

Toronto Catholic District School Board

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2026 - 2027

Safe Schools Plan





At Toronto Catholic
we transform the world through witness,
faith, innovation and action.











SCHOOL NAME	James Cardinal McGuigan Catholic Secondary School	PRINCIPAL:	Dunn, Tanya
SUPERINTENDENT:	Shawna Campbell		
SCHOOL ADDRESS:	1440 Finch Ave W Toronto ON M3J 3G3		
STUDENT ENROLMENT:	1272		

OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.

OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

We believe in the worth and dignity of every person and that people thrive in a safe, healthy and compassionate environment. We strive to foster student achievement and well-being by providing all students with safe, healthy learning environment.

One of the ways we can achieve this goal is by using a whole-school approach to develop and nurture a positive school climate. The Safe Schools Action Team will consist of a variety of stakeholders in each school community responsible for advising the principal about school safety. The team will collaborate with the principal to create the local Safe Schools Plan.

SAFE AND ACCEPTING SCHOOLS TEAM

Administrative Rep	**Griffith, Allan**	**Teacher Rep**	**Tersigni, Angela**
Teacher Rep	**Pulcini, Joseph**	**Support Staff Rep**	**Mina Addesa**
Teacher Rep	**Quatrara, Vanessa**	**Student Rep**	**Dada, Divine**
Teacher Rep	**Reyes, Laura**	**Community Rep**	**Barone , Luisa**
Teacher Rep	**Russo, Carmen**		

SAFE SCHOOLS PLAN

All schools are required to develop and implement school-wide plans to help create a safe, caring and inclusive learning environment. Each Safe Schools Plan will consist of the following components:

1. Bullying Awareness, Intervention and Prevention
2. Progressive Discipline
3. Promoting a Positive School Climate
4. Emergency Response Plan

In order for all students, staff members and parents/visitors in the school facility to be prepared to respond to a serious threat, the response procedures must be practiced. The Toronto Police/School Board Protocol, 2011 requires a minimum of 2 Lockdown Drills every school year.

Please see below for the scheduled drills:

LOCKDOWN DRILLS 2026-2027

1	**2026-01-08**	**2**	**2026-12-08**
3	**2027-02-16**	**4**	**2027-04-15**

1. Bullying Awareness, Intervention and Prevention Plan

Providing students with an opportunity to learn and develop in a safe and respectful society is a key goal of the TCDSB. Providing students with an opportunity to learn and develop in a safe and respectful environment supports academic achievement for all students, which in turn, helps them to reach their full potential. Research and experience show that bullying is a serious issue that has far-reaching consequences for individuals, their families and peers and the entire school community. Schools that have bullying intervention and prevention strategies foster a positive learning and teaching environment that supports academic achievement for all students and that helps students reach their full potential. PPM 144

School Vision	Our school vision involves building a Catholic community whereby Christian values such as non-judgmental respect for others and property, honesty, the dignity of everyone are the foundation of our daily routines. Holistically we are focused on the spiritual, social-emotional, physical and psychological safety and well-being of all staff, students and visitors.
Goal #1	By the end of the first semester, 80% of grade 10–12 student council members and club leaders will complete a bystander intervention workshop.

Initiatives/Strategies/Practices

-School will run modules using resources from the Faith and Wellness site in the GLE, GLS and grade 9 Religion classes.

-CYW running self-regulation modules with their respective caseload students

-CYWs will assist in monitoring student attendance and provide support to students and parents.

-Stop the Stigma, Mental Health Team to set dates for school wide initiatives during the month of May

-Participation and promotion of National Bullying Prevention Day (Pink Shirt Day)

-Develop an anonymous alert system at JCM to inform admin of any bullying or safety issues.

-Inclusion of students on the team to provide feedback from our students to help direct our focus.

-Safe Schools Ambassador Team to attend the Anti-bullying Workshops. The Team will create initiatives and activities to promote bullying awareness. Anti Bullying Team will be launching school wide activities to spread awareness against bullying in November

-Easily visible and accessible doc for staff and students promoting clubs and athletics to promote community and build relationships.

-Student Mental Health Symposium - Stop the Stigma will be held in first semester in order to begin planning the initiatives. Students, Teacher representative, CYW and Social Worker will attend.

