



March, 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Missy Hall, Board President
Johnita Jackson, Vice-President
Dennis Ashworth, Board Member
Mark Ross, Board Member
Randall Trautwein, Board Member
Todd Alexander, Superintendent

Tuesday
March 10, 2026
Regular Meeting #31

Meetings are audio/livestreamed at <https://www.youtube.com/@wayneschoolswv>

AGENDA #31
WAYNE COUNTY BOARD OF EDUCATION
REGULAR MEETING
BOARD CONFERENCE ROOM
WAYNE, WV

MARCH 10, 2026
6:00 P.M.

District Goals

- 1. Academic Achievement & Growth**
ELA & Mathematics proficiency +3% for the year
- 2. Chronic Absenteeism**
Decrease by 5% for the year
- 3. Special Education**
Implement focus groups to develop recommendations to improve in key service areas
- 4. Enrollment Stabilization**
Stabilize enrollment and achieve a 1-2% recapture rate
- 5. Fiscal Stewardship & Operations**
EOY general fund balance increases vs. prior fiscal year

CONSENT AGENDA

- I. CALL TO ORDER** Missy Hall, President Time: _____

Pledge of Allegiance to the Flag: Led by: _____

II. ROLL CALL

	Present In Person	Present Via Phone	Absent From Meeting
Dennis Ashworth	☐	☐	☐
Missy Hall	☐	☐	☐
Mark Ross	☐	☐	☐
Johnita Jackson	☐	☐	☐
Randall Trautwein	☐	☐	☐

III. RECOGNITIONS

IV. PRESENTATIONS

Academic Spotlight: From Meetings to Momentum: Making PLCs Matter
Tonji Bowen, Melissa Maynard, Allie Brewer

V. GOOD NEWS

VI. INFORMATIONAL ITEMS

Special Board Meeting on Tuesday, March 17, 2026, beginning at 4:00 p.m. at Crum PreK-8 School, Crum, West Virginia and Tolsia High School, Fort Gay, West Virginia beginning at 5:15 p.m.

Regular Board Meeting on Tuesday, March 24, 2026, beginning at 6:00 p.m. in the Board Conference Room, Wayne, West Virginia.

VII. CONSTRUCTION PROJECT UPDATES

VIII. DELEGATIONS

IX. SUPERINTENDENT/DIRECTOR'S REPORTS

- District Benchmark Analysis
- Levy Revenue Projections

X. BOARD DIRECTIVES

XI. BOARD REPORTS

XII. UNFINISHED BUSINESS

No Unfinished Business

XIII. NEW BUSINESS CONSENT ACTION ITEMS

The Superintendent recommends approval of the following action items. Additional items received prior to the time of the meeting may be added. Discussion and/or separate action of item(s) may be requested by members of the Board and/or Superintendent. Items are subject to change. Any blanks will be filled in prior to the meeting. In the event a nominee withdrawals, we reserve the right to put the next candidate in the position.

1. Consider for approval the recommended personnel matters. **Pages 1-2**

WCBOE personnel matters may involve an Executive Session as provided in W. Va. Code §6-9A-4(b)(2)(A) [personnel exception] and/or §6-9A-4 [matters involving attorney-client privilege per *Peters v. County Commission*, 205 W. Va. 481 (1999)]. A majority of the Board members present must vote to have an Executive Session. (No action will be taken in Executive Session.)

Executive Session WV Code §6-9A-4

Time Entered: _____ Motion _____ Second _____ Vote _____
Time Returned: _____ Motion _____ Second _____ Vote _____

Personnel Matters:

Motion _____ Second _____ Vote _____

Pulled for separate consideration: Motion _____ Second _____ Vote _____

2. Consider for approval Voucher Payments for February, 2026. **Pages 3-9**

Motion _____ Second _____ Vote _____

3. Consider for approval Minutes of the Wayne County Board of Education Regular Meeting Number Twenty-Nine on February 25, 2026. **Pages 10-15**

Motion _____ Second _____ Vote _____

4. Consider for approval purchase requisitions/orders/quotes in excess of \$5,000.00. **Pages 16-19**

Motion _____ Second _____ Vote _____

XIV. NEW BUSINESS SEPARATE ACTION ITEMS

1. Consider for approval Treasurer's Report for February, 2026. **Page 20**

Motion _____ Second _____ Vote _____

2. Consider for approval Budget Supplements/Transfers for February, 2026. **Pages 21-26**

Motion _____ Second _____ Vote _____

3. Consider for approval Out-of-State Travel request: **Separate Attachment**

Fort Gay PreK-8 Employees to travel to the Get Your Teach on Conference in Orlando, Florida on July 4, 2026 through July 9, 2026. (Funded by Title II Professional Development Fund)

Motion _____ Second _____ Vote _____

4. Consider for approval Contract with Pitney Bowes for Send Pro Mail Center (Postage Machine) at a monthly cost of \$317.16 for a period of 60 months. **Pages 27-28**

Motion _____ Second _____ Vote _____

5. Consider for approval Board of Education Annual Memorandum of Agreement between WVU Extension and Wayne County Board of Education at a total cost of \$50,769.00. **Pages 29-30**

Motion _____ Second _____ Vote _____

6. Consider for approval the Proposal for Installing Safety Window Film at all school campuses. **Separate Attachment**

Motion _____ Second _____ Vote _____

7. Consider for approval revisions to existing policy for **Separate Attachment**
Further Administrative review, further Board review and/or ten (10) day public
comment period. (First Reading) (Volume 16-1)

