





MODESTO CITY SCHOOLS

2026-2027 Student Handbook & Conduct Code

Every Student Matters, Every Moment Counts







STAY CONNECTED

Modesto City Schools uses a variety of communication & learning tools to keep students and families informed, connected, and engaged. See below for details on student and parent applications that provide easy access to important updates and information.

For students

StudentSquare

Get school news, class updates, and messages from teachers.
Reply to messages and complete forms in the app.

For parents

ParentSquare

Receive school updates, alerts, and messages via app, email, or text.
Communicate directly with teachers and respond to forms or event invites.

Schoology Student

Access course materials, submit assignments, and join discussions.
Stay organized with calendars, grades, and notifications.

Schoology Parent

View your child's classes, assignments, and grades.
Get updates on academic activity and attendance.

PowerSchool MyPowerHub Student

Monitor grades, attendance, and assignments on the go.
Receive real-time updates to stay on track.

PowerSchool MyPowerHub Parent

Track grades, attendance, and assignments in real time.
Get push notifications and a dashboard view of student progress.

SchooLinks Student

Explore careers, colleges, and scholarships in one place.
Plan courses and track progress through *Map Your Mission* college and career readiness paths.

SchooLinks Parent

Support your child's planning with access to tools and timelines.
Track progress through *Map Your Mission* paths and connect with counselors when needed.

Need more tech help?

There are helpful resources on the MCS website!

IT Help Desk

Student Tech Help Center

Parent Tech Help Center

MCS Website Tour
https://bit.ly/mcswebsitetour

FOLLOW US

We're social!

www.mcs4kids.com

facebook.com/MCS4kids

@modestocityschools

Modesto City Schools

Say Something is a youth violence prevention program from the national nonprofit organization *Sandy Hook Promise (SHP)*, which provides the program and training at no cost. The system is the only anonymous system and National Crisis Center exclusively serving schools. Critical to its proven success is the Say Something training that teaches youth and adults the warning signs of potential violence and self-harm. *Say Something* allows youth and adults to submit secure & anonymous safety concerns to help at-risk individuals BEFORE they hurt themselves or others. Please use the Say Something system to report situations of imminent harm or danger. School administrators and law enforcement will follow up immediately. The *Say Something Anonymous Reporting System* is easy and completely confidential.

How Does It Work?

- Submit an anonymous tip 24/7 through the website, app, or by phone
- Receive a Report ID and password if you would like to follow up on your report
- Crisis Center reviews, assesses, and processes all submissions
- Crisis Center sends all submissions to law enforcement and/or school administration for intervention
- If needed, the crisis center may contact you anonymously through the app or by case number follow-up
- Crisis center posts the status of submission with the case number as the case progresses and closes

How to Submit a Tip

Submit a Tip: Through a Secure Website
Call the Hotline: 1-844-5-SayNow
Get the App: From Google Play or Apple Store
Follow Up: Request Information on the tip you submitted.



Here is an example of some of the most common behaviors and incidents to report:

- Assault
- Abuse (physical, verbal)
- Bullying or regular intimidation
- Bragging about an upcoming planned attack
- Depression, anxiety, or loss of self-control
- Fighting
- Gun Violence / Violence
- Harassment
- Hopelessness, excessive guilt or worthlessness•Reckless behavior
- Social isolation or withdrawal
- Substance abuse
- Suicide threats, cutting, or other self-harm
- Theft
- Threats
- Weapons (use of and/or discussion about)

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MODESTO CITY SCHOOLS
2026-2027 ACADEMIC CALENDAR

August 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

11 — **1st Day of School**

20 — **Back-to-School Night (7-8)**
7-8 Minimum Day

21 — **Day after Back-to-School Night (7-8)**
7-8 Minimum Day

26 — **Collaboration Day**
TK-12 Minimum Day

27 — **Back-to-School Night (9-12)**
9-12 Minimum Day

September 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

2, 9, 16, 23, 30 — **Collaboration Days**
TK-12 Minimum Days

3 — **Back-to-School Night (TK-6)**
TK-6 Minimum Day

7 — **Holiday**
TK-12 Non-Attendance Day

October 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

7, 14 21, 28 — **Collaboration Days**
TK-12 Minimum Days

9 — **End of 1st Quarter**
7-12 Minimum Day

30 — **End of 1st Trimester**
TK-6 Minimum Day

November 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

4 — **Collaboration Day**
TK-12 Minimum Day

11, 26, 27 — **Holidays**
TK-12 Non-Attendance Days

16-20 — **TK-6 Parent Teacher Conferences**
TK-6 Minimum Days

25 — **Day Before Thanksgiving**
TK-12 Minimum Day

December 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

2, 9 — **Collaboration Days**
TK-12 Minimum Days

16-18 — **Finals Week (9-12)**
9-12 Finals Schedule

18 — **End of 2nd Quarter**
Day Before Winter Break
TK-8 Minimum Day

21-31 — **Winter Break**
TK-12 Non-Attendance Days

January 2027

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1-8 — **Winter Break**
TK-12 Non-Attendance Days

11 — **Classes Resume**

18 — **Holiday**
TK-12 Non-Attendance Day

27 — **Collaboration Day**
TK-12 Minimum Day

February 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

3, 10, 17, 24 — **Collaboration Days**
TK-12 Minimum Days

4 — **9-12 Open House/ 8th Grade Parent Night**
9-12 Minimum Day

8, 15 — **Holidays**
TK-12 Non-Attendance Days

19 — **End of 2nd Trimester**
TK-6 Minimum Day

March 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3, 10, 17 — **Collaboration Days**
TK-12 Minimum Days

4-5 — **TK-6 Parent Conferences**
TK-6 Minimum Days

12 — **End of 3rd Quarter**
7-12 Minimum Day

19 — **Day Before Spring Break**
TK-8 Minimum Day

22-29 — **Spring Break**
TK-12 Non-Attendance Days

April 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

7, 14, 21, 28 — **Collaboration Days**
TK-12 Minimum Days

8 — **7-8 Open House**
7-8 Minimum Day

May 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5 — **Collaboration Day**
TK-12 Minimum Day

6 — **TK-6 Open House**
TK-6 Minimum Day

24 - 27 — **Last Days of School**
TK-8 Minimum Days

25 - 27 — **Finals Week (9-12)**
9-12 Finals Schedule

27 — **Last Day of School**
End of 4th Quarter
End of 3rd Trimester

Non-Attendance Day · *TK-6 Minimum Day* · *7-8 Minimum Day* · *9-12 Minimum Day* · *TK-12 Minimum Day*

Dates in Red = Important Dates

Directory of Schools

Elementary Schools

ELIHU BEARD
915 Bowen Avenue
Modesto, CA 95350
(209) 574-1942

BRET HARTE
909 Glenn Avenue
Modesto, CA 95358
(209) 574-1952

BURBANK
1135 Paradise Road
Modesto, CA 95351
(209) 574-1962

EL VISTA
450 El Vista Avenue
Modesto, CA 95354
(209) 574-1972

ENSLEN
515 Coldwell Avenue
Modesto, CA 95354
(209) 574-1982

CATHERINE EVERETT
1530 Mt Vernon Drive
Modesto, CA 95350
(209) 574-1992

FAIRVIEW
1937 W Whitmore Ave
Modesto, CA 95358
(209) 574-8102

FRANKLIN
120 S Emerald Avenue
Modesto, CA 95351
(209) 574-8112

JOHN FREMONT
1220 W Orangeburg Ave
Modesto, CA 95350
(209) 574-8122

WILLIAM GARRISON
1811 Teresa Street
Modesto, CA 95350
(209) 574-8132

HARRIETTE KIRSCHEN
1900 Kirschen Drive
Modesto, CA 95351
(209) 574-8142

LAKEWOOD
2920 Middleboro Pl
Modesto, CA 95355
(209) 574-8152

JAMES MARSHALL
515 Sutter Avenue
Modesto, CA 95351
(209) 574-8164

ALBERTA MARTONE
1413 Poust Road
Modesto, CA 95358
(209) 574-8172

JOHN MUIR
1215 Lucerne Avenue
Modesto, CA 95350
(209) 574-8182

ROBERTSON ROAD
1821 Robertson Road
Modesto, CA 95351
(209) 574-8402

ROSE AVENUE
1120 Rose Avenue
Modesto, CA 95355
(209) 574-8412

SHACKELFORD
100 School Avenue
Modesto, CA 95351
(209) 574-8422

SONOMA
1325 Sonoma Avenue
Modesto, CA 95355
(209) 574-8432

TUOLUMNE TK-8
707 Herndon Road
Modesto, CA 95351
(209) 574-8442

WILSON
201 Wilson Avenue
Modesto, CA 95354
(209) 574-8452

ORVILLE WRIGHT
1602 Monterey Ave
Modesto, CA 95354
(209) 574-8462

Junior High Schools

EVELYN HANSHAW
1725 Las Vegas St
Modesto, CA 95358
(209) 574-1794

LA LOMA
1800 Encina Ave
Modesto, CA 95354
(209) 574-1906

MARK TWAIN
707 S Emerald Ave
Modesto, CA 95351
(209) 574-1918

ROOSEVELT
1330 College Ave
Modesto, CA 95350
(209) 574-1930

TUOLUMNE TK-8
707 Herndon Road
Modesto, CA 95351
(209) 574-8442

High Schools

FRED C. BEYER
1717 Sylvan Avenue
Modesto, CA 95355
(209) 574-1647

GRACE M. DAVIS
1200 Rumble Road
Modesto, CA 95350
(209) 574-1668

THOMAS DOWNEY
1000 Coffee Road
Modesto, CA 95355
(209) 574-1685

ROBERT T. ELLIOTT ALTERNATIVE EDUCATION CENTER
1440 Sunrise Avenue
Modesto, CA 95350
(209) 574-1701

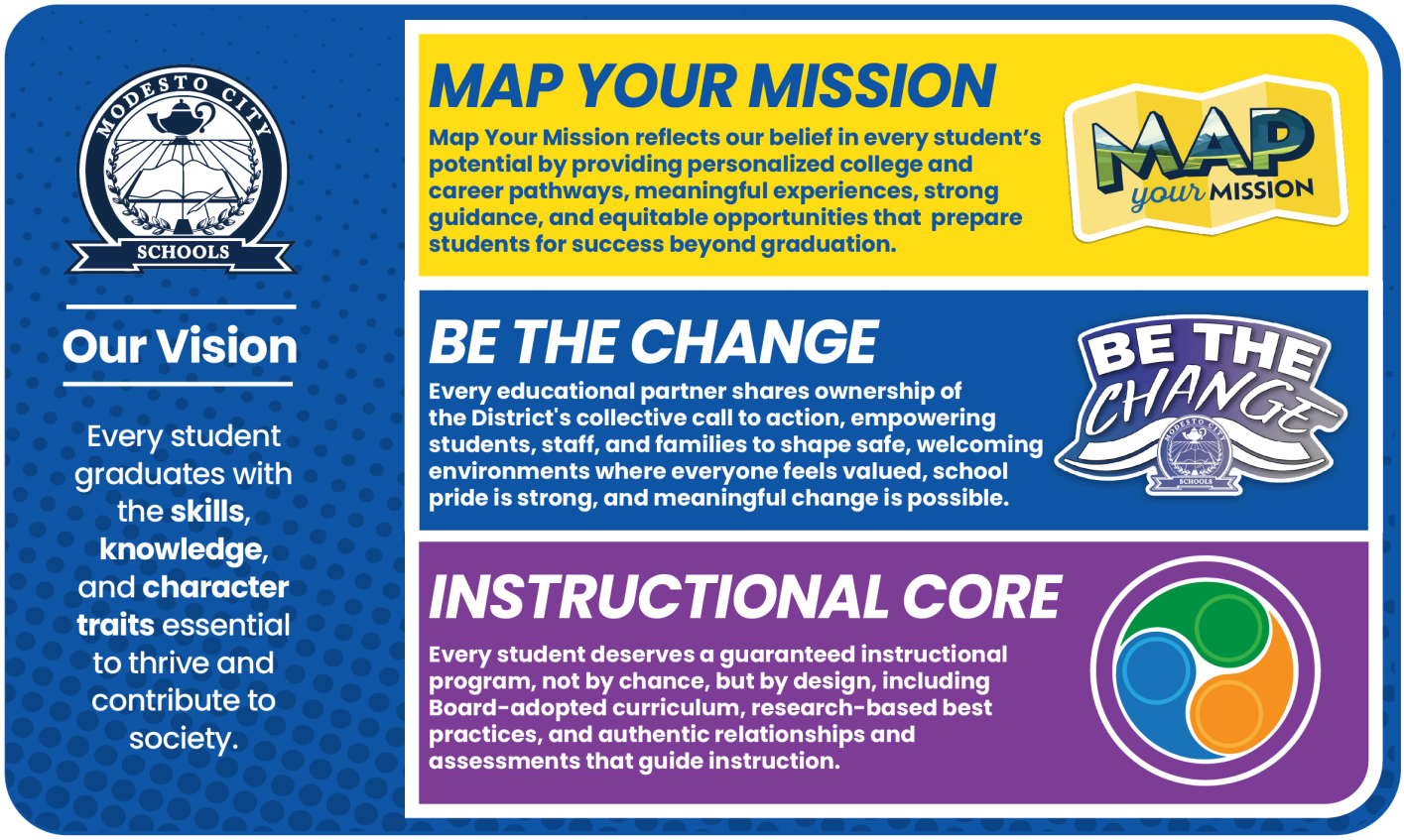
JAMES C. ENOCHS
3201 Sylvan Avenue
Modesto, CA 95355
(209) 574-1719

JOSEPH A. GREGORI
3701 Pirrone Road
Modesto, CA 95356
(209) 574-1738

PETER JOHANSEN
641 Norseman Drive
Modesto, CA 95357
(209) 574-1760

MODESTO
18 H Street
Modesto, CA 95351
(209) 574-1776

Modesto City Schools: Three Pillars of Success



In Modesto City Schools, we ensure every student graduates with the skills, knowledge, and character traits necessary to thrive and contribute to society.

To achieve this vision, we depend on the *Three Pillars of Success*: *Map Your Mission*, *Be the Change*, and *Instructional Core*.

These pillars guide our shared commitment to every student's success through college and career readiness, conditions to thrive, and teaching and learning.

We encourage families and staff to be active partners in these pillars by supporting students' educational goals, character development, and learning so every student has the tools they need to succeed in school, in their future pursuits, and in their communities.

Message from the Superintendent

Dear Modesto City Schools Families,

Welcome to the 2026-2027 school year!

At all of our schools, the new year is a time full of hope and optimism as students look to the possibilities ahead. I hope all of our students have enjoyed a restful and happy summer break and are returning to school ready to learn.

Thanks to the dedication of our teachers, staff and administrators, our students have a wide variety of academic and enrichment opportunities available to them at MCS schools. From rigorous coursework to prepare students for their next grade level, to an ever-growing variety of extracurricular activities, our schools are engaging students in meaningful ways and seeing them thrive.

The Student Handbook is an important informational tool that outlines the policies and procedures that help us make our schools safer, more inviting places for learning and growth. In addition, it lists special programs, resources and support available to help you and your child through their educational journey.



Dr. Vanesssa Buitrago
Superintendent

Our vision at MCS is that every student graduates with the skills, knowledge and character traits essential to thrive and contribute to society. The framework we use to achieve this vision is built around three important pillars that you will hear much about this year. These include Map Your Mission, which reflects our emphasis on college and career readiness and introduces students to more than eight pathways to college and career; and Be The Change, a student-led culture and climate effort that invites students to envision and then implement the change they would like to see on their campuses. The third pillar is our Instructional Core, which is laser-focused on educational practices that emphasize teaching for all learners and use high-quality Board-adopted curriculum.

Parents and families are our most important educational partners. Thank you for your continued support of our schools and for helping us give our students a meaningful and successful school experience.

In partnership with you,

Dr. Vanessa Buitrago

Superintendent, Modesto City Schools

Message from the Board of Education

The Board of Education is responsible for ensuring that each student in our schools has access to a high-quality educational program. Within the framework of California law, the Board oversees the development of curriculum and instructional materials, the selection of teachers and administrators, and the establishment of rules and regulations that promote a positive and productive learning environment.

This responsibility is one that the Board takes seriously. The Board directs school personnel to apply these rules fairly, consistently, and respectfully—to protect each student's right to learn, minimize distractions, and eliminate behavior that disrupts the educational process.

Supporting student success requires collaboration among parents and families, teachers, administrators, and others responsible for students' well-being. Together, we must uphold our code of conduct and attendance policies.

This publication outlines students' rights and responsibilities, along with the legal basis and guiding principles behind District policies. We encourage you to review and discuss this Code of Conduct with your students. With your cooperation, we can create an environment where all students are supported in reaching their full academic potential. We look forward to a successful school year.

Board of Education

The Modesto City Schools (MCS) Board of Education is made up of seven members, each elected by geographic area within MCS's approximately 250-square-mile boundary. MCS includes two separate districts: an elementary district serving students in PreK–8 and a high school district serving students in grades 9–12. The District also offers Early Childhood Education programs—including Family Child Care Homes, Early Head Start, Head Start, and State Preschool—as well as extensive alternative and adult education opportunities. Both districts operate under a shared Board of Education and central administrative team.

Board of Education members serve four-year terms. They establish District policy based on recommendations from the Superintendent and feedback from parents and the community. Responsibilities include approving new programs and curriculum, evaluating instructional effectiveness, adopting budgets, selecting school sites, approving building plans, and serving as a critical link between the schools and the broader community.

Board of Education meetings are open to the public. Meetings are typically held every two to three weeks on Monday evenings at 6:00 p.m. in the Staff Development Center, located at 425 Locust Street (west of Highway 99, north of Maze Boulevard). During each meeting, time is set aside for parents and interested community members to speak to the Board on issues of interest. Each meeting includes time for public comment, allowing parents and community members to share input with the Board. Agendas are available at the meeting, in the Superintendent's Office at 426 Locust Street on the Friday afternoon before each scheduled meeting, and on the District's website at **www.mcs4kids.com/o/mcs/page/board-of-education**.

In accordance with Title VI of the Civil Rights Act, individuals who are Limited English Proficient (LEP) and need interpreter assistance to participate in a Board meeting should contact the Superintendent's Office at (209) 574-1616 by 12:00 p.m. (noon) on the Friday before the meeting. This helps ensure interpreter availability for real-time translation of statements, discussions, and presentations. While most requests are for Spanish interpreters, the District will provide interpretation in other languages as needed.



HOMERO MEJÍA
President
District 6



JOLENE DALY
Vice President
District 5



CHAD BROWN
Board Trustee
District 3



JOHN ERVIN III
Board Trustee
District 2



ADOLFO LÓPEZ
Board Trustee
District 7



ABEL MAESTAS
Board Trustee
District 4



CINDY MARKS
Board Trustee
District 1

2026–2027 Board Meeting Dates

July 27
August 17
September 8
September 28
October 19
November 2
November 16
December 14
January 19
February 9
March 15
April 5
April 19
May 17
June 7
June 21

Principles of Rights, Responsibilities, and Respect to Ensure a Safe School Environment

To achieve their educational potential, all students have a right to attend school and participate in educational programs and activities:

- Where respect for the rights of others is a standard set by the Board of Education, and where the Superintendent and each principal, classroom teacher, District staff member, and student take responsibility for safeguarding those rights;
- Free from discrimination and harassment based on race, religion, ethnic background or national origin, language, gender, sexual orientation, economic status, physical or developmental disabilities, or other special needs;
- In which the total school environment is free from verbal or physical intimidation or harassment, including sexual harassment; vulgar or abusive language; derogatory ethnic, racial, or sexual slurs or conduct, or acts of violence; and
- In which the dignity and worth of all individuals are respected.

Since 1998, the Modesto City Schools Character Education Program has promoted nine character traits that reflect shared community values. Today, the program serves as an important component of the District's Be The Change culture and climate program, which encourages students to make positive choices, build strong relationships, and contribute to a supportive school community. Each month, one trait is highlighted, and students who demonstrate exceptional character at school and in the community are recognized at school assemblies and by the Board of Education throughout the year.

Modesto City Schools Character Traits

Character is a combination of human traits that defines each person. Your character determines **WHO YOU ARE** as an individual. The **CHARACTER TRAITS** you develop and possess will direct your actions, choices, and the path you will take in life. Along with your family, schools have a responsibility to help you cultivate sound and wise character traits. Modesto City Schools believes the following traits are essential elements of the moral and ethical behavior expected of every student:

COURAGE: The strength of character to live by the dictates of conscience.
CIVILITY: Courteous speech and behavior in the conduct of daily life.
COMPASSION: Deep awareness of the suffering of another and the wish to relieve it.
HONESTY: Truthful speech and behavior.
INITIATIVE: Ability to begin and complete a task without prompting or supervision by others.
LOYALTY: Faithful and dependable support of people and institutions.
PERSEVERANCE: Adhering to a course of action, a belief, or a purpose despite obstacles and discouragement.
RESPECT: Honoring the worth and value of individuals and institutions and treating them accordingly.
RESPONSIBILITY: Personal and moral accountability for one's acts and words.

PeaceBuilders

In addition to the Character Education Program, Modesto City Schools implemented the PeaceBuilders program at all elementary sites with the assistance of the Stanislaus Community Foundation. PeaceBuilders is a science-based, research-validated violence prevention curriculum and professional development program. Its essence is a common language - six principles, taught, modeled, and practiced. These same principles set behavioral expectations, reduce aggression, and transform the climate and culture of any environment to one that is cooperative, productive, and academically successful. For more information on PeaceBuilders, contact your school site or visit **peacebuilders.com**.

PeaceBuilder Pledge

I am a Peace Builder. I pledge:



To praise people,
To give up put downs,
To seek wise people,
To notice and speak up about hurts I have caused,
To right wrongs,
To help others.



I will build peace at home, at school, and in my community each day.

Positive Behavioral Interventions & Support

As part of the District's Be The Change culture and climate program, Modesto City Schools is committed to Positive Behavioral Interventions and Support (PBIS) at each of our school sites. PBIS provides a framework for identifying school rules, teaching students the expected behavior to follow those rules, and rewarding students for making positive choices. Since Modesto City Schools began implementing PBIS, we have seen a substantial drop in suspension rates across the District. As our schools continue practicing PBIS, we are confident we will continue to see similar results in the future. Please contact your school administration if you have any questions regarding Positive Behavioral Interventions and Support.

Frequently Called District Phone Numbers

District Office	(209) 574-1500
Help Desk (Technology)	(209) 574-8600
Adult Education	(209) 574-8192
Alternative Education	(209) 574-8192
Career Technical Education	(209) 574-1628
Child Welfare & Attendance (Intra & Interdistrict Transfer Info)	(209) 574-1595
Early Childhood Education	(209) 574-1625
English Learner Services	(209) 492-4491
Expanded Learning Programs (before, afterschool, winter, spring, & summer programs)	(209) 574-1608
Gifted & Talented Education (GATE)	(209) 492-4132
Health Services	(209) 574-1605
Healthy Start Programs	
Franklin Elementary Healthy Start	(209) 574-1634
Robertson Road Elementary Health Start	(209) 492-5827
Orville Wright Elementary Healthy Start	(209) 492-4178
Hanshaw Middle Healthy Start	(209) 574-1638
Downey High Healthy Start	(209) 574-1632
Human Resources	(209) 574-1606
Information & Educational Technology Services (IETS)	(209) 574-8600
Modesto Virtual Academy (MVA) / Independent Study	(209) 574-8192
Nutrition Services	(209) 574-1619
Parent Engagement & Outreach	(209) 492-4405
Pupil Records	(209) 492-1310
Risk Management (Book / Device Restitution)	(209) 492-6334
School Boundaries	(209) 492-1685
School Leadership	(209) 574-1599
Special Education	(209) 574-1623
Student Support Services	(209) 574-1600
Testing (Statewide Testing)	(209) 574-1589
Transcripts	Contact site from which you graduated
Transportation (Bus & Registration Information)	(209) 574-1621
Work Permits (During school year)	Visit school site career center
Work Permits (Summer only)	(209) 492-5128

1. All children between the ages of 6 and 18 years are subject to compulsory full-time education unless specifically exempted. *EC § 48200*
2. The Governing Board encourages the enrollment and appropriate placement of all school-aged children. The Superintendent or designee shall inform parents/guardians of children entering a district school at
3. any grade level about admission requirements and shall assist them with enrollment procedures. Before enrolling any child in a district school, the Superintendent or designee shall verify the child's age, residency, immunization, and other applicable eligibility criteria specified in law, the accompanying administrative regulation, or other applicable Board policy or administrative regulation.
   The Superintendent or designee shall ensure that the enrollment of a homeless or foster child or a child of
4. a military family is not delayed because of outstanding fees or fines owed to the child's last school or for their inability to produce previous academic, medical, or other records normally required for enrollment.
   In addition, no child shall be denied enrollment in a district school solely based on their arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a
5. juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system. *EC § 48645.5*
   The Superintendent or designee shall not inquire into or request documentation of a student's citizenship or immigration status and shall not deny a student enrollment in a district school based on the
6. citizenship or immigration status of the student or their parents/guardians. Any information obtained about a student's or parent/ guardian's citizenship, or immigration status shall not be shared without parent/guardian consent or a lawful judicial order, in accordance with laws pertaining to the confidentiality of student records.
   A student shall not be denied enrollment based on the parent/guardian's refusal to provide the student's or the parent/guardian's social security number. During enrollment, students and parents/guardians
7. shall be informed that disclosure of their social security number is voluntary.
   When enrolling in any district school, including a school in their attendance area, children whose parents/guardians reside within district boundaries shall be subject to the timelines established by the
8. Board for open enrollment. Children whose parents/guardians do not reside within the district or who are not otherwise eligible for enrollment in the district may apply for inter-district attendance by the timelines specified in applicable Board policies and administrative regulations.

New students enrolling in Modesto City Schools are required to register online and must provide the following documentation:

- Address Verification: Parent/Guardian name on the address verification must match the name and address provided on the registration card. One of the following must be submitted:
  - Utility service contract, statement, or payment receipt
  - Property Tax Receipt
  - Rental property contract, lease, or payment receipt
  - Pay stub
  - Voter registration
  - Correspondence from a government agency
  - Declaration of residency by the parent or legal guardian of a pupil

New Student Registration
https://bit.ly/mcsstudentregistration

- Guardian/caregiver documentation, if applicable
- Current IEP or current 504 plan, if applicable
- Immunization Verification (Board Policy 5141.31, Senate Bill 277)
- Adult ID verification: The adult registering the student must provide proof of identification, i.e., driver's license, or other photo ID
- Withdrawal documents, drop papers, and unofficial transcripts from the most recent previous school, if the student has been attending another school
- Evidence of student's age (Education Code 48002, Administrative Regulation 5111)
- Copy of birth record, or a statement by the local registrar or a county recorder certifying the date of birth
- Baptism certificate, duly attested
- Passport
- Physician's certificate
- When none of the foregoing is obtainable, an affidavit of the parent, guardian, or custodian of the minor

Bus Rules and Regulations & Transportation Registration Form

Modesto City Schools establishes rules and regulations for student transportation in accordance with state law. These rules apply while students are riding the bus and at designated bus stops.

Students are under the authority of the bus driver and must follow all directions and safety expectations. Riding the school bus is a privilege, and students are expected to conduct themselves in a safe and respectful manner at all times.

Beginning with the 2026–27 school year, students must complete annual transportation registration to receive transportation services. Registration confirms eligibility and route assignment and helps ensure accurate route information, stop assignments, and transportation communications.

Per Board Policy, home-to-school transportation is provided to students who reside beyond the following distances of their assigned schools:

TK- 6: 1 mile
7 - 8: 2 miles
9 - 12: 3 miles

All students approved for transportation must carry and present a valid electronic bus pass (ZPass) when boarding and exiting the bus. Repeated failure to present a ZPass or violations of transportation rules may result in disciplinary action, including suspension or revocation of transportation privileges. For more information on bus registration and the Zpass, please visit: https://www.mcs4kids.com/o/mcs/page/transportation-registration.

Rules and Regulations for Student Safety

1. Passengers shall obey the instructions of the bus driver and bus aide at all times.
2. Passengers shall sit facing forward with their feet and legs kept out of the aisle.
3. Passengers shall remain seated, with seat belts on, if applicable, until the bus comes to a complete stop.
4. To avoid injury, passengers must keep their heads, arms, and legs inside the bus at all times.
5. Be at the bus stop at least five minutes before the scheduled departure. It is the responsibility of the student and parent/guardian to be on time.
6. Notes are not allowed for non-qualified bus riders for any reason.
7. Pick-ups and drop-offs will occur only at the student's designated stop.
8. Be courteous and respect the rights and property of others.
9. The following are not permissible on the bus:
   a. Loud talking, yelling or screaming.
   b. Eating, drinking or gum chewing.
   c. Glass containers, animals, insects, and reptiles.
   d. Large, bulky items. In no instance shall aisles, doors, steps or emergency exits be blocked.
10. Cell phones must be completely put away and OFF while on the bus. They are subject to being taken away.
11. Passengers shall not throw any object inside or from the bus.
12. Depending on the severity of the behavior, bus riding privileges may be immediately revoked for the following actions:
    a. Fighting, biting, or spitting.
    b. Using obscene language or gestures toward the driver, aide, other students, or the public.
    c. Vandalism to the bus or private property.
    d. Exiting the bus through a window or emergency exit (except during an emergency).
    e. Any weapons or hazardous items brought on the school bus.
    f. Any matches, cigarettes and/or controlled substances brought on the school bus.
    g. Any behavior that results in school staff, transportation personnel, or public authorities being dispatched to respond to student misconduct.
    h. Threats directed at the bus driver, aide, or other students.

MCS Bus Schedule
https://bit.ly/mcsbusschedule

If your bus privileges are suspended,you are suspended from riding all buses.



For more information, please call Transportation at (209) 574-1621.

Nutrition Services: Community Eligibility Provision

Through the Community Eligibility Provision (CEP), Modesto City Schools provides all students with a healthy breakfast and lunch at no charge.

STUDENTS AT ALL MCS SCHOOLS WILL BE OFFERED A HEALTHY BREAKFAST AND LUNCH AT NO CHARGE



There is no need to complete an application or submit any paperwork to receive meals through the program. For menus, updates, or additional information, please visit the Nutrition Services website at www.mcsnutrition.org or call (209) 574-1619.

Modesto City Schools
Nutrition Services
Eat Well. Stay Well.

Student Privacy

Photos and Media Access to Students

Families may opt out of their students' photos or video recordings being used in District materials, including newsletters, brochures, websites, marketing materials, social media, and videos published on the Internet or in other venues by completing an opt-out form. This form must be submitted each school year through the PowerSchool MyPowerHub and remains valid through the end of that school year.



The District does not have the legal authority to prevent your student from speaking to the media or to dictate who the media should film or photograph. We encourage you to discuss your student's wishes with your student should the media request an interview on controversial topics. Students, families, and visitors should be aware that the media may film public events, such as athletic contests or student performances at other venues.

Release of Student Directory Information



Federal law requires school districts to provide the names, addresses, and telephone numbers of high school students to military recruiters upon request unless a parent or guardian chooses to withhold this information. Families may opt out through the PowerSchool MyPowerHub, or by filling out the form on pg. 109.

Important Forms and Releases

For our families' convenience, we have also included the following PowerSchool MyPowerHub forms here for your review and use:

Medical Authorization Release & Excused Doctor Verification Form **(pg. 108)**
Media Opt-Out Form **(pg. 109)**
Religious Exemption Form **(pg. 110)**
Inter-Intradistrict Transfer Form **(pg. 111)**
Student Handbook Acknowledgment & Student Directory Release Form **(pg. 112)**

Technology in Learning

We know our students are growing up in a fast-changing world. To succeed, they'll need to think critically, solve problems, communicate, and work well with others. At MCS, we believe technology is a powerful tool that can extend, enhance, and engage student learning. We're committed to supporting digital learning by training our teachers, providing quality devices, and offering meaningful applications and tools for students.

Technology Agreement and Parental Consent (see E 6163.4, BP 6163.4, AR 6163.4)

By signing this student handbook, you agree to comply with the Student Technology Acceptable Use Agreement, which can be viewed at **https://mcsedtech.com/techstudentuse**. Students may not download apps or create online accounts without prior District approval to ensure compliance with California student data privacy laws. Modesto City Schools may provide consent on behalf of parents for educational technology tools, provided student data is used only for educational purposes and complies with privacy laws. Parents may request to opt their student out of these applications, and the District will evaluate requests based on instructional needs.

Visit **https://mcsedtech.com/approvals** to view approved applications and opt-out information **https://mcsedtech.com/optout**.

Ownership

The laptop and its components are the sole property of MCS and are for educational purposes only. The equipment is loaned to the student and will be returned when the student drops, graduates, or upon the school's request. The laptop may not be transferred or given to any other student. MCS reserves the right to activate location-based tracking software on your student's laptop when attempting to recover the laptop when stolen or missing.

Replacement

The replacement cost for a lost, stolen, or vandalized laptop is $425. A protective case is provided with each laptop and must remain on the device at all times. If the case is removed and the laptop is damaged, a $425 damage fee will be charged. The cost to replace a lost or stolen power adapter is $20, which is not covered by Limited Technology Coverage (LTC). Optional Limited Technology Coverage (LTC) is available for purchase once per school year through September 30, for a non-refundable fee of $20 per student. LTC covers one instance of a lost or stolen laptop and takes effect the day after purchase. Payments can be made in cash, or by debit or credit card at the high school's Student Body Office or the Administration Office of junior high and elementary schools. Debit and credit card payments are also accepted online through each school's web store.

Seven Golden Rules for Protecting Student Computers

Students are to follow the Seven Golden Rules.

1. Keep food and drinks away from your computer.
2. Unplug when not charging to avoid tripping over chargers.
3. Use the provided case and don't throw your backpack around. (The case must stay on the laptop at all times.)
4. Charge your laptop daily.
5. Keep your laptop free of personal stickers and markings.
6. Keep your password safe – do not share it
7. You are responsible for your laptop – avoid sharing it.

For more information about MCS student technology & device use or the Limited Technology Coverage, call the **Information & Educational Technology Services Help Desk** at (209) 574-8600.

Internet Safety Tutorial and Agreement (ISTA)

All students must complete the ISTA. For grades TK-6, teachers guide the lesson. Students in grades 7-12 complete it through the MCS App Portal—it takes about 20 minutes and can be done at school or home starting mid-July. It must be finished by the end of the first week of school. Students won't have internet access at school until it's completed. The tutorial covers cyberbullying, digital footprints, online safety, AI, strong passwords, and more. After completion, grades 7-12 must also sign the Technology Agreement. Learn more at **https://mcsedtech.com/mcsistainfo**.

Cyberbullying Awareness

Cyberbullying happens through electronic devices and can include sending hurtful messages or images, spreading online rumors, or creating fake profiles to harass others. This behavior can lead to serious problems like depression and anxiety. Important: Encourage your child to report cyberbullying to a trusted adult or school official.

Our schools provide computer access to support student learning. While staff supervise internet use at school, students may still come across inappropriate content. Parents and guardians play an important role in setting limits at home—monitor internet use, limit unsupervised screen time, and set clear expectations, just as you would with TV or video games. Resources for managing devices at home are available on our website. **https://mcsedtech.com/techparentuse**.

Artificial Intelligence (AI)

Students must follow the teacher's instructions when using AI, cite all AI contributions, and never present AI work as their own. They should verify AI information for accuracy and never share personal data or photos with AI tools. AI-powered surveillance and wearable devices are prohibited without District approval. Students must not use AI to access, create, or share harmful, inappropriate, or discriminatory content. AI should enhance learning and critical thinking, not replace them. Students may only use AI for schoolwork under staff or parent supervision.

Learn more at **http://mcsedtech.com/aiatmcs**.

Being S.A.F.E with AI

At Modesto City Schools, we approach AI with intention and integrity, aligned with the Instructional Core. Our district-approved tools support safe, effective use of AI by students, led by our S.A.F.E. guidelines:

S Share Responsibly.

A Ask for Permission.

F Fact-check Outputs.

E Ethically Cite Sources.



Explore our AI Exploration Guidebook, learn about the S.A.F.E. framework for responsible student use, and access tools and resources designed to support both students and families. Visit **https://www.mcs4kids.com/o/mcs/page/ai-at-mcs**.

Guidelines for Visitors

To build community awareness and appreciation of the many programs offered by public schools, Modesto City Schools encourages parents and interested community members to visit school campuses. Visitors are invited to special events throughout the year.

Today, schools must take reasonable precautions to avoid interruptions and disruptions during the school day that could jeopardize the health and safety of students and staff.

Signs posted at all school entrances show regular school hours and inform visitors that they must report to the school office. To help ensure school safety and security, the principal or their designee needs a visible means of identifying visitors while they are on school grounds. This identification is required for all visitors, including parents (or guardians), and can be picked up at the school office. Modesto City Schools utilizes the Raptor System for all visitors on campus.

Visitors include: 1. Parents or guardians of students enrolled at the school; 2. School volunteers: 3. Public employees whose job requires them to be on school grounds; 4. Elected public officials; 5. Anyone engaged in creating or distributing news or information to the public, regardless of affiliation; 6. Representatives of a school employee organization engaged in activities related to the representation of school employees; and 7. Anyone else EXCEPT site/District staff, students at the school, delivery persons, or other contracted workers who are on the school grounds at the school's request.

Upon reporting to the school office, visitors may be required to provide the principal or their designee with identification and any other information considered pertinent.

