Composition of the Catholic School Parent Council (CSPC)

CSPC Members	How are the Positions Filled and Number of Positions	Can They Vote?
Principal	Designated by default	No
Parent/Guardian Representatives (Elected Parent Members)	Elected each year at the CSPC Parent Elections meeting by the whole school community. ➢ The number of elected parent members is determined by CSPC By-Laws, *Article 5.1 Elected Voting Members* as ratified during the Annual General Meeting.	Yes
Teacher Representatives	Elected each year by teachers, full or half-time, other than administration or non-teaching staff in a separate election prior to the CSPC elections. ➢ One (1) Teacher representative position	Yes
Non-Teaching Representative (i.e., DECE, EA, ILE instructors, secretary, clerk typist, caretakers, lunch supervisors, support staff)	Elected each year by school employees, full or half-time, other than administration and teachers, in a separate election prior to the CSPC elections. ➢ One (1) Non-Teaching representative position	Yes
Pastor (or parish designate)	To be filled by the Pastor of the local parish or a designate, selected by the pastor to represent him. ➢ One (1) Pastor (or parish designate) position	Yes
Community Representative(s)	Appointed by the newly elected council at the Inaugural meeting. Shall be a person to represent segments of the Catholic school community not represented. (Community representatives should be selected from examples: representative from a local business association/community group, City Councillor's office etc., Cannot be a parent in the school community) ➢ The number of community representatives is determined by CSPC By-Laws, *Article 5.2 Appointed Voting Members* as ratified during the Annual General Meeting ➢ Should not be a parent/guardian of the school	Yes
Parent with Interest in Special Education	Appointed by the newly elected council at the Inaugural meeting. Shall be a person that has perspective about special education in our board ➢ One (1) Parent with Interest in Special Education position	Yes
Student Representative (Secondary)	In a secondary school with a student council, a student representative will be appointed by the student council. In a secondary school without a student council, a student representative will be elected by the students in the school in an election held for that purpose.	Yes
Student Representative (Elementary)	In an elementary school, a student appointed by the principal of the school, if the principal determines, after consulting with other members of the school council, that the council should include a pupil.	Yes
Non-voting Parents/Guardians	All members of the Catholic school community, subject to the Board's policies, may attend all meetings of The Council and participate fully; however, they do not have a vote.	No

Notes:

1. If the Community Representative or the Parent with Interest in Special Education have more candidates than the number of positions available, an election is held for these positions.

2. If any of the following positions cannot be filled and are vacant, *Teacher Representative, Non-Teaching Representative, Pastor (or parish Designate), Community Representative, Parent with Interest in Special Education, Student Representative (Secondary and Elementary),* The Council can still function with only elected parent members.