Subject: Action Required: On-Time Arrival and Drop-Off Flow

Dear RJHS Parents/Guardians,

We are seeing a significant increase in morning tardies, which negatively impacts instruction and school operations, so we are asking for your help.

Please Ensure On-Time Arrival

- **Students should arrive no later than 8:00 AM.** The start of a lesson is critical, and late arrivals cause disruption and missed learning.

Drop-Off Procedure

- To maintain traffic flow in the JH gym parking lot, please **release your student from your vehicle immediately** as soon as you pull up to the curb.

Thank you for helping us ensure a smooth start to every school day.

Sincerely,

David Oestreich
RJHS Principal