GUIDELINES FOR PARENT/GUARDIAN VISITS

School visits require staff time and commitment. Staff members are encouraged to accommodate as many requests as possible.

1. To ensure minimum interruption or disruption of the instructional program, visits to any classroom during school hours must be arranged in advance with the teacher. If the teacher or principal/designee feels a classroom visit would disrupt the instructional program, the request may be denied or rescheduled. If a teacher/parent conference is desired, an appointment will be made with the teacher during non-instructional time.
2. Parents or guardians who need to leave lunches, clothing, or other articles for their children or who need to contact students or staff, however briefly, must first report to the school office to make their request. Usually, school staff will deliver items to the student to avoid interrupting the instructional program.
3. Custodial or non-custodial parents or guardians may not use the school setting to resolve visitation or other custodial rights. Such issues should be addressed after regular school hours.
4. No electronic listening or recording devices may be used in a classroom without the teacher's and principal's permission. Persons who do so will be guilty of a misdemeanor. *EC § 51512*

The principal/designee may refuse to allow a visitor to visit the school if the principal believes the individual's presence or actions have the potential to interrupt the school, its students, teachers, and other staff members, jeopardize the health and safety of students and staff, or cause property damage.

The school principal/designee has the authority to direct an individual to leave the campus.

This direction is given when the principal determines that the visitor's presence or actions have the potential to interrupt or disrupt the school, its students, teachers, or other employees, jeopardize the health and safety of students and staff, or cause property damage. The principal's/designee's verbal direction to leave campus will be documented. If the individual re-enters the campus without permission within seven days after being directed to leave the school grounds, they are guilty of a misdemeanor and subject to arrest. PC § 626.6 If the individual refuses to leave after being asked by the principal/designee, law enforcement will be called. Specific circumstances of the case and advice from law enforcement will determine further action. As soon as possible, school staff will document all facts regarding the situation. A full description of the incident will assist the District Attorney in determining appropriate charges, such as disturbing the peace, threats of violence, use of obscene language, assault, etc. The appeals process is defined in Modesto City Schools Board Policy 1250.

Modesto City Schools wants to emphasize that the majority of school visits benefit the school, students, school staff, and individual visitors. However, it is important that parents and others be aware of the District's guidelines regarding visitors at school. It is in the best interest of our students that interruptions, disruptions, or other more serious actions be avoided to provide a safe school environment where students can enjoy learning. To report any suspicious activity or vandalism to a school site, please call the MCS hotline at (209) 492-3690.

Tobacco Products are Prohibited: In the best interest of students, employees, and the general public, the Board of Education prohibits the use of tobacco products at all times in District-owned or leased buildings, on District property, and in District vehicles. This includes, but is not limited to, common work areas, auditoriums, classrooms, conference and meeting rooms, private offices, elevators, hallways, medical facilities, cafeterias, employee lounges, stairs, restrooms, vehicles, and all other enclosed facilities, as well as indoor and outdoor athletic facilities.

Special Programs

Modesto City Schools offers a variety of special and alternative education programs, many of which help prepare students for college, career, or the military. These programs offer varying levels of support and focus, tailored to each student's specific needs and goals. Some are open to all students, while others are designed to meet the unique needs of particular student populations.

Map Your Mission is a district-wide effort that helps students plan for life after high school. Whether a student is considering college, a career, or military service, the program outlines eight ways students can demonstrate college and career readiness as defined by the state of California, many of which are described below. Students and families can use SchooLinks and other tools to set goals and track progress. Learn more at **www.mcs4kids.com/mapyourmission**.

Academies and Pathways Each comprehensive high school offers academies and/or pathways that combine core academics and specialized classes to help students develop career-ready skills, workplace habits, and industry-relevant knowledge. Visit the Modesto City Schools Academics website to learn more: **https://www.mcs4kids.com/o/mcs/page/academics**.

Advanced Placement (AP) courses are rigorous; college-level classes offered in a variety of subjects that help students develop the skills and experience valued by colleges and universities. These courses are designed to provide advanced or accelerated instruction for students who wish to earn college credit while in high school. College credit is determined by end-of-course AP examinations. Every college and university has policies regarding AP credit. For more information about AP credit, visit **www.collegeboard.org/apcreditpolicy**.

Advancement Via Individual Determination (AVID) Dedicated to closing opportunity gaps and preparing all students for success in a global society, Advancement Via Individual Determination (AVID) is a comprehensive college- and career-readiness framework to increase successful student outcomes. Within Modesto City Schools, AVID-trained educators foster a culture of achievement by teaching students the critical habits, behaviors, and academic skills required to excel in a rigorous curriculum. By aligning instruction from elementary through high school, AVID ensures that historically underserved students are fully prepared to enroll and succeed in postsecondary pathways and flourish in their lives beyond high school.

Career Technical Education (CTE) prepares students for rewarding careers. Modesto City Schools offers CTE courses at every high school, providing hands-on training across more than a dozen industries. Programs include agriculture, auto technology, construction, culinary arts, graphic communications, retail sales and marketing, computer technology, health careers, public safety, and many others. CTE courses help students gain real-world experience, explore career pathways, and understand workplace expectations in today's evolving job market. For more information, visit **https://cte.mcs4kids.com**.

Dual Language Academy (DLA) at Bret Harte Elementary School and Hanshaw Middle School is a parent-choice program for English-fluent students and English Learners that requires a specific application process. The program's goal is to promote bilingualism and biliteracy in both English and Spanish. At Bret Harte, the DLA uses a 50-50 model, with 50% instruction in English and 50% instruction in Spanish. At Hanshaw, students take two periods of instruction in Spanish. For more information, please call (209) 574-1590.

Dual Enrollment is a partnership between Modesto City Schools and Modesto Junior College that allows high school students to complete college courses. This program is offered in various formats, including early college and after-school day enrichment opportunities. Students who participate in early college courses earn both college and high school credits, providing a significant advantage in their educational journey.

Esports Competitive video gaming has rapidly grown in popularity and is now recognized as a meaningful way to engage students. Modesto City Schools offers an Esports Program at all middle and high schools for students in grades 7–12, providing opportunities to compete in organized gaming events and explore careers in the gaming industry. The program helps students develop important skills such as critical thinking, problem-solving, communication, teamwork, and sportsmanship, all within a safe and inclusive environment. Esports gaming opportunities at the elementary site are also offered to grades 3-6. To participate, parents and students must sign the MCS Player Agreement. For more information, visit **https://mcsedtech.com/esports.**

Expanded Learning Programs Expanded Learning Programs provide safe, supportive, and engaging opportunities for students beyond the regular school day. Before-school programs are available for students in grades TK–6 beginning at 7:00 a.m., and after-school programs serve students in grades TK–8 from dismissal until 6:00 p.m. Students receive homework assistance and participate in enrichment activities that promote academic success, creativity, wellness, and personal growth, including art, music, fitness and wellness, science, and service learning. Additional opportunities are available through the Rigorous Intervention Student Enrichment (RISE) program and seasonal spring and summer learning programs designed to support student achievement and engagement year-round. For more information, please call **(209) 574-1608**.

Fremont Open Plan (FOP) Program at Fremont Elementary School is a TK–6 alternative education option that emphasizes multi-age learning, hands-on projects, and strong parent involvement. Designed as a "school within a school," FOP provides a collaborative environment where students of different ages learn together, and families play an active role in classroom support, events, and field trips. For more information, contact Fremont Elementary School at (209) 574-8122 or visit **https://fremont.mcs4kids.com/page/fremont-open-plan**.

Gifted and Talented Education (GATE) The GATE program supports academically advanced and high-potential students from all backgrounds. Lakewood, Martone, and Sonoma Elementary Schools offer full-time, self-contained GATE classrooms for identified students in grades 3–6. At other elementary schools, GATE students in grades 3-5 are served through a cluster model within the regular classroom. For more information, please call **(209) 574-1502**.

Honors classes provide grade 7-12 students with advanced classes in core subject areas. Teachers lead students in experiencing greater depth, breadth, and complexity in their areas of study.

International Baccalaureate (IB) Diploma Programme offers rigorous, college-preparatory coursework that challenges students and equips them to succeed in higher education. Students develop a broader worldview, engage in in-depth study across academic disciplines, and build essential skills in time management, problem-solving, research, and organization. The IB Programme is available exclusively at Modesto High School.

Special Programs

Language Institute Newcomer Program — offered at Davis High School, Modesto High School, and Roosevelt Junior High School—is a parent-choice program for English Learners who have been enrolled in U.S. schools for fewer than 36 months. The goal of the program is to support rapid and effective English language development while ensuring students also receive core academic instruction. For specific entry criteria or additional information, please call **(209) 574-1590**.

Rigorous Instruction for Student Enrichment (RISE) is an academic program designed to increase student achievement. Selected students attend this program after school for two days per week. Students receive targeted instruction in specific Language Arts and Math skills. For more information, please call **(209) 574-1608**.

Structured English Immersion (SEI) In addition to the DLA and the Language Institute Newcomer Program (see above), the District offers a Structured English Immersion program for English Learners. The goals of this program are to develop English language proficiency and to meet grade-level standards to ensure high academic achievement. For more information, call **(209) 574-1590**.

Alternative Education Programs

The District's alternative programs develop and monitor educational plans for each student to promote their academic success.

Adult Education Program provides online classes for adults seeking to earn a high school diploma. Also provides non-English speakers with the opportunity to learn English language skills.

Continuation High School Program serves 16- to 18-year-old students who have experienced academic, attendance, or behavioral difficulties in the comprehensive school setting and who are more successful in an alternative school setting. The curriculum reflects the District's regular high school course of study.

GradPath Academy is an alternative education program that helps students recover credits through an online curriculum that meets state standards. The program is available at all comprehensive high school sites within Modesto City Schools.

Modesto Virtual Academy (MVA) is an online independent study program. Students will be issued a District device, access coursework from home, and receive assistance through weekly meetings with their instructor. MVA students continue to be a part of their school of residence with access to extracurricular activities, student support services, and academic support.

Teen Parent/Pregnant Minor Program enables pregnant minors and teens who are parents to stay in school to complete the requirements for their high school diplomas. The program provides childcare services and parenting information classes.

Turnaround Opportunity School (TOPS) serves high school students under 16 years old who need the more individualized attention smaller classes provide. It is provided at Gregori, Downey, and Modesto High Schools.

Special Education

Modesto City Schools' Special Education Local Plan Area (SELPA) offers programs and services for students who qualify under the Individuals with Disabilities Education Act (IDEA). The District provides support for eligible students from birth through the age of 22. Identification occurs through a comprehensive assessment process, and if a student is found eligible, an Individualized Education Program (IEP) is developed to address their unique needs. IEPs are reviewed and updated annually based on student progress toward established goals and objectives.

The primary goal of Special Education is to support individual student needs by providing the services necessary for access to core instruction and participation in the least restrictive environment. For more information, please contact the Special Education Department at **(209) 574-1623**.

Modesto City Schools SELPA provides a full continuum of services to meet the diverse needs of students with disabilities.

Support options may include, among others:

Designated Instructional Services

- Language, Speech, and Hearing
- Adapted Physical Education
- Deaf and Hard of Hearing Services
- Orientation and Mobility Instruction
- Occupational Therapy
- Vision Services
- Health and Nursing Services
- Assistive Technology
- Inclusion Services
- Counseling
- Behavior Intervention Services
- Other needs as determined by the IEP

Resource Specialist Program Non-Public Schools

Special Day Classes for Students with:

- Mild-Moderate Disabilities
- Moderate-Severe Disabilities
- Autism
- Emotional Disturbance
- Physical Disabilities
- Hearing Impairments

Infants & Preschool Age Programs

Transitional Programs for Students Ages 18 to 22 Years

Community Advisory Committee

The Community Advisory Committee (CAC) unites parents, educators, agency personnel, and members of the community with a common goal of ensuring that students with exceptional needs receive a free and appropriate education. The CAC meetings offer an important opportunity for parents to communicate directly with the Modesto City Schools SELPA Administration regarding programming and support for students within our SELPA. Parent training is held each year on topics of interest to parents of students with disabilities. The goals of the CAC include:

- Providing input on the development, review, and implementation of the Local Plan for Special Education.
- Providing input on other policies and procedures about the education of students with disabilities.
- Sponsoring educational programs on topics such as parent advocacy, parent rights and responsibilities, the IEP process, parent/professional collaboration, assisting disabled students, transition programs, promoting the least restrictive environment, vocational/career education, post-secondary programs, mental health services, community resources, and legislation affecting students with disabilities.
- Impacting legislation affecting students with disabilities.
- Promoting regular school attendance through enhancing parent awareness.
- Increasing parent involvement through parent training.

Meeting dates and additional information on the CAC are available by calling **(209) 574-1623**, or by visiting the District website at:
https://www.mcs4kids.com/o/mcs/page/community-advisory-committee.

Statewide Testing Notification

California students participate in statewide assessments that provide parents/guardians, teachers, and schools with information about student learning and progress toward college and career readiness. Results may also be used for local, state, and federal accountability.

Your child may take one or more of the following: the California Assessment of Student Performance and Progress (CAASPP), the English Language Proficiency Assessments for California (ELPAC), and the Physical Fitness Test (PFT).

Under California Education Code Section 60615, parents/guardians may annually submit a written request to excuse their child from CAASPP assessments. This exemption does not apply to the ELPAC or the PFT.

CAASPP includes:

- **Smarter Balanced Assessment Consortium Assessments:** The Smarter Balanced computer-adaptive assessments measure student progress in English language arts (ELA) and mathematics and are aligned with California State Standards. These assessments are administered in grades 3–8 and 11. Grade 11 results may be used as indicators of college readiness.
- **California Science Tests (CAST):** The CAST is a computer-based assessment that measures how well students understand the California Next Generation Science Standards (CA NGSS), including scientific concepts, problem-solving, and real-world application. The CAST is administered to all students in grades 5 and 8, and once in high school (grade 10, 11, or 12).
- **California Alternate Assessments (CAAs):** The CAAs are designed for eligible students with significant cognitive disabilities whose individualized education program (IEP) specifies alternate assessments. These assessments are administered one-on-one and measure student progress in English language arts (ELA), mathematics, and science using alternate achievement standards aligned with state standards. Students in grades 3–8 and 11 may take the CAA for ELA and mathematics. Students in grades 5 and 8, and once in high school (grade 10, 11, or 12), may take the CAA for Science. CAA results provide information about student learning and help guide instruction based on each student's individual needs.
- **California Spanish Assessment (CSA) for Reading/Language Arts:** The optional CSA for Reading/Language Arts in Spanish is aligned with the California Common Core State Standards en Español. This computer-based test allows students to demonstrate their Spanish skills in listening, reading, and writing mechanics.

English Language Proficiency Assessments for California (ELPAC): The English Language Proficiency Assessment for California (ELPAC) is aligned with the 2012 California English Language Development Standards. Students who have a home language survey listing a language other than English will take the initial test, which identifies them as English learners or as initially fluent in English. Students classified as English learners will take the Summative ELPAC each year until they are reclassified as proficient in English.

Alternate ELPAC: Students whose IEP identifies the use of an alternate assessment and who have a home language survey that lists a language other than English will take the initial test, which identifies students as English learners or as initially fluent in English. Students classified as English learners will take the Summative ELPAC every year until they are reclassified as proficient in English.

Physical Fitness Test (PFT): Students in grades 5, 7, and 9 will take the FITNESSGRAM, which is the test used in California. The test comprises multiple performance components, including aerobic capacity, abdominal strength, trunk strength, upper-body strength, and flexibility. EC §§ 60800, 51241(b)(1). PFT results are not used for grades or student accountability. The primary goal of the assessment is to help students establish lifelong habits of regular physical activity.

Student Score Reports: Per Education Code § 60641, Modesto City Schools ensures that CAASPP student score reports are made available to all students and parents in a secure electronic format. Students and parents can access three years of score reports by logging into the parent or student PowerSchool Portal at **https://www.mcs4kids.com/district/powerschool**. Score reports are typically available in the portal by early fall.

If you need assistance accessing your child's score report or wish to request a printed copy, please visit your child's school office.

Important Information About the Preliminary SAT (PSAT)

The Preliminary SAT/National Merit Scholarship Qualifying Test (PSAT/NMSQT) is excellent practice for college placement tests such as the SAT or ACT. Students who take the PSAT score an average of 100 points higher than those who take the SAT. The purpose of the PSAT is to:

1. Practice taking the SAT and build skills in reading, writing, and mathematics
2. Identify strengths and areas for growth needed for college readiness
3. Compare performance on admissions tests with other students who may be applying
4. Enter the competition for the National Merit Scholarship Corporation
5. Help prepare for the SAT by becoming familiar with the kinds of questions and directions on the SAT
6. Receive information from prosepective colleges.

The PSAT assesses knowledge and skills developed through years of study in a wide range of courses. Although the test is not directly related to a specific high school curriculum, it reflects the kind of academic experience considered important for successful college performance. Eleventh-grade students who take the PSAT and do well can compete for scholarships and recognition awards. In addition, students who identify themselves as Hispanic or Latino on the test answer sheet will automatically be considered for the National Hispanic Scholar Recognition Program.

Modesto City Schools will offer multiple versions of the PSAT each school year.

For Students in Grades 9-11

Each high school will offer the PSAT/NMSQT in October to students in grades 9–11. Students must register through their school's Student Body Office to participate. Modesto City Schools may use LCAP funds to cover the cost for grade 11 students. Students in grades 9 and 10 must pay the test fee (historically $18, subject to change) to be eligible to take the test.

Students in Grade 8

Junior high schools annually determine interest in taking the PSAT for grade 8 students. Schools that decide to offer the assessment will notify students of the opportunity, the cost, and how to register. Students or parents/guardians who have questions about the PSAT should contact the College Counselor at their child's high school.

Please note**:** The PSAT and many AP Exams are now administered in a fully digital format.

College Entrance Tests

The SAT and ACT are the most common college entrance exams and may be required for admission, course placement, or scholarship consideration by some colleges, universities, and scholarship programs.

Students should be aware of registration and score submission deadlines and check the testing requirements of each institution or program. Students and families with questions should contact their College Counselor.

AP Exams

Modesto City Schools covers the cost of Advanced Placement (AP) exam fees for students enrolled in MCS AP courses. Students who register after the deadline will be responsible for a $40 late registration fee, and students who do not take an exam that was ordered on their behalf will be required to pay the $40 unused exam fee assessed by the College Board. Students who register for AP exams in subjects in which they are not enrolled are responsible for covering the full cost of the exam.

Map Your Mission Connection: The PSAT, AP exams, and other college readiness opportunities can help students explore and achieve their personalized *Map Your Mission* path. Learn more at mcs4kids.com/mapyourmission.

Junior High Promotion & High School Graduation Requirements

Building a Strong Academic Foundation in Junior High School

A major focus of junior high school is to help students successfully transition to high school. To accomplish this, junior high school students must satisfactorily complete a rigorous core academic curriculum. Students who need extra help will be provided opportunities to improve their skills or make up failed courses. Parents will be notified regularly of their student's progress toward meeting promotion requirements.

Junior High Promotion Requirements

To receive a diploma of promotion from junior high school, students must complete the required course of study below.

English • Four (4) semesters	**Mathematics** • Four (4) semesters
Science • Life Science (Grade 7) - Two (2) semesters • Physical Science (Grade 8) - Two (2) semesters	**Social Science** • World History (Grade 7) - Two (2) semesters • U.S. History (Grade 8) - Two (2) semesters

High School Graduation Requirements

Students must earn a minimum of 220 units and pass required core courses listed below:

English • Eight (8) semesters (40 units)	**Health** • One (1) semester (5 units)
Mathematics • Six (6) semesters (30 units) including the successful completion of algebra	**Practical Arts** • One (1) semester (5 units)
Physical Education • Four (4) semesters (20 units) NOTE: All 9th and 10th graders must take Physical Education unless exempted by **Board Policy 6142.7**	**Science** • Two (2) semesters - biological science (10 units) • Two (2) semesters - physical science (10 units) • OR successful completion of four (4) semesters of integrated science (20 units)
Social Science • Two (2) semesters - U.S. History (10 units) • Two (2) semesters - World History (10 units) • One (1) semester - U.S. Government (5 units) • One (1) semester - Economics (5 units) • One (1) semester - World Geography/ World Religions or Ethnic Studies (5 units)	**Visual Arts, Performing Arts, or World Language or Career Technical Education** • Two (2) semesters (10 units) (One course in visual / performing arts or world language or Career Technical Education)

To be on track for graduation, students must earn the following number of units each semester:

Year in School	End of 1st Semester	End of 2nd Semester
9th grade	25 units	55 units
10th grade	85 units	115 units
11th grade	145 units	170 units
12th grade	200 units	220 units



Parent Involvement is Key to Student Success!

Studies show that parental involvement positively affects student achievement and contributes to higher-quality education and better overall school performance. There are several ways you can get involved: introduce yourself to your child(ren)'s teacher(s); join a parent group at your child(ren)'s school; volunteer in the classroom; read with your student(s) every day; and ask your student(s) about their day. Talk with your child(ren)'s teachers about how you can help your child(ren) be successful. For more ideas, visit our Parent Engagement and Outreach Department web page at: **https://www.mcs4kids.com/page/parent-engagement-and-outreach**.

College Counseling Program

Modesto City Schools offers a comprehensive College Counseling Program at each of its eight high school campuses. The program provides the services of trained college counselors who are responsible for serving all students interested in pursuing vocational or higher education. College counselors serve students and their parents by providing a wide array of up-to-date information on college and university entrance requirements, costs, scholarships, and more. They have access to critical information that helps students make informed and realistic choices about college or university admission. During the school year, college counselors host evening programs at each high school campus. During these programs, counselors discuss general issues related to college and university selection and acceptance, the application process, financial aid and scholarship opportunities, the PSAT, SAT, and ACT, timelines for completing admission forms, and other important topics. There are also question-and-answer periods after each program. College counselors are available to all high school students and their parents.

Community College Admission Requirements

The only requirements for junior college admission are graduation from high school or reaching the minimum age of 18. There are no subject or grade requirements. However, the better a student prepares in high school, the better the chances for success.

University Admission Requirements and Information

Each school year, school districts are required to provide parents of students in grades 9–12 with information regarding admission requirements for the California State University (CSU) and University of California (UC) systems. *(EC 51229)* To qualify for admission, students must complete specific subject requirements, commonly known as the "A-G" requirements.

To learn more about college admission requirements, please visit the UC (**www.universityofcalifornia.edu**) or CSU (**www.calstate.edu**) websites or your student's counseling office. For a list of District courses that have been certified by the University of California as satisfying the requirements for admission to the UC and CSU systems, please see your school's course catalog and refer to **https://hs-articulation.ucop.edu/guide**.

College Counselors

Beyer High School
Katrina Broussard
(209) 492-5729
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Davis High School
Cristina Aguilera
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Modesto High School
Gloria Garibay
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Garibay.G@mcs4kids.com

Students are encouraged to meet with their school counselors to select courses that meet college admission requirements, enroll in Career Technical Education (CTE) classes, or pursue both options. Please contact your counselor for more information.

Students are also encouraged to use SchooLinks, a modern college and career readiness platform that helps prepare them for life after graduation. SchooLinks allows students to explore their interests and strengths, research colleges and careers, and create a personalized graduation plan aligned with their post-secondary goals. The platform is available to students in grades 7–12 and their parents. High school seniors can also use SchooLinks to track college applications and request transcripts and letters of recommendation.

The courses required by the District for high school graduation may or may not meet UC/CSU admission requirements, as outlined below:

A-G Course	Subject	CSU/UC Requirements for Freshman Admissions
A	History / Social Science	2 years required
B	English	4 years required
C	Mathematics	3 years required (e.g., Algebra, Geometry & Advanced Algebra) 4 years recommended
D	Laboratory Science	2 years required (1 year each: physical science and biological science) 3 years recommended (e.g., Biology, Chemistry & Physics)
E	World Language other than English	2 years required 3 years recommended (All years must be in same language)
F	Visual and Performing Arts	1 year required
G	College Preparatory Elective	1 year required

Career Technical Education (CTE): CTE may be offered by the District as career and workforce preparation for high school students, preparation for advanced training, and the upgrading of existing skills. CTE provides high school students who are 16 years of age or older with valuable career and technical education so students can: (1) enter the workforce with skills and competencies to be successful; (2) pursue advanced training in postsecondary educational institutions; or (3) upgrade existing skills and knowledge. A CTE course may also satisfy graduation and subject matter requirements for admission to the UC and CSU systems. CTE courses offered by the District that may satisfy a subject matter requirement for admission to the UC and CSU include:

CTE Course Name	Corresponding UC/CSU Admission Requirement
Agriscience	Meets "D" Requirement
Agribusiness 1-2 / 3-4	Meets "G" Requirement
Agriculture Marketing and Animal Industry	Meets "G" Requirement
Ag Leadership	Meets "G" Requirement
Ag Manufacturing 1-2 / 3-4 / 5-6 / 7-8	Meets "G" Requirement
Ag Mechanics 1-2 / 3-4 / 5-6 / 7-8	Meets "G" Requirement
Ag Small Engine Repair 1-2 / 3-4	Meets "G" Requirement
Ag Diesel Engine Technology	Meets "G" Requirement
Ag Small Engine Technology 1-2	Meets "G" Requirement
Ag Wood Construction 1-2 / 3-4 / 5-6 / 7-8	Meets "G" Requirement
Ag Drafting 1-2 / 3-4	Meets "F" Requirement
Structural Ag Welding	Meets "G" Requirement
Agriculture Food Science I / II	Meets "G" Requirement
Agriculture Farm to Fork	Meets "G" Requirement
Integrated Ag Biology	Meets "D" Requirement
Biology and Sustainable Ag	Meets "D" Requirement
Agriscience Systems Management	Meets "D" Requirement
Animal Science 3-4 / 5-6	Meets "G" Requirement
Veterinary Science	Meets "G" Requirement
Ornamental Horticulture	Meets "G" Requirement
Landscape Design and Maintenance	Meets "G" Requirement
History and Art of Floral Design II / III	Meets "F" Requirement
Greenhouse and Horticulture Practices	Meets "G" Requirement
DSLR Photography 1-2 / 3-4	Meets "F" Requirement
3D Comp Graphics and Animation 1-2 / 3-4	Meets "F" Requirement
Photo Capture and Manipulation	Meets "F" Requirement
Graphic Design II / III	Meets "F" Requirement
Desktop Publication and Photojournalism	Meets "F" Requirement
Theatre and Stage Technology 1-2	Meets "F" Requirement
Professional Theatre 1-2 / 3-4 / 5-6	Meets "F" Requirement
Concepts of Visual Communication	Meets "F" Requirement
Video Arts and Production 1-2	Meets "F" Requirement
Video and Media Production	Meets "F" Requirement

Career Technical Education CC/CSU/UC Minimum Admission Requirements

CTE Course Name	Corresponding UC/CSU Admission Requirement
Multimedia Broadcasting 1-2 / 3-4	Meets "F" Requirement
Construction Woodworking Technology 1-2 / 3-4 / 5-6 / 7-8	Meets "G" Requirement
Construction Technology 1-2 / 3-4 / 5-6	Meets "G" Requirement
Virtual Business	Meets "G" Requirement
Small Business Ownership and Management	Meets "G" Requirement
Child Development 1-2 / 3-4	Meets "G" Requirement
Engineering Design	Meets "D" Requirement
Engineering Essentials	Meets "D" Requirement
Principles of Engineering	Meets "D" Requirement
Medical Science I / II	Meets "G" Requirement
Applied Chemistry and Biotechnology	Meets "D" Requirement
Science and Ethics of Biotechnology	Meets "D" Requirement
Health Science Careers 1-2 / 3-4	Meets "D" Requirement
Hospital and Health Serv Occupations	Meets "G" Requirement
Nursing Assistant Precertification Program	Meets "G" Requirement
Culinary Arts I / II	Meets "G" Requirement
Culinary Arts III	*Does not qualify for A-G*
Exploring Computer Science	Meets "G" Requirement
Cybersecurity 1-2 / 3-4	Meets "D" Requirement
Honors Cybersecurity 5-6	Meets "D" Requirement
Internship in Computer Science	Meets "G" Requirement
Computer Programming I / II	Meets "G" Requirement
Robotics Engineering I / II / III	Meets "G" Requirement
3D Graphics and Animation for Computer Science 1-2	Meets "F" Requirement
Artificial Intelligence	Meets "C" Requirement
Software Engineering	Meets "D" Requirement
Video Game Development I	Meets "F" Requirement
Marketing Essentials	Meets "G" Requirement
Employment Opportunities 1-2 / 3-4 / 5-6	Meets "G" Requirement
Entrepreneurship 1-2 / 3-4	Meets "G" Requirement
Public Safety I	Meets "G" Requirement
Criminal Justice 1-2	Meets "G" Requirement
Criminal Justice (2 hour)	Meets "G" Requirement
First Responder	Meets "G" Requirement
Fire Protection	Meets "G" Requirement
Automotive Technology 1-2 / 3-4 / 5-6	Meets "G" Requirement

To learn more about the District's Career Technical Education classes, please visit the District website at: **https://cte.mcs4kids.com**.

To learn more about CTE, please visit the California Department of Education's website at: **www.cde.ca.gov/ci/ct**.

Rights & Responsibilities of Students

Rights of Students

- To attend school unless removed under due process as specified in the Education Code.
- To attend school in a secure academic and social climate, free from discrimination, harassment, and intimidation.
- To enjoy the full benefit of their teachers' efforts without interruption by a disruptive student.
- To have ready access to a designated counselor.
- To examine personal records upon reaching the age of 16 or completing the 10th grade.
- To be fully informed of school rules and regulations.

Responsibilities of Students

- To attend school and classes regularly and on time.
- To be prepared for class with the appropriate materials and work.
- To know and obey school rules and regulations.
- To respect the rights of school personnel, fellow students, and the public in general.
- To demonstrate pride in the appearance of school buildings and grounds.
- To respect school property, including books and technology devices (computers, hotspots, etc.).
- To resolve differences positively and seek adult assistance and support with resolving differences.

Rights & Responsibilities of Parents

Rights of Parents

- To expect that their children will spend their time at school in a safe, wholesome, stimulating atmosphere, engaged in productive activity under the care and direction of dedicated staff.
- To have the assurance that school personnel will at no time preempt parental prerogative.
- To be informed of District policies and regulations and school rules.
- To review their child's record with a certificated staff member assisting.

Responsibilities of Parents

- To visit the school periodically to participate in conferences with teachers, counselors, or administrators regarding their children's academic and behavioral status.
- To provide supportive action by making sure that children have enough sleep, adequate nutrition, and appropriate clothing before coming to school.
- To maintain consistent and adequate control over their children and to approve of reasonable control measures as applied by school personnel.
- To cooperate with the school in bringing about improvements designed to enhance the educational program offered to students.
- To provide the school with current information on legal address, phone number, medical data, and other details that may help the school serve its children.
- To become familiar with District policies and school rules, and regulations.

Rights & Responsibilities of Teachers

Rights of Teachers

- To expect and receive the students' attention, effort, and participation in attending their classes.
- To have parental and administrative backing when enforcing rules designed to provide an optimum learning climate.
- To teach with interruptions held to an absolute minimum.
- To enjoy the same level of respect and courteous treatment as accorded to members of the class individually and collectively.

Responsibilities of Teachers

- To consider the personal worth of each student as a single, unique, important human being.
- To attempt to equip each learner with the knowledge, skills, attitudes, and values required for successful living.
- To always hold students accountable for their actions.
- To objectively assess divergent ideas, opinions, and expressions and deal with them in a balanced, unbiased manner.
- To keep parents and students informed with timely or periodic reports, including all pertinent data related to the student's school experience.
- To consistently critique their performance with the objective of an ever-growing professional stature.
- To initiate and enforce individual classroom rules consistent with school and District policies.

Rights & Responsibilities of Administrators

Rights of Administrators

- To initiate such control measures as needed to establish and maintain an environment where optimum learning and teaching conditions prevail.
- To make decisions on all issues confronting schools, primarily based on what is best for the students.
- To hold students accountable for their conduct and to take prompt and appropriate action toward those guilty of violations.
- To expect that all school employees recognize and fulfill their role in terms of campus control.

Responsibilities of Administrators

- To provide leadership that will establish, encourage, and promote good teaching and effective learning.
- To establish, publicize, and enforce school rules that facilitate effective learning and promote attitudes and habits of good citizenship among the students.
- To request assistance from the District's support services, community agencies, and resources in all cases, indicating such action.
- To make a determined effort to stay attuned to expressions of student, staff, parent, and community concerns and to react with sensitivity toward them.

Attendance

Regular school attendance is important. Students must attend school regularly to achieve in the classroom. Parents who prioritize regular school attendance help their children become dependable and responsible. The importance of attending school every day applies to students at all grade levels. Children in the primary grades (K-3) should set a pattern of regular attendance early in their school careers. The habit will carry over through high school and beyond.

Being absent from school hurts the student. Data shows that students who do not regularly attend school perform at a lower level than their classmates. Poor school attendance is the most frequently identified symptom of potential school dropouts. On average, students who were on track to graduate were absent eight (8) days during the entire school year. On average, high school students who were not on track to graduate were absent seven (7) or more days in a semester or 16 days in a school year (down 1-10 units). On average, students who were absent one-and-a-half or more days per month WERE NOT on track to graduate with their classmates, regardless of the school they attended, their grade level, the courses they took, or their ethnicity.

Absenteeism hurts other students. When students who have been absent return to school, they need more individual attention from their teacher. This often deprives their classmates of the teacher's attention.

Absenteeism hurts your child's school. State funding for schools is linked to student attendance. The more absences, the less funding a school district receives from the state, and the whole educational program suffers.

Absenteeism hurts our community. Chronically absent students are unprepared to join the workforce or continue their education beyond high school. The Modesto Police Department confirms that daytime criminal activity increases when students are absent.

Absences: Rights & Consequences

Attendance Expectations

Education is an opportunity and a right. If students do not exercise their right to attend school, they have limited their opportunity for the basic education necessary to become mature, knowledgeable, and productive members of society. Absenteeism directly negatively affects student achievement, promotion, graduation, behavior, and employment potential. It has been well demonstrated that regular attendance is a key factor in a student's success at school.

Excused Absences: Assignment Makeup Allowed

1. EXCUSED ABSENCES (CAC, TITLE 5, SECTION 420)

Absences listed below are excused when verified in accordance with the Education Code and Board Policy:

A. Illness, including an absence for the benefit of the pupil's mental or behavioral health.

B. Quarantine is directed by a county or city health officer.

C. Medical, dental, or optometrical services rendered.

1. Students are encouraged to make medical appointments after school hours. If this is not possible, then students must return to school immediately after an appointment.
2. **TK-6** If a student must miss school for a medical appointment, the name of the doctor and/or clinic must be listed on the verifying note.
3. **7-12** Students will be released for appointments and receive excused absences only with the written approval of parents or guardians.
4. **7-12** The only exception shall be for those students whose parents or guardians have provided annual written consent to the school to release and excuse their child(ren) upon doctor verification.

D. Attending funeral services of a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, as defined in EC § 48205, so long as such absence is not more than five days per incident. Students shall be permitted to make up missed school assignments.

TK-6 The student or parent is responsible for requesting missed work. The teacher will determine the time the student has to make up the work.

7-12 Students shall be allowed two school days for each day of absence to make up the work. The teacher may extend the time for make-up. Responsibility for requesting missed work lies with the student.

2. PERSONAL REASONS - PRIOR APPROVAL REQUIRED *EC § 48205*

A. A pupil's absence shall be allowed, provided the absence is for one of the following justifiable personal reasons:

1. An appearance in court.
2. **(7-12 only)** An employment conference.
3. A pupil/family hardship situation, as authorized by the principal.
4. An observance of a holiday or ceremony of the pupil's religion.
5. Attendance at religious retreats not to exceed one full day per semester.
6. Attending a funeral service of a person who is not an immediate family member.
7. **(7-12 only)** A pupil shall be excused from school for one day per school year when the absence is for the purpose of engaging in a civic or political event, provided that the pupil notifies the school in advance of the absence.

B. With the exception of number 7, PRIOR to an absence described in this regulation, the principal or administrative designee must receive and approve a signed parental request.

C. Only in the case of extreme emergency will the principal approve an absence after the absence occurs.

A pupil whose absence is excused according to the above conditions shall be allowed make-up privileges. TK-6 students/parents or 7-12 students shall plan with the teacher to make up any missed work prior to the absence. Students shall be allowed two school days for each day of absence to make up the work. The teacher may extend the time for make-up. Responsibility for requesting missed work lies with the TK-6 student/parent or 7-12 student.

3. RELEASE TIME FOR RELIGIOUS EXERCISES AND INSTRUCTION - PRIOR NOTIFICATION REQUIRED

The District will allow release time for students to participate in religious exercises or to receive moral and religious instruction. *EC § 46014*

A student's absence will be considered excused, with full rights to make up tests and homework, if the following conditions are complied with:

A. The student has the written consent of his/her/their parent or guardian indicating the time the student is to be released from school. The written consent must be submitted to the school two days prior to release.

B. On the first day after the absence, the school is provided with verification of attendance at the designated exercise.

C. The student attends school on the day of the absence for at least the minimum day, as defined by the Education Code:

Kindergarten ..... 180 minutes
Grades 1-3 ..... 230 minutes
Grades 4-12 ..... 240 minutes

D. No pupil shall be excused from school for such purpose on more than four days per school year.

A student whose absence is authorized according to the above conditions shall be allowed make-up privileges. TK-6 students/parents and 7-12 students shall plan with the teacher to make up missed work before the absence. Students shall be allowed two school days for each day of absence to make up the work. The time for make-up may be extended by the teacher. Responsibility for requesting missed work lies with the TK-6 student/parent or 7-12 student.

