEST EXEMPTIONS FOR 9TH, 1 0TH, 11TH AND 12TH IF THE STUDENT HAS:

- A 'C' or better in the class,
- No more than 2 tardies (total, not per class),
- No more than 5 absences (total, not per class)
- No ISS (in the spring semester).

COLLEGE COURSES (Full Policy 5.22 – page 87)

A ninth (9th) through twelfth (12th) grade student who successfully completes a college course(s) from an institution of higher education (IHE) approved by the Division of Elementary and Secondary Education (DESE) shall be given credit toward high school grades and graduation at the rate of one (1) high school credit for each three (3) semester hours of college credit. A students who takes a three (3) semester hour remedial/ developmental education course shall receive half (1/2) credit for a high school career focus elective. The remedial/developmental education course cannot be used to meet core subject area/unit requirements.

Students will retain credit, including any weighted credit, earned as a concurrent course or as a dual enrollment course that was applied to a student's transcript from a previously attended, accredited, public school.

Concurrent Credit Courses

A student's participation in the concurrent high school and college credit program must be either:

1. Documented by a written agreement between:
   - The student;
   - The student's parent(s), legal guardian(s), person standing in loco parentis to the student, or person(s) having lawful control of the student if the student is under the age of eighteen (18);
   - The District; and
   - The publicly supported community college, technical college, four-year College or university, or private IHE the student attends to take the concurrent credit course; or
2. Taken through the Arkansas Course Choice Program.

While Students are ultimately responsible for having the transcript for the concurrent credit course(s) they've taken sent to their school in order to receive credit for the course(s), the District shall work with the IHE(s) to establish a process for the District to receive student transcripts. Credit for concurrent credit courses will not be given until a transcript is received. Students may not receive credit for the course(s) they took or the credit may be delayed if the transcripts are not received at all or in a timely manner; this may jeopardize students' eligibility for extracurricular activities; graduation; awarding of a diploma of merit or a diploma of distinction.

A student or a student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis to the student shall not be responsible for tuition, fees, or materials for participation in a concurrent credit course.

The district shall work with the IHE to ensure that a student receives any accommodations for a concurrent credit course that are required by the student's IEP or 504 plan.

AAIMS – Arkansas Advanced Initiative for Mathematics and Science is a college prep curriculum

AAIMS requires students to take Pre-AP and AP classes. Since some colleges require 2 units of Foreign Language, AAIMS suggests that students take 2 units of Foreign Language. Dumas High offers: AP Language Arts, AP US History, AP World History, AP Biology, AP Chemistry, AP Statistics, AP Pre Cal and AP Music Theory (every other year).

HIGH STAKES

The Smart Core Waiver form should be signed at this time in order to be eligible for graduation.

Note: Students must complete both semesters of AP United States History for 1 unit of Social Studies. Students must complete both terms of AP English for 1 unit of English. If a semester is failed, the student must take 11th or 12th grade English or American History to receive their credit. In order to receive AP credit, a student must take the AP test at the end of the course.

SENIOR INFORMATION

These recommendations are made to assure adequate control and to provide a dignified ceremony for all students and patrons of our school. We encourage courteous support of our graduates. However, any action that embarrasses or detracts from each student receiving proper recognition cannot be condoned.

Math and Science School Seniors ACT 1326 of 1997.

1. Students who attended school in the Dumas School District prior to acceptance to the Arkansas School for Mathematics and Sciences may elect to participate in graduation activities the year they graduate, including supply list of graduation activities in district: prom, senior breakfast, senior banquet, senior trip, and all graduation activities.

2. Students attending the Math and Science School will be sent a questionnaire at the beginning of their fourth year of high school in which they are to indicate which activities they plan to attend. The questionnaire will be sent to the last address on record in the school district records. Failure to return the questionnaire by October 1 will constitute a waiver of the election to participate. Students who will graduate early & who intend to participate in any activities must notify the senior high principal in writing by October 1 that they will graduate early & plan to participate in graduation activities.

3. Math and Science students who participate in the graduation ceremony are not eligible to be recognized as valedictorian or salutatorian, but upon presentation of an official transcript from the Math and Science School by (date) will be recognized as honor graduates if appropriate and based on the criteria of the Dumas School District for honor graduates. Math and Science students who choose to participate in graduation ceremonies will not receive diplomas issued by the Dumas School District, but will instead be present with certificates of recognition.

NOTE* A.S.M.S. Graduates (According to ACT 1326) are entitled to all privileges as a member of the senior class. ASMS graduates may not displace a DHS student in rank order for graduation.

GRADUATION DAY REQUIREMENTS

Students: Seniors must observe the following to participate in class day, graduation, and receive a diploma following the graduation ceremony:

1. All course requirements completed (24 units).
2. Attendance at all practices.
3. The school rules must be observed and obeyed.
4. Disruptive or distractive behavior at class day or graduation will not be tolerated. Some examples of disruptive behavior are listed below:
   a. Drinking or under the influence of alcohol or drugs.
   b. Cursing.
   c. Refusing to obey and/or follow directions of teachers, sponsors, and administrators.
   d. Inappropriate talking, laughing, and inattentiveness during practices, class day, or graduation.
   e. Any inappropriate behavior which calls attention to you (loud boisterous behavior, dancing, shuffling, jumping up and down, arms raised up and down, high five's inappropriate handshake, running, etc.).
5. Diplomas may be held if there are fees and fines owed by the student.
6. All seniors who have completed the course requirements will be exempted from final exams except those who have:

a. missed more than five (5) days the second term.
b. have more than three (3) tardies the second term,
c. been suspended or have ISS the second term,
d. have a "C" average in each subject,
e. do not miss any days their final week of school.

School Diplomas will be issued at the designated site after the graduation ceremony to all seniors who have completed the requirements and observed the rules, regulations and responsibilities as outlined in the preceding rules and regulations.

HONOR GRADUATES

Honors will be awarded as follows:

Honors-GPA must be a 3.5 or higher, successful completion of Smart Core Curriculum (see page 43), and must have taken a minimum of 3 AP classes (including taking the AP Exam at the end of the course); and or 9 plus concurrent credit hours.

Students shall be designated as honor students as follows:

Cum Laude-GPA must be a 3.5 or to 3.74 + Honors criteria;

Magna Cum Laude-GPA must be a 3.75 or to 4.0 + Honors criteria;

Summa Cum Laude-GPA must be above 4.0 + Honors criteria;

Highest Honors-will consist of the top 10% of the graduating class + Honors criteria.

The Valedictorian will be the honor graduate with the highest GPA and who has been enrolled in public school in grades nine (9) through twelve (12). If more than one student is tied in meeting the requirements, each will be named co-valedictorian. GPA equivalents will be determined by the Arkansas Department of Education information system, APSCN (AR Public School Computer Network). The Valedictorian must have been a student at Dumas High School for the entire senior year.

The salutatorian must have been a student at Dumas High School for the entire senior year. The salutatorian will be the student who meets the next highest of the above requirements and enrolled in public school in grades nine (9) through twelve (12). If more than one student is tied in meeting the requirements, each will be named co-salutatorian.

EARLY GRADUATION

1. Students that intend to graduate early should submit a written request to the counselor prior to the beginning of the Fall semester of the Senior Year.
2. Students who choose to leave early will not be placed in rank order.
3. Students may graduate early upon completion of required credits regardless of grade classification.
4 Students that choose to graduate early only be allowed to participate in Class Day and Graduation ceremonies.

OUTSTANDING SENIORS

Outstanding seniors are decided by the faculty.

1. They must have a 3.00 "B" average.
2. They must have good citizenship.
3. They must not have attended Alternative School, alternative classes or have been suspended.
4. They must be an (8) eight semester senior.

SENIOR CITIZENSHIP

1. Participate in school and/or community service
2. Show a positive attitude toward classmates, school, and the community
3. Display an understanding and appreciation of civic responsibility
   - Possess strength of character and the courage to do what is right
5. Promote citizenship with their school or community through other activities

***Discipline shall be considered - NO Alternative School, Alternative Classes, or Suspensions (in/out of school)

PROM

1. Only a current high school student (grades 9-12) or a high school graduate under 21 years of age can attend the prom.
2. Anyone attending from another school must be cleared with the principal and/or sponsor prior to inviting.
3. Individuals invited to the prom who are students/graduates of another school must provide a photo identity before they will be admitted.

*Any exceptions to these rules will be made by the principal and/or sponsor.

SCHOLARSHIPS

Many attractive scholarships are offered each year to graduating seniors to aid them in continuing their education. In general, the qualifications are scholarship, character, leadership, financial need, and the possibility of success. The guidance counselor gathers the information about scholarships and helps students to make applications for them. Attention must be given to this matter during the junior year and early in the senior year.

EXTRA CURRICULAR ACTIVITIES

The Dumas School District believes in providing opportunities for students to participate in extracurricular and non-instructional activities which serve to enrich the student's educational experience. All students, K-12 are eligible for participation where offered at the appropriate grade level. Eligibility for participation in extra-curricular and non-instructional activities will be determined by the principal and sponsor of the activity. Rules and regulations will be made available to interested students and parents. Eligibility for participation in interscholastic activities will be governed by the eligibility requirements of the Arkansas Activities Association. A Supplemental Instruction Program (SIP) is provided as an additional instructional opportunity for identified students (outside of their regular classroom) to meet eligibility criteria outlined by the AAA and ADE regulations governing school district academic requirements for student participation in competitive interscholastic activities. Interruptions of instructional time are to be minimal and absences from class to participate in extracurricular activities shall not exceed one per week per extra-curricular activity (except for tournaments).

All inter-scholastic activities will abide by the rules and regulations of the AAA. Each coach or activity sponsor will provide a syllabus of requirements for their activity at the beginning of the activity. Parents and students will sign and return the syllabus denoting that they are aware of all requirements and agree to abide by the requirements set forth in the syllabus. Specific AAA rules can be found on the web site.

ATHLETICS:

The Dumas athletic program offers students an opportunity to:

- develop physical skills,
- foster a spirit of cooperation,
- build sportsmanship,
- promote leadership,
- encourage scholarship,
- build character
- and develop lifetime work ethics.

Games and contests are scheduled to minimize time away from class. The Dumas Athletic program includes:

- basketball, football, track for boys in grades 7 - 12
- basketball, gymnastics, cheerleading, and track for girls in grades 7 - 12
- softball (girls), baseball (boys), golf, and tennis for boys and girls 9 - 12

Rules and Regulations

- Students will adhere to the rules and regulations of the Arkansas Activities Association.
- Each participant must take and pass a physical examination each year at the beginning of the season. Physical examinations are furnished by the local physicians and coaches; however, a student who wishes to use his/her family physician must bear that expense.
- A student must reside or be a legal transfer student to participate in interscholastic athletics.
- To be eligible a student must maintain a 2.0 GPA.
- Every quarter the Dumas Schools will conduct a computer generated randomly selected chemical screen test of all athletes. (More information on this policy can be found on page 73 of this handbook.)
- Students will ride on the bus or school furnished transportation under the supervision of a coach or sponsor. Students may ride home from an event with their parent only. Parents shall present a written note to or make personal contact with the coach or sponsor should their student wish to ride home with them.
- Selected students will receive a free athletic pass. The principal will grant permission for the pass and the coach/sponsor will notify the gatekeeper.
- Insurance is furnished by the school; however, the athlete's personal policy (if they have a policy) is the primary carrier and must be filed first. Students who do not have personal policies will be covered to the extent of the stated athletic policy.

CLEAR BAG POLICY ★ SAFETY FIRST. RESPECT EVERYONE. GO BOBCATS! ★

To enhance safety and expedite entry into events, the Dumas School District will implement a **Clear Bag Policy** for all assemblies and sporting events beginning with the 2026–2027 school year. Spectators may only bring clear plastic, vinyl, or PVC bags not exceeding 12" x 6" x 12", a one-gallon clear resealable bag, or small clutch bags no larger than 4.5" x 6.5". Bags with medically necessary items will be permitted after inspection by event personnel. However, all bags are subject to inspection. Spectators are encouraged not to bring bags if at all possible. There will not be an area to store bags that do not meet the guidelines. Diagrammed boxes of 12" x 6" x 12" and 4.5" x 6.5" will be outlined on entrance tables to speed the process.

This policy applies to spectators attending district events. Exceptions will be made for student-athletes, coaches, band members, officials, athletic trainers, media personnel, and authorized staff carrying equipment or materials necessary for participation in the event. However, all items remain subject to inspection.

Allowed bags include:

- One-gallon clear freezer bags (Ziploc style)
- Small clutch purses about **4.5" x 6.5"**
- Clear Diaper Bags
- Medical bags (will be inspected)

Prohibited bags include:

- Backpacks
- Large purses
- Fanny packs
- Non-clear tote bags
- Coolers
- Duffel bags
- Camera/Computer bags
- Oversized bags

CLUBS AND OTHER ACTIVITIES

Annual
Senior & Middle School students who have been approved by the Annual sponsor produce the Bobcat each year.

Band
The Middle School Band is composed of students in the 7th through the 8th grades. Senior High Band consists of students in the 9th through the 12th grade. Requirements are set forth in a separate band syllabus and must be followed per the directions of the band director. Students in both bands are graded and must participate in all performances on the band calendar. Students may participate or compete individually & in small ensembles during activities throughout the year.

Beta Club
Middle School - The Beta Club is for students who maintain at least a "B" average in each subject and show outstanding citizenship and service to the school.

Class Officers
(High School) Class officer elections will be held in the spring for the next year. Students will be given one week to sign up. The requirements of a candidate are the following:
1. Students must maintain a "C" average or better.
2. Students must be in good conduct standing.
3. Any student receiving suspension of any type will be removed as a Class Officer immediately.
4. In certain incidents a special inter-council election may be held.
Elections will be held by secret ballot, and the winner must have the majority, or there will be a run-off between the top two candidates.

Community Service Organization/YAC
DHS Community Service is the Youth Advisory Council (YAC) affiliate to the Delta Area Community Foundation. Members participate in volunteer service opportunities in the school, community, county and state. Each individual member sets a goal of a minimum of 30 volunteer hours per year Activities must take place outside of the regular school day to be eligible to be counted.
Members agree to participation requirements and proper social behavior as they are representatives of Dumas High School. Hours are recorded by both the member and the sponsoring agency. A minimum of 5 hours must be served before initial membership can be confirmed. At the end of each school year, those members who have reached their goal, or beyond, are recognized by the organization and DACF.

Fire Marshals
This is a group of students in grades 7 through 12 who volunteer to assist in seeing that all buildings are cleared, that doors & windows are closed, & supervise monthly fire drills. Meetings are held with the principal once a month.

Girl's and Boy's State
Girl's and Boy's State are practical experiments in Americanism, good citizenship, and leadership in government. Students are chosen from the eleventh grade class to attend the state encampment for one week. This group is sponsored by the American Legion and the Auxiliary. Local businesses pay the expenses of members chosen.

Library Club High School
All library club members are taught to become assistant librarians. Members must maintain an "S" in citizenship and a "C" in scholastic average. The club has one meeting each month and one called meeting for business during the month.

Library Club Middle School
Seventh, Eighth, & Ninth grade students interested in learning about library media are members. Activities include: processing, cataloging, shelving, and general maintenance of books, magazines, and newspapers. Also, club members participate in projects to promote increased reading and use of the library media center.

Mu Alpha Theta

The purpose of this organization is to promote scholarships and enjoyment and understanding of mathematics among high school students. Full members are high school students in grades 9 through 12 at the school where their permanent record resides, who have completed four semesters of college preparatory mathematics and have completed or are enrolled in a fifth semester of mathematics, provided that this work has been done with distinction. On the 4-point grading scale, this shall mean at least a 3.0 grade point average, although individual chapters may impose higher standards. Two-year college student who were members of Mu Alpha Theta in high school are eligible for membership in their college's chapter. Students are also eligible if they have had at least one mathematics course at or above the College Algebra/Pre-calculus level, and a 3.0 GPA overall in all two-year college mathematics courses at or above the College Algebra/Pre-calculus level.

National Honor Society

"The purpose of this organization shall be to create enthusiasm for scholarship, stimulate a desire to render service, to promote leadership and to develop character in the students of American secondary schools." Hence while scholarship is the principal requisite, it is not the only objective of this organization.

A student, to be considered for membership, must have a scholarship average of "B" or better for all academic work, must have spent at least one term (block scheduling) or one year in the local school, and have good citizenship.

The basis for membership in this organization is the four objectives: leadership, scholarship, character, and service. The potential inductee will be evaluated in each of the areas.

MEMBERSHIP PROCEDURES:

1. An announcement of the impending induction period will be made one month prior to giving the potential inductees the activity information form.
2. A list of the potential inductees will be prepared by the NHS sponsor.
3. An orientation session will be held with all potential inductees to go over the information form.
4. An evaluation rubric will be provided as an attachment to the activity-information form.
5. The NHS faculty committee will evaluate each student on the basis of the information supplied on the activity form, number of tardies, detention assignments & suspensions. The NHS induction process will be held annually during the spring**.**

REMOVAL OF MEMBERSHIP A NHS member will have his/her membership suspended for the following reasons: poor academic performance (falling below 3.00), suspension or expulsion, or a failure to continue rendering service to the school and community. A member should complete a minimum of one act of community and school service each year.

Office Assistants Middle School

Office assistants distribute bulletins, and announcements, collect absentee slips, run errands, escort visitors around the building, etc.

Science Club

Middle and Senior High - The Science Club will be involved with activities directly related to science and related fields. The club annual affair is the spring science fair for grades seven through twelve. Members are encouraged to participate in activities other than those locally sponsored, such as college workshops, seminars, fairs, etc. High School students are required to have made at least a "C" in all science courses taken and have a deep interest in the science field.

Senior High Homecoming Royalty

The homecoming queen is nominated and elected by the members of the football team. The queen must receive a majority of votes. The maid of honor is the first runner-up in the election. In the event that no candidate receives a majority, there will be a run-off between the two highest candidates. In this instance, the candidate with the most votes will be queen, and the other candidate will be the maid of honor. Class maids are nominated by the football team and are voted on by their appropriate class.

Spanish Club

Senior High - The Spanish Club is organized to add dimension to the study of the Spanish language. Activities related to the cultural and historical aspects of Hispanic life are carried out. Trips to Spanish cultural events are sometimes to Mexico, fiestas, and participation in community events are conducted through the club.

Student Council

Middle and Senior High have Student Council. Representatives from each grade are elected by the students. The Student Council helps to build school spirit and morale, develop leaders and intelligent followers, teach respect for law, order, and authority; provide an opportunity to understand and assist in the government of the school.

Vocational Clubs of American (VICA)

(High School) VICA is the national organization of students enrolled in vocational courses offered in trade, technical, health, and industrial education. It is considered an integral part of vocational education. The purposes of this organization are to develop leadership abilities through participation in education, vocational, recreational, and social activities. VICA also promotes high standards in trade ethics, workmanship, scholarship, and safety.

Laws, Policies, Rules, Regulations & Practices

The information provided to you in this section is intended to provide students and their parents with a brief overview of certain laws, policies, rules, regulations, and practices, which affect students in the Dumas School District.
The Parent-Student Handbook is not intended to replace the actual policies, rules, regulations, and practices established by the Dumas School District Board of Education, the Superintendent, or school administration. If a policy, rule, regulation, or practice is abbreviated or in error, the contents of the District's official policy manual shall always take precedence. This document may be accessed at the Superintendent's office, at the principal's office at school or district website.

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ADMISSIONS

Admittance: The board will admit students to the schools of the district on an individual basis at the beginning of each school year or upon application during the school year.
All children residing in the Dumas School District who are ages five (5) through seventeen (17) on or by August 1 are required to be in school each school year with the exception of five-year-old children for whom kindergarten has been waived by the parent, guardian, or person having custody or charge; students who have received a high school diploma or its equivalent; or students who are enrolled in an adult education program, a post-secondary vocational-technical institution, a community college or a two year or four year institution of higher education.

Exclusion: Students will not be excluded from any school within the district except by due process or failure to meet specifications of policies contained herein. The board fully recognizes that providing equality of educational opportunities for all children requires such objectivity. The board is equally concerned that all admissions policies adhere strictly to applicable legal requirements, e.g. health related standards.

Requirements: Students admitted to the school district will be subject to the following requirements for admission:

4.1—RESIDENCE REQUIREMENTS

"In loco parentis" means relating to the responsibility to undertake the care and control of another person in the absence of:

1. Supervision by the person's parent or legal guardian; and
2. Formal legal approval.

"Reside" means to be physically present and to maintain a permanent place of abode for an average of no fewer than four (4) calendar days and nights per week for a primary purpose other than school attendance.
"Resident" means a student whose parents, legal guardians, persons having lawful control of the student or persons standing in loco parentis reside in the school district.
"Residential address" means the physical location where the student's parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis reside. A student may use the residential address of a parent, legal guardian, person having lawful control of the student under order of a court, or person standing in loco parentis only if the student resides at the same residential address and if the guardianship or other legal authority is not granted solely for educational needs or school attendance purposes.

The schools of the District shall be open and free through the completion of the secondary program to all persons between the ages of five (5) and twenty one (21) years whose parents, legal guardians, persons having lawful control of the student, or person standing in loco parentis reside within the District and to all persons between those ages who have been legally transferred to the District for educational purposes.
Any person eighteen (18) years of age or older may establish a residence separate and apart from his or parent, legal guardian, person having lawful control or the student or a person standing in loco parentis for school attendance purposes.
In order for a person under the age of eighteen (18) years to establish a residence for the purpose of attending the District's schools separate and apart from his or her parent, legal guardian, person having lawful control or the student or a person standing in loco parentis reside in the District for a primary purpose other than that of school attendance.

However, a student previously enrolled in the district who is placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty may continue to attend district schools. A foster child who was previously enrolled in a District school and who has had a change in placement to a residence outside the District, may continue to remain enrolled in his/her current school unless the presiding court rules otherwise.
Under instances prescribed in A.C.A. § 6-18-203, a child or ward of an employee of the district or of the education coop to which the district belongs may enroll in the district even though the employee and his/her child or ward reside outside the district.

Children whose parent or legal guardian relocates within the state due to a mobilization, deployment, or available military housing while on active duty in or serving in the reserve component of a branch of the United States Armed Forces or National Guard may continue attending school in the school district the children were attending prior to the relocation or attend school in the school district where the children have relocated. A child may complete all remaining school years at the enrolled school district regardless of mobilization, deployment, or military status of the parent or guardian.

4.2 – ENTRANCE REQUIREMENTS

To enroll in a school in the District, the child must:

A. Be a resident of the District as defined in District policy (Residence Requirements;
B. Meet the criteria outlined in Policy:
   - 4.40-HOMELESS STUDENTS POLICY; or
   - 4.52-STUDENTS WHO ARE FOSTER CHILDREN
C. Be accepted as a transfer student under the provisions of policy 4.4; or
D. Participate under a school choice option and submit the required paperwork as required by the choice option under Policy 4.5.

A student may enter kindergarten if the student:

- Meets one of the requirements for school attendance of A through D above; and
- Falls under one of the following:
  - Will attain the age of five (5) on or before August 1 of the year in which they are seeking initial enrollment; or
  - Has been enrolled in a state-accredited or state-approved kindergarten program in another state for at least sixty (60) days
    - Who will become five (5) years old during the year in which the student is enrolled in kindergarten; and
    - Submits a written request for enrollment to the District; or
  - Was enrolled in a state-accredited or state approved kindergarten program in another state or in a kindergarten program equivalent in another country and;
    - Becomes a resident of this state as a direct result of active military orders or a court-ordered change of custody;
    - Will become five (5) years of age during the year in which he or she is enrolled in kindergarten; and
    - Submits a written request for enrollment to the District.

Any child who will be six (6) years of age on or before October 1 of the school year of enrollment and who has not completed a state-accredited kindergarten program shall be evaluated by the district and may be placed in the first grade if the results of the evaluation justify placement in the first grade and the child's parent or legal guardian agrees with placement in the first grade; otherwise the child shall be placed in kindergarten.

Any child may enter first grade in a District school if the child will attain six (6) years of age during the school year in which the child is seeking enrollment and the child has successfully completed a kindergarten program in a public school in Arkansas.

Any child who has been enrolled in the first grade in a state-accredited or state-approved elementary school in another state for a period of at least sixty (60) days, who will become six (6) years of age during the school year in which the student is enrolled in grade one (1), and who meets the basic residency requirements for school attendance may be enrolled in the first grade.

