

Toronto Catholic District School Board

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2026 - 2027

Safe Schools Plan





At Toronto Catholic
we transform the world through witness,
faith, innovation and action.











SCHOOL NAME	St. Margaret Catholic School	PRINCIPAL:	Ranalli, Susanna
SUPERINTENDENT:	Shawna Campbell		
SCHOOL ADDRESS:	85 Carmichael Ave Toronto ON M5M 2X1		
STUDENT ENROLMENT:	555		

OUR MISSION

The Toronto Catholic District School Board is an inclusive learning community rooted in the love of Christ. We educate students to grow in grace and knowledge and to lead lives of faith, hope and charity.

OUR VISION

At Toronto Catholic we transform the world through witness, faith, innovation and action.

We believe in the worth and dignity of every person and that people thrive in a safe, healthy and compassionate environment. We strive to foster student achievement and well-being by providing all students with safe, healthy learning environment.

One of the ways we can achieve this goal is by using a whole-school approach to develop and nurture a positive school climate. The Safe Schools Action Team will consist of a variety of stakeholders in each school community responsible for advising the principal about school safety. The team will collaborate with the principal to create the local Safe Schools Plan.

SAFE AND ACCEPTING SCHOOLS TEAM

Administrative Rep	**Da Silva, Mario**	**Teacher Rep**	**Canaria, Jasmine**
Administrative Rep	**Ranalli, Susanna**	**Teacher Rep**	**Virgilio, Josephine**

SAFE SCHOOLS PLAN

All schools are required to develop and implement school-wide plans to help create a safe, caring and inclusive learning environment. Each Safe Schools Plan will consist of the following components:

1. Bullying Awareness, Intervention and Prevention
2. Progressive Discipline
3. Promoting a Positive School Climate
4. Emergency Response Plan

In order for all students, staff members and parents/visitors in the school facility to be prepared to respond to a serious threat, the response procedures must be practiced. The Toronto Police/School Board Protocol, 2011 requires a minimum of 2 Lockdown Drills every school year.

Please see below for the scheduled drills:

LOCKDOWN DRILLS 2026-2027

1	**2026-11-06**	**2**	**2026-11-12**
3	**2027-01-13**	**4**	**2027-02-18**

TORONTO CATHOLIC DISTRICT SCHOOL

Safe Schools Plan

1. Bullying Awareness, Intervention and Prevention Plan

Providing students with an opportunity to learn and develop in a safe and respectful society is a key goal of the TCDSB. Providing students with an opportunity to learn and develop in a safe and respectful environment supports academic achievement for all students, which in turn, helps them to reach their full potential. Research and experience show that bullying is a serious issue that has far-reaching consequences for individuals, their families and peers and the entire school community. Schools that have bullying intervention and prevention strategies foster a positive learning and teaching environment that supports academic achievement for all students and that helps students reach their full potential. PPM 144

School Vision	To provide a safe and caring Catholic school community at St. Margaret for all, with a focus on student achievement and well-being at St. Margaret Catholic Elementary School.
Goal #1	By June 2027, St. Margaret will reduce the number of student-reported incidents related to bullying, cyber-bullying and any and all unsafe behaviour by 10%, as measured by the Ontario School Climate Survey, through the implementation of a comprehensive school safety strategy that includes staff training, student awareness programs, improved supervision, and restorative practices.