4. UNEXCUSED ABSENCES FOR PERSONAL REASONS MADE UP IN SATURDAY SCHOOL

NO PRIOR APPROVAL *EC §§ 37223, 48205*

TK-6 Students who are absent for personal reasons and who did NOT receive prior approval from the school administrator may be assigned a consequence, such as detention, in-school suspension, or Saturday School, to make up for classwork missed due to the unexcused absence.

7-12 Students who are absent for personal reasons and who did NOT receive prior approval from the school administrator may be assigned to Saturday School to make up classwork missed because of the unexcused absence. Absences will be considered unexcused and may affect extracurricular eligibility if not cleared within seven (7) school days after the student returns from the absence.

5. HOME SUSPENSION / INTERVENTION CENTER [7-12] AND ASSIGNMENT MAKE-UP *EC § 48913*

A. Suspensions are considered "excused" absences, and assignment make-up shall be allowed if the student or parent requests.
B. The student/parent is responsible for obtaining and doing class work. The teacher may require the student to complete any assignments and tests missed during the suspension.
C. Students shall be allowed at least TWO days for each day of suspension to make up the work. The teacher may extend the time for make-up.

Unexcused Absences & Truancy: Assignment Makeup Not Allowed

Absences that cannot be verified will be considered truant or unexcused. Students shall NOT be allowed to make up assignments or tests that were assigned during the truancy or unexcused absence. It is the parent/guardian's responsibility to explain a student's absence either by telephone on the day of the absence or by note upon the student's return to school. Students who leave the campus or the classroom without proper school authorization will be considered truant.

If the student's absence is verified at the attendance office later, he/she/they is/are NOT allowed make-up privileges unless he/she/they present(s) the teacher with a verified re-admit slip within ONE (1) day after the student returns to school.

Written notification will be sent to the parents of a student who is absent from school for a total of three (3) days, 10 days, or 15 days without a valid excuse. These notifications will be mailed for absences that are either unexcused or unverified.

Truancy, Unexcused Excessive Absenteeism & Tardies

EC §§ 37223, 48260-48263, 48900k, 49164

Students may not be absent from school without the school's approval. **(7-12)** Absences will be considered unexcused and may affect extracurricular eligibility if not cleared within seven (7) school days after the student returns from the absence.

The following represents the procedures that will be followed when a student is absent from school without a valid excuse or is tardy without the school's approval for more than 30 minutes.

First Incident: The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority." 7-12 students will be informed that a work permit will not be issued or will be revoked if the student reaches the fourth step.

TK-12 Alternate consequences will be assigned such as detention, Saturday School.
TK-6 Partnered Classroom.
7-12 Intervention Center, Community Service.

Second Incident: The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority." 7-12 students will be informed that a work permit will not be issued or will be revoked if the student reaches the fourth step.

TK-12 Alternate consequences will be assigned such as detention, Saturday School.
TK-6 Partnered Classroom.
7-12 Intervention Center, Community Service.

Third Incident: The student and parents will be informed of the mandatory attendance laws and the District's pertinent policy and procedures. The student will be instructed to attend all classes. Failure to do so shall be treated as "defiance of authority." (7-12) student will be informed that a work permit will not be issued or will be revoked if the student reaches the fourth step. (TK-12) The student is a legal truant if they are absent from school without a valid excuse for three (3) days or tardy in excess of 30 minutes on each of three (3) or more days. The school may recommend that the parent/guardian attend school one day with the student. *EC §§ 48260, 48260.5*

TK-12 Alternate consequences will be assigned such as detention, Saturday School.
TK-6 Partnered Classroom.
7-12 Intervention Center, Community Service.

Fourth Incident: The student will be referred to a school administrator/designee. The student is now a legal habitual truant and shall be within the juvenile court's jurisdiction, which may adjudge the pupil to be a ward of the court. *(EC § 48262, WI § 601)*

The school administrator shall call and hold a parent conference. Parents and students are again informed that failure to follow the school's directive to attend classes will be "defiance of authority" and will be grounds for referral to the School Attendance Review Board and/or (7-12) involuntary transfer to an alternative education program.

TK-12 Alternate consequences will be assigned, such as detention, Saturday School.
TK-6 Partnered Classroom.
7-12 Intervention Center, Community Service.
7-12 STUDENT IS INELIGIBLE TO PARTICIPATE IN EXTRACURRICULAR ACTIVITIES FOR NINE (9) WEEKS.
7-12 A WORK PERMIT WILL NOT BE ISSUED, OR A WORK PERMIT WILL BE REVOKED FOR A MAXIMUM OF NINE (9) WEEKS. *EC § 49164*
7-12 THE PUPIL MAY BE SUBJECT TO SUSPENSION, RESTRICTION, OR DELAY OF THE PUPIL'S DRIVING PRIVILEGE PURSUANT TO SECTION 13202.7 OF THE VEHICLE CODE. *EC § 48260.5*

Fifth Incident: The student will be referred to a school administrator. The parents and student will be informed that the next incidence of refusal to attend classes, in the direction of school authorities, may result in a recommendation of the student to an alternative education program and possible referral of parent and student to the School Attendance Review Board.

TK-12 Alternate consequences will be assigned such as detention, Saturday School.
TK-6 Partnered Classroom.
7-12 Intervention Center, Community Service.
7-12 STUDENT IS INELIGIBLE TO PARTICIPATE IN EXTRACURRICULAR ACTIVITIES FOR AN ADDITIONAL NINE (9) WEEKS.
7-12 A WORK PERMIT WILL NOT BE ISSUED/OR WORK PERMIT WILL BE REVOKED FOR A MAXIMUM OF NINE (9) WEEKS. *EC § 49164*

Sixth Incident: A letter shall be sent to the parents/guardians, by means of certified mail or using the "proof of service" method, informing them that their student has had additional incidents of truancy since being declared a legal habitual truant and has been in "persistent defiance of authority." *EC § 48262*

The parent and student may be referred to the School Attendance Review Board (SARB).

TK-12 Alternate consequences will be assigned such as detention, Saturday School.
TK-6 Partnered Classroom.
7-12 Intervention Center, Community Service.
7-12 STUDENT MAY BE REFERRED TO AN ALTERNATIVE EDUCATION PROGRAM, SUCH AS CONTINUATION HIGH SCHOOL IF THE STUDENT IS SIXTEEN YEARS OF AGE OR OLDER, OR TO OPPORTUNITY SCHOOL/PROGRAM/CLASS IF THE STUDENT IS UNDER SIXTEEN YEARS OF AGE.
7-12 STUDENTS ARE INELIGIBLE TO PARTICIPATE IN EXTRACURRICULAR ACTIVITIES FOR THE REMAINDER OF THE SCHOOL YEAR AT THE REGULAR CAMPUS.
7-12 A WORK PERMIT WILL NOT BE ISSUED/OR WORK PERMIT WILL BE REVOKED BY THE ISSUING AUTHORITY AT THE REGULAR CAMPUS. *EC § 49164*

Excessive Absenteeism

Once a pupil accumulates 15 absences (excused or unexcused) during one school year:

1. A school administrator may place the student on Attendance Supervision, which imposes a requirement that a licensed medical practitioner must verify additional absences. CAC Title 5 § 421(b)
2. A student may not be placed on Attendance Supervision unless the parent/guardian has been notified previously in conference or by letter of the District's excessive absence policy after that student has been absent 10 days or more.
3. Once a student has been placed on Attendance Supervision, a school administrator or certificated designee shall call and hold a parent conference. Parent/guardian will again be informed of the District's excessive absence policy.

   If the parent/guardian cannot be contacted, the administrator/ designee will hold a conference with the student and a certified letter shall be sent informing the parent/guardian that the student is placed on Attendance Supervision and the pertinent provisions of the excessive absence policy.
4. Parents of a student who is absent from school five (5) or more times without the required verification from a doctor are subject to being referred to the School Attendance Review Board. *EC § 48320-48324*
5. **(7-12)** A student absent from school five (5) or more times without the required verification:

   A. WILL BE INELIGIBLE TO PARTICIPATE IN EXTRACURRICULAR ACTIVITIES THE REMAINDER OF THE SCHOOL YEAR AT THE REGULAR CAMPUS.
   B. WILL NOT BE ISSUED A WORK PERMIT OR THE WORK PERMIT WILL BE SUSPENDED OR REVOKED BY THE ISSUING AUTHORITY AT THE REGULAR CAMPUS. *EC § 49164*
   C. MAY BE REFERRED TO THE SCHOOL ATTENDANCE REVIEW BOARD.
   D. MAY BE REFERRED TO AN ALTERNATIVE EDUCATION PROGRAM, SUCH AS CONTINUATION HIGH SCHOOL IF THE STUDENT IS SIXTEEN YEARS OF AGE OR OLDER. *EC § 48432.5*

   NOTE: Six (6) period absences equal one (1) full-day absence and will be counted toward the 15 days.

   NOTE: Written notification will be sent to the parents of a student who is absent from school for a total of three (3) days, 10 days, and 15 days without a valid excuse. These notifications will be mailed for absences that are either unexcused or unverified.

Tardies

Each student's responsibility is to be in the classroom in his/her/their seat or workstation when the bell rings or when class begins. Being tardy is irresponsible behavior because it disrupts the learning process.

FIRST, SECOND, AND THIRD TARDY IN EACH CLASS

Consequences to be determined by each site.

FOURTH AND SUCCESSIVE TARDIES

TK-6 **Parent contact.** The administrator will assign the student a consequence, which may include detention, Partnered Classroom, or Saturday School. Parents may be referred to the Child Welfare and Attendance office or the School Attendance Review Board for excessive tardiness or absences incurred by their child.

7-12 **An administrative referral with the following consequences:** Administrator will assign the student a consequence which may include detention, one period of Intervention Center, Tutoring Center, or Saturday School. Parents may be referred to the Child Welfare and Attendance office or the School Attendance Review Board for excessive tardiness or absences incurred by their child.

STUDENTS OUT OF CLASS WITHOUT WRITTEN AUTHORIZATION FIVE (5) MINUTES AFTER CLASS IS TO BEGIN

An administrator or his/her/their designee(s) will assign the student a consequence which may include work detail, detention, Intervention Center, or Saturday School.

TARDY IN EXCESS OF 10 MINUTES

If a student is tardy in excess of 10 minutes, but no more than 30 minutes, the teacher has the option of not allowing assignment make-up because of lack of class participation. If the student is tardy in excess of 30 minutes, he/she is truant according to EC § 48260 and must obtain a re-admit slip from the attendance office indicating "truancy."

SATURDAY SCHOOL *EC § 37223*

The Governing Board of any elementary, high school, or unified school district may maintain classes on Saturday. The Modesto City Schools' Board of Education approves such classes when appropriate and practicable.

The classes may include MAKE-UP CLASSES FOR UNEXCUSED ABSENCES occurring during the week. Attendance at Saturday School for unexcused absences will permit the student to make up missed assignments and the absence record will be changed to reflect Saturday School attendance. Unexcused absences must be made up through Saturday School within 20 school days from original absence.

Attendance at classes conducted on Saturday shall be at the election of the pupil or, in the case of a minor pupil, the parent or guardian of the pupil. However, the Governing Board may require truants, as defined by EC § 48260, to attend make-up classes conducted on one day of the weekend.

School Attendance Review Board (S.A.R.B.)

EC §§ 48320-48324, 48292-48293

The Education Code provides for establishing School Attendance Review Boards to meet the special needs of pupils with school attendance or behavior problems. The School Attendance Review Board may include a parent and representatives of (1) the school, (2) the County Probation Department, (3) the County Welfare Department, and (4) a representative of the County Superintendent of Schools.

SARB can recommend that parents and students take certain measures to correct inappropriate behavior, refer the pupil to community agencies for assistance, or suggest adjustments to the school assignment.

In the event that a parent or guardian or pupil fails to respond to the directives of SARB or to services offered on behalf of the minor, SARB may:

1. Direct that the minor be referred to the County Welfare Department under Section 300 of the Welfare and Institutions Code.
2. Direct that the minor be referred to the County Probation Department under Section 601 of the Welfare and Institutions Code.
3. Request the Senior Director of Child Welfare and Attendance to file a complaint against the parent, guardian, or other person in charge of such minor with the District Attorney.

The parent/guardian of any pupil who fails to comply with the directives of SARB, unless excused or exempted therefrom, is guilty of an infraction and shall be punished as follows:

1. Upon conviction, by a fine of not more than one hundred dollars ($100).
2. Upon a second conviction, by a fine of not more than two hundred fifty dollars ($250).
3. Upon a third or subsequent conviction, by a fine of not more than five hundred dollars ($500).
4. In lieu of imposing the fines prescribed in numbers (1) and (2), the court may order such a person to be placed in a parent education and counseling program.

Behavior Expectations & Consequences

Consequences are determined by the number of violations occurring in one school year with the exception of:

TK-6 Offenses 4, 5, 7, 20, and 24
7-12 Offenses 4, 5, 7, 21, and 25
Prior offenses may warrant consequences starting at Step 2.

A school may have additional rules unique to its site as long as they do not conflict with the Conduct Code. *EC § 35291.5*

EXCEPTIONS: The number of offenses and the consequences relating to extracurricular activities eligibility for substance abuse violations carry over from year to year in grades 7-8 and 9-12, but not from junior high to high school.

DURING SUSPENSION:

1. A student shall not report to school during the period of suspension unless coming to the office on official business by prior arrangement with a school administrator. The student is expected to be under
2. the supervision of a parent during school hours when serving suspension days at home. (7:00 am – 4:30 pm) *PC §§ 653b, 627.2*
3. Student is not to attend any school event at any school campus during home suspension.
   The student is responsible for obtaining and doing classwork. The teacher may require the student to complete any assignments and tests missed during the suspension.

Important Notice

1. No pupil shall be suspended or expelled for any of the acts enumerated unless the act is related to school activity or school attendance. *EC § 48900*
2. A pupil may be suspended or expelled for acts which are enumerated in this section and related to school activity or attendance which occur at any time, including, but not limited to, any of the following:
   A. While on school grounds.
   B. While going to or coming from school.
   C. During the lunch period, whether on or off the campus.
   D. During, or while going to, or coming from, a school-sponsored activity.

   All TK-12 campuses are closed campuses. This means that students may not leave campus between periods or during lunch.
3. Students who accumulate 20 days of home suspension are subject to involuntary transfer to an alternative program.
4. Disciplinary action will be taken if a student's behavior is disruptive to the instructional process or poses a danger to persons or property, even if the offense is not specifically defined in this Conduct Code.
5. Parental liability for willful misconduct of a minor that results in injury or death to a pupil or school employee or who willfully cuts, defaces, or otherwise injures in any way any property, real or personal, belonging to a school district or personal property of any school employee shall be liable for all damages so caused by the minor. The liability of the parent or guardian shall not exceed the state-established limit. The parent or guardian shall also be liable for the amount of any reward not exceeding the state-established limit. *EC § 48904(a)(4)* Students and parents have a right to appeal disciplinary action taken against a student. A meeting must be requested with the principal.
6. **Debts owed for loss or damage to school district property:** In grades TK-6, parents or guardians will be notified of debts incurred by their students. Any 6th-grade student who owes outstanding school debts will be ineligible to participate in extracurricular activities for grades 7-12 until the debt is paid or until the student completes a program of voluntary work, as provided in EC § 48904, in lieu of payment. However, attendance, substance abuse, behavior, and classroom citizenship eligibility consequences shall not carry over from elementary school to junior high school. For grades 7-12, see page 52.
7. **Search and Seizure:** The Board authorizes school officials to conduct searches when there are reasonable grounds or suspicion that the search will uncover evidence that the student is violating

the law or the rules of the District or the school. The Board urges that discretion, good judgment, and common sense be exercised in all cases of search and seizure. (BP 5145.12) Vehicles are subject to search on school property. By entering school property, the person driving any vehicle is deemed to consent to a complete search of the vehicle, including all its compartments and contents, by school officials or law enforcement personnel for any reason whatsoever. This notice applies to all vehicles of any type and is in force 24 hours a day. *California Vehicle Code Section 21113 (A)*

7-12 CLOSED CAMPUSES

On July 19, 1993, the Board of Education approved the closure of all 7-12 campuses beginning with the 1993-94 school year. This action was taken to maximize the District's efforts to provide a safe and orderly environment for students.

STUDENTS MAY NOT LEAVE CAMPUS BETWEEN PERIODS OR DURING LUNCH.

There will be no parent-approved or school-sanctioned exceptions to this closed-campus policy.

NOTE: STUDENTS WHO LEAVE CAMPUS SHALL BE CLASSIFIED AS TRUANT AND SUBJECT TO DISCIPLINARY ACTION (PAGES 27-31) **AND LOSS OF ELIGIBILITY FOR EXTRACURRICULAR ACTIVITIES** (PAGES 51-57)**.**

TK-6 LEVEL I OFFENSES
CAUSES FOR HOME SUSPENSION OR OTHER ALTERNATIVE CONSEQUENCES

WITH THE EXCEPTION OF SERIOUS VIOLATIONS OF THE STUDENT CONDUCT CODE, CORRECTIVE MEASURES WILL NORMALLY BEGIN AT A MINIMAL LEVEL AND THEN PROCEED TO MORE SERIOUS LEVELS. THESE PROCEDURES MAY INCLUDE BUT ARE NOT LIMITED TO: COUNSELING, PARENT CONFERENCE, BEHAVIOR PLAN, CLASSROOM INTERVENTIONS, COMMUNITY SERVICE, RESTITUTION, CONFLICT RESOLUTION, PARENT SUPERVISION IN SCHOOL, DETENTION, LOSS OF SCHOOL PRIVILEGES, CLASS SUSPENSION, BEHAVIOR CONTRACT, SATURDAY SCHOOL, PARTNERED CLASSROOM, HOME SUSPENSION, ALTERNATIVE EDUCATION TRANSFER, EXPULSION RECOMMENDATION.

LAW ENFORCEMENT AGENCIES MAY BE NOTIFIED AT THE DISCRETION OF THE ADMINISTRATION. IF THE NATURE OF THE OFFENSE MAKES AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION RECOMMENDATION APPROPRIATE, THE STUDENT WILL BE SUSPENDED FIVE DAYS FOR THE INFRACTION.

STUDENTS MAY BE SUSPENDED ON THE FIRST OFFENSE IF IT IS DETERMINED THAT THE PUPIL'S PRESENCE CAUSES A DANGER TO PERSONS. *EC § 48900.5*
GANG-RELATED OFFENSES: A STUDENT MAY BE SUSPENDED FOR FIVE DAYS ON THE FIRST OFFENSE AND RECOMMENDED FOR AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION.
OFFENSES 1-3, 7-8, AND 25-28 ONLY: IF THE SERIOUSNESS OF THE ACT LEADS TO A DETERMINATION THAT THE PRESENCE OF THE STUDENT CAUSES A DANGER TO PERSONS, THE STUDENT MAY BE RECOMMENDED FOR AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION ON THE FIRST OR SUCCEEDING OFFENSES.

1. **CAUSING, ATTEMPTING, OR THREATENING TO CAUSE PHYSICAL INJURY OR WILLFULLY USING FORCE OR VIOLENCE UPON ANOTHER PERSON**, except in self-defense. An individual must do everything possible to avoid a conflict. Acts of aggression will not be considered self-defense. *EC §§ 48900(a)(1), 48900(a)(2), 48900(r), 48900(s)*

   NOTE: An incident will be considered a mutual fight when two students engage in a physical altercation, regardless of who initiated the conflict. A student who allows him/herself to be provoked into fighting will be considered as guilty as the one who starts the fight. It is the responsibility of the administrator to conduct an investigation to determine if one of the parties was acting in self-defense.

   1st Offense: 1-day suspension.
   2nd Offense: 3-day suspension and possible recommendation for alternative education program or expulsion.
   3rd Offense: 5-day suspension and recommendation for alternative education program or expulsion.

   NOTE: Any act committed against school staff would warrant consequences starting at Step 2.

   NOTE: If a student caused serious physical injury (as defined in PC § 243) to another person, except in self- defense, the principal must recommend expulsion or report in writing to the superintendent who will advise the governing board that expulsion is inappropriate due to the nature of the circumstances which shall be indicated in the report of the incident. *EC § 48915*

2. **POSSESSING ANY OBJECTS OF A DANGEROUS NATURE**, unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal, ON CAMPUS if the principal deems expulsion inappropriate. *EC § 48900(b)*

   NOTE: Toy guns (imitation) are considered objects of a dangerous nature. Look-alike or imitation toy guns refers to a replica of a firearm that is substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. Possession of any toy weapon that appears to be real to a reasonable person or that is used in a threatening manner may result in alternative placement or recommendation for expulsion. *EC § 48900(m)*

NOTE: Laser pointers are considered objects of a dangerous nature.

1st Offense: Warning to student and/or other alternative correction means.
2nd Offense: 1-day suspension.
3rd Offense: 3-day suspension and possible recommendation for alternative education program.

3. **POSSESSING, USING, OR BEING UNDER THE INFLUENCE OF** an alcoholic beverage or intoxicant of any kind. Possessing not more than one ounce of marijuana. Using or being under the influence of marijuana or any controlled substance (as defined in Section 11053 of the Health and Safety Code). *EC §§ 48915, 48900(c)*

1st Offense: 5-day suspension and notification of appropriate law enforcement agency. May be assigned to a substance abuse counseling program.
2nd Offense: 5-day suspension, possible expulsion recommendation, and appropriate law enforcement agency notification.
3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

NOTE: Does not include the possession of over-the-counter medication used by the student, or medication prescribed for the student by a physician. *AB 2537*

4. **CAUSING OR ATTEMPTING TO CAUSE DAMAGE TO PROPERTY** - cutting, defacing, or otherwise injuring any school district property or the malicious injury or destruction of any other person's real or personal property. *PC § 594, EC § 48900(f)*

NOTE: If a prior offense was committed during the previous two school years, damage valued in excess of $25.00 will warrant consequences starting at Step 2.

1st Offense: Behavioral interventions and/or other alternative means of correction.
2nd Offense: 3-day suspension.
3rd Offense: 5-day suspension and recommendation for expulsion.

NOTE: Parent/guardian will be held responsible for damage to school district property up to the State established limit. When the minor and parent are unable to pay for the damages, the school district shall provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Parents or guardians of the student are also liable for the amount of a reward paid for information leading to the apprehension of the person(s) causing damage up to the State's established limit. *EC § 48904*

5. **STEALING OR ATTEMPTING TO STEAL SCHOOL PROPERTY OR PRIVATE PROPERTY** *EC § 48900(g)*

NOTE: If a prior offense was committed during the previous two school years, stolen items of value greater than $25.00 will warrant consequences starting at Step 2.

1st Offense: Behavioral interventions and/or other alternative means of correction.
2nd Offense: 3-day suspension and possible recommendation for alternative education program.
3rd Offense: 5-day suspension and recommendation for expulsion.

6. **POSSESSING OR USING ANY PRODUCTS CONTAINING TOBACCO OR NICOTINE**

Tobacco and nicotine products include but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. *EC §§ 48011(h), 48900(h)*

1st Offense: Behavioral interventions and/or other alternative means of correction.
2nd Offense: 2-day suspension.
3rd Offense: 3-day suspension and possible recommendation for alternative education program.

NOTE: No school shall permit the smoking or use of tobacco, or any product containing tobacco or nicotine products, by pupils of the school while pupils are on campus, or while attending school-sponsored activities, or while under the supervision and control of school district employees. (EC § 48901) Students' possession or use of nicotine delivery devices, such as electronic cigarettes, is also prohibited. Confiscated materials will be returned to parents upon request. Confiscated materials will not be returned to students.

7. **COMMITTING AN OBSCENE ACT OR ENGAGING IN HABITUAL PROFANITY OR VULGARITY** either verbally or in writing *EC § 48900(i)*

   NOTE: A student may be suspended on the first offense for 5 days if such behavior causes a danger to persons. *EC § 48900.5*

   1st Offense: Warning to student and/or alternative means of correction.
   2nd Offense: 1-day suspension.
   3rd Offense: 3-day suspension and possible recommendation for alternative education program.

   NOTE: If a prior offense was committed during the previous two school years, any act committed against school staff would warrant consequences starting at Step 2.

8. **UNLAWFULLY POSSESSING OR UNLAWFULLY OFFERING, ARRANGING, OR NEGOTIATING TO SELL ANY DRUG PARAPHERNALIA** *as defined in EC § 48900(j), Health and Safety Code § 11014.5*

   1st Offense: 5-day suspension and notification of appropriate law enforcement agency. May be assigned to a substance abuse counseling program.
   2nd Offense: 5-day suspension, possible expulsion recommendation, and appropriate law enforcement agency notification.
   3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

9. **ACTIVATION OF FALSE ALARMS OR TAMPERING WITH EMERGENCY EQUIPMENT, FIRE-SETTING OR ATTEMPTED FIRE-SETTING** *PC §§ 447, 455, 148.4 and EC § 48900(k)*

   Behavioral interventions and/or other alternative means of correction.

   NOTE: Fire-setting of any nature may lead to a recommendation for an alternative education program on the first offense. Fire-setting is never considered to be a prank. The burning of trash cans can lead to immediate and serious consequences.

10. **CHEATING:** Behavioral interventions and/or other alternative means of correction. *EC § 48900(k)*

11. **WILLFUL DEFIANCE OR DISOBEDIENCE:** A willful act, verbal or non-verbal, that demonstrates deliberate resistance or refusal to obey a reasonable request or directive issued by a school district employee. The student's action does not create a safety risk. *EC § 48900(k)*

    Depending on the circumstances, the frequency and severity of the offense, behavioral interventions and alternatives to suspension may be used as determined by the site administrator.

    EXAMPLES: Including, but not limited to: chewing gum/eating/drinking in class, willfully defying staff in a non-safety related incident, student walking from staff and/or refusing to talk to staff about an incident in a non- safety situation, non-habitual use of profanity or vulgarity, verbal insults/put-downs/name-calling (non-discriminatory), horseplay, etc.

12. **INTERFERING WITH THE PEACEFUL CONDUCT OF THE CAMPUS OR CLASSROOM** Any willful act by a minor —verbal, non-verbal, or otherwise—that is disruptive, annoying, or interferes with the educational process, distracts from the learning environment, or interrupts any administrative, disciplinary, or other school activity approved by the district. *EC § 48900(k)*

    Depending on the circumstances, the frequency and severity of the offense, behavioral interventions and alternatives to suspension may be used as determined by the site administrator.

    EXAMPLES: Including, but not limited to, minor altercations not resulting in an actual fight (i.e., pushing or shoving, etc.).

13. **WILLFUL DEFIANCE CAUSING A MAJOR CAMPUS OR CLASS DISRUPTION** Any willful major act of insubordination, verbal or non-verbal, that causes a major campus disruption and significantly distracts from or interrupts the educational environment or any administrative, disciplinary, or other activity sponsored or approved by the district. Student's behavior creates a clear threat to the safety of self or others. *PC § 148.1, EC § 48900(k)*

    The site administrator may determine whether behavioral interventions and alternatives to suspension are appropriate depending on the circumstances, frequency, and severity of the offense.

14. **FAILING TO IDENTIFY ONESELF** or giving false information to school personnel. *EC § 48900(k)*

    Behavioral interventions and/or other alternative means of correction.

15. **FORGING, FALSIFYING, ALTERING, OR USING FORGED SCHOOL CORRESPONDENCE, PASSES, OR RE-ADMIT SLIPS** *EC § 48900(k)* Behavioral interventions and/or other alternative means of correction.

16. **BEHAVIOR ON BUS** Behavioral interventions and/or other alternative means of correction.

1st Offense:	Warning to student and/or alternative means of correction.
2nd Offense:	Not allowed to ride the bus for 3 days.
3rd Offense:	Not allowed to ride the bus for 5 days.
4th Offense:	Not allowed to ride the bus for 10 days.
5th Offense:	Not allowed to ride the bus for 20 days or the remainder of the current semester/ trimester, whichever is greater.
6th Offense:	Not allowed to ride the bus for the remainder of the school year.

NOTE: Depending on the seriousness of the act, the student may lose bus privileges for the remainder of the school year on the first or succeeding offenses.

NOTE: Depending on the circumstances, alternatives to suspension from the bus may be used as determined by the site administrator.

17. **LOITERING ON OR ABOUT ANY CAMPUS** without apparent lawful purpose.
Behavioral Interventions and/or other alternative means of correction. *EC § 48900(k), PC §§ 653b, 627.2*

NOTE: A student may be subject to arrest under Penal Code 653b if they loiter at or near any school or public place, or near where students attend or normally congregate, or re-enter or come upon such a school or place after being asked to leave by a school official. According to PC 653b, punishment for loitering includes a fine not to exceed $1,000 and/or imprisonment in the county jail not to exceed six months.

18. **BEING IN A PARKING LOT OR OUT OF BOUNDS** without proper authorization. *EC § 48900(k)*
Behavioral interventions and/or other alternative means of correction.

19. **POSSESSING OR USE OF ANY ELECTRONIC SIGNALING OR COMMUNICATION DEVICE** Electronic signaling or communication devices shall be turned off and not be visible during a student's instructional day (Students may use electronic signaling or communication devices prior to the first bell and after they are dismissed for the day) BP 5131.8 No pupil shall be prohibited from using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and use of which is limited to health-related purposes or during a school-wide emergency affecting the school or community. *EC § 48901.5*

1st Offense:	Referral to the office and parent pick up of the electronic device.
2nd Offense:	Referral to the office and parent pick up of the electronic device.
3rd Offense:	All subsequent violations: Referral to the office, parent pick up of the electronic device, and parent conference with the administrator.

NOTE: Use of electronic signaling or communication devices to bully, harass, or cheat may result in more severe consequences, even if such misconduct occurrs off-campus and during non-school hours. *EC § 48900(r)*

20. **USE OF SLURS** either verbally or in writing based on race, religion, ethnic background or national origin, language, gender, sexual orientation, economic status, physical or developmental disabilities, or other special needs. *EC § 48900(k), BP 5145.4*
Behavioral interventions and/or other alternative means of correction.

21. **TAMPERING WITH PROPERTY OF THE SCHOOL DISTRICT** or belongings of any other person. *EC § 48900(k)*
Behavioral interventions and/or other alternative means of correction.

22. **VIOLATING THE USE OF TECHNOLOGY, NETWORK, AND ELECTRONIC INFORMATION POLICY**
Behavioral interventions and/or other alternative means of correction. *EC §§ 48900(k), 48900(t), BP 6163.4*

23. **POSSESSING OF ANY OBJECT NOT OF A DANGEROUS NATURE** *(i.e., items a school administrator identifies as disruptive)* Unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal. *EC § 48900(k)*

NOTE: School authorities may confiscate unauthorized objects. The principal or designee will decide whether to return the object to the student or the parent or guardian.

1st Offense: Warning to student and/or alternative means of correction.
2nd Offense: Detention, Saturday school, or other alternatives to home suspension.
3rd Offense: Partnered classroom.

NOTE: All subsequent violations are subject to additional referrals to Intervention Center.

24. KNOWINGLY RECEIVING STOLEN SCHOOL PROPERTY OR PRIVATE PROPERTY *EC § 48900(l)*

NOTE: If a prior offense was committed during the previous two school years, stolen items of value greater than $25.00 will warrant consequences starting at Step 2.

1st Offense: Behavioral interventions and/or other alternative means of correction.
2nd Offense: 3-day suspension.
3rd Offense: 5-day suspension and recommendation for expulsion.

25. HARASSED, THREATENED, OR INTIMIDATED A PUPIL WHO IS A COMPLAINING WITNESS OR WITNESS IN A SCHOOL DISCIPLINARY PROCEEDING PROPERTY for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both. *EC §§ 48900(o), 48900(r)*

1st Offense: 5-day suspension and possible recommendation for expulsion.
2nd Offense: 5-day suspension, recommendation for expulsion.

26. ENGAGING IN OR HAVING ANY PART IN HAZING or committing any act that injures, degrades, or disgraces any other person attending school. Causing, attempting to cause, threatening to cause, or participating in an act of hate violence. *EC §§ 32050-52, 33032.5, 48900(a), 48900(k), 48900(q), 48900.3*

"Hazing" includes any method of initiation or pre-initiation into a student organization or student body or any pastime or amusement engaged in with respect to these organizations which causes, or is likely to cause, bodily danger, physical harm, or personal degradation or disgrace. *EC § 32050*

1st Offense: 1-day suspension.
2nd Offense: 3-day suspension.
3rd Offense: 5-day suspension and recommendation for expulsion.

27. ENGAGING IN AN ACT OF BULLYING, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Education Code § 32261, directed specifically toward a pupil or school personnel. *EC § 48900(r)*

1st Offense: Warning to student and/or alternative means of correction.
2nd Offense: 3-day suspension.
3rd Offense: 5-day suspension and possible recommendation for an alternative education program or expulsion.

NOTE: Any act committed against school staff would warrant consequences starting at step 2.

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or a group of pupils as defined in EC §§ 48900.2, 48900.3, or 48900.4, directed towards one or more pupils that has been or can be reasonably predicted to have the effect of one or more of the following:

a. Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
b. Causing a reasonable pupil to experience a substantially detrimental effect on//their physical or mental health.
c. Causing a reasonable pupil to experience substantial interference with his or her academic performance.
d. Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

An "electronic act" is defined as transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web Site by means of an electronic device, including but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager. Students may be subject to discipline even if the misconduct occurred off-campus and outside of school hours.

28. **THREATENING, INTIMIDATING, MENACING OR HARASSING (INCLUDING SEXUAL HARASSMENT) ANY OTHER PERSON** *EC §§ 48900(a), 48900(k), 48900(r), 48900.2 48900.4*

Possible removal from campus or separation of student. (See pages 58-61)

1st Offense: Warning to student and/or other alternative means of correction.
2nd Offense: 3-day suspension.
3rd Offense: 5-day suspension and recommendation for an alternative education program or expulsion.

NOTE: In the event an allegation of sexual harassment is not resolved informally to the satisfaction of a complainant, the complainant may use the District complaint process for formal resolution of such complaints. *AR 5145.7*

29. **ANY DRESS, GROOMING, OR APPEARANCE** which disrupts, or tends to disrupt the educational process, or affect the health or safety of individuals shall be prohibited. *EC § 48900(k)*

NOTE: Any attire/paraphernalia/symbol that signifies gang affiliation will not be allowed on campus. Any attire/ paraphernalia/symbol that displays a logo or other message promoting alcohol or controlled substances, promoting violence, illegal activity, or relating to gangs may not be worn on campus.

NOTE: In addition to this Conduct Code, schools may have additional rules approved by School Safety Committees.

1st Offense: Warning to student. Notification of parent. Student may be sent home to dress properly, if necessary.
2nd Offense: Detention, Saturday School, or other alternatives to home suspension.
3rd Offense: Partnered Classroom.

NOTE: All subsequent violations are subject to additional referrals to the Intervention Center.
EC §§ 35161, 35183, 35291.5, 35294.1; C.A.C. Title 5, Section 302; and BP 5132, 5132.1, and 5137. Refer to AR 5132, pages 57-60.

TK-6 LEVEL II OFFENSES
SUSPENSION REQUIRED: POSSIBLE RECOMMENDATION FOR EXPULSION

1. **CAUSED SERIOUS PHYSICAL INJURY** to another person, except in self-defense. An individual must do everything possible to avoid a conflict. Acts of aggression will not be considered self-defense. *EC §§ 48915(a)(1), 48900(a)*

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

NOTE: "Serious bodily injury" means a serious impairment of physical condition, including, but not limited to, the following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive suturing; and serious disfigurement. *PC § 243(f)(4)*

NOTE: An incident will be considered a mutual fight when two students engage in a physical altercation, regardless of who initiated the conflict. A student who allows him/herself to be provoked into fighting will be considered guilty as the one who starts the fight. It is the responsibility of the administrator to conduct an investigation to determine if one of the parties was acting in self-defense.

2. **POSSESSED, SOLD, OR OTHERWISE FURNISHED ANY FIREARM, KNIFE, EXPLOSIVE, OR OTHER DANGEROUS OBJECT** of no reasonable use to the pupil on school grounds or at a school related activity off school grounds unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal. *EC § 48915(a)(2), 48900(b)*

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

NOTE: A knife includes, but is not limited to, a dirk, dagger, ice pick, razor, or any folding blade knife, any locking blade knife, fixed blades longer than 3 ½", or objects with a fixed, sharpened blade designed to cut or stab.

NOTE: Furnishing or possessing an imitation controlled substance (look-alike) with the intent to distribute will result in a recommendation for expulsion. Imitation controlled substances are considered "dangerous objects." This offense is also in violation of Health and Safety Code § 11680.