Students who move into the District from an accredited school shall be assigned to the same grade as they were attending in their previous school (mid-year transfers) or as they would have been assigned in their previous school. Private school students shall be evaluated by the District to determine their appropriate grade placement. Home school students enrolling or re-enrolling as a public school student shall be placed in accordance with policy 4.6 Home Schooling.

The district shall make no attempt to ascertain the immigration status, legal or illegal, of any student or the student's parent or legal guardian presenting for enrollment.

Prior to the child's admission to a District school:

1. The parent, legal guardian, person having lawful control of the student or person standing in loco parentis shall furnish the child's social security number, or if they request, the district will assign the child a nine (9) digit number designated by the Division of Elementary and Secondary education.
2. The parent, legal guardian, person having lawful control of the student or person standing in loco parentis shall provide the district with one (1) of the following documents indicating the child's age:
    a. A birth certificate
    b. A statement by the local registrar or a county recorder certifying the child's date of birth;
    c. An attested baptismal certificate;
    d. A passport;
    e. An affidavit of the date and place of birth by the child's parent, legal guardian, person having lawful control of the student or person standing in loco parentis;
    f. United States military identification; or
    g. Previous school records.
3. The parent, legal guardian, person having lawful control of the student or person standing in loco parentis shall indicate on school registration forms whether the child has been expelled from school in any other school district or is a party to an expulsion proceeding. Any person who has been expelled from any other school district shall receive a hearing before the board at the time the student is seeking enrollment in the district. The Board reserves the right to not allow the enrollment of such students until the time of the person's expulsion has expired following the hearing before the Board.
4. In accordance with Policy 4.57—IMMUNIZATIONS, the child shall be age appropriately immunized or have an exemption issued by the Arkansas Department of Health.

Uniformed Services Member's Children

For the purposes of this policy,

"Activated reserve components" means members of the reserve component of the uniformed services who have received a notice of intent to deploy or mobilize under Title 10 of the United States Code, Title 32 of the United States Code, or state mobilization to active duty.

"Active duty" means full-time duty status in the active, uniformed services of the United States, including without limitation members of The National Guard and Reserve on active duty orders under 10 U.S.C. §§ 1209, 1210 and 1211.

"Deployment" means a period of time extending from six (6) months before a member of the uniformed services' departure from their home station on military orders through six (6) months after return to the Uniformed Services member's home station.

"Dual status military technician" means a federal civilian employee who is:

a. Employed under 5 U.S.C. § 3101 or 32 U.S.C. § 709(b);
b. Required as a condition of his or her employment to maintain membership in the Selected Reserve; and
c. Assigned to a civilian position as a technician in the organizing, administering, instructing, or training of the Selected Reserve or in the maintenance and repair of supplies or equipment issued to the Selected Reserve of the United States Armed Forces.

"Eligible child" means the children of:

- Active duty members of the uniformed services;
- Members of the active and activated reserve components of the uniformed services;
- Veterans of the uniformed services who are injured in the line of duty and medically separated or retired;
- Members of the uniformed services who die on active duty or as a result of injuries sustained on active duty;
- Dual status military technicians; and
- Traditional members of the National Guard and reserve components of the armed forces who are relocating to the state for employment or to serve as a member of an Arkansas-based reserve component unit.

"Traditional member of the National Guard or federal reserves" means an active member of the Selected Reserve subject to mobilization and deployment for which the member attends monthly and annual training periods.

"Transition" means the:

- Formal and physical process of transitioning from public school to public school; or
- Period of time in which a student moves from a sending district to a receiving district.

"Uniformed services" means the United States Army, United States Navy, United States Air Force, United States Marine Corps, United States Space Force, United States Coast Guard, the National Oceanic and Atmospheric Administration Commissioned Officer Corps, the United States Commissioned Corps of the Public Health Services, and the state and federal reserve components of each of these bodies.

"Veteran" means an individual who served in the uniformed services and who was discharged or released from the uniformed services under conditions other than dishonorable.

The superintendent shall designate an individual as the District's military education coordinator, who shall serve as the primary point of contact for an eligible child and for the eligible child's parent, legal guardian, person having lawful control of the eligible child, or person standing in loco parentis. The individual the superintendent designates as the District's military education coordinator shall possess specialized knowledge regarding the educational needs and unique challenges faced by children of uniformed services families.

An eligible child as defined in this policy shall:

1. Be allowed to continue the student's enrollment at the grade level commensurate with the student's grade level the student was in at the time of transition from the student's previous school, regardless of age;
2. Be eligible for enrollment in the next highest grade level, regardless of age if the student has satisfactorily completed the prerequisite grade level in the student's previous school;
3. Enter the District's school on the validated level from the student's previous accredited school when transferring into the District after the start of the school year;
4. Be enrolled in courses and programs the same as or similar to the ones the student was enrolled in the student's previous school to the extent that space is available. This does not prohibit the District from performing subsequent evaluations to ensure appropriate placement and continued enrollment of the student in the courses/and/or programs;
5. Be provided services comparable to those the student with disabilities received in the student's previous school based on the student's previous Individualized Education Program (IEP). This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
6. Make reasonable accommodations and modifications to address the needs of an incoming student with disabilities, subject to an existing 504 or Title II Plan, necessary to provide the student with equal access to education.
   This does not preclude the District school from performing subsequent evaluations to ensure appropriate placement of the student;
7. Be enrolled by an individual who has been given the special power of attorney for the student's guardianship. The individual shall have the power to take all other actions requiring parental participation and/or consent;
8. Be eligible to continue attending District schools if the student's has been placed under the legal guardianship of a noncustodial parent living outside the district by a custodial parent on active military duty.

Following the receipt of advanced notice and an enrollment application of an eligible student from a military family, the District shall:

- Provisionally enroll, provide placement for, and enter academic course requests on behalf of the incoming student based on the student's education record provided by the student's family or the sending district;
- Provide the uniformed services family with information regarding:
  a. Career-ready pathways and other academic or education programs offered;
  b. Required academic courses for each curriculum and elective course options;
  c. School and community-sponsored extracurricular activities, including without limitation individual and team sports, clubs, junior reserve officer training corps opportunities, and Purple Star School program ambassadors; and
  d. Contact information for the designated military family education coordinator and the Purple Star School program military family education facilitator, if applicable; and
  e. Other relevant information regarding the District.

In the event that official copies of an eligible child's education records are not available at the time the eligible child is transferring, then the District shall:

- Pre-register and place an eligible child based on the eligible child's unofficial education records pending receipt of the eligible child's official records; and
- Request the eligible child's official education records from the sending district.

The District shall not deny the enrollment of a Uniformed Service Member dependent unless the District has reached the maximum student-to-teacher ratio allowed under federal law; state law; the Standards for Accreditation for Public Schools and School Districts; state rules; or other applicable federal regulations, and the District timely notifies the parent, legal guardian, person having lawful control of the student, or person standing in loco parentis of the lack of capacity.

To facilitate a smooth transition between the student's previous coursework and the curriculum best suited to ensure educational success in the student's new school, the District may enroll an inbound transitioning eligible student in digital coursework, if available, at the request of the military family.

The District may request a waiver from the State Board as necessary to accommodate an eligible student.

International Exchange Students

"Host family" means the individual or family with whom an international exchange student is placed by an international student exchange visitor placement organization under the International Student Exchange Visitor Placement Organization Registration Act, § 6-18-1701 et seq..

"International exchange student" means a student who is placed with a host family by an international student exchange visitor placement organization under the International Student Exchange Visitor Placement Organization Registration Act, § 6-18-1701 et seq.

Before an international exchange student may attend a District school, the District requires all international student exchange visitor placement organizations that are placing international exchange students within the District to:

- Be certified by the Council on Standards for International Educational Travel;
- Provide documented proof of the international exchange student's English proficiency; and
- Notify the District at least three (3) weeks before the beginning of the academic semester the international exchange student plans to enroll in the District.

The District shall admit for enrollment and attendance an international exchange student who has been placed with a host family who resides within the District boundaries. The international exchange student shall attend the school in the District based on the attendance zone where the host family resides.

Upon an international exchange student's arrival, the international exchange student may be required to submit to quarantine to prevent the spread of infectious diseases as may be necessary, which shall not exceed seven (7) days unless otherwise recommended by the Arkansas Department of Health or the Centers for Disease Control and Prevention.

International exchange students are expected to follow the District handbook and student code of conduct as the District has the authority to expel a student for violations of the school district's written student discipline policies or if the international exchange student presents a danger to the District's students or employees.

Statewide assessment results achieved by an international exchange student enrolled in the District shall be included in the District's results on the statewide assessments.

The District shall provide English-language services to international exchange students as necessary.

4.3—COMPULSORY ATTENDANCE REQUIREMENTS

Every parent, legal guardian, person having lawful control of the child, or person standing in loco parentis of any child age five (5) through seventeen (17) years on or before August 1 of that year who resides, as defined by policy (4.1—RESIDENCE REQUIREMENTS), within the District shall enroll the child and ensure the attendance of the child at a District school with the following exceptions:

1. The child is enrolled in private or parochial school.
2. The child is being home-schooled and the conditions of policy (4.6—HOME SCHOOLING) have been met.
3. The child will not be age six (6) on or before August 1 of that particular school year and the parent, legal guardian, person having lawful control of the child, or person standing in loco parentis of the child elects not to have the child attend kindergarten. A kindergarten waver form prescribed by regulation of the Division of Elementary and Secondary Education must be signed and on file with the District administrative office.
4. The child has received a high school diploma, G.E.D., or its equivalent as determined by the State Board of Education.
5. The child is age sixteen (16) or above and is enrolled in a post-secondary vocational-technical institution, a community college, or a two-year or four-year institution of higher education.
6. The child is age sixteen (16) or seventeen (17) and has met the requirements to enroll in an adult education program as defined by A.C.A. § 6-18-201 (b).

4.4—STUDENT TRANSFERS

The Dumas School District shall review and accept or reject requests for transfers, both into and out of the district, on a case by case basis at the July and December regularly scheduled board meetings.

The superintendent is authorized to accept transfer applications on behalf of the Board. At least five (5) days before a school board meeting, the superintendent shall notify the Board regarding:

- All transfer applications the superintendent has accepted since the last meeting; and
- All transfer applications the District has received since the last meeting that the superintendent intends to recommend be denied.

The District may reject a nonresident's application for admission if its acceptance would necessitate the addition of staff or classrooms, exceed the capacity of a program, class, grade level, or school building, or cause the District to provide educational services not currently provided in the affected school. The District shall reject applications that would cause it to be out of compliance with applicable laws and regulations regarding desegregation.

Any student transferring to a District school shall be evaluated by District staff to determine the student's appropriate grade placement. Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferrable in the same manner as those grades, ours credits, and promotions form other accredited Arkansas public educational entities. A student transferring from homeschool will be placed in accordance with policy 4.6 Homeschooling.

Any person who has been expelled from any other school district shall receive a hearing before the Board at the time the student is seeking enrollment in the district.
The Board reserves the right to not allow the enrollment of such students until the time of the person's expulsion has expired following the hearing before the Board.

Except as otherwise required or permitted by law, the responsibility for transportation of any nonresident student admitted to a school in this District shall be borne by the student or the student's parents. The District and the resident district may enter into a written agreement with the student or student's parents to provide transportation to or from the District, or both.

Expelled From Another District Students enrolling in the district who have been expelled from another district will be subject to the following:
1. It shall be the policy of the district that when a student, otherwise eligible for enrollment, is currently under an order of expulsion from the last school district he/she attended, a hearing before the board shall be held to determine if the student may be enrolled. The hearing may be closed at the request of the student's parent, pursuant to Ark. Code Ann. 6-18-507.
2. Prior to the hearing, the superintendent shall obtain a full report from the former district concerning the expulsion. At the hearing, the board shall review the report from the former district and have an opportunity to question the student and his/her parents concerning the alleged misconduct. The board may rule that the student may not enroll until the student's expulsion from his her former district has expired

3. Principals will modify enrollment forms to ensure that these forms include the following:
a. "Has your child ever been expelled from school in any other school district?"
b. "Is your child currently under an order of expulsion in his/her former school district? If so, when may your child return to his former district?"
c. "Are expulsion proceedings pending against your child or have you been informed that such proceedings will be initiated against your child?"

School Admissions - Non-resident Students

1. The district will admit non-resident pupils to its schools provided that it does not alter the racial balance of the school, require the school district to add teachers and classrooms, or in any way exceed the requirements and standards established by existing law.
2. Standards for acceptance of applications will be in compliance with the Standard for Accreditation of Arkansas Public Schools, as adopted by the State Board of Education and all other appropriate laws and regulations.
3. Standards will not include an applicant's previous academic achievement, athletic or extracurricular ability, handicapping conditions, or English proficiency level.
4. The board directs the superintendent to develop application procedures and standards for acceptance and rejection.
5. The board will also continue to consider legal student transfers.
6. When a student's residency in the district is unclear, the board shall consider the facts of the case individually. The board shall be guided by past court cases in which generally, a student is considered a bona fide resident of a district if he/she is residing in good faith and not merely for the purpose of attending school. Tuition may be charged.
7. The Dumas School District will participate in the choice program as provided b3+y law. The district will make a public announcement that will declare Dumas's Choice Policy.

4.5—SCHOOL CHOICE

Definitions
"Lack of capacity" means, based on the maximum student to teacher ratio allowed under federal law; state law; the Rules Governing the Standards for Accreditation for Arkansas Public Schools and School Districts; state rules; or other applicable federal regulations, that ninety-five percent (95%) or more of the seats at the grade level in which the student would be assigned at the nonresident school are filled on the date the school choice application is made.
"Parent" includes parents, legal guardians, persons having lawful control of a student, and persons standing in loco parentis to a student.
"Sibling" means each of two (2) or more children having a parent in common by blood, adoption, marriage, or foster care.

Annual Reporting
The District shall report annually to the Secretary of the Department of Education the:

1. Number of transfer applications received;
2. Number of applications accepted;
3. Number of applications rejected; and
4. Reason(s) for each rejection.

The data for items one through four above shall be subdivided by whether the transfer application is to a non-resident;

- School within the District under Standard School Choice;
- District under Standard School Choice;
- School within the District under Opportunity School Choice; or
- District under Opportunity School Choice

Standard School Choice
Transfers into or Within the District
The Board of Directors will annually adopt a resolution containing the capacity standards for the District. The resolution will contain the acceptance determination criteria identified by academic program, class, grade level, and individual school. The school is not obligated to add any teachers, other staff, or classrooms to accommodate choice applications. The District may only deny a Standard School Choice application if the District or school has a lack of capacity.
The District shall advertise in appropriate broadcast media and either print media or on the internet to inform students and parents in the District and adjoining districts of the range of possible openings available under the School Choice program. The public pronouncements shall state the application deadline; the requirements and procedures for participation in the program; and include contact information for the primary point of contact at the District for school choice questions. Such pronouncements shall be made no later than January 1.

Application Process
The student's parent shall submit a school choice application on a form approved by DESE to:

- This District and the student's resident district for students transferring into the District; or
- Only this District for students transferring to another school within the District.

Except for students who are transferring under Uniformed Service Member Dependent School Choice, the transfer application must be postmarked, emailed, or hand delivered between January 1 and June 1. The District shall date and time stamp all applications the District receives as both the resident and nonresident district as they are received in the District's central office. Except for applications from students who are transferring under Uniformed Service Member Dependent School Choice, applications postmarked, emailed, or hand delivered on or after June 2 will not be accepted. Statutorily, preference is required to be given to siblings of students who are already enrolled in the District. Therefore, siblings whose applications fit the capacity standards approved by the Board of Directors may be approved ahead of an otherwise qualified non-sibling applicant who submitted an earlier application as identified by the application's date and time stamp.
Except for students who are transferring under Uniformed Service Member Dependent School Choice, no earlier than January 1 of each year, the Superintendent will consider all properly submitted applications for School Choice. By no later than the fifteenth (15^{th}) calendar day following the receipt of an application, the Superintendent shall notify the following, in writing, of the decision to accept or reject the application:

- For transfers within the District, the student's parent; or
- For transfers into the District, the student's parent and the student's resident district.

Accepted Applications
Applications which fit within the District's stated capacity standards shall be provisionally accepted in writing. A student's acceptance shall be effective on the earlier of:

1. The day the District provides notification to the student of the student's acceptance; or
2. The day the State Board grants an appeal of the student's application.

The written notice of acceptance shall inform the student that the student has ten (10) school days from when the notice is received to either:

A. Enroll in the district or in the other District school; or inform the district that the student intends to enroll in the district or the other District school at the start of the next school year.

The acceptance shall be null and void if the student fails to enroll within the ten (10) school day period or fails to inform the district within the ten (10) school day period of the student's intent to transfer at the start of the next school year.

A student, whose application has been accepted and who has enrolled in the District or in another District school, is eligible to continue enrollment until completing the student's secondary education. Continued enrollment is conditioned upon the student meeting applicable statutory and District policy requirements. Any student who has been accepted under choice and who fails to initially enroll under the timelines and provisions provided in this policy; chooses to return to the student's resident district or assigned school; or enrolls in a home school or private school voids the transfer and must reapply if, in the future, the student seeks another school choice transfer. A subsequent transfer application will be subject to the capacity standards applicable to the year in which the application is considered by the District.

A present or future sibling of a student who continues enrollment in this District may enroll in the District by submitting a Standard School Choice application. Applications of siblings of presently enrolled choice students are subject to the provisions of this policy including the capacity standards applicable to the year in which the sibling's application is considered by the District. A sibling who enrolls in the District through Standard School Choice is eligible to remain in the District until completion of the student's secondary education.

Students whose applications have been accepted and who have enrolled in the district or another District school shall not be discriminated against on the basis of gender, national origin, race, ethnicity, religion, disability, or residential address.

Rejected Applications
The District may reject an application for a transfer into or within the District under Standard School Choice due to a lack of capacity. The District shall use the date and time stamp the District placed on a student's application to determine when the District has reached capacity. A student's application shall be used to determine capacity regardless of whether the student intends to transfer immediately or at the start of the next school year.

The decision to accept or reject an application shall not be based on the student's previous academic achievement; athletic or other extracurricular ability; English proficiency level; or previous disciplinary proceedings other than a current expulsion.

An application may be provisionally rejected if it is for an opening that was included in the District's capacity resolution, but was provisionally filled by an earlier applicant. A provisionally rejected applicant could be provisionally approved and would have to meet the acceptance requirements to be eligible to enroll in the District or another district school if:

- A provisionally approved applicant subsequently does not enroll in the District;
- A provisionally approved applicant subsequently does not enroll in the District school the District student was seeking to transfer to; or
- A District student submits a school choice application to transfer to another district or another school within the District.

The superintendent shall notify the previously provisionally rejected student within fifteen (15) days of the change in status and shall provide notice of all final rejections by July 1.

Rejection of applications shall be in writing and shall state the reason(s) for the rejection. Unless the student's application was rejected due to the application not being timely received by the student's resident district only for transfers within the District or both the resident and nonresident districts for transfers into the District or another district, a student whose application was rejected may request a hearing before the State Board of Education to reconsider the application. The request for a hearing must be submitted in writing to the State Board within ten (10) days of receiving the rejection letter from the District.

Transfers Out of the District
All Standard School Choice applications for transfers out of the District shall be granted.

Facilities Distress School Choice Applications
There are a few exceptions from the provisions of the rest of this policy that govern choice transfers triggered by facilities distress. Any student attending a school district that has been identified as being in facilities distress may transfer under the provisions of this policy, but with the following four (4) differences:

- The receiving district cannot be in facilities distress;
- The transfer is only available for the duration of the time the student's resident district remains in facilities distress;
- The student is not required to meet the June 1 application deadline; and
- The student's resident district is responsible for the cost of transporting the student to this District's school.

Opportunity School Choice
Transfers Into or Within the District
Unless there is a lack of capacity at the District's school or the transfer conflicts with the provisions of a federal desegregation order applicable to the District, a student may transfer from the student's assigned school to another school in the District[9] or from the student's resident district into the District if:

- Either:
  - The student's resident district has been classified by the state board as in need of Level 5 — intensive support; or
  - The student's assigned school has a rating of "F"; or
  - The parent or the student is eighteen (18) years of age or older, believes it is in the best interest of the student to transfer to a nonresident school district or nonresident school; and
- Except for students who are transferring under Uniformed Service Member Dependents School Choice, the student's parent or the student if the student is over eighteen (18) years of age has submitted an application of the student's request to transfer by no earlier than January 1 and no later than June 1 of the school year before the school year the student intends to transfer to the District for students transferring within the District or both the sending and receiving school districts for students that are transferring into the District.

Except for students who are transferring under Uniformed Service Members Dependent School Choice or seeking to transfer within the District, the Superintendent shall notify in writing the parent or the student if the student is over eighteen (18) years of age, and the student's resident district whether the Opportunity School Choice application has been accepted or rejected by no later than July 1 of the school year the student is seeking to enroll.

If the student is seeking a transfer within the District, the Superintendent shall notify in writing the parent or the student if the student is over eighteen (18) years of age, whether the Opportunity School Choice application has been accepted or rejected within fifteen (15) days from receipt of the student's application. The notification shall be sent via First-Class Mail to the address on the application.

If the application is accepted, the notification letter shall state the deadline by which the student must enroll in the receiving school or the transfer will be null and void.

If the District rejects the application, the District shall state in the notification letter the specific reasons for the rejection. Unless the student's application was rejected due to the application not being timely received by the District for students transferring within the District or both the resident and nonresident districts for students that are transferring into the District, a parent or guardian, or the student if the student is over eighteen (18) years of age, may appeal the District's decision to deny the application to the State Board of Education. The appeal must be in writing to the State Board of Education via hand delivery or certified mail, return receipt requested, no later than ten (10) calendar days, excluding weekends and legal holidays, after the notice of rejection was received from the District.

Except for students who are transferring under Uniformed Service Member Dependent School Choice, a student's transfer under Opportunity School choice is effective at the beginning of the next school year and the student's enrollment is irrevocable for the duration of the school year and is renewable until the student completes high school or is beyond the legal age of enrollment. This provision for continuing eligibility under Opportunity School Choice does not negate the student's right to apply for transfer to a district other than the student's assigned school or resident district under the Standard School Choice provisions of this policy.

The District may, but is not obligated to, provide transportation to and from the transferring district.

Transfers out of, or within, the District

If a District school receives a rating of "F" or the District has been classified by the State Board as in need of Level 5 Intensive Support, the District shall timely notify parents or students, if over eighteen (18) years of age, as soon as practicable after the school or district designation is made of all options available under Opportunity School Choice. The District shall offer the parent or the student if the student is over eighteen (18) years of age, an opportunity to submit an application to enroll the student in:

1. A school district that has not been classified by the State Board as in need of Level 5 Intensive Support; or
2. If there is more than one school within the District covering the grade level of the student seeking to transfer that does not have a rating of "F", a public school within the District that is nearest to the student's legal residence that does not have a rating of "F"; or
3. If there is not more than one school within the District covering the grade level of the student seeking to transfer that does not have a rating of "F", a public school that does not have a rating of "F" within a School district that has not been classified by the State Board as in need of Level 5 Intensive Support.

Additionally, the District shall request public service announcements to be made over the broadcast media and in the print media at such times and in such a manner as to inform parents of students in adjoining districts of the availability of the program, the application deadline, and the requirements and procedure for nonresident students to participate in the program.

Uniformed Service Member Dependent School Choice

"Uniformed service member" means an active or reserve component member of the:

- United States Army, United States Navy, United States Air Force, United States Marine Corps, United States Space Force, or United States Coast Guard;
- National Oceanic and Atmospheric Administration Commissioned Officer Corps; or
- United States Commissioned Corps of the Public Health Service.

"Uniformed service veteran" means a former uniformed service member who has been discharged under conditions other than dishonorable.

A student shall be eligible for school choice under Uniformed Service Member Dependent School Choice if the student is a dependent of a:

- Uniformed service member in full-time active-duty status;
- Surviving spouse of a uniformed service member;
- Reserve component uniformed service member during the period six (6) months before until six (6) months after a Title 10, Title 32, or state active duty mobilization and service; or
- Uniformed service veteran who is returning to civilian status at the conclusion of the uniformed service veteran's active duty status.

