

***Wayne County Board of Education
Policies Update: (Bylaws) (5)***

- ***Policy 0143 (Bylaws: Election)***
- ***Policy 0146 (Bylaws: Resignation or Removal)***
- ***Policy 0164 (Bylaws: Notice of Meetings)***
- ***Policy 0165 (Bylaws: Meetings)***
- ***Policy 0175.2 (Bylaws: West Virginia School Board Association and the National School board Association)***

***Your comments concerning these policy should be sent
in writing (mail or email) to:***

***Mr. Todd Alexander
Superintendent
Wayne County Board of Education
PO Box 70
Wayne, WV 25570
Email: talexand@k12.wv.us***

***These policies are out for public comment for 10 working days beginning
Friday, March 27, 2026 through Thursday, April 9, 2026.***

Book	Public Comment Period 3/27/26-4/9/26
Section	Vol 16-2 Agenda-Second Reading
Title	Revised Bylaw - Volume 16, No. 2 - December 2024 - ELECTION
Code	po0143
Status	
Adopted	May 26, 2015

Revised Bylaw - Volume 16, No. 2 - December 2024**0143 - ELECTION**

Members of the Board shall be elected with no more than two (2) members elected from any magisterial district.

A candidate for the Board shall be required to make a statement in which the candidate swears and affirms that s/he has not been convicted of an offense in WV Code in which the victim was a minor.

WV Code 18-5-1b

WV Code 3-5-7(d)(8)

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Legal	WV Code 3-5-7(d)(8)
	WV Code 18-5-1b

Book	Public Comment Period 3/27/26-4/9/26
Section	Vol 16-2 Agenda-Second Reading
Title	Technical Correction - Volume 16, No. 2 - December 2024 - RESIGNATION OR REMOVAL
Code	po0146
Status	
Adopted	May 26, 2015

Technical Correction - Volume 16, No. 2 - December 2024**0146 - RESIGNATION OR REMOVAL**

§ The removal of a member who resigns shall become effective upon acceptance of the resignation by the Board.

A member may be removed for misconduct in office in accordance with law.

WV Code 6-6-7

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Legal	WV Code 6-6-7
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Book	Public Comment Period 3/27/26-4/9/26
Section	Vol 16-2 Agenda-Second Reading
Title	Revised Bylaw - Volume 16, No. 2 - December 2024 - NOTICE OF MEETINGS
Code	po0164
Status	
Adopted	May 26, 2015
Last Revised	April 23, 2024

Revised Bylaw - Volume 16, No. 2 - December 2024

0164 - NOTICE OF MEETINGS

The Board shall set rules by which the date, time, place, and agenda of all meetings shall be made available in advance to each Board member, the public, and news media except in the event of an emergency requiring immediate official action.

Notice of meetings shall be sent to:

- A. Local Newspaper
- B. County's Website
- C. _____
- D. _____
- E. _____

A Board which holds two (2) or fewer regular meetings per month must give the public and the news media at least:

- A. three (3) ~~days~~ days advance notice of the date, time, place, and agenda of each regular meeting;
- B. two (2) ~~days~~ days advance notice of any amendments to that agenda (assuming that the amendments are otherwise lawful), and
- C. two (2) ~~days~~ days advance notice of the date, time, place, and purpose of all special meetings.

A Board ~~which that~~ meets more frequently than twice per month is subject to exactly the same standards except that, as to each regular meeting, it only must give at least two (2) days' advance notice of the date, time, place, and agenda.

In calculating days for purposes of all the notices, omit Saturdays, Sundays, and legal holidays, and do not count the day of the meeting. An example from the West Virginia Ethics Committee itself: in order to give the minimum two (2) days' notice of a special meeting that will be held on Monday, the notice must be posted not later than the close of business on Thursday.

The Board shall provide notice and purpose of an emergency meeting in a manner that is consistent with WV Code Section 6-9A-3 and the Ethics Commission Committee on Open Governmental Meeting's opinions as soon as practicable prior to the meeting.

In addition, the Board shall give notice of a virtual meeting. The notice shall specify:

- A. that the meeting will be a virtual meeting;
- B. the technology that will be used for the virtual meeting;

- C. how members of the public may observe the meeting in real-time;
- D. how a member of the public can participate;
- E. how a member of the public may alert the Board of a technical or quality problems that prevent access to the meeting; and
- F. how a member of the public with a disability can request a reasonable accommodation to access the meeting.