NOTE: Look-alike (imitation) toy guns refer to a replica of a firearm that is substantially similar in physical properties to an existing firearm, as to lead a reasonable person to conclude that the replica is a firearm. *EC § 48900(m)*

NOTE: Possession of tear gas/tear gas weapon/pepper spray is considered a dangerous object. *PC § 17240, 22810 and EC § 49330*

3. **UNLAWFUL POSSESSION OF ANY CONTROLLED SUBSTANCE** as listed in Chapter 2, commencing with Section 11053 of the Health and Safety Code, except for the first offense of possession of not more than one ounce of marijuana, other than concentrated cannabis. *EC §§ 48915(a)(3), 48900(c), 48900(p)*
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

   NOTE: Does not include the possession of over-the-counter medication used by the student or medication prescribed for the student by a physician. *AB 2537*
4. **COMMITTED OR ATTEMPTED TO COMMIT ROBBERY OR EXTORTION** *EC §§ 48915(a)(4), 48900(e)*
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
5. **COMMITTED ASSAULT OR BATTERY ON SCHOOL PERSONNEL**
   PC §§ 240, 242 and EC §§ 48915(a)(5), 48900(a), 44014
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
6. **FURNISHED OR SOLD ANY CONTROLLED SUBSTANCE** listed in Chapter 2, as defined in Section 11053 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind. *EC §§ 48915, 48900(c), 48900(p)*
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
7. **OFFERED, ARRANGED, OR NEGOTIATED TO SELL ANY CONTROLLED SUBSTANCE** defined in Section 11053 of the Health and Safety Code, alcoholic beverage, or intoxicant and then sold, delivered, or furnished look-alikes or in lieu of substances. *EC § 48900(d)*
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
8. **COMMITTED A TERRORISTIC THREAT** including, but not limited to, a bomb threat. *EC § 48900.7*
   This includes any threatening statement, written or oral, which threatens death, great bodily injury or property damage in excess of $1000, even if there is no intent of actually carrying it out.
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

NOTE: The elements of a terroristic threat include the intent that the statement be taken as a serious threat, the gravity and immediacy of the threat are unequivocal, unconditional, immediate, and specific, and cause sustained fear in the person/people threatened.

TK-6 LEVEL III OFFENSES
RECOMMENDATION FOR EXPULSION MANDATED BY LAW

"Expulsion" means the removal of a pupil from the supervision and control of school personnel. *EC 48915(c)*

These are serious offenses and notification of appropriate law enforcement agencies is required.

1. **POSSESSING, SELLING, OR OTHERWISE FURNISHING A FIREARM**, unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal. E*C § 48915(c)(1)*
   1st Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
2. **BRANDISHING A KNIFE AT ANOTHER PERSON** *EC § 48915(c)(2)*
   1st Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
   NOTE: Brandishing means to display or wield in a threatening manner.
3. **UNLAWFULLY SELLING A CONTROLLED SUBSTANCE** listed in Chapter 2, commencing with Section 11053 of Division 10 of the Health and Safety Code. *EC § 48915(c)(3)*
   1st Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
4. **COMMITTED OR ATTEMPTED TO COMMIT A SEXUAL ASSAULT** as defined in Penal Code §§ 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code § 243.4. *EC §§ 48915(c)(4), 48900(n)*
   1st Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
5. **POSSESSION OF AN EXPLOSIVE** *EC § 48915(c)(5)*
   1st Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

7-12 LEVEL I OFFENSES
CAUSES FOR HOME SUSPENSION OR OTHER ALTERNATIVE CONSEQUENCES

WITH THE EXCEPTION OF SERIOUS VIOLATIONS OF THE STUDENT CONDUCT CODE, CORRECTIVE MEASURES WILL NORMALLY BEGIN AT A MINIMAL LEVEL AND THEN PROCEED TO MORE SERIOUS LEVELS. THESE PROCEDURES MAY INCLUDE BUT ARE NOT LIMITED TO: COUNSELING, PARENT CONFERENCE, BEHAVIOR PLAN, CLASSROOM INTERVENTIONS, COMMUNITY SERVICE, RESTITUTION, CONFLICT RESOLUTION, PARENT SUPERVISION IN SCHOOL, DETENTION, LOSS OF SCHOOL PRIVILEGES, CLASS SUSPENSION, BEHAVIOR CONTRACT, SATURDAY SCHOOL, INTERVENTION CENTER (IC), HOME SUSPENSION, ALTERNATIVE EDUCATION TRANSFER, EXPULSION RECOMMENDATION.

LAW ENFORCEMENT AGENCIES MAY BE NOTIFIED AT THE DISCRETION OF THE ADMINISTRATION.
IF THE NATURE OF THE OFFENSE MAKES AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION RECOMMENDATION APPROPRIATE, THE STUDENT WILL BE SUSPENDED FIVE DAYS FOR THE INFRACTION.

STUDENTS MAY BE SUSPENDED ON THE FIRST OFFENSE IF IT IS DETERMINED THAT THEY PUPIL'S PRESENCE CAUSES A DANGER TO PERSONS. *EC § 48900.5*
GANG-RELATED OFFENSES: A STUDENT MAY BE SUSPENDED FOR FIVE DAYS ON THE FIRST OFFENSE AND RECOMMENDED FOR AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION.
OFFENSES 1-3, 7-8, AND 25-28 ONLY: IF THE SERIOUSNESS OF THE ACT LEADS TO A DETERMINATION THAT THE PRESENCE OF THE STUDENT CAUSES A DANGER TO PERSONS, THE STUDENT MAY BE RECOMMENDED FOR AN ALTERNATIVE EDUCATION PLACEMENT OR EXPULSION ON THE FIRST OR SUCCEEDING OFFENSES.

1. **CAUSING, ATTEMPTING, OR THREATENING TO CAUSE PHYSICAL INJURY OR WILLFULLY USING FORCE OR VIOLENCE UPON ANOTHER PERSON**, except in self-defense. An individual must do everything possible to avoid a conflict. Acts of aggression will not be considered self-defense. *EC §§ 48900(a)(1), 48900(a)(2), 48900(r), 48900(s)*
   NOTE: An incident will be considered a mutual fight when two students engage in a physical altercation, regardless of who initiated the conflict. A student who allows him/herself to be provoked into fighting will be considered as guilty as the one who starts the fight. It is the responsibility of the administrator to conduct an investigation to determine if one of the parties was acting in self-defense.
   - 1st Offense: 3-day suspension.
   - 2nd Offense: 5-day suspension and possible recommendation for alternative education program or expulsion.
   - 3rd Offense: 5-day suspension and recommendation for alternative education program or expulsion.

   NOTE: Any act committed against school staff would warrant consequences starting at Step 2.
   NOTE: If a student caused serious physical injury (as defined in PC § 243) to another person, except in self- defense, the principal must recommend expulsion or report in writing to the superintendent who will advise the governing board that expulsion is inappropriate due to the nature of the circumstances which shall be indicated in the report of the incident. *EC § 48915*

2. **POSSESSING ANY OBJECTS OF A DANGEROUS NATURE**, unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal, ON CAMPUS if the principal deems expulsion inappropriate. *EC § 48900(b)*
   NOTE: Toy guns (imitation) are considered objects of a dangerous nature. Look-alike or imitation toy guns refer to a replica of a firearm that is substantially similar in physical properties to an existing firearm, as to lead a reasonable person to conclude that the replica is a firearm. Possession of any toy weapon that appears to be real to a reasonable person or that is used in a threatening manner may result in alternative placement or recommendation for expulsion. *EC § 48900(m)*

NOTE: Laser pointers are considered objects of a dangerous nature.
1st Offense: Warning to student and/or other alternative correction means.
2nd Offense: 1-day suspension.
3rd Offense: 3-day suspension and possible recommendation for alternative education program.

3. **POSSESSING, USING, OR BEING UNDER THE INFLUENCE OF** an alcoholic beverage or intoxicant of any kind. Possessing not more than one ounce of marijuana. Using or being under the influence of marijuana or any controlled substance (as defined in Section 11053 of the Health and Safety Code). *EC §§ 48915, 48900(c)*
   1st Offense: 5-day suspension and notification of appropriate law enforcement agency. May be assigned to a substance abuse counseling program.
   NOTE: The suspension will be reduced to three days if the student completes a district-approved intervention program. Ineligibility for extracurricular activities would then be reduced from eighteen school weeks to nine school weeks.
   2nd Offense: 5-day suspension, possible expulsion recommendation, and notification to the appropriate law enforcement agency.
   3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

   NOTE: Does not include the possession of over-the-counter medication used by the student, or medication prescribed for the student by a physician. *AB 2537*

   NOTE: Students appearing at school functions and having consumed or having in their possession alcoholic beverages or drugs may be handled by police action. *PC § 647(f), HS § 11550*

4. **CAUSING OR ATTEMPTING TO CAUSE DAMAGE TO PROPERTY** - cutting, defacing, or otherwise injuring any school district property, or the malicious injury or destruction of any other person's real or personal property. *PC § 594, EC § 48900(f)*
   NOTE: If a prior offense was committed during the previous two school years, damage valued in excess of $25.00 will warrant consequences starting at Step 2.
   1st Offense: Behavioral interventions and/or other alternative means of correction.
   2nd Offense: 3-day suspension and possible recommendation for alternative education program.
   3rd Offense: 5-day suspension and recommendation for expulsion.

   NOTE: Parent/guardian will be held responsible for damage to school district property up to the state-established limit. When the minor and parent are unable to pay for the damages, the school district shall provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Parents or guardians of the student are also liable for the amount of a reward paid for information leading to the apprehension of the person(s) causing damage up to the State's established limit. *EC § 48904*

5. **STEALING OR ATTEMPTING TO STEAL SCHOOL PROPERTY OR PRIVATE PROPERTY** *EC § 48900(g)*
   NOTE: If a prior offense was committed during the previous two school years, stolen items of value greater than $25.00 will warrant consequences starting at Step 2.
   1st Offense: Behavioral interventions and/or other alternative means of correction.
   2nd Offense: 4-day suspension and recommendation for alternative education program.
   3rd Offense: 5-day suspension and recommendation for expulsion.

6. **POSSESSING OR USING ANY PRODUCTS CONTAINING TOBACCO OR NICOTINE**
   Tobacco and nicotine products include, but are not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. *EC §§ 48011(h), 48900(h)*
   1st Offense: Behavioral interventions and/or other alternative means of correction.
   2nd Offense: 2-day suspension.
   3rd Offense: 3-day suspension.

   NOTE: No school shall permit the smoking or use of tobacco, or any product containing tobacco or nicotine products, by pupils of the school while pupils are on campus, or while attending school-sponsored activities, or while under the supervision and control of school district employees. (EC § 48901) Students' possession or use of nicotine delivery devices, such as electronic cigarettes is

also prohibited. Confiscated materials will be returned to parents upon request. Confiscated materials will not be returned to students.

7. **COMMITTING AN OBSCENE ACT OR ENGAGING IN HABITUAL PROFANITY OR VULGARITY** either verbally or in writing *EC § 48900(i)*

   NOTE: A student may be suspended on the first offense for 5 days if such behavior causes a danger to persons. *EC § 48900.5*

   1st Offense: Warning to student and/or alternative means of correction.
   2nd Offense: 3-day suspension.
   3rd Offense: 5-day suspension and possible recommendation for alternative education program.

   NOTE: If a prior offense was committed during the previous two school years, any act committed against school staff would warrant consequences starting at Step 2. Offenses will not carry over from junior high to high school.

8. **UNLAWFULLY POSSESSING OR UNLAWFULLY OFFERING, ARRANGING, OR NEGOTIATING TO SELL ANY DRUG PARAPHERNALIA** *as defined in EC § 48900(j), Health and Safety Code § 11014.5*

   1st Offense: 5-day suspension and notification of appropriate law enforcement agency. May be assigned to a substance abuse counseling program.

   NOTE: The suspension will be reduced to three days if the student completes a district-approved intervention program. Ineligibility for extracurricular activities would then be reduced from eighteen school weeks to nine school weeks.

   2nd Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

9. **ACTIVATION OF FALSE ALARMS OR TAMPERING WITH EMERGENCY EQUIPMENT, FIRE-SETTING OR ATTEMPTED FIRE-SETTING** *PC §§ 447, 455, 148.4 and EC § 48900(k)*

   Behavioral interventions and/or other alternative means of correction.

   NOTE: Fire-setting of any nature may lead to a recommendation for an alternative education program on the first offense. Fire-setting is never considered to be a prank. The burning of trash cans can lead to immediate and serious consequences.

10. **CHEATING:** Warning to student. Behavioral interventions and/or other alternative means of correction and receiving a grade "F" on the assignment or test. *EC § 48900(k)*

11. **WILLFUL DEFIANCE OR DISOBEDIENCE:** A willful act, verbal or non-verbal, that demonstrates deliberate resistance or refusal to obey a reasonable request or directive issued by a school district employee. *EC § 48900(k)*

    Behavioral interventions and/or other alternative means of correction.

    EXAMPLES: Including but not limited to: Eating/drinking in class, willfully defying staff in non-safety related incident, non-habitual use of profanity or vulgarity, verbal insults/put-downs/name calling (non-discriminatory), horseplay, etc.

12. **INTERFERING WITH THE PEACEFUL CONDUCT OF THE CAMPUS OR CLASSROOM** Any willful act of a minor but annoying nature, verbal or non-verbal, that disrupts the educational process, distracts from the educational environment, or interrupts any administrative, disciplinary, or other activity sponsored or approved by the district. *EC §§ 48900(k), 48900(r)*

    Behavioral interventions and/or other alternative means of correction.

    EXAMPLES: Including, but not limited to, minor altercations not resulting in an actual fight (i.e., pushing or shoving, etc.),

13. **WILLFUL DEFIANCE CAUSING A MAJOR CAMPUS OR CLASS DISRUPTION** Any willful major act of insubordination, verbal or non-verbal, that causes a major campus disruption, creates a danger to other persons, and severely distracts from or interrupts the educational environment, or any administrative, disciplinary, or other activity sponsored or approved by the District. *PC § 148.1 and EC § 48900(k)*

    Behavioral interventions and/or other alternative means of correction.

EXAMPLES: Including, but not limited to, activating a fire alarm, physical altercation, instigating a fight, etc.

14. **FAILING TO IDENTIFY ONESELF** or giving false information to school personnel. *EC § 48900(k)*
Behavioral interventions and/or other alternative means of correction.

15. **FORGING, FALSIFYING, ALTERING, OR USING FORGED SCHOOL CORRESPONDENCE, PASSES, OR RE-ADMIT SLIPS** *EC § 48900(k)*
Behavioral interventions and/or other alternative means of correction.

16. **GAMBLING AND WAGERING** or habitually being present where gambling and wagering are taking place. *EC § 48900(k)*
Behavioral interventions and/or other alternative means of correction.

17. **BEHAVIOR ON BUS**
1st Offense: Warning to student and/or alternative means of correction.
2nd Offense: Not allowed to ride the bus for 3 days.
3rd Offense: Not allowed to ride the bus for 5 days.
4th Offense: Not allowed to ride the bus for 10 days.
5th Offense: Not allowed to ride the bus for 20 days or the remainder of the current semester/ trimester, whichever is greater.
6th Offense: Not allowed to ride the bus for the remainder of the school year.

NOTE: Depending on the seriousness of the act, the student may lose bus privileges for the remainder of the school year on the first or succeeding offenses.

NOTE: Depending on the circumstances, alternatives to suspension from the bus may be used as determined by the site administrator.

18. **LOITERING ON OR ABOUT ANY CAMPUS** Behavioral without apparent lawful purpose. *EC § 48900(k), PC §§ 653b, 627.2* Behavioral Interventions and/or other alternative means of correction.

NOTE: A student may be subject to arrest under Penal Code 653b if they loiter at or near any school or public place, or near where students attend or normally congregate, or re-enter or come upon such a school or place after being asked to leave by a school official. According to PC 653b, punishment for loitering includes a fine not to exceed $1,000 and/or imprisonment in the county jail not to exceed six months.

19. **BEING IN A PARKING LOT OR OUT OF BOUNDS** without proper authorization. *EC § 48900(k)*
Behavioral interventions and/or other alternative means of correction.

20. **POSSESSING OR USE OF ANY ELECTRONIC SIGNALING OR COMMUNICATION DEVICE**
Electronic signaling or communication devices shall be turned off and not be visible during a student's instructional day (Students may use electronic signaling or communication devices prior to the first bell and after they are dismissed for the day) BP 5131.8 No pupil shall be prohibited from using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and use of which is limited to health-related purposes or during a school-wide emergency affecting the school or community. *EC § 48901.5*

7-8
1st Offense: Referral to office and parent pick up of electronic device.
2nd Offense: Referral to office and parent pick up of electronic device.
3rd Offense: All subsequent violations: Referral to office, parent pick up of electronic device, and parent conference with the administrator.

9-12
1st Offense: Referral to office and student pick up of electronic device.
2nd Offense: Referral to office and parent pick up of electronic device.
3rd Offense: All subsequent violations: Referral to office, parent pick up of electronic device, and parent conference with the administrator.

NOTE: Use of electronic signaling or communication devices to bully, harass, or cheat may result in more severe consequences, even if such misconduct occurs off-campus and during non-school hours. *EC § 48900(r)*

21. **USE OF SLURS** either verbally or in writing based on race, religion, ethnic background or national origin, language, gender, sexual orientation, economic status, physical or developmental disabilities, or other special needs. *EC § 48900(k), BP 5145.4*
Behavioral interventions and/or other alternative means of correction.

22. **TAMPERING WITH PROPERTY OF THE SCHOOL DISTRICT** or belongings of any other person. *EC § 48900(k)* Behavioral interventions and/or other alternative means of correction.

23. **VIOLATING THE USE OF TECHNOLOGY, NETWORK, AND ELECTRONIC INFORMATION POLICY** *EC §§ 48900(k), 48900(t), BP 6163.4* Behavioral interventions and/or other alternative means of correction.

24. **POSSESSING OF ANY OBJECT NOT OF A DANGEROUS NATURE** *(i.e., items a school administrator identifies as disruptive)* Unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal. *EC § 48900(k)*

NOTE: School authorities may confiscate unauthorized objects. The principal or designee will decide whether to return the object to the student or the parent or guardian.

1st Offense: Warning to student and/or alternative means of correction.
2nd Offense: Detention, Saturday school, or other alternatives to home suspension.
3rd Offense: 1-day Intervention Center.

NOTE: All subsequent violations are subject to additional referrals to the Intervention Center.

NOTE: Modesto City Schools is not responsible for the loss or damage of personal property due to vandalism or theft. Students are responsible for all of their personal belongings.

25. **KNOWINGLY RECEIVING STOLEN SCHOOL PROPERTY OR PRIVATE PROPERTY** *EC § 48900(l)*

NOTE: If a prior offense was committed during the previous two school years, stolen items of value greater than $25.00 will warrant consequences starting at Step 2.

1st Offense: Behavioral interventions and/or other alternative means of correction.
2nd Offense: 4-day suspension and recommendation for alternative education program.
3rd Offense: 5-day suspension and recommendation for expulsion.

26. **HARASSED, THREATENED, OR INTIMIDATED A PUPIL WHO IS A COMPLAINING WITNESS OR WITNESS IN A SCHOOL DISCIPLINARY PROCEEDING PROPERTY** for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both. *EC §§ 48900(o), 48900(r)*

NOTE: If a prior offense was committed during the previous two school years, stolen items of value greater than $25.00 will warrant consequences starting at Step 2.

1st Offense: 5-day suspension and possible recommendation for expulsion.
2nd Offense: 5-day suspension, recommendation for alternative education program or expulsion. Mandatory removal from campus.

27. **ENGAGING IN OR HAVING ANY PART IN HAZING** or committing any act that injures, degrades, or disgraces any other person attending school. Causing, attempting to cause, threatening to cause, or participating in an act of hate violence. *EC §§ 32050-52, 33032.5, 48900(a), 48900(k), 48900(q), 48900.3*

"Hazing" includes any method of initiation or pre-initiation into a student organization or student body or any pastime or amusement engaged in with respect to these organizations which causes, or is likely to cause, bodily danger, physical harm, or personal degradation or disgrace. *EC § 32050*

1st Offense: 2-day suspension.
2nd Offense: 4-day suspension and recommendation for alternative education program.
3rd Offense: 5-day suspension and recommendation for expulsion.

28. **ENGAGING IN AN ACT OF BULLYING** including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Education Code § 32261, directed specifically toward a pupil or school personnel. *EC § 48900(r)*

1st Offense: Warning to student and/or alternative means of correction.
2nd Offense: 3-day suspension.
3rd Offense: 5-day suspension and possible recommendation for an alternative education program or expulsion.

NOTE: Any act committed against school staff would warrant consequences starting at step 2.

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or a group of pupils as defined in EC §§ 48900.2, 48900.3, or 48900.4, directed towards one or more pupils that has been or can be reasonably predicted to have the effect of one or more of the following:

a. Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property.
b. Causing a reasonable pupil to experience a substantially detrimental effect on his/her/their physical or mental health.

c. Causing a reasonable pupil to experience substantial interference with his or her academic performance.
d. Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

An "electronic act" is defined as transmission of a communication, including, but not limited to, a message, text, sound, or image, or a post on a social network Internet Web Site by means of an electronic device, including but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager. Students may be subject to discipline even if such misconduct occurred off-campus and during non-school hours.

29. THREATENING, INTIMIDATING, MENACING OR HARASSING (INCLUDING SEXUAL HARASSMENT) ANY OTHER PERSON *EC §§ 48900(a), 48900(k), 48900(r), 48900.2 48900.4*

Possible removal from campus or separation of student. (See pages 57-60)
1st Offense: Warning to student and/or other alternative means of correction.
2nd Offense: 3-day suspension.
3rd Offense: 5-day suspension and recommendation for alternative education program or expulsion.

NOTE: In the event an allegation of sexual harassment is not resolved informally to the satisfaction of a complainant, the complainant may use the District complaint process for formal resolution of such complaints. *AR 5145.7*

30. ANY DRESS, GROOMING, OR APPEARANCE which disrupts, or tends to disrupt the educational process, or affect the health or safety of individuals shall be prohibited. *EC § 48900(k)*

NOTE: Any attire/paraphernalia/symbol that signifies gang affiliation will not be allowed on campus. Any attire/ paraphernalia/symbol that displays a logo or other message promoting alcohol or controlled substances, promoting violence, illegal activity, or relating to gangs may not be worn on campus.

NOTE: In addition to this Conduct Code, schools may have additional rules approved by School Safety Committees.
1st Offense: Warning to student. Notification of parent. Student may be sent home to dress properly, if necessary.
2nd Offense: Detention, Saturday School, or other alternatives to home suspension.
3rd Offense: 1-day Intervention Center.

NOTE: All subsequent violations are subject to additional referrals to the Intervention Center. Refer to AR 5132 on pages 57-60. *EC §§ 35161, 35183, 35291.5, 35294.1; C.A.C. Title 5, Section 302; and BP 5132, 5132.1, and 5137.*

7-12 LEVEL II OFFENSES
SUSPENSION REQUIRED: POSSIBLE RECOMMENDATION FOR EXPULSION

1. CAUSED SERIOUS PHYSICAL INJURY to another person, except in self-defense. An individual must do everything possible to avoid a conflict. Acts of aggression will not be considered self-defense. *EC §§ 48915(a)(1), 48900(a)*

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

NOTE: "Serious bodily injury" means a serious impairment of physical condition, including, but not limited to, the following: loss of consciousness; concussion; bone fracture; protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive suturing; and serious disfigurement. *PC § 243(f)(4)*

NOTE: An incident will be considered a mutual fight when two students engage in a physical altercation, regardless of who initiated the conflict. A student who allows him/herself to be provoked into fighting will be considered guilty as the one who starts the fight. It is the responsibility of the administrator to conduct an investigation to determine if one of the parties was acting in self-defense.

2. **POSSESSED, SOLD, OR OTHERWISE FURNISHED ANY FIREARM, KNIFE, EXPLOSIVE, OR OTHER DANGEROUS OBJECT** of no reasonable use to the pupil on school grounds or at a school- related activity off school grounds unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal. *EC § 48915(a)(2), 48900(b)*
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

   NOTE: Look-alike (imitation) toy guns refer to a replica of a firearm that is substantially similar in physical properties to an existing firearm, as to lead a reasonable person to conclude that the replica is a firearm. *EC § 48900(m)*

   NOTE: Possession of tear gas/tear gas weapon/pepper spray is considered a dangerous object. *PC § 17240, 22810 and EC § 49330*

3. **UNLAWFUL POSSESSION OF ANY CONTROLLED SUBSTANCE** as listed in Chapter 2, commencing with Section 11053 of the Health and Safety Code, except for the first offense of possession of not more than one ounce of marijuana, other than concentrated cannabis. *EC §§ 48915(a)(3), 48900(c), 48900(p)*
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 3rd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

   NOTE: Does not include the possession of over-the-counter medication used by the student or medication prescribed for the student by a physician. *AB 2537*

4. **COMMITTED OR ATTEMPTED TO COMMIT ROBBERY OR EXTORTION** *EC §§ 48915(a)(4), 48900(e)*
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

5. **COMMITTED ASSAULT OR BATTERY ON SCHOOL PERSONNEL**
   PC §§ 240, 242 and EC §§ 48915(a)(5), 48900(a), 44014
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

6. **FURNISHED OR SOLD ANY CONTROLLED SUBSTANCE** listed in Chapter 2, as defined in Section 11053 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind. *EC §§ 48915, 48900(c), 48900(p)*
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

7. **OFFERED, ARRANGED, OR NEGOTIATED TO SELL ANY CONTROLLED SUBSTANCE** defined in Section 11053 of the Health and Safety Code, alcoholic beverage, or intoxicant and then sold, delivered, or furnished look-alikes or in lieu of substances. *EC § 48900(d)*
   - 1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
   - 2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

8. **COMMITTED A TERRORISTIC THREAT** including, but not limited to, a bomb threat. *EC § 48900.7*
   This includes any threatening statement, written or oral, which threatens death, great bodily injury, or property damage in excess of $1000, even if there is no intent of actually carrying it out.

1st Offense: 5-day suspension, possible recommendation for expulsion, and notification of appropriate law enforcement agency.
2nd Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

NOTE: The elements of a terroristic threat include the intent that the statement be taken as a serious threat, the gravity and immediacy of the threat are unequivocal, unconditional, immediate, and specific, and cause sustained fear in the person/people threatened.

7-12 LEVEL III OFFENSES
RECOMMENDATION FOR EXPULSION MANDATED BY LAW

"Expulsion" means the removal of a pupil from the supervision and control of school personnel. *EC 48915(c)*

These are serious offenses and notification of appropriate law enforcement agencies is required.

1. **POSSESSING, SELLING, OR OTHERWISE FURNISHING A FIREARM**, unless in the case of possession of any such object, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal. E*C § 48915(c)(1)*
   1st Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
2. **BRANDISHING A KNIFE AT ANOTHER PERSON** *EC § 48915(c)(2)*
   1st Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
   NOTE: Brandishing means to display or wield in a threatening manner.
3. **UNLAWFULLY SELLING A CONTROLLED SUBSTANCE** listed in Chapter 2, commencing with Section 11053 of Division 10 of the Health and Safety Code. *EC § 48915(c)(3)*
   1st Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
4. **COMMITTED OR ATTEMPTED TO COMMIT A SEXUAL ASSAULT** as defined in Penal Code §§ 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code § 243.4. *EC §§ 48915(c)(4), 48900(n)*
   1st Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.
5. **POSSESSION OF AN EXPLOSIVE** *EC § 48915(c)(5)*
   1st Offense: 5-day suspension, recommendation for expulsion, and notification of appropriate law enforcement agency.

Classroom Citizenship Expectations and Consequences

Overview

It is one of the school's duties to assist parents in helping students develop responsible attitudes and behavior. This means preparing students for adult citizenship as well as preparing them for jobs and higher education. For this reason, it is as important for the school to teach and evaluate citizenship as it is to teach and evaluate academic work.

The Citizenship Mark

Students will receive a quarterly citizenship mark from each of their classroom teachers. The mark will be based solely on the citizenship displayed in each teacher's classroom. Students will receive a mark of outstanding, satisfactory, or unsatisfactory based on the Citizenship Guidelines.

The citizenship mark for each class will be shown on the student's report card. Citizenship marks will not be shown on the student's transcript or other permanent records.

Citizenship Guidelines for Students and Parents

The following criteria shall be used in determining a student's citizenship mark in their class:

1. Attends class daily. Three or more unexcused absences will result in an unsatisfactory citizenship mark.
2. Comes to class on time. Five or more unexcused tardies in a quarter will result in an unsatisfactory citizenship mark.
3. Comes to class with necessary materials.
4. Turns in assignments/homework/projects on time.
5. Does their own work when independent work is required; does not cheat.
6. Exercises reasonable care of school property.
7. Shows respect for others.
8. Does not disrupt class and exercises good conduct.

Teachers are required, based on the above Citizenship Guidelines, to establish written classroom rules regarding expected student classroom behavior. These written expectations, "Citizenship Mark Guidelines," will be provided to students at the beginning of the year or when new students transfer into the class. Teachers are also required to discuss these standards with their students and explain their expectations at the beginning of each semester.

If a student's citizenship mark is unsatisfactory at the time progress reports are issued, the fact WILL be noted on the progress report. However, if a student's citizenship becomes unsatisfactory after that point, teachers may issue such a mark without a progress report.

Appeal of Citizenship Mark

Students and parents have the right to appeal citizenship marks which they feel are in error or unjustified.

1. The parent/guardian and/or student shall first contact the teacher to gain clarification as to the reason the unsatisfactory citizenship mark was given.
2. If the parent/guardian and teacher do not resolve the concern and the parent/guardian still believes the citizenship mark is in error, then the parent/guardian may appeal the citizenship mark to a site committee composed of one administrator and at least two teachers. A meeting with the committee must be requested within two weeks after the citizenship marks are released to students. The committee will meet and decide within one week of the parent appeal request.
3. The parent/guardian may appeal the decision of the committee to the school principal.
4. The parent/guardian may appeal the decision of the principal to the Superintendent's designee, the Senior Director of School Leadership 7-12.
5. The parent/guardian may request in writing that the Board of Education hear the appeal of the decision of the Senior Director, School Leadership.
6. A student who has lost privileges remains in the status pending resolution of the appeal.

NOTE: Because students who receive two or more unsatisfactory citizenship marks are ineligible to participate in extracurricular activities, it is extremely important that any appeal to the next level be made IMMEDIATELY (within two days) following a decision at a lower level.

Loss of Privilege, Extracurricular, and Co-Curricular Activities

The goal of the District is to work with parents to help students become self-directed and responsible for their own behavior. When students do not meet the clearly defined and communicated expectations outlined in this Conduct Code, they will not be allowed to participate in extracurricular activities. Extracurricular activities include activities that are not associated with a class and activities in which students do not receive a grade.

Co-curricular activities are related to a class in which the student earns an academic grade. Extracurricular activities are limited to:

- After school recreation (7-8)
- Student clubs (9-12)
- Special field trips not a part of regular classroom work (7-12)*
- School dances (7-8)
- School assemblies (7-8)
- Extracurricular public performances of music, dance, drama, and speech.
- The loss of these privileges shall not apply to class activities to publicize and/or promote school activities and feeder schools which are conducted during the school day. (7-12)

NOTE: THE PRINCIPAL/DESIGNEE MAY MAKE EXCEPTIONS REGARDING ACADEMIC AND ATTENDANCE INELIGIBILITY ONLY, FOR SPECIAL FIELD TRIPS NOT A PART OF REGULAR CLASSROOM WORK (7-12). HOWEVER, SUCH FIELD TRIPS MUST BE DIRECTLY RELATED TO THE EDUCATIONAL PROGRAM.

NOTE: An Extracurricular/Co-Curricular Activity Ineligibility Criteria Chart is included at the end of this section. The chart specifies the activity and the criteria the District shall use for determining ineligibility for participating in said activity.

Extracurricular Activity Eligibility

1. **ACADEMIC**

1st Semester

In order for a pupil to participate in the extracurricular activities listed above, as well as athletics (7-12), spirit leaders/ cheerleaders (7-12); student government (7-12), the pupil shall achieve a grade point average of 2.0 with no more than one "F."

2nd Semester

In order for a pupil to participate in the extracurricular activities listed above, as well as athletics (7-12); spirit leaders/ cheerleaders (9-12); student government (7-12), the pupil shall achieve a grade point average of 2.0 with no more than one "F."

Grades 7-8

The eligibility grading periods shall be the first quarter, first semester, third quarter, and second semester. The grading periods shall be considered consecutive and uninterrupted. Therefore, the second semester grade of (the 7th grade) shall be the basis for determining the first quarter eligibility for the eighth- grade year. Academic, attendance, substance abuse, behavior, and classroom citizenship eligibility consequences shall not carry over from junior high to high school. Ineligibility due to Modesto City Schools textbook or library book debts shall carry over from junior high to high school and will be effective beginning 2nd quarter.

Grades 9-12

The eligibility grading periods shall be the first quarter, first semester, third quarter, and second semester. The grading periods shall be considered consecutive and uninterrupted. Therefore, the second-semester grade of the previous year shall be the basis for determining the first-quarter eligibility for the following year.

Exception: Initial high school eligibility will be waived for all incoming ninth-grade students not meeting the district's academic eligibility criteria. This shall be a one-time waiver for the first quarter of the fall semester only.

Summer School Grades and Effect on Eligibility (7-12)
Summer school grades shall be included to determine eligibility. In calculating eligibility, a summer school grade will replace the grade of a like course taken previously. Grades/ units earned in summer school classes, which do not replace grades earned previously in like courses, will be averaged with grades from the previous grading period. Summer school grades shall not impair a student's academic eligibility achieved in the previous grading period.

Athletic Probation (7-12)
MCS Athletic Probationary Policy: Student-athletes who are academically ineligible are allowed one appeal during grades 7-10 and one time during grades 11 and 12 if they meet the MCS requirements for an appeal.

Academic Appeal Requirements

A. Student-athletes with a 1.5 GPA or above and/or have no more than 2 Fs are eligible to appeal.
B. Student-athletes below a 1.5 GPA are not allowed to appeal.
C. Student-athletes with more than two Fs are not allowed to appeal.
D. A student-athlete is not allowed to appeal if they were ineligible the prior grading period.
   Example: A student-athlete who is ineligible due to their first quarter grades is not eligible to appeal the next grading period (first semester grades).
E. A student-athlete is not allowed to appeal to participate on a team that limits the number of students that may participate, unless there is an available spot.
F. A student-athlete who is not eligible due to disciplinary consequences may not be considered for an academic appeal.
G. A student-athlete who is currently ineligible will remain so until the next grading period, when grades are officially posted. The student-athlete must meet school eligibility requirements at that time to be eligible for athletic participation.
H. Athletes who meet the Academic Appeal Requirements will be placed on team probation. The athlete will be allowed to stay with the team and participate in practices and games.
I. At the end of the quarter, those athletes who have regained their eligibility may fully participate with the team on the official district eligibility date.
J. Teams competing with athletes who are ineligible for any reason shall forfeit all contests in which the ineligible athlete(s) participated.

2. ATTENDANCE
Truancy

A. Absences will be considered unexcused and may affect extracurricular eligibility if not cleared within seven (7) school days after the student returns from the absence.
B. A student may not participate in extracurricular activities for nine (9) weeks if the student reaches Step 4 of the truancy policy. Refer to pages 27-31.
C. If the student reaches Step 5, the student is ineligible to participate for nine (9) additional weeks from the date the student reached Step 5 of the truancy policy. Refer to page 30.
D. If a student reaches Step 6 of the truancy policy, the student is ineligible to participate in extracurricular activities as listed on pages 56-57 for the remainder of the school year at the regular campus unless the student returns to the regular campus after successfully completing an alternative education program. Refer to page 30.
E. A student reaching Step 6 of the truancy policy is also ineligible for eighth-grade/senior trips; eighth-grade graduation, dance/high school prom; eighth-grade/senior graduation ceremonies; athletics (9-12); spirit leaders/ cheerleaders (9-12); student government (7-12).

Excessive Absenteeism
Students who are absent 15 days in one school year may be placed on Attendance Supervision, which imposes the requirement that future absences be verified by a licensed medical practitioner.

If a student on Attendance Supervision accumulates five (5) unexcused absences (absences without medical verification), the student will be ineligible to participate in extracurricular activities as listed on pages 45-46 for the remainder of the school year at the regular campus unless the student returns to the regular campus after successfully completing an alternative education program.

3. SUBSTANCE ABUSE

A. A student who is suspended for possession of not more than one ounce of marijuana, or possession, use, or being under the influence of an alcoholic beverage, or intoxicant; or for possession of drug paraphernalia is ineligible to participate in extracurricular activities according to the following guidelines:

1st Offense: Student is ineligible to participate in all extracurricular activities listed on pages 56-57 as well as eighth grade/senior trips; eighth grade graduation dance, winter formal, high school prom; eighth grade/senior graduation ceremonies; athletics (9-12); spirit leaders/cheerleaders (9-12); student government (7-12) for 18 school weeks from the time of the suspension, unless the student completes a District-approved intervention program. Completion of the program will reduce the period of ineligibility to nine (9) school weeks.

2nd Offense: Student is ineligible for the length of the expulsion. If the student receives a suspended expulsion, the student is ineligible to participate in all extracurricular activities listed on pages 5556 as well as eighth grade/senior trips; eighth grade graduation dance, winter formal, high school prom; eighth grade/senior graduation ceremonies; athletics (9-12); spirit leaders cheerleaders (9-12); student government (7-12) for 18 school weeks from the time of the first day of suspension unless the student completes a District-approved intervention program. Completion of the program will reduce the period of ineligibility to nine (9) school weeks.

B. A student who possesses a controlled substance (except for the first offense of possession of not more than one ounce of marijuana other than concentrated cannabis) or who sells, furnishes, or unlawfully offers, arranges, or negotiates to sell an alcoholic beverage, controlled substance, drug-paraphernalia, or an in-lieu substance (look-alike purported to be a controlled substance) is ineligible to participate in extracurricular activities according to the following guidelines:

1st Offense: Student is ineligible for the length of the expulsion. If the student receives a suspended expulsion, the student is ineligible to participate in all extracurricular activities listed on pages 55-56 as well as eighth grade/senior trips; eighth grade graduation dance, winter formal, high school prom; eighth grade/senior graduation ceremonies; athletics (9-12); spirit leaders/ cheerleaders (9-12); student government (7-12) for 18 school weeks from the date of suspension unless the student completes a District-approved intervention program. Completion of the program will reduce the period of ineligibility to nine (9) school weeks.