A student's parent shall submit a school choice application by mail, e-mail, or in person to the student's resident district only for transfers within the District or to both the student's nonresident district and resident district. The application shall be accompanied by:

a. A copy of the identification card of the student's parent that qualifies the student under Uniformed Service Member Dependent School Choice; and
b. A copy of the official orders, assignment notification, or notice of mobilization of the student's parent.

The application deadline required under Standard School Choice and Opportunity School Choice shall not apply to uniformed service member dependents.

The parent shall be notified in writing whether the student's application has been accepted or rejected within fifteen (15) days of the receipt of the application by:

a. The District superintendent for students transferring within the District; or
b. The superintendent of the nonresident district for student's transferring to a nonresident district.

A student's transfer under the Uniformed Services Member Dependent School Choice is effective immediately upon the written notification of an acceptance.

A student shall be permitted only one (1) school transfer per academic year.

A student's parent shall be responsible for transportation of the student.

Unsafe School Choice Program

Any student that becomes the victim of a violent criminal offense while in or on the grounds of a District school or who is attending a school classified by DESE as a persistently dangerous public school shall be allowed to attend a safe public school within the District.

4.6—HOME SCHOOLING

Enrollment in Home School

Parents or legal guardians desiring to provide a home school for their children shall give written notice to the Superintendent of their intent to home school. The notice shall be given:

1. At the beginning of each school year, but no later than August 15;
2. Five (5) school days prior to withdrawing the child (provided the student is not currently under disciplinary action for violation of any written school policy, including, but not limited to, excessive absences) and at the beginning of each school year thereafter; or
3. Within thirty (30) calendar days of the parent or legal guardian establishing residency within the district during the school year.

Written notice of the parent or legal guardian's intent to home school shall be delivered to the Superintendent through any of the following methods:

- Electronically, including without limitation by:
  - Use of the Division of Elementary and Secondary Education's (DESE) online system;
  - Email; or
  - Facsimile;
- By mail; or
- In person.

The notice shall include:

a. The name, sex, date of birth, grade level, and the name and address of the school last attended, if any;
b. The mailing address and telephone number of the home school;
c. The name of the parent or legal guardian providing the home school;
d. Indicate if the home-schooled student intends to participate in extracurricular activities during the school year;
e. A statement of whether the home-schooled student plans to seek a high school equivalency diploma during the current school year;
f. A statement that the parent or legal guardian agrees that the parent or legal guardian is responsible for the education of their children during the time the parents or legal guardians choose to home school; and
g. A signature of the parent or legal guardian.

To aid the District in providing a free and appropriate public education to students in need of special education services, the parents or legal guardians home-schooling their children shall provide information that might indicate the need for special education services.

A student who has been temporarily issued items, resources, supplies, materials, or other property belonging to the District is eligible for enrollment in a home school during the school year after:

- The items, resources, supplies, materials, or other property belonging to the District have been returned to the District;
- The items, resources, supplies, materials, or other property belonging to the District have been paid for; or
- The semester has ended.

The superintendent or the board of directors may waive the required five (5) school day waiting period for a student's enrollment in home school during a semester if the superintendent or the board of directors is satisfied with the return of temporarily issued items, resources, supplies, materials, or other District property.

Enrollment or Re-Enrollment in Public School

A home-schooled student who wishes to enroll or re-enroll in a District school shall submit:

- A transcript listing all courses taken and semester grades from the home school;
- Score of at least the thirtieth percentile on a nationally recognized norm-referenced assessment taken in the past year; and
- A portfolio of indicators of the home-schooled student's academic progress, including without limitation:
  - Curricula used in the home school;
  - Tests taken and lessons completed by the home-schooled student; and
  - Other indicators of the home-schooled student's academic progress.

If a home-schooled student is unable to provide a nationally recognized norm-referenced score, the District may either assess the student using a nationally recognized norm-referenced assessment or waive the requirement for a nationally recognized norm-referenced assessment score.

A home-schooled student who enrolls or re-enrolls in the District will be placed at a grade level and academic course level equivalent to or higher than the home-schooled student's grade level and academic course level in the home school:

1. As indicated by the documentation submitted by the home-schooled student;
2. By mutual agreement between the public school and the home-schooled student's parent or legal guardian; or
3. If the home-schooled student fails to provide the documentation required by this policy, with the exception of the nationally recognized norm-referenced assessment score, the District may have sole authority to determine the home-schooled student's grade placement and course credits.

   The District will determine the home-schooled student's grade placement and course credits in the same manner the District uses when determining grade placement and course credits for students enrolling or re-enrolling in the District who attended another public or private school.

The District shall afford a home-schooled student who enrolls or re-enrolls in a public school the same rights and privileges enjoyed by the District's other students. The District shall not deny a home-schooled student who enrolls or re-enrolls in the District any of the following on the basis of the student having attended a home school:

a. Award of course credits earned in the home school;
b. Placement in the proper grade level and promotion to the next grade level;
c. Participation in any academic or extracurricular activity;
d. Membership in school-sponsored clubs, associations, or organizations;
e. A diploma or graduation, so long as the student has enrolled or re-enrolled in the District to attend classes for at least the nine (9) months immediately prior to graduation; or
f. Scholarships.

4.7—ABSENCES

If any student's Individual Education Program (IEP) or 504 Plan conflicts with this policy, the requirements of the student's IEP or 504 Plan take precedence.

Education is more than the grades students receive in their courses. Important as that is, students' regular attendance at school, whether in person or digitally, is essential to their social and cultural development and helps prepare them to accept responsibilities they will face as an adult. Interactions with other students and participation in the instruction within the classroom enrich the learning environment and promote a continuity of instruction which results in higher student achievement.

Excused Absences -Excused absences are those where the student was on official school business or when the absence was due to one of the following reasons and the student brings a written statement to the principal or designee upon his/her return to school from the parent or legal guardian stating such reason. A written statement presented for an absence having occurred more than five (5) school days prior to its presentation will **not** be accepted:

1. The student's illness or when attendance could jeopardize the health of other students. A maximum of six (6) such days are allowed per semester unless the condition(s) causing such absences is of a chronic or recurring nature, is medically documented, and approved by the principal.
2. Death or serious illness in their immediate family;
3. Observance of recognized holidays observed by the student's faith;
4. Attendance at an appointment with a government agency;
5. Attendance at a medical appointment;
6. Exceptional circumstances with prior approval of the principal;
7. Participation in an FFA, FHA, or 4-H sanctioned activity;
8. Participation in the election poll workers program for high school students.
9. Absences granted to allow a student to visit his/her parent or legal guardian who is a member of the military and been called to active duty, is on leave from active duty, or has returned from deployment to a combat zone or combat support posting. The number of additional excused absences shall be at the discretion of the superintendent or designee.
10. Absences granted, at the Superintendent's discretion, to seventeen (17) year-old students who join the Arkansas National Guard while in eleventh grade to complete basic combat training between grades eleven (11) and (12).
11. Absences for students excluded from school by the Arkansas Department of Health during a disease outbreak because the student has an immunization waiver or whose immunizations are not up to date.
12. Absences due to conditions related to pregnancy or parenting, including without limitation:
    - Labor, delivery, and recovery;
    - Prenatal and postnatal medical appointments and other medically necessary, pregnancy-related absences;
    - The illness or medical appointment of a child belonging to a parent who is enrolled at a District school.
    - A legal appointment related to pregnancy or parenting, including without limitation:
        - Adoption;
        - Custody; and
        - Visitation;
    - A reasonable amount of time to accommodate a lactating student's need to express breast milk or to breastfeed the student's child on the District's campus; and
    - At least ten (10) school days of absences for both a parenting mother and a parenting father after the birth of a child.
13. Absences for a student who is the child of a fallen service member or fallen first responder:
    - Due to a mental health concern; or
    - To attend an event from a sponsoring organization that provides support to families of fallen service members or first responders or provides support for traumatic loss, grief, or resiliency.
14. Upon the written consent of a student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis to the student, the District shall grant an excused absence for the following purposes:
    - Social or public policy advocacy; or
    - Attempts to influence legislation or other governmental policy-making at the local, state, or federal level.

Students who serve as pages for a member of the General Assembly shall be considered on instructional assignment and shall not be considered absent from school for the day the student is serving as a page.

In order for the absence to be considered excused, the student must:

a. Bring a written statement to the principal or designee upon the student's return to school from the student's parent or legal guardian stating the reason for the student's absence; or
b. If the student is attending the District's courses digitally, upload a written statement from the student's parent or legal guardian stating the reason for the student's absence through the District's digital course management platform for review by the principal or designee;
c. Provide documentation as proof of a student's participation in an activity or program scheduled and approved by the 4-H program that is provided by a 4-H county extension agent, 4-H educator, or other appropriate entity associated with the 4-H activity or program; or
d. The student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis to the student provides written documentation that the student's absence is to attend an event from a sponsoring organization that:
    - Provides support to families of fallen service members or first responders or provides support for traumatic loss, grief, or resiliency; and
        - May be verified as an organization that provides support to the military and first responder community by reviewing the Resources Page for Military Family Engagement on the Department of Education website.

A written statement presented or uploaded for an absence having occurred more than five (5) school days prior to its presentation or upload will not be accepted.

A student shall not be eligible to receive an excused absence for #13 above if:

- The student is not in good academic standing;
- The student does not have a prior record of good attendance; or
- The absence occurs during a date on which standardized testing is administered.

The District shall annually provide a report by June 30 to the Division of Elementary and Secondary Education that contains the following:

- The number of absences requested under number 14;
- The number of absences granted under number 14; and
- The stated purposes of the absence.

Elementary Absences

Absences not defined above or not having an accompanying note from the parent or legal guardian, presented in the timeline required by this policy, shall be considered as unexcused absences. Students with excessive absences in a course in a semester may not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has 5 absences, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by letter by the end of the school day in which such absence occurred. Whenever a student exceeds 5 absences in a semester, the District shall notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law (FINS Petition).

Students must be present a minimum of 6 hours to be counted as a full day.

Students must be present a minimum of 3 hours to be counted as present for a half day.

Students who are present at least 6 hours but arrived late or checked out early will be counted as tardy.

Secondary Absences

Absences not defined above or not having an accompanying note from the parent or legal guardian, presented in the timeline required by this policy, shall be considered as unexcused absences. Students with 5 absences in a course in a semester may not receive credit for that course. At the discretion of the principal after consultation with persons having knowledge of the circumstances of the absences, the student may be denied promotion or graduation. Excessive absences shall not be a reason for expulsion or dismissal of a student.

When a student has 2 absences, his/her parents, guardians, or persons in loco parentis shall be notified. Notification shall be by letter by the end of the school day in which such absence occurred. Whenever a student exceeds 5 absences in a semester, the District shall notify the prosecuting authority and the parent, guardian, or persons in loco parentis shall be subject to a civil penalty as prescribed by law (FINS Petition).

It is the Arkansas General Assembly's intention that students having excessive absences be given assistance in obtaining credit for their courses.

Therefore, at any time prior to when a student exceeds the number of unexcused absences permitted by this policy, the student, or his/her parent, guardian, or person in loco parentis may petition the school or district's administration for special arrangements to address the student's unexcused absences.

If formal arrangements are granted, they shall be formalized into a written agreement which will include the conditions of the agreement and the consequences for failing to fulfill the agreement's requirements. The agreement shall be signed by the student, the student's parent, guardian, or person in loco parentis, and the school or district administrator or designee.

Students who attend in-school suspension shall not be counted absent for those days.

Days missed due to out-of-school suspension or expulsion shall be unexcused absences.

The District shall notify the Department of Finance and Administration whenever a student fourteen (14) years of age or older is no longer in school. The Department of Finance and Administration is required to suspend the former student's operator's license unless he/she meets certain requirements specified in the statute.

Applicants for an instruction permit or for a driver's license by persons less than eighteen (18) years old on October 1 of any year are required to provide proof of a high school diploma or enrollment and regular attendance in an adult education program or a public, private, or parochial school prior to receiving an instruction permit. To be issued a driver's license, a student enrolled in school shall present proof of a "C" average for the previous semester or similar equivalent grading period for which grades are reported as part of the student's permanent record.

4.8—MAKE-UP WORK

Make-up work is the shared responsibility of the teacher, student and parent. The request for the work must be made upon returning to class. For each day of an absence, a student will be allowed one class day to make up assignments. For example, if a student misses Thursday and Friday, she/he will have Monday and Tuesday to make up the assignment, which will be due on Wednesday. Documentation for absences must be presented upon the student's return. In the case of an extended absence, a student may request that missed assignments (not tests) be sent to him/her. All make-up work for extended, absences must be completed within one week of a student's return. It is recommended that a student who is absent for an extended period of time request class work on a regular basis during the duration of the absence. Students who do not complete assignments in the designated time frame will receive a failing grade for those assignments. The Principal/Designee will determine if extenuating circumstances, such as accident, serious illness, or death in the family, warrant exceptions to the policy.

Students missing class due to school functions or negotiated attendance agreement are responsible for requesting make-up work prior to missing class. As required/permitted by the student's Individual Education Program or 504 Plan, IEP students who miss school due to an absence shall be allowed to make up the work they missed according to stated policy guidelines.

Long-term projects, performance assessments, & written assessments are a continuation of work done during an extended period of time. All designated due dates are considered to be final; however, students are encouraged to turn in work early.

Work for students serving an out-of-school suspension or expulsion shall be in accordance with the District's programs, measures, or alternative means and methods to continue student engagement and access to education during the student's period of suspension or expulsion, including offering an expelled student an opportunity for enrollment in digital learning courses or other alternative educational courses that result in the receipt of academic credit that is at least equal to credit the expelled student may have received from the District if the student had not been expelled.

Withdrawals from the District

1. If parents who live in the Dumas School District wish that their children attend another public school outside boundaries, the board will work to obtain a tuition agreement between the two (2) schools. The Dumas District will only do this with districts that will reciprocate if they have students in their district who wish to attend the Dumas Schools. The amount of tuition will be determined by an agreement between the two (2) boards. The amount will be adjusted each year. Each student requesting an agreement will be approved or disapproved individually by the board.
2. If the student's parents or guardian moves to another district or if the student chooses to attend another district, the student shall withdraw in accordance with such rules and regulations as may be prescribed by the district.

3. No student shall be permitted to withdraw from school before his/her eighteenth (18) birthday when the student's parent or guardian continues to reside within the jurisdiction of the district, unless approved by the superintendent.

Reporting Student Performance

All teachers kindergarten through twelfth grade will communicate regularly with parents concerning academic progress in their classroom.

Elementary teachers in grades kindergarten through fourth grade will utilize a Teacher-Parent Communication Folder which will be sent home daily and/or weekly. A Student Planner will be sent home in grades five and six.

The Communication Folder and the Planner will contain homework assignments, daily work, tests, etc. which will require the parent to sign and return.

Teachers will make personal contacts for students working below grade level as soon as the student performance level is established. The teacher will request a parent-teacher conference. In addition, a mid-nine week progress report will be provided for parents' signature. Report cards will be issued each nine weeks which must be signed by the parent & returned. Two parent conferences will be held each school year.

Middle and Senior High teachers will communicate with parents by personal contact immediately after a student demonstrates unsatisfactory academic performance. Personal contacts may be made by phone, note, or requesting that work be signed by the parent and returned. Mid-nine week progress reports will be provided for parent's signature. Report cards will be issued each nine weeks. Two parent-teacher conferences will be held each school year.

Teachers, kindergarten through twelfth grade, will arrange a parent-teacher conference when students fall below grade level.

A parent-teacher conference should be scheduled during the teacher's planning time whenever the parent needs to discuss their child's progress.

Homework Policy –

1. Homework will be used as a learning activity increasing in complexity with the maturity of the student. With increased maturity, learning should become a more independent activity. Meaningful assignments will be used to encourage students to investigate for themselves and to work independently as well as with others. As the student advances through school, it is reasonable to expect that the amount of homework may be increased, but care should be exercised in terms of the amount given and the time required for each assignment.

2. Instructions for homework assignments will be clear and specific so that the student may complete the work. All homework will involve some type of follow-up and evaluation; the work will be checked for errors and corrected to provide prompt feedback and reinforcement.

Limitations

1. Homework will not require use of materials or equipment not readily available in most homes, school libraries or public libraries and should require the use of those materials and equipment only after the student has had instruction in their use.
2. Homework will not be used as a form of punishment under any circumstance.

4.11—EQUAL EDUCATIONAL OPPORTUNITY

No student in the Dumas School District shall be excluded from participation in, or denied the benefits of, or subjected to discrimination under any educational program or activity sponsored by the District on the basis of color, religion, national origin, sex, age, or disability. The District has a limited open forum granting equal access to the Boy Scouts of America and other youth groups.

Inquiries on nondiscrimination may be directed to the superintendent, who may be reached at the administration office 870-382-4571.

Any person may report sex discrimination, including sexual harassment, to the Title IX Coordinator in person or by mail or email. A report may be made at any time, including during non-business hours, and may be on the individual's own behalf or on behalf of another individual who is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment.

For further information on notice of non-discrimination or to file a complaint, visit https://www2.ed.gov/about/offices/list/ocr/complaintintro.html for the address and phone number of the office that serves your area, or call 1-800-421-3481.

4.12—STUDENT ORGANIZATIONS/EQUAL ACCESS

Non-curriculum-related secondary school student organizations wishing to conduct meetings on school premises during non-instructional time shall not be denied equal access on the basis of the religious, political, philosophical, or other content of the speech at such meetings. Such meetings must meet the following criteria.

1. The meeting is to be voluntary and student initiated;
2. There is no sponsorship of the meeting by the school, the government, or its agents or employees;
3. The meeting must occur during non-instructional time;
4. Employees or agents of the school are present at religious meetings only in a non-participatory capacity;
5. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school; and
6. Non-school persons may not direct, conduct, control, or regularly attend activities of student groups.

All meetings held on school premises must be scheduled and approved by the principal. The school, its agents, and employees retain the authority to maintain order and discipline, to protect the wellbeing of students and faculty, and to assure that attendance of students at meetings is voluntary.

Fraternities, sororities, and secret societies are forbidden in the District's schools. Membership to student organizations shall not be by a vote of the organization's members, nor be restricted by the student's race, religion, sex, national origin, or other arbitrary criteria. Hazing, as defined by law, is forbidden in connection with initiation into, or affiliation with, any student organization, extracurricular activity or sport program. Students who are convicted of participation in hazing or the failure to report hazing shall be expelled.

4.13—PRIVACY OF STUDENTS' RECORDS/ DIRECTORY INFORMATION

Except when a court order regarding a student has been presented to the district to the contrary, all students' education records are available for inspection and copying by the parent of his/her student who is under the age of eighteen (18). At the age of eighteen (18), the right to inspect and copy a student's records transfers to the student. A student's parent or the student, if over the age of 18, requesting to review the student's education records will be allowed to do so within no more than forty five (45) days of the request. The district forwards education records, including disciplinary records, to schools that have requested them and in which the student seeks or intends to enroll, or is already enrolled so long as the disclosure is for purposes related to the student's enrollment or transfer.

The district shall receive written permission before releasing education records to any agency or individual not authorized by law to receive and/or view the education records without prior parental permission. The District shall maintain a record of requests by such agencies or individuals for access to, and each disclosure of, personally identifiable information (PII) from the education records of each student. Disclosure of education records is authorized by law to school officials with legitimate educational interests. A personal record kept by a school staff member is not considered an education record if it meets the following tests.

- it is in the sole possession of the individual who made it;
- it is used only as a personal memory aid; and
- information contained in it has never been revealed or made available to any other person, except the maker's temporary substitute.

For the purposes of this policy a school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

For the purposes of this policy a school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility, contracted duty, or duty of elected office.

In addition to releasing PII to school officials without permission, the District may disclose PII from the education records of students in foster care placement to the student's caseworker or to the caseworker's representative without getting prior consent of the parent (or the student if the student is over eighteen (18)). For the District to release the student's PII without getting permission:

- The student must be in foster care;
- The individual to whom the PII will be released must have legal access to the student's case plan; and
- The Arkansas Department of Human Services, or a sub-agency of the Department, must be legally responsible for the care and protection of the student.

The District discloses PII from an education record to appropriate parties, including parents, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals. The superintendent or designee shall determine who will have access to and the responsibility for disclosing information in emergency situations.

When deciding whether to release PII in a health or safety emergency, the District may take into account the totality of the circumstances pertaining to a threat to the health or safety of a student or other individuals. If the District determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records to any person whose knowledge of the information is necessary to protect the health or safety of the student or other individuals.

For purposes of this policy, the Dumas School District does not distinguish between a custodial and noncustodial parent, or a non-parent such as a person acting in loco parentis or a foster parent with respect to gaining access to a student's records. Unless a court order restricting such access has been presented to the district to the contrary, the fact of a person's status as parent or guardian, alone, enables that parent or guardian to review and copy his child's records.

If there exists a court order which directs that a parent not have access to a student or his/her records, the parent, guardian, person acting in loco parentis, or an agent of the Department of Human Services must present a file-marked copy of such order to the building principal and the superintendent. The school will make good-faith efforts to act in accordance with such court order, but the failure to do so does not impose legal liability upon the school. The actual responsibility for enforcement of such court orders rests with the parents or guardians, their attorneys and the court which issued the order.

A parent or guardian does not have the right to remove any material from a student's records, but such parent or guardian may challenge the accuracy of a record. The right to challenge the accuracy of a record does not include the right to dispute a grade, disciplinary rulings, disability placements, or other such determinations, which must be done only through the appropriate teacher and/or administrator, the decision of whom is final. A challenge to the accuracy of material contained in a student's file must be initiated with the building principal, with an appeal available to the Superintendent or his/her designee. The challenge shall clearly identify the part of the student's record the parent wants changed and specify why he/she believes it is inaccurate or misleading.

If the school determines not to amend the record as requested, the school will notify the requesting parent or student of the decision and inform them of their right to a hearing regarding the request for amending the record. The parent or eligible student will be provided information regarding the hearing procedure when notified of the right to a hearing.

Unless the parent or guardian of a student (or student, if above the age of eighteen [18]) objects, "directory information" about a student may be made available to the public, military recruiters, post-secondary educational institutions, prospective employers of those students, as well as school publications such as annual yearbooks and graduation announcements.

"Directory information" includes, but is not limited to, a student's name, address, telephone number, electronic mail address, photograph, date and place of birth, dates of attendance, his/her placement on the honor roll (or the receipt of other types of honors), as well as his/her participation in school clubs and extracurricular activities, among others. If the student participates in inherently public activities (for example, basketball, football, or other interscholastic activities), the publication of such information will be beyond the control of the District.

"Directory information" also includes a student identification (ID) number, user ID, or other unique personal identifier used by a student for purposes of accessing or communicating in electronic systems and a student ID number or other unique personal identifier that is displayed on a student's ID badge, provided the ID cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a personal identification number (PIN), password or other factor known or possessed only by the authorized user.

A student's name and photograph will only be displayed on the district or school's web page(s) after receiving the written permission from the student's parent or student if over the age of 18.

The form for objecting to making directory information available is located in the back of the student handbook and must be completed and signed by the parent or age-eligible student and filed with the building principal's office no later than ten (10) school days after the beginning of each school year or the date the student is enrolled for school. Failure to file an objection by that time is considered a specific grant of permission. The district is required to continue to honor any signed-opt out form for any student no longer in attendance at the district.

The right to opt out of the disclosure of directory information under Family Educational Rights and Privacy Act (FERPA) does not prevent the District from disclosing or requiring a student to disclose the student's name, identifier, or institutional email address in a class in which the student is enrolled.

Parents and students over the age of 18 who believe the district has failed to comply with the requirements for the lawful release of student records may file a complaint with the U.S. Department of Education (DOE) at

Student Privacy Policy Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

4.14—STUDENT MEDIA AND THE DISTRIBUTION OF LITERATURE

The Superintendent and the student media advisors shall jointly develop administrative regulations for the implementation of this policy. The regulations shall include definitions of terms and the time(s), place(s), and manner(s) of the dissemination of student media, which shall include timelines for the review of materials.

Definitions

"School-sponsored media" means all student media that are:

- Supported financially by the school;
- Supported by the use of school facilities; or
- Produced in conjunction with a class.

"Student journalist" means a student who gathers, writes, edits, photographs, records, video tapes, or prepares information for dissemination in student media.

"Student media" means any means of communication that are:

- Prepared, substantially written, published, or broadcasted by a student;
- Distributed or generally made available, either free of charge or for a fee, to members of the student body; and
- Prepared under the direction of a student media advisor.

