

Toronto Catholic District School Board
International Education Program
STUDENT APPLICATION FORM

Please mail the completed application to:
Toronto Catholic District School Board
International Education Department
80 Sheppard Avenue East
Toronto, Ontario, Canada, M2N 6E8
Or by Email to:
international.education@tcdsb.org

Contact Us:
Telephone:
416-222-8282 extension 72556
Email:
international.education@tcdsb.org
Website:
https://www.tcdsb.org/o/internationaleducation

Please complete the form in English and PRINT clearly.

STUDENT INFORMATION

Surname (Family Name) | Given Name | English Name

Citizenship | Country of Birth | Date of Birth (Month/Day/Year)

First Language | Second Language | Gender: ☐ Male ☐ Female

Living Address in Toronto (if applicable) | City, Province | Postal Code

Toronto Area Phone Number | Student's Email Address

PARENT INFORMATION

Father's Surname (Family Name) | Father's Given Name | Father's Email

Father's Contact Number | Father's Date of Birth (Month/Day/Year)

Address | City | Province/State | Country | Zip/Postal Code

Mother's Surname (Family Name) | Mother's Given Name | Mother's Email

Mother's Contact Number | Mother's Date of Birth (Month/Day/Year)

Address | City | Province/State | Country | Zip/Postal Code

Home Phone Number

CURRENT SCHOOL INFORMATION

School Name | City, Country | Name of previous or current Canadian School (if applicable)

Grade Completed | Current Grade | Start Date (Month/Day/Year) | End Date (Month/Day/Year) | City Location

Please attach certified and translated transcripts or school records from the current year and the last two years. Failure to do so will result in the delay or return of the application.

EDUCATIONAL GOALS AND DIRECTIONS

Favourite Subject(s):

Hobbies / Interests:

Future Career Direction (e.g. University / College):

STUDENT HEALTH INFORMATION

1. Are you in good health and able to participate fully in your classes? ☐ Yes ☐ No
   If not, please explain: _____
   Please specify any ongoing medical condition(s), allergies or health issues of which the school needs to be aware:
   _____
2. Do you have a disability that requires special education support? ☐ Yes ☐ No
   If yes, please specify: _____

TORONTO CONTACT/CUSTODIAN INFORMATION (responsible for student while living in Toronto)

Surname (Family Name) | Given Name | English Name

Relationship to Student

Gender: ☐ Male ☐ Female

Status in Canada: ☐ Canadian Citizen ☐ Permanent Resident

Home Address in Toronto | Email

Home Phone Number | Cell Phone Number | Work Phone Number

AGENT AND REFERRAL INFORMATION

How did you hear about our program? ☐ Educational Fair/Seminar ☐ Agent ☐ TCDSB International Education Website

To be completed by the Agent (if applicable):

Name of Agency

Contact name, phone number, and email address

APPROVED TCDSB HOMESTAY PLACEMENT

TCDSB has a list of recommended homestay providers. More information can be found on our website:
https://www.tcdsb.org/o/internationaleducation

TUITION (Health Care included) is $17, 500 CAD for the full year; $8750 CAD for half year.

International students applying to a TCDSB elementary school (junior kindergarten to grade 8; age 4 to age 13) must be baptised Catholic with proof of the baptism certificate or have a Catholic Custodian, Homestay or Guardian.

Students under the age of 12 must be accompanied by their parent(s).

Catholic and non-Catholic international students can now apply to secondary schools within the Toronto Catholic District School Board (TCDSB). TCDSB does not provide boarding facilities within its schools. In the Ontario education system, it is common for the student who is designated to a particular grade to take subjects at a different grade as long as he/she meets the subject prerequisites.

APPLICATION TERM

Students are encouraged to arrive in Toronto at least *two weeks prior* to the start date of their academic term.
Please be advised that we will make every effort to accommodate late arrivals; however, it may result in **CHANGING THE SCHOOL** of attendance, full ESL courses, and/or a late start date.

The student is applying for the following term:

Select start date (check one)	Select duration	
☐ September intake	☐ Half year (1 semester)	☐ Full year (2 semesters)
☐ February intake	☐ Half year (1 semester)	☐ Full year (2 semesters)
Partial year:		
(Please indicate start date and end date)	Start Date (Month/Day/Year)	End Date (Month/Day/Year)

SCHOOL SELECTION: List three school choices in order of preference

Visit our website https://www.tcdsb.org/page/school-directory for a listing of elementary and secondary schools. Placement in a school is based on the address of the homestay or parent in the City of Toronto. **Change in address does not guarantee the placement in a new home school**. **The student will be placed into a grade according to their age.** ***The TCDSB reserves the right to determine the school and grade placement.***

1. _____ 2. _____ 3. _____

Upon arrival to Canada, TCDSB reserves the right to change school or grade, based on the review of the original transcript, the result of the assessment test and living address of the homestay families for both Elementary and Secondary students.

