

Open Session Minutes
Regular Meeting
January 22, 2026
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A **Regular Meeting** of the Board of Education of the Roxana Community Unit School District No. 1 was called to order by President, Pat Devening, at 6:00 p.m. on January 22, 2026 held in the Board Room, 401 Chaffer Avenue, Roxana, Illinois 62084.

Presiding: Pat Devening
Members Present: Sherry Keller, Gloria Phipps, Shelly Harvey, Dustin McCann,
Craig Harris
Members Absent: Bob Coles
Others Present: Debra Kreutztrager, Superintendent; Steve, Oertle, Asst. Superintendent;
Barrett Deist, Chief School Business Official

A. Preliminaries

1. Call to Order

At 6:00 P.M., the Regular meeting of the Board of Education was called to order by President Pat Devening.

2. Roll Call

3. Pledge of Allegiance

Those in attendance stood for the Pledge of Allegiance.

4. Recognition of the Audience

President Pat Devening welcomed members of the public who were in attendance, if any.

- a. Courtney Castelli was introduced by Devening. Castelli introduced her family to those in attendance.

B. Informational Items

1. Accentuate the Positives

Oertle shared that at South Primary the Lexia Lounge is open, a student-motivated award space. Also at South Primary, there has been a decrease in office discipline referrals. The South Primary Early Shells Program has held community nights, A Halloween Craft Night and a Christmas Ornament Night. At Central, the Spa de Central received a donation by Dixy Engleman. Central has also seen a decrease in office discipline referrals. At both Central and South, they have strengthened their MTSS programs and practices for students, which has led to a decrease in referrals. At the junior high the 2nd quarter House Field Trip was to the Airport Bowl. At the junior high, 2nd quarter discipline data showed positive progress. Attendance data at the junior high shows that 80% of students are present 90% of the time and the staff are working on boosting attendance. The junior high has seen an increase in math proficiency and progress in reading. At the high school, discipline data shows a positive and safe school environment. Instructional leads at the high school have

facilitated positive academic conversations with staff. Additionally, there has been a great deal of success in athletics for the winter athletes. The high school thespians performed at the Illinois Theatre Fest.

2. Dennis Rose and Associates Presentation of the FY 25 Audit

Donna Hogget presented the district's audit. Overall, the district had a clean audit, based on the cash basis of accounting. Hogget walked the BOE through specific aspects of the report. Hogget emphasized that property taxes were up by \$1 million dollars, interest income was up \$500,000, however, CPPRT has dropped over the past several years, down \$900,000. Additionally, she shared that Federal grant money was down \$1.7 million. She shared that property taxes were up \$1 million, but the refinery EAV is not going up at the same rate as their payments. Additionally she shared that the financial profile score did go down from 4.0 to 3.65 this year. She shared that the district still has recognition status and the decrease was because of deficit spending in O&M. She also shared that the district's cash on hand went down from 471 to 369. She shared that the district was in good financial shape due to its fund balances, but it needed to be mindful of changes moving forward.

3. Mid-Year Budget Report

Deist presented the status of the district's nine funds at the midpoint of the year. Deist shared that some funds will have a surplus for the year, while others will have a deficit. Overall, in the district's operating funds, the district has received 82% of its budgeted revenue and has spent 39% of its budgeted expenditures. Deist pointed out, however, that the district has only issued 9 of its 26 payrolls for the year and that salaries and benefits make up 74% of operating fund expenditures, so a large surplus is not expected. Deist shared that the district has a solid financial footing, but that there are some areas of concern, especially a significant decline in interest/investment earnings, over \$400,000 to date.

4. Roxana Education Association Communications

The REA thanked the Board for the service to the District.

C. Action Items

1. Review/Approve Consent Agenda

Phipps moved and Harvey seconded the motion that the Board of Education approve the consent agenda including: a. Regular Meeting Minutes (December 18), b. Closed Session Meeting Minutes (December 18), c. Substitute applications, d. Reports, e. Bills, f. Destruction of closed session mtg. audio recordings May, 2024, and g. Freedom of Information Act Requests.

Ayes: Keller, Phipps, Harvey, McCann, Harris, Devening

Nays: None, Motion carried.