"Student media" does not include media that is intended for distribution or transmission solely in the classroom in which it is produced.

"Student media advisor" means an individual who is employed, appointed, or designated by the District to supervise or provide instruction with respect to student media.

Student Media

While the District recognizes a student's right of expression under the First Amendment of the Constitution of the United States, school-sponsored media does not provide an open public forum for public expression. Student media, as well as the content of student expression in school-sponsored activities, shall be subject to the editorial review of the District's administration, whose actions shall be reasonably related to legitimate pedagogical concerns and adhere to the following limitations:

1. Advertising may be accepted for media that does not condone or promote products that are inappropriate for the age and maturity of the audience or that endorses such things as tobacco, alcohol, or drugs.
2. Media may be regulated to prohibit communications determined by the appropriate teacher, student media advisor, and/or administrator to be ungrammatical; poorly written; inadequately researched; biased or prejudiced; vulgar or profane; or unsuitable for immature audiences.
3. Media may be regulated to prohibit the dissemination of material that may reasonably be perceived to advocate drug or alcohol use; irresponsible sex; conduct that is otherwise inconsistent with the shared values of a civilized social order; or to associate the school with any position other than neutrality on matters of political controversy.
4. Prohibited media includes those that:
   a. Are obscene as to minors;
   b. Are libelous or slanderous, including material containing defamatory falsehoods about public figures or governmental officials, and made with knowledge of their falsity or a reckless disregard of the truth;

c. Constitute an unwarranted invasion of privacy as defined by state law;

d. Suggest or urge the commission of unlawful acts on the school premises;

e. Suggest or urge the violation of lawful school regulations;

f. Scurrilously attacks ethnic, religious, or racial groups; or

g. Harass, threaten, or intimidate a student.

Student Media on School Web Pages

Student media displayed on school web pages shall follow the same guidelines as listed above and shall also:

1. Not contain any non-educational advertisements;
2. Adhere to the restrictions regarding use of Directory Information as prescribed in Policy 4.13 including not using a student's photograph when associated with the student's name unless written permission has been received from the student's parent or student if over the age of eighteen (18);
3. State that the views expressed are not necessarily those of the School Board or the employees of the district.

Student Distribution of Non-school Literature, Publications, and Materials

A student or group of students who distribute ten (10) or fewer copies of the same non-school-sponsored literature, publications, or materials~~,~~ shall do so in a time, place, and manner that does not cause a substantial disruption of the orderly education environment. A student or group of students wishing to distribute more than ten (10) copies of non-school-sponsored materials, shall have school authorities review their non-school-sponsored materials at least three (3) school days in advance of their desired time of dissemination.

School authorities shall review the non-school-sponsored materials, prior to their distribution and will bar from distribution those non-school-sponsored materials that are obscene, libelous, pervasively indecent, or advertise unlawful products or services. Material may also be barred from distribution if there is evidence that reasonably supports a forecast that a substantial disruption of the orderly operation of the school or educational environment will likely result from the distribution. Concerns related to any denial of distribution by the principal shall be heard by the superintendent, whose decision shall be final.

The school principal or designee shall establish reasonable regulations governing the time, place, and manner of student distribution of non-school-sponsored materials. The regulations shall:

1. Be narrowly drawn to promote orderly administration of school activities by preventing disruption and may not be designed to stifle expression;
2. Be uniformly applied to all forms of non-school-sponsored materials;
3. Allow no interference with classes or school activities;
4. Specify times, places, and manner where distribution may and may not occur; and
5. Not inhibit a person's right to accept or reject any literature distributed in accordance with the regulations.

Students shall be responsible for the removal of excess literature that is left at the distribution point for more than 2 days.

4.15—CONTACT WITH STUDENTS WHILE AT SCHOOL

Parents wishing to speak to their children during the school day shall register first with the office.

CONTACT BY NON-CUSTODIAL PARENTS

If there is any question concerning the legal custody of the student, the custodial parent shall present documentation to the principal or his/her designee establishing the parent's custody of the student. It shall be the responsibility of the custodial parent to make any court ordered "no contact" or other restrictions regarding the non-custodial parent known to the principal by presenting a copy of a file-marked court order. Without such a court order on file, the school will release the child to either of his/her parents. Non-custodial parents who file with the principal a date-stamped copy of current court orders granting unsupervised visitation may, to extend authorized by the court order, eat lunch, volunteer in their child's classroom, or otherwise have contact with their child during school hours and the prior approval of the school's principal. Such contact is subject to the limitations outlined in Policy 4.16, Policy 6.5, and any other policies that may apply. The District shall not act as a supervisor for non-custodial parent visitation purposes under any circumstance.

Unless prior arrangements have been made with the school's principal, Arkansas law provides that the transfer of a child between his/her custodial parent and non-custodial parent, when both parents are present, shall not take place on the school's property on normal school days during normal hours of school operation.

CONTACT BY LAW ENFORCEMENT, SOCIAL SERVICES, OR BY COURT ORDER

State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Division of Arkansas State Police, may interview students without a court order for the purpose of investigating suspected child abuse.

In instances where the interviewers deem it necessary, they may exercise a "72-hour hold" without first obtaining a court order. Except as provided below, other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal's designee shall make a good faith effort to contact the student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis. The principal or the principal's designee shall not attempt to make such contact if presented documentation by the investigator that notification is prohibited because a parent, legal guardian, person having lawful control of the student, or person standing in loco parentis is named as an alleged offender of the suspected child maltreatment. This exception applies only to interview requests made by a law enforcement officer, an investigator of the Crimes Against Children Division of the Division of Arkansas State Police, or an investigator or employee of the Department of Human Services.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge.

Upon release of the student, the principal or designee shall give the student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state's social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an after-hours telephone number.

Contact by Professional Licensure Standards Board Investigators

Investigators for the Professional Licensure Standards Board may meet with students during the school day to carry out the investigation of an ethics complaint.

4.17—STUDENT DISCIPLINE

The Dumas Schools Board of Education has a responsibility to protect the health, safety, and welfare of the District's students and employees. To help maintain a safe environment conducive to high student achievement, the Board establishes policies necessary to regulate student behavior to promote an orderly school environment that is respectful of the rights of others and ensures the uniform enforcement of student discipline. Students are responsible for their conduct that occurs:

- At any time on the school grounds;
- Off school grounds at a school sponsored function, activity, or event; and
- Going to and from school or a school activity.

The District's administrators may also take disciplinary action against a student for off-campus conduct occurring at any time that would have a detrimental impact on school discipline, the educational environment, or the welfare of the students and/or staff. A student who has committed a criminal act while off campus and whose presence on campus could cause a substantial disruption to school or endanger the welfare of other students or staff is subject to disciplinary action up to and including expulsion. Such acts could include, but are not limited to:

- A felony or an act that would be considered a felony if committed by an adult;
- An assault or battery;
- Drug law violations; or
- Sexual misconduct of a serious nature.

Any disciplinary action pursued by the District shall be in accordance with the student's appropriate due process rights.

The District shall incorporate the District's multi-tiered behavioral intervention procedures in accordance with Policy 4.60 in the application of student discipline.

The District's personnel policy committees shall annually review the District's student discipline policies, including State and District student discipline data, and may recommend changes in the policies to the Dumas School Board. The Board has the responsibility of determining whether to approve any recommended changes to student discipline policies.

The District's student discipline policies shall be distributed to each student during the first week of school each year and to new students upon their enrollment. Each student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis shall sign and return to the school an acknowledgement form documenting that they have received the policies.

The District shall develop and provide programs, measures, or alternative means and methods for continued student engagement and educational access during periods of suspension or expulsion.

The superintendent is authorized to modify the penalties set forth in the District's student discipline policies on a case-by-case basis.

It is required by law that the principal or the person in charge report to the police any incidents the person has personal knowledge of or has received information leading to a reasonable belief that a person has committed or threatened to commit an act of violence or any crime involving a deadly weapon on school property or while under school supervision. If the person making the report is not the Superintendent, that person shall also inform the Superintendent of the incident.

Additionally, the principal shall inform any school employee or other person who initially reported the incident that a report has been made to the appropriate law enforcement agency. The Superintendent or designee shall inform the Board of Directors of any such report made to law enforcement.

The superintendent shall make a report annually to the Board of Directors on student discipline data, which shall include, without limitation: the number of incidents of bullying reported and the actions taken regarding the reported incidents of bullying.

4.19—CONDUCT TO AND FROM SCHOOL AND TRANSPORTATION ELIGIBILITY

The District's Student Code of conduct applies to students while traveling to and from school or to and from a school activity to the same extent as if the students were on school grounds. Appropriate disciplinary actions may be taken against commuting students who violate the District's Student Code of Conduct.

The preceding paragraph also applies to student conduct while on school buses. Students shall be instructed in safe riding practices. The driver of a school bus shall not operate the school bus until every passenger is seated. In addition to other disciplinary measures provided for violations of the District's Student Code of Conduct, the student's bus transportation privileges may be suspended or terminated for violations of the Student Code of Conduct related to bus behavior.

Students are eligible to receive district bus transportation if live within the Dumas School District and follow the bus rules and regulations. The transportation to and from school of students who have lost their bus transportation privileges is the responsibility of the student's parent or guardian.

4.20—DISRUPTION OF SCHOOL

Definitions

"Appropriate interim learning environment" means an appropriate learning environment that is used for a period of time not to exceed ten (10) days.

"Appropriate learning environment" means a setting within the District that provides a similar structure to the following, without limitation:

1. A classroom; or
2. In-school suspension.

"Violent or abusive behavior" means, without limitation:

a. Using threatening language;
b. Throwing an item that risks or causes:
   - Harm to another individual;
   - Injury to another individual; or
   - Damage to property;
c. Physically abusing a teacher or another student; or
d. Any other similar action that presents a physical danger or a threat of physical danger to a teacher or another student.

No student shall by the use of violence, force, noise, coercion, threat, intimidation, fear, passive resistance, or any other conduct, intentionally cause the disruption of any lawful mission, process, or function of the school, or engage in any such conduct for the purpose of causing disruption or obstruction of any lawful mission, process, or function. Nor shall any student encourage any other student to engage in such activities.

Disorderly activities by any student or group of students that adversely affect the school's orderly educational environment shall not be tolerated at any time on school grounds.

A teacher may, but is not required to, remove a student from class:

- Who has been documented by the teacher as repeatedly interfering with the teacher's ability to teach the students in the class or with the ability of the student's classmates to learn; or
- Whose behavior is so unruly, disruptive, violent, or abusive that it seriously interferes with the teacher's ability to teach the students, the class, or with the ability of the student's classmates to learn.

A student who is removed from class shall:

- Be sent to the office of the principal or the principal's designee;
- Be escorted from the classroom by the school administration if the student refuses to leave the classroom voluntarily;
- Not be returned to the teacher's class until a conference is held; and
- Be placed in another appropriate classroom learning environment until the conference is completed.

The conference shall be held for the purpose of:

1. Determining the causes of the problem that led to the student's removal and possible solutions;
2. Serving as a manifestation determination review if the student removed from the class is a student with a disability;
3. Determining if a behavioral threat assessment is necessary for the student who was removed from the class due to violent behavior.

The following individuals shall be present at the conference:

a. The principal or the principal's designee;
b. The teacher;
c. The school counselor;
d. A 504/special education representative (if applicable);
e. The parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis; and
f. The student, if appropriate.

The failure of the parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis to attend the conference shall not prevent the conference from being held nor prevent any action from being taken as a result of that conference.

Following the conclusion of the conference, the principal or the principal's designee may take any of the following actions against a student who was removed from class:

- Place the student into another appropriate learning environment or into in-school suspension;
- Except for a student who was removed for violent or abusive behavior, return the student to the class; or
- Take other appropriate action consistent with the District's discipline policy, state law, and federal law.

A student who is removed from class three (3) times during the same school year shall be placed in another appropriate learning environment for the remainder of the school year.

The District shall follow all requirements under the IDEA and 504 for students with a disability, including those surrounding a change in placement.

4.27—STUDENT SEXUAL HARASSMENT

The Dumas School District is committed to providing an academic environment that treats all students with respect and dignity. Student achievement is best attained in an atmosphere of equal educational opportunity that is free of discrimination. Sexual harassment is a form of discrimination that undermines the integrity of the educational environment and will not be tolerated.

The District believes the best policy to create an educational environment free from sexual harassment is prevention; therefore, the District shall provide informational materials and training to students, parents/legal guardians/other responsible adults, and employees on sexual harassment. The informational materials and training on sexual harassment shall be age appropriate and, when necessary, provided in a language other than English or in an accessible format. The informational materials and training shall include, but are not limited to:

- The nature of sexual harassment;
- The District's written procedures governing the formal complaint grievance process;
- The process for submitting a formal complaint of sexual harassment;
- That the district does not tolerate sexual harassment;
- That students can report inappropriate behavior of a sexual nature without fear of adverse consequences;
- The supports that are available to individuals suffering sexual harassment; and
- The potential discipline for perpetrating sexual harassment.

Definitions

"Complainant" means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

"Education program or activity" includes locations, events, or circumstances where the District exercised substantial control over both the respondent and the context in which the sexual harassment occurs.

"Formal complaint" means a document filed by a complainant or signed by the Title IX Coordinator alleging sexual harassment against a respondent and requesting an investigation of the allegation of sexual harassment.

"Respondent" means an individual who has been reported to be the perpetrator of conduct that could constitute sexual harassment.

"Sexual harassment" means conduct on the basis of sex that satisfies one or more of the following:

3. A District employee:
   c. Conditions the provision of an aid, benefit, or service of the District on an individual's participation in sexual conduct;[2] or
   d. Uses the rejection of sexual conduct as the basis for academic decisions affecting that individual;
4. The conduct is:
   a. Unwelcome; and
   b. Determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
5. Constitutes:
   h. Sexual assault;
   i. Dating violence
   j. Domestic violence; or
   k. Stalking.

"Supportive measures" means individualized services that are offered to the complainant or made available to the respondent designed to restore or preserve equal access to the District's education program or activity without unreasonably burdening the other party. The supportive measures must be non-disciplinary and non-punitive in nature; offered before or after the filing of a formal complaint or where no formal complaint has been filed; and offered to either party as appropriate, as reasonably available, and without fee or charge. Examples of supportive measures include, but are not limited to: measures designed to protect the safety of all parties or the District's educational environment, or deter sexual harassment; counseling; extensions of deadlines or other course-related adjustments; modifications of work or class schedules; campus escort services; mutual restrictions on contact between the parties; changes in work or class locations; leaves of absence; and increased security and monitoring of certain areas of the campus.

Within the educational environment, sexual harassment is prohibited between any of the following: students; employees and students; and non-employees and students.

Actionable sexual harassment is generally established when an individual is exposed to a pattern of objectionable behaviors or when a single, serious act is committed. What is, or is not, sexual harassment will depend upon all of the surrounding circumstances and may occur regardless of the sex(es) of the individuals involved. Depending upon such circumstances, examples of sexual harassment include, but are not limited to:

- Making sexual propositions or pressuring for sexual activities;
- Unwelcome touching;
- Writing graffiti of a sexual nature;
- Displaying or distributing sexually explicit drawings, pictures, or written materials;
- Performing sexual gestures or touching oneself sexually in front of others;
- Telling sexual or crude jokes;
- Spreading rumors related to a person's alleged sexual activities;
- Discussions of sexual experiences;
- Rating other students or employees as to sexual activity or performance;
- Circulating or showing e-mails or Web sites of a sexual nature;
- Intimidation by words, actions, insults, or name calling; and
- Teasing or name-calling related to sexual characteristics or the belief or perception that an individual is not conforming to expected gender roles or conduct or is homosexual, regardless of whether or not the individual self-identifies as homosexual or transgender.

Students who believe they have been subjected to sexual harassment, or the parent/legal guardian/other responsible adult of a student who believes their student has been subjected to sexual harassment, are encouraged to bring their concerns to **any** District staff member, including a counselor, teacher, Title IX coordinator, or administrator. If the District staff member who received a report of alleged sexual harassment is not the Title IX Coordinator, then the District staff person shall inform the Title IX Coordinator of the alleged sexual harassment. As soon as reasonably possible after receiving a report of alleged sexual harassment from another District staff member or after receiving a report directly through any means, the Title IX Coordinator shall contact the complainant to:

- Discuss the availability of supportive measures;
- Consider the complainant's wishes with respect to supportive measures;
- Inform the complainant of the availability of supportive measures with or without the filing of a formal complaint; and
- explain to the complainant the process for filing a formal complaint.

Supportive Measures

The District shall offer supportive measures to the complainant and make supportive measures available to the respondent that are designed to restore or preserve equal access to the District's education program or activity without unreasonably burdening the other party before or after the filing of a formal complaint or where no formal complaint has been filed. The District shall provide individualized supportive measures to the complainant unless declined in writing by the complainant and shall provide individualized supportive measures that are non-disciplinary ad non-punitive to the respondent. A complainant who initially declined the District's offer of supportive measures may request supportive measures at a later time and the District shall provide individualized supportive measures based on the circumstances when the subsequent request is received.

Formal Complaint

A formal complaint may be filed with the Title IX Coordinator in person, by mail, or by email. Upon receipt of a formal complaint, a District shall simultaneously provide the following written notice to the parties who are known:

- Notice of the District's grievance process and a copy of the procedures governing the grievance process;
- Notice of the allegations of sexual harassment including sufficient details known at the time and with sufficient time to prepare a response before any initial interview. Sufficient details include:
  - The identities of the parties involved in the incident, if known;
  - The conduct allegedly constituting sexual harassment; and
  - The date and location of the alleged incident, if known;
- A statement that the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process;
- That the parties may have an advisor of their choice, who may be, but is not required to be, an attorney;
- That the parties may inspect and review evidence relevant to the complaint of sexual harassment; and
- That the District's code of conduct prohibits knowingly making false statements or knowingly submitting false information during the grievance process.

If, in the course of an investigation, the District decides to investigate allegations about the complainant or respondent that are not included in the previous notice, the District shall simultaneously provide notice of the additional allegations to the parties whose identities are known.

The District may consolidate formal complaints of allegations of sexual harassment where the allegations of sexual harassment arise out of the same facts or circumstances and the formal complaints are against more than one respondent; or by more than one complainant against one or more respondents; or by one party against the other party. When the District has consolidated formal complaints so that the grievance process involves more than one complainant or more than one respondent, references to the singular "party", "complainant", or "respondent" include the plural, as applicable.

When investigating a formal complaint and throughout the grievance process, a District shall:

- Ensure that the burden of proof and the burden of gathering evidence sufficient to reach a determination regarding responsibility rest on the District and not on the parties;
- Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege or access, consider, disclose, or otherwise use a party's records that are made or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional acting in the professional's or paraprofessional's capacity, or assisting in that capacity, and which are made and maintained in connection with the provision of treatment to the party unless the District obtains the parent, legal guardian, or other responsible adult of that party's voluntary, written consent or that party's voluntary, written consent if the party is over the age of eighteen (18) to do so for the grievance process;
- Provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence;
- Not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence;
- Provide the parties with the same opportunities to have others present during any grievance proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice, who may be, but is not required to be, an attorney, and not limit the choice or presence of advisor for either the complainant or respondent in any meeting or grievance proceeding;
- Provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings, with sufficient time for the party to prepare to participate;
- Provide both parties an equal opportunity to inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint so that each party can meaningfully respond to the evidence prior to the conclusion of the investigation; this includes evidence:
  - Whether obtained from a party or other source;
  - The District does not intend to rely upon in reaching a determination regarding responsibility; and
  - That is either Inculpatory or exculpatory; and
- Create an investigative report that fairly summarizes relevant evidence.

At least ten (10) days prior to completion of the investigative report, the District shall send to each party and the party's advisor, if any, the evidence subject to inspection and review in an electronic format or a hard copy. The parties shall have at least ten (10)[3] days to submit a written response to the evidence. The investigator will consider the written responses prior to completion of the investigative report. All evidence subject to inspection and review shall be available for the parties' inspection and review at any meeting to give each party equal opportunity to refer to such evidence during the meeting.

After the investigative report is sent to the parties, the decision-maker shall:

- Provide each party the opportunity to submit written, relevant questions that a party wants asked of any party or witness;
- Provide each party with the answers;
- Allow for additional, limited follow-up questions from each party; and
- Provide an explanation to the party proposing the questions any decision to exclude a question as not relevant. Specifically, questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant, unless such questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or if the questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

No earlier than ten (10) days following the completion of the investigation period, the decision-maker, who cannot be the same person as the Title IX Coordinator or the investigator, shall issue a written determination regarding responsibility. The written determination shall include—

1. Identification of the allegations potentially constituting sexual harassment;
2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including:
   a. Any notifications to the parties;
   b. Interviews with parties and witnesses;
   c. site visits;
   d. Methods used to gather other evidence; and
   e. Hearings held;
3. Findings of fact supporting the determination;
4. Conclusions regarding the application of the District's code of conduct to the facts;
5. A statement of, and rationale for, the result as to each allegation, including:
   a. A determination regarding responsibility;
   b. Any disciplinary sanctions imposed on the respondent; and
   c. Whether remedies designed to restore or preserve equal access to the District's education program or activity will be provided by the District to the complainant; and
6. The procedures and permissible bases for the complainant and respondent to appeal.

The written determination shall be provided to the parties simultaneously. The determination regarding responsibility shall become final on the earlier of:

- If an appeal is not filed, the day after the period for an appeal to be filed expires; or
- If an appeal is filed, the date the written determination of the result of the appeal is provided to the parties.

The District shall investigate the allegations in a formal complaint. If the conduct alleged in the formal complaint would not constitute sexual harassment as defined in this policy even if proved; did not occur in the District's education program or activity; or did not occur against a person in the United States, then the District shall dismiss the complaint as not meeting the definition of sexual harassment under this policy. A dismissal for these reasons does not preclude action under another provision of the District's code of conduct.

The District may dismiss the formal complaint or any allegations therein, if at any time during the grievance process:

- The complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein;
- The respondent is no longer enrolled at the District; or
- Specific circumstances prevent the District from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

Upon the dismissal of a formal complaint for any reason, the District shall promptly send written notice of the dismissal and reason(s) for the dismissal simultaneously to the parties.

The District may hire an individual or individuals to conduct the investigation or to act as the determination-maker when necessary.

Appeals

Either party may appeal a determination regarding responsibility or from a dismissal of a formal complaint or any allegations therein, on the following bases:

a. The existence of a procedural irregularity that affected the outcome of the matter;
b. Discovery of new evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter;
c. The Title IX Coordinator, investigator, or decision-maker had a conflict of interest or bias for or against complainants or respondents generally or the individual complainant or respondent that affected the outcome of the matter; or
d. An appeal of the disciplinary sanctions from the initial determination.

For all appeals, the District shall:

1. Notify the other party in writing when an appeal is filed;
2. Simultaneously Provide all parties a written copy of the District's procedures governing the appeal process;
3. Implement appeal procedures equally for both parties;
4. Ensure that the decision-maker[5] for the appeal is not the same person as the decision-maker that reached the original determination regarding responsibility or dismissal, the investigator, or the Title IX Coordinator;
5. Provide all parties a reasonable, equal opportunity to submit a written statement in support of, or challenging, the outcome;
6. Issue a written decision describing the result of the appeal and the rationale for the result; and
7. Provide the written decision simultaneously to both parties.

Confidentiality

Reports of sexual harassment, both informal reports and formal complaints, will be treated in a confidential manner to the extent possible. Limited disclosure may be provided to:

- Individuals who are responsible for handling the District's investigation and determination of responsibility to the extent necessary to complete the District's grievance process;
- Submit a report to the child maltreatment hotline;
- Submit a report to the Professional Licensure Standards Board for reports alleging sexual harassment by an employee towards a student; or
- The extent necessary to provide either party due process during the grievance process.

Except as listed above, the District shall keep confidential the identity of:

- Any individual who has made a report or complaint of sex discrimination;
- Any individual who has made a report or filed a formal complaint of sexual harassment;
- Any complainant;
- Any individual who has been reported to be the perpetrator of sex discrimination;
- Any respondent; and
- Any witness.

Any supportive measures provided to the complainant or respondent shall be kept confidential to the extent that maintaining such confidentiality does not impair the ability of the District to provide the supportive measures.