- WCBOE Policy 2215 (Program: Required Courses of Instruction)
- NEOLA Policy 2230.06 (Program: Cardiopulmonary Resuscitation Instruction)
- NEOLA Policy 2230.07 (Program: Required Courses of Instruction)
- WCBOE Policy 2414 (Program: Drug Prevention and Violence Reduction Education Program)
- WCBOE Policy 3120.08 (Professional Staff: Employment of Personnel for Extra-Curricular Activities)
- WCBOE Policy 3122.01 (Professional Staff: Drug-Free Workplace)
- WCBOE Policy 4120.08 (Service Personnel: Employment of Personnel for Extra-Curricular Activities)
- WCBOE Policy 4122.01 (Service Personnel: Drug-Free Workplace)
- WCBOE Policy 5331 (Students: Administration of Opioid Antagonists)
- WCBOE Policy 7100 (Property: Facilities Planning)
- NEOLA Policy 8451 (Operations: Pediculosis)
- WCBOE Policy 8452.01 (Operations: Cardiopulmonary Resuscitation Instruction)

Motion _____ Second _____ Vote _____

8. Consider for approval revisions to existing policy for **Separate Attachment**
Further Administrative review, further Board review and/or ten (10) day public
comment period. (First Reading) (Volume 16-1/Volume 16-2 EDGAR))

- WCBOE Policy 7450 (Property: Property Inventory)

Motion _____ Second _____ Vote _____

9. Consider for approval revisions to existing policy for **Separate Attachment**
Further Administrative review, further Board review and/or ten (10) day public
comment period. (First Reading) (Volume 16-1/Volume 17-2)

- WCBOE Policy 5330 (Students: Use of Medications)

Motion _____ Second _____ Vote _____

10. Consider for approval revisions to existing policy for **Separate Attachment**
Further Administrative review, further Board review and/or ten (10) day public
comment period. (First Reading) (Volume 16-2)

- WCBOE Policy 0143 (Bylaw: Election)
- WCBOE Policy 0146 (Bylaw: Resignation or Removal)
- WCBOE Policy 0164 (Bylaw: Notice of Meetings)
- WCBOE Policy 0165 (Bylaw: Meetings)
- WCBOE Policy 0175.2 (Bylaw: West Virginia School Board Association and the National School Board Association)

- WCBOE Policy 0110 (Bylaw: Establishment/Assessment of County Goals)
- WCBOE Policy 1240 (Administration: Evaluation of the Superintendent)
- WCBOE Policy 1613 (Administration: Student Supervision and Welfare)
- WCBOE Policy 1619 (Administration: Group Health Plans)
- WCBOE Policy 2120 (Program: County and School Improvement)
- WCBOE Policy 2120.01 (Program: Local School Improvement Council)
- WCBOE Policy 2220 (Program: Adoption of Programs of Study)
- WCBOE Policy 2230 (Program: Program of Study Early and Elementary Learning Programs Grades Pre-K-5)
- WCBOE Policy 2230.01 (Program: Program of Study Middle School)
- WCBOE Policy 2230.02 (Program: Program of Study High School Program (Grades 9-12))
- WCBOE Policy 2240 (Program: Controversial Issues)
- WCBOE Policy 2261.01 (Program: Parent and Family Member Participation in Title I Programs)
- WCBOE Policy 2371 (Program: Hope Scholarship Program)
- WCBOE Policy 2430.02 (Program: Participation in Extra-Curricular Activities)
- WCBOE Policy 2452 (Program: Extended Learning Opportunities)
- WCBOE Policy 2460 (Program: Special Education)
- WCBOE Policy 2600 (Program: Educational Program)
- WCBOE Policy 3120.04 (Professional Staff: Employment of Substitutes)
- WCBOE Policy 3213 (Professional Staff: Student Supervision and Welfare by Professional Staff)
- WCBOE Policy 3251 (Professional Staff: Teacher Work Load)
- WCBOE Policy 3340 (Professional Staff: Grievance Procedure)
- WCBOE Policy 5111 (Students: Eligibility of Resident/Non-Resident for Enrollment)
- WCBOE Policy 5113.01 (Students: Open Enrollment for Resident Students)
- WCBOE Policy 5120 (Students: School Attendance Areas)
- WCBOE Policy 5421 (Students: Grading)
- WCBOE Policy 5531.01 (Students: Self-Harm and Eating Disorders Signs – Prevention and Treatment)
- WCBOE Policy 5540 (Students: The Schools and Community Agencies)
- WCBOE Policy 5611 (Students: Discipline – Student Due Process Rights)
- WCBOE Policy 5630.01 (Students: Use of Restraint)
- WCBOE Policy 8402 (Operations: Expected Behavior in Safe and Supportive Schools)
- WCBOE Policy 9700 (Relations: Relations with Outside Groups)

Motion _____ Second _____ Vote _____

11. Consider for approval revisions to existing policy for **Separate Attachment** Further Administrative review, further Board review and/or ten (10) day public comment period. (First Reading) (Volume 16:2 EDGAR UGG)

- WCBOE Policy 1130 (Administration: Conflict of Interest)
- WCBOE Policy 3113 (Professional Staff: Conflict of Interest)
- WCBOE Policy 4113 (Service Personnel: Conflict of Interest)
- WCBOE Policy 6110 (Finances: Federal Funds)

- WCBOE Policy 6111 (Finances: Internal Controls)
- WCBOE Policy 6112 (Finances: Cash Management of Grants)
- WCBOE Policy 6114 (Finances: Cost Principles – Spending Federal Funds)
- WCBOE Policy 6325 (Finances: Procurement – Federal Grants/Funds)
- WCBOE Policy 6550 (Finances: Travel Payment and Reimbursement)
- WCBOE Policy 7310 (Property: Disposition of Personal Property)

Motion _____ Second _____ Vote _____

XV. POTENTIAL ITEMS FOR FUTURE AGENDAS

XVI. ADJOURNMENT Time: _____

Motion _____ Second _____ Vote _____

**RECOMMENDED
PERSONNEL MATTERS
MARCH 10, 2026**

Page 1

RESIGNATION: (Professional)

Madison Naylor, Substitute Teacher, effective February 20, 2026.