-Safe School Inclusivity (SSI) Club is a group to raise awareness and support marginalized groups within our community and to create an inclusive environment formed by students with teacher, CYW and Social Worker support. The purpose is to create a space where students of all orientations and identities feel included and accepted. To help those who are struggling with identity issues to feel safe. James Cardinal McGuigan has designated a gender neutral bathroom.

Responsibility

- The JCM community will be proactive in supporting, coordinating and implementing Bullying prevention initiatives, strategies, and practices throughout the school year.

- Safe and Accepting Schools Team (CYW and Social Worker), staff, students, CSPC, and SRO.

Resources The following resources will be utilized to support these initiatives/strategies/practices:

- TCDSB Safe Schools Department
- School Social Worker
- School CYWs
- School Resource officers (SRO)
- Student Leadership Class and Student Council
- School Chaplaincy
- Settlement Workers
- CSPC
- Bullying Awareness Week: in November.
- Safe Schools Team

- Presentation at CSPC for parental input
- Connect with Community Resource Officers at 31 Division to explore types of presentations available to the school community.
- SSI group to promote inclusion and acceptance of our LGBTQA+ community.
- Student Voice- surveys that will take place at various key points
- Staff Voice surveys that will take place quartley.

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

- Decrease in the incidences of bullying and increased awareness surrounding this issue as measured in My School My Voice Survey (student perception) and the Safe Schools Student Survey.

- Fewer incidences of bullying-related suspensions reported through the Progressive Discipline platform by staff and administration.

- The school community by way of the Safe and Accepting Schools Team, will facilitate the students and staff awareness of the on-line resource, Anonymous Alerts (TCDSB) for students to send in concerns anonymously about being bullied.

- The Safe and Accepting Schools Team will make presentations to staff at Staff meetings to encourage teachers to be aware of signs of students being bullied.

TORONTO CATHOLIC DISTRICT SCHOOL

Safe Schools Plan

School Vision	Our school vision involves building a Catholic community whereby Christian values such as non-judgmental respect for others and property, honesty, the dignity of everyone are the foundation of our daily routines. Holistically we are focused on the spiritual, social-emotional, physical and psychological safety and well-being of all staff, students and visitors.
Goal #2	Create and run schoolwide initiatives for Bullying Awareness Week in November to foster a greater feeling of community.

Initiatives/Strategies/Practices

-School level campaign on effects of social media and well-being.

-Conduct self-Regulation support groups to support students' positive decision making, especially our grade 9 girl group.

-Provide teacher training on conflict resolution (RCMC) strategies and informal mediations in order to help support the students in resolving conflicts

-CYWs will provide activities throughout the year that focus on bullying prevention;

-Encourage students to be active and valued leaders of our school through the promotion of school based extra curricular activities.

-Staff members are encouraged to expand their professional learning opportunities provided by the Board's Safe School Department.

-Adm to review incidents of bullying through the Safe Schools platform to determine the triggers that precipitate its occurrence.

-Encourage and support all staff members to be aware of and feel comfortable to share/report any (potential) concerns regarding student behaviour (bully and victim behaviour). Each student should have a caring adult in the building where they can report any instances of bullying.

-Encouraged all staff to be actively supervise common areas, inside/outside the classrooms, hallways, cafeteria, student washrooms, stairwells, entrances and exits and the school community.

-Teach conflict resolution (RCMC) strategies and informal mediations in order to help students resolve conflicts through small workshops run by Child and Youth Worker, Social Worker, and Guidance Counsellor and admin.

-Teach students strategies simple well-being strategies in order to cope with daily stresses

Responsibility

- All members of the JCM staff and community will be responsible for supporting and participating in bullying prevention initiatives, strategies, and practices.

-Safe and Accepting Schools Team, staff, students, CSPC, and Community officer from 31 Division.

Resources The following resources will be utilized to support these initiatives/strategies/practices:

The following resources will be used to support the initiatives as stated in this plan:

- the involvement of our Board's Safe Schools Department;
- the involvement of our local community social services as appropriate;
- the involvement of our school's support staff (CYW and Social Worker);
- the involvement of our school's Community officer;
- the involvement of public health nurses, including the Mental Health nurse;
- the involvement of the Safe and Accepting Schools team;
- the involvement of our Student Leadership classes;
- the involvement of the school Student Council;
- the involvement of our school Chaplaincy team;
- the involvement of our school's CSPC committee;
- the involvement of our Settlement Workers.