Emergency removal

The District may remove a respondent from the District's education program or activity on an emergency basis only after the completion of an individualized safety and risk analysis that determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal. A removed student will be provided with notice and an opportunity to challenge the removal decision immediately following the removal.

Retaliation Prohibited

Students, or the parents/legal guardians/ other responsible adult of a student, who submit a report or file a formal complaint of sexual harassment,; testified; assisted; or participate or refused to participate in any manner in an investigation, proceeding, or hearing on sexual harassment shall not be subjected to retaliation or reprisal in any form, including threats; intimidation; coercion; discrimination; or charges for code of conduct violations that do not involve sex discrimination or sexual harassment, arise out of the same facts or circumstances as a report or formal complaint of sex discrimination, and are made for the purpose of interfering with any right or privilege under this policy. The District shall take steps to prevent retaliation and shall take immediate action if any form of retaliation occurs regardless of whether the retaliatory acts are by District officials, students, or third parties.

Disciplinary Sanctions

It shall be a violation of this policy for any student to be subjected to, or to subject another person to, sexual harassment. Following the completion of the District's grievance process, any student who is found by the evidence to more likely than not have engaged in sexual harassment will be subject to disciplinary action up to, and including, expulsion. No disciplinary sanction or other action that is not a supportive measure may be taken against a respondent until the conclusion of the grievance process.

Students who knowingly fabricate allegations of sexual harassment or purposely provide inaccurate facts shall be subject to disciplinary action up to and including expulsion. A determination that the allegations do not rise to the level of sexual harassment alone is not sufficient to conclude that any party made a false allegation or materially false statement in bad faith.

Records

The District shall maintain the following records for a minimum of seven (7) years:

- Each sexual harassment investigation including:
- Any determination regarding responsibility;
- any disciplinary sanctions imposed on the respondent;
- Any remedies provided to the complainant designed to restore or preserve equal access to the District's education program or activity;
- Any appeal and the result therefrom;
- All materials used to train Title IX Coordinators, investigators, and decision-makers;
- Any actions, including any supportive measures, taken in response to a report or formal complaint of sexual harassment, which must include:
  - The basis for the District's conclusion that its response was not deliberately indifferent; and
  - Document:
    - If supportive measures were provided to the complainant, the supportive measures taken designed to restore or preserve equal access to the District's education program or activity; or
    - If no supportive measures were provided to a complainant, document the reasons why such a response was not clearly unreasonable in light of the known circumstances.

4.32—SEARCH, SEIZURE, & INTERROGATIONS

The District respects the rights of its students against arbitrary intrusion of their person and property. At the same time, it is the responsibility of school officials to protect the health, safety, and welfare of all students enrolled in the District in order to promote an environment conducive to student learning. The Superintendent, principals, and their designees have the right to inspect and search school property and equipment. They may also search students and their personal property in which the student has a reasonable expectation of privacy, when there is reasonable and individualized suspicion to believe such student or property contains illegal items or other items in violation of Board policy or dangerous to the school community. School authorities may seize evidence found in the search and disciplinary action may be taken. Evidence found which appears to be in violation of the law shall be reported to the appropriate authority.

School property shall include, but not be limited to, lockers, desks, and parking lots, as well as personal effects left there by students. When possible, prior notice will be given and the student will be allowed to be present along with an adult witness; however, searches may be done at any time with or without notice or the student's consent. A personal search must not be excessively intrusive in light of the age and sex of the student and the nature of the infraction.

The Superintendent, principals, and their designees may request the assistance of law enforcement officials to help conduct searches. Such searches may include the use of specially trained dogs.

A school official of the same sex shall conduct personal searches with an adult witness of the same sex present.

State Law requires that Department of Human Services employees, local law enforcement, or agents of the Crimes Against Children Division of the Division of Arkansas State Police, may interview students without a court order for the purpose of investigating suspected child abuse. In instances where the interviewers deem it necessary, they may exercise a "72-hour hold" without first obtaining a court order.
Other questioning of students by non-school personnel shall be granted only with a court order directing such questioning, with permission of the parents of a student (or the student if above eighteen [18] years of age), or in response to a subpoena or arrest warrant.

If the District makes a report to any law enforcement agency concerning student misconduct or if access to a student is granted to a law enforcement agency due to a court order, the principal or the principal's designee shall make a good faith effort to contact the student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis. The principal or the principal's designee shall not attempt to make such contact if presented documentation by the investigator that notification is prohibited because a parent, guardian, person having lawful control of the student, or person standing in loco parentis is named as an alleged offender of the suspected child maltreatment. This exception applies only to interview requests made by a law enforcement officer, an investigator of the Crimes Against Children Division of the Department of Arkansas State Police, or an investigator or employee of the Division of Human Services.

In instances other than those related to cases of suspected child abuse, principals must release a student to either a police officer who presents a subpoena for the student, or a warrant for arrest, or to an agent of state social services or an agent of a court with jurisdiction over a child with a court order signed by a judge. Upon release of the student, the principal or designee shall give the student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis notice that the student has been taken into custody by law enforcement personnel or a state's social services agency. If the principal or designee is unable to reach the parent, he or she shall make a reasonable, good faith effort to get a message to the parent to call the principal or designee, and leave both a day and an after-hours telephone number.

Administrative Procedure in Compliance with P.L. 93-380 Pertaining to Student Records

1. Responsibility for Records: The principal shall be responsible for the collection and management of the records for his/her school and shall have overall responsibility for maintaining and preserving the confidentiality of student records in his/her school. The principal is responsible for reviewing the records from time to time, and for deleting any outdated information they might contain. He/She is also responsible for granting or denying access to such records.

2. Parent's/Legal Guardian's Right To Inspect and Review: (Compliance with Family Educational Rights and Privacy Act of 1974 "Buckley Amendment"). School records are defined to be all official records, files, and data directly related to children, including all material that is incorporated into each student's cumulative record folder and intended for school use or to be available to parties outside the school or school systems, and specifically including but not necessarily limited to identifying data, academic work completed, level or achievement (grades, standardized test scores), attendance data, scores on standardized intelligence, aptitude and psychological tests, interest inventory results, health data, family background information, teacher or counselor rating and observations, and verified reports of serious or recurrent behavior patterns. The intent of this policy is to establish procedures for granting requests of parents for access to their child's records, use of those data, and procedures for their transmittal within a time period of 45 days or sooner, if practical.

3. Access to Records

a. The parent or legal guardian of a student will have access to these records upon written request to the principal maintaining those records within this school system. The parent, legal guardian, or student, if the student is 18 or older, will, upon written request to the principal maintaining those records, have the opportunity to receive an interpretation of those records, have the right to question those data, and, if a difference of opinion is noted, shall be permitted to file a letter in said cumulative folder stating his/her position. If further challenge is made to the record, the normal appeal procedures established by school policy will be followed.

b. Interpreting Records

A school staff member competent in interpreting student records shall be present to explain the meaning and implications of the records, and shall initial the request form. The student and his/her parents or legal guardian shall have the right to make written objections to any information contained in the record. Any written objection must be signed by the person or persons making the objection and filed within five days after reviewing the record.

c. Hearing to Challenge Content:
The person or persons making the objection shall have an opportunity for a hearing to challenge the content of their child's school record with the principal and other staff member who furnished or entered the data in the student's record. The next level of appeal would be for a hearing with the Superintendent of Schools.

d. School personnel having access to those data are defined as any person or persons under contract to the district and directly involved in working toward either the affective or cognitive goals of the system.

e. The school may also provide access to a student's cumulative record file:

(1) To authorize representatives of the United States, or state educational authorities, which may be necessary in connection with the audit and evaluation of federally-supported education programs of endorsement of the Federal legal requirements which relate to such programs. Data collected by such officials with respect to individual students shall not include information which would permit the personal identification of students or their parents.

(2) In connection with a student's application for, or receipt of, financial aid.

(3)To official representatives of the United States military forces.

f. Anonymous Data: The school may provide anonymous data from its records for outside research purposes without consent under conditions where the likelihood of identifying any individual because of his/her unique characteristics is negligible.

g. A secondary school student or the parent of the student may request that the student's name, address, and telephone listing not be released without prior written parental consent, and the local educational agency or private school shall notify parents of the option to make a request and shall comply with any request.

Discipline-Refer to the section on Student Discipline.

Metal Detecting Devices - Wands or other metal detecting devices may be used at the discretion of the administration to insure the safety of students. The devices may be used during school hours or any school sponsored activity. No prior notification shall be given to students; however, all due respect to persons will be followed.

Should a weapon be discovered the disciplinary actions as outlined on page 28 of this handbook will be in effect. These disciplinary actions include contact of law enforcement officials.

Use of Drug Dog - The Dumas School reserves the right to use a drug dog for random sniff searches at any of our schools during the normal school hours or any school sponsored activity. Sniff searches may be conducted in the building, classrooms, gym, parking lot, field house, or any other property operated by the Dumas Schools. School officials may request the police department to do such a search. A school official will accompany the dog handler on the search. Searches will be made while students are in class so that students will not be exposed to the dog and the instructional program will not be disrupted.

Should the school official feel it is necessary to search the classrooms, the rooms will be searched while students are at lunch or otherwise out of the classrooms.

Should a suspected locker or automobile be identified, the affected student will be notified of a physical search of the locker or automobile. Every effort will be made to protect students from embarrassment. The search of a locker or automobile, if possible, will be conducted while other students are not present.

The investigating interview will be conducted in the privacy of the school official's office, with the school official, a representative of the police department, and the parent or guardian of the student present, if possible.

Any illegal substance secured during a search will be used as evidence in applying school district policies for alternative school, suspension, or expulsion and as evidence for prosecution according to the laws of the state of Arkansas.

4.37—EMERGENCY DRILLS

All schools in the District shall conduct fire drills at least monthly. Tornado drills shall also be conducted not fewer than three (3) times per year. Students who ride school buses, shall also participate in emergency evacuation drills at least twice each school year.

The District shall annually conduct a lockdown drill at all schools in the District in collaboration with local law enforcement and emergency management personnel. The lockdown drill training will include use of the District's emergency communication method with law enforcement. Students will be included in the drills to the extent that is developmentally appropriate for the age of both the students and grade configuration of the school.

Drills may be conducted during the instructional day or during non-instructional time periods.

Other types of emergency drills may also be conducted to test the implementation of the District's emergency plans in the event of violence, terrorist attack, natural disaster, other emergency, or the District's emergency communication with law enforcement method. Students shall be included in the drills to the extent practicable.

4.40 - HOMELESS STUDENTS

The Dumas School District will afford the same services and educational opportunities to homeless children as are afforded to non-homeless children. The Superintendent or his/her designee shall appoint an appropriate staff person to be the local educational liaison for homeless children and youth whose responsibilities shall include coordinating with the state educational liaison for homeless children and youth to ensure that homeless children are not stigmatized or segregated on the basis of their status as homeless and such other duties as are prescribed by law and this policy.

Notwithstanding Policy 4.1 RESIDENCE REQUIREMENTS, homeless students living in the district are entitled to enroll in the district's school that non-homeless students who live in the same attendance area are eligible to attend. If there is a question concerning the enrollment of a homeless child due to a conflict with Policy 4.1 RESIDENCE REQUIREMENTS or 4.2 ENTRANCE REQUIREMENTS, the child shall be immediately admitted to the school in which enrollment is sought pending resolution of the dispute. It is the responsibility of the District's local educational liaison for homeless children and youth to carry out the dispute resolution process.

To the extent feasible, the District shall do one of the following according to what is in the best interests of a homeless child. (For the purposes of this policy "school of origin" means the school the child attended when permanently housed or the school in which the child was last enrolled.)

1. continue educating the child who becomes homeless between academic years or during an academic year in their school of origin for the duration of their homelessness;
2. continue educating the child in his/her school of origin who becomes permanently housed during an academic year for the remainder of the academic year; or
3. enroll the homeless child in the school appropriate for the attendance zone where the child lives.

If the District elects to enroll a homeless child in a school other than their school of origin and such action is against the wishes of the child's parent or guardian, the District shall provide the parent or guardian with a written explanation of their reason for so doing which shall include a statement of the parent/guardian's right to appeal. In any instance where the child is unaccompanied by a parent or guardian, the District's local educational liaison for homeless children and youth shall assist the child in determining his/her place of enrollment. The Liaison shall provide the child with a notice of his/her right to appeal the enrollment decision.

The District shall be responsible for providing transportation for a homeless child, at the request of the parent or guardian (or in the case of an unaccompanied youth, the Liaison), to and from the child's school of origin.

For the purposes of this policy, students shall be considered homeless if they lack a fixed, regular, and adequate nighttime residence and

(a) Are

- sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason
- living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations
- living in emergency or transitional shelters
- abandoned in hospitals or

(b) have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;

(c) are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and

(d) are migratory children who are living in circumstances described in clauses (a) through (c).

4.42—STUDENT HANDBOOK

It shall be the policy of the Dumas school district that the most recently adopted version of the Student Handbook be incorporated by reference into the policies of this district.

In the event that there is a conflict between the student handbook and a general board policy or policies, the more recently adopted language will be considered binding and controlling on the matter provided the parent(s) of the student, or the student if eighteen (18) years of age or older have acknowledged receipt of the controlling language.

Principals shall review all changes to student policies and ensure that such changes are provided to students and parents, either in the Handbook or, if changes are made after the handbook is printed, as an addendum to the handbook.

Principals and counselors shall also review Policies 4.45—SMART CORE CURRICULUM AND GRADUATION REQUIREMENTS, and the current DESE Standards for Accreditation Rules to ensure that there is no conflict. If a conflict exists, the Principal and/or Counselor shall notify the Superintendent and Curriculum Coordinator immediately, so that corrections may be made and notice of the requirements given to students and parents.

4.44—NATIONAL ANTHEM

Each school in the District shall broadcast The Star-Spangled Banner at:

- The commencement of each school-sanctioned sporting event; however, if two (2) or more school-sanctioned sporting events occur on the same day at the same school, then the broadcast of The Star-Spangled Banner may be performed at only one (1) of the events; and
- At least one (1) time each week during school hours.

The broadcast of The Star-Spangled Banner shall be selected from any recording that adheres to the Division of Elementary and Secondary Education (DESE) Rules, or, when appropriate, performed from original sheet music that adheres to DESE rules by:

- A school-sanctioned band program;
- A school-sanctioned chorale program, vocal group, or vocalist; or
- The attendees of a school-sanctioned event led by a vocalist selected by the principal of the school hosting the school-sanctioned event.

Students shall not be compelled to participate in the performance of The Star-Spangled Banner, but students who choose not to participate in the performance of The Star-Spangled Banner shall not disrupt those students choosing to participate in the performance of The Star-Spangled Banner. Students choosing not to participate in the performance of The Star-Spangled Banner who do not disrupt the participation of performance of The Star-Spangled Banner shall not be subject to any comments, retaliation, or disciplinary action.

4.46—PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

The Pledge of Allegiance shall be recited:

1. During the first class period of each school day;
2. At the commencement of each school-sanctioned after-school assembly; and
3. At the commencement of each school-sanctioned sporting event; however, if two (2) or more school-sanctioned sporting events occur on the same day at the same school, then the Pledge may be recited at only one (1) of the school-sanctioned sporting events.

Students choosing to participate in the recitation of the Pledge shall do so by facing the flag with their right hands over their hearts, or in an appropriate salute if in uniform, while reciting the Pledge. Students choosing not to participate shall either stand or sit quietly while the other students recite the Pledge.

Students shall not be compelled to recite the Pledge, but students who choose not to recite the Pledge shall not disrupt those students choosing to recite the Pledge. Students choosing not to recite the Pledge who do not disrupt those students who choose to recite the Pledge shall not be subject to any comments, retaliation, or disciplinary action.

Following the recitation of the Pledge, there shall be an observance of one (1) minute of silence. During the one (1) minute of silence, each student may reflect, pray, meditate, or engage in any other silent activity that is not likely to interfere with or distract another student. Students who do not disrupt the one (1) minute of silence shall not be subject to any comments, retaliation, or disciplinary action.

4.52—STUDENTS WHO ARE FOSTER CHILDREN

The District will afford the same services and educational opportunities to foster children that are afforded other children and youth. The District shall work with the Department of Human Services ("DHS"), the Arkansas Department of Education (ADE), and individuals involved with each foster child to ensure that the foster child is able to maintain the foster child's continuity of educational services to the fullest extent that is practical and reasonable.

The Superintendent or the superintendent's designee shall appoint an appropriate staff person to be the local educational liaison for foster children and youth whose responsibilities shall include ensuring the timely school enrollment of each foster child and assisting foster children who transfer between schools by expediting the transfer of relevant educational records.

The District, working with other individuals and agencies shall, unless the presiding court rules otherwise or DHS grants a request to transfer under Foster Child School Choice, ensure that the foster child remains in the foster child's school of origin, even if a change in the foster child's placement results in a residency that is outside the district. In such a situation, the District will work with DHS to arrange for transportation to and from school for the foster child to the extent it is reasonable and practical.

Upon notification to the District's foster care liaison by a foster child's caseworker that a foster child's school enrollment is being changed to one of the District's schools, the school receiving the child must immediately enroll the foster child. Immediate enrollment is required even if a child lacks the required clothing, academic or medical records, or proof of residency.

A foster child's grades shall not be lowered due to absence from school that is caused by a change in the child's school enrollment, the child's attendance at dependency-neglect court proceedings, or other court-ordered counseling or treatment.

Any course work completed by the foster child prior to a school enrollment change shall be accepted as academic credit so long as the child has satisfactorily completed the appropriate academic placement assessment.

If a foster child was enrolled in a District school immediately prior to completing the foster child's graduation requirements while detained in a juvenile detention facility or while committed to the Division of Youth Services of DHS, the District shall issue the child a diploma.

Foster Child School Choice

If DHS approves a request from a foster parent, or the foster child if the foster child is eighteen (18) years of age, to transfer to another school in the District or into the district as being in the best interest of the foster child, the District shall allow the foster child to transfer to another school in the District or into the District if the foster parent, or the foster child if the foster child is eighteen (18) years of age, submits a request to transfer on a form approved by ADE that is postmarked by no later than June 1 of the year the student seeks to begin the fall semester at another school in the District or in the District.

By July 1 of the school year in which the student seeks to transfer under this section, the superintendent shall notify the foster parent, or the foster child if the foster child is eighteen (18) years of age, in writing whether the application has been accepted or rejected. If the application is accepted, the superintendent shall state in the notification letter a reasonable deadline for the foster child to enroll in the new school or the District and that failure to enroll by the date shall void the school choice acceptance.

If the application is rejected, the superintendent shall state in the notification letter the reason for the rejection and that the foster parent, or the foster child if the foster child is eighteen (18) years of age, may submit a written appeal of the rejection to the State board within ten (10) days of receiving the notification letter.

The District shall only reject a Foster Child School Choice application if:

1. The public school or District has reached the maximum student-to-teacher ratio allowed under federal law; state law; the standards for accreditation; or other applicable State rule or Federal regulation; or
2. Approving the transfer would conflict with a provision of an enforceable desegregation court order or a public school district's court-approved desegregation plan regarding the effects of past racial segregation in student assignment.

A foster child whose application is rejected by the District may submit a written request within ten (10) days following the receipt of the rejection letter from the superintendent to the State Board of Education for the State Board to reconsider the transfer.

A Foster Child School Choice transfer shall remain in effect until the foster child:

- Graduates from high school; or
- Transfers to another school or school district under:
    - The Foster Child School Choice Act;
    - Opportunity Public School Choice Act of 2004;
    - The Public School Choice Act of 2015; or
    - Any other law that allows a transfer.

The District shall accept credits toward graduation that were awarded by another public school district.

When a foster child transfers from the foster child's school of origin to another school in the District or into the District, the foster child or the foster parent is responsible for the foster child's transportation to and from the school the foster child transferred to. The District and the foster parent, or the foster child if the foster child is eighteen (18) years of age, may enter into a written agreement for the District to provide the transportation to and from the school the foster child transferred to.

4.54 - STUDENT ACCELERATION

Acceleration is an effective and research-based intervention for the academic growth of students who are ready for an advanced or faster-paced curriculum. Acceleration can allow a student to move through the traditional educational setting more rapidly, based on assessed readiness, capability, and motivation. At the same time, acceleration is not a replacement for gifted education services or programs.

Generally, acceleration can occur through one of two broad categories: content based and grade based. Grade based acceleration shortens the number of years a student would otherwise spend in K-12 education, while content based acceleration occurs within the normal K-12 time span. Either form of acceleration can be triggered by either a parent/guardian, student, or community member's request or by the referral of school personnel.

Course Selection Students

District students who attend a District school that authorizes the student to select individual courses shall have acceleration options provided to them by the counselor during the course selection process. The course selection process shall be part of the Student Success Plan.

4.55—STUDENT PROMOTION & RETENTION

A disservice is done to students through social promotion and is prohibited by state law. The District shall, at a minimum, evaluate each student annually in an effort to help each student who is not performing at grade level. Parents, legal guardians, persons having lawful control of the student, or persons acting in loco parentis shall be kept informed concerning the progress of their student(s). Notice of a student's possible retention or required retaking of a course shall be included with the student's grades sent home to each parent/guardian or the student if 18 or older. Parent-teacher conferences are encouraged and may be held as necessary in an effort to improve a student's academic success.

At least once each semester, the parents, legal guardians, persons having lawful control of the student, or persons acting in loco parentis and teacher(s) of a student in kindergarten through eighth (8^{th}) grade shall be notified in writing of the student's independent grade-level-equivalency in reading.

At Reed Elementary parents or guardians shall be kept informed of possible student retention at the end of the first semester and the end of the 3rd 9 weeks. Failure to pass 3 of the 5 core subjects shall be considered for retention. Students with excessive absences of 20 days in a semester will be provided interventions to eliminate the possibility of retention.

Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferable in the same manner as those grades, course credits, and promotions from other accredited Arkansas public educational entities.

Promotion or retention of students, or their required retaking of a course shall be made in the best interest of our students. If there is doubt concerning the promotion or retention of a student or his/her required retaking of a course, a conference shall be held before a final decision is made that includes the following individuals:

a. The building principal or designee;
b. The student's teacher(s);
c. School counselor;
d. A 504/special education representative (if applicable); and
e. The student's parents, legal guardians, persons having lawful control of the student, or persons acting in loco parentis.

The conference shall be held at a time and place that best accommodates those participating in the conference. The school shall document participation or non-participation in required conferences.

If the conference attendees fail to agree concerning the student's placement or receipt of course credit, the final decision shall rest with the principal or the principal's designee.

Each student shall have a student success plan (SSP) developed by school personnel in collaboration with the student's parents and the student that is reviewed and updated annually.

A student's SSP shall use multiple academic measures to personalize learning in order for students to achieve their grade-level expectations and individual growth. The SSP will identify if the student is in need of additional support or acceleration. Academic measures to be used in creating and updating a student's SSP shall include, but are not limited to:

- Statewide student assessment results;
- Subject grades;
- Student work samples; and
- Local assessment scores.

By the end of grade eight (8), the student's SSP shall:

- Guide the student along pathways to graduation;
- Address accelerated learning opportunities;
- Address academic deficits and interventions; and
- Include college and career planning components.

Based on a student's score on the college and career assessment:

- The student's SSP will be updated in order to assist the student with college and career readiness skills, course selection in high school, and improved academic achievement; and
- Provide a basis for counseling concerning postsecondary preparatory programs.

An SSP shall be created:

1. By no later than the end of the school year for a student in grade eight (8) or below who enrolls in the District during the school year; or
2. As soon as reasonably possible for a student in grade nine (9) or above who enrolls in the District at the beginning or during the school year.

A student's individualized education program (IEP) may act in the place of the student's SSP if the IEP addresses academic deficits and interventions for the student's failure to meet standards-based academic goals at an expected rate or level and includes a transition plan that addresses college and career planning components. Promotion or retention of students with an IEP shall be based on their successful attainment of the goals set forth in their IEP.

Students who either refuse to sit for a Statewide assessment or attempt to boycott a Statewide assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are originally administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity, including school dances, prom, homecoming, senior events, and may be prevented from walking or participating in graduation exercises. The student shall remain ineligible to participate until the student takes the same or a following State wide assessment, as applicable.

The Superintendent or designee may waive this paragraph's provisions when the student's failure was due to exceptional or extraordinary circumstances. Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

Promotion – Promotion of pupils will be on the basis of the students ability to do the next grades work satisfactorily. This decision will be made by a committee to include the administration, classroom teachers, counselor and parents/guardians.