Initiatives/Strategies/Practices

*Guidance Counselor/Social Work support to support school with bullying awareness, intervention and prevention
*Police Liaison Officer Visits/presentations Gr. 5-8 (social media and its dangers, cyber bullying)
*School Safety Rule/Anti-Bullying Pledge via Announcements
*Classroom meetings
*Anti-Bullying Presentations/Bullying Awareness and Prevention Week (November and February)
*Outreach with High Schools for Bullying Awareness Presentations (Marshall McLuhan)
*Our school's daily prayers, Virtual liturgies (NCC), awards and presentations highlight inclusion, respect and appreciation.
*Staff, students and families will be informed through home/school communication about the nature and dynamics of bullying behaviour, including the role of the bystander.
*Acknowledge family concerns and collaborate to resolve bullying situations
*Pink Shirt Day (November) and Anti-Bullying Awareness Week (February)
*Communicate discipline procedures and consequences for bullying
*Enable student leadership in anti-bullying programs, "upstander" vs "bystander"
*Identify roles for all staff in emergency scenarios.
*Student/intermediate lunch room monitors.
*Celebrate diversity and inclusion through events (e.g., Black History Month, Pride, Orange Shirt Day) and inclusive clubs, such as the GSA
*Presentations on Equity and Inclusion through the TCDSB Indigenous Education, Equity, and Community Relations Department

Responsibility

*All staff, teachers, students and parents.
*Organizing initiatives for Bullying Awareness Week

Resources

The following resources will be utilized to support these initiatives/strategies/practices:

*Safe School Survey
*Ontario School Climate Survey
*TCDSB Safe Schools Website and team
*Social Worker/Guidance Teacher
*Community Police Liaison Officer
*TCDSB Progressive Discipline Model
*PPM 144 - Bullying Prevention and Intervention

Measurement of Progress

The following metrics will be used to measure progress in achieving the Goal:

*Measure anti-bullying indicators on Student and Parent Climate School Survey for Gr. 6 and 8 in 2025-2026.
*Incident Reports/Behaviour Log
*Safe School Survey
*Community Engagement
*Observations and feedback from school community
*Timely feedback to students/classes/school about behaviour demonstrated

TORONTO CATHOLIC DISTRICT SCHOOL

Safe Schools Plan

School Vision	To provide a safe and caring Catholic school community at St. Margaret for all, with a focus on student achievement and well-being at St. Margaret Catholic Elementary School.
Goal #2	By June 2027, we will ensure that 100% of bullying and inappropriate behaviour incidents are promptly reported and logged through the prope channels (ie. Investigation Notes, Cority, etc.) within 24–48 hours, and that appropriate progressive discipline measures are consistently applied.

Initiatives/Strategies/Practices

*Continue to foster a climate centered on our Catholic virtues (student recognition)
*Principal and vice principal will learn about events that happen in school that negatively affect the school climate
*Parents know that schools will respond appropriately to serious student incidents
*Student lead initiatives/promoting student leadership in the area of kindness
*Staff Weekly Bulletin
*Parent Weekly Bulletin
*Hallway art
*Kindness quotes displayed throughout the school
*PA Good News Stories
*Recognition of kind deeds performed by students (Shout Outs)
*Review data of School Climate and Culture Survey
*Anti-bullying awareness events (Pink Shirt Day and Anti-Bullying Week)

Responsibility

-All members of the St. Margaret community, including staff, students and parents

Resources The following resources will be utilized to support these initiatives/strategies/practices:

*A positive, supportive school climate is essential to promote a healthy school climate
*Safe School Survey
*TCDSB Safe Schools Website and team
*Social Worker/Guidance Teacher
*Community Police Liaison Officer
*TCDSB Progressive Discipline Model
*PPM 144 - Bullying Prevention and Intervention
*Staff, students, parents

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

*Incident Reports/Behaviour Log/Progressive Discipline Data
*Safe Schools Survey baseline and subsequent data
*Positive atmosphere upon entering the school/visible result (students open door, respectful)
*Community engagement and involvement in Safe and Caring Schools committee
*Observations and feedback from school community (parents, teachers, students)
*Completion of activities outlined in Safe and Caring School plan

TORONTO CATHOLIC DISTRICT SCHOOL

Safe Schools Plan

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Goal #3	By June 2027, we will ensure that 100% of bullying and inappropriate behaviour incidents are promptly reported and logged through the prope channels (ie. Investigation Notes, Cority, etc.) within 24–48 hours, and that appropriate progressive discipline measures are consistently applied.

