A **Regular Meeting** of the Board of Education of the Roxana Community Unit School District No. 1 was held at 6:00 p.m. on October 21, 2025 in the Board Room, 401 Chaffer Avenue, Roxana, Illinois 62084.

Presiding:	Pat Devening
Members Present:	Sherry Keller, Gloria Phipps, Travis Mouser, Shelly Harvey, Dustin McCann
Members Absent:	Bob Coles
Others Present:	Debra Kreutztrager, Superintendent; Steve, Oertle, Asst. Superintendent; Barrett Deist, Chief School Business Official

A. Preliminaries

1) Call to Order
At 6:02 P.M., the Regular meeting of the Board of Education was called to order by President Pat Devening.

2) Roll Call

3) Pledge of Allegiance
Those in attendance stood for the Pledge of Allegiance.

4) Recognition of the Audience
President Pat Devening welcomed members of the public who were in attendance, if any.

B. Informational Items

1. Accentuate the Positives
Oertle shared about the therapy dog at South Primary, the Grace Dearborn PD at South Primary, the Fitness Fighters at Central Intermediate, the use of SmartBoards at Central Intermediate, the Attendance Goals at the Junior High, the PD to improve reading and math scores and MTSS process at the Junior High, Midwest Members Credit Union recognizing the Shells of the month at the high school, the Best Buddy program at the high school, and the Phillips 66 grant award recipients.

2. Discussion of Board Policy 4:50 Payment Procedures
Deist shared that he would like the Board to consider updating Board policy 4:50. He shared that the business office processed 500 invoices in September. Of those,160 were eligible to be processed prior to the BOE meeting, based upon the policy as currently written. He shared that this left 340 invoices that the business office couldn't fully process until after the meeting, slowing down the process and the delivery of checks to the district's vendors. He said that updating the BOE policy to allow the business office to also process invoices that fall below $500 in value would have

allowed the business office to have processed 429 of the 500 invoices from September, while still ensuring that the BOE had initial oversight of non-recurring invoices of $500 or more that are not currently eligible to be paid prior to the BOE meeting. He shared that not only would updating this policy create some operational ease for the business office, it would help to ensure that vendors are paid and checks are cleared on a more regular basis. Kreutztrager shared that this was brought up as a discussion only item today, but will be placed on the November regular meeting agenda for a 1st reading.

3. Discussion of District Roof Work Costs and Levy Options

Deist presented the recommended timeline which is based on greatest need and warranty expiration. He shared that the primary goal is to spread the cost out over time, as the total cost is about $5.7 million. He shared that there are multiple ways to fund the work, through the capital projects fund and operation and maintenance fund, through the sale of bonds, or through using four funds, the capital projects fund, the operations and maintenance fund, the health/life safety fund, and the working cash fund. He shared that using primarily the operation and maintenance fund would delete the operating funds by $3.7 million. Bonding the necessary funds would result in an increase or extension of the district's current bond payments, including interest costs. He shared that the district could choose to levy fire prevention and safety and receive about $325,000 per year if the Board levies the nickel levy. He shared that the district could also levy working cash and receive about $325,000 per year if the Board levies the nickel levy. Deist showed the Board a tax rate comparison for Madison County which shows that the district has the second lowest rate in the county. He shared that he believes the district could raise the tax rate by ten cents, remain the second lowest in the county and still remain below 4.00. He shared that this would bring in additional funds for the roof work without significantly negatively impacting the operating funds.

4. Roxana Education Association Communications

Nathan Miles, South P.E. teacher, expressed gratitude to the Board for partnership on behalf of the REA.

C. Action Items

1. **Review/Approve Consent Agenda**

   Phipps moved and Harvey seconded the motion to approve the consent agenda, including: a. Regular Meeting Minutes (9-25-25, 10-7-25, 10-14-25, 10-15-25), b. Closed Session Meeting Minutes (9-25-25, 10-7-25, 10-14-25, 10-15-25), c. Substitute applications, d. Reports, e. Bills, f. Destruction of closed session mtg. audio recordings April, 2024, and g. Freedom of Information Act Requests.

   Ayes: Keller, Phipps, Mouser, Harvey, McCann, Devening
   Nays: None; Motion Carried

Review/Authorize IASB Executive Search Agreement for Stakeholder Group Interviews for $1,500

Kreutztrager shared that this is an additional agreement for Jim Helton (IASB) to facilitate a Stakeholder Focus Group that will be scheduled for a Special Board meeting.

Phipps moved and Harvey seconded the motion to approve the IASB Executive Search Agreement for Stakeholder Group Interviews for $1,500.
All In Favor: 6
Opposed: None; Motion Carried

Review/ Approve REA Seniority List

Kreutztrager shared that this is an annual action item.

Mouser moved and McCann seconded the motion to approve the REA Seniority List.
All In Favor: 6
Opposed: None; Motion Carried.

Review/Approve BOE Policy 4:20 Fund Balances - 1st Reading

Kreutztrager shared that this item was discussed at the September meeting. Deist shared the rationale of maintaining an 85-90% fund balance to revenue ratio in our operating and quasi-operating funds and a $5 million working cash fund balance.