JoAnn Porter, Art/Music/PE teacher @ East Lynn Elementary, for retirement purposes, effective June 30, 2026.

Jessica Smith, Art teacher @ Buffalo Elementary, effective February 27, 2026.

John Waugaman, Director of Elementary and Middle Education and Assessment @ Central Office, for retirement purposes, effective June 30, 2026.

EMPLOYMENT: (Professional) Pending Certification and Background Check

Braley Berry, Substitute Teacher
Ella Edwards, Substitute Teacher
Alayna Garcia, Substitute Teacher
Brooke Godbey, Substitute Teacher
Craig Preece, Substitute Teacher
Jaedyn Rider, Substitute Teacher
Delena Switzer, Substitute Teacher
Phil Walker, Substitute Teacher
Stacey Welch, Substitute Teacher

REQUEST FOR LEAVE OF ABSENCE: (Professional)

Sashia Brewer, Multi-Categorical/Autism teacher @ Kellogg Elementary, requests and Intermittent PAID FMLA, from February 26, 2026 to June 30, 2026.

Kayla Brody, 3rd Grade teacher @ Fort Gay PreK-8, requests an Intermittent PAID FMLA, from February 26, 2026 to June 30, 2026.

Matthew Hendrickson, Social Studies 9-12 teacher @ Spring Valley High, requests an Intermittent PAID FMLA, from February 10, 2026 to June 30, 2026.

Erin Hughes, Multi-Categorical/Autism teacher @ C-K Elementary, requests a PAID FMLA, from February 14, 2026 to May 11, 2026.

Erin Hughes, Multi-Categorical/Autism teacher @ C-K Elementary, requests a Medical Leave, from May 12, 2026 to June 30, 2026.

Janna Meyers, Multi-Categorical/Autism teacher @ C-K Middle, requests an Intermittent PAID FMLA, from February 9, 2026 to June 30, 2026.

Brittney Moore, 4th Grade teacher @ C-K Elementary, requests a PAID FMLA, from April 22, 2026 to June 12, 2026.

Billie Simms, Kindergarten teacher @ Kellogg Elementary, requests a PAID FMLA, from March 20, 2026 to April 24, 2026.

RESIGNATION: (Service)

Patty Adams, 8 Hour Cook (6:00am-2:00pm) @ Wayne Elementary, effective January 23, 2026.

William Daniels, 8 Hour Mechanic @ Transportation, effective March 3, 2026.

Betty Johnson, 8 Hour Custodian (7:30am-3:30pm) @ Spring Valley High, for retirement purposes, effective June 30, 2026.

Paul McComas, 8 Hour Bus Operator, Bus# 1434 @ Transportation, for retirement purposes, effective June 30, 2026.

Lisa Murphy, 8 Hour Cook (6:00am-2:00pm) @ Fort Gay PreK-8, effective March 4, 2026.

Alice Rowe, 8 Hour Custodian (6:00am-2:00pm) @ Genoa Elementary, for retirement purposes, effective June 30, 2026.

Donald Stamper, 8 Hour Bus Operator, Bus# 1818, for retirement purposes, effective June 30, 2026.

Emilea Stephens, Substitute Aide, effective February 26, 2026.

EMPLOYMENT: (Service) Pending Background Check, Pre-Placement Physical Exam, and Certification

Lisa Murphy, Substitute Cook

REQUEST FOR LEAVE OF ABSENCE: (Service)

Regina Followay, Executive Secretary @ Central Office, requests a PAID FMLA, from February 23, 2026 to May 18, 2026.

Betty Johnson, 8 Hour Custodian (7:30am-3:30pm) @ Spring Valley High, requests a Medical Leave, from June 2, 2026 to June 15, 2026.

Elgin Ward, 8 Hour Custodian (2:00pm-10:00pm) @ Vinson Middle, requests a PAID FMLA, from January 14, 2026 to March 14, 2026.

TERMINATION: (Coach)

Superintendent recommends the termination of a coach, effective February 19, 2026.

RESIGNATION: (Coach)

Jeff Allen, Assistant Football Coach, Vinson Middle, effective February 18, 2026.

Brian Hayton, Head Football Coach, Vinson Middle, effective February 18, 2026.

EMPLOYMENT: (Coach) Pending background check and licensure

Garrett Hall, UNPAID Volunteer Assistant Track Coach, Buffalo Middle, effective the 2025-2026 school year.