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

- The Safe and Accepting Schools Team will be reviewing the results of the latest student survey related to school safety. These results will then guide the committee to plan, initiate, and implement programs that enhance school safety.

- The JCM staff will be completing a Ministry developed survey document.
The results of the staff responses will also be used to plan, initiate, and implement programs that enhance school safety.

School Vision	Our school vision involves building a Catholic community whereby Christian values such as non-judgmental respect for others and property, honesty, the dignity of everyone are the foundation of our daily routines. Holistically we are focused on the spiritual, social-emotional, physical and psychological safety and well-being of all staff, students and visitors.
Goal #3	Create three student-led awareness campaigns spread throughout the school year.

Initiatives/Strategies/Practices

- Team approach between administration and CYWs (CYWs and administration work by grade level)

- Provide students and staff with an venue to share their concerns

- Inform students of the TCDSB anonymous alert app for students

- Student council collaborating with the Safe Schools Team with anecdotal, qualitative data regarding student concerns surrounding safety.

Responsibility

- The schools Administrative team,

- the school's CYWs,

- the school's Social Worker,

- the school's Guidance team,

- The School Staff,

- Student Council.

Resources The following resources will be utilized to support these initiatives/strategies/practices:

- direct staff intervention

- community resources where necessary

- parental engagement

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

- Review current action plan that has been determined by: school's Admin team, CYWs ,Guidance department, Social Worker, to determine its effectiveness.

-Intent is to build student accountability and ownership of own actions and to see students grow from previous experiences.

- Increase engagement and attendance.

2. Progressive Discipline Plan

Progressive discipline is a whole-school approach that utilizes a continuum of interventions, supports, and consequences to address inappropriate student behaviour and to build upon strategies that promote positive student behaviours. When inappropriate behaviour occurs, disciplinary measures should be applied within a framework that shifts the focus from one that is solely punitive to one that is both corrective and supportive. Schools should utilize a range of interventions, supports and consequences that include learning opportunities focused on reinforcing positive behaviour and helping students make good choices. PPM 145

School Vision	Progressive Discipline is a whole school approach that utilizes a continuum of supports, interventions and consequences to address inappropriate student behaviour. When inappropriate behaviours do occur, disciplinary measures should be applied within the framework that corrects student misbehaviour. It is our intent to have our school utilize a range of interventions, supports and consequences that is focused on reinforcing positive behavior and helping students make good choices.
Goal #1	Enhance student, parental, and community engagement by increasing meaningful communication with families about both their children and the broader school community

Initiatives/Strategies/Practices

- CSPC will be running an initiative to increase parental engagement.

- Administration will work in collaboration with the CSPC members

- Implement the pyramid of intervention as a model of student support and progressive discipline.

- Review with staff their role in the pyramid of intervention

- Continue to promote parent-teacher communication as a first point of contact.

- Provide timely feedback to staff regarding their referrals based on the pyramid of intervention.

- Equity team to provide the staff with updates.

- Inform staff of some possible mitigating factors associated with student behaviour.

- Encourage classroom teachers to connect with SET regarding IEP students.

- Administration to review with staff progressive discipline approach.

- Send weekly updates to the families and an email with the overview of major concerns asking the families to also discuss at home.

Responsibility

-Safe and Accepting Schools Team
-staff
-Social Worker
-CSPC
-CYW

Resources The following resources will be utilized to support these initiatives/strategies/practices:

- TCDSB Progressive Discipline policy
- Safe Schools on-line reporting resource
- Incident Reporting form
- Safe Schools Ministry/Board policy and guideline information
- Police/School Board Protocol

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

-Pyramid of interventions artefact is shared with all department members.

-Mitigating factors have been considered in the reporting of an incident.

-Staff reminders via email and staff meetings of progressive discipline protocol.

-Increased participation rate of support staff in case conference/School Based Support Learning Team committee meetings.

-Anecdotal reports of improvement in student behaviour and achievement.

-Number of suspensions.