Keller moved and Phipps seconded the motion to approve the First Reading of Board Policy 4:20 Fund Balances.
All In Favor: 6
Opposed: None; Motion Carried.

Set Special Meeting Date for Superintendent Search

Kreutzgrager shared several dates for the Board to consider for the Stakeholder Focus Group. November 4 was decided and the time set for 5:00 pm for the Special Meeting.

Harvey moved and McCann seconded the motion to set November 4, 2025 at 5;00 pm as a special meeting date.
All In Favor: 6
Opposed: None; Motion Carried.

D) Enter Closed Session - 1

At 6:32 P.M., Phipps moved and Harvey seconded the motion to enter closed session for the purposes of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees or volunteers of the public body 5 ILCS 120/2(c)(1) and Student disciplinary cases 5 ILCS 120/2(c)(9)
Ayes: Keller, Phipps, Mouser, Harvey, McCann, Devening
Nays: None; Motion Carried

E) Return to Open Session - 1

At 7:41 P.M., Phipps moved and McCann seconded the motion to go back into open session.
All In Favor: 6
Opposed: None; Motion Carried.

F) Action on Closed Session - 1

Mouser moved and Phipps seconded that the Board found that **Student 12281** did commit the offense(s) of which constitute gross disobedience, and misconduct and therefore be expelled from school for approx. **Two (2) Years** (October 21, 2025 - August, 2027). During the term of expulsion, the student cannot be on school district premises or attend school events. The expulsion is held in abeyance for the limited purpose of allowing student 12281 to enroll at CCH or in Edgenuity online with homebound instruction. Student 12281 will have the chance to return under Principal's Probation in January 2027 if the student does the following:

- Enrolls at CCH and completes all course work or Homebound Edgenuity Coursework
- Has no major behavior incidents while attending CCH
- Has no charges or arrests from local law enforcement for unsafe behavior

Ayes: Keller, Phipps, Mouser, Harvey, McCann, Devening
Nays: None; Motion Carried

D) Enter Closed Session - 2

At 8:01 P.M., Phipps moved and McCann seconded the motion to enter closed session for the purposes of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees or volunteers of the public body 5 ILCS 120/2(c)(1) and Student disciplinary cases 5 ILCS 120/2(c)(9)
Ayes: Keller, Phipps, Mouser, Harvey, McCann, Devening
Nays: None; Motion Carried

E) Return to Open Session - 2

At 8:01 P.M., Phipps moved and McCann seconded the motion to go back into open session.
All In Favor: 6

Opposed: None; Motion Carried.

F) Action on Closed Session - 2

Mouser moved and Phipps seconded the Board found that **Student 12416** did commit the offense(s) of which constitutes gross disobedience, and misconduct and therefore be expelled from school for **Two (2) Years** (October 21, 2025 - October 21, 2027). During the term of expulsion, the student cannot be on school district premises or attend school events. The expulsion is held in abeyance for the limited purpose of allowing student **12416** to enroll Shell Academy Edgenuity online.

Student 12416 cannot be on school district premises or attend school district events.
Ayes: Keller, Phipps, Mouser, Harvey, McCann, Devening
Nays: None; Motion Carried

D) Enter Closed Session - 3

At 9:26 P.M., Phipps moved and McCann seconded the motion to enter closed session for the purposes of: The appointment, employment, compensation, discipline, performance, or dismissal of specific employees or volunteers of the public body 5 ILCS 120/2(c)(1) and Student disciplinary cases 5 ILCS 120/2(c)(9)
Ayes: Keller, Phipps, Mouser, Harvey, McCann, Devening
Nays: None; Motion Carried

E) Return to Open Session - 3

At 9:46 P.M., Phipps moved and Keller seconded the motion to go back into open session.
All In Favor: 6
Opposed: None; Motion Carried.

F) Action on Closed Session - 3

Mouser moved and Phipps seconded that the Board found that **Student 12417** did commit the offense(s) of which constitute gross disobedience, and misconduct and therefore be expelled from school for **Two (2) Years** (October 21, 2025 - October 21, 2027). During the term of expulsion, the student cannot be on school district premises or attend school events. The expulsion is held in abeyance for the limited purpose of allowing student **12417** to enroll in Shell Academy Edgenuity online.
Student 12417 cannot be on school district premises or attend school district events.
Ayes: Keller, Phipps, Mouser, Harvey, McCann, Devening
Nays: None; Motion Carried

Phipps moved and Harvey seconded hire Cindy Roberson as a paraprofessional.
All In Favor: 6
Opposed: None; Motion Carried.

Keller moved and McCann seconded hire Elizabeth Kalagian as a paraprofessional.
All In Favor: 6
Opposed: None; Motion Carried.

Keller moved and McCann seconded accept the resignation of Chance Foss as the Freshman Baseball Coach.
All In Favor: 6
Opposed: None; Motion Carried.

E) Adjournment

At 9:56 P.M., Phipps moved and Coles seconded the motion to adjourn.
All In Favor: 6
Opposed: None, Motion Carried.

_____ _____

President Secretary

Date minutes were approved by the Board: 11-25-25
Date minutes were available for public inspection: 11-26-25
Date minutes were posted on the district website: 12-18-25