4. BEHAVIOR

Students who are home-suspended for four (4) days and/or home-suspended twice within a quarter are to be declared ineligible and may not participate in extracurricular activities as listed on pages 55-56, as well as eighth grade/senior trips; eighth grade graduation dance, winter formal, high school prom; eighth grade/senior graduation ceremonies; athletics (9-12); spirit leaders/cheerleaders (9-12); student government (7-12) for nine (9) school weeks commencing from the time of the suspension.

If an additional suspension occurs during the nine (9) school week period, the period of ineligibility is to be extended for nine (9) school weeks, effective from the date of the subsequent suspension, but will not extend beyond the current school year. Students who are on involuntary transfer to alternative education will be ineligible to participate in extracurricular activities as listed on pages 55-56, including the winter formal and senior prom, athletics (9-12), spirit leaders/cheerleaders (9-12), student government (7-12) for the remainder of the school year at the regular campus unless the student returns to the regular campus after successfully completing an alternative education program.

5. CLASSROOM CITIZENSHIP

Consequences for citizenship marks do not carry from junior high to high school.
Students who receive two or more "unsatisfactory" citizenship marks from teachers may not participate in extracurricular activities as listed on page 51 until the next regular reporting period (the following quarter). For grades 7—8, if a student received two or more unsatisfactory citizenship marks, the student may petition the principal to be placed on behavioral probation three (3) weeks after grades are released to students if the student has improved citizenship marks.

Once the student is placed on behavioral probation, the student will be eligible to take part in extracurricular activities as listed on pages 55-56 if the student maintains a C grade and satisfactory citizenship in each of the student's classes. The reporting periods shall be considered consecutive and uninterrupted. Therefore, the fourth quarter citizenship marks of the previous year shall be the basis for determining first quarter eligibility for the following year. The effective date to determine eligibility shall be the day report cards are released to student.

Students who receive two or more unsatisfactory marks in the third quarter shall also be ineligible for eighth-grade/senior trips; eighth-grade graduation dance/high school prom; and eighth-grade/senior graduation ceremonies.

A. An eighth-grade student who receives two unsatisfactory citizenship marks in the third quarter may regain the privilege of participating in the eighth-grade trip, eighth-grade graduation dance, and eighth-grade graduation ceremony if teacher verification of improved citizenship is substantiated by the school administration.

NOTE: If the high school prom occurs before the third-quarter marks become final, the second-quarter citizenship marks determine eligibility.

6. DEBTS OWED FOR LOSS OR DAMAGE TO SCHOOL DISTRICT PROPERTY

Students with outstanding Modesto City School debts (K-12) will not be allowed to participate in extracurricular activities as listed on page 51 as well as eighth grade/senior trips; eighth grade graduation dance/high school prom; eighth grade/senior graduation ceremonies; athletics (9-12), spirit leaders/cheerleaders (9-12); student government (7-12) until the debt is paid or until the student establishes a program of voluntary work as provided by the EC § 48904 in lieu of payment.

A. Notification to the parent/guardian regarding the debt will be made in writing.
B. The effective date to determine eligibility shall be three (3) days after the issuance of the notification letter.
C. Loss of privileges includes participation in the graduation ceremony (grades 7-12) if the parent/guardian is notified of the debt at least three (3) days prior to the ceremony.

NOTE: Attendance, substance abuse, behavior, and classroom citizenship eligibility consequences shall not carry over from junior high to high school. However, any student who owes for outstanding school debts will remain ineligible to participate in extracurricular activities, grades 7-12, athletics (9-12), spirit leaders/cheerleaders (9-12), student government (7-12), until the debt is paid or until the student establishes a program of voluntary work as provided in EC § 48904 in lieu of payment.

Exception: Initial high school eligibility will be waived for all incoming ninth-grade students who do not meet the district's Academic eligibility criteria. This shall be a one-time waiver for the first quarter of the fall semester only.

7. ALL 7-12 STUDENTS

The District reserves the right to exclude a student from the graduation ceremony or other activities for a flagrant infraction to the Conduct Code irrespective of the student's citizenship status.

High School Graduation Ceremonies

The following Board Policy excerpts apply to all high schools, including alternative education:

1. Participation in Graduation Ceremonies
   A. Students enrolled at a comprehensive high school may participate in graduation ceremonies at the comprehensive high school upon completion of all graduation requirements by the end of the senior year. This provision applies to mid-year graduates.
   B. Students who complete graduation requirements after their class has already graduated may participate in the alternative education graduation ceremony, but not in a ceremony at the comprehensive high school.
   C. Students who have passed the course of study requirements in a full-time independent study program through the Elliott Alternative Education Center may participate in the alternative education graduation ceremony. Students who complete the course of study requirements in a full-time independent study program through a comprehensive site may participate in that comprehensive site's graduation ceremony.

D. Special Education students enrolled in the Special Education Applied or Functional Skills curriculum and who receive "Certificates of Completion" are eligible to participate in the graduation ceremonies.
E. Students who have passed the California High School Proficiency Examination (CHSPE) and/or the General Education Development Test (GED) may not participate in graduation ceremonies unless they have met all District graduation requirements.

2. The principal and staff will inform senior class students of the graduation standards and ceremony requirements prior to the second semester or when new senior students enroll at the school.
3. Appropriate graduation ceremonies will be provided to honor graduating seniors at each District senior high school. As part of the ceremonies, each graduating senior will be recognized by having his/her/their name read, and each will receive a District diploma of graduation/certificate of completion or cover (with the diploma/ certificate of completion provided after the ceremony).
4. To participate in the graduation ceremonies, each participant and his/her/their parent or guardian must sign a contract, which must be on file at the school, agreeing to abide by the specified code of dress and behavior for the ceremony. Adult students enrolled in alternative education are excluded from this provision.
5. Before being admitted to the ceremonies, each participant will be visually checked for appropriate dress and inappropriate items. A visual check may include a school official requesting the student to open his/her/their graduation gown.
6. The school principal/designee shall remove or cause to be removed from the ceremonies and/or premises of students or others who are in violation of an appropriate law or in violation of a rule relating to graduation exercises.

   Graduating seniors so removed may pick up their diplomas at a later date.

CO-CURRICULAR ACTIVITIES, LEADERSHIP, ATHLETICS & CHEER	**EXTRACURRICULAR ACTIVITIES** **7-8:** Assemblies, Dances & Recreation **9-12:** Clubs & Field Trips	**WINTER FORMAL**
GPA below 2.0	GPA below 2.0	
1st Semester, 2nd Semester More than one "F"	1st Semester, 2nd Semester More than one "F"	
	More than one "U" Citizenship	
Substance Abuse 18 weeks/9 weeks with diversion	Substance Abuse 18 weeks/9 weeks with diversion	Substance Abuse 18 weeks/9 weeks with diversion
Outstanding Debt	Outstanding Debt	
Home Suspension 4 or more days (9 weeks)	Home Suspension 4 or more days (9 weeks)	Home Suspension 4 or more days (9 weeks)
Home Suspension twice in a quarter (9 weeks)	Home Suspension twice in a quarter (9 weeks)	Home Suspension twice in a quarter (9 weeks)
Involuntary Transfer to Alternative Education	Involuntary Transfer to Alternative Education	Involuntary Transfer to Alternative Education
	Step 4 Truancy (9 weeks)	
	Step 5 Truancy (additional 9 weeks)	
Step 6 Truancy	Step 6 Truancy	
	Attendance Supervision with 5 unexcused absences	

The District reserves the right to exclude a student from the graduation ceremony or other activities for a flagrant infraction to the Conduct Code, irrespective of the student's citizenship status.

PROM OR EIGHTH GRADE DANCE	SENIOR TRIP OR EIGHTH GRADE TRIP	GRADUATION CEREMONY
More than one "U" Citizenship *8th Grade may regain the privilege with teacher approval (3rd Quarter)*	More than one "U" Citizenship *8th Grade may regain the privilege with teacher approval (3rd Quarter)*	More than one "U" Citizenship *8th Grade may regain the privilege with teacher approval (3rd Quarter)*
Substance Abuse 18 weeks/9 weeks with diversion	Substance Abuse 18 weeks/9 weeks with diversion	Substance Abuse 18 weeks/9 weeks with diversion
Outstanding Debt	Outstanding Debt	Outstanding Debt
Home Suspension 4 or more days (9 weeks)	Home Suspension 4 or more days (9 weeks)	Home Suspension 4 or more days (9 weeks)
Home Suspension twice in a quarter (9 weeks)	Home Suspension twice in a quarter (9 weeks)	Home Suspension twice in a quarter (9 weeks)
Involuntary Transfer to Alternative Education	Involuntary Transfer to Alternative Education	Involuntary Transfer to Alternative Education
Step 6 Truancy	Step 6 Truancy	Step 6 Truancy

The District reserves the right to exclude a student from the graduation ceremony or other activities for a flagrant infraction to the Conduct Code, irrespective of the student's citizenship status.

Right of Appeal & Due Process

SUSPENSION

1. Suspension by the principal/designee, or the superintendent, shall be preceded by an informal conference which is conducted by the principal or his/her/their designee between the pupil and, whenever practicable, the teacher, supervisor, or school employee who referred the pupil to the principal. At the conference, the pupil shall be informed of the reason for the disciplinary action and the evidence against him or her, and shall be given the opportunity to present his/her/their defense. *EC 48911 (b)*
2. A principal/designee, or the superintendent, may suspend a pupil without affording the pupil an opportunity for a conference only if the principal or his/her/their designee determines that an "emergency situation" exists. If a pupil is suspended without a conference prior to a suspension, both the parent and pupil shall be notified of the pupil's right to such a conference and the pupil's right to return to school for such purpose. The conference shall be held within two (2) school days, unless the pupil waives his right or is physically unable to attend for any reason, including, but not limited to, incarceration or hospitalization. The conference shall then be held as soon as the pupil is physically able to return to school for the conference. *EC § 48911(c)*
3. At the time of suspension, a school employee shall make a reasonable effort to contact the pupil's parent or guardian in person or by telephone. *EC § 48911(d)*
4. Whenever a pupil is suspended from school, the parent or guardian shall be notified in writing of the suspension. *EC § 48911(d)*
5. The parent or guardian of any pupil shall respond without delay to any request from school officials to attend a conference regarding his/her/their child's behavior. *EC § 48911(f)*
6. The pupil or the pupil's parent or guardian has the right to appeal the suspension to the building principal, whose decision will be final. A meeting must be requested within five (5) school days following the first day of suspension.
7. Students remain on suspension through the appeal process. If the suspension is overturned by the principal, all information related to the suspension will be deleted from the pupil's record.

EXPULSION

1. In a case where the Governing Board is processing expulsion, the superintendent/designee may extend the suspension until such time as the Governing Board has rendered a decision, provided that the superintendent/ designee has determined that the presence of the pupil at the school or in an alternative school placement would cause a danger to persons or property or a threat of disrupting the instructional process. *EC § 48911(g)*
2. The pupil and the pupil's parent or guardian shall be entitled to a hearing to determine whether the pupil should be expelled. An expulsion hearing shall be held within 30 school days of the date the principal or superintendent determines that the pupil committed any of the acts enumerated in EC § 48900, unless the pupil requests in writing that the hearing be postponed. The pupil shall be entitled to at least one postponement for a period of not more than 30 calendar days of an expulsion hearing. If compliance by the Governing Board with the above time requirements is impracticable, the expulsion hearing may be delayed, for good cause, up to five (5) additional days. Reasons for the extension shall be a part of the record at the time of the hearing. *EC § 48918(a)*
3. Written notice of the hearing shall be forwarded to the pupil at least 10 calendar days prior to the date of the hearing. *EC § 48918(b)*
4. An Administrative Panel shall conduct a hearing to consider the expulsion of a pupil in a session closed to the public unless the pupil or the pupil's parent or guardian requests, in writing at least five (5) days prior to the date of the hearing, that the hearing be a public meeting. *EC §§ 48918(c), 48918(d)*
5. Within three (3) school days following the hearing, the Administrative Panel shall determine whether to recommend expulsion of the pupil to the Governing Board. *EC § 48918(e)*
6. The expulsion order and the causes therefore shall be recorded in the pupil's mandatory interim record and shall be forwarded to any school in which the pupil subsequently enrolls upon receipt of a request from the admitting school for the pupil's school records. *EC § 48918(j)*
7. A decision of the Governing Board whether to expel a pupil shall be made within 10 school days following the conclusion of the hearing unless the pupil requests in writing that the decision be postponed. If the hearing is held by an Administrative Panel, or if the district Governing Board does not meet on a weekly

basis, the Governing Board shall make its decision about a pupil's expulsion within 40 school days after the date of the pupil's removal from his/her/their school of attendance for the incident for which the recommendation for expulsion is made by the principal or the superintendent, unless the pupil requests in writing that the decision be postponed.

8. Written notice of any decision of the Governing Board to expel or to suspend the enforcement of the expulsion order during a period of probation shall be sent by mail, using the "proof of service" method, to the student, parent, or guardian. The notice shall include notification of the right to appeal the expulsion to the County Board of Education. *EC § 48918(i)*
9. Students who have been expelled shall not participate in extracurricular activities, including the eighth-grade or senior trips, eighth-grade graduation dance, winter formal, high school prom, and the graduation ceremonies for grades 8 and 12 for the length of the expulsion. Students who are on a suspended expulsion shall not participate in extracurricular activities for the length of time defined on pages 50-56 of this publication.
10. Students who are on a suspended expulsion to another site will be ineligible to participate in extracurricular activities at the original site, including the eighth-grade or senior trips, eighth-grade graduation dance, high school prom, winter formal, and the graduation ceremonies for grades 8 and 12.
11. At the time an expulsion of a pupil is ordered for an act other than those described in EC § 48915(c), the Governing Board shall set a date, not later than the last day of the semester following the semester in which the expulsion occurred, when the pupil shall be reviewed for readmission to a school maintained by the District. The Senior Director, Child Welfare and Attendance, or their designee, will determine if the conditions for readmittance in the expulsion order have been met.
12. For a pupil who has been expelled pursuant to subdivision (c) of Section 48915, the Governing Board shall set a date one year from the date the expulsion occurred, when the pupil shall be reviewed for readmission to a school maintained by the District, except that the Governing Board may set an earlier date for readmission on a case-by-case basis. The Senior Director, Child Welfare and Attendance/Designee will determine if the conditions for readmittance in the expulsion order have been met. Education Code § 48915(c) offenses include:
    A. Possessing, selling, or otherwise furnishing a firearm.
    B. Brandishing a knife at another person.
    C. Unlawfully selling a controlled substance listed in Chapter 2, commencing with Section 11053 of Division 10 of the Health and Safety Code.
    D. Committing or attempting to commit a sexual assault or committing a sexual battery as defined in EC § 48900(n).
    E. Possession of explosives (except snappers, poppers, firecrackers, and fireworks).

INVOLUNTARY TRANSFER TO OPPORTUNITY SCHOOL CALIFORNIA DEPARTMENT OF EDUCATION GUIDELINES

Opportunity Education schools, classes, and programs are established to provide additional support for students who are habitually truant from instruction, irregular in attendance, insubordinate, disorderly while in attendance, or failing academically.

A decision to transfer a pupil involuntarily shall be based on findings that the pupil committed an act enumerated in EC § 48900 or has been habitually truant or irregular in attendance from instruction upon which he or she is lawfully required to attend.

The student and the student's parent or guardian will be notified in writing of the intended assignment to the Opportunity School program. The parent or guardian has the right to request a meeting with the school officials.

The purpose of this meeting will be to discuss the specific reason(s) for the transfer being recommended. Following the third-party review of the referral document, a final decision for the transfer will be made. The student and parent or guardian have the right to appeal the third-party decision to the Senior Director, Child Welfare and Attendance.

At the request of the student's parent or guardian, the involuntary transfer shall be reviewed at the end of each semester or trimester of attendance at the alternative education site.

Students who are involuntarily transferred to an alternative education program will be ineligible to participate in extracurricular activities listed on pages 55-56, including the winter formal and senior prom, for the remainder of the school year at the regular campus, unless the student returns to the regular campus after successfully completing the alternative education program.

INVOLUNTARY TRANSFER TO CONTINUATION SCHOOL *EC § 48432.5*

A decision to transfer the pupil involuntarily shall be based on finding that the pupil committed an act enumerated in EC § 48900 or has been habitually truant or irregular in attendance from instruction upon which he or she is lawfully required to attend.

Involuntary transfer to a continuation school shall be imposed only when other means fail to bring about pupil improvement, provided that a pupil may be involuntarily transferred the first time he/she/they commit(s) an act enumerated in EC § 48900, if the principal determines that the pupil's presence causes a danger to persons or property or threatens to disrupt the instructional process.

A written notice must be provided to the student and the student's parent or guardian informing them of the opportunity to request a meeting with a designee of the district superintendent.

None of the persons involved in the final decision to make an involuntary transfer of a pupil to a continuation school shall be a member of the staff of the school in which the pupil is enrolled at the time that the decision is made.

Students who are on involuntary transfer to alternative education will be ineligible to participate in extracurricular activities as listed on page 51, including the winter formal and senior prom, for the remainder of the school year at the regular campus unless the student returns to the regular campus after successfully completing an alternative education program.

At the request of the student's parent or guardian, the involuntary transfer shall be reviewed following the second semester of attendance at the alternative education site.

SUSPENSION FROM CLASS

A teacher may suspend any pupil from the teacher's class for any violation of EC § 48900, for the day of the suspension and the day following.

The teacher shall send the pupil to the principal/designee for appropriate action. If that action requires the continued presence of the pupil at the school site, the pupil shall be under appropriate supervision.

As soon as possible, the teacher shall ask the parent/guardian of the pupil to attend a parent/teacher conference regarding the suspension. If an in-person conference cannot be arranged, a telephone conference may be substituted. A school administrator shall attend the conference if the teacher or parent/guardian so requests.

The pupil shall not be returned to the class during the period of suspension without the concurrence of the teacher and the principal. A pupil suspended from a class shall not be placed in another regular class during the period of suspension.

DETENTION OF STUDENTS AFTER SCHOOL

1. Students may be detained after school for up to 15 minutes without prior notice to the parents.
2. Detention from 16 to 30 minutes requires a reasonable effort to give prior notice to the parent.
3. Detention longer than 30 minutes requires prior notice to the parent.
4. Prior notice includes telephone calls.
5. Regardless of the length of detention, prior notice to parents must occur in cases where detention will cause a student to miss the school bus.

The Board of Education has determined that certain criminal or street gangs operate in and around Modesto. As a result, the Board also finds that wearing gang-related clothing on school grounds or at school-sponsored events poses a threat to student safety and disrupts the educational environment.

Students may not wear, possess, use, distribute, or display any clothing, color, jewelry, emblem, badge, symbol, colored bandana, or sash that represents or is evidence of membership or affiliation with any gang or promotes gang-related activity.

Clothing or grooming that has been deemed, through collaboration between Modesto City School District and local law enforcement or other experts, to be gang-related is prohibited.

Upon consultation with local law enforcement agencies or other experts, additional rules which restrict gang-associated dress may be instituted by the school principal with notification to students and parents. The school principal may institute additional rules which restrict gang-associated dress without prior notice, provided compelling circumstances require such action to be taken and notification is subsequently sent to students and parents within a reasonable period.

GANG ACTIVITIES

The Board of Education believes that the presence of gangs and gang activities has caused and continues to cause a substantial disruption of, or material interference with, school and school activities.

A "gang" means any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in, or have engaged in, a pattern of criminal gang activity.

The "pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of a criminal act, provided two or more criminal acts were committed on separate dates or by two or more persons who are members of, or belong to, the same gang.

Students may be suspended, expelled, or excluded for any violation of the rules listed below. By this policy, the Board of Education acts to prohibit the existence of gangs and gang activities as follows:

No student on or about school property or at any school activity:

1. Shall wear, possess, use, distribute, display, or sell any clothing, jewelry, emblem, badge, symbol, sign, or other items that are evidence of membership in or affiliation with any gang.
2. Shall commit any act or omission or use any speech, either verbal or non-verbal (gestures, handshakes, etc.), showing membership or affiliation in a gang.
3. Shall use any speech or commit any act or omission in furtherance of the interests of any gang or gang activity, including, but not limited to:
    a. Soliciting others for membership in any gangs;
    b. Requesting any person to pay for "protection" or otherwise intimidating or threatening any person;
    c. Committing any illegal act or violation of school district policies;
    d. Inciting another student to act with physical violence upon any other person.

In partnership with students and parents, the Modesto City Schools Administration and staff request a review of students' attire to ensure it meets the following dress code guidelines before arriving at school:

Students **MUST** wear



Tops
with straps or sleeves.



Bottoms
Pants, skirts, shorts, etc. covering the buttocks.
NO micro minis or short shorts with inner thigh exposed.



Shoes
NO backless footwear for elementary school.



Secured clothing
that protects and covers personal body parts.

Students **MAY CHOOSE** to wear



Hats
including religious headware allowed on campus and in the classrooms



Hooded shirts & jackets
Over-the-head clothing is allowed on campus; however, hoods cannot be worn in classrooms and the face cannot be concealed.



Earbuds
are forbidden in classrooms.

Students **CANNOT** wear

Clothing and accessories that:

- ✕ Depicts violent language or images
- ✕ Are deemed potential threats to student and/or staff safety
- ✕ Illustrates images or language depicting drugs, alcohol, or any illegal activity
- ✕ Displays hate speech, profanity, or pornography
- ✕ Includes images or language that can create a hostile or intimidating environment
- ✕ Is sheer or see-through (must be opaque)
- ✕ Visible bras/bralettes, underwear, sports bras, bandeau tops, backless shirts
- ✕ Unsecured clothing that allows personal body parts to show with movement or contact
- ✕ Headgear that obscures the face/identity (except for religious observances)

Examples of clothing that may be considered threatening to student and/or staff safety

- ✕ Oversized pants at the waist, such as folded in at the waist or beltline
- ✕ Wearing pants below the waistline (sagging)
- ✕ Steel-toe combat boots
- ✕ Predominantly red or blue sweatshirts (two or more articles of clothing)
- ✕ Red or blue items hanging over the shoulder or out of the pockets
- ✕ Red or blue apparel exposed under any shirt or collar
- ✕ Bandannas, red or blue belts, red or blue shoelaces, or red or blue rags

For identification purposes, student's face must be clearly visible, including when taking school photos; this may require removal of a hood and/or hat.

MODESTO CITY SCHOOLS
Administrative Regulation

AR 5132

STUDENTS

Dress and Grooming

In cooperation with teachers, students, and parents/guardians, the principal or designee may establish school rules governing student dress and grooming which are consistent with law, Board policy, and administrative regulations. These school dress codes shall be regularly reviewed.

The following guidelines shall apply to all regular school activities:

1. Clothing, jewelry, and personal items shall be free of writing, pictures, or any other insignia which is vulgar, lewd, obscene, profane, or sexually suggestive or which promotes the use of alcohol, drugs, tobacco, or other illegal activity.
2. Appropriate shoes must be worn at all times.
3. Hats, caps, and other head coverings shall not be worn indoors.
4. Clothes shall be sufficient to conceal undergarments. See-through tops and bare abdomens are prohibited.

The dress code shall be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. In addition, the principal or designee may impose dress requirements to accommodate the needs of special school activities, physical education classes, athletic activities, and other extracurricular and cocurricular activities.

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

Students shall be allowed to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)

AR 5132(a)

STUDENTS

Dress and Grooming

Gang-Related Apparel

At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff, and parents/guardians participating in the development of the school safety plan shall define "gang- related apparel" and shall limit this definition to apparel that reasonably could be determined to threaten the health and safety of the school environment if it were worn or displayed on a school campus. (Education Code 32282)

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each semester and updated whenever related information is received. As necessary, the school shall collaborate with law enforcement agencies to update definitions of gang-related apparel.

Uniforms

In schools that require a schoolwide uniform, the principal, staff, and parents/guardians of the school shall jointly select the specific uniform to be worn. (Education Code 35183) At least six months before a school uniform policy is implemented, the principal or designee shall notify parents/guardians of this policy. (Education Code 35183)

MODESTO CITY SCHOOLS
Administrative Regulation

AR 5132(a)

STUDENTS

Dress and Grooming

At least six months before a school uniform policy is implemented, the principal or designee shall notify parents/guardians of this policy. (Education Code 35183)

Parents/guardians shall also be informed of their right to have their child exempted.

The Superintendent or designee shall establish criteria for determining student eligibility for financial assistance when purchasing uniforms.

Students who participate in a nationally recognized youth organization shall be allowed to wear organization uniforms on days when the organization has a scheduled meeting. (Education Code 35183)

Legal References:

EDUCATION CODE
212.1 Nondiscrimination based on race or ethnicity
220 Prohibition of discrimination
32281 School safety plans
35183 School dress code; uniforms
35183.5 Sun-protective clothing
35294.1 School safety plans; development
48907 Exercise of free expression; rules and regulations
49066 Grades; effect of physical education class apparel
CODE OF REGULATIONS, TITLE 5
302 Pupils to be neat and clean on entering school

Management References:

COURT DECISIONS
Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251
Harper v. Poway Unified School District (2006) 445 App. 3d 166
Hazelwood School District v. Kuhlmeier, (1988) 108 S. ct. 562
Jacobs v. Clark County School District, (2008) 26 F. 3d 419
Marvin H. Jeglin et al v. San Jacinto Unified School District et al, (C.D. Cal. 1993) 827 F.Supp. 1459
Tinker v. Des Moines Independent Community School District, (1969) 393 U.S. 503
Hartzell v. Connell, (1984) 35 Cal. 3d 899
92 Daily Journal, D.A.R. 3578

Cross References (cf):

0450 – Comprehensive Safety Plan (N/A)
5020 – Parent Rights And Responsibilities
5121 – Grades/Evaluation Of Student Achievement (N/A)
5131 – Conduct
5136 – Gangs (N/A)
5141.7 – Sun Safety (N/A)
5144 – Discipline (N/A)
5144 – Subpoena Power, Expulsion Proceedings
5145.2 – Freedom Of Speech/Expression
5145.3 – Nondiscrimination/Harassment
5145.6 – Parental Notifications
5145.7 – Sexual Harassment
6173 – Education For Homeless Children
6173.1 – Education for Foster Youth
6173.3 – Education For Juvenile Court School Students (N/A)
6175 – Migrant Education Program

Reviewed: May 9, 2005
August 27, 2022

MODESTO CITY SCHOOLS
Board Policy

BP 4119.21/4219.21/4319.21

PERSONNEL

Professional Standards/Code of Ethics

The Governing Board expects District employees to maintain the highest ethical standards, exhibit professional behavior, follow District policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the District, advances the goals of the District's educational programs, and contributes to a positive school climate.

The Board encourages District employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill his/her responsibilities and to contribute to the learning and achievement of District students.

Staff Conduct with Students

The Board expects all employees to exercise good judgment and maintain professional standards when interacting with current MCS, or minor students in general, both on and off school property, as well as online, in virtual environments, and while using all electronically based social media. Inappropriate employee conduct shall include, but not be limited to, engaging in harassing or discriminatory behavior; soliciting, encouraging, or establishing an inappropriate written, verbal, or physical relationship with students; furnishing tobacco, alcohol, or other illegal or unauthorized substances to a student; or engaging in child abuse.

BP 4119.21/4219.21/4319.21 (a)

Inappropriate Conduct

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student.
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/ guardians, staff, or community members
7. Willfully disrupting District or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on District property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, District employees, or District operations to persons or entities not authorized to receive the information
11. Using District equipment or other District resources for the employee's own commercial purposes or for political activities
12. Using District equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

MODESTO CITY SCHOOLS
Board Policy

BP 4119.21/4219.21/4319.21 (a)

PERSONNEL

Professional Standards/Code of Ethics

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of District technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the District
14. Wearing inappropriate attire

BP 4119.21/4219.21/4319.21 (b)

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct between another employee and/or a student shall immediately report such conduct to the Principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the District's child abuse reporting procedures as detailed in AR 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated.

Any employee who is found to have engaged in inappropriate conduct with a student in violation of the law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The District prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the District's complaint process shall be subject to discipline.

BP 4119.21/4219.21/4319.21 (c)

Notifications

The section(s) of the District's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or District websites. (Education Code 44050)

Legal References:

EDUCATION CODE
200-262.4 Prohibition of discrimination on the basis of sex
44050 Employee code of conduct; interaction with students
44242.5 Reports and review of alleged misconduct
48980 Parental notifications
PENAL CODE
11164-11174.4 Child Abuse and Neglect Reporting Act
CODE OF REGULATIONS, TITLE 5
80303 Reports of change in employment status, alleged misconduct
80331-80338 Rules of conduct for professional educators

Management Resources:

COUNCIL OF CHIEF STATE SCHOOL OFFICERS PUBLICATION
Standards for School Leaders, 2015
NATIONAL EDUCATION ASSOCIATION PUBLICATION
Code of Ethics of the Education Profession, 1975

MODESTO CITY SCHOOLS
Board Policy

BP 4119.21/4219.21/4319.21 (c)

PERSONNEL

Professional Standards/Code of Ethics

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS
California Professional Standards for Education Leaders, February 2014
California Standards for the Teaching Profession, 2009
WESTED PUBLICATION
Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2003
WEBSITES
CSBA: http://www.csba.org
Association of California School Administrators: http://www.acsa.org
California Department of Education: http://www.cde.ca.gov
California Federation of Teachers: http://www.cft.org
California School Employees Association: http://www.csea.com
California Teachers Association: http://www.cta.org
Commission on Teacher Credentialing: http://www.ctc.ca.gov
Council of Chief State School Officers: http://www.ccsso.org
WestEd: https://www.wested.org/

Cross References (cf.):

0200 – Goals for the School District (N/A)
0410 – Nondiscrimination in District Programs and Activities
1113 – District and School Web Sites
1114 – District-Sponsored Social Media
1312.1 – Complaints Concerning District Employees
2111 – Superintendent Governance Standards (N/A)
3513.3 – Tobacco-Free Schools
3513.4 – Drug and Alcohol Free Schools (N/A)
3513.4 – Liability Issues and Parent Groups Organizing Grad Night
3515.2 – Disruptions (N/A)
3515.2 – Criminal Record Check Contract Employees
3515.7 – Firearms on School Grounds (N/A)
3580 – District Records
4020 – Drug and Alcohol-Free Workplace
4040 – Employee Use of Technology
4112.2 – Certification (N/A)
4112.41/4212.41/4312.41 – Employee Drug Testing (N/A)
4112.42/4212.42/4312.42 – Drug and Alcohol Testing for School Bus Drivers (N/A)
4113.5/4213.5/4313.5 – Working Remotely (N/A)
4115/4215/4315 – Evaluation/Supervision
4117.7 – Employment Status Reports
4118/4218 – Suspension/Disciplinary Action
4119.1/4219.1/4319.1 – Civil and Legal Rights
4119.11/4219.11/4319.11 – Sexual Harassment
4119.22/4219.22/4319.22 – Dress and Grooming (N/A)
4119.23/4219.23/4319.23 – Unauthorized Release of Confidential/Privileged Information (N/A)
4119.25/4219.25/4319.25 – Political Activities of Employees
4131/4231/4331 – Staff Development
4132/4232/4332 – Publication or Creation of Materials (N/A)
4136/4236/4336 – Nonschool Employment (N/A)
4158/4258/4358 – Employee Security (N/A)
4218.1 – Dismissal/Suspension/Disciplinary Action (Merit System) (N/A)
4317.7 – Employment Status Report (N/A)
5131 – Conduct
5141.4 – Child Abuse Prevention and Reporting
6162.54 – Test Integrity/Test Preparation (N/A)
6162.6 – Use of Copyrighted Materials
6163.4 – Student Use of Technology
9005 – Governance Standards

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Revised:	December 10, 2012
	November 29, 2021

MODESTO CITY SCHOOLS
Board Policy

BP 5145.7

STUDENTS

Sexual Harassment

The Board of Education's intent is to maintain an academic and work environment which protects the dignity and promotes the mutual respect of all pupils. The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits, at school or at school-sponsored or school-related activities, sexual harassment targeted at any student by anyone. The Board also prohibits retaliatory behavior or action against any person who reports, files a complaint or testifies about, or otherwise supports a complainant in alleging sexual harassment.

The District strongly encourages any student who feels that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who has experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the District's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

(cf. 0410 – Nondiscrimination in District Programs and Activities) (N/A)
(cf. 1312.1 – Complaints Concerning District Employees)
(cf. 5131 – Conduct)
(cf. 5131.2 – Bullying) (N/A)
(cf. 5137 – Positive School Climate)
(cf. 5141.4 – Child Abuse Prevention and Reporting)
(cf. 5145.3 – Nondiscrimination/Harassment)
(cf. 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction) (N/A)

Once notified, the Title IX Coordinator shall ensure the complaint or allegation is addressed through AR 5145.71 - Title IX Sexual Harassment Complaint Procedures or BP/AR 1312.3 - Uniform Complaint Procedures, as applicable. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 5145.71 concurrently meets the requirements of BP/AR 1312.3.

BP 5145.7 (a)

The Title IX Coordinator shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances.

The Superintendent or designee shall inform students and parents/guardians of the District's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the District's website, and including it in student and staff handbooks. All District staff shall be trained regarding the policy.

Instruction/Information

The Superintendent or designee shall ensure that all District students receive age-appropriate information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment under any circumstance
3. Encouragement to report observed incidents of sexual harassment even when the alleged victim of the harassment has not complained
4. A clear message that student safety is the District's primary concern, and that any separate rule violation involving an alleged victim or any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved

MODESTO CITY SCHOOLS
Board Policy

BP 5145.7 (a)

STUDENTS

Sexual Harassment

5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and prompt action shall be taken to stop any harassment, prevent recurrence, and address any continuing effect on students

BP 5145.7 (b)

6. Information about the District's procedures for investigating complaints and the person(s) to whom a report of sexual harassment should be made
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the District investigation of a sexual harassment complaint continues
8. A clear message that, when needed, the District will implement supportive interim measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation and that, to the extent possible, when such interim measures are taken, they shall not disadvantage the complainant or victim of the alleged harassment

Complaint Process and Disciplinary Actions

Sexual harassment complaints by and against students shall be investigated and resolved in accordance with law and District procedures specified in AR 1312.3 - Uniform Complaint Procedures. Principals are responsible for notifying students and parents/guardians that complaints of sexual harassment can be filed under AR 1312.3 and where to obtain a copy of the procedures.

(cf. 1312.3 – Uniform Complaint Procedures)

Upon completion of an investigation of a sexual harassment complaint, any student found to have engaged in sexual harassment or sexual violence in violation of this policy shall be subject to disciplinary action. For students in grades 4-12, disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

(cf. 5144 – Discipline) (N/A)
(cf. 5144.1 – Suspension and Expulsion/Due Process)
(cf. 5144.2 – Suspension and Expulsion/Due Process (Students with Disabilities)

BP 5145.7 (c)

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall have their employment terminated in accordance with law and the applicable collective bargaining agreement.

(cf. 4117.7/4317.7 – Employment Status Report)
(cf. 4118 – Dismissal/Suspension/Disciplinary Action)
(cf. 4218 – Dismissal/Suspension/Disciplinary Action) (N/A)
(cf. 4119.11 4219.11/4319.11 – Sexual Harassment)

Record-Keeping

In accordance with law and District policies and regulations, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the District to monitor, address, and prevent repetitive harassing behavior in District schools.