School Vision	Progressive Discipline is a whole school approach that utilizes a continuum of supports, interventions and consequences to address inappropriate student behaviour. When inappropriate behaviours do occur, disciplinary measures should be applied within the framework that corrects student misbehaviour. It is our intent to have our school utilize a range of interventions, supports and consequences that is focused on reinforcing positive behavior and helping students make good choices.
Goal #2	Cultivate in students a strong sense of pride and mutual respect, while encouraging self-awareness, leadership development, and the pursuit of personal growth and achievement.

Initiatives/Strategies/Practices

- School to run a campaign in which students create a poster illustrating the catholic graduate expectations but using a JCM student lens.

- Promote participation in afterschool clubs.

- Safe School Action team will continue to educate the school community about substance abuse, addictions and mental health issues.

- Create initiatives that increase school pride (ie spirit wear on Friday's)

Responsibility

- JCM Admin. team.

- Lead teachers who engage as coaches, and or moderators of school clubs.

Resources The following resources will be utilized to support these initiatives/strategies/practices:

-Incident Reporting Form.

-TCDSB progressive discipline policy.

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

- Decrease in number of suspensions.

- Increase in the number of effective interventions of school support personnel.

School Vision	Progressive Discipline is a whole school approach that utilizes a continuum of supports, interventions and consequences to address inappropriate student behaviour. When inappropriate behaviours do occur, disciplinary measures should be applied within the framework that corrects student misbehaviour. It is our intent to have our school utilize a range of interventions, supports and consequences that is focused on reinforcing positive behavior and helping students make good choices.
Goal #3	fostering student accountability through restorative justice practices to reduce the need for progressive discipline.

Initiatives/Strategies/Practices

Students are placed on an attendance tracker to facilitate accountability and communication with the classroom teacher.
Students will be encouraged to build positive relationships with caring adults in the building. Students that are habitually late or not complying with uniform standards will be responsible for reflecting through their trackers.
Administration will be communicating directly with parents and students to collaborate on next steps and plans for success.

Responsibility

Responsibility falls upon the student to recognize what outcome they want to achieve and then to actively pursue it

Resources The following resources will be utilized to support these initiatives/strategies/practices:

We have utilized YAACE, Social Works, Guidance and Administrators

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

Currently collecting the monthly data for infractions, to assist in goal setting and planing the interventions

3. Positive School Climate

A school should be a place that promotes responsibility, respect, civility and academic excellence in a safe learning and teaching environment. A positive school climate exists when all members of the school community feel safe, comfortable and accepted. The Safe Schools Action Team and student leadership groups can play key roles in supporting learning and practices that educate students and staff members about safety concerns. Those practices used for very challenging situations that can jeopardize the safety and well being of others include, but not limited to: Threat Assessment, Restorative Conference and Mediation Circles.

School Vision	Our school vision is to develop and nurture a positive and safe learning environment where students are engaged and responsible for their learning experiences.
Goal #1	Empower students and staff to take pride in themselves and their community, cultivate mutual respect, and embrace opportunities for leadership, academic excellence, and personal growth.

Initiatives/Strategies/Practices

- Create a Student Leadership Council that includes diverse voices from all grades. Empower students to lead school-wide initiatives, represent peers in decision-making, and collaborate with staff on school improvement projects.

- Launch a campaign that celebrates student achievements, cultural diversity, and school spirit. Include monthly assemblies, student spotlights, and visual displays showcasing accomplishments in academics, arts, athletics, and community service

- Host interactive workshops and speaker series focused on respect, empathy, and inclusion. Involve students in planning and facilitating these sessions to ensure relevance and engagement.

- Enhance PLCs where staff collaborate on instructional strategies, student engagement, and school improvement. Rotate leadership roles within these groups to encourage shared ownership and professional growth.

- Create a program that promotes staff well-being through wellness workshops, mental health resources, and regular recognition of contributions. Celebrate milestones, achievements, and acts of leadership or innovation in staff meetings or newsletters.

- Encourage staff to lead or participate in community-based initiatives (e.g., mentorship programs, local partnerships, service learning). This fosters pride in the school's role within the broader community and strengthens staff-student-community relationships.

- Encourage staff to continue to provide feedback in regular staff meetings.

- Safe schools team will gather staff input and create school based initiatives.

- Encourage staff to take advantage of the Board offered Safe Schools workshops

- Continue a variety of programs and interventions designed to support student's physical, social, academic, emotional and spiritual needs. CYW and Student Success partnership.