WAYNE COUNTY BOARD OF EDUCATION
ACCOUNTS PAYABLE CHECKS ISSUED
FEBRURY, 2026

CHECK NUMBER	CHECK WRITTEN TO	CHECK DATE	AMOUNT OF CHECK
10,515	ADVANCE AUTO PARTS	2/18/26	1,116.47
10,516	AMAZON.COM	2/18/26	10,836.42
10,517	APPLE INC.	2/18/26	59.99
10,518	ARMSTRONG	2/18/26	69.95
10,519	MARATHON ASHLAND PETROLEUM	2/18/26	40.13
10,520	AUTISM-PRODUCTS.COM	2/18/26	113.95
10,521	BOWLING FEED AND HARDWARE	2/18/26	2,016.00
10,522	BENEFIT WHOLESale	2/18/26	867.60
10,523	CHICK-FIL-A	2/18/26	264.00
10,524	CINTAS CORPORATION	2/18/26	1,329.97
10,525	DPF ALTERNATIVES OF WV	2/18/26	3,253.31
10,526	DAWSON-THOMPSON OIL CO, INC.	2/18/26	13,938.64
10,527	FLOWROUTE INC	2/18/26	307.50
10,528	HABEGGER CORPORATION	2/18/26	1,175.24
10,529	HARBOR FREIGHT TOOLS	2/18/26	499.95
10,530	HUNTINGTON GRAVEL & SAND LLC	2/18/26	4,878.22
10,531	LAWSON PRODUCTS INC	2/18/26	3,679.06
10,532	LAWTER ELECTRIC CO.	2/18/26	617.00
10,533	LITTLE GENERAL STORE INC.	2/18/26	20.12
10,534	M & J TIRE SERVICE LLC	2/18/26	20.80
10,535	GILLUM'S SERVICE & REPAIR	2/18/26	1,845.48
10,536	MATHENY MOTOR TRUCK COMPANY	2/18/26	2,959.41
10,537	MATHIS AUTOMOTIVE, LLC	2/18/26	1,691.54
10,538	MEDICALESHP, INC.	2/18/26	390.00
10,539	NATIONAL LOCK & SECURITY	2/18/26	188.00
10,540	PEARSON ASSESSMENTS	2/18/26	3,489.75
10,541	KENNY QUEEN HARDWARE	2/18/26	34.99
10,542	REHABMART, LLC	2/18/26	271.80
10,543	RIVER CITY FORD, INC.	2/18/26	364.60
10,544	RIVERSIDE PUBLISHING COMPANY	2/18/26	720.00
10,545	S & S TIRES	2/18/26	1,725.08
10,546	SAFETY-KLEEN SYSTEMS, INC.	2/18/26	344.49
10,547	SAM'S CLUB	2/18/26	125.58
10,548	SANDERS TIRE	2/18/26	88.37
10,549	SCAGGS PRINTING COMPANY	2/18/26	478.00
10,550	SCHOOL MAINTENANCE SUPPLY INC.	2/18/26	3,104.30
10,551	SCHOOL SPECIALTY LLC	2/18/26	311.13
10,552	SID HARVEY INDUSTRIES	2/18/26	9,342.51
10,553	US FOODS-WV DIVISION	2/18/26	115,430.57
10,554	TRACTOR SUPPLY	2/18/26	569.93
10,555	VERIZON WIRELESS	2/18/26	1,517.15
10,556	WALMART	2/18/26	2,690.69
10,557	WV TRUCKING	2/18/26	748.80
10,558	WVU - AG & NATURAL RESOURCES	2/18/26	79.21
10,559	WORLDWIDE EQUIPMENT - HERITAGE	2/18/26	56,553.34
170,277	APPALACHIAN POWER	2/02/26	97,652.09
170,278	BOWLING FEED AND HARDWARE	2/02/26	7,029.00
170,279	CDW GOVERNMENT	2/02/26	1,282.38
170,280	CARNEGIE LEARNING INC.	2/02/26	6,825.00

WAYNE COUNTY BOARD OF EDUCATION
ACCOUNTS PAYABLE CHECKS ISSUED
FEBRURY, 2026

CHECK NUMBER	CHECK WRITTEN TO	CHECK DATE	AMOUNT OF CHECK
170,281	CITY OF KENOVA	2/02/26	816.16
170,282	CRUM PUBLIC SERVICE DIST.	2/02/26	3,941.73
170,283	DIVERSIFIED ASSESSMENT	2/02/26	1,350.00
170,285	MUSIC & ARTS	2/02/26	27.60
170,286	EARTHGRAINS BAKING CO. INC.	2/02/26	285.18
170,287	MARSHALL UNIVERSITY	2/02/26	3,987.50
170,288	MCKINLEY ARCHITECTURE & ENG	2/02/26	140,508.82
170,289	MOTHMAN & SUN LLC	2/02/26	2,092.10
170,290	MOUNTAINEER GAS COMPANY	2/02/26	8,554.56
170,291	MOUNTAIN STATE EDUCATIONAL	2/02/26	18,802.29
170,292	NEIGHBORGALL CONSTRUCTION CO	2/02/26	267,779.35
170,293	REPUBLIC SERVICES, INC.	2/02/26	7,795.78
170,294	THE SHERWIN-WILLIAMS CO.	2/02/26	68.40
170,295	SOUTHWESTERN CAC, INC	2/02/26	32,506.10
170,296	TOWN OF CEREDO	2/02/26	1,418.62
170,297	UNITED DAIRY, INC.	2/02/26	5,448.67
170,298	WALMART	2/02/26	892.96
170,299	WAYNE WATER & SEWER SERVICES	2/02/26	5,252.28
170,300	WV BUSINESS PRODUCTS	2/02/26	275.66
170,301	WV DEPARTMENT OF EDUCATION	2/02/26	240.00
170,302	P.E.I.A.	2/02/26	324,022.60
170,303	P.E.I.A. - RHBT	2/02/26	4,208.99
170,304	WV DEFINED RETIREMENT BENEFITS	2/02/26	118,228.98
170,305	CONSOLIDATED PUBLIC RETIREMENT	2/02/26	1,928.31
170,306	KIMBERLY K. MILLS	2/02/26	100.05
170,307	TONJI BOWEN	2/02/26	235.63
170,308	MATTHEW J. WILSON	2/02/26	290.00
170,309	SHAWN A ROSS	2/02/26	105.56
170,310	JULIA A. DEAN	2/02/26	120.64
170,311	DANIELLE RYDER	2/02/26	80.48
170,312	BROWN'S FOOD SERVICE	2/03/26	15,522.58
170,313	GREEN ACRES REGIONAL CENTER	2/03/26	47.00
170,314	IDENTIMETRICS, INC	2/03/26	8,974.00
170,315	CRYSTAL IHLENFELD	2/03/26	4,743.75
170,316	JOSTENS	2/03/26	988.66
170,317	KROGER / ROANOKE	2/03/26	248.55
170,318	MADDOX LAW OFFICE, PLLC	2/03/26	450.00
170,319	POSITIVE PROMOTIONS, INC.	2/03/26	544.99
170,320	PROFESSIONAL HEARING SOLUTIONS	2/03/26	2,000.00
170,321	TRI-DATA, INCORPORATED	2/03/26	480.00
170,322	US POST OFFICE	2/03/26	280.00
170,323	WAYNE COUNTY COMMISSION	2/03/26	4,200.00
170,324	WORKINGMAN'S FAMILY STORE	2/03/26	1,049.40
170,325	MARY M. LEWIS	2/03/26	3,080.00
170,326	SARAH JONES	2/03/26	1,575.00
170,327	RIKKI MCCORMICK-COOK	2/03/26	1,512.00
170,328	KELLI ARTHUR	2/03/26	225.48
170,329	MELISSA E. BAILEY	2/03/26	245.78
170,330	LISA HIBBARD FRALEY	2/03/26	37.44