(cf. 3580 – District Records)

MODESTO CITY SCHOOLS
Board Policy

BP 5145.7 (c)

STUDENTS

Sexual Harassment

Legal References:

EDUCATION CODE
200-262.4 Educational equity; Prohibition of discrimination on the basis of sex
48900 Grounds for suspension and expulsion
48900.2 Additional grounds for suspension and expulsion; sexual harassment
48904 Liability of parent/guardian for willful student misconduct
48980 Notice at beginning of term

CIVIL CODE
51.9 Liability for sexual harassment; business, service and professional relationships
1714.1 Liability of parents/guardians for act of willful misconduct of minor

GOVERNMENT CODE
12950.1 Sexual harassment training

CODE OF REGULATIONS, TITLE 5
4600-4670 Uniform complaint procedures
4900-4965 Nondiscrimination in elementary and secondary education programs

UNITED STATES CODE, TITLE 20
1221 Application of laws
1232g Family Educational Rights and Privacy Act (FERPA) of 1974
1681-1688 Title IX, discrimination

UNITED STATES CODE, TITLE 42
1983 Civil action for deprivation of rights 2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended

CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.67 Family Educational Rights and Privacy
106.1-106.71 Nondiscrimination on the basis of sex in education programs

Management Resources:

COURT DECISIONS
Donovan v. Poway Unified School District, (2008) 167 Cal. App.4th 567
Flores v. Morgan Hill Unified School District, (2003, 9th Cir.) 324 F.3d 1130
Reese v. Jefferson School District, (2001, 9th Cir.) 208 F.3d 736
Davis v. Monroe County Board of Education, (1999) 526 U.S. 629
Gebser v. Lago Vista Independent School District, (1998) 524 U.S. 274
Oona by Kate S. v. McCaffrey, (1998, 9th Cir.) 143 F.3d 473
Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447

CSBA PUBLICATIONS
Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender- Nonconforming Students, Policy Brief, February 2014
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Q&A on Campus Sexual Misconduct, September 2017
Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016 Dear Colleague Letter: Title IX Coordinators, April 2015
Sexual Harassment: It's Not Academic, September 2008
Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001

WEB SITES
U.S. Department of Education, Office for Civil Rights: http://www.ed.gov/about/offices/list/ocr
California Department of Education: http://www.cde.ca.gov
CSBA: http://www.csba.org

Adopted:	July 19, 1993
Revised:	April 25, 1994
	April 21, 1997
	June 17, 2019
	September 13, 2021

MODESTO CITY SCHOOLS
Board Policy

BP 5116.1

STUDENTS

Intradistrict Open Enrollment

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also maximizing the efficient use of district facilities. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

(cf. 5117 - Interdistrict Attendance)

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of their residence within the district. (Education Code 35160.5)

(cf. 5111.1 - District Residency)

The Board shall annually review this policy. (Education Code 35160.5, 48980)

Enrollment Priorities

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

(cf. 5116 - School Attendance Boundaries)(N/A)

The Superintendent or designee shall grant priority to any district student to attend another district school, including a charter school, outside of his/her attendance area as follows:

1. Any student enrolled in a district school that has been identified on the state's Open Enrollment Act list (Education Code 48354)
   (cf. 5118 - Open Enrollment Act Transfers)

BP 5116.1 (a)

2. Any student enrolled in a district school designated by the California Department of Education as "persistently dangerous" (20 USC 7912; 5 CCR 11992)
   (cf. 0450 - Comprehensive Safety Plan)(N/A)
3. Any student who is a victim of a violent crime while on school grounds (20 USC 7912)
4. Upon a finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area. Special circumstances include, but are not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers. To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)
   a. A written statement from a representative of an appropriate state or local agency, including, but not necessarily limited to, a law enforcement official, social worker, or a properly licensed or registered professional such as a psychiatrist, psychologist, or marriage and family therapist
   b. A court order, including a temporary restraining order and injunction
5. Any sibling of a student already in attendance in that school
6. Any student whose parent/guardian is assigned to that school as his/her primary place of employment

Application and Selection Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, applications for intradistrict open enrollment shall be submitted between January 10 and February 7 of the school year preceding the school year for which the transfer is requested.

MODESTO CITY SCHOOLS
Board Policy

BP 5116.1(b)

STUDENTS

Intradistrict Open Enrollment

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Except for priorities listed above, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code 35160.5)

(cf. 6172 - Gifted and Talented Student Program)(N/A)

Transportation

Except as required for students who transferred out of a Title I program improvement school, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

(cf. 3250 - Transportation Fees)(N/A)
(cf. 3540 - Transportation)(N/A)

Legal References:

EDUCATION CODE
200 Prohibition against discrimination
35160.5 District policies; rules and regulations
35291 Rules
35351 Assignment of students to particular schools
46600-46611 Interdistrict attendance agreements
48200 Compulsory attendance
48204 Residency requirements for school attendance
48300-48316 Student attendance alternatives, school district of choice program
48350-48361 Open Enrollment Act
48980 Notice at beginning of term

CODE OF REGULATIONS, TITLE 5
11992-11994 Definition of persistently dangerous schools

UNITED STATES CODE, TITLE 20
6311 State plans
7912 Transfers from persistently dangerous schools

COURT DECISIONS
Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

ATTORNEY GENERAL OPINIONS
85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Public School Choice FAQs
Every Student Succeeds Act - Update #8, July 14, 2017

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS
Transitioning to the Every Student Succeeds Act (ESSA): Frequently Asked Questions, rev. May 4, 2016
Unsafe School Choice Option, May 2004

WEB SITES
CSBA: http://www.csba.org
California Department Board of Education: http://www.cde.ca.gov
U.S. Department of Education: http://www.ed.gov

Adopted: April 25, 1994
July 22, 2019

MODESTO CITY SCHOOLS
Board Policy

BP 5117

STUDENTS

Interdistrict Attendance

The Governing Board recognizes that parents/guardians of students who reside within the geographic boundaries of one district may, for a variety of reasons, desire to enroll their children in a school in another district.

(cf. 5111.1 – District Residency)
(cf. 5116.1 - Intradistrict Open Enrollment)

The Board may enter into an agreement with any other school district, for a term not to exceed five school years, for the interdistrict attendance of students who are residents of the districts. (Education Code 46600)

The agreement shall specify the terms and conditions under which interdistrict attendance shall be permitted or denied. It also may contain standards agreed to by both districts for reapplication and/or revocation of the student's permit. (Education Code 46600)

Upon receiving a permit for transfer into the district that has been approved by the student's district of residence, or upon receiving a written request from the parent/guardian of a district student who wishes to enroll in another district, the Superintendent or designee shall review the request and may approve or deny the permit subject to the terms and conditions of the interdistrict attendance agreement.

Transportation

The district shall not provide transportation.

Legal References:

EDUCATION CODE
41020 Annual district audits
46600-46610 Interdistrict attendance agreements
48204 Residency requirements for school attendance
48300-48317 Student attendance alternatives, school district of choice program
48900 Grounds for suspension or expulsion; definition of bullying
48915 Expulsion; particular circumstances
48915.1 Expelled individuals; enrollment in another district
48918 Rules governing expulsion procedures
48980 Notice at beginning of term
48985 Notices to parents in language other than English
52317 Regional occupational center/program, enrollment of students, interdistrict attendance

CALIFORNIA CONSTITUTION
Article 1, Section 31 Nondiscrimination on the basis of race, sex, color, ethnicity, or national origin

ATTORNEY GENERAL OPINIONS
87 Ops.Cal.Atty.Gen. 132 (2004)
84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS
Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192 Cal.App.4th 234
Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov

Adopted:	April 19, 1982	
Revised:	April 27, 1987	February 28, 2005
	August 20, 1990	January 20, 2015
	June 28, 1993	July 22, 2019
	April 25, 1994	

California law requires that parents or guardians be notified of their rights and responsibilities in certain matters pertaining to their children's education.

1. **Absence for Religious Exercises and Instruction:** Pupils may be excused, with written permission from a parent or guardian, in order to participate in religious exercises or receive moral and religious instruction away from school property. Every pupil so excused must attend at least the minimum school day. No pupil shall be excused from school for such purpose on more than four days per school month. (Ed. Code, § 46014)

2. **Comprehensive Sexual Health Education and HIV/AIDS Prevention Education:** A parent or guardian has the right to excuse their child from comprehensive sexual health education, human immunodeficiency virus ("HIV") prevention education, and assessments related to that education. A parent or guardian who wishes to exercise this right must state their request in writing. (Ed. Code, § 51938) A parent or guardian may inspect the written and audiovisual educational materials used in comprehensive sexual health education and HIV and acquired immunodeficiency syndrome ("AIDS") prevention education. Parents have a right to request that the District provide them with a copy of the California Healthy Youth Act. (Ed. Code, § 51930 et. seq.)

   Parents or guardians shall be notified in writing if the District plans to administer an anonymous, voluntary and confidential test, questionnaire, or survey containing age-appropriate questions about the pupils' attitudes concerning or practices related to sex in grades 7 to 12 and given the opportunity to review the test, questionnaire, or survey. A parent or guardian has the right to excuse their child from the test, questionnaire, or survey by stating their request in writing. (Ed. Code, § 51938)

   Every child's parent will be notified prior to the commencement of any comprehensive sexual health education and HIV/AIDS prevention education instruction whether the instruction will be taught by District personnel or by outside consultants. If outside consultants or guest speakers are used, the notice shall include the date of the instruction, and the name of the organization or affiliation of each guest speaker will be identified. Parents have a right to request that the District provide them with a copy of Education Code sections 51933, 51934, and 51938. (Ed. Code, § 51938) If arrangements for instruction by outside consultants or guest speakers are made after the beginning of the school year, the Superintendent or designee shall notify parents/guardians no less than 14 days before instruction is given. (Ed. Code, § 51938)

3. **Excuse from Instruction in Health:** Upon written request of a parent or guardian, a pupil may be excused from any part of instruction in health which conflicts with the parent(s)' or guardian(s)' religious training or beliefs (including personal moral convictions). (Ed. Code, § 51240)

4. **Administration of Medication:** Medication prescribed by a physician or ordered by a physician assistant for a child may be administered during the school day by the school nurse or other designated school personnel, or the student may carry and self-administer a prescription epinephrine delivery system, but only if the parent consents in writing and provides detailed written instructions from a physician, or a physician assistant as specified by law.

   In order for a student to be assisted by a school nurse or other designated school personnel, the District must obtain both (1) a written statement from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and (2) a written statement from the parent, foster parent, or guardian indicating the desire that the District assist the student in the matters set forth in the statement of the physician and surgeon or physician assistant.

   In order for a child to carry and self-administer a prescription epinephrine delivery system, the District must obtain both (1) a written statement from the physician and surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the student is able to self-administer the epinephrine delivery system, and (2) a written statement from the parent, foster parent, or guardian consenting to the self-administration, providing a release for the school nurse or other designated school personnel to consult with the health care provider of the student regarding any questions that may arise regarding the medication, and releasing the District and school personnel from civil liability if the self-administering student suffers an adverse reaction as a result of self-administering medication pursuant to this section.

5. **Students on Medication:** Parents are to notify the school nurse or other designated certificated school employee if their child is on a continuing medication regimen. This notification shall include the name of the medication being taken, the dosage, and the name of the supervising physician. With parental consent, the school nurse may confer with the physician regarding possible effects of the drug, including symptoms of adverse side effects, omission or overdose and counsel with school personnel as deemed appropriate. (Ed. Code, §§ 49423, 49480)

6. **Immunizations:** The District shall exclude from school any pupil who has not been immunized properly unless the pupil is exempted from the immunization requirement pursuant to Chapter 1 (commencing with section 120325) of part 2 of division 105 of the Health and Safety Code. Personal belief exemptions (including those based on religious beliefs) for immunizations are not permitted in California for school or childcare entry (Health & Saf. Code, § 120325). California law does not distinguish between religious and other personal beliefs; neither is accepted. A student may still be exempted from the immunization requirement based on medical condition or circumstances. Since January 1, 2016, all students must meet state immunization requirements to attend public or private school. Starting Jan 1, 2021, all new medical exemptions must be filed electronically by a California-licensed MD or DO through the California Immunization Registry (CAIR-ME) (https://cair-me.cdph.ca.gov/home). A student may still be exempted from the immunization requirement based on medical condition or circumstances. Only medical exemptions are allowed, which require a physician's documentation submitted through the CAIR-ME website. On or after July 1, 2016, the District shall exclude students from attending school for the first time or deny admittance or advancement to any student to the 7th grade unless the student has been immunized for their age as required by law (Health & Saf. Code, § 120335). Students may be admitted conditionally if they have started but not completed their vaccine series, provided they are not yet due for a follow-up dose. The standardized CAIR-ME medical exemption form shall be the only documentation of a medical exemption that shall be accepted by the District (Health & Saf. Code, §§ 120370, 120372). Children in home-based private schools or independent study programs who do not receive classroom-based instruction are not required to be vaccinated; however, campus-based activities may be hindered if vaccinations are not current. The California Department of Public Health (CDPH) has the authority to revoke medical exemptions that do not meet the standards. For more information, visit Shots For School (ShotsForSchool.Org) (https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/shotsforschool.aspx). Further information is located in Modesto City Schools BP/AR 5141.31.

   A parent or guardian may consent in writing for a physician, surgeon, or health care practitioner acting under the direction of a supervising physician and surgeon to administer an immunizing agent to a pupil at school. The health care practitioner may administer immunizations for the prevention and control of diseases that present a current or potential outbreak as declared by a federal, state, or local public health officer. (Ed. Code, §§ 48216, 48980(a), 49403; Health & Saf. Code, §§ 120325, 120335)

   Human Papillomavirus (HPV): Students are advised to adhere to current immunization guidelines regarding full human papillomavirus ("HPV") immunization before admission or advancement to the sixth-grade level. HPV vaccination can prevent over 90 percent of cancers caused by HPV. HPV vaccines are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks. A fact sheet describing the benefits of HPV vaccination is available at www.MCS4KIDS.com under Health Services. (Ed. Code, § 48980.4, Health & Saf. Code, § 120336).

   Students are advised to adhere to current immunization guidelines regarding full human papillomavirus ("HPV") immunization before admission or advancement to the eighth-grade level. HPV vaccination can prevent over 90 percent of cancers caused by HPV. HPV vaccines are very safe, and scientific research shows that the benefits of HPV vaccination far outweigh the potential risks. A fact sheet has been attached describing the benefits of an HPV vaccination. (Ed. Code, § 48980.4, Health & Saf. Code, § 120336)

   The written statements specified in this section shall be provided at least annually and more frequently if the medication, dosage, frequency of administration, or reason for administration changes. Forms for administering medication may be obtained from the school secretary. A student may be subject to disciplinary action if the student uses an epinephrine delivery system in a manner other than as prescribed. (Ed. Code, §§ 49423, 49423.5)

7. **Physical Exams and Testing:** The District is required to conduct certain physical examinations and vision and hearing testing of students, unless the parent has a current written objection on file. However, the child may be sent home if they are believed to be suffering from a recognized contagious or infectious disease, and shall not be permitted to return until the school authorities are satisfied that any contagious or infectious disease does not exist. (Ed. Code, §§ 49451, 49452, 49452.5, 49455; Health & Saf. Code, § 124085) The District may provide for scoliosis screening of every female student in grade 7 and every male student in grade 8. (Ed. Code, § 49452.5)
8. **Confidential Medical Services:** For students in grades 7 through 12, the District may release a student for the purpose of obtaining confidential medical services without obtaining the consent of the student's parent or guardian. (Ed. Code, § 46010.1)
9. **Medical Coverage for Injuries:** Medical and hospital services for pupils injured at school or school-sponsored events, or while being transported, may be insured at parent's expense. No pupil shall be compelled to accept such services without their consent or, if the pupil is a minor, without the consent of a parent or guardian. (Ed. Code, § 49472)
10. **Accidental Injury Insurance:** The District does not provide medical and hospital services for students injured while participating in athletic activities. Under state law, school districts are required to ensure that all members of school athletic teams have accidental injury insurance that covers both medical and hospital expenses. This insurance requirement can be met by the school district offering insurance or other health benefits that cover medical and hospital expenses. Some pupils may qualify to enroll in no-cost or low-cost local, state, or federally sponsored health insurance programs. Information about these programs may be obtained by calling Healthy Families at 1-866-294-4347. (Ed. Code, §§ 32221.5, 49470, 49471)
11. **Mental Health Services:** The District shall notify pupils and their parents or guardians at least twice each school year of the steps to initiate access to available pupil mental health services on campus and/or in the community. (Ed. Code, § 49428) The mental health services available include student assistance specialists, family support specialists, and mental health clinicians. To initiate services, a parent or student may contact their site administrator or secondary counselor.

    Modesto City Schools and affiliated providers are participating in the California Youth Behavioral Health Initiative (CYBHI), a statewide effort to expand access to mental and behavioral health services for children and youth, including those served in schools. Through this initiative, Modesto City Schools provides school-based wellness services that support students' emotional, social, and mental well-being. These services may include check-ins, wellness center walk-ins, stress-management strategies, mindfulness activities, and resource review, all facilitated by trained professionals such as Certified Wellness Coaches and PPS Credential Holders. Students aged 12 and older may, in some cases, consent to certain mental health services on their own as allowed by California law. These services are available to all students enrolled in Modesto City Schools, and families may contact Student Support Services to opt out.

    As part of CYBHI, schools may also seek reimbursement from Medi-Cal and commercial health plans for school-based wellness services. Billing your child's insurance does not affect your or your child's existing benefits, and there are no co-payments of any kind. Reimbursement helps sustain and expand these essential services at no cost to families. All personal information will be handled securely and used only for the limited purpose of participating in the reimbursement process. Consent for billing is voluntary and may be revoked in writing at any time. Students will continue to have access to school-based wellness services regardless of whether families consent to insurance billing.
12. **Services for Students with Exceptional Needs or a Disability:** State and federal law require that a free and appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years. Students classified as individuals with exceptional needs for whom a special education placement is unavailable or inappropriate may receive services in a private nonsectarian school. Please contact the local director of special education for specific information. (Ed. Code, § 56040 et seq.) In addition, services are available for students who have a disability that interferes with their equal access to educational opportunities. (Section 504 of the Rehabilitation Act of 1973, 34 C.F.R. § 104.32) The District official listed below is responsible for handling requests for services under Section 504 and may be reached at 426 Locust Street, Modesto, California 95351, or by calling (209) 574-1623.

13. **No Academic Penalty for Excused Absence:** No pupil may have their grade reduced or lose academic credit for any absence or absences which are excused for the reasons specified below, when missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. (Ed. Code, §§ 48205, 48980(i)) A pupil shall be excused from school when the absence is:
    a. Due to the pupil's illness, including an absence for the benefit of the pupil's mental or behavioral
    b. health.
    c. Due to quarantine under the direction of a county or city health officer.
    d. For the purpose of having medical, dental, optometrical, or chiropractic services rendered.
    For the purpose of attending the funeral services of a member of the pupil's immediate family, or of a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family, so long as the absence is not more than
    e. five days per incident.
    f. For the purpose of jury duty in the manner provided for by law.
    Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a
    g. doctor's note.
    For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of the pupil's religion, attendance at religious retreats, attendance at an employment conference, or attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization, when the pupil's absence is requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board of the school district.
    h. For the purpose of serving as a member of a precinct board for an election pursuant to section 12302 of the Elections Code.
    i. For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in section 49701 of the Education Code, and has been called to duty for, is on leave from, or has immediately returned from, deployment. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
    j. For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.
    k. For the purpose of participating in a cultural ceremony or event.
    l. For the purpose of a middle or high school pupil engaging in a civic or political event, provided the pupil notifies the school in advance. A pupil absent pursuant to this section is required to be excused for only one day-long absence per year. A school administrator may permit additional absences pursuant to section 48260(c) of the Education Code.
    m. For any of the following purposes, inclusive, if an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family member, has died, so long as the absence is not more than three (3) days per incident.
        i. To access services from a victim services organization or agency.
        ii. To access grief support services.
        iii. To participate in safety planning or to take other actions to increase the safety of the pupil or an immediate family member of the pupil, or a person that is determined by the pupil's parent or guardian to be in such close association with the pupil as to be considered the pupil's immediate family member, including, but not limited to, temporary or permanent relocation.
        iv. Any absence beyond three days for the reasons described above shall be subject to the discretion of a school administrator, or their designee, pursuant to section 48260.
    n. Due to the pupil's participation in military entrance processing.
    o. Authorized at the discretion of a school administrator based on the facts of the pupil's circumstances, which are deemed to constitute a valid excuse, including, but not limited to, working for a period of not more than five consecutive days in the entertainment or allied industries if the pupil holds a work permit, or participating with a not-for-profit performing arts organization in a performance for a public school pupil audience for a maximum of up to five days per school year provided the pupil's parent or guardian provides a written note to the school authorities explaining the reason for the pupil's absence. (Ed. Code, §§ 48260, 48205, 48225.5)

o. Authorized at the discretion of a school administrator based on the facts of the pupil's circumstances, which are deemed to constitute a valid excuse, including, but not limited to, working for a period of not more than five consecutive days in the entertainment or allied industries if the pupil holds a work permit, or participating with a not-for-profit performing arts organization in a performance for a public school pupil audience for a maximum of up to five days per school year provided the pupil's parent or guardian provides a written note to the school authorities explaining the reason for the pupil's absence. (Ed. Code, §§ 48260, 48205, 48225.5)

A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit therefor. The teacher of the class from which a pupil is absent shall determine which tests and assignments shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence.

For purposes of this section, attendance at religious retreats shall not exceed one school day per semester. Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.

A "civic or political event" includes, but is not limited to, voting, poll working, strikes, public commenting, candidate speeches, political or civic forums, and town halls. (Ed. Code, § 48205)

"Cultural" means relating to the habits, practices, beliefs, and traditions of a certain group of people. (Ed. Code, § 48205)

"Immediate family," as used in this section refers to the parent or guardian, brother or sister, grandparent, or any other relative living in the household of the pupil. (Ed. Code, § 48205)

"Victim services organization or agency" means an agency or organization that has a documented record of providing services to victims. (Ed. Code, § 48205; Lab. Code, § 230.1)

14. **Equal Opportunity:** Equal opportunities for both sexes in all educational programs and activities run by the District is a commitment made by the District to all students. (Title IX of the Education Amendments of 1972) (34 C.F.R. § 106.8) The District does not discriminate, including in admission and employment, on the basis of sex in any education programs or activities operated by the District, as is required by Title IX. Inquiries on all matters regarding students, including complaints, regarding the implementation of Title IX in the District may be referred to Brad Goudeau, Deputy Superintendent, at (209) 574-1599, 426 Locust Street, Modesto, CA, or at goudeau.b@monet.k12.ca.us. Inquiries on all matters regarding staff, including complaints, regarding the implementation of Title IX within the District may be referred to Mike Henderson, Associate Superintendent, Human Resources, at (209) 574-1606, henderson.m@monet.k12.ca.us, or 426 Locust Street, Modesto, CA.

15. **Complaints (Special Education):** Parents may file a complaint concerning violations of federal or state law or regulations governing special education related services. Parents may submit a description of the manner in which the parent believes special education programs do not comply with state or federal law or regulations to the SELPA Director at (209) 574-1623, or 426 Locust Street, Modesto, CA.

16. **Release of Student Information:** The District does not release information or records concerning a child to noneducational organizations or individuals without parent consent except by court order, receipt of a lawfully issued subpoena, or when otherwise allowed by law. The following categories of directory information may be made available to various persons, agencies or institutions unless the parent or guardian notifies the District in writing not to release such information:

Name, address, telephone, date of birth, email address, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, diplomas and awards received, and most recent previous educational institution attended. (Ed. Code, §§ 49060 et seq., 49073; 20 U.S.C. § 1232g; 34 C.F.R. § 99.7) In accordance with state and federal law, the District may also make available photographs, videos, and class rosters.

Directory information will not be released regarding a pupil identified as a homeless child or youth unless a parent, or pupil accorded parental rights, has provided written consent that directory information may be released. (Ed. Code, § 49073(c); 20 U.S.C. § 1232g; 42 U.S.C. § 11434a(2))

17. **Inspection of Student Records:** State law requires that the District notify parents of the following rights which pertain to student records. (Ed. Code, §§ 49063, 49069.7; 34 C.F.R. § 99.7)

a. A parent or guardian has the right to inspect and review student records relating directly to their child during school hours or obtain a copy of such records within five (5) business days of their request.
b. Any parent who wishes to review the types of student records and information contained therein may do so by contacting the principal at their child's school. The principal of each school is ultimately responsible for maintenance of student records
c. A parent with legal custody has a right to challenge information contained in their child's records. Any determination to expunge a student's record is made after a review of said record(s) by site administrators and certificated staff. Following an inspection and review of student records, the parent may challenge the content of the student's record. The right to challenge becomes the sole right of the student when the student becomes eighteen (18) years of age.
d. A parent or guardian has the right to consent to disclosures of personally identifiable information contained in the student's educational records, except to the extent disclosure is authorized without consent.

A parent may file a written request with the Superintendent of the District to remove any information recorded in the written records concerning the child which is alleged to be:

i. Inaccurate.
ii. An unsubstantiated personal conclusion or inference.
iii. A conclusion or inference outside of the observer's area of competence.
iv. Not based on the personal observation of a named person with the time and place of the observation noted.
v. Misleading.
vi. In violation of the privacy or other rights of the pupil.

Within thirty (30) days, the Superintendent or designee shall meet with the parent/guardian and the certificated employee who recorded the information, if any, and if the person is still employed with the District, and sustain or deny the allegations. If the allegations are sustained, the Superintendent shall order the correction, removal or destruction of the information. If the Superintendent denies the allegations, the parent may appeal the decision to the Governing Board within thirty (30) days. The Board shall determine whether or not to sustain or deny the allegations. If the Board sustains the allegations, it shall order the Superintendent to immediately correct, remove or destroy the information from the written records of the student. (Ed. Code, § 49070)

If the final decision of the Board is unfavorable to the parents, or if the parent accepts an unfavorable decision by the District Superintendent, the parent shall have the right to submit a written statement of objections to the information. This statement shall become a part of the student's school record until such time as the information objected to is removed.

Both the Superintendent and the Board have the option of appointing a hearing panel in accordance with Education Code sections 49070-49071 to assist in the decision making provided that the parent has given written consent to release information from the relevant student records to the members of the panel. The decision as to whether a hearing panel is to be used shall be made at the discretion of the Superintendent or the Board and not of the challenging party.

e. A Student Records Log is maintained for each student. The Student Records Log lists persons, agencies or organizations requesting and/or receiving information from the records and the legitimate interests therefore to the extent required by law. Student Records Logs are located at each school and are open to inspection by parents or guardians. (Ed. Code, § 49064)

f. School officials and employees having a legitimate educational interest, as well as persons identified in Education Code sections 49076 and 49076.5 and in the Family Educational Rights and Privacy Act, may access student records without first obtaining parental consent. "School officials and employees" are persons employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and District-employed law enforcement personnel), a Board member, a person or company with whom the District has contracted to perform a special service (such as an attorney, auditor, medical consultant, or therapist), or a parent, student, foster family agency, short-term residential treatment staff, or caregiver whose access to student records is legally authorized. A "legitimate educational interest" is one held by a school official or employee whose duties and responsibilities create a reasonable need for access. (Ed. Code, §§ 49063(d), 49076, 49076.5; 20 U.S.C. § 1232g)
g. Parents and guardians have the right to authorize the release of student records to themselves. Only parents and guardians with legal custody can authorize the release of student records to others.
h. Parents and guardians will be charged **$0.25** per page for the reproduction of student records.
i. Parents have a right to file a complaint with the U.S. Department of Education for alleged violations of parent rights related to student records. (20 U.S.C. § 1232g(g))
j. Parents may obtain a copy of the District's complete student records policy by contacting the Superintendent.

18. **Family Educational Rights and Privacy Act:** Parents have certain rights regarding student information and records which are guaranteed under federal law. A handout notifying parents of these rights is attached.
19. **Student Discipline:** District and school rules pertaining to student discipline are available to parents or guardians of district students in the school office. (Ed. Code, § 35291)
20. **Dissection of Animals:** If a student has a moral objection to dissecting (or otherwise harming or destroying) animals, or any part of an animal, the pupil must notify the teacher regarding such objection, and the objection must be substantiated with a note from the pupil's parent or guardian. If the pupil chooses to refrain from participating in such a project or test, and if the teacher believes that an adequate alternative education project or test is possible, then the teacher may work with the pupil to develop and agree upon an alternate education project or test for the purpose of providing the pupil an alternate avenue for obtaining the knowledge, information or experience required by the course of study. No student shall be discriminated against based upon their decision to exercise their rights under this section. (Ed. Code, §§ 32255-32255.6)
21. **Temporary Disability:** A temporary disability which makes it impossible or inadvisable for a student to attend class may entitle the student to receive individualized instruction. It is the responsibility of the pupil's parent or guardian to notify the school district in which the pupil is deemed to reside of the pupil's need for individualized instruction.

    Home Instruction: The district in which the student resides is to provide individual instruction if the student is receiving the instruction in their home. Individual instruction in a pupil's home pursuant to Education Code section 48206.3 shall commence no later than five working days after a school district has determined that the pupil shall receive this instruction.

    Hospital or Health Facility Instruction: The school district in which the hospital or other residential health facility, excluding a state hospital, is located must provide individual instruction to a student with a temporary disability. Within five working days of receipt of the notification, the district must determine whether the pupil will be able to receive individual instruction, and, if so, when the individual instruction will begin. Individual instruction will commence no later than five working days after a positive determination has been rendered. A student with a temporary disability who is in a hospital or other residential health facility, other than a state hospital, which is located outside the student's school district of residence shall be deemed to comply with the residency requirements of the school district in which the hospital is located. A school district may continue to enroll a pupil with a temporary disability who is receiving individual instruction in a hospital or residential health facility to facilitate the timely reentry of the pupil in their prior school after the hospitalization has ended, or in order to provide a partial week of instruction. On days in which the student is not receiving individual instruction in a hospital or other residential health facility, they may attend school in their district of residence if well enough to do so.

A pupil receiving individual instruction who is well enough to return to a school shall be allowed to return to the school, including a charter school, that they attended immediately before receiving individual instruction, if returning during the same school year. (Ed. Code, §§ 48206.3, 48207, 48207.3, 48207.5, 48208, 48980(b))

Pregnancy, childbirth, false pregnancy, termination of pregnancy, and recovery therefrom shall be treated in the same manner and under the same policies as any other temporary disabling condition. (Ed. Code, § 221.51)

22. **Student Residency:** A student may be enrolled in the District if (1) the student's parent, legal guardian or other person having control and charge of the student resides in the District (Ed. Code, § 48200); (2) the District has approved interdistrict attendance (Ed. Code, § 46600); (3) the student is placed in a regularly established children's institution, licensed foster home, or family home; (4) the student is a foster child who remains in their school of origin pursuant to Education Code section 48853.5(f) and (g); (5) the student is emancipated and lives within the District; (6) the student lives in the home of an adult who has submitted a caregiver affidavit; (7) the student resides in a state hospital within the District; or (8) the student's parent or legal guardian resides outside of the boundaries of the school district but is employed and lives with the student at the place of their employment within the school district boundaries for a minimum of three days during the school week. (Ed. Code, § 48204) The law allows, but does not require, a district to accept a student for enrollment where at least one parent or legal guardian of the student is physically employed within the district's boundaries for a minimum of 10 hours during the school week. (Ed. Code, § 48204) A student (including a student eligible for services under the federal Individuals with Disabilities Education Act (20 U.S.C. § 1400 et seq.), Section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. § 794), or the federal Americans with Disabilities Act of 1990 (42 U.S.C. § 12101 et seq.), as applicable) also complies with the residency requirements for school attendance in a school district if they are a student whose parent is transferred or pending transfer to a military installation within the state while on active duty pursuant to an official military order. However, the parent must provide proof of residence in the school district within ten (10) days after the published arrival date provided on official documentation. Upon notification that a student enrolling pursuant to their parent's active military duty is receiving, or may be eligible to receive, services or accommodations as applicable, the District shall promptly coordinate with the student's parents and previous school to ensure the timely exchange of records and to reduce any delays in the student receiving comparable services or accommodations, including, but not limited to, implementation of their individualized education program, individualized family service plan, or plan pursuant to Section 504 of the federal Rehabilitation Act of 1973.

(Ed. Code, § 48204.3) A student also complies with the residency requirement if the student's parent/guardians were residents of the state but departed California against their will if the student provides official documentation evidencing the departure of their parent/guardians against their will; that the student moved outside of California as a result of their parent/guardians departing California against their will; and that the student lived and was enrolled in school in California immediately before moving outside of California. (Ed. Code, § 48204.4)

23. **Attendance Options:** Students who attend schools other than those assigned by the District are referred to as "transfer students" throughout this notification. There is one process for choosing a school within the District which the parent lives (intradistrict transfer), and three separate processes for selecting schools in other districts (interdistrict transfer). (Ed. Code, § 48980(h))

Attached is a copy of the District's Policy on Interdistrict and Intradistrict Transfers. Parents interested in interdistrict or intradistrict transfers should contact the Child Welfare and Attendance Office. The general requirements and limitations of each process are described as follows:

a. Choosing a School Within the District in Which Parent Lives: Education Code section 35160.5(b) requires the school board of each district to establish a policy that allows parents to choose the schools their children will attend, regardless of where the parent lives in the district. The law limits choice within a school district as follows:

- Students who live in the attendance area of a school must be given priority to attend that school over students who do not live in the school's attendance area.
- In cases in which there are more requests to attend a school than there are openings, the selection process must be "random and unbiased," which generally means students must be selected through a lottery process rather than on a first-come, first-served basis. A district cannot use a student's academic or athletic performance as a reason to accept or reject a transfer. However, a district may consider special circumstances that might be harmful or dangerous to a particular pupil in the current attendance area of the pupil, including physical threats of bodily harm or threats to the emotional stability of the pupil documented by a state or local agency, licensed or registered professional, or court order.
- Each district must decide the number of openings at each school which can be filled by transfer students. Each district also has the authority to keep appropriate racial and ethnic balances among its schools, meaning that a district can deny a transfer request if it would upset this balance or would leave the district out of compliance with a court-ordered or voluntary desegregation program.

- A district is not required to provide transportation assistance to a student who transfers to another school in the district under these provisions.
- If a transfer is denied, a parent does not have an automatic right to appeal the decision. A district may, however, voluntarily decide to put in place a process for parents to appeal a decision.
- Victims of Bullying: A school district of residence must approve an intradistrict transfer request for a victim of an act of bullying unless the requested school is at maximum capacity, in which case the district must accept an intradistrict transfer request for a different school within the district. A school district of residence may not prohibit the interdistrict transfer of a victim of an act of bullying if there is no available school for an intradistrict transfer and if the school district of proposed enrollment approves the transfer application. (Ed. Code, § 46600)
- A school district of proposed enrollment shall ensure that pupils admitted under this law are selected through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether a pupil should be enrolled based on academic or athletic performance, physical condition, English proficiency, family income, or any of the individual characteristics set forth in Education Code section 220, including, but not limited to, race or ethnicity, gender, gender identity, gender expression, and immigration status.

b. Choosing a School Outside the District in Which Parent Lives: Parents have two different options for choosing a school outside the district in which they live. The two options are:

   i. Interdistrict Transfers (Ed. Code, §§ 46600–46610): The law allows two or more districts to enter into an agreement for the transfer of one or more students for a period of up to five years. New agreements may be entered into for additional periods of up to five years each. The agreement must specify the terms and conditions under which transfers are permitted. The law on interdistrict transfers also provides for the following:

- Once a pupil is enrolled in a school pursuant to an interdistrict transfer agreement, the pupil must be allowed to continue to attend the school in which they are enrolled without reapplying, unless revocation of the interdistrict transfer is a term and condition of the agreement between the districts; however, a district must not rescind existing transfer permits for pupils entering grade 11 or 12 in the subsequent school year.
- Upon request, a pupil determined to be the victim of an act of bullying by a pupil of the district of residence must be given priority for interdistrict attendance under any existing interdistrict attendance agreement or additional consideration for the creation of an interdistrict attendance agreement. (Ed. Code, §§ 46600(b), 48900(r))
- If either district denies a transfer request, a parent may appeal that decision to the county board of education. There are specified timelines in the law for filing an appeal and for the county board of education to make a decision. (Ed. Code, § 46601)
- A school district of residence shall not prohibit the transfer of a student who is a homeless child or youth, a current or former migratory child, a foster youth, the victim of an act of bullying, or a child of an active military duty parent to a school district of proposed enrollment if the school district of proposed enrollment approves the transfer application.

- If a pupil is a victim of an act of bullying and their school district of residence has only one school offering their grade level, such that there is no option for an intradistrict transfer, the pupil may apply for an interdistrict transfer, and the school district of residence shall not prohibit the transfer if the school district of proposed enrollment approves the application for transfer. (Ed. Code, § 46600)
- A school district that elects to accept an interdistrict transfer pursuant to this subdivision shall accept all pupils who apply to transfer under this subdivision until the school district is at maximum capacity and shall ensure that pupils admitted under this subdivision are selected through an unbiased process that prohibits an inquiry into or evaluation or consideration of whether or not a pupil should be enrolled based on their academic, performance, athletic performance, physical condition, proficiency in English, family income, actual or perceived characteristics, such as disability (mental and physical), gender (includes gender identity, gender expression, and gender-related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth), actual or potential parental, family, or marital status, pregnancy (including childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), nationality (includes citizenship, country of origin and national origin), immigration status, race or ethnicity (includes ancestry, color, ethnic groupgroup identification and ethnic background), religion (includes all aspects of religious belief, observance and practice, including agnosticism and atheism), sexual orientation (heterosexuality, homosexuality or bisexuality), or association with a person or group with one or more of these actual or perceived characteristics. (Ed. Code, § 46600)
- Upon request of the parent on behalf of a pupil eligible for transfer pursuant to this subdivision, a school district of enrollment will provide transportation assistance to a pupil who is eligible for free or reduced-price meals. (Ed. Code, § 46600)
- A school district of enrollment may provide transportation assistance to any pupil admitted under this subdivision. (Ed. Code, § 46600(d))

ii. "Allen Bill" Transfers (Ed. Code, § 48204(b)): The law allows, but does not require, each school district to adopt a policy whereby the student may be considered a resident of the school district in which their parents (or legal guardian(s)) physically work for a minimum of 10 hours during the school week if that is different from the school district in which the student resides. This code section does not require that a school district accept a student requesting a transfer on this basis, but a student may not be rejected on the basis of race/ethnicity, sex, parental income, academic achievement, or any other "arbitrary" consideration. Other provisions of Education Code section 48204(b) include:

- Either the district in which the parent (or legal guardian) lives or the district in which the parent (or legal guardian) physically works may prohibit the student's transfer if it is determined that there would be a negative impact on the district's desegregation plan.
- The district in which the parent (or legal guardian) physically works may reject a transfer if it determines that the cost of educating the student would be more than the amount of state funds the district would receive for educating the student.
- There are set limits (based on total enrollment) on the net numbers of students that may transfer out of a district under this law, unless the district approves a greater number of transfers.
- There is no required appeal process for a transfer that is denied. However, the district that declines to admit a student is encouraged to provide in writing to the parent the specific reasons for denying the transfer.