- 2. Review/Approve Closed Session Minutes Sealed**
Phipps moved and Harvey seconded the motion that the Board of Education approve keeping the Closed Session Minutes sealed.
Ayes: 6
Nays: None, Motion carried.
- 3. Review/Accept the FY 25 Audit**
Harris moved and Phipps seconded the motion that the Board of Education accept the fiscal year 2025 audit.
Ayes: Keller, Phipps, Harvey, McCann, Harris, Devening
Nays: None, Motion carried.
- 4. Review/ Set Out of District Tuition Rate for FY 27 School Year**
Harris moved and Harvey seconded the motion that the Board of Education set the tuition rate for fiscal year 2027 at \$16,216.40.
Ayes: Keller, Phipps, Harvey, McCann, Harris, Devening
Nays: None, Motion carried.
- 5. Review/Approve Bushue HR Inc. Renewal Agreement for 2026-2029**
Phipps moved and Harvey seconded the motion that the Board of Education approve the renewal agreement with Bushue HR Inc. for 2026-2029.
Ayes: Keller, Phipps, Harvey, McCann, Harris, Devening
Nays: None, Motion carried.
- 6. Review/Approve Board Policies, 2nd Reading: 2:120, 2:150, 2:270, 3:10, 3:50, 3:60, 4:10, 4:30, 4:80, 4:110, 4:140, 4:150, 4:160, 4:170, 4:190, 5:10, 5:20, 5:90, 5:100, 5:120, 5:185, 5:190, 5:200, 5:220, 5:280, 5:300, 6:20, 6:40**
Harvey moved and McCann seconded the motion that the Board of Education approve the board policy updates as presented.
Ayes: 6
Nays: None, Motion carried.
- 7. Review/Approve Summer School 2026 Offerings**
Harris moved and McCann seconded the motion that the Board of Education approve the summer school 2026 offerings for JH Course Completion, High School Credit Recovery and Special Education Extended Year.
Ayes: 6
Nays: None, Motion carried.

8. Review/Award Contract for Phase 1 District Roof Project/ JH and Larry Milazzo Gymnasium

Harris moved and Harvey seconded the motion that the Board of Education award Phase 1 District Roof Project for the Jr. High and Larry Milazzo Gymnasium to D7 in the amount of \$442,981.00.

Ayes: Keller, Phipps, Harvey, McCann, Harris, Devening

Nays: None, Motion carried.

9. Review/Approve Resolution to Create the District Budget for FY27

Phipps moved and Harris seconded the motion that the Board of Education approve the Resolution to Create the District Budget for fiscal year 2027.

Ayes: Keller, Phipps, Harvey, McCann, Harris, Devening

Nays: None, Motion carried.

D. Enter Closed Session

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees or volunteers of the public body; collective negotiating matters between the public body and its employees; 5 ILCS 120/2(c)(1)(2)

At 6:56 P.M., Harris moved and Harvey seconded the motion that the Board of Education go into **closed session** pursuant to Section 2 of the Open Meeting Act to review: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees or volunteers of the public body; collective negotiating matters between the public body and its employees; 5 ILCS 120/2(c)(1)(2)

Ayes: Keller, Phipps, Harvey, McCann, Harris, Devening

Nays: None, Motion carried.

E. Return to Open Session

1. At 10:27 P.M, Phipps moved and Harris seconded the motion that the Board of Education go back into public session.

Ayes: 6

Nays: None, Motion carried.

F. Action on Closed Session

1. Devening moved and Harvey seconded the motion that the Board of Education approve the retirement of Sue Huff as a paraprofessional at the end of the 2025-2026 school year.

Ayes: 6

Nays: None, Motion carried.

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2. Devening moved and Harvey seconded the motion that the Board of Education approve Dameon Ellis as a District Maintenance Worker beginning February 23, 2026.
Ayes: 6
Nays: None, Motion carried.
3. Devening moved and Harvey seconded the motion that the Board of Education hire Daryl Trask as a bus driver.
Ayes: 6
Nays: None, Motion carried.
4. Devening moved and Harvey seconded the motion that the Board of Education approve Tanner Hansburger as a full-time Technologist.
Ayes: 6
Nays: None, Motion carried.
5. Devening moved and Harvey seconded the motion that the Board of Education approve the resignations of the following coaches: James Futrell- Assistant Boys' Soccer, Martin Son- Head Head Soccer, Nathan Miles- JV Baseball.
Ayes: 6
Nays: None, Motion carried.
6. Devening moved and Harvey seconded the motion that the Board of Education hire Aiden Briggs as a JV Baseball Coach.
Ayes: 6
Nays: None, Motion carried.
7. Devening moved and Harvey seconded the motion that the Board of Education approve the following volunteers: High School Track Volunteer, Joe Fisher; High School Softball Volunteer, Sidnee Sawyer; High School Baseball Volunteers, Kaleb Hinkle-Pruett, Connor House, Nolan Tolbert, Chance Foss; High School Girls' Soccer, Daryl Trask.
Ayes: 6
Nays: None, Motion carried.

G. Adjournment

1. At 10:31, P.M., Harris moved and Phipps seconded the motion that the Board of Education adjourn.
Ayes: 6
Nays: None, Motion carried.

President

Secretary

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Date minutes were approved by the Board: 2/26/26
Date minutes were available for public inspection: 2/27/26
Date minutes were posted on the district website: 2/27/26