- Students will be encouraged to model the Ontario Catholic graduate expectations on a daily basis.

- To continue to develop the leadership skills of our students through networking and mentoring opportunities such as peer tutoring and leadership.

- To establish a peer based network of supports for grade 9 students

- The staff will continue to inform and educate the school community about substance abuse, addictions and mental health issues. Guest speakers (TPS).

- Continue with Anti-bullying and Stop the Stigma campaigns providing opportunity for student leadership.

- Our Chaplaincy Program will continue to engage students in a variety of activities that help celebrate our shared faith. Continued development of our Youth Group.

- Program Facilitators will communicate with staff and Administration as needed to ensure student needs are met, and the school community is enhanced by the activity.

- Provide daily Safe Schools messaging via students on the JCMTV morning announcements.

- Leadership Students will be assigned to St Wilfrid elementary students for tutoring/mentorship (beginning November 2026)

- Continue to provide community based events to promote school spirit St. Francis Day Feast Day, Carnival Day, Grade 9 Orientation day.

Responsibility

-Safe and Accepting Schools Team,
-Administration,
-staff,
-students,
-CYWs,
-Social Worker,
-CSPC,
-TCDSB Safe Schools department, Public Health,
-The teachers who engage as coaches, leadership teachers, and or moderators of school clubs
-Teen Ranch Team

Resources

The following resources will be utilized to support these initiatives/strategies/practices:

- Local Community Social Service resources.
- School agenda
- My School My Voice Survey
- Safe Schools Survey
- Progress Reports
- SBSLT information
- Exchange of Information for incoming grade 9 students
- The TCDSB Safe Schools department

Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

The following metrics will be used to measure progress in achieving the Goal:

- The number of suspensions
- My School My Voice Survey
- Academic progress of students (credit recovery, graduation rates, credit accumulation)

School Vision	Our school vision is to develop and nurture a positive and safe learning environment where students are engaged and responsible for their learning experiences.
Goal #2	Foster meaningful connections with JCM students through student-driven initiatives that reflect their voices, while continuing to build inclusive engagement among students, staff, families, and the broader community.

Initiatives/Strategies/Practices

- Proactively generate a list list of at-risk students using attendance data and academic achievement
- Create actional goals to support the students that are at-risk: ie.Brick and Sole Lunch program
- Determine key dates for information review (marks) to determine next steps.
- Promote the "Boys group" and its many activities
- Promote the "Light of the World" group for its many catholic initiatives.
- Continue with the breakfast / snacks program through the Breakfast program.
- Breakfast to continue to provide a variety of food options including a warm meal.
- Create an after school culinary club that reflects the students heritage.
- Invite family members to participate in afterschool initiatives.
- Promote Youth Group initiatives (ie food drive, winter coat/accessories drive, Serving at St Francis Table, Adopt a Family at Christmas, Garage Sale)
- Promote ESL initiatives (Thanksgiving, Trips, collaboration with community partners- Kababayan Multicultural Center, Settlement worker)

Responsibility

- Safe and Accepting Schools Team
- Student success teachers,
- Chaplains,
- Guidance,
- Special education teachers,
- all Staff
- Leadership students

Resources The following resources will be utilized to support these initiatives/strategies/practices:

- Safe and Accepting Schools Team,

- Toronto Public Health

- CYW guest speakers

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

- My School My Voice Survey
- Safe Schools Survey
- Student reflection on the effectiveness of Boy's Club.
- Progressive discipline logs
- Restorative circles activities

School Vision	Our school vision is to develop and nurture a positive and safe learning environment where students are engaged and responsible for their learning experiences.
Goal #3	Establish a student mentoring program where senior students from the SHSM Mental Health and Well-being program support and guide newcomers, international students, and grade 9 students to foster connection and well-being strategies.

Initiatives/Strategies/Practices

- Create an Ambassador team comprised of all the SHSM- Health and Wellness students that will run after school biweekly events- focus is on well-being by using resources from Mental Health and Well-being.

- Students will also be working with resources provided by Public Health.

- To continue to develop the leadership skills of our students through networking opportunities.

- To establish a peer based network of supports for grade 9 students

- Leadership Students will be assigned to grade 9 students who they will mentor for the entire grade 9 academic year.

- Leadership students will meet with their junior buddies twice per month on “Leadership days” to monitor their academic progress and social-emotional growth.