WAYNE COUNTY BOARD OF EDUCATION
ACCOUNTS PAYABLE CHECKS ISSUED
FEBRUARY, 2026

CHECK NUMBER	CHECK WRITTEN TO	CHECK DATE	AMOUNT OF CHECK
170,331	LAURA S. EASTWOOD	2/03/26	341.48
170,332	SAMANTHA MORRIS	2/03/26	382.80
170,333	JAMIE L SMITH	2/03/26	10.01
170,334	KRISTIN TONKIN	2/03/26	10.15
170,335	OLIVIA Q. FRY	2/03/26	21.75
170,336	JILL A. PARSONS	2/03/26	282.03
170,337	LORISA K. THOMPSON	2/03/26	87.00
170,338	JESSICA L. DIALS	2/03/26	88.16
170,339	JESSICA SHILOT	2/03/26	24.22
170,340	EMILY BAILEY	2/03/26	169.65
170,341	BEVERLY S. BAILEY	2/03/26	224.75
170,342	MEGAN ELIZABETH ROSS	2/03/26	36.25
170,343	AMANDA L. FLUTY	2/03/26	76.85
170,344	KELLEY A. MCGNONE	2/03/26	458.20
170,345	RAELYN A. SMITH	2/03/26	30.45
170,346	MICA HAFFER	2/03/26	11.60
170,347	TABBY CRABTREE	2/03/26	242.15
170,348	NICHOLAS BRAGG	2/03/26	95.70
170,349	KELTON CREED	2/03/26	52.20
170,350	CHARLESTON ACOUSTIC SUPPLY	2/09/26	2,053.89
170,351	CINTAS CORPORATION	2/09/26	690.20
170,353	HD SUPPLY INC.	2/09/26	1,878.89
170,354	J & V PUMP REPAIR	2/09/26	1,450.00
170,355	LOWES COMPANY, INC.	2/09/26	370.49
170,356	MATHESON TRI-GAS, INC.	2/09/26	36.95
170,357	MATHEWS GAS COMPANY	2/09/26	35.00
170,358	MATHIS AUTOMOTIVE, LLC	2/09/26	253.92
170,359	MARCUM THERAPY SERVICES, LLC	2/09/26	2,750.00
170,360	MCKINLEY ARCHITECTURE & ENG	2/09/26	82,729.90
170,361	MOTHMAN & SUN LLC	2/09/26	468.88
170,362	MUTUAL WHOLESALERS	2/09/26	22.70
170,363	PROFESSIONAL HEARING SOLUTIONS	2/09/26	120.00
170,364	PROJECT LEAD THE WAY, INC.	2/09/26	950.00
170,365	ROSS & WILLIAMSON	2/09/26	167.50
170,366	SALMONS GAS COMPANY	2/09/26	685.00
170,367	THE SHERWIN-WILLIAMS CO.	2/09/26	68.40
170,368	STATE ELECTRIC SUPPLY COMPANY	2/09/26	27.88
170,369	TOWN OF FORT GAY	2/09/26	3,645.36
170,370	TRI-STATE FENCING, INC.	2/09/26	8,690.00
170,371	UNIFIRST CORPORATION	2/09/26	43.72
170,372	WV ELECTRIC SUPPLY	2/09/26	1,803.62
170,373	FISCHER THERAPY SERVICES, LLC	2/09/26	852.50
170,374	JUSTIN ROBERTSON	2/09/26	1,096.20
170,375	RICHARD D. FRANCK	2/09/26	55.05
170,376	CADENCE WEAVER	2/09/26	400.00
170,377	KIMBERLY DAWN KAHLE	2/09/26	395.85
170,378	RYAN WILLIAM DIAMOND	2/09/26	700.00
170,379	LISA MORRONE	2/09/26	29.87
170,380	ELIZABETH CHAPMAN	2/09/26	571.30