All Board agendas shall be made public on the District webpage and include directions for accessing the live-stream of Board meetings.

WV Code 6-9A-3. West Virginia Ethics Commission Opinion.

WV Board of Education policy 2322

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WV Code 6-9A-3. West Virginia Ethics Commission Opinion.

WV Board of Education policy 2322

Book	Public Comment Period 3/27/26-4/9/26
Section	Vol 16-2 Agenda-Second Reading
Title	Revised Bylaw - Volume 16, No. 2 - December 2024 - MEETINGS
Code	po0165
Status	
Adopted	April 23, 2024

Revised Bylaw - Volume 16, No. 2 - December 2024

0165 - MEETINGS

The Board's meetings shall normally be held at a location that accommodates public attendance and that is provided in the notice. However, the Board authorizes the ~~(x-)~~ Superintendent (), Board President **[end of option]**, to determine in certain circumstances that it is necessary or appropriate to move a regular, special or emergency Board meeting to a location or method that accommodates a larger audience.

The ~~(x-)~~ Superintendent () Board President **[end of option]** shall assure that consideration is given to providing the broadest scope of public access to a meeting when it has been determined that in-person public access is not possible.

Video and/or audio of local board meetings shall be live-streamed and recorded and posted to the Board's webpage within five (5) business days of the meeting. Directions for accessing the live stream will be made available to the public via the county webpage and local board agendas.

At a minimum of once per month, the agenda shall include discussion of one or more of the following: school performance, student outcomes, or academics with School Board goals and actions to improve student achievement and well-being. If any County indicator is identified as Support or Intensive Support under the WVAS (West Virginia Accountability System), the County leadership team shall present plans and progress for correcting deficits in the West Virginia ~~Balanced~~ Balanced Scorecard Indicators of Academic Achievement and Student Success, and County Operational Effectiveness Indicators of Efficiency.

Regular Board Meetings

Regular meeting means a meeting of a governing body at which the regular business of the public is conducted.

Regular meetings of the Board shall be public and held twice a month - second Tuesday and fourth Tuesday of each month. **[frequency/when - ex. second Tuesday of each month].**

It shall be the responsibility of the Superintendent, in cooperation with the Board President, to prepare an agenda of the items of business to come before the Board at each regular meeting.

The Board shall transact business according to the agenda prepared by the Superintendent and submitted to all Board members in advance of the meeting. The order of business may be altered.

Consent Agenda

The Board shall use a consent agenda to keep routine matters within a reasonable time frame.

The following routine business items may be included in a single resolution for consideration by the Board:

- A. ~~(x)~~ minutes of prior meetings
- B. ~~(x)~~ bills for payment
- C. ~~(x)~~ hiring of personnel

D. (x) resolutions that require annual adoption

E. (x) resignations and leaves

F. () _____

A member of the Board may request any item be removed from the consent resolution. No vote of the Board shall be required to remove an item from the consent agenda. A single member's request shall cause it to be relocated as an action item eligible for discussion.

The Board may adjourn or recess at any time. The adjourned meeting, when reconvened, shall take up its agenda at the point where the motion to adjourn or recess was acted upon.

Emergency Meetings

Emergency meeting means any meeting called by a governing body for the purpose of addressing an unexpected event that ~~required~~ requires immediate attention because it poses:

A. An imminent threat to public health or safety;

B. An imminent threat of damage to public or private property; or

C. An imminent material financial loss or other imminent substantial harm to a public agency, its employees, or the members of the public that it serves.

Special Meetings

Special meeting means a meeting of the governing body other than a regular meeting or emergency meeting.

Special meetings of the Board shall be public.

A. Special meetings shall be called by the President or by any three (3) members of the Board. The notice of the date, time, place, agenda and reason for the special meeting shall be made available to the public and media WV Code 18-5-4(b).

B. Only such business as is designated in the call for the special meeting shall be transacted.

Virtual Meetings

Virtual meeting means a meeting of the governing body at which some or all members of the public agency participate wholly or partly by electronic means.

