

WILTON PUBLIC SCHOOL District #1
“Building Relationships, Engaging Learners, Growing Leaders”

Wilton High School Cafeteria
January 28, 2026
6:00 PM Regular Meeting

Call to order / Pledge of Allegiance -The School Board Meeting was called to order at 6pm. In attendance were Board Members Jessica Oswald, Jesse Biesterfeld, and Jason Gregoryk, Superintendent Andrew Jordan, Business Manager Jenna Kirchmeier, Principals Macy Wood and Cori Hilzendeger and Jana Job. Absent were Board Members Kylee Schuh and Troy Speten.

I. Approval of Agenda

II. Approval of Consent Agenda

A. Approval of Minutes

December 17, 2025 Communications Committee Meeting
December 17, 2025 Regular Board Meeting
January 6, 2026 Special Meeting
January 13, 2026 Negotiations Meeting

B. Presentation of Bills

General Fund
Special Reserve Fund
Building Fund
Hot Lunch Fund
Co-Curricular Fund
Coop Fund
Sinking and Interest Fund

C. Financial Reports

General Fund - Revenue \$13909.05, Expenditures \$459080.87, Balance \$1,341,572.88
Special Reserve Fund - Revenue \$703.69, Expenditures \$0, Balance \$103,977.89
Building Fund - Revenue \$291.84, Expenditures \$142,496.30, Balance \$418,649.24
Hot Lunch Fund - Revenue \$16,252.92, Expenditures \$14,774.63, Balance \$52,583.12
Co-Curricular Fund - Revenue \$25,786.02 Expenditures \$27,572.12, Balance \$204,268.16
Coop Fund - Revenue \$3,195.71, Expenditures \$7,721.15, Balance \$159,061.72
Sinking and Interest Fund - Revenue \$326.53, Expenditures \$0, Balance \$268,489.78

D. Approval of Governance Policy Review

a. SE 6

E. Administrative Policies Updated

FFE- Extracurricular Participation Requirements
ABCA- Copyrighted Material and Intellectual Property
ABDB- Generative Artificial Intelligence (AI) in Education

III. Public Comment - None

IV. Standing Reports

- A. Athletics/Activities Report - Wilton currently has two students participating in Speech through our cooperative agreement with Washburn. The team has 12–15 meets scheduled, in addition to the State meet. At this time, Wilton is providing transportation to two of the meets. Junior High Boys Basketball has started, with 10 boys participating in grades 7 and 8, including one player from Wing. Varsity Basketball is going well for both the boys' and girls' programs. There has been great community support shown for both teams throughout the season. Archery season has begun. Mr. Yetterboe is still finalizing participation numbers for both elementary and high school students. Participation at the first two tournaments were 32 and 34 students. Track practice begins February 23rd. Softball, Elementary Boys Basketball, and Elementary Volleyball will all begin on March 16th.
- B. Principals Report - Elementary teachers completed Aimsweb testing prior to Christmas Break. NDA+ testing took place the week of January 12–16. Elementary Data Day was held on January 20, during which staff reviewed assessment results and regrouped students based on academic needs to better target instruction and interventions. The Cavern Coffee Shop reopened for second semester and has been very well received. We are fortunate to have such a positive and beneficial addition to our school and community in Wilton. The Intermediate Elementary staff has begun a book study titled *Shifting the Balance: 6 Ways to Bring the Science of Reading into the Upper Elementary Classroom*. The focus for second semester will be continued growth and improvement in reading instruction and student achievement. Ms. Wood attended a National Conference in San Antonio the week of January 12. The conference focused on High Reliability Schools, and she is looking forward to sharing key information and strategies with the administrative team. The Secondary and Elementary Principals' Conference will be held February 4–6 in Bismarck. Secondary staff wrapped up Semester 1 and are off to a good start for Semester 2. The Band and Choir Concert was held Monday, December 12, after being rescheduled due to a storm day.
- C. Superintendent Report - February Surveys (GP 5, 6 and SE 7, 8) will be emailed out at the end of January. A Governance Committee Meeting will be held in February. More details will be shared as the date approaches. The NDASA Mid-Winter Conference will take place January 25–27 in Bismarck. The AASA Conference will be held February 11–14 in Nashville. The Staff Christmas Party is scheduled for Saturday, January 31 at Painted Woods Golf Course. We recently hired Dawn Wilms as an Assistant Cook. She previously worked at Cenex. We are excited to welcome her to our team.