Promotion Ceremony – The classroom teacher will be responsible for the organization of the promotion ceremony, which will be overseen by the campus administration. Sixth grade students who are identified as having not met any of the criteria listed below will not be eligible for participation in the promotion ceremony.

Any exemptions to the criteria regarding the participation of a student in the promotion ceremony will be granted at the discretion of the campus administration.

Disqualifying criteria is listed below:

- Excessive absenteeism without valid cause (exceeding 10 days)
- Five or more In School Suspensions (ISS) throughout the school year
- An "F" in any subject for the school year
- Two or more suspensions throughout the school year.

Any grades, course credits, and/or promotions received by a student while enrolled in the Division of Youth Services system of education shall be considered transferable in the same manner as those grades, course credits, and promotions from other accredited Arkansas public educational entities.

Remediation

Students will be held accountable for making a passing score on the state tests or will face certain consequences as described below:

Academic Content Standards: The state provides the Academic Content Standards which are to be mastered by students.

Loss of Course Credit and Graduation: Students who fail to meet the pass rate on State End-of-Course exams will not receive credit for the course and will not be entitled to graduate with a high school diploma until at least one of the following conditions is met: (1) Have two more chances to take and pass a subsequent exam; (2) Take and pass an Alternate Exit Course; or (3) Students with disabilities who, because of the nature of the disabilities, cannot meet the requirements, may graduate from high school by demonstrating alternate competencies as contained in the student's IEP.

A student transferring into the district that does not have academic credit in Algebra I must take the Algebra I high stakes EOC assessment and meet its requirements to be eligible for graduation.

Summer School

Summer School shall be governed by the Board of Directors adoption of rules, regulations, requirements, and to other relevant issues pertaining to the needs of the current year's program. Annually the summer school rules, regulations, requirements, and other relevant issues will be given to parents by the principal of each building administering a summer school program that year. A Parent Acknowledgment Form containing the specific rules, regulations, requirements and other relevant issues will be given to each parent of a child eligible for the current year's program. Parents must sign and return the Parent Acknowledgment Form to the building principal.

4.56—EXTRACURRICULAR ACTIVITIES – SECONDARY SCHOOLS

"Academic Courses" are those courses for which class time is scheduled, which can be credited to meet the minimum requirements for graduation, which is taught by a teacher required to have State licensure in the course or is otherwise qualified under Arkansas statute, and has a course content guide which has been approved by DESE.

Any of the courses for which concurrent high school credit is earned may be from an institution of higher education recognized by ADE. If a student passes an academic course offered on a block schedule, the course can be counted twice toward meeting the requirement for students to pass four (4) academic courses per semester as required by this policy.

"Extracurricular activities" are defined as: any school sponsored program where students from one or more schools meet, work, perform, practice under supervision outside of regular class time, or are competing for the purpose of receiving an award, rating, recognition, or criticism, or qualification for additional competition. Examples include, but are not limited to, inter/intrascholastic athletics, cheerleading, band, choral, math, or science competitions, field trips, and club activities.

"Field Trips" are when individual students or groups of students are invited to programs or events when there is no competition and the students are not interacting with each other for the purpose of planning, qualifying, or arranging for future programs or for the purpose of receiving recognition.

"Interscholastic Activities" means athletic or non-athletic/academic activities where students compete on a school vs. school basis.

"Intrascholastic Activities" means athletic or non-athletic/academic activities where students compete with students from within the same school.

"Supplemental Improvement Program (SIP)" is an additional instructional opportunity for identified students outside of their regular classroom and meets the criteria outlined in the current Arkansas Activities Association (AAA) Handbook.

Extracurricular Eligibility

The Board believes in providing opportunities for students to participate in extracurricular activities that can help enrich the student's educational experience. At the same time, the Board believes that a student's participation in extracurricular activities cannot come at the expense of the student's classroom academic achievement. Interruptions of instructional time in the classroom are to be minimal and absences from class to participate in extracurricular activities shall not exceed one (1) per week per extracurricular activity (tournaments excepted).

Additionally, a student's participation in, and the District's operation of, extracurricular activities shall be subject to the following policy. All students are eligible for extracurricular activities unless specifically denied eligibility on the basis of criteria outlined in this policy.

Any student who refuses to sit for a Statewide assessment or attempts to boycott a Statewide assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity. The student shall remain ineligible to participate until the student takes the same or a following statewide assessment, as applicable.

The superintendent or designee may waive this paragraph's provisions when the student's failure was due to exceptional or extraordinary circumstances. Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

A student who enrolls in the district and meets the definition of "eligible child" in Policy 4.2—ENTRANCE REQUIREMENTS shall be eligible to try out for an extracurricular activity regardless of the date the student enrolls in the District so long as the student meets all other eligibility requirements and the extracurricular activity is still ongoing.

No student shall be required to pay for individual or group instruction in order to participate in an extracurricular activity.

A student and the parent or legal guardian of the student shall sign and return an acknowledgement of receipt and review of an information sheet regarding signs and symptoms of sudden cardiac arrest before the student may participate in an athletic activity and before each school year the student participates in an athletic activity.

Interscholastic Activities

Each school in the District shall post on its website its schedule of interscholastic activities, including sign-up, tryout, and participation deadlines, at least one semester in advance of those activities. A hard copy of the schedule shall be available upon request.

ACADEMIC REQUIREMENTS: Middle School

A student promoted from the sixth to the seventh grade automatically meets scholarship requirements. A student promoted from the seventh to the eighth grade automatically meets scholarship requirements for the first semester.

The second semester eighth-grade student meets the scholarship requirements for middle school if the student's has successfully passed four (4) academic courses the previous semester.

The first semester ninth-grade student meets the scholarship requirements for middle school if the parent's has successfully passed four (4) academic courses the previous semester.

The second semester ninth-grade student meets the scholarship requirements for middle school if the parent's has successfully passed (4) academic courses the previous semester which count toward the parent's high school graduation requirements.

Ninth-grade students must meet the requirements of the senior high scholarship rule by the end of the second semester in the ninth grade in order to be eligible to participate the fall semester of their tenth-grade year.

ACADEMIC REQUIREMENTS: Senior High

In order to remain eligible for competitive interscholastic activity, a student must have passed (4) academic courses the previous semester and either:

1. Have earned a minimum Grade Point Average (GPA) of 2.0 from all academic courses the previous semester; or
2. If the student has passed four (4) academic courses the previous semester but does not have a 2.0 GPA the student must be enrolled and successfully participating in an SIP to maintain their competitive interscholastic extracurricular eligibility.

STUDENTS WITH AN INDIVIDUAL EDUCATION PROGRAM

In order to be considered eligible to participate in competitive interscholastic activities, students with disabilities must pass at least four (4) courses per semester as required by their individual education program (IEP).

Homeless Students

Students who are determined to be experiencing homelessness by the school's homeless LEA shall be eligible for participation in interscholastic activities.

ARKANSAS ACTIVITIES ASSOCIATION

In addition to the foregoing rules, the district shall abide by the rules and regulations of AAA governing interscholastic activities. AAA provides catastrophic insurance coverage for students participating in AAA governed extracurricular activities who are enrolled in school. As a matter of District policy, no student may participate in a AAA governed extracurricular activity unless the student is enrolled in a district school, to ensure all students are eligible for AAA catastrophic insurance.

Intrascholastic Activities

AAA Governed Activities

Students participating in intrascholastic extracurricular activities that would be governed by AAA if they were to occur between students of different schools shall meet all interscholastic activity eligibility requirements to be eligible to participate in the comparable intrascholastic activity. The District will abide by the AAA Handbook for such activities to ensure District students are not disqualified from participating in interscholastic activities.

Non-AAA Governed Activities

Unless made ineligible by District policies, all students shall be eligible to participate in non-AAA governed intrascholastic extracurricular activities. Intrascholastic activities designed for a particular grade(s) or course(s) shall require the student to be enrolled in the grade(s) or course(s).

School Choice Transfers

A student who transfers under a legal school choice option shall not be denied participation in an extracurricular activity where the student transfers based exclusively on the student's decision to transfer. A student who transfers after June 1 of the year the student enters grades seven through ten (7-10) shall complete a Changing Schools/Athletic Participation form as defined by AAA, which must be signed by the:

- Superintendent of the student's resident school district;
- Superintendent of the nonresident school district to which the student transfers; and
- Parent, legal guardian, person having lawful control of the student, or person standing in loco parentis to the student.

The completed Changing Schools/Athletic Participation form shall be filed with the non-resident school district where the student transfers and the AAA.

The Changing Schools/Athletic Participation form shall be signed by the superintendent of a student's resident school district and the superintendent of the nonresident school district to which a student transfers unless there is demonstrable evidence of recruiting by the receiving school district personnel or that the student is transferring to the nonresident school district solely for athletic purposes.

A student who transfers into the District and is enrolled in the District by June 1 of the school year the transfer student will be enrolled in grade seven (7), eight (8), nine (9), or ten (10) shall be immediately eligible to participate in an extracurricular activity that is an athletic activity. If a transfer student is not enrolled in the District by June 1 of the school year the student will be enrolled in grade seven (7), eight (8), nine (9), or ten (10), then the transfer student shall not be eligible to participate in an extracurricular activity that is a varsity athletic activity for up to three hundred sixty-five (365) days.

4.56.1—EXTRACURRICULAR ACTIVITIES – ELEMENTARY

"Extracurricular activities" are defined as: any school sponsored program where students from one or more schools meet, work, perform, practice under supervision outside of regular class time, or are competing for the purpose of receiving an award, rating, recognition, or criticism, or qualification for additional competition. Examples include, but are not limited to, inter/intrascholastic athletics, cheerleading, band, choral, math, or science competitions, field trips, and club activities.

"Field Trips" are when individual students or groups of students are invited to programs or events when there is no competition and the students are not interacting with each other for the purpose of planning, qualifying, or arranging for future programs or for the purpose of receiving recognition.

"Interscholastic Activities" means athletic or non-athletic/academic activities where students compete on a school vs. school basis.

"Intrascholastic Activities" means athletic or non-athletic/academic activities where students compete with students from within the same school.

Extracurricular Eligibility

The Board believes in providing opportunities for students to participate in extracurricular activities that can help enrich the student's educational experience. At the same time, the Board believes that a student's participation in extracurricular activities cannot come at the expense of his/her classroom academic achievement. Interruptions of instructional time in the classroom are to be minimal and absences from class to participate in extracurricular activities shall not exceed one per week per extracurricular activity (tournaments or other similar events excepted with approval of the building level supervisor.) All students are eligible for extracurricular activities unless specifically denied eligibility on the basis of criteria outlined in this policy.

A student may lose his/her eligibility to participate in extracurricular activities when, in the opinion of the school's administration, the student's participation in such an activity may adversely jeopardize his/her academic achievement. Students may also be denied permission to participate in extracurricular activities as a consequence of disciplinary action taken by the administration for inappropriate behavior.

Any student who refuses to sit for a Statewide assessment or attempts to boycott a Statewide assessment by failing to put forth a good faith effort on the assessment as determined by the assessment administrator/proctor, or whose parents do not send their student to school on the dates the assessments are administered or scheduled as make-up days shall not be permitted to participate in any non-curriculum related extracurricular activity. The student shall remain ineligible to participate until the student takes the same or a following statewide mandated assessment, as applicable, or completes the required remediation for the assessment the student failed to put forth a good faith effort on. The superintendent or designee may waive this paragraph's provisions when the student's failure was due to exceptional or extraordinary circumstances. Students falling under the provisions of this paragraph shall be permitted to attend curriculum related field trips occurring during the school day.

A student who enrolls in the district and meets the definition of "eligible child" in Policy 4.2—ENROLLMENT ENTRANCE REQUIREMENTS shall be eligible to try out for an extracurricular activity regardless of the date the student enrolls in the District so long as the student meets all other eligibility requirements and the extracurricular activity is still ongoing.

No student shall be required to pay for individual or group instruction in order to participate in an extracurricular activity.

A student and the parent or legal guardian of the student shall sign and return an acknowledgement of receipt and review of an information sheet regarding signs and symptoms of sudden cardiac arrest before the student may participate in an athletic activity and before each school year the student participates in an athletic activity.

4.56.2—EXTRACURRICULAR ACTIVITY ELIGIBILITY FOR HOME SCHOOLED STUDENTS

Home-schooled student means a student legally enrolled in an Arkansas home school and who meets or has met the criteria for being a home-schooled student, as established by A.C.A. § 6-15-503.

Interscholastic activity means an activity between schools subject to regulations of the Arkansas Activities Association that is outside the regular curriculum of the school district, such as an athletic activity, fine arts program, or a special interest group or club.

Each school in the District shall post on its website its schedule of interscholastic activities, including sign-up, tryout, and participation deadlines, at least one semester in advance of those activities. A hard copy of the schedule shall be available upon request.

Home-schooled students whose parents or guardians are legal residents of the school district will be permitted to pursue participation in an interscholastic activity in the student's resident school zone as permitted by this policy.

Home-schooled students whose parent or legal guardian are not residents of the school district will be permitted to pursue participation in an interscholastic activity in the District if the superintendent of the student's resident district and the superintendent of the District both agree in writing to allow the student to participate in interscholastic activities at the District.

Although not guaranteed participation in an interscholastic activity, home-school students who meet the provisions of this policy, AAA Rules, and applicable Arkansas statutes shall have an equal opportunity to try out and participate in an interscholastic activity without discrimination.

The District shall provide a reasonable alternative to any prerequisite for eligibility to participate in an interscholastic activity that the home-schooled student is unable to meet because of the student's enrollment in a home school.

No student shall be required to pay for individual or group instruction in order to participate in an extracurricular activity.

To be eligible to try out and participate in interscholastic activities, the student or the parent of a student shall mail or hand deliver the student's request to participate to the student's school's principal before the signup, tryout or participation deadline established for traditional students.

Additionally, the student shall demonstrate academic eligibility by obtaining a minimum test score of the 30th percentile or better in the previous 12 months on the Stanford Achievement Test Series, Tenth Edition; another nationally recognized norm-referenced test; or a minimum score on a test approved by the State Board of Education.

A student who meets the requirements for eligibility to participate in an interscholastic activity is required to register for no more than one non-academic course in the District's school where the student is intending to participate in an interscholastic activity.

The student shall regularly attend the class in which the student is registered beginning no later than the eleventh (11th) day of the semester in which the student's interscholastic activity participation is desired. The student must attend the practices for the interscholastic activity to the same extent as is required of traditional students.

A student and the parent or legal guardian of the student shall sign and return an acknowledgement of receipt and review of an information sheet regarding signs and symptoms of sudden cardiac arrest before the student may participate in an athletic activity and before each school year the student participates in an athletic activity.

A home-schooled student who has met the try out criteria; and who has been selected to participate in the interscholastic activity shall meet the following criteria that also apply to traditional students enrolled in the school:

- standards of behavior and codes of conduct;
- attend the practices for the interscholastic activity to the same extent as is required of traditional students;
- required drug testing;
- permission slips, waivers, physical exams; and
- participation or activity fees.

Students who participate in extracurricular or athletic activities under this policy will be transported to and from the interscholastic activities on the same basis as other students are transported.

A home schooled student may begin participating in an interscholastic activity immediately upon being approved to participate by the District if:

• The home schooled student has not withdrawn from an Arkansas Activities Association member school; or

• The student has withdrawn from an AAA member school and enrolled in a home school but did not participate in an interscholastic activity that is a varsity sport at the student's resident district prior to the students withdrawal from the AAA member school.

A home schooled student shall not be eligible to participate for up to three hundred sixty-five (365) days if:

1. The District is the home schooled student's resident district and the home schooled student is not approved to participate in an interscholastic activity at the District by June 1 of the school year the student will be enrolled in grade seven (7), eight (8), nine (9), or ten (10);
2. The District is not the home schooled student's resident district and the home schooled student is not approved to participate in an interscholastic activity that is a varsity athletic activity at the District by June 1 of the school year the student will be enrolled in grade seven (7), eight (8), nine (9), or ten (10); or
3. The home schooled student withdrew from an AAA member school and participated in an interscholastic activity that is a varsity athletic activity at the student's resident district during the previous three hundred sixty-five (365) days and is seeking to participate in an interscholastic activity that is a varsity athletic activity in the District.

A student who is prohibited from participation in an interscholastic activity due to number 1 shall not become eligible to participate in any interscholastic activity until the completion of the three hundred sixty-five (365) day period. A student who is prohibited from participation in an interscholastic activity that is a varsity athletic activity due to numbers 2 or 3 shall not be eligible for full participation in an interscholastic activity that is a varsity athletic activity until the completion of the three hundred sixty-five (365) day period. A student who is not eligible for full participation may participate in tryouts, practices, classes, or other endeavors associated with the interscholastic activity until the completion of the three hundred sixty-five (365) day period

4.56.3—EXTRACURRICULAR ACTIVITY ELIGIBILITY FOR PRIVATE SCHOOL STUDENTS

Interscholastic activity means an activity between schools subject to rules of the Arkansas Activities Association that is outside the regular curriculum of the school district, such as an athletic activity, fine arts program, or a special interest group or club.

"Private school" means a nonpublic elementary or secondary school that is a registered nonprofit and accredited or licensed by an accrediting association recognized by the State Board of Education.

"Private school student" means a student attending a private school.

Each school in the District shall post on its website its schedule of interscholastic activities, including signup, tryout, and participation deadlines, at least one semester in advance of those activities. A hard copy of the schedule shall be available upon request.

Private school students whose parents, legal guardians, persons having lawful control of the student, or persons standing in loco parentis are legal residents of the school district will be permitted to pursue participation in an interscholastic activity in the student's resident school zone if the private school the student attends does not offer the interscholastic activity.

Although not guaranteed participation in an interscholastic activity, private students who meet the provisions of this policy, AAA Rules, and applicable Arkansas statutes shall have an equal opportunity to try out and participate in interscholastic activities without discrimination. The District shall provide a reasonable alternative to any prerequisite for eligibility to participate in an interscholastic activity that the private school student is unable to meet because of his or her enrollment in a private school.

No student shall be required to pay for individual or group instruction in order to participate in an interscholastic activity.

To be eligible to try out and participate in interscholastic activities, the student or the parent of a student shall mail or hand deliver the student's request to participate to the student's school's principal before the signup, tryout or participation deadline established for traditional students.

A student who meets the requirements for eligibility to participate in an interscholastic activity is required to register for no more than one non-academic course in the District's school where the student is intending to participate in an interscholastic activity that coincides with the interscholastic activity in which the private school student participates and shall be required to be at school only when participation in the interscholastic activity requires other students who participate in the interscholastic activity to be at school.

The student shall regularly attend the class in which the student is registered beginning no later than the eleventh (11th) day of the semester in which the student's interscholastic activity participation is desired. The student must attend the practices for the interscholastic activity to the same extent as is required of traditional students.

A student and the parent or legal guardian of the student shall sign and return an acknowledgement of receipt and review of an information sheet regarding signs and symptoms of sudden cardiac arrest before the student may participate in an athletic activity and before each school year the student participates in an athletic activity.

A private school student who has met the tryout criteria and who has been selected to participate in the interscholastic activity shall meet the following criteria that also apply to traditional students enrolled in the school:

- Standards of behavior and codes of conduct;
- Attend the practices for the interscholastic activity to the same extent as is required of traditional students;
- Required drug testing;
- Permission slips, waivers, physical exams; and
- Participation or activity fees.

Students who participate in extracurricular or athletic activities under this policy will be transported to and from the interscholastic activities on the same basis as other students are transported.

4.56.4 Extra-Curricular Activity Participant and Students that drive on campus CHEMICAL SCREEN POLICY

1. **Philosophy** - It is the philosophy of the Dumas School District that students involved in extracurricular activities be encouraged and supported in their efforts to develop and maintain a chemical-free lifestyle. The school board, administration, coaches, and sponsors recognize the use of mood-altering chemicals as a significant health problem for many students, resulting in negative effects on behavior, learning, and the total development of each individual.

The misuse and abuse of mood altering chemicals for some students effect academic growth, achievement, activities participation, and the development of related skills. Others are affected by the misuse and abuse by family, teammates, or other significant persons in their lives.

2. **Purpose -** The purpose of the chemical screen test is as follows:
(a) Emphasize concern for the health of students in areas of safety while participating in activities and the long-term physical and emotional effects of chemical use on their health.
(b) Promote a sense of order and discipline among students
(c) Confirm and support existing state laws which restrain the use of such mood-altering chemicals.
(d) Establish standards of conduct for those students who are leaders and standard-bearers among their peers.
(e) Assist students who desire to resist peer pressure which directs them toward the use of mood-altering chemicals.
(f) Assist students who should be referred for assistance or evaluation regarding their use of mood-altering chemicals.
(g) Work with parents to assist in keeping their children free of mood-altering chemicals.

3. **Method**
(a) Beginning at the time of preschool physicals and throughout the year all students participating in extracurricular activities in grades 7-12 will be subject to being picked at random for drug screening.
(b) A student who has been tested once for participation in an activity will not have to be tested again that year for a different activity unless chosen by random selection or because of reasonable suspicion
(c) A method of "split sampling" will be used. A sample of 30 CC will be sent to the lab for testing. 15 CC will be saved in case there is a positive result. If a test result is positive and the student and/or parent questions the result, the student and/or parent has the right to have the remaining 15 CC sample retested at their expense.
(d) On a periodic basis a percentage of the students involved in covered activities shall be selected at random by a health service provider by the district. Students selected will be required to submit a urine specimen and/or undergo breathalyzer analysis under the supervision of the district approved health service provider.
(e) A single test can be requested and recommended to the superintendent by a coach or sponsor for a student for reasonable suspicion.
(f) Any medication or prescribed drugs currently being taken by the student should be brought to the attention of the testing agent prior to the drug test being performed. Prescription medication will require verification by the physician who prescribed it.

4. **Consequence for a Positive Test**
(a) The principal/superintendent will attempt to arrange a conference with the parent and student. Results will be communicated at the conference. The student will be automatically placed on probation for a minimum of twenty-one (21) days and a maximum of thirty-one (31) days effective with the lab notice. The student shall not participate in any manner with that team or activity during the probation period.
(b) At any point after twenty-one (21) days the student will be tested again at the parent's request. This test will be administered at the parent's expense through the school selected lab with a written copy of the results provided to the principal/superintendent. Failure to be retested within thirty-one (31) days probation will be reason to be removed from the activity.
(c) If the retest is negative, probation will be lifted. If the retest is positive, the student will not be allowed to continue participating in activities for the remainder of the school year.
(d) Two positive random tests in one year will result in removal from the activities for the remainder of the school year.
(e) To regain eligibility to participate during the next school year, a student must have a negative result on a test administered through the school selected lab. This test shall be administered at the parent's expense.
(f) Positive results shall not be provided to police or other law enforcement agencies.
5. **Records** - All records concerning chemical/screen testing shall be maintained in a sealed file under lock and key. The records shall not be kept in a student's regular file. Only the superintendent/principal shall have access to the files. The files on each student shall be destroyed upon graduation or one year following termination of enrollment. A student and the student's custodial parents/legal guardians may obtain a copy of all chemical screen test records upon written request.
6. **Failure to be Tested** - If a student/parent refuses to sign a permission slip for screening, the student will be removed from the activity for the remainder of the year. If the student/parent refuses to submit to screening at any time, the student will be removed from the activity for the remainder of the year.
7. **Chemical Screen** - Administered by the health service provider shall be limited to the following chemicals: amphetamines, opiates, THC Marijuana, PCP, cocaine.
8. **Rehabilitation** - The district will provide information to the student/parent regarding rehabilitation/counseling opportunities for the student who has a positive test result. Students and their parents will be encouraged to seek assistance in a program.
9. **Release and Consent Forms** and a Parent Letter can be secured from the coach/sponsor of the activity.

Supervision of School Activities

A teacher or teachers shall accompany students whenever students participate in school-sponsored activities off campus or on campus, during regular school hours or otherwise. Students will be supervised until they are dismissed to go home by their regular means of transportation or until the parent/guardian picks them up should the activity extend past normal dismissal hours.

Field Trips

Field trips can be defined as a teaching technique involving any definitely organized travel made primarily with an educational motive in mind. Such a journey grows out of the student's need for first hand data to assist in solving problems.