Emergency means an event or condition that is an emergency, disaster, or public health emergency. (WV Code 15-5-2 and WV Code 15-5-6)

The Board may conduct a virtual meeting while an emergency declaration is in effect that applies to all or part of the County if:

A. The emergency declaration prohibits, limits, or has the effect of prohibiting or limiting an in-person meeting of the Board; or

B. The presiding officer of the Board or Superintendent determines it is not practical or prudent for the Board to conduct an in-person meeting because of the emergency; and

1. Communicates to the members of the County that the meeting shall be a virtual meeting; and

2. Takes reasonable steps to inform members of the public that the meeting shall be a virtual meeting.

A Board Member who attends a virtual meeting is considered present for all purposes, including for determination of a quorum and voting, if during the meeting, the member may:

A. see and hear and be seen and heard by the other Board members who attend; or

B. may hear and be heard by the other Board members who attend.

If a Board member is unable to obtain visual access to the virtual meeting but is able to obtain audio access that permits the Board member, during the meeting, to hear and be heard by the other members of the Board the member may attend by audio access.

A Board member who attends a virtual meeting through audio-only electronic means shall state their name each time the member speaks. Failure to state the member's name does not invalidate an action taken at the virtual meeting.

A vote taken at a virtual meeting shall be by a process that identifies how each member of the votes.

The minutes of a virtual meeting shall include any vote taken, that the meeting was conducted by electronic means, the technology used, and which members of the Board attended by electronic means. Virtual meetings shall be subject to the same observation and participation conditions that apply to in-person meetings of the Board.

The County shall, to the extent possible, select a means to conduct a virtual meeting that enables visual and audio access and participation by the Board and public, as applicable by law, and accommodates the needs of individuals with disabilities.

If the Board is unable to provide visual access to a virtual meeting, the Board may conduct the meeting by audio-only access that permits each Board member who attends the meeting, to hear and be heard during the meeting.

The Board president shall conduct the meeting so as to facilitate public understanding of the proceedings, including requiring members to identify themselves before speaking, and limiting instances of multiple members speaking at the same time to the extent possible, at all times ensuring that members of the public can hear all meeting participants.

A document, exhibit, or other record presented to a public agency at a virtual meeting that, under the open meetings law, would have been available to the public at an in-person meeting shall be made available to the public at the same time as the virtual meeting to the extent practicable.

The Board shall accept objections that the means of conducting a virtual meeting does not effectively protect the right or interest to observe and participate in a Board meeting. The Board shall consider the objection and may proceed with the matter at a virtual meeting if it determines that the virtual meeting allows the person to effectively observe and participate in the meeting. The determination and the reason for the determination shall be stated in a record.

WV Code 6-9A-3. West Virginia Ethics Commission Opinion.
WV Board of Education policy 2322

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Legal WV Code 6-9A-3. West Virginia Ethics Commission Opinion.
 WV Board of Education policy 2322

Cross References po0169.1 - PUBLIC PARTICIPATION AT BOARD MEETINGS

Book	Public Comment Period 3/27/26-4/9/26
Section	Vol 16-2 Agenda-Second Reading
Title	Revised Bylaw - Volume 16, No. 2 - December 2024 - WEST VIRGINIA SCHOOL BOARD ASSOCIATION AND THE NATIONAL SCHOOL BOARD ASSOCIATION
Code	po0175.2
Status	
Adopted	May 26, 2015

Revised Bylaw - Volume 16, No. 2 - December 2024**0175.2 - WEST VIRGINIA SCHOOL BOARD ASSOCIATION AND THE NATIONAL SCHOOL BOARD ASSOCIATION**

~~The Board, upon approval by a majority vote of its members, may join the West Virginia School Board Association and the National School Board Association and may pay the dues prescribed by the associations. WV Code 18-5-4(g)~~When, by a majority vote of its members, the County Board considers it a matter of public interest, the County Board shall join the West Virginia School Board Association and may join the National School Board Association and shall pay the dues prescribed by the associations and approved by action of the County Board. Membership and actual traveling expenses incurred by board members for attending meetings of the West Virginia School Board Association shall be paid by the County Board out of funds available to meet the actual expenses of the members, but no allowance may be made except upon presentation of receipts. WV Code 18-5-4(g)

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