- Where appropriate, leadership students will refer Junior buddies to after school academic tutoring programs.

- Any social emotional concerns will be referred to the Facilitating teachers.

- When students need academic support, senior students are available to help them two days a week in addition to their respective teachers helping them.

Responsibility

- Safe and Accepting Schools Team

- Leadership teachers

- Chaplains

- Guidance

- Special Education teachers

- Settlement worker

- Leadership students

Resources The following resources will be utilized to support these initiatives/strategies/practices:

- Reflections for Student Leaders
- Groups led by settlement worker (community building)
- Leaderships courses (including phys ed leadership to mentor HPA students)

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

- Academic success rates for grade 9s and leadership students
- Attendance at after school Programs
- Reflections done by leadership students and tutors
- Instances of discipline

TORONTO CATHOLIC DISTRICT SCHOOL

Safe Schools Plan

School Vision		Our school vision is to develop and nurture a positive and safe learning environment where students are engaged and responsible for their learning experiences.
Goal	**#SVP 1**	The school community will gauge our success rate at attaining a safe and welcoming environment based on the results of our "My school my Voice" survey.

Initiatives/Strategies/Practices

-Students will complete My school My voice survey.

-Survey results will be shared amongst the JCM community.

Responsibility

-School V.P. will coordinate and administer the survey.

Resources The following resources will be utilized to support these initiatives/strategies/practices:

Survey is provided by the Safe Schools department at the Board.

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

- Survey results will be compared to the 2025-2026 academic school year results.

4. Emergency Response Plan

The Toronto Catholic District School Board has a primary responsibility to ensure the safety of students and staff inside Board buildings and on Board property. Central policies and procedures, developed in collaboration with the Toronto Police Service, provide direct support to school administrators in the management of crisis situations, including a lockdown response. It is the responsibility of each school to develop local procedures specific to that school, including a process by which all regular staff members, itinerant and specialist teachers and support staff, facility workers and visitors are informed of local considerations in the event of a threat to school safety. MOE Provincial Model for a Local Police/School Board Protocol

School Vision	All students, staff members and visitors will become knowledgeable about emergency procedures for threats to the safety and well-being of all persons at school, and will be able to appropriately respond according to the guidelines established by TCDSB.
Goal #1	To plan, practice and evaluate a minimum of 4 lockdown Drills in this school year.

Initiatives/Strategies/Practices

- Ensure all members of our community (including occasional teachers) are aware of and able to properly act according to the school emergency procedures. Occasional teachers will be given a key and visitor pass.
- Establish a School policy that all classroom doors will be pre-locked to minimize response time during a lockdown.
- Establish a primary evacuation site as St. Wilfrid’s School.
- Review threats to school safety with staff through presentations at staff meetings,
- Teachers to review threat to school safety with students,
- Ensure that every area and classroom in the school have an Emergency Response Procedures Poster where it is visible,
- Ensure that every classroom will have a Red Folder which contains emergency procedures at a glance, with class lists, and a procedure for a possible Bomb threat,
- Practice emergency response plan drills twice per semester and invite Police Officers for the lunchtime Lockdown Drill to take place on 2 dates, to practice Lockdown drills with our school community during lunch.
- Posters and information about procedures are displayed throughout the building including offices and conference room and communicated to staff and students
- Health and Safety Folder is up to date and readily available, Health and Safety Bulletin Board is up to date in staff room
- Partnership with 31 Division, 23 Division and Fire Department.
- Work closely with our head caretaker and custodial team.
- Work closely with our special needs teachers.

Responsibility

- Safe and Accepting Schools Team,
- Administration,
- Staff,
- Students,
- CSPC
- 31 Division.

Resources The following resources will be utilized to support these initiatives/strategies/practices:

- Board policy documents
- Board developed flyers and posters

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

- The results of Student responses to safety surveys will be analyzed and shared with the school community.
- Students and staff members respond appropriately during Emergency Response Plan drills.
- Staff is given timely feedback regarding the execution of the drills.
- Every classroom and work space will have the red emergency folder/emergency procedures posters posted and visible.
- Every teacher will have the folder with him/her during any fire drill or assembly/Mass.
- Every Occasional teacher receives a clip board with on-call sheet along with a visitor's pass and key and emergency procedures