1. Educational trips for middle and senior high school students shall be governed by the Arkansas Activities Association.
2. Trips outside school hours are not deemed desirable or practical for the lower grades.
3. Parental consent for the pupils to make a trip to a specific place, at a specific time, by a specific mode of travel, **must be obtained in writing.** A list of names of attendees shall be on file with the principal and transportation director prior to departure.
4. Matters pertaining to the mode of transportation, finances, and safety precautions should be clearly understood before such a trip is undertaken.
5. Such trips shall be cleared on the Master Calendar at the Administrative Offices.
6. In the event that a serious breach of conduct occurs, the principal must be immediately contacted by the sponsor. At the discretion of the principal, the student(s) may be immediately removed from the activity. It becomes the parent's responsibility to immediately remove the student from the school sponsored activity after being contacted by the principal.

School Pictures

1. Arrangements for taking school pictures shall be left to the principal, subject to the approval of the superintendent.
2. Such pictures must be made by a photographer approved by the administrative offices.
3. The pictures are made on a voluntary basis and no purchase required.

4.58—FOOD SHARING AND ITS REMOVAL FROM FOOD SERVICE AREA

The District has no food sharing system for food items other than milk and juice. Students who do not intend to drink milk or juice received as part of a meal may place the milk/juice in a designated ice-filled cooler located at the end of the service line where another student may retrieve it at no charge. Milk and juice may not be taken by another student unless the carton is unopened and was completely covered by ice while in the cooler. A student may not return to the cooler to place for sharing or retrieve an item after the student has left the service line.

At all times, the cooler will be under the supervision of the food service staff. Remaining items should be discarded at the end of the meal period, and no item is to remain in the cooler for longer than four (4) hours.

Removing Food Items from the Food Service Area

No student shall remove school provided food items from the food service area at the end of the meal period, especially milk, juice, and other items requiring temperature controlled environments.

Except for food service workers as required by their job duties, District employees may only remove school provided food items from the food service area when required by a 504 plan or a student's IEP.

4.59—ACADEMIC COURSE ATTENDANCE BY PRIVATE SCHOOL AND HOME SCHOOLED STUDENTS

The District allows private school and home schooled students whose parents, legal guardians, or other responsible adult with whom the student resides are residents of the District to attend academic courses offered by the District. The District will place a list of courses that a private school or home schooled student may request to attend on its website by:

1. June 1 for courses to be offered during the fall semester; and
2. November 1 for courses to be offered during the spring semester.

A private school or home schooled student who desires to attend one or more of the available academic courses shall submit a written request to attend the academic course(s) to the superintendent, or designee, no later than:

a. August 1 for Fall semester courses; or
b. December 1 for spring semester courses.

The superintendent, or designee, is authorized to waive the application deadline on a case by case basis.

The District permits a private school or home schooled student to attend a maximum of six (6) courses per semester.

The District may reject a private school or home schooled student's request for attendance if the District's acceptance would:

- Require the addition of staff or classrooms;
- Exceed the capacity of a program, class, grade level, or school building;
- Cost the District more for the student to attend the academic course than the District receives for the student's attendance;
- Cause the District to provide educational services the District does not currently provide at a financial burden to the District; or
- Cause the District to be out of compliance with applicable laws and regulations regarding desegregation.

Requests to attend an academic course will be granted in the order the requests are received. Upon the receipt of a private or home schooled student's request to attend academic course(s), the District will date and time stamp the request for attendance. If a private school or home schooled student is denied attendance based on a lack of capacity and an opening in the requested course occurs prior to the start of the course, the District will use the date and time stamp on the request for attendance to determine the private school or home schooled student who will be notified of an opening in the requested course.

As part of the request to attend academic courses in the District, a private school or home schooled student shall:

- Indicate the course(s) the private school or home schooled student is interested in attending;
- If the course(s) the private school or home schooled student is interested in attending is being offered by the District in both a physical and a digital format, whether the private school or home schooled student intends to attend the physical course or the digital course;
    - Submit, along with the student's application, a copy of the student's transcript indicating that the student has received credit for the course(s), or equivalent course(s), that are a prerequisite to the course(s) the student desires to attend at the District;
- Agree to follow the District's discipline policies; and
- Submit immunization documentation required by Policy 4.57—IMMUNIZATIONS

A private school or home schooled student who fails to attend an academic course by the eleventh (11) day of class or who is absent without excuse for eleven (11) consecutive days during the semester shall be dropped from the course; however, a private school or home schooled student shall not be considered truant for unexcused absences from the course(s) the student is attending at the District.

Private school or home schooled students shall receive a final grade and transcript for each academic course the student completes.

The responsibility for transportation of any private school or home schooled student attending academic courses in the District shall be borne by the student or the student's parents.

The opportunity provided to home schooled students under this policy is in addition to the opportunity provided in Policy 4.56.2—EXTRACURRICULAR ACTIVITY ELIGIBILITY FOR HOME SCHOOLED STUDENTS.

Policy for Fund-raising Activities (Door to Door Sales)

It shall be the policy of the Board of Directors that all door-to-door selling of fund-raising merchandise by elementary school children shall be conducted with adult supervision. Accordingly, it is the intent of this policy to further insure the well-being of students of this school district.

Definitions:

1. "Elementary School Student" means a child kindergarten through sixth grade.
2. "Adult" means a person age sixteen (16) years or older and approved by the parent.
3. "Door-to-door sales" means the selling of merchandise outside the child's home and off school grounds.
4. "Parent" means a parent or legal guardian.
5. "School" means a school or school-sponsored organization such as a PTA or booster club.
6. "Fund-raising companies" means businesses, including mail-order companies that assist schools in raising funds in return for a share of all money taken in.

The school must provide written notification of the following to parents of all elementary school students who participate in fund-raising programs:

1. Student participation in fund-raising programs is voluntary.
2. Students who do not participate will not forfeit any school privileges.
3. Students may not participate in fund raising programs without written parental permission returned to school authorities.
4. An elementary school student who sells fund raising merchandise door-to-door must be accompanied by a parent or an adult.
5. Unless the school provides supervision, parents must accept responsibility for appropriate adult supervision.

Parental Supervision – The school district will send a written notification of the sale & require a returned permission slip signed by the parent.

Certification:

1. The school which utilizes & coordinates fund-raising programs shall certify to the Superintendent of Schools each year that the requirements have been met.
2. The school district shall certify to the State Department of Education no later than June 15 of each year, a list of district school and fund raising companies in violation of this policy.

4.61 –FAIR CLASS SIZES FOR ELEMENTARY

All class sizes in a grade level will be kept within one student difference of each other. After the first 10 days of school, when "no shows" are pulled out of attendance, adjustments will be made to classes to ensure this policy is adhered to. In addition, all classes in each grade level will maintain an equal distribution of student behavior and academic ratings. While teacher requests will be honored, students may be placed in the 2nd or 3rd choice teachers' classes in order to maintain this fair class's policy. Should a parent refrain from listing a 2nd or 3rd choice, the building administrator will place the student as he/she sees fit.

4.64—STUDENT USE OF ARTIFICIAL INTELLIGENCE

Definitions

"Artificial Intelligence (AI) Tools" means Software applications or platforms that utilize machine learning algorithms to perform tasks typically requiring human intelligence, such as generating content, providing recommendations, or solving problems. For purposes of this policy, AI tools does not include the use of spell check or grammar check.

The purpose of this policy is to establish guidelines for the responsible use of AI tools by District students. The policy applies to all students enrolled in the District and covers the use of AI tools when completing District assignments or projects.

The district shall provide teachers and students resources and education on AI literacy and digital citizenship. The District shall establish a committee who shall be responsible for the review and selection of AI tools that shall be available for students to use. All AI tools selected by the committee shall comply with applicable state and federal data privacy laws. Students shall only use AI tools that were approved by the District committee for classroom assignments or projects.

Teachers are responsible for providing instructions on when and how AI tools may be used for classroom assignments. Students may use AI tools as approved by their classroom teacher to enhance learning and develop future-ready skills.

Students should use AI tools ethically and responsibly, aligning with the district's educational objectives, and in a manner that does not harm themselves or others. As part of using AI tools responsibly, students should be cautious about the information they provide to AI tools and consult with a teacher if unsure. At no time shall Students share personal, sensitive, or confidential information with AI tools, especially AI tools requiring data input.

When a student uses AI tools, a student shall:

1. Review and verify the accuracy of content that is generated by an AI tool;
2. Cite AI tools used as part of an assignment or project as a source, following District citation guidelines; and
3. Be transparent about their use of AI in completing assignments.

Students must ensure all submitted work is their own and properly acknowledge or cite any assistance from AI tools. Students are encouraged to ask questions if they are unsure about the acceptable use of AI tools.

The following actions regarding AI tools are strictly prohibited:

- Misuse of AI tools for cheating, plagiarism, or any form of academic dishonesty, including the submission of assignments that were fully generated by an AI tool and presented as original student work;
- Altering or falsifying academic documents or records using AI tools;
- Using AI tools to:
  - Gain unauthorized access to District systems; or
  - Bypass District security measures;
- Using AI tools to produce misleading or false information, imagery, or any form of false outputs about themselves, other students, or staff members.

Students should report any inappropriate content or security concerns encountered while using AI tools to a teacher or administrator.

Violations of this policy shall be handled in accordance with the District's disciplinary procedures.

4.65—ANTISEMITISM PROHIBITED

"Antisemitism" means a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities. Antisemitism may be expressed in speech; writing; visual forms; and actions, and employs sinister stereotypes and negative character traits.

The following are examples of actions, when taken as a whole that may constitute antisemitism:

- The targeting of the state of Israel, conceived as a Jewish collectivity;
- Charging Jews with conspiring to harm humanity;
- Calling for, aiding, or justifying the killing or harming of Jews in the name of a radical ideology or an extremist view of religion;
- Making mendacious, dehumanizing, demonizing, or stereotypical allegations about Jews as such or the power of Jews as collective — such as, especially but not exclusively, the myth about a world Jewish conspiracy or of Jews controlling the media, economy, government or other societal institutions;
- Accusing Jews as a people of being responsible for real or imagined wrongdoing committed by a single Jewish person or group, or even for acts committed by non-Jews;
- Denying the fact, scope, mechanisms (e.g. gas chambers) or intentionality of the genocide of the Jewish people at the hands of National Socialist Germany and its supporters and accomplices during World War II (the Holocaust);
- Accusing the Jews as a people, or Israel as a state, of inventing or exaggerating the Holocaust;
- Accusing Jewish citizens of being more loyal to Israel, or to the alleged priorities of Jews worldwide, than to the interests of their own nations;
- Denying the Jewish people their right to self-determination, e.g., by claiming that the existence of a State of Israel is a racist endeavor;
- Applying double standards by requiring of Israel a behavior not expected or demanded of any other democratic nation;
- Using the symbols and images associated with classic antisemitism (e.g., claims of Jews killing Jesus or blood libel) to characterize Israel or Israelis;
- Drawing comparisons of contemporary Israeli policy to that of the Nazis; or
- Holding Jews collectively responsible for actions of the state of Israel.

Antisemitism does not include criticism of Israel similar to the criticism leveled against any other country.

Discrimination and harassment based on antisemitism is expressly prohibited.

The District shall appoint an individual to act as the District's Title VI Coordinator, who shall be responsible for investigating any complaints of discrimination or harassment based on antisemitism. The District shall:

1. Include contact information for the Title VI Coordinator in information that is provided to staff, students, and parents; and
2. Provide the following on the District website that may be accessed through a link titled "Antisemitism/Title VI":
   a. The District's definition of antisemitism;
   b. A statement that antisemitism is prohibited in the District's educational programs and activities;
   c. A statement that complaints of discrimination or harassment based on antisemitism may be filed with the Title VI Coordinator;
   d. Contact information for the District's Title VI Coordinator; and
   e. Information on how to file a complaint of antisemitism with the Title VI Coordinator at the Arkansas Department of Education.

A student or a student's parent may contact the District Title VI Coordinator directly with any complaints of discrimination or harassment based on antisemitism. District employees are responsible for timely notifying the District Title VI Coordinator of any complaints they receive or incidents they witness of discrimination or harassment based on antisemitism.

Complaints of discrimination or harassment based on antisemitism shall be investigated and handled in accordance with Policy 6.7—COMPLAINTS.

A student who is found to have violated the provisions of this policy may be subject to discipline, up to and including expulsion.

The District Title VI Coordinator shall report an incident or complaint of discrimination or harassment under this policy to the Arkansas Department of Education Title VI Coordinator.

In addition to the filing of a complaint under this policy, complaints of discrimination or harassment based on antisemitism may be submitted directly to the Title VI Coordinator at the Arkansas Department of Education.

Nothing in this policy shall be construed to diminish or infringe upon any right protected under the First Amendment to the United States Constitution or Arkansas Constitution, Article 2, §§ 4, 6, and

4.66—ARKANSAS DIRECT ADMISSIONS PROGRAM

The District shall participate in the Arkansas Direct Admissions Program. As part of the District's participation, the District shall provide data to the Division of Higher Education (DHE) that includes, without limitation:

1. A student's grade point average;
2. A student's assessment scores;
3. A student's course completion; and
4. Other information required by DHE.

The District shall inform all students about how the student may participate in the Arkansas Direct Admissions Program.

The District shall not actively discourage or prohibit an eligible student from participating in the Arkansas Direct Admissions Program.

5.6 – Challenge to Instructional/Supplemental Materials

Instructional & supplemental materials are selected for their compatibility with the District's educational program and their ability to help fulfill the District's educational goals and objectives. Individuals wishing to challenge or express concerns about instructional or supplemental materials may do so by filling out a Challenge to Instructional Material form available in the school's office. To obtain a copy of the entire policy and forms, please contact your building principal.

5.7 - Selection of Library/Media Center Materials

The ultimate authority for the selection and retention of materials for the schools' media centers rests with the Board of Education which shall serve as a final arbiter in resolving a challenge to any media center materials. Licensed media center personnel shall make the initial selections in consultation with school and district licensed staff. Materials selected shall be in accordance with the guidelines of this policy. To obtain a copy of the entire policy and forms, please contact your building principal.

5.8—USE OF COPYRIGHTED MATERIALS

Use of Copyrighted Work in Face-to-Face Classroom

The Board of Education encourages the enrichment of the instructional program through the proper use of supplementary materials. To help ensure the appropriate use of copyrighted materials, the Superintendent, or designee, will provide district personnel with information regarding the "fair use" doctrine of the U.S. Copyright Code as detailed in the "Agreement on Guidelines for Classroom Copying in Not-for-Profit Educational Institutions with Respect to Books and Periodicals" and "Guidelines for Educational Uses of Music."

Use of Copyrighted Works in Digital Transmissions

Definitions

"Class session" means the length of time provided for students to access the materials necessary for the completion of course assignments and tests. Depending on the copyrighted work's overall importance to the course, which can vary from a single assignment to an entire course focusing on the copyrighted work, the class session will end on:

- The date set by the teacher for an assignment to be submitted; or
- The date on the school calendar for the end of classes.

"Course packs" are premade compilations of book excerpts; newspaper, magazine, and journal articles; and instructor-authored materials.

"Mediated Instructional activities" includes textbooks, workbooks, and course packs.

"Transmission" is the remote accessing, whether on or off campus, by students of a copyrighted work by means of a closed circuit television, an educational television channel, or in a digital format on a password protected secure webpage.

The District recognizes that advances in technology have resulted in the need for guidelines for the use of copyrighted materials that are transmitted to students through a digital network.

While the requirements to use a copyrighted work in a digital transmission have many similarities to those required to use a copyrighted work in a face-to-face classroom, Federal law places several additional requirements on the District's teachers, IT staff, and librarians for the use of a digitally transmitted copyrighted work. The District is dedicated to providing the tools necessary for teachers, IT staff, and librarians to meet these additional Federal requirements.

The District shall make sure the server where materials are stored is secured, whether the server is located locally or remotely.

The District's Informational Technologies staff shall develop the proper protocols and train teachers on their use in order to ensure:

1. The transmission of the copyrighted work is limited to only the students enrolled in the course;
   - Each student shall have a unique ID and password for accessing digital courses/materials; or
   - Each course shall have a unique password to access course materials; and
   - The password to access the course materials shall be changed immediately following the close of the course.
2. To prevent students from retaining or further disseminating the copyrighted work for more than one class session;
   - The print function will be disabled;
   - A transparency shall be placed over any literary work, sheet music, or photograph;
   - Audio and video transmissions will be set to be streamed; and
   - The link to the webpage with a copyrighted work shall be deactivated at the end of the applicable class session.

Teachers who wish to provide copyrighted works to students through a digital transmission as part of a digital course as well as teachers wishing to supplement a face-to-face classroom course with a digital transmission must meet applicable copyright statutes and Student Handbook—DIGITAL LEARNING COURSES as well as the following requirements in order to use a copyrighted work:

A. The use of the copyrighted work(s), whether in whole or in part, must be a part of regular classroom instruction and must be directly related and of material assistance to the course content;
B. The extent of a copyrighted work that is used must comply with one or more of the following criteria:
   - The entirety of a non-dramatic literary or musical work may be used. A non-dramatic literary work includes poems and short stories. A non-dramatic musical work covers all music that is not part of an opera or musical and does not cover the use of the music video format of a song.

- Dramatic literary and musical works as well as videos may only be used in limited portions. Dramatic literary and musical works may only be used in the same amount as set forth in the requirements for a face-to-face classroom while videos, including music videos, may only have the portion used that is directly related to the subject of the class session and may not be transmitted in their entirety.
- Still images or slides that a teacher would have used in the ordinary course of a face-to-face classroom session on a projector or a transparency may be used in a transmission.
- Works primarily produced or marketed for use in the digital education market may not be transmitted.
- Works the teacher had knowledge or reasonably believes to be unlawfully made or acquired may not be used.
- Mediated Instructional activities may not be transmitted.

C. A statement that works may be subject to copyright shall be placed in at least one of the following areas to provide notice to students of copyright status:
- Course syllabus;
- Home webpage for the course;
- Webpage for the particular class session; and/or
- Web page with the copyrighted work.

The teacher and the District librarian shall work together when making digital copies of copyrighted work from physical or analog versions and shall fulfill the following requirements:

I. The amount converted is only the amount allowed by law; and
II. The District has no digital copy of the copyrighted work available; or
III. The District's digital copy of the copyrighted work that is available has technological protections that prevent the use of the copyrighted work in the manner prescribed by law.

The District will not be responsible for any employee violations of the use of copyrighted materials.

5.11—DIGITAL LEARNING COURSES

For the purposes of this policy:

"Blended Learning" is education in which instruction and content are delivered through supervised instruction in a classroom and online delivery of instruction with some element of student control over time, place, path, or pace.

"Digital Learning" means a digital technology or internet-based educational delivery model that does not rely exclusively on compressed interactive video (CIV). Digital learning includes online and blended learning.

"Instructional Materials" means:

1. Traditional books, textbooks, and trade books in printed and bound form;
2. Activity-oriented programs that may include:
   a. Manipulatives;
   b. Hand-held calculators;
   c. Other hands-on materials; and
3. Technology-based materials that require the use of electronic equipment in order to be used in the learning process.

"Online Learning" is education in which instruction and content are delivered primarily over the Internet. The term does not include print-based correspondence education, broadcast television or radio, videocassettes, compact disks and stand-alone educational software programs that do not have a significant Internet-based instructional component.

"Public School Student Accessing Courses at a Distance" means a student who is scheduled for a full course load through the District and attends all classes virtually.

Digital Course Offerings

The District shall offer one or more digital learning course(s) through one or more District approved provider(s) as either a primary or supplementary method of instruction. The courses may be in a blended learning, online-based, or other technology-based format and shall be tailored to meet the needs of each student.

All digitally offered courses shall meet or exceed the State Board of Education's curriculum standards and requirements and be capable of being assessed and measured through standardized or local assessments. Additionally, the District shall ensure there is sufficient infrastructure to handle and facilitate a quality digital learning environment.

As an approved digital learning provider, the District shall annually determine what District created digital learning courses it will provide to our students. The District may also choose to provide digital learning courses by contracting with outside providers of such courses, who have been pre-approved by the Division of Elementary and Secondary Education (DESE). The School Board shall determine the provider method or combination of methods for the District. The Superintendent shall ensure that all digital learning courses provided to District students, regardless of the source of the course, have been approved by DESE.

District created digital courses and any digital courses the district purchases from outside providers shall adhere to the guidelines for the use of digitally transmitted copyrighted materials set forth in Policy 5.8—USE OF COPYRIGHTED MATERIALS as well as applicable statutory requirements.

The District shall require all outside providers to incorporate Policy 5.8 as a condition of the service contract. Failure of the outside provider to abide by Policy 5.8 shall constitute a breach of contract and the outside provider shall be responsible for any costs resulting from such breach.

A student may elect to take any or all of his/her scheduled courses digitally. The student's attendance in the student's digital course(s) shall be determined in accordance with Policy 4.7—ABSENCES.

The District is responsible for providing all instructional materials for each student who enrolls in a District approved digital learning course.

Regardless of any other provisions of this policy, the District may restrict a student's access to digital courses when the student's building principal determines the student's participation in such a course would not be academically appropriate based on the student's past performance in digital courses. Furthermore, the student's building principal may revoke a student's eligibility to continue taking a digital learning course if the student's performance during the semester indicates the student is not succeeding in the course.

5.15 GRADING

Parents, legal guardians, persons having lawful control of a student, or persons standing in loco parentis shall be kept informed concerning the progress of their student. Parent-teacher conferences are encouraged and may be requested by parents, legal guardians, person having lawful control of a student, or persons standing in loco parentis or teachers. If the progress of a student is unsatisfactory in a subject, the teacher shall attempt to schedule a parent-teacher conference. In the conference, the teacher shall explain the reasons for difficulties and shall develop, cooperatively with the parents, a plan for remediation, which may enhance the probability of the student succeeding. The school shall also send timely progress reports and issue grades for each nine (9) week grading period to keep parents/guardians informed of their student's progress.

The evaluation of each student's performance on a regular basis serves to give the parents/guardians, students, and the school necessary information to help effect academic improvement. Students' grades shall reflect only the extent to which a student has achieved the expressed educational objectives of the course.

The grades of a child in foster care shall not be lowered due to an absence from school due to:

1. A change in the child's school enrollment;
2. The child's attendance at a dependency-neglect court proceeding; or
3. The child's attendance at court-ordered counseling or treatment.

The grading scale for all schools in the district shall be as follows:
A =100 – 90
B = 89 – 80
C = 79 – 70
D = 69-60
F = 59 and below

For the purpose of determining grade point averages, the numeric value of each letter grade shall be:
A = 4 points
B = 3 points
C = 2 points
D = 1 point
F = 0 points

The grade point values for Advanced Placement (AP), approved courses for weighted credit. International Baccalaureate (IB), and approved honor courses shall be one (1) point greater than for regular courses with the exception that an F shall still be worth zero (0) points.

The final grades of students who transfer in for part of a semester will be determined by blending the grades earned in the district with those earned outside the district. Each final grade will be the sum of the percentage of days in the grading period transferred from outside the district times the transferred grade from outside the district plus the percentage of days in the grading period while in the district times the grade earned in the district.

For example: The grading period had forty (40) days. A student transferred in with a grade of eighty-three percent (83%) earned in ten (10) days at the previous school. The student had a grade of seventy-five percent (75%) in our district's school earned in the remaining thirty (30) days of the grading period. Ten (10) days is twenty-five percent (25%) of forty (40) days while thirty (30) days is seventy-five percent (75%) of forty (40) days. Thus the final grade would be (0.25 X 83) + (0.75 X 75) = 77%.

Kindergarten uses a standards-based report card that indicates a plus (+) for skills mastered, and a minus (-) for skills not mastered. Grades assigned to students reflect educational objectives only.
The grades of a child in foster care shall not be lowered due to an absence from school due to:
(1) A change in the child's school enrollment;
(2) The child's attendance at a dependency-neglect court proceeding; or
(3) The child's attendance at court-ordered counseling or treatment.

5.16—COMPUTER SCIENCE COURSE PREREQUISITES AND PROGRESSION

Traditional Progression

A student who has not previously received a computer science credit may elect to take an introductory level computer science course. A student who passes a computer science course level is eligible to take the next level computer science course in the same computer science course emphasis.

Alternative Progression

A student who does not have credit for any computer science course, the introductory level computer science course for the particular computer science emphasis, or the preceding level course for the computer science emphasis may be placed in a computer science course based on any combination of the following factors:

- The student's grade point average;
- Recommendation from the student's teacher(s);
- Completion of computer science internships or independent studies;
- Demonstration of previous computer science work by the student; or
- Proficiency report from a computer science proficiency evaluation tool.