V. Committee Reports

A. School Board Committees

Planning Committee- The committee reviewed items on the maintenance spreadsheet. Superintendent Jordan shared a prioritized maintenance list, which includes the gym floor resurfacing, gym audio system, office carpet, classroom carpet, gym scoreboards, and gym central air. Superintendent Jordan is in discussions regarding a potential donation of up to \$100,000 to support upgrades to the gym audio system and gym scoreboards. Ideas were discussed for fundraising for the gym floor resurfacing project, including breaking the cost into contributions from multiple companies. Company logos could be placed on the gym floor until the next resurfacing, which is anticipated to be needed in approximately 10 years. Superintendent Jordan stated that work has begun on the long-range technology plan and financial plan and will be brought to the committee as part of the current strategic plan, which is a five-year plan. We are currently in year two of that plan.

Negotiations Committee- Superintendent Jordan outlined the 2026-2027 staffing needs. The upcoming fourth grade will have only one section, and the incoming kindergarten class will also

be one section. As a result, we will have one extra teacher available for the 2026–2027 school year. We have two paraprofessionals who will be resigning due to relocation. Discussions included choosing not to refill the paraprofessional positions and options for utilizing the additional teacher in a teaching capacity to serve as a behavioral specialist, to work with small groups or individual students, or to support larger classes. The current fourth-grade class, moving into fifth grade next year, is a particularly large group and may need to be split for certain classes. At the middle school level, we would likely need to add approximately four additional sections due to class size concerns.

B. **Building Level Committees**

Climate/Culture Committee- Jana Job shared on behalf of the committee all the wonderful things they have been doing this past year. The buddy system currently in place was discussed, with an emphasis on increasing the amount of time students spend participating in the program. The Veteran's Day assembly was held with a strong push for community involvement and was very well attended. The Second Step program is implemented at the elementary level, and the school is exploring additional Social-Emotional Learning (SEL) opportunities for the secondary level. Currently, Mrs. Meier supports students by teaching these skills, along with career exploration and college/career readiness pathways. Efforts are ongoing to recognize teachers and build staff pride among students. At the beginning of the school year, lunch staff, custodians, and bus drivers were formally recognized. Recognition across a wide range of school activities and placements is shared during morning announcements, including Robotics, Speech, Music, LEGO League, and more. Academic recognition is also planned to be included in announcements starting next year.

VI. Unfinished Business

- A. **Building Project Update-** Superintendent Jordan provided an update on CTE and punch list items. Next week the electricians will be here to finish CTE area and work on the punch list of items that involve them. Keith Swenson from ICON is reviewing the contingency items to clarify some questions we had.
- B. **Redwood-** Gregoryk/Biesterfeld moved for the agreement to include the following terms: The food pantry would handle utility and costs, and Wilton School would not charge rent. The agreement would be for a 3-year agreement. The Board would like a clause added that the agreement term could be renegotiated if building use changes. Roll call vote: Biesterfeld - yes, Gregoryk - yes, Oswald - yes. Motion Carried. Superintendent Jordan will work with the lawyer on this agreement and bring back to the board to review and consider additional collaboration options with the food pantry.
- C. **Go Guardian-** Principal Hilzendeger spoke on the logistics of the Go Guardian program. Go Guardian provides a web filtering solution. Teachers can manage access during class and parents would be able to do the same at home. Teachers can allow access to only the teaching materials during that class time and block the student from accessing any other games, apps, etc.
- D. **Early Out Committee-** Superintendent shared the Early-Out Parent Survey and Staff Survey. Parent survey had a total of 92 responses; 60% were in favor of early-out Fridays. Staff feedback shows strong overall support for early out Fridays, particularly a consistent weekly model. President Oswald asked the principals for data on where our students are academically before deciding. Having three board members present at this meeting it was decided to not vote on how many early outs for 2026-2027 school calendar until more members were present. School board is also interested in student/staff data on their preference of a schedule - going back to each class everyday vs continue on the block schedule.

VII. New Business

- A. **Preschool Tuition-** Gregoryk/Biesterfeld moved to approved to approve the preschool tuition prices as presented. Roll call vote: Biesterfeld - yes, Gregoryk - yes, Oswald - yes. Motion Carried.
- B. **School Election Calendar-** Business Manager Kirchmeier discussed the school board election calendar. Discussion on whether Wilton School should hold the school board election at the school or have it included on the McLean and Burleigh County Election ballots. Gregoryk/Biesterfeld moved to approve the School Board Election to be held at Wilton Public School on June 9th and to follow the NDSBA Election Calendar. Roll call vote: Biesterfeld - yes, Gregoryk - yes, Oswald - yes. Motion Carried.
- C. **Superintendent Evaluation-** Superintendent Jordan's eval is due before March 15th. Please have them back to President Oswald to compile by Friday February 11th. Superintendent Evaluation will be on the February 18th board agenda.

VIII. Other Items

IX. Announcements-

X. Next Meeting- Wednesday, February 18th at 6pm

XI. Adjournment - Meeting was adjourned at 7:50pm.