Initiatives/Strategies/Practices

*Log incident reports
*Prompt reporting of inappropriate behaviour
*Progressive Discipline
*Promoting Catholic Graduate Expectations
*Attending Mass Service (online/in-person)
*Promote Student Leadership
*Guidance Support
*Appropriate Dress Code
*Virtue assemblies

Responsibility

-All staff, students and parents support the school's emphasis on a safe environment.

Resources The following resources will be utilized to support these initiatives/strategies/practices:

*Safe School Survey
*TCDSB Safe Schools Website and team
*Social Worker/Guidance Teacher
*Community Police Liaison Officer
*TCDSB Progressive Discipline Model
*PPM 144 - Bullying Prevention and Intervention
*Staff, students, parents

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

*Decrease in the amount of incidents
*Parents and students report feeling safe and welcomed at school
*Student Engagement
*Safe School Survey
*Feedback from Parent/Student/Staff

2. Progressive Discipline Plan

Progressive discipline is a whole-school approach that utilizes a continuum of interventions, supports, and consequences to address inappropriate student behaviour and to build upon strategies that promote positive student behaviours. When inappropriate behaviour occurs, disciplinary measures should be applied within a framework that shifts the focus from one that is solely punitive to one that is both corrective and supportive. Schools should utilize a range of interventions, supports and consequences that include learning opportunities focused on reinforcing positive behaviour and helping students make good choices. PPM 145

School Vision	To continue to develop a whole school approach of progressive discipline through restorative best practices whereby the learning community is well versed with the progressive discipline plan, the continuum of consequences and interventions and support for inappropriate behaviours.
Goal #1	To establish a variety of school wide prevention measures and initiatives.

Initiatives/Strategies/Practices

*Progressive Discipline is a whole-school approach that utilizes a continuum of interventions, supports, and consequences.
*Use a variety of means to spread our message to all members of the community
*Take into account extenuating circumstances and confer with parents, Guidance Teacher, School Social Worker in arriving at a fair decision;
*Consider provisions in student IEP's and Safe School Plan
*Preventative strategies include Dramatizing/Role playing conflict and solutions, Christian Meditation
*Review recess and supervision coverage
*Clear communication to students about consequences for their actions
*Guidance/Social Work support when necessary
*Communicate with parents about behaviour infractions in a timely manner
*PA announcements/Safety Rule at St. Margaret.

Responsibility

*School staff and teachers will utilize a proactive, school-wide support model that fosters a calm, orderly, safe learning community.
*School expectations for behaviour and consequences will be made clear to all members of the community and repeated in a variety of means throughout the year
*The principal and vice principal will work with the school staff to settle problems safely, respectfully and responsibly.
*All members of the school community will be aware of and follow the school's code of conduct.
*Parents will collaborate with the school in resolving situations that arise.

Resources The following resources will be utilized to support these initiatives/strategies/practices:

*TCDSB Anonymous Alerts tip line
*Annual school survey results
*Progressive Discipline Model
*Ontario's Equity and Inclusive Education Policy
*Communications with parent community
*Restorative Practice
*Equity Action Plan
*Pastoral Plan

Measurement of Progress	The following metrics will be used to measure progress in achieving the Goal:

*Incidents Reports and Behaviour Log
*Safe Schools Survey

3. Positive School Climate

A school should be a place that promotes responsibility, respect, civility and academic excellence in a safe learning and teaching environment. A positive school climate exists when all members of the school community feel safe, comfortable and accepted. The Safe Schools Action Team and student leadership groups can play key roles in supporting learning and practices that educate students and staff members about safety concerns. Those practices used for very challenging situations that can jeopardize the safety and well being of others include, but not limited to: Threat Assessment, Restorative Conference and Mediation Circles.