WAYNE COUNTY BOARD OF EDUCATION
ACCOUNTS PAYABLE CHECKS ISSUED
FEBRURY, 2026

CHECK NUMBER	CHECK WRITTEN TO	CHECK DATE	AMOUNT OF CHECK
170,381	SHELLY TUCKER	2/09/26	95.70
170,382	RANDOLPH J THOMPSON, JR	2/10/26	53.75
170,383	DARLENE M. HANCOCK	2/10/26	95.70
170,384	BULLDOG GRAPHIX, LLC	2/11/26	449.50
170,385	RYAN WILLIAM DIAMOND	2/11/26	3,500.00
170,386	ERIN RENEE BROOKS	2/11/26	36.25
170,387	ASHLEY A. THOMPSON	2/11/26	11.60
170,388	TAWNYA F. VANCE	2/11/26	67.20
170,389	MEREDITH A. RUNYON	2/11/26	340.03
170,390	VALERIE J. ROBINSON	2/11/26	39.15
170,391	NICOLE M. PRATT	2/11/26	36.25
170,392	REBEKAH SWORD	2/11/26	45.50
170,393	AMELIA BEATTY	2/11/26	5.74
170,394	AMANDA SEVERN	2/11/26	18.30
170,395	DANIELLE RYDER	2/11/26	123.20
170,396	MAKENZIE PHELPS	2/11/26	7.00
170,397	BETHANY HOLBROOK	2/11/26	75.39
170,398	AMERICAN FIDELITY ASSURANCE CO	2/12/26	570.00
170,399	EQUITRUST LIFE INSURANCE CO	2/12/26	36.00
170,400	ATKINS & OGLE LAW OFFICES, LC	2/12/26	81.56
170,401	BRIGHTHOUSE FINANCIAL	2/12/26	60.00
170,402	CABELL HUNTINGTON HOSPITAL	2/12/26	65.02
170,403	CALIFORNIA STATE DISBURSEMENT	2/12/26	200.50
170,404	CAVALRY SPV I, LLC	2/12/26	242.66
170,405	CHILD ADVOCATE OFFICE	2/12/26	1,181.51
170,406	CINCINNATI LIFE INSURANCE CO	2/12/26	65.98
170,407	CITY OF HUNTINGTON	2/12/26	692.91
170,408	EQUITABLE EQUI-VEST	2/12/26	1,060.00
170,409	ERIC D. FORD DDS	2/12/26	52.86
170,410	RELIASTAR LIFE INSURANCE CO	2/12/26	7,865.50
170,411	KENTUCKY STATE TREASURER	2/12/26	2,011.45
170,412	METROPOLITAN LIFE INS	2/12/26	25.00
170,413	METRO FEDERAL CREDIT UNION	2/12/26	85,275.81
170,414	UNIVERSAL GUARANTY	2/12/26	11.88
170,415	EMPOWER TRUST COMPANY, LLC	2/12/26	907.63
170,416	OHIO CHILD SUPPORT PAYMENT	2/12/26	204.41
170,417	STATE OF OHIO	2/12/26	963.54
170,418	PFS INVESTMENTS	2/12/26	50.00
170,419	LEGALSHIELD	2/12/26	1,054.44
170,420	CONTINENTAL GENERAL	2/12/26	40.13
170,421	UNITED STATES TREASURY	2/12/26	444,182.38
170,422	VOYA INSTITUTIONAL TRUST CO.	2/12/26	2,845.00
170,423	VALIC	2/12/26	366.04
170,424	CHASE	2/12/26	400.00
170,425	WV STATE TAX DEPARTMENT	2/12/26	58,217.22
170,426	ATKINS & OGLE LAW OFFICES, LC	2/12/26	72.14
170,427	FOODFAIR (CEREDO)	2/12/26	62.09
170,428	PAUL MARTIN	2/12/26	600.00
170,429	THE SHERWIN-WILLIAMS CO.	2/12/26	116.47

WAYNE COUNTY BOARD OF EDUCATION
ACCOUNTS PAYABLE CHECKS ISSUED
FEBRUARY, 2026

Page 7

CHECK NUMBER	CHECK WRITTEN TO	CHECK DATE	AMOUNT OF CHECK
170,430	WV ADJUTANT GENERAL	2/12/26	4,291.28
170,431	LESLIE NICOLE PARKER	2/12/26	255.93
170,432	KIMBERLY K. MILLS	2/12/26	219.10
170,433	ALL SEASONS POT HOLE REPAIR	2/13/26	400.00
170,434	CITY OF KENOVA	2/13/26	1,135.19
170,435	WEST VIRGINIA AMERICAN WATER	2/13/26	11,545.41
170,436	TAMMY L MAY	2/13/26	2,860.00
170,437	MOTHMAN & SUN LLC	2/13/26	3,676.87
170,438	NORTHERN WAYNE COUNTY PSD	2/13/26	3,121.36
170,439	KIMBERLY B. PAULEY	2/13/26	77.58
170,440	MATTHEW J. WILSON	2/13/26	268.25
170,441	SARA STEPHENS	2/13/26	51.19
170,442	APPALACHIAN POWER	2/16/26	44,705.02
170,443	MARCUM THERAPY SERVICES, LLC	2/16/26	3,575.00
170,444	WAYNE CO. BD. OF EDUCATION	2/16/26	15,883.88
170,445	CASSIE SNYDER	2/16/26	55.10
170,446	DONETTA STUMBO	2/16/26	508.90
170,447	ROBIN QUEEN	2/17/26	326.31
170,448	TAWNIA F. VANCE	2/17/26	137.75
170,449	MICHAEL FERGUSON	2/17/26	197.93
170,450	KROGER / ROANOKE	2/18/26	28.51
170,451	DEBRA-KUEMPEL INC	2/18/26	520.40
170,452	DIVERSIFIED ASSESSMENT	2/18/26	200.00
170,453	FERGUSON ENTERPRISES, INC.	2/18/26	146.27
170,454	MATHIS AUTOMOTIVE, LLC	2/18/26	23.98
170,455	SENTRY FIRE PROTECTION	2/18/26	779.87
170,456	FISCHER THERAPY SERVICES, LLC	2/18/26	1,883.75
170,457	TRACIE D JARRELLS	2/18/26	142.10
170,458	WRIGHT EXPRESS CORPORATION	2/19/26	37,926.02
170,459	STATIONERS, INC.	2/19/26	7,174.47
170,460	SOLUTION TREE	2/19/26	806.40
170,461	WAYNE CO. BD. OF EDUCATION	2/19/26	2,763.98
170,462	ALESHA BOWEN	2/19/26	81.20
170,463	HOPE GAS, INC.	2/20/26	20,718.59
170,464	DEBRA-KUEMPEL INC	2/20/26	1,519.39
170,465	EDUCATORS RISING WV FOUNDATION	2/20/26	2,625.00
170,466	THE FLOOD INSURANCE AGENCY	2/20/26	12,652.64
170,467	GRAINGER	2/20/26	28.13
170,468	MAYNARD'S BODY SHOP	2/20/26	1,321.50
170,469	MOTHMAN & SUN LLC	2/20/26	2,669.60
170,470	MOUNTAIN STATE EDUCATIONAL	2/20/26	2,530.52
170,471	MOUNTAINEER MUSIC THERAPY	2/20/26	1,920.00
170,472	ONE WAY SEPTIC TANK SERVICES	2/20/26	4,394.00
170,473	PLAYMATES PRESCHOOLS & CHILD	2/20/26	104,881.70
170,474	PREMIER POWERSPORTS RENTAL LLC	2/20/26	1,100.00
170,475	SUPERIOR POCAHONTAS, LLC	2/20/26	11,400.00
170,476	UMB BANK, N.A.	2/20/26	1,646.67
170,477	UNITED DAIRY, INC.	2/20/26	1,958.50
170,478	WALMART	2/20/26	147.38