5.18—HEALTH SERVICES

The Board believes that healthy children promote a better learning environment, are more capable of high student achievement, and will result in healthier, more productive adults. Therefore, the goal of the District's health services is to promote a healthy student body. This requires both the education of students concerning healthy behaviors, as well as providing health care services to pupils.
While the school nurse is under the supervision of the school principal, the delegation of health care duties shall be in accordance with the Arkansas Nurse Practice Act and the Arkansas State Board of Nursing Rules Chapter Five: Delegation of Nursing Care.
Annually, the information reported in the Division of Elementary and Secondary Education Health Services survey shall be provided to the Board.

5.21 – ACCELERATED LEARNING COURSES

"Accelerated learning" means an organized method of learning that enables a student to meet individual academic goals and graduation requirements while pursuing higher levels of skill development, including without limitation the following coursework:

1. A College Board Pre-Advanced Placement and Advanced Placement (AP) course;
2. An International Baccalaureate (IB) Diploma Programme course;
3. A Cambridge Advanced International Certificate of Education course;
4. A concurrent credit course; and
5. A substantively similar course or program approved by the Division of Elementary and Secondary Education (DESE).

Students in grades seven through twelve (7-12) who take accelerated learning courses or other courses approved for weighted credit by the Division of Elementary and Secondary Education (DESE) or the Division of Career and Technical Education (DCTE) shall be graded according to the following schedule:

A =100 – 90
B = 89 – 80
C = 79 – 70
D = 69 – 60
F = 59 and below

For the purpose of determining grade point averages, the numeric value of each letter grade shall be:

A = 5 points
B = 4 points
C = 3 points
D = 2 point
F = 0 points

For a student to be eligible to receive weighted credit for an AP, or IB course:

- The course must be taught by an Arkansas licensed teacher who has received the appropriate training required by the appropriate accrediting organization; and
- The student takes the applicable AP or IB examination after completing the entire course. Credit shall be given for each grading period during the course of the year, but shall be retroactively removed from a student's grade for any course in which the student fails to take the applicable exam. Students who do not take the applicable exam shall receive the same numeric value for the grade the student receives in the course as if it were a non-AP or IB course.

DESE shall approve additional courses, including other accelerated learning courses, for weighted credit if the course:

a. Exceeds the curriculum standards for a non-weighted credit class;
b. Meets or exceeds the standards of a comparable accelerated learning course; or
c. Is identified by DESE as an honors class.

For career and technical education courses taken after July 1, 2023, career and technical courses that are eligible for weighted credit are those career and technical education courses that:

- Exceed the curriculum standards for a non-weighted class; and
- Lead to an approved industry-recognized certification or concurrent credit.

A student shall receive weighted credit for each approved career and technical education course upon the student:

- Completing the relevant career and technical pathway; and
- Earning the high-value industry credential aligned with the career and technical pathway.

A student who transfers into the district will be given weighted credit for the accelerated learning courses and other courses approved by DESE and DCTE for weighted credit that were taken for weighted credit at the student's previous school(s) according to the preceding scale.

5.22 COLLEGE CLASSES

A ninth (9^{th}) through twelfth (12^{th}) grade student who successfully completes a college course(s) from an institution of higher education (IHE) approved by the Division of Elementary and Secondary Education (DESE) shall be given credit toward high school grades and graduation at the rate of one (1) high school credit for each three (3) semester hours of college credit. A students who takes a three (3) semester hour remedial/ developmental education course shall receive half (1/2) credit for a high school career focus elective. The remedial/developmental education course cannot be used to meet core subject area/unit requirements.
Students will retain credit, including any weighted credit, earned as a concurrent course or as a dual enrollment course that was applied to a student's transcript from a previously attended, accredited, public school.

Concurrent Credit Courses

A student's participation in the concurrent high school and college credit program must be either:

3. Documented by a written agreement between:
   - The student;
   - The student's parent(s), legal guardian(s), person standing in loco parentis to the student, or person(s) having lawful control of the student if the student is under the age of eighteen (18);
   - The District; and
   - The publicly supported community college, technical college, four-year College or university, or private IHE the student attends to take the concurrent credit course; or
4. Taken through the Arkansas Course Choice Program.

While Students are ultimately responsible for having the transcript for the concurrent credit course(s) they've taken sent to their school in order to receive credit for the course(s), the District shall work with the IHE(s) to establish a process for the District to receive student transcripts. Credit for concurrent credit courses will not be given until a transcript is received. Students may not receive credit for the course(s) they took or the credit may be delayed if the transcripts are not received at all or in a timely manner; this may jeopardize students' eligibility for extracurricular activities; graduation; awarding of a diploma of merit or a diploma of distinction.

A student or a student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis to the student shall not be responsible for tuition, fees, or materials for participation in a concurrent credit course.

The district shall work with the IHE to ensure that a student receives any accommodations for a concurrent credit course that are required by the student's IEP or 504 plan.

Dual Enrollment Courses

Dual enrollment courses are college courses that are:

- Taken at an IHE the District does not have an agreement with;
- Taken at an IHE the District has an agreement with but are beyond the number of courses a student is allowed to take per year under the agreement with the IHE;
- Taken at an IHE the District has an agreement with but is a course offered by the IHE that is outside of the course list included in the agreement with the IHE; or
- Not taken through the Arkansas Course Choice Program.

Unless approved by the school's counselor, prior to enrolling for the course, dual enrollment courses shall be applied toward the student's graduation requirements as an elective.

Students are responsible for having the transcript for the dual enrollment course(s) they've taken sent to their school in order to receive credit for the course(s). Credit for dual enrollment courses will not be given until a transcript is received. Students may not receive credit for the course(s) they took or the credit may be delayed if the transcripts are not received at all or in a timely manner; this may jeopardize students' eligibility for extracurricular activities; graduation; awarding of a diploma of merit or a diploma of distinction

A student or a student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis to the student are solely responsible for tuition, fees, or materials for participation in a dual enrollment course.

The student's parent, legal guardian, person standing in loco parentis to the student, or the person having lawful control of the student or the student if the student is eighteen (18) years of age or older are responsible for working with the IHE to ensure that the student receives any necessary accommodations for a dual enrollment course.

5.26 ALTERNATIVE LEARNING ENVIRONMENTS

The District shall provide an eligible alternative learning environment (ALE) for each eligible ALE student enrolled in a District school. The ALE shall be part of an intervention program designed to provide guidance, counseling, and academic support to students who are experiencing emotional, social, or academic problems. Placement of a student in an ALE shall not be punitive in nature.

The superintendent or designee shall appoint an Alternative Education Placement Team which shall have the responsibility of determining student placement in the ALE. A student may be enrolled in an ALE only on the referral of the Alternative Education Placement Team. The team's placement decision is final and may not be appealed.

The team is to be comprised of the following:

- a school counselor from the referring school;
- the ALE administrator and/or ALE teacher;
- the building principal or assistant principal from the referring school;
- a parent, legal guardian, person having lawful control of the student, or person standing in loco parentis (if they choose to participate);
    - The District shall document its efforts to contact the student's parent, legal guardian, person having lawful control of the student, or person standing in loco parentis to schedule a meeting or a phone call for a placement meeting at the convenience of the parent, legal guardian, person having lawful control of the student, or person standing in loco parentis, and maintain such documentation in the student's Student Action Plan (SAP).
- LEA special education/504 representative (if applicable);
- at least one (1) of the student's regular classroom teacher(s); and
- if the District so chooses, the student.

Students who are placed in the ALE shall exhibit at least two (2) of the following characteristics:

1. Ongoing, persistent lack of attaining proficiency levels in literacy and mathematics;
2. Abuse: physical, mental, or sexual;
3. Frequent relocation of residency;
4. Homelessness;
5. Inadequate emotional support;
6. Mental/physical health problems;
7. Pregnancy;
8. Being a single parent;
9. Personal or family problems or situations;
10. Recurring absenteeism;
11. Dropping out from school; or
12. Disruptive behavior.

Before or upon entry into the ALE, the ALE program shall assess the student in order to provide intervention services designed to address the student's specific educational and behavioral needs, with the focus for behavioral needs on long-term improvement of the student's ability to control the student's behavior.

No later than five (5) school days after a student begins alternative education interventions, the Alternative Education Placement Team shall develop a signed agreement between the ALE; the parent, legal guardian, person having lawful control of the student, or person standing in loco parentis (if they choose to participate); and the student, outlining the responsibility of the ALE; parent, legal guardian, person having lawful control of the student, or person standing in loco parentis; and the student to provide assurance that the plan for each student is successful.

No later than one (1) week after a student begins alternative education interventions, the Alternative Education Placement Team shall assess the student's current functioning abilities and all relevant social, emotional, academic, career, and behavioral information and develop an SAP outlining the intervention services to be provided to the student. The SAP may be revised from time to time by the ALE placement team. The SAP shall contain at a minimum:

a. A plan of intervention services to be provided to address the student's specific educational needs and, if appropriate, the student's behavioral needs;
b. Goals and objectives necessary to achieve positive reintegration into the regular educational environment;
c. Exit criteria on which to base a student's return to the regular educational environment;

d. Documentation of the presence of the characteristics listed above that were the reason for the student's referral to the ALE program;
e. Documentation of the specific ALE programming and supports that will address each identified characteristic or situation causing a barrier to the student's success; and
f. A positive behavior or transitional plan prior to a student's return to the regular educational environment.

The district's ALE program shall follow class size, staffing, curriculum, and expenditure requirements identified in the Division of Elementary and Secondary Education (DESE) Rules.

The ALE program shall be evaluated at least annually to determine its overall effectiveness at providing a non-punitive environment that is conducive to learning, that eliminates traditional barriers to learning, and at compliance with the Division of Elementary and Secondary Education Rules Governing Student Special Needs Funding. The evaluation shall specifically address how the use of ALE funds is in alignment with the district's district strategic plan in addressing identified achievement gaps and student performance deficiencies.



6.4—VOLUNTEERS

Enlisting the support of volunteers is a way in which the District can expand the scope of resources and knowledge available to enrich the students' educational experiences, while strengthening the relationship between the school and the community. Volunteers can also perform non-instructional tasks that allow licensed personnel more time to devote to instruction.

The Superintendent shall be responsible for establishing and maintaining a program to coordinate the services volunteers are willing and able to contribute with the needs of District personnel. The program shall establish guidelines to ensure volunteers are aware of pertinent District policies and rules. Volunteers who violate school policies or rules, or knowingly allow students to violate school rules, may be asked to leave the school campus.
The guidelines should also include provision for evaluation of the volunteer program and a method for soliciting suggestions from both the volunteers and staff for its improvement.
All volunteers who intend to act as head coaches or assistant coaches must:

1) Be at least twenty-two (22) years of age;
2) Not be a member of the board of directors of the District or the spouse of a member of the board of directors of the District; and
3) Meet the requirements adopted by the Arkansas Activities Association (AAA) to volunteer for any athletics program for grades 7-12.

A member of the board of directors of the District or the spouse of a member of the board of directors of the District may not be a registered volunteer for the District unless a majority of the disinterested members of the Board of Directors approves a resolution for the board member or board member's spouse to be a registered volunteer. The resolution approving the board member or board member's spouse to be a registered volunteer shall be effective for only one (1) school year.
A volunteer may act as a head coach in all varsity junior and senior high sports administered by the AAA except in the following sports:

- Football;
- Basketball; and
- Track and field.

Background Checks for Volunteers
For the purposes of this policy, "clear background check" shall mean that a background check was performed, as authorized by A.C.A. §§ 12-12-1601 et seq., and that a potential school volunteer has not committed any of the crimes or offenses contained in A.C.A. §§ 6-17-410, 6-17-411 or 6-17-414, as amended, with regard to both the Arkansas and national background checks, and whose name is not found on the Child Abuse Central Registry.

A person wishing to volunteer in a capacity that requires a background check may not perform volunteer services requiring a background check until a clear background check is received by the District.
Once received, a clear background check is good for 5 years; a background check renewal must be applied for and a clear background check received prior to the time of renewal or an interruption of permitted volunteer service could occur. A clear background check will be accepted of any individual wishing to volunteer provided it was conducted within the timeframe provided for in this policy.

The Application for an initial background check may be made through the District administrative office. The District may charge the potential volunteer the same fee charged by the State of Arkansas for performing the check. For a volunteer who has passed his/her previous background check, the District will incur the fee charged by the State of Arkansas for performing a renewal background check.

A person who failed a previous background check may petition the Board for a waiver from this policy's requirement. The petition shall be accompanied by a signed authorization for disclosure of his or her entire criminal and child abuse registry history. In deciding whether to grant a waiver, the board may take into consideration the circumstance or circumstances under which the act or omission leading to conviction or Child Abuse Registry true finding, the age of the person at the time of the act or omission, the length of time that has passed without reoffending, and other relevant circumstances. If the Superintendent recommends a waiver be granted, the Board may, by a majority vote adopt a resolution providing an exception to this policy's requirement for a time period not to exceed five years. The board must consider this matter in open session, and may not confer or deliberate in closed or executive session.
The board shall not have the authority to waive the application of this policy to any potential volunteer who is a Registered Sex Offender.
Clear background checks for school volunteers are required for those individuals who are required to be or who seek to become Registered Volunteers, as defined in A.C. A. § 6-22-102 et seq.

Clear background checks for school volunteers are required for those individuals who wish to accompany students on overnight school trips.
Clear background checks for school volunteers are only required for those individuals who wish to volunteer to work one-on-one or in small groups of five or fewer students, such as a tutor or a mentor.
No information relating to the application for or receipt of a criminal background check, including that a background check has or has not been applied for, shall be subject to disclosure under the Arkansas Freedom of Information Act, as provided by A.C.A. §§ 12-12-1601 et seq. Requests for background checks and reports on background checks obtained under this policy shall be retained by the district for a minimum of three years.

The District shall maintain the following information on volunteers:

a) The total number, location, and duties of all volunteers;
b) The total number of annual hours of service provided by volunteers; and
c) Any reimbursements made to volunteers for expenses, transportation, or other costs incurred in connection with volunteer services.

Volunteers who are mandated reporters will be made aware of their status as mandated reporters of child maltreatment and will receive training on the responsibilities of a mandated reporter.

6.5—VISITORS TO THE SCHOOLS

Parents, grandparents, legal guardians, business, and community members are welcome and encouraged to visit District schools. To minimize the potential for disruption of the learning environment, visitors, for a purpose other than to attend an activity open to the general public, are required to first report to the school's main office. No one shall be exempt from this requirement. Visitors who are Level 3 or Level 4 sex offenders may only enter a school campus under the provisions listed in Policy 6.10.

Parents and legal guardians are encouraged to participate in regularly scheduled visitation events such as school open houses and parent/teacher conferences. Additional conferences are best when scheduled in advance. Conferences shall be scheduled at a time and place to accommodate those participating in the conference. Visits to individual classrooms during class time are permitted on a limited basis with the principal's prior approval and the teacher's knowledge.

Visitors, including parents wishing to speak with students during the school day shall register first with the office.

The District has the right to ask disruptive visitors to leave its school campuses. Principals are authorized to seek the assistance of law enforcement officers in removing any disruptive visitors who refuse to leave school property when requested to do so.

List of Pupils Not Provided for Advertising or Commercial Use

A roster of pupils with their home addresses shall not be given to any person for advertising or commercial use.

Advertisements and/or Written Material

No written or printed material may be displayed or distributed during working hours or on school premises by any employee, parent or student without the prior and express permission of the building principal. Permission will be granted only for material that relates to a curricular or school supported activity. Non-profits will be reviewed for consideration.

Life Sustaining Emergency Care

Appropriately trained staff members whose responsibilities include the provision of life-sustaining emergency care shall take all reasonable steps to provide such care to any student on school grounds in need of life-sustaining emergency care. Personnel shall attempt to contact an ambulance in accordance with regular school policies to secure the speedy transportation of the student to hospital facilities.

It is the policy of Dumas Schools not to comply with directives from parents or others that life-sustaining emergency care should not be provided to any particular student in need of such care while under the control and supervision of the school.

Dumas Schools shall consider requests for alternative forms of life-sustaining emergency care, but those requests must be supported by written medical substantiation by the child's doctor. Determination shall be made on such requests by a team of persons at the school who are knowledgeable about the child. This team may seek additional outside information when necessary for a decision.

Any determination made on such a request must be based on the likelihood that the chosen form of life-sustaining emergency care shall maintain the child's life until an ambulance arrives or the student is otherwise transported to care of medical personnel.

For the purposes of this policy, "life-sustaining emergency care" means any procedure or intervention applied by appropriately trained school staff that may prevent a student from dying, who without such procedures or intervention, faces a risk of imminent death.

Examples of life-sustaining emergency care may include: efforts to stop bleeding, unblocking airways, mouth-to-mouth resuscitation, and cardio-pulmonary resuscitation (CPR).

Child Abuse Policy(Section 12-12-507)

Arkansas law requires that when a nurse, counselor, administrator, teacher, mental health professional, or other school official has a reasonable cause to suspect that a child has been subjected to child maltreatment or has died as a result of child maltreatment, or who observes a child being subjected to conditions or circumstances that would reasonably result in child maltreatment, he or she shall immediately notify the child abuse hotline.

No privilege or contract shall relieve anyone required by state law to make notification of child abuse of making the notification.

All school employees must write a full report of the incident giving all the information reported to the child abuse hotline as well as the date the hotline was called to the school principal for inclusion in the child's permanent record. All information shall be kept confidential in compliance with all applicable laws and statues.

Megan's Law

The Dumas School District hereby adopts the guidelines developed by the Arkansas Department of Education for implementation of Act 989 of 1997, commonly known as Megan's Law. Arkansas' version of Megan's law is a community notification that allows the law enforcement agencies to communicate with the public when a sexual offender is in their area.



WATER – HYDRATION

Because water is a necessary macro-nutrient to maintain and improve health, the Dumas School District allows students to carry a water bottle while on campus. In an effort to limit confusion, the following rules apply to students:

- To prevent spills, the bottle must be capped.
- There can be no juice, soda, additives, or energy drinks. Bringing such beverages could result in consequences.
- The water may be consumed during class, but not in close proximity of technology equipment, during science labs, or in the library.
- Classroom rules regarding the use of the restroom will be in effect. Students need to take care of restroom needs before class starts and one must be responsible for the amount of water that is taken in during classroom time.
- Students will be responsible for filling their water bottles between classes. A student may only leave class to fill a bottle with a teacher's permission.
- Water bottles are not a toy and are not to be played with on school grounds. This includes throwing the bottle or pouring the contents of the bottle onto a student, staff, or equipment.

Any failure to follow the policy will result in the student losing the opportunity of having a water bottle for a determined amount of time and additional repercussions if/when needed. If/when a water bottle is taken up by a teacher/faculty member, alternative means of hydration shall be provided.

Student/Parent Complaints & Grievance Procedure

1. If a student and/or the parent of a student involved in a disciplinary ruling, or otherwise, has a complaint or grievance, the person should observe the following procedures:
a. Level One - The resolution of a grievance through free and informal communications as close as possible to the point of origin is encouraged. A student/parent with a grievance concerning a teacher must first take it to his/her teacher. If the grievance is not resolved, then it may be taken to the principal. Both shall be consulted prior to further resolution procedures.
b. Level Two - In the event the aggrieved person is not satisfied with the disposition of his/her grievance at level one, he/she may file a grievance in writing with the superintendent or his/her designee. Within fifteen (15) work days from the receipt of the grievance, he/she shall request a conference with the aggrieved person or render a written decision as to the solution.
c. Level Three - In the event of disciplinary action involving student expulsion, he/she may request a hearing before the school board. This request must be made in writing to the superintendent of schools.

Grievance Procedures for Title VI, Title IX, and Section 504

In keeping with the guidelines of Title VI, Section 601, Civil Rights Act of 1964, Title IX Section 901, Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, the district assures that no person in the United States shall, on the basis of race, color, national origin, sex, or handicap be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving federal financial assistance.
1. Definitions
(a) Discrimination Complaint: A written complaint alleging any policy procedure or practice discriminates on the basis of race, color, national origin, sex, or qualified handicap.
(b) Student Grievant: A student of the district who submits a complaint alleging discrimination based on race, color, national origin, sex, or qualified handicap.
(c) Employee Grievant: An employee of the district who submits a complaint alleging discrimination based on race, color, national origin, sex, or qualified handicap, or veteran.
(d) Respondent The person alleged to be responsible for the violation alleged in a complaint. The term may be used to designate persons with responsibility for a particular action or those persons with supervisory responsibility for procedures and policies in those areas covered in the complaint.
(e) Day: Day means a working day. The calculation of days in complaint processing shall exclude Saturdays, Sundays, & holidays.
2. Pre-Filing Procedures: Prior to the filing of a written complaint, the student or employee is encouraged to visit with the building principal, and a reasonable effort should be made to resolve the problem or complaint.
3. Filing and Discrimination Complaint
(a) Grievant: Submits written complaint to the Federal Programs Coordinator stating name, nature, and date of alleged violation; names of persons responsible (where known); and
requested action. Complaint must be submitted within thirty (30) days of alleged violation. Complaint forms are available in each principal's office.
(b) Federal Programs Coordinator: Notifies respondent within 10 days and asks respondent to: (1) confirm or deny facts, (2) indicate acceptance or rejection of student or employer's requested action or, (3) outline alternatives.
(c) Respondent: Submits answer within 10 days to the Federal Programs Coordinator.
(d) Federal Programs Coordinator Within 10 days after receiving respondent's answer, also schedules a hearing with the grievant, the respondent, and the building principal.
(e) Principal, Grievant, Respondent, and Federal Programs Coordinator: Hearing is conducted.
(f) Principal: Issues a response within 10 days after the hearing to the respondent and Federal Programs Coordinator.
(g) Grievant or Respondent: If the grievant or respondent is not satisfied with the decision to the student or employee the respondent and Federal Programs Coordinator must request a hearing with the superintendent within 10 days.
(h) Federal Programs Coordinator: Schedules within 10 days or requests a hearing with the grievant, respondent, and superintendent.
(i) Federal Programs Coordinator: Notifies the board within 10 days after receiving request. Federal Programs Coordinator schedules hearing with the district board within 30 days from the date of notification.
(j) Board of Hearing Panel Established by the Board: Grievant and Federal Programs Coordinator. Hearing is conducted.
(k) Board: Issues a final written decision within 10 days after the hearing regarding the validity of the grievance and any action to be taken.
1. General Provision - Extension of time: Any time limits set by these procedures may be extended by mutual consent of parties involved. The total number of days from date that complaint is filed until complaint is resolved shall be no more than 180 days.

GRIEVANCE COMPLAINT FORM

Dumas School District

This form is to be completed in the filing of a grievance under the Student/Parent Complaints and Grievance Procedures.

Name of Complainant:_____

Address:_____

Home Phone:_____ Work Phone:_____

State with specificity the alleged violation, misinterpretation, or misapplication of District policies, regulation, and/or rules:_____

_____

_____

_____

_____

_____

Describe what you have done to attempt to resolve your complaint. Please be specific - indicate the name(s) of person(s) to whom you have spoken, date(s) of discussion(s), etc.

_____

_____

_____

_____

_____

_____

Remedy sought:_____

_____

_____

_____

_____

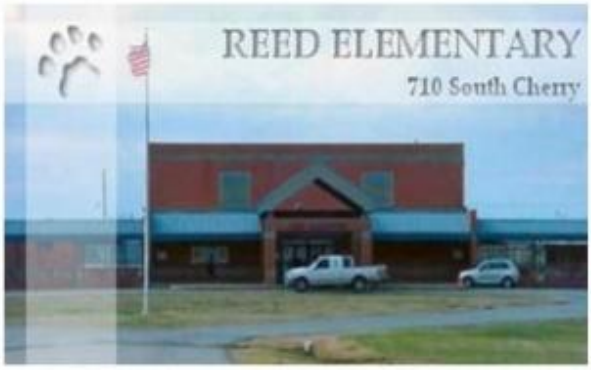
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_____

_____ _____

Signature of Complainant Date

DUMAS SCHOOL DISTRICT
BOBCAT PATH



PRE-K THROUGH 5TH GRADE



6TH GRADE THROUGH 8TH GRADE



9TH GRADE THROUGH 12TH GRADE