School Vision	St. Margaret is a place that promotes responsibility, respect, civility and academic excellence in a safe learning and teaching environment. A positive school climate exists when all members of the school community feel safe, comfortable and accepted. The Safe Schools Action Team and student leadership groups can play key roles in supporting learning and practices that educate students and staff members about safety concerns.
Goal #1	We envision a safe, caring and inclusive learning community, founded in Catholic values, that practices and acknowledges all the virtues and demonstrates social justice in authentic ways, and where students are supported through a continuum of resources and intervention strategies. Goal #1 Create and maintain an environment where all students feel they are contributing members of a caring and safe learning community and where students will recognize how a community of believers supports one anot

Initiatives/Strategies/Practices

*Involve students in charity events that promote a sense of responsibility and benefit the wider community: Food drives/collections; collections at Christmas for the less fortunate, Sock Drive with St. Margaret Church, etc.
*Promote pride by showcasing student work and recognizing student achievements (Virtues and PA announcements)
*Encourage days that help to beautify our school through displays and clean up of yard (Earth Day, etc.)
*Nurture close relationship with St. Margaret Parish
*Sacrament visits by parish priest
*Student Leadership events/opportunities at school and community events (such as the Terry Fox Walk, Remembrance Day Ceremony, Earth Hour/Week Clean up, Winter Carnival, HAT - Health Action Technology (Team), Student Council, and other leaderships with clubs and school initiatives)
*Retreats/activities for sacrament grades
*Increased awareness of Catholic Graduate Expectations
*Kindness Counts initiative
*Focus on mental health initiatives
*Birthday wishes on morning announcements
*Supporting programs and teams on our morning announcements
*Virtue of the Month recognition & promotion of the Pastoral Plan (Growing in Knowledge with Justice and Hope).
*Student Council initiatives that reflect the Catholic School Graduate Expectations.

Responsibility

*Entire School Community (home, school, church)

Resources The following resources will be utilized to support these initiatives/strategies/practices:

*CSPC
*Safe and Caring Schools Committee
*Parent Community
*Staff at St. Margaret School
*Librarian Technician
*Parish Priest
*Board Staff
*Equity and Inclusive Education Policy
*Equity Action Plan
*Pastoral Plan (Growing in Knowledge with Justice and Hope).
*Growing in Faith/ Family Life Program (Blessed and Beloved)
*Bullying Awareness and Prevention week resources
*Virtues of the Month resource package
*Information found in the St. Margaret Catholic School Code of Conduct in the agenda.
*Ministry of Education Safe and Caring School Document
*Progressive Discipline Safe Schools Application
*Toronto Police Programs
*Mental Health and Well Being Resources (Faith and Wellness Educator Toolkit)

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

*Student, Staff and Parent Engagement as measured through surveys
*Successful Completion of Community Initiatives
*Community feedback
*Student Discussions
*Student Virtues recipients
*School climate and participation

TORONTO CATHOLIC DISTRICT SCHOOL

Safe Schools Plan

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Goal #2	To nurture and develop positive leadership skills of students through opportunities embedded in school life to demonstrate charity through our action.

Initiatives/Strategies/Practices

*Office Helpers/Door Monitors
*Student Initiatives/school-wide activities
*DPA leads (Intermediates)
*Student led food drives
*Student involvement in Parish initiatives
*Student Council

Responsibility

All members of the school community. Staff will provide opportunities on a school wide and individual class level that promote student voice, parent engagement, good learning environments and attend to the social-emotional needs of students.

Parents and students will be partners in continuing to foster a climate of collaboration and common good.

Resources The following resources will be utilized to support these initiatives/strategies/practices:

Staff, students and parents.

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

*Progressive Discipline Data
*Positive Atmosphere entering school

TORONTO CATHOLIC DISTRICT SCHOOL

Safe Schools Plan

School Vision	St. Margaret is a place that promotes responsibility, respect, civility and academic excellence in a safe learning and teaching environment. A positive school climate exists when all members of the school community feel safe, comfortable and accepted. The Safe Schools Action Team and student leadership groups can play key roles in supporting learning and practices that educate students and staff members about safety concerns.
Goal #3	To foster a climate that includes the voices and engagement of all members of the school community. Continue with focus on Catholic Social Teaching, Virtues and Ontario Catholic School Graduate Expectations.