WAYNE COUNTY BOARD OF EDUCATION
ACCOUNTS PAYABLE CHECKS ISSUED
FEBRUARY, 2026

Page 8

CHECK NUMBER	CHECK WRITTEN TO	CHECK DATE	AMOUNT OF CHECK
170,479	WELLMAN HARDWARE	2/20/26	500.71
170,480	CONSOLIDATED PUBLIC RETIREMENT	2/20/26	1,924.77
170,481	KRISTEN L OXLEY	2/20/26	387.50
170,482	MARY M. LEWIS	2/20/26	2,310.00
170,483	CHERYL CANTERBURY	2/20/26	21.75
170,484	JOHNITA S. JACKSON	2/20/26	206.25
170,485	SHERIE MARCUM	2/20/26	36.25
170,486	TAMMY L. JARRELLS	2/20/26	52.20
170,487	NONA L NEWSOME	2/20/26	52.20
170,488	RACHEL M. ALDRIDGE	2/20/26	63.80
170,489	JEFF BLAKE	2/20/26	66.70
170,490	MEGAN RAINES	2/20/26	2.61
170,491	ANNA STULL	2/20/26	29.00
170,492	ASHLEY RATCLIFF	2/20/26	23.20
170,493	3P LEARNING INC.	2/23/26	1,200.00
170,494	BOWLES RICE LLP	2/23/26	2,741.25
170,495	DJM ARCHITECTURE LLC	2/23/26	2,025.00
170,496	EDUCATORS RISING WV FOUNDATION	2/23/26	500.00
170,497	HUNTINGTON GRAVEL & SAND LLC	2/23/26	506.96
170,498	MOUNTAIN STATE EDUCATIONAL	2/23/26	30,486.18
170,499	NEOLA, INC	2/23/26	1,475.00
170,500	KENNY QUEEN HARDWARE	2/23/26	6,572.74
170,501	SKANSKA USA BUILDING INC.	2/23/26	1,040.00
170,502	SPRING VALLEY PSD	2/23/26	309.02
170,503	P.E.I.A.	2/23/26	316,826.36
170,504	P.E.I.A. - RHBT	2/23/26	3,870.42
170,505	WV DEFINED RETIREMENT BENEFITS	2/23/26	117,745.16
170,506	MATTHEW D. CLINE	2/23/26	600.00
170,507	CHRISTOPHER BALL	2/23/26	198.00
170,508	TARA E. MESSER-CRABTREE	2/23/26	454.97
170,509	ONE WAY SEPTIC TANK SERVICES	2/24/26	2,762.50
170,510	APPALACHIAN POWER	2/24/26	234.33
170,511	MATHIS AUTOMOTIVE, LLC	2/24/26	57.54
170,512	MOTHMAN & SUN LLC	2/24/26	265.73
170,513	AMERICAN FIDELITY ASSURANCE CO	2/25/26	570.00
170,514	AMERICAN FIDELITY ASSURANCE CO	2/25/26	3,176.00
170,515	AMERICAN FIDELITY ASSURANCE CO	2/25/26	15,580.52
170,516	AMERICAN FIDELITY ASSURANCE CO	2/25/26	56,221.07
170,517	ATKINS & OGLE LAW OFFICES, LC	2/25/26	72.14
170,518	BRIGHTHOUSE FINANCIAL	2/25/26	60.00
170,519	CABELL HUNTINGTON HOSPITAL	2/25/26	56.65
170,520	CALIFORNIA STATE DISBURSEMENT	2/25/26	200.50
170,521	WASHINGTON NATIONAL INS. CO.	2/25/26	611.58
170,522	CAVALRY SPV I, LLC	2/25/26	238.34
170,523	CHILD ADVOCATE OFFICE	2/25/26	1,150.26
170,524	CINCINNATI LIFE INSURANCE CO	2/25/26	65.98
170,525	CITY OF HUNTINGTON	2/25/26	681.53
170,526	EQUITABLE EQUI-VEST	2/25/26	1,060.00
170,527	ERIC D. FORD DDS	2/25/26	50.03