24. **Sexual Harassment Policy:** Each student will receive a written copy of the district policy on sexual harassment. The purpose of this policy is to provide notification of the prohibition against sexual harassment as a form of sexual discrimination and to provide notification of available remedies. A copy of the District's policy on sexual harassment is attached. (Ed. Code, §§ 231.5, 48980(f))

25. **Notice of Alternative Schools:** California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

a. Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
b. Recognize that the best learning takes place when the student learns because of the student's desire to learn.

c. Maintain a learning situation maximizing student self-motivation and encouraging the student in their own time to follow their own interests. These interests may be conceived by the student totally and independently or may result in whole or in part from a presentation by the student's teachers of choices of learning projects.
d. Maximize the opportunity for teachers, parents, and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous permanent process.
e. Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to, the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for parent information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district. (Ed. Code, § 58501)

26. **Nutrition Program:** The State Department of Education has established a statewide program to provide nutritious meals and milk at school for pupils, and to provide free meals to the neediest children. In some instances, nominal cash payments may be required. (Ed. Code, § 49510 et seq.)

27. **U.S. Department of Education Programs:** TThe following applies only to programs directly funded by the U.S. Department of Education:

All instructional materials, including teacher's manuals, films, tapes, or other supplementary material which will be used in connection with any survey, analysis, or evaluation shall be available for inspection by the parents or guardians of the children.

No student shall be required, as part of any applicable U.S. Department of Education funded program, to submit to a survey, analysis, or evaluation that reveals information concerning:

a. political affiliations or beliefs of the student or student's parents;
b. mental and psychological problems of the student or their family;
c. sex behavior or attitudes;
d. illegal, anti-social, self-incriminating or demeaning behavior;
e. critical appraisals of other individuals with whom respondents have close family relationships;
f. legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
g. religious practices, affiliations, or beliefs of the student or student's parent; or
h. income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program)

without the prior consent of the student (if the student is an adult or emancipated minor), or in the case of an unemancipated minor, without the prior written consent of the parent. (20 U.S.C. §1232h)

In compliance with this section, attached to this Notice are the following documents:

- A schedule of activities involving the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information (or otherwise providing that information to others for that purpose).
- A schedule of any survey containing one or more of the items referenced as (a)-(h) in the foregoing paragraph regarding "U.S. Department of Education Programs."
- A schedule of any nonemergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school and scheduled in advance, and not necessary to protect the immediate health and safety of any student. (20 U.S.C. §1232h)

28. **Fingerprint Programs:** With the written consent of the parent or guardian, kindergarten or newly enrolled students may be fingerprinted. The parent or guardian may revoke their consent in writing at any time. The fingerprint document may not be retained by the District but must be delivered to the parent or guardian. A fee shall be charged to the parent or guardian to reimburse the District for its actual cost. (Ed. Code, §§ 32390, 48980(e))

Uniform Complaint Procedures:

Complaints Alleging Discrimination, Harassment, Intimidation, and Bullying:

State and federal law prohibit discrimination in education programs and activities. The District is primarily responsible for compliance with federal and state laws and regulations. (Cal. Code Regs., tit. 5, § 4620.)

Under state law, all pupils have the right to attend classes on school campuses that are safe, secure, and peaceful. (Ed. Code, § 32261) State law requires school districts to afford all pupils equal rights and opportunities in education, regardless of their actual or perceived characteristics, such as disability (mental and physical), gender (includes gender identity, gender expression, and gender-related appearance and behavior whether or not stereotypically associated with the person's assigned sex at birth), actual or potential parental, family, or marital status, pregnancy (including childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), nationality (includes citizenship, country of origin and national origin), immigration status, race or ethnicity (includes ancestry, color, ethnic group identification and ethnic background), religion (includes all aspects of religious belief, observance and practice, including agnosticism and atheism), sexual orientation (heterosexuality, homosexuality or bisexuality), or association with a person or group with one or more of these actual or perceived characteristics. (Ed. Code, §§ 210-214, 220 et seq., 234 et seq.; Cal. Code Regs., tit. 5, § 4900 et seq.; 20 U.S.C. § 1681 et seq.; 29 U.S.C. § 794; 42 U.S.C. § 2000d et seq.; 42 U.S.C. § 12101 et seq.; 34 C.F.R. § 106.9) The District prohibits discrimination, harassment, intimidation, bullying, and retaliation in all acts related to school activity or attendance. In addition to being the subject of a complaint, a pupil engaging in an act bullying as defined by Education Code section 48900(r) may be suspended from school or recommended for expulsion.

The District's Uniform Complaint Procedures may be used in cases where individuals or a group have suffered discrimination, harassment, intimidation, or bullying. (Cal. Code Regs., tit. 5, §§ 4610, 4630, 4650; Ed. Code, §§ 234 et seq., 48900(r))

a. Any individual, public agency or organization has the right to file a written complaint alleging that they have personally suffered unlawful discrimination or that an individual or specific class of individuals has been subjected to unlawful discrimination. (Cal. Code Regs., tit. 5, §§ 4610, 4630(b))
b. Copies of the District's complaint procedures are available free of charge. (Cal. Code Regs., tit. 5, § 4622)
c. Complaints must usually be filed with the superintendent/designee of the District.
d. Discrimination complaints must be filed within six (6) months of the date the alleged discrimination occurred, or within six (6) months of the date the complainant first obtained knowledge of the facts of the alleged discrimination. Within that six (6) month period, complainant may file a written request with the district superintendent or designee for an extension of up to ninety (90) days following the six (6) month time period. Extensions will not be automatically granted, but may be granted for good cause. (Cal. Code Regs., tit. 5, § 4630(b))
e. Within 60 days from the date of receipt of the complaint, the District's responsible officer or their designee shall conduct and complete an investigation of the complaint in accordance with local procedures adopted pursuant to California Code of Regulations, title 5, section 4621 and prepare a written decision. The time period may be extended by mutual written agreement of the parties.
f. A party to a written complaint of discrimination may appeal to the California Department of Education if the District fails to issue a report within the timeline specified above. The appeal shall present the Department with the basis for the direct filing and why immediate action is necessary.
g. A person who alleges a violation of Section 220, 243, 244, 51500, 51501, or 60044 may seek civil remedies after 60 days have elapsed from the filing of an appeal to the Department. (Ed. Code, §§ 262.3, 48980(o))

Complaints Other Than Discrimination, Harassment, Intimidation, and Bullying:

The District has a written complaint procedure which may be used in cases where any individual, public agency or organization alleges violations of state or federal law, other than those relating to discrimination, harassment, intimidation, and bullying.

h. Written complaints may be made regarding:
   i. Adult Education
   ii. After School Education and Safety
   iii. Agricultural Career Technical and/or Vocational Education
   iv. American Indian Education Centers and American Indian Early Childhood Education
   v. Bilingual Education
   vi. California Peer Assistance and Review Programs for Teachers
   vii. Consolidated Categorical Aid Programs
   viii. Migrant Child Education Programs
   ix. Every Student Succeeds Act (formerly No Child Left Behind)
   x. Career Technical and Technical Education and Technical Training Programs
   xi. Child Care and Development
   xii. Child Nutrition
   xiii. Compensatory Education
   xiv. Consolidated Categorical Aid
   xv. Economic Impact Aid
   xvi. Special Education
   xvii. "Williams Complaints"
   xviii. Pupil Fees
   xix. Instructional Minutes for Physical Education
   xx. Local Control Funding Formula (LCFF) and Local Control and Accountability Plan (LCAP)
   xxi. Pregnant and Parenting Pupils, including parental leave
   xxii. Student Parent Lactation Accommodations
   xxiii. Course Assignments already Completed or without Educational Content
   xxiv. Foster Youth, Homeless Youth, former Juvenile Court School Student Services, Migrant Youth, and Pupils of Military Families
   xxv. Regional Occupational Centers and Programs
   xxvi. Continued Education Options for Former Juvenile Court School Students
   xxvii. School Safety Plans
   xxviii. School Plans for Student Achievement (SPSA)
   xxix. Tobacco-Use Prevention Education
   xxx. Schoolsite Councils
   xxxi. State Preschool
   xxxii. State Preschool Health and Safety Issues in Local Education Agencies Exempt From Licensing
   xxxiii. School or athletic team names, mascots, or nicknames pursuant to section 221.3.
   xxxiv. Any other district-implemented state categorical program that is not funded through the local control funding formula pursuant to Education Code section 64000
   xxxv. Any other educational programs the Superintendent deems appropriate

(Cal. Code Regs., tit. 5, §§4610(b), 4622, 4630; Ed. Code, §§222, 8200-8498, 8500-8538, 32289, 33315, 33380-33384, 35186, 46015, 47606.5, 47607.3, 48853.5, 49013, 49069.5, 49490-49590, 49701, 51210, 51223, 51225.1, 51225.2, 51226-51226.1, 51228.1, 51228.2, 51228.3, 52060-52075, 52160-52178, 52300-52490, 52334.7, 52500-52616.24, 54000-54029, 54400-54425, 54440-54445, 54460-54529, 56000-56867, 59000-59300, 64001; 20 U.S.C. §§1400, 6601, 6801, 7101, 7201, 6301 et. seq.; Health & Saf. Code, §§1596.792, 1596.7925, 104420)

Any individual, public agency or organization has the right to file a written complaint alleging that the District has violated a federal or state law or regulation governing any program listed above. (Cal. Code Regs., tit. 5, § 4630 et seq.)

Copies of the District's complaint procedures are available free of charge. (Cal. Code Regs., tit. 5, § 4622(d))

Complaints must usually be filed with the superintendent or designee of the District under the timelines established by District policy. (Cal. Code Regs., tit. 5, § 4630(b))

Within 60 days from the date of receipt of the complaint, the District's responsible officer or their designee shall conduct and complete an investigation of the complaint in accordance with local procedures adopted pursuant to California Code of Regulations, title 5, section 4621 and prepare a written decision. The time period may be extended by mutual written agreement of the parties.

i. Williams Complaints: Complaints, including anonymous complaints, may be made and addressed on a shortened time line for the following areas: (Ed. Code, §§ 8235.5, 35186)
   i. Insufficient textbooks and instructional materials;
   ii. Emergency or urgent school facilities conditions that pose a threat to the health and safety of pupils;
   iii. Noncompliance with the requirement of Education Code section 35292.6 to stock, at all times, at least half of the restrooms in the school with feminine hygiene products and to not charge students for the use of such products;
   iv. Teacher vacancy or misassignment; or
   v. Noncompliance of a license-exempt California State Preschool Program (CSPP) with health and safety standards specified in Health and Safety Code section 1596.7925 and related state regulations.

A complaint of noncompliance with Education Code section 35186 may be filed with the school principal or designee under the Uniform Complaint Procedures. A complainant not satisfied with the resolution of a Williams Complaint has the right to bring the complaint to the district governing board at a regularly scheduled hearing. In the case of a complaint regarding emergency or urgent school facilities conditions, a complainant has the right of appeal to the State Superintendent of Public Instruction.

j. Pupil Fees Complaints: A pupil enrolled in the District shall not be required to pay a pupil fee for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities. (Ed. Code, § 49010 et seq.)
   A pupil fee includes, but is not limited to, all of the following: a fee charged to a pupil as a condition for registering for school or classes, as a condition for participation in a class or an extracurricular activity, as a security deposit to obtain materials or equipment, or a purchase that a pupil is required to make to obtain materials or equipment for an educational activity.
   A complaint of noncompliance with Education Code section 49010 et seq. may be filed with the school principal under the Uniform Complaint Procedures. A complaint shall be filed not later than one calendar year from the date the alleged violation occurred. A complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance. A complainant not satisfied with the decision of the school may appeal the decision to the California Department of Education.

k. Foster, homeless, former juvenile court pupils and pupils in military families: the District will post a standardized notice of the educational rights of pupils in foster care, pupils who are homeless, former juvenile court pupils now enrolled in a school district, and pupils in military families as specified in Education Code sections 48645.7, 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

Responsible Official: The District officials responsible for processing complaints are listed in the following table, and are available at the following address: 426 Locust Street, Modesto, CA:

Nutrition Services	Associate Superintendent, Business Services
Child Care and Development Programs Compensatory Education California State Preschool Programs Preschool Health and Safety Issues in LEAs Exempt from Licensing Migrant Education	Associate Superintendent, Professional Learning & Technology
Special Education	Associate Superintendent, Student Support Services
Adult Education Programs After School Education and Safety Programs Agricultural Career and Technical Education State Career Technical and Technical Education Career Technical and Technical Education and Training Programs Federal Career Technical Education Child Care and Development Programs Compensatory Education The Federal Every Student Succeeds Act Regional Occupational Centers and Programs School Safety Plans California State Preschool Programs State Preschool Health and Safety Issues in LEA's Exempt from Licensing Lactation Accommodations Title IX Compliance Officer Equity Compliance Officer	Deputy Superintendent

Complaints Made Directly to the State Superintendent:
Complaints may be filed directly with the State Superintendent of Public Instruction in the following cases:

l. Complaints alleging that the District failed to comply with the complaint procedures described herein, including failure or refusal to cooperate with the investigation.
m. Complaints regarding Child Development and Child Nutrition programs not administered by the District.
n. Complaints requesting anonymity, but only where complainant also provides clear and convincing evidence that complainant would be in danger of retaliation and would suffer immediate and
o. irreparable harm if filing complaint at District level.
Complaints alleging that the District failed or refused to implement a final decision regarding a
p. complaint originally filed with the District.
Complaints alleging that the District took no action within sixty (60) days regarding a complaint
q. originally filed with the District.
Complaints alleging immediate and irreparable harm as a result of applying a district-wide policy in conflict with state or federal law and that complaining at the local level would be futile.

(Cal. Code Regs., tit. 5, §§ 4630, 4650)

Appeals:

r. Except for Williams Complaints, a complainant may appeal the District's decision to the California Department of Education. (Ed. Code, § 262.3(a); Cal. Code Regs., tit. 5, §§ 4622, 4632)
   i. Appeals must be filed within thirty (30) days of receiving the District decision.
   ii. Appeals must be in writing.
   iii Appeals must specify the reason(s) for appealing the District decision, including whether the facts are incorrect and/or the law has been misapplied.
   iv. Appeals must include a copy of the original complaint and a copy of the District decision.
   v. Pupil fee complaints appealed to the California Department of Education will receive a written appeal decision within 60 days of the department's receipt of the appeal.
   vi. If the school/District finds merit in a complaint, or the California Department of Education finds merit in an appeal, the school/District will provide a remedy to all affected pupils, parents, and guardians. For pupil fee complaints, this includes reasonable efforts by the school to ensure full reimbursement to all affected pupils, parents, and guardians, subject to procedures established through regulations adopted by the state board.

s. If a complaint is denied, in full or in part, by the Department of Education, the complainant may request reconsideration by the State Superintendent of Public Instruction. (Cal. Code Regs., tit. 5, § 4665)
   i. Reconsideration must be requested within thirty (30) days of receiving the Department of Education report.
   ii. The original decision denying the complaint will remain in effect and enforceable unless and until the State Superintendent of Public Instruction modifies that decision.

Civil Law Remedies:

In addition to the above-described complaint procedure, or upon completion of that procedure, complainants may have civil law remedies under state or federal discrimination, harassment, intimidation or bullying laws. These civil law remedies can include, but are not limited to, injunctions and restraining orders. These civil law remedies are granted by a court of law and may be used, in part, to prevent the District from acting in an unlawful manner. Delay in pursuing civil law remedies before a court of law may result in loss of rights to those remedies. Any questions regarding civil law remedies should be directed to an attorney. (Ed. Code, § 262.3(b); Cal. Code Regs., tit. 5, § 4622)

29. **Pupil-Free Staff Development Day and Minimum Day Schedule:** A copy of the District's pupil-free staff development day and minimum day schedules is attached for reference. A pupil's parent or guardian will be notified during the school year of any additional minimum days and pupil-free staff development days no later than one month before the actual date. (Ed. Code, § 48980(c))

30. **Review of Curriculum:** A prospectus of curriculum, including titles, descriptions, and instructional aims of every course offered by each public school, is available at the school site for review upon request. Copies are available upon request for a reasonable fee not to exceed the actual copying cost. (Ed. Code, § 49091.14)

31. **Transitional Kindergarten:** The District may admit a child, who will have their fourth birthday by September 1, to a transitional kindergarten at the beginning of or at any time during the school year with parental/guardian approval if:
   a. the governing board or body determines that the admittance is in the best interests a. of the child, and
   b. the parent/guardian is given information on the advantages and disadvantages and any other explanatory information on the effects of early admittance. (Ed. Code, § 48000)

32. **Pupil Find System; Policies and Procedures:** Any parent suspecting that a child has exceptional needs may request an assessment for eligibility for special education services through the Director of Student Services and/or Special Education, or their designee. Policy and procedures shall include written notification to all parents of their rights pursuant to Education Code section 56300 et seq. (Ed. Code, § 56301; 34 C.F.R. § 104.32(b))

33. **School Accountability Report:** Parents/guardians may request a hard copy of the School Accountability Report Card which is issued annually for each school of the District. (Ed. Code, § 35256)

34. **Asbestos Management Plan:** The current management plan for asbestos-containing material in school buildings is available at the District Office. (40 C.F.R. § 763.93)

35. **Assistance to Cover Costs of Advanced Placement Examination Fees:** The District may help pay for all or part of the costs of one or more advanced placement examinations that are charged to economically disadvantaged students. (Ed. Code, §§ 48980(j), 52242)

36. **Every Student Succeeds Act (ESSA):** The Every Student Succeeds Act (ESSA) took full effect in 2018 to replace the No Child Left Behind Act in modifying the Elementary and Secondary Education Act of 1965 (ESEA). If updates are provided by the California Department of Education, the following notice may change and new information may be added.
    - **Information Regarding Professional Qualifications of Teachers, Paraprofessionals, and Aides:** Upon request, parents have a right to information regarding the professional qualifications of their student's classroom teachers, paraprofessionals, and aides. This includes whether the teacher meets the state qualifications and licensing criteria for the grades and subjects they teach, whether the teacher is teaching under an emergency permit or other provisional status because of special circumstances, the major or field of discipline for any degrees or certifications held by the teacher, and whether any instructional aides or paraprofessionals provide services to the parents' child and, if so, their qualifications. In addition, parents have a right to notice when the parent's child has been taught for four or more weeks by a teacher who is not highly qualified. (ESEA § 1112(e)(1)(A-B) (as amended by ESSA))
    - **Information Regarding Individual Student Reports on Statewide Assessments:** Upon request, parents have a right to information on the level of achievement of their student on every State academic assessment administered to the student. (ESEA § 1112(e)(1)(B) (as amended by ESSA))
    - **School Identified for School Improvement:** A local educational agency shall promptly provide notice to a parent or parents of each student enrolled in an elementary school or a secondary school identified for school improvement (school that fails for two consecutive years to make adequate yearly progress as defined in the State's plan) for comprehensive support and improvement activities or targeted support and improvement activities. The notice will be in an understandable and uniform format, and to the extent practicable, in a language the parents can understand. The notice will include an explanation of what the identification means; how the school compares in terms of academic achievement to other elementary schools or secondary schools served by the local educational agency and the State educational agency; the reasons for the identification; an explanation of what the school identified for school improvement is doing to address the problem of low achievement; an explanation of what the local educational agency or State educational agency is doing to help the school address the achievement problem; an explanation of how parents can become involved in addressing the academic issues that caused the school to be identified for school improvement; and an explanation of the parents' option to transfer their child to another public school (with transportation provided by the agency when required or to obtain supplemental educational services for the child). (ESEA § 1111(c-d) (as amended by ESSA))
    - **Parent and Family Engagement:** ESSA requires the District to notify parents of a written parent and family engagement policy. (ESEA § 1116) (as amended by ESSA) (20 U.S.C. § 6318(b)). The policy must include how each school will: convene an annual meeting to which all parents of participating students shall be invited and encouraged to attend, to inform parents of the requirements of this policy and the right of parents to be involved; offer a flexible number of meetings; involve parents in an organized and timely manner in the review and development of programs under this part including development of the parent and family engagement policy; provide parents timely notice about programs under this part, a description of the curriculum in use at the school, the forms of academic achievement, and if requested by parents, opportunities for regular meetings to formulate suggestions and participate in decisions related to the education of their children; allow parents to submit comments on the plan when the school makes it public; jointly develop a compact with parents describing the school's responsibility to provide high-quality curriculum in a supportive and effective learning environment and addresses the importance of communication between parents and teachers; provide assistance to parents of children served by the school in understanding academic standards, assessments, and the requirements of this part; provide materials and training to help parents work with their children to improve their children's achievement; educate teachers on the importance of parent outreach and communication; coordinate parent involvement in school programs; provide information related to school and parent programs in a format and language the parents can understand; adopt and implement model approaches to improving parental involvement; and provide other reasonable support for parental involvement activities as parents may request. This policy shall be provided in a format and, to the extent practicable, in a language that parents will understand.

- **Limited English Proficient Students:** ESSA requires notice be given to parents of limited English proficient students regarding limited English proficiency programs, not later than 30 days after the beginning of the school year (or, for students identified later in the school year, within two weeks). Notice includes: the reasons for the identification of the student as limited English proficient; the need for placement in a language instruction educational program; the student's level of English proficiency and how such level was assessed; the status of the student's academic achievement; the methods of instruction used in the available programs (including content, instructional goals, and the use of English and native language); the exit requirements for the program; how the program meets the objectives of the student's IEP, if applicable; and, parent options for removing a student from a program, declining initial enrollment and/or choosing another program. (ESEA § 1112(e)(3)(A) (as amended by ESSA)) In addition, the notice shall include the following: (1) whether the student is a long-term English learner or at risk of becoming a long-term English learner; (2) the manner in which the program will meet the needs of long-term English learners or those at risk of becoming long-term English learners; and (3) the manner in which the program will help long-term English learners or those at risk of becoming long-term English learners develop English proficiency and meet age-appropriate academic standards. (Ed. Code, §§ 313.2, 440; 20 U.S.C. § 6312)

The information provided above is available upon request from each student's school or the district office. Additional notices that may be required shall be sent separately. (20 U.S.C. § 6301 et seq.)

37. **Language Acquisition Program:** If the District implements a language acquisition program pursuant to Education Code section 310, it will: 1) comply with the kindergarten and grades 1-3, inclusive, class size requirements specified in Education Code section 42238.02; and (2) provide the parent or legal guardian of a minor pupil annually, or upon the pupil's enrollment, with information on the types of language programs available to pupils enrolled in the District, including, but not limited to, a description of each program, the process to be followed in making a program selection, identification of any language to be taught in addition to English when the program includes instruction in another language, and the process to request establishment of a language acquisition program. (Ed. Code, § 310; Cal. Code Regs., tit. 5, §§ 11309, 11310)

38. **Military Recruiter Information:** 20 U.S.C. section 7908 requires that school districts disclose the names, addresses, and telephone numbers of high school students to military recruiters upon request, unless parents request that this information not be released without prior written consent. Parents have the option of making such a request. If parents do not wish this information to be provided to military recruiters, they must notify the District office of this fact while completing the online Back-to-School portal.

39. **Children in Homeless/Foster Care Situations, Former Juvenile Court School Students, Migrant Students, and Newcomers:** Each local district shall designate a staff person as a liaison for homeless children who shall ensure the dissemination of public notice of the educational rights of students in homeless situations. (Ed. Code, § 48852.5; 42 U.S.C. § 11432(g)(1)(J)(ii)) The District's liaison, Stephanie Orona, can be contacted at (209) 574-1600.

A homeless child will be allowed to continue their education in their school of origin through the duration of homelessness at the point of any change or any subsequent change in residence once a child becomes a homeless child. If the child's status changes before the end of the academic year so that they are not homeless, the District will allow a child in high school to continue their education in the school of origin until the end of the academic school year. A homeless child transitioning between school grade levels will be allowed to continue in the school district of origin in the same attendance area. If a homeless child is transitioning to a middle or high school where the school designated for matriculation is in another school district, the homeless child must be allowed to continue to the school designated for matriculation in that school district. The new school will be required to enroll the child immediately regardless of any outstanding fees, fines, textbooks, or other items or moneys due to the school last attended or if the child is unable to produce clothing or records normally required for enrollment, including academic records, medical records, proof of immunization history, proof of residency, other documentation, or school uniforms. (Ed. Code, § 48852.7)

The District has designated Stephanie Orona as the educational liaison for foster children and can be contacted at (209) 574-1600. The educational liaison will disseminate a standardized notice to foster children that has been developed by the State Department of Education and includes complaint process information. (Ed. Code, § 48853.5)

A foster child shall be allowed to continue their education in the school of origin under specified circumstances. If it is determined that it is in the best interests of the foster child to transfer to a school other than the school of origin, the foster child shall immediately be enrolled in the new school, regardless of any outstanding fees, fines, textbooks, or other items or moneys owed to the school last attended or if the child is unable to produce clothing or records normally required for enrollment, including academic records, medical records, immunization history, proof of residency, other documentation, or school uniforms. The last school attended must provide all records to the new school within two business days of receiving the request. (Ed. Code, §§ 48853, 48853.5)

Upon receiving a transfer request or notification of a student in foster care, the District shall, within two business days, transfer the student out of school and deliver the educational information and records to the next educational placement. Grades and credits will be calculated as of the day the student left school, and no lowering of grades will occur as a result of the student's absence due to the decision to change placement or for a verified court appearance or related court activity. (Ed. Code, § 49069.5)

The District shall exempt from local graduation requirements, or consult with the student and their educational rights holder about the option to remain in school for a fifth year to complete the local graduation requirements, a student who is in foster care, a homeless child or youth, a child of a military family, a former juvenile court school student, a migratory child, or newcomer student for recently arrived immigrant pupils and who transfers between schools under certain circumstances. (Ed. Code, §§ 51225.1, 51225.2)

The District shall accept coursework done by a student who is in foster care, a homeless child or youth, a child of a military family, a former juvenile court school student, a migratory child, or newcomer student while attending another school. The District will not require those students to retake courses or partial courses they have satisfactorily completed elsewhere. (Ed. Code, § 51225.2)

"Newcomer student" means a student who is between the ages 3-21, was not born in any of the 50 States, the District of Columbia, or the Commonwealth of Puerto Rico, and has not been attending one or more schools in any of the referenced locations for more than three (3) full academic years. (Ed. Code, § 51225.2; 20 U.S.C. § 7011)

A complaint of noncompliance alleging violations of these sections, except for Education Code section 48852.7, may be filed under the District's Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations.

40. **Continued Education Options For Juvenile Court School Students:** When a student transfers into a juvenile court school any time after the completion of the student's second year of high school and completes the statewide coursework requirements for graduation specified in section 51225.3 while attending a juvenile court school, and the student is in their third or fourth year of high school, the county office of education shall exempt the student from all coursework or other requirements that are in addition to the statewide coursework requirements in section 51225.3, unless the county office finds that the student is reasonably able to complete the local graduation requirements in time to graduate by their fourth year of high school. Within thirty (30) days of a student transferring into a juvenile court school, the county office of education shall notify the student, the person holding to right to make educational decisions for the student, and the student's social worker and probation officer of the availability of the exemption and whether the student qualifies. (Ed. Code, § 48645.5(d).) A county office of education shall also exempt a student from local graduation requirements if it determines that a juvenile court school student is unable to complete local graduation requirements after the fourth year of high school but is able to complete the statewide coursework requirements. (Ed. Code, § 48645.7.)

When a juvenile school student qualifies for an exemption from local graduation rights, the county office of education shall notify the student, the person holding to right to make educational decisions for the student, and the student's social worker and probation officer of the following:

a. How any of the local graduation requirements that are waived may affect the student's post-secondary education or vocation plans, including the ability to gain admission to a post-secondary educational institution;
b. Opportunities available to the student, including, but not limited to, staying enrolled in high school beyond a fourth year, possible credit recovery, and any transfer opportunities available through the California Community Colleges;

c. The option to defer or decline the diploma and take additional coursework; and
d. The student's academic data and other information relevant to making an informed decision on whether to accept the exemption from local graduation requirements (Ed. Code, §§ 48645.3(a), 48645.7)

If the county office of education determines that the juvenile court student is reasonably able to complete local graduation requirements after the student's fourth year of high school, the county office of education shall:

e. Consult with the student and the person holding the right to make educational decisions for the student regarding the student's option to remain in school after the student's fourth year to complete local graduation requirements;
f. Consult with the student and the person holding the right to make educational decisions for the student, about how remaining in school after the student's fourth year to complete the local graduation requirements will affect the student's ability to gain admission to a post-secondary educational institution;
g. Consult with and provide information to the student about transfer opportunities through the California Community Colleges; and
h. Permit the student to stay in school after the student's fourth year to complete the local graduation requirements upon agreement with the student, if the student is 18 years or older, or, if the student is under 18 years, upon agreement with the person holding the right to make educational decisions for the student.

A juvenile court school student who is eligible for the exemption from local graduation requirements and who would otherwise be entitled to remain in attendance shall not be required to accept the exemption. If a student who is eligible for an exemption has previously deferred or declined an exemption, the county office of education shall grant an exemption within thirty (30) days if it is requested by the student. A student shall not be required to transfer schools in order to qualify for an exemption. A student shall not request a transfer solely to qualify the student for an exemption. A complaint of noncompliance with this section may be filed with the county office of education pursuant to the Uniform Complaint Procedures. (Ed. Code, § 48645.7.)

41. **Sex Equity In Career Planning:** Parents shall be notified in advance of career counseling and course selection commencing with course selection in Grade 7, to promote sex equity and allow parents to participate in counseling sessions and decisions. (Ed. Code, § 221.5(d))

42. **Pesticide Products:** All schools are required to provide parents or guardians with annual written notice of expected pesticide use at schools. The attached list provides the name of each pesticide product, the active ingredient(s) and the Internet address for further information. Parents or guardians may request prior notice of individual pesticide applications at the school. If a parent wishes to be notified every time a pesticide is going to be applied, they must complete the attached form and return it to their child's school. A copy of the integrated pest management plan for the school site or District may be provided on the school website or viewed at the school office. (Ed. Code, §§ 48980.3, 17611.5, 17612)

43. **Pregnant and Parenting Pupils:** Pregnant and parenting pupils are entitled to accommodations that provide them with the opportunity to succeed academically while protecting their health and the health of their children. "Pregnant or parenting pupil" means a pupil who gives or expects to give birth or a parenting pupil who has not given birth and who identifies as the parent of the infant.

A pregnant or parenting pupil is entitled to eight weeks of parental leave. This leave may be taken before the birth of the pupil's infant if there is a medical necessity and/or after childbirth during the school year in which the birth takes place, inclusive of any mandatory summer instruction. A pregnant or parenting pupil is entitled to additional leave if deemed medically necessary by the student's physician. (Ed. Code, § 46015)

The person holding the student's educational rights (i.e. the pupil if over 18 or the parent if under 18) may notify the school of the student's intent to exercise this right. Leave may still be taken even if notice was not provided.

During the leave, the student's absences shall be deemed excused and the student shall not be required to complete academic work or other school requirements.

A pregnant or parenting pupil may return to the school and the course of study in which they were enrolled before taking parental leave. Upon return to school after taking parental leave, a pregnant or parenting pupil is entitled to opportunities to make up work missed during their leave, including, but not limited to, makeup work plans and reenrollment in courses.

A pregnant or parenting pupil may remain enrolled for a fifth year of instruction in the school in which the pupil was previously enrolled when it is necessary in order for the pupil to be able to complete state and any local graduation requirements, unless the local educational agency makes a finding that the pupil is reasonably able to complete its graduation requirements in time to graduate from high school by the end of the pupil's fourth year of high school.

A student who chooses not to return to the school in which they were enrolled before taking the leave is entitled to alternative education options offered by the local educational agency to include educational programs, activities, and courses equal to those they would have been in if participating in the regular education program.

A student will not incur any academic penalties as a result of using the accommodations in this section. (Ed. Code, § 46015)

A complaint of noncompliance may be filed under the District's Uniform Complaint Procedures in accordance with Title 5 of the California Code of Regulations.

44. **Student Parent Lactation Accommodations:** The District is required to provide reasonable accommodations to a lactating student on a school campus to address breastfeeding needs. (Ed. Code, § 222)

    A student may not be penalized academically because of the reasonable accommodations provided during the school day. A student must also be given the opportunity to make up missed work.

    A complaint of noncompliance may be filed under the District's Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations.

45. **PE Instructional Minutes:** The adopted course of study for grades 1 through 6 and instruction in grades 1 through 8 in an elementary school includes physical education for not less than 200 minutes each ten school days, exclusive of recesses and the lunch period. (Ed. Code, §§ 51210, 51223)

    A complaint of noncompliance may be filed under the District's Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations.

46. **Course Assignments:** The District is prohibited from assigning a student enrolled in any of grades 9 through 12 to any course period without educational content for more than one week in any semester, except under specified conditions. Under no circumstances will the District assign a student enrolled in any of grades 9 through 12 to a course period without educational content because there are not sufficient curricular course offerings for the student to take during the relevant period of the designated school day. (Ed. Code, § 51228.1)
    The District is prohibited from assigning a student enrolled in grades 9 through 12 to a course that the student has previously completed and received a grade determined by the District to be sufficient to satisfy the requirements and prerequisites for admission to the California public post-secondary schools and the minimum high school graduation requirements, except under specified conditions. Under no circumstances will the District assign a student enrolled in any of grades 9 through 12 to a course the student has previously completed and received a sufficient grade, as specified, because there are not sufficient curricular course offerings for the student to take during the relevant period of the designated school day. (Ed. Code, § 51228.2)
    These sections do not apply to students in alternative schools, community day schools, continuation high schools or an opportunity school. The District may continue to authorize dual enrollment in community college, to run evening high school programs, and to offer independent study, work experience education, and other specified courses.
    A complaint of noncompliance may be filed under the District's Uniform Complaint Procedures and Title 5 of the California Code of Regulations. (Ed. Code, § 51228.3)

47. **Regional Occupational Centers and Programs/County Offices of Education Programs/Adult Education Programs:** A regional occupational center or program, county office of education program, or adult education program must meet specified requirements for certification by the Superintendent of Public Instruction in order to provide an employment training program for adults or to authorize an education program beyond secondary education that leads to a degree or certificate. (Ed. Code, § 52334.7)

    A complaint alleging that a local agency violated federal or state laws or regulations governing adult education programs under Education Code section 52501 or regional occupational centers and programs may be filed under the District's Uniform Complaint Procedures and Title 5 of the California Code of Regulations. A complaint alleging that a county office of education violated federal or state laws or regulations governing the county office's participation in any student financial assistance program authorized by Title IV may also be filed under the Uniform Complaint Procedures and Title 5 of the California Code of Regulations.

48. **Pupil Fees:** A pupil enrolled in a public school will not be required to pay a pupil fee for participation in an educational activity. (Ed. Code, § 49011)
    a. The following requirements apply to prohibited pupil fees:
        i. All supplies, materials, and equipment needed to participate in educational activities must be provided to pupils free of charge.
        ii. A fee waiver policy shall not make a pupil fee permissible.
        iii. The District and its schools shall not establish a two-tier educational system by requiring a minimal educational standard and also offering a second, higher educational standard that pupils may only obtain through payment of a fee or purchase of additional supplies that the school district or school does not provide.
        iv. The District and its schools shall not offer course credit or privileges related to educational activities in exchange for money or donations of goods or services from a pupil or a pupil's parents or guardians, and the District and its schools shall not remove course credit or privileges related to educational activities, or otherwise discriminate against a pupil, because the pupil or the pupil's parents or guardians did not or will not provide money or donations of goods or services to the District or school.
    b. Solicitation of voluntary donations of funds or property and voluntary participation in fundraising activities are not prohibited. The District and its schools are not prohibited from providing pupils prizes or other recognition for voluntarily participating in fundraising activities. (Ed. Code, § 49010 et seq.)

    A complaint of noncompliance may be filed under the District's Uniform Complaint Procedures and Title 5 of the California Code of Regulations. (Ed. Code, § 49013)

49. **Safe Storage of Firearms:** The District is required to provide parents notice of California's child access prevention laws and laws relating to the safe storage of firearms. The District has attached a memorandum describing such laws. (Ed. Code, §§ 48986, 49392)

50. **Synthetic Drugs:** The District is required to provide parents notice of the dangers associated with using synthetic drugs that are not prescribed by a physician, such as fentanyl, the possibility that dangerous synthetic drugs can be found in counterfeit pills, and the risks of social media platforms being used as a way to market and sell synthetic drugs, such as fentanyl. The District has attached a memorandum describing such laws. (Ed. Code, § 48985.5)

51. **California Assessment of Student Performance and Progress:** The California Assessment of Student Performance and Progress (CAASPP) includes Smarter Balanced Summative assessments in English Language Arts and Math in grades 3-8 and 11 and California Alternative Assessments (CAA) in English Language Arts and Math in grades 3-8 and 11 for students with significant cognitive disabilities. The California Science Test (CAST) for science is required for all students in grades 5, 8, and once in high school unless the student's IEP indicates administration of the CAA. Students in grades 3-8 and in high school may choose to take the optional standards-based test in Spanish (CSA) for reading/language arts. The CAASPP includes an assessment for students whose primary language is a language other than English upon enrollment in a California public school. A parent or guardian may make a written request to excuse their child from any or all parts of the assessments. (Ed. Code, §§ 52052, 60604, 60615, 60640; 5 C.C.R. § 852)

52. **Oral Health Assessment:** Upon enrollment in kindergarten, or when enrolled in first grade in a public school if a student was not previously enrolled in kindergarten, a student shall present proof of having received an oral health assessment by a licensed dentist or other dental health professional performed

no earlier than 12 months before the date of the initial enrollment of the student. The District has attached an information sheet from the Department of Education describing this requirement. (Ed. Code, § 49452.8.)