APPLICATION PAKCAGE CHECKLIST

Submission of COMPLETE application package is required to confirm school placement and the issue of the official Letter of Acceptance and Receipt of payment from Toronto Catholic District School Board. I have included:

- ☐ Complete and Signed Application Form
- ☐ Copy of the information page of the student passport
- ☐ Transcripts of last two years
- ☐ Copy of the parent government ID with photo
- ☐ Notarized custodian form & parent/guardian form
- ☐ Copy of the custodian government ID with photo

DELAYED RECIEPT OF STUDY PERMIT: Students are encouraged to arrive in Toronto at least *two weeks prior* to the start date of their academic term. Please contact the International Education Department if you have not received your study permit prior to the start of the program.

STUDENT PARTICIPATION AGREEMENT

The Toronto Catholic District School Board (TCDSB) is committed to providing the best educational opportunities possible for International Students. In order to facilitate this, International Students, regardless of age, must participate according to the following conditions:

1. The student must obey the laws of Canada, the Province of Ontario and follow the rules, guidelines and policies of the TCDSB and the school in which the student is enrolled.
2. The student must follow all specific school and Board regulations regarding attendance, course responsibilities and behaviour as they pertain to day school and the Continuing Education program (if applicable). The students must attend school on a daily basis. A written note from the custodian/parent or doctor should be submitted when absent.
3. The student or custodian must contact the International Education Department and school if the student moves and/or changes custodian.
4. The student must maintain a full-time timetable during a school year.
5. The students' reports on attendance, academics and emotional/psychological concerns can be shared with parents, custodian, school and Board personnel in order to provide the necessary guidance and assistance for student success.
6. The student and family acknowledge that based on the information in the application, the TCDSB has the right to make educational decisions, including placement and program selections in the best interest of the student within its available resources.
7. The student and family understand and agree that inaccuracies in the application or failure to abide by the above conditions may result in immediate dismissal from the TCDSB without refund of tuition fees. If it is determined by the TCDSB that the student requires additional support, the family will be responsible for any additional fees, or the student may have to return to their home country.

WAVIER

1. We, the undersigned, do waive and release all claims against the Toronto Catholic District School Board (TCDSB) for the injury, loss, damage, accident, delay or expense resulting from the applicant's participation in the TCDSB's International Education Program. We also release the TCDSB and agree to indemnify it, with regard to any financial obligations or liabilities that the applicant may personally incur, or any damage or injury to the person or property of the others that the applicant may cause while participating in the TCDSB's International Education Program including any injury, harm or expense resulting from the applicant's accommodation arrangements.
2. We understand that the TCDSB is not responsible for any loss or injury suffered by the applicant during periods of travel and study. If the applicant becomes ill or incapacitated, the TCDSB may take such action as it considers necessary, including securing medical treatment and transporting the applicant home at his/her own expense. We release the TCDSB from all liability related to such actions. We understand that the applicant's participation in the program may be terminated at the discretion of the Program Coordinator of the International Education Program without any refund of tuition fee, and that the applicant may be sent home at his/her expense if he/she does not adhere to the school or TCDSB rules, standards and instructions as set forth in the school's agenda, handbook and the Participation Agreement of the International Education Program. This agreement with the TCDSB cannot be modified or interpreted except in writing by the International Education Program and Admissions Office.
3. The student and the parent warrant that the student applicant has no history of criminal behaviour. Any disputes of a legal nature must be resolved through the courts of Ontario.
4. We understand that placement in a school is subject to availability of space. The TCDSB reserves the right to determine final school and grade placement, based on the living address of the homestay.
5. We fully understand the refund policy of the TCDSB. We understand that the TCDSB shall not be held liable for losses or expenses as a result of the Board being unable to provide education owing to labour disputes or other causes beyond its control.

TCDSB INTERNATIONAL EDUCATION REFUND GUIDELINES

Please review TCDSB International Education Refund Guidelines on this web page (Click here to visit the web page).

ACKNOWLEGEMENT

I have read, understand and agree to follow the rules and guidelines as outlined above.

_____	_____	_____
Signature of Student	*Signature of Parent*	*Day/Month/Year*
_____	_____	_____
Name of Student	*Name of Parent*	*Day/Month/Year*