Initiatives/Strategies/Practices

*Increased awareness of Catholic Graduate Expectations
*Kindness Counts initiative
*Focus on mental health initiatives
*Birthday wishes on morning announcements
*Terry Fox Walk
*Remembrance Day Ceremony
*Earth Hour/Week Clean up
*Winter Carnival
*Virtue of the Month recognition
*School wide DPA

Responsibility

All members of the school community. Staff will provide opportunities on a school wide and individual class level that promote student voice, parent engagement, good learning environments and attend to the social-emotional needs of students.

Parents and students will be partners in continuing to foster a climate of collaboration and common good.

Resources The following resources will be utilized to support these initiatives/strategies/practices:

Staff, students and parents.

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

*Student, Staff and Parent Engagement as measured through survey
*Successful Completion of Community Initiatives
*Community feedback

TORONTO CATHOLIC DISTRICT SCHOOL

Safe Schools Plan

School Vision	St. Margaret is a place that promotes responsibility, respect, civility and academic excellence in a safe learning and teaching environment. A positive school climate exists when all members of the school community feel safe, comfortable and accepted. The Safe Schools Action Team and student leadership groups can play key roles in supporting learning and practices that educate students and staff members about safety concerns.
Goal **#SVP 1**	Our Student Voice priority Smart Goal is to do our best to spread kindness in our school. We have the goal of leaving a little kindness wherever we go.

Initiatives/Strategies/Practices

- all with the intention of reminding our peers that how a little kindness can go a long way.
-"Wellness Wednesdays"
-Kindness Campaign/Caught You Being Kind
- School wide fundraisers/charity work
- Student leadership events/opportunities.
- Virtue Assemblies that promote CGSE.

Responsibility

Staff, students, parents...

Resources The following resources will be utilized to support these initiatives/strategies/practices:

-Social work, Guidance and work with individual classes.

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

- an overall sense of kindness and a place where students are comfortable no matter their interests.

4. Emergency Response Plan

The Toronto Catholic District School Board has a primary responsibility to ensure the safety of students and staff inside Board buildings and on Board property. Central policies and procedures, developed in collaboration with the Toronto Police Service, provide direct support to school administrators in the management of crisis situations, including a lockdown response. It is the responsibility of each school to develop local procedures specific to that school, including a process by which all regular staff members, itinerant and specialist teachers and support staff, facility workers and visitors are informed of local considerations in the event of a threat to school safety. MOE Provincial Model for a Local Police/School Board Protocol

School Vision	All students, staff members and visitors will become knowledgeable about emergency procedures for threats to the safety and well-being of all persons at school, and will be able to appropriately respond according to the guidelines established by TCDSB.
Goal #1	To plan, practice and evaluate a minimum of 4 lockdown Drills in this school year.

Initiatives/Strategies/Practices

*Practice lockdown and fire drills
*Promote general safety in school and school yard i.e. entry/exit of building
*Student monitors placed at doors leading to the school yard for recesses to open door for students to enter school building
*Anaphylaxis awareness and in-service
*Emergency and Crisis Response Plan in every classroom
*Buddy system when going to washroom (younger grades)
*To commence a lockdown; over the PA we will say "Lockdown" three times.
*To conclude the lockdown, the administration or police will unlock each classroom door
*4 Lockdown practices (one during non-structured time) - Times TBD with Baycrest for both schools
*6 Fire Drill practices

Responsibility

Principal or designate will announce a lockdown practice once per term; review with staff and students procedures during a lockdown practice.

Office staff - under direction of principal or designate call 911, if a lockdown is being called.

Teachers - participate in lockdown practices; be clear on board's protocol; review with students

Support staff - participate in lockdown practices; be clear on board's protocol; oversee students they are assigned to during an emergency

Students - participate in lockdown practices; follow directions of their teachers and support staff members during an emergency

Resources The following resources will be utilized to support these initiatives/strategies/practices:

*TCDSB "Threats to School Safety Response Procedures"
*Anaphylaxis Protocol

Measurement of Progress The following metrics will be used to measure progress in achieving the Goal:

*Positive assessment of lockdown and fire drills
*Emergency Procedure poster visible in each classroom
*Student Plan of Care returned of students with Medical Alerts