53. **Local Apprenticeship and Pre-Apprenticeship Programs:** The following apprenticeship and preapprenticeship programs are available to students in grades 11 and 12: (Ed. Code, § 48980.5.)

54. **Instructional Materials and Unlawful Discrimination**: The District shall not adopt or approve the use of any textbook, instructional material, supplemental instructional material, or curriculum for classroom instruction if the use of the textbook, instructional material, supplemental instructional material, or curriculum would subject a student to unlawful discrimination. A complaint regarding an alleged violation of this provision may be filed under the Uniform Complaint Procedures by any member of the public, including anyone electing to file anonymously if they provide enough information to support an allegation of noncompliance. (Ed. Code, § 244.)

55. **Reading Difficulty Screening:** The District is required to screen students in kindergarten and grades 1 and 2 for risk of reading difficulties unless you opt out of such screening in writing. Please contact the principal of your school if you wish to opt out of this screening. Students who do not speak English as their primary language will be screened in their primary language. A student may be exempted from the requirements of this section with prior written consent of the parent/guardian if:
    a. The student has a current identification or diagnosis of a reading difficulty.
    b. The student is eligible for special education and related services.
    c. The student is in the process of being assessed for special education and related services through diagnostic assessments that make reading difficulty screening redundant.

    Results from assessments shall be made available to the parents/guardians no later than 45 calendar days from the date the assessment was administered. Results of these assessments shall not be used for any "high stakes" purpose, including but not limited to student promotion or retention, identification for gifted and talented education, reclassification of English Learners, or identification as a student with exceptional needs. (Ed. Code, § 53008.)

56. **Dual Enrollment and International Baccalaureate Courses:** The District offers the following dual enrollment or international Baccalaureate courses: For more information about Dual Enrollment and International Baccalaureate courses, visit **https://mhs.mcs4kids.com/o/modesto/page/ib-home** or **https://cte.mcs4kids.com/o/cte/page/dual-enrollment** (Ed. Code, § 48980.6.)

57. **Qualified Drivers:** The District utilizes qualified drivers for transportation of students. However, if the District makes a reasonable effort to secure a driver who is qualified to transport students, but is unable to do so, the District will retain a school employee to transport students for school activities. School employees who are not qualified to transport students will not exceed 40 hours of drive time per school year. (Ed. Code, § 39875(d).)

58. **Pupil Safety and Learning Environment:** The District has attached a written policy promoting safe environments for pupil learning and engagement. The policy addresses "professional boundaries" between employees and students and establishes appropriate limits on contact during or outside the school day between students and employees via social media internet platforms, text messaging, and other forms of communication that do not otherwise include the students' parent or guardian. (Ed. Code, § 32100.)

59. **Unlawful Discrimination in Schools:** The District is prohibited from adopting or approving the use of any textbook, instructional material, supplemental instructional material, professional development material, or curriculum for classroom instruction if the use of such material would subject a student to unlawful discrimination. If the District has reason to believe that such materials have been used in a classroom, the District shall investigate and remediate any violation. A complaint pursuant to this section may be filed under the Uniform Complaint Procedures. A complaint may be filed by any member of the public, including anonymously, if the complaint provides evidence or information supporting an allegation of noncompliance with this requirement. (Ed. Code, §§ 244, 48980(o), 51501)
    A teacher shall not give instruction and the District shall not sponsor any activity which promotes a discriminatory bias on the basis of race or ethnicity, gender, religion, disability, nationality, or sexual orientation, or pursuant to a characteristic listed in Section 220. Teacher instruction shall be factually accurate and align with the adopted curriculum and standards and be consistent with accepted standards of professional responsibility, rather than advocacy, personal opinion, bias, or partnership. (Ed. Code, §§ 48980(o), 51500)

60. **Off Campus Cyberbullying:** School districts are authorized but not required to address reported acts of cyberbullying that occur outside of school hours and outside of the campus. On or before July 1, 2027, the District will adopt or modify its existing procedures for preventing acts of bullying, to address certain reported acts of cyberbullying occurring outside of school hours and outside of the campus. (Ed. Code, § 234.41.)

61. **Education Rights - Immigration Enforcement:** The District has attached an informational guide describing the educational rights of families. In addition to the information in the guide, schools, County Offices of Education and colleges are required to notify staff, students, and parents when immigration enforcement is confirmed on or near campus. Notifications must protect privacy and may include links to educational rights resources and counseling services. Each California Community College, CSU, and qualifying private institution must notify students, faculty, and campus staff when immigration is confirmed on campus. Notifications must include date, time, and location of the enforcement activity and resource links but cannot include any personally identifiable information.

62. **Gathering and Handling Student and Family Information:** California law prohibits schools from, at any time, collecting any information or documents regarding citizenship or immigration status of pupils or family members, unless required by state or federal law to administer a state or federally supported education program. For example, local educational agencies may ask for certain national origin related information – student's place of birth, U.S. entry date, and the date of the student first attended school in the U.S. – to comply with federal or state reporting requirements for special programs. Federal and California law also prohibit local educational agencies from engaging in any practices with the purpose or effect of discriminating against students on the basis of race, color, or national origin. California law specifically prohibits discrimination on the basis of an individuals' immigration status, for any program or activity conducted by an education institution that receives or benefits from state financial assistance.

63. **Sharing Student and Family Information:** Local educational agencies must provide students and families with annual notice of school policies for student privacy and the abilities of parents to inspect student information. Schools must also inform parents or guardians if and when the school may release student information and the policies regarding the handling and destruction of such information. Under the federal Family Education Rights and Privacy Act (FERPA), local educational agencies are restricted from releasing certain private student information without the consent of the student's parents, or the student if the student has reached 18 years of age or is attending an institution of postsecondary education. An agency may provide access to educational records without consent in limited circumstances such as in response to a judicial order or a lawfully issued and effective subpoena. However, none of these exceptions authorize or require disclosing information for immigration enforcement. Except in instances in which the matter involves child abuse, neglect, or dependency, or if the local agency is served with a subpoena prohibiting disclosure, the parents and the students must be notified of any judicial order or subpoena before the school complies with the order. California Government Code also prohibits school police from providing "personal information" about an individual for immigration-enforcement purposes, unless that information is publicly available. Directory information (basic student information) can be shared with outside parties, unless a parent or guardian opts out of the release of the information.

64. **Responding to Requests for Access to School Grounds for Immigration-Enforcement Purposes:** Schools are "protected areas" at which immigration enforcement should not generally occur. Except in cases of suspected child abuse, neglect, or dependency matters, local education agencies must immediately notify parents or guardians if they release a student to a law-enforcement officer, including an ICE officer, for the purpose of removing the student from the school premises. Additionally, except in matters regarding child abuse, neglect, or dependency, California law does not prohibit schools from notifying parents or guardians before law-enforcement officers question a child at school.

65. **Responding to the Detention or Deportation of a Student's Family Member:**
If local educational agency personnel become aware that a student's parent or guardian is not available to provide care for the student, California law requires the school first follow the parental instructions relating to the student's care detailed in the emergency contact information provided by the parent or guardian. Therefore, it is very important for parents and guardians to work with schools to keep the emergency contact information updated.

    Additionally, completing a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, gives a trusted adult the authority to make educational and medical decisions for the student. The completion of a Caregiver's Authorization Affidavit can also be the basis for enrolling your child in school.

    A Caregiver's Authorization Affidavit (http://www.courts.ca.gov/documents/caregiver.pdf) permits certain people who have familial relationships with the student to authorize school enrollment and medical care for the student but does not provide for legal custody. Schools, doctors, and dentists are required to accept this form.

66. **Responding to Hate Crimes and Bullying Related to National Origin or Ethnicity:** California requires each local educational agency to have a policy that prohibits discrimination, harassment, intimidation, and bullying based on a student's actual or perceived characteristics, including nationality, ethnicity, or immigration status. The use or threat of force to intimidate or injure a student, in whole or in part, because of the student's actual or perceived nationality or ethnicity, is a hate crime under state law. Students who are victims of or witnesses to hate crimes are protected from being detained because of their actual pr perceived immigration status, and if not charged with or convicted of committing any crime under state law, are protected from being reported to federal immigration authorities.

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access.
   Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

   Parents or eligible students may ask the School to amend a record that they believe is inaccurate or misleading. They should write the School principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.
   If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise the parent or eligible student of the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

   One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing their tasks.

   A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill their professional responsibility.

   In addition, the Student Aid Commission may have access to the grade point average (GPA) of all district students in grade 12 and, when required, verification of high school graduation or its equivalent of all students who graduated in the prior academic year, for use in the Cal Grant postsecondary financial aid program. However, such information shall not be submitted when a student, or their parent or guardian if the student is under 18 years of age, "opts out" or is permitted by the rules of the Student Aid Commission to provide test scores in lieu of their GPA. (Ed. Code, §§ 69432.9, 69432.92) No later than January 1 each year, the Superintendent or designee shall notify each student in grade 11, and the student's parents/guardians if the student is under 18 years of age, that the student's GPA will be forwarded to the Student Aid Commission by October 1 unless the student opts out within a period of time specified in the notice, which shall not be less than 30 days. (Ed. Code, § 69432.9)

4. Upon request, the School discloses education records, without prior consent, to officials of another school district in which a student seeks or intends to enroll.

   The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5920

Your Child Has the Right to a Free Public Education

- All children in the United States have a Constitutional right to equal access to free public education, regardless of immigration status and regardless of the immigration status of the student's parents or guardians.
- In California:
  - All children have the right to a free public education.
  - All children ages 6 to 18 years must be enrolled in school.
  - All students and staff have the right to attend safe, secure, and peaceful schools.
  - All students have a right to be in a public school learning environment free from discrimination, harassment, bullying, violence, and intimidation.
  - All students have equal opportunity to participate in any program or activity offered by the school, and cannot be discriminated against based on their race, nationality, gender, religion, or immigration status, among other characteristics.

Information Required for School Enrollment

- When enrolling a child, schools must accept a variety of documents from the student's parent or guardian to demonstrate proof of child's age or residency.
- You never have to provide information about citizenship/immigration status to have your child enrolled in school. Also, you never have to provide a Social Security number to have your child enrolled in school.

Confidentiality of Personal Information

- Federal and state laws protect student education records and personal information. These laws generally require that schools get written consent from parents or guardians before releasing student information, unless the release of information is for educational purposes, is already public, or is in response to a court order or subpoena.
- Some schools collect and provide publicly basic student "directory information." If they do, then each year, your child's school district must provide parents/guardians with written notice of the school's directory information policy and let you know of your option to refuse release of your child's information in the directory.

Family Safety Plans If You Are Detained or Deported

- You have the option to provide your child's school with emergency contact information, including the information of secondary contacts, to identify a trusted adult guardian who can care for your child in the event you are detained or deported.
- You have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of the Person, which may enable a trusted adult the authority to make educational and medical decisions for your child.

Right to File a Complaint

- Your child has the right to report a hate crime or file a complaint with the school district if they are discriminated against, harassed, intimidated, or bullied on the basis of their actual or perceived nationality, ethnicity, or immigration status.

For more information on resources for responding to immigration enforcement activities at California schools, or to file a complaint, please contact:

Bureau of Children's Justice
California Attorney General's Office
P.O. Box 944255
Sacramento, CA 94244-2550
Phone: (800) 952-5225
E-mail: BCJ@doj.ca.gov
https://oag.ca.gov/bcj/complaint
The Attorney General's publications can be downloaded at: https://www.oag.ca.gov/bcj.
More resources on these topics are available at
https://oag.ca.gov/sites/all/files/agweb/pdfs/bcj/school-guidance-model-k12.pdf.

Model Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right for parents of minor students to:

A. Consent before students are required to submit a survey that concerns one or more of the following protected areas ("protected information survey") if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED):
   1. Political affiliations or beliefs of the student or student's parent;
   2. Mental or psychological problems of the student or student's family;
   3. Sex behavior or attitudes;
   4. Illegal, anti-social, self-incriminating, or demeaning behavior;
   5. Critical appraisals of others with whom respondents have close family relationships;
   6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
   7. Religious practices, affiliations, or beliefs of the student or parents; or
   8. Income, other than as required by law to determine program eligibility.

B. Receive notice and an opportunity to opt a student out of:
   1. Any other protected information survey, regardless of funding;
   2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screening, or any physical exam or screening permitted or required under State law; and
   3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.

C. Inspect, upon request and before administration or use:
   1. Protected information surveys of students;
   2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
   3. Instructional material used as part of the education curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Modesto City Schools will develop and adopt policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Modesto City Schools will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Modesto City Schools will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below, and will provide an opportunity for the parent to opt their child out of participation of the specific activity or survey. Modesto City Schools will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and will be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. The following is a list of the specific activities and surveys covered under this requirement:

1. Collection, disclosure, or use of personal information for marketing, sales or other distribution.
2. Administration of any unprotected information survey not funded in whole or in part by the Department of Education.
3. Any non-emergency, invasive physical examination or screening as described above.

Parents/eligible students who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-5920

MODESTO CITY SCHOOLS
MEMORANDUM

426 Locust Street, Modesto, California, 95351-2699
(209) 574-1600 www.mcs4kids.com

To: Students, Parents/Guardians, and Employees of Modesto City Schools
From: Dr. Vanessa Buitrago
Subject: Healthy Schools Act of 2000: List of Pesticides

Education Code sections 17608 et seq. require, among other things, that school districts notify parents and staff about the use of pesticides at school. The purpose is to reduce exposure to toxic pesticides through information and application of an integrated pest management system at schools. Towards this end, and pursuant to the requirements of this legislation, please be advised of the following:

Modesto City Schools expects to use the following pesticides at its campuses during the upcoming year:

2026-2027 List of Pesticides

Name of Pesticide	Active Ingredients(s)
Modesto City Schools	
Andro Gopher Gasser	Potassium Nitrate, Sulfur, Carbon
Cheetah Herbicide	Glufosinate-ammonia & Glycerin
Gopher Getter Type 1	Strychnine
GLY-4 Herbicide	Glyphosate, Isopropylamine salt
Kaput-D	Diphacinone
Roundup ProMax	Glyphosate, N-(phosphonomethyl) glycine
Spraypak Flying & Crawling Insect Killer–4334106	Natural pyrethrins and synthetic pyrethroid, Permethrin
Spraypak Wasp, Bee & Hornet Killer–4334108	Synthetic pyrethroid, Tetramethrin
Stomp Wasp & Hornet Spray	Tetramethrom, Sumithrin
Sure Stop Mole & Gopher Killer Bait	Zinc Phosphide
The Giant Destroyer	Sodium Nitrate, Sulfur, Charcoal
Wilco Type I	Strychnine
Wilco Type II	Diphacinone
ZP Ag Oats	Zinc Phosphide
Clark Pest Control	
Alpine WSG	Dinotefuran
Contrac All-Weather Blox	Bromadiolone
CyKick CS Cyfluthrin	Cyfluthrin
Essentria IC3	Rosemary Oil, Geraniol, Peppermint Oil
Niban Granular Bait	Orthoboric Acid
Phantom SC	Chlorfenapyr
Premise Pro	Imidacloprid
Suspend PolyZone	Deltamethrin
Tekko Pro	Novaluron, Pyriproxyfen
Termidor SC	Fipronil
Wasp Freeze II	Prallethrin
Eastside Mosquito Abatement	
Kontrol 4-4	Inert ingredients 90.8% Piper Oryl Butoxidtehical 4.6%, Permethrin 4.6%

Name of Pesticide	Active Ingredients(s)
Pest Pros Pest Solutions	
Advance Granular Ant	Abamectin
Advion Roach Gel Bait	Indoxacarb
Advion Ant Gel Bait	Indoxacarb
Alpine WSG	Dinotefuran
Bifen	Bifenthrin
Cidetrak IMM	Tetradecadien
Delta Dust	Deltamethrn
Essentria ICPRO	Rosemary Oil
Evergreen	Pyrethrins
Gentrol IGR	Hydroprene
Maxforce Ant Station	Fipronil
Maxforce Roach Station	Hydramethylon
Maxforce Fly Bait	Imidacloprid
Maxforce Fly Spot	Imidacloprid
Niban	Boric Acid
Nyguard IGR	2-Methyl Pyridine
Selontra	Cholecalciferol
Suspend SC	Deltamethryn
Taurus SC	Deltamethrin
Tempo Ultra WP	Cyfluthrin
Terad 3 AG Blox	Cholecalciferol
Tenguard SFR	Permethrin
Termidor SC	Fipronil
ULD BP 300	Pyrethrins
Western Exterminator Service	
Suspend SC	Deltamethrin 4.75%
Termidor SC	Bifenthrin 9.1%
Tengard SFR	Permthrin 36.8%
Widsom TC	Bifentrhin 7.9%
250 Propoxour	Propoxour 1%
Cardinal Fog	Pyrethrins .5%
PT 565 XLO	Pyrethrins .25%
May Force Roach Bait	Fipronil .01%
Advance Ant Bait	Abamectin .01%
Terro Ant Bait	Sodium Tetraborate 5.4%
Wasp Freeze	d-trans Allethrin .129%
Contrac Blox	Bromadiolone .005%
Avitrol Whole Corn	4 Aminopyridine .5%

Parents/guardians of Modesto City Schools can register with the District's Maintenance and Operations Department to receive notification of individual pesticide applications by calling (209) 574-1618. Persons who register for this notification shall be notified at least seventy-two (72) hours prior to the application, except in emergencies, and will be provided the name and active ingredient(s) of the pesticide as well as the intended date of application.

If you wish to access information on pesticides and pesticide use reduction developed by the Department of Pesticide Regulation pursuant to California Food and Agricultural Code section 13184, you can do so by accessing the Department's website at www.cdpr.ca.gov.

MODESTO CITY SCHOOLS
MEMORANDUM

426 Locust Street, Modesto, California, 95351-2699
(209) 574-1600 www.mcs4kids.com

To: Parents/Guardians of Modesto City Schools
From: Dr. Vanessa Buitrago
Subject: Asbestos Notification

The Asbestos Hazard Emergency Response Act of 1986, referred to as AHERA, was enacted to determine the extent of and develop solutions for any problems schools may have with asbestos.
Asbestos has been used as a building material for many years. It is a naturally occurring mineral that has been mined in the United States, Canada, South Africa, and Russia. Asbestos properties make it an ideal building material for insulation, sound absorption, chemical resistance, and tensile strengthening properties. There were over 3,000 different products as of 1973, and most uses of asbestos products, such as building materials, were phased out but not completely banned by 1978.
As required by AHERA, a certified asbestos inspector and management planner inspected all facilities at Modesto City Schools. All friable materials were sampled and rated the condition and hazard potential of materials in the district facilities suspected of containing asbestos. An asbestos management plan was developed from the inspection and laboratory analysis records.

This notification letter, education and training of our employees, and a set of plans and procedures designed to minimize the disturbance of the asbestos-containing materials (ACM), and plans for regular surveillance of the ACM, are a part of our efforts to meet AHERA governmental regulations.

A copy of the asbestos management plan is available for your inspection during regular business hours at each school site office or the District Maintenance and Operations office, located at 1300 Woodland Avenue, Modesto, California.

Inquiries regarding the plan should be directed to:

Modesto City Schools
1300 Woodland Avenue
Modesto, CA 95351

It is the district's intent to comply with federal, state, and local regulations related to asbestos. Modesto City Schools will take all steps necessary to ensure your children and our employees have a healthy and safe environment in which to learn and work.

MODESTO CITY SCHOOLS
MEMORANDUM

426 Locust Street, Modesto, California, 95351-2699
(209) 574-1600 www.mcs4kids.com

To: Parents/Guardians of Modesto City Schools
From: Dr. Vanessa Buitrago
Subject: Playground Policy Statement

In the continuing effort to provide quality, well-maintained, clean and safer facilities for the students, Modesto City Schools has developed the following standard operating procedures to protect and preserve playground facilities and its users.

This program may only be accomplished through a commitment to a public playground management and operation program that assures that every attempt will be made to eliminate or mitigate playground safety concerns while not eliminating the element of risk or challenge, which is an essential part of a child's development and a well- designed children's play and learning environment.

All playgrounds shall be designed, installed, inspected, and maintained in substantial compliance of current CPSC Guidelines, ASTM voluntary playground safety standards and guides, and where applicable meets the intent of the DOJ 2010 ADA Standards for Accessible Design.

To guarantee the continued success of this program, the following guidelines will be adhered to by all Modesto City Schools students and staff:

- All students shall play on district play equipment as designed and in an appropriate manner to maintain safety for themselves and/or other student(s) while playing.
- All playgrounds will be subject to the playground management and operation program guidelines.
- All equipment shall be installed according to the manufacturer's specifications.
- Modesto City Schools shall provide reasonable resources to ensure prudent and timely inspections and repairs as determined necessary by the playground program.
- All play equipment shall be inspected, repaired, and maintained by Modesto City Schools employees or independent contractors on a regular basis, with the necessary written documentation.
- All playground equipment purchasers, installers, inspectors, and maintenance employees performing repairs shall be trained in accordance with Modesto City Schools public playground safety-related training program, to maintain the playground equipment in substantial compliance with the current local standard of care.
- All equipment shall be purchased and certified in writing to the International Playground Equipment Manufacturers Association (IPEMA)* certified playground equipment program or any other third-party certification program with adequate product liability insurance, so long as it is in writing from an authorized manufacturer's officer.
- Any equipment that is not specifically and prescriptively addressed by the current performance specifications for specific equipment types shall have documented by the equipment designer and manufacturer that it complies with the current ASTM F1487 Standard and/or has had a hazard identification and risk assessment completed by a qualified person or persons.
- All new play areas shall meet the minimum DOJ 2010 ADA Standards for Accessible Design.

This Playground Policy is subject to review and revision as required by Modesto City School's own policies.

MODESTO CITY SCHOOLS
MEMORANDUM

426 Locust Street, Modesto, California, 95351-2699
(209) 574-1600 www.mcs4kids.com

To: Parents and Guardians of Students in Modesto City Schools
From: Dr. Vanessa Buitrago
Subject: Dangers of Synthetic Drugs

The purpose of this memorandum is to inform and to remind parents and legal guardians of all students in the Modesto City Schools District of the dangers of the illicit use and abuse of synthetic drugs.

The illicit use and abuse of synthetic drugs represent an emerging and ongoing public health threat in California. The fentanyl crisis specifically has impacted communities across the state, leading to a sharp increase in fentanyl poisonings and deaths in recent years.

This notice aims to address the crisis with a preventative approach, ensuring students and families are educated on the deadly consequences of recreational drug use.

A synthetic drug is a drug with properties and effects similar to a known hallucinogen or narcotic but having a slightly altered chemical structure, especially such a drug created to evade existing restrictions against illegal substances.

Synthetic drugs include but are not limited to synthetic cannabinoids ("synthetic marijuana," "spice," "K2"), methamphetamines, bath salts, and fentanyl.

The California Department of Public Health ("CDPH") has expounded on the extreme danger of drugs laced with fentanyl. Illicit fentanyl can be added to other drugs to make them cheaper, more powerful, and more addictive. Illicit fentanyl has been found in many drugs, including heroin, methamphetamine, counterfeit pills, and cocaine. Fentanyl mixed with any drug increases the likelihood of a fatal overdose. Furthermore, it is nearly impossible to tell if drugs have been laced with fentanyl without additional testing because fentanyl cannot be seen, smelled, or tasted when used as a lacing agent.

There is a high risk that social media platforms are being used as a way to market and sell synthetic drugs, including fentanyl.

Additional information regarding fentanyl from the CDPH's Substance and Addiction Prevention Branch can be found here:

https://www.cdph.ca.gov/Programs/CCDPHP/sapb/Pages/Fentanyl.aspx?gclid=CjwKCAjwlJimBhAsEiwA1hrp5qv344HMapv0xRus9jfqlLGf6Byb4dMmm_Kr_t0S4GCQ8bzXm6IBxBoClxkQAvD_BwE&utm_campaign=dc_ope__mc_en&utm_content=na&utm_medium=paidsearch&utm_source=dc_gs&utm_term=na_na.

MODESTO CITY SCHOOLS
MEMORANDUM

426 Locust Street, Modesto, California, 95351-2699
(209) 574-1600 www.mcs4kids.com

To: Parents and Guardians of Students in Modesto City Schools
From: Dr. Vanessa Buitrago
Subject: California Law Regarding the Safe Storage of Firearms

The purpose of this memorandum is to inform and to remind parents and legal guardians of all students in the Modesto City Schools District of their responsibilities for keeping firearms out of the hands of children as required by California law. There have been many news reports of children bringing firearms to school. In many instances, the child obtained the firearm(s) from their home. These incidents can be easily prevented by storing firearms in a safe and secure manner, including keeping them locked up when not in use and storing them separately from ammunition.

To help everyone understand their legal responsibilities, this memorandum spells out California law regarding the storage of firearms. Please take some time to review this memorandum and evaluate your own personal practices to assure that you and your family are in compliance with California law.

- With very limited exceptions, California makes a person criminally liable for keeping any firearm, loaded or unloaded, within any premises that are under their custody and control where that person knows or reasonably should know that a child is likely to gain access to the firearm without the permission of the child's parent or legal guardian, and the child obtains access to the firearm and thereby (1) causes death or injury to the child or any other person; (2) carries the firearm off the premises or to a public place, including to any preschool or school grades kindergarten through twelfth grade, or to any school-sponsored event, activity, or performance; or (3) unlawfully brandishes the firearm to others.[1]
    - *Note: The criminal penalty may be significantly greater if someone dies or suffers great bodily injury as a result of the child gaining access to the firearm.*
- With very limited exceptions, California also makes it a crime for a person to negligently store or leave any firearm, loaded or unloaded, on their premises in a location where the person knows or reasonably should know that a child is likely to gain access to it without the permission of the child's parent or legal guardian, unless reasonable action is taken to secure the firearm against access by the child, even where a minor never actually accesses the firearm.[2]
- In addition to potential fines and terms of imprisonment, as of January 1, 2020, a gun owner found criminally liable under these California laws faces prohibitions from possessing, controlling, owning, receiving, or purchasing a firearm for 10 years.[3]
- Finally, a parent or guardian may also be civilly liable for damages resulting from the discharge of a firearm by that person's child or ward.[4]
    - *Note: Your county or city may have additional restrictions regarding the safe storage of firearms.*

Thank you for helping to keep our children and schools safe. Remember that the easiest and safest way to comply with the law is to keep firearms in a locked container or secured with a locking device that renders the firearm inoperable.

Sincerely,

Dr. Vanessa Buitrago

[1] See California Penal Code §§ 25100-25125 and 25200-25220.
[2] See California Penal Code § 25100(c).
[3] See California Civil Code § 29805.
[4] See California Civil Code §1714.3.

Date published: 7/1/2026
California Department of Education

MODESTO CITY SCHOOLS
MEMORANDUM

426 Locust Street, Modesto, California, 95351-2699
(209) 574-1600 www.mcs4kids.com

To: Parents/Guardians of 7th-12th grade students
From: David Sanchez, Senior Director of Child Welfare and Attendance

It is the policy of MODESTO CITY SCHOOLS to release students in grades 7-12 for medical, dental, and optometrical appointments and grant them excused absences in two ways:

1. Written notes signed ONLY by the parents/guardians;
2. Written verification by the doctor OR the parents/guardians.

If you want your child released and excused on the basis of #2 (a written verification by the doctor OR the parent/ guardian), PLEASE SIGN THE AUTHORIZATION FORM AND RETURN IT TO YOUR CHILD'S SCHOOL.

If the school does not receive this authorization form signed by you, school staff will not release your child(ren) or grant an excused absence on any basis other than a note, for each medical, dental, and optometrical appointment, signed by the parent or guardian.

The schools will not accept telephone verification of appointments. If you have any questions about this policy, or the form attached, please call the Modesto City Schools Office of Child Welfare and Attendance at 574-1595.

Thank you for your time and cooperation.

MODESTO CITY SCHOOLS 2026/2027 AUTHORIZATION FORM
STUDENT RELEASED AND EXCUSED ON THE WRITTEN VERIFICATION OF THE DOCTOR

TO: SCHOOL PRINCIPAL

I authorize you to release my child(ren) for medical, dental, and optometrical appointments and to grant excused absences for these appointments on the basis of written verification of the doctor OR me. This includes confidential medical services dealing with pregnancy, birth control information, abortion, diagnosis or treatment of a communicable or sexually transmitted disease, treatment for sexual assault, and substance abuse. I understand this means I will not be notified by the school when doctor verification is provided.

NAMES(S) OF CHILDREN:

Last Name	First Name	Middle Name	School
Last Name	First Name	Middle Name	School
Last Name	First Name	Middle Name	School
Last Name	First Name	Middle Name	School

SIGNATURE OF PARENT/GUARDIAN

Signature	Date

This form indicates authority for the school to excuse students for medical reasons for the 2026/2027 school year. In accordance with District policy, parents/guardians who authorize that the school release their child(ren) for medical reasons on the basis of written verification by the doctor or parent/guardian must complete this form EACH SCHOOL YEAR. A photocopy of this form will be mailed to parents/guardians as verification of its receipt by the school and the signature of the parent/guardian.

MEDIA OPT-OUT FORM

Request to restrict use of photos or videos of students

It is the policy of Modesto City Schools to allow photographs, video footage, comments, and/or names of students to be used in district-produced materials, including but not limited to websites, brochures, posters, and other printed materials. Modesto City Schools' Office of Communications and Community Engagement may also release such content to local, regional, or national media organizations, including but not limited to newspapers, periodicals, radio, network television, cable television, film, and social media. Students may be identified by name to provide them with recognition opportunities when appropriate.

Parents and guardians may request that photographs, video footage, comments, and/or names of students not be used by completing the information below and returning it to the student's school office.

Student Name: _____

Student ID #: _____

School: _____

I hereby request the Modesto City Schools *NOT* use photographs, video footage, and/or the name of the above-named student in district-produced materials. I further request that the District *NOT* release footage of the above-named student to media organizations, nor do I grant permission for the above-named student to be released from instruction for media-related purposes.

I understand that this request will remain in effect for the applicable school year. I also understand that this request will not prohibit usage of photos, videos, and/or the name of the above-named student in student- produced materials such as yearbooks and newspapers.

_____ _____

Signature of Parent/Guardian Date

This form will be kept on file at the school of the above-named student for the applicable school year dated by parent/guardian signature date above.

Modesto CitySchools
426LocustStreet
Modesto, CA95351
209.574.1500
www.mcs4kids.com

Parent Request for Religious Exemption: Lesson or Instructional Materials Opt-Out Form

Dear Parent/Guardian,

In accordance with the U.S. Supreme Court ruling in *Mahmoud vs. Taylor* and the State of California Education Code, Modesto City Schools is dedicated to respecting families' rights to guide the religious upbringing of their children. You may use this Opt Out Form to request that your child be excused from specific instructional content that you believe conflicts with your sincerely held religious beliefs.

California Education Code does not provide broad exemptions for students to be excused from class attendance or specific curriculum; however, the District recognizes that some instructional content may substantially interfere with specific religious belief(s), custom(s), and/or practice(s).

Please note, the District has an already established opt-out request process for comprehensive sexual health education and HIV/AIDS and STDs, which is initiated before any such study.

This separate religious opt-out form is for grades PK-12 based on the parameters of the Supreme Court Case: *Mahmoud v. Taylor*, to address additional requests for religious exemptions from specific instructional materials consistently and respectfully.

Student Information

First Name: _____ **Last Name:** _____
Student ID#: _____
Date of Birth: _____
Grade: _____
Name of School: _____

Lesson, Book, or Activity Details That May Conflict with Sincerely Held Religious Beliefs
Describe the specific instructional content for which the student should be opted out:

_____
_____
_____

Describe specific religious belief(s), custom(s), and/or practice(s) with which the specific instructional content substantially interferes:

_____
_____
_____

Describe how specific instructional content substantially interferes with specific religious belief(s), custom(s), and/or practice(s), including any grade level or individual student characteristics relevant to this opt-out request:

_____
_____
_____

I affirm that this request is based on sincerely held religious beliefs. I understand that the District may conduct an inquiry in response to this request. I understand that if the opt-out request is granted, the District will make reasonable efforts to accommodate this request consistent with district policy and legal requirements. I understand that my child will be provided with an alternative assignment that meets the instructional goals. This form must be completed each school year.

Parent/Guardian Signature: _____ **Date:** _____
Name (print if not submitted digitally): _____
Phone: _____
Email: _____

Please use QR code to submit digitally and expedite the request.

Intradistrict Deadline:
February 12, 2027

SCHOOL YEAR 2027-2028

REQUEST FOR INTRA (within MCS) INTER (outside MCS) DISTRICT AGREEMENT

1581 CUMMINS DR., STE. B MODESTO, CA 95358 PH: (209) 574-1595 FAX: (209) 574-1549 E-Mail: IDT@monet.k12.ca.us

☐ New Student ☐ Continue Current Placement

★ **Is the student enrolled in a Special Education Program (Has an IEP)? YES ☐ NO ☐**

☐ *Resource Specialist (RSP)* ☐ *Special Day Class (SDC)*

☐ *Pending Assessment Services* ☐ *Other Services (Speech/Language/504) Specify:* _____

Print Student Name	D.O.B.	Grade *(27-28)*	ID #	☐ M ☐ F ☐ X Gender

SCHOOL *you are requesting your child attend*

SCHOOL *of residence*

SCHOOL *your child is currently attending or last attended*

Reason for request: _____

Print Parent/Guardian Name

Address (Street and Apt #)	City	CA State	Zip Code

Home/Cell Number	Work/Alternative Number	E-Mail Address

I understand that this permit may be revoked if the student does not attend school regularly on a timely basis, maintain good citizenship/behavior, maintain passing grades, and make satisfactory progress towards promotion. I understand that student transportation is the responsibility of the parent/guardian. Continued enrollment is subject to space availability. Should overcrowding exist, your student may be transferred within the first 20 days of school (B.P. 6151.2).

Parent/Guardian Signature X _____ **Date:** _____

NEW STUDENTS ONLY

APPROVAL IS BASED ON SPACE AVAILABILITY. TRANSPORTATION IS TO BE PROVIDED BY PARENT/GUARDIAN.

Priority reason for request (Level 1 or Level 2 requests need to be complete or student will be placed in Level 3).

Level 1 ☐ Sibling attends requested school.

Print sibling name: _____ Grade: _____ MCS ID# _____

Level 2 ☐ Parent/guardian is a Modesto City Schools' employee at requested school.

Level 3 ☐ **NEW** (Student will be placed in an unbiased random draw process based on school, grade, and priority level).

FOR OFFICE USE ONLY

☐ **APPROVED** ☐ **DENIED**

Requested School Principal's Signature **Date**

Principal's Reason for Denial: _____

If approved, is space available in Special Education Program? ☐ **YES** ☐ **NO** *(Attach email from SPED)* ☐ **N/A**

☐ **APPROVED** ☐ **DENIED**

Senior Director, Child Welfare and Attendance Signature **Date**

CWA Notes: _____

Updated 2-26-26

2026
2027

STUDENT HANDBOOK ACKNOWLEDGEMENT

FORMULARIO QUE CONFIRMA LA RECEPCIÓN DEL CÓDIGO DE CONDUCTA

ALL SECTIONS REFER TO THE FOLLOWING STUDENT:
TODOS LOS SECCIONES HACEN REFERENCIA AL SIGUIENTE ESTUDIANTE:

STUDENT'SNAME
NOMBRE DEL ESTUDIANTE

LAST APELLIDO	FIRST PRIMER NOMBRE	MIDDLE SEGUNDO NOMBRE

DATE OF BIRTH **FECHA DE NACIMIENTO**	**SCHOOL OF ATTENDANCE** **LA ESCUELA A LA QUE ASISTE**	**GRADE** **GRADO**

STUDENT PRIVACY FORM

FORMULARIO DE PRIVACIDAD ESTUDIANTIL

This form must be updated annually. For additional information regarding student directory information, see below.
Este formulario debe actualizarse anualmente. Para más información sobre el directorio de información estudiantil, por favor lea a continuación.

If you **DO NOT** want your student'sdirectoryinformation released, check the appropriate box.
Si **NO DESEA** que se divulgue la información de su estudiante en el directorio, marque el recuadro que corresponde.

☐ **DO NOT** release directory information to any outside agency (page 78, number 16).
NO DESEO que se divulgue información a ninguna agencia externa (página 78; número 16).

☐ **DO NOT** release directory information to the military (see page 91, number 38).
NO DESEO que se divulgue información a las fuerzas armadas (página 93; número 381).

ACKNOWLEDGEMENT

I received a copy of the 2026-2027 Information Handbook & Conduct Code publication which includes information regarding MCS Device Use (page 11), the Conduct Code (page 24-62), and the Parent Rights and Responsibilities (page 78- 101). I have discussed this information with my student.

CONFIRMO QUE

He recibido una copia del Directorio Informativo y Código de Conducta del año 2026-2027, el cual incluye información sobre el Uso de Dispositivos Tecnológicos del MCS (página 11), el Código de Conducta (páginas 24-62), y los Derechos y Responsabilidades de los Padres (páginas 74-102). He discutido esta información con mi estudiante.

PARENT/GUARDIAN SIGNATURE
FIRMA DEL PADRE O TUTOR _____

DATE _____
FECHA _____

This signatureacts as anacknowledgementof all sectionsof this document.
Esta firma actúa como un reconocimiento de todas las secciones de este documento.

SCHOOL USE ONLY

Site Secretary or clerk confirmation of completed form.

Signature: _____ Date: _____