WAYNE COUNTY BOARD OF EDUCATION
ACCOUNTS PAYABLE CHECKS ISSUED
FEBRUARY, 2026

CHECK NUMBER	CHECK WRITTEN TO	CHECK DATE	AMOUNT OF CHECK
170,528	RELIASTAR LIFE INSURANCE CO	2/25/26	7,865.50
170,529	KENTUCKY STATE TREASURER	2/25/26	2,171.67
170,530	METROPOLITAN LIFE INS	2/25/26	25.00
170,531	METRO FEDERAL CREDIT UNION	2/25/26	84,284.52
170,532	EMPOWER TRUST COMPANY, LLC	2/25/26	907.63
170,533	OHIO CHILD SUPPORT PAYMENT	2/25/26	204.41
170,534	STATE OF OHIO	2/25/26	969.55
170,535	PFS INVESTMENTS	2/25/26	50.00
170,536	UNITED WAY OF THE RIVER CITIES	2/25/26	42.00
170,537	UNITED STATES TREASURY	2/25/26	473,947.47
170,538	VOYA INSTITUTIONAL TRUST CO.	2/25/26	2,845.00
170,539	VALIC	2/25/26	316.04
170,540	CHASE	2/25/26	400.00
170,541	WV STATE TAX DEPARTMENT	2/25/26	62,718.07
170,542	MICHAEL JASON EKERS	2/25/26	21,000.00
170,543	EDLIO, LLC	2/25/26	3,750.00
170,544	CINTAS CORPORATION	2/26/26	1,152.27
170,545	GRAINGER	2/26/26	667.20
170,546	JOSTENS	2/26/26	674.95
170,547	MULTITUDE FOODS LLC	2/26/26	9,509.00
170,548	REPUBLIC SERVICES, INC.	2/26/26	7,999.19
170,549	WORKINGMAN'S FAMILY STORE	2/26/26	6,767.40
170,550	MASON & BARRY, INC.	2/27/26	8,370.00
170,551	MCKINLEY ARCHITECTURE & ENG	2/27/26	4,023.26
170,552	PLAYMATES CHILD DEVELOPMENT	2/27/26	7,958.02
170,553	SENTRY FIRE PROTECTION	2/27/26	3,447.54
170,554	STATE ELECTRIC SUPPLY COMPANY	2/27/26	445.84
170,555	UNITED DAIRY, INC.	2/27/26	8,162.58
170,556	WELLS GROUP, LLC THE	2/27/26	2,557.00
170,557	MARSHA CONLEY	2/27/26	324.80
170,558	LISA HIBBARD FRALEY	2/27/26	37.70
170,559	MELISSA A. HALL	2/27/26	547.73
170,560	JAMES MATTHEW WELLS	2/27/26	65.25
170,561	DANIELLE RYDER	2/27/26	47.85
170,562	SHEENA PERRY	2/27/26	276.90
Total Vouchers Payable			<u>3,707,952.66</u>

MINUTES
WAYNE COUNTY BOARD OF EDUCATION
REGULAR MEETING #29
FEBRUARY 25, 2026

DUE TO BAD WEATHER CONDITIONS, THIS MEETING WAS RESCHEDULED FROM TUESDAY, FEBRUARY 24, 2026 TO WEDNESDAY, FEBRUARY 25, 2026.

At the Regular Meeting of the Wayne County Board of Education held in the Board Conference in Wayne, West Virginia on February 25, 2026, beginning at 6:00 p.m. with Missy Hall, Board President presiding, the following members were present in person: Mrs. Missy Hall, Mr. Dennis Ashworth, Mr. Mark Ross and Mr. Randy Trautwein. Mrs. Johnita Jackson was present via phone. No absences.

PLEDGE OF ALLEGIANCE PRESENTED

The Pledge of Allegiance was led by Randy Trautwein.

ITEMS FOR PUBLIC COMMENT (Second Hearing)

Floor was open to receive public comment on the 2026-2027 school year calendar.

No public comments were received.

RECOGNITIONS

Crum PreK-8 Boys Basketball Tournament Champions

Buffalo Middle School Girls Tournament Champions

PRESENTATIONS

Measuring Success: Nikki Steffy, Coordinator of Assessment & Data Analysis

GOOD NEWS

- Crum PreK-8 Boys Basketball County Champions
- Buffalo Middle School Girls Basketball County Champions
- Wayne High School Academic Team Third Place at Marshall University
- Buffalo Robotics Team Advancing to State

INFORMATIONAL ITEMS

Special Board Meeting on Tuesday, March 3, 2026, beginning at 4:00 p.m. at Kellogg Elementary School, Huntington, West Virginia then traveling to Vinson Middle School, Huntington, West Virginia at 5:15 p.m.

Regular Board Meeting on Tuesday, March 10, 2026, beginning at 6:00 p.m. in the Board Conference Room, Wayne, West Virginia.

Special Board Meeting on Tuesday, March 17, 2026, beginning at 4:00 p.m. at Crum

PreK-8 School, Crum, West Virginia then traveling to Tolsia High School, Fort Gay, West Virginia at 5:15 p.m.

Regular Board Meeting on Tuesday, March 24, 2026, beginning at 6:00 p.m. in the Board Conference Room, Wayne, West Virginia.

CONSTRUCTION PROJECT UPDATES

- Buffalo K-8 Design and Construction Documents
- Wayne High School Baseball/Softball Field Bleachers

DELEGATIONS

<u>NAME</u>	<u>ADDRESS (City/State)</u>	<u>TOPIC</u>
No Delegations		

BUDGET WORKSHOP

Discussion regarding personnel planning for the 2026-2027 school year.

SUPERINTENDENT/DIRECTOR'S REPORTS

- Rif/Transfer Impact
- Timbering

BOARD DIRECTIVES

None Heard

BOARD REPORTS

None Heard

UNFINISHED BUSINESS

No Unfinished Business

NEW BUSINESS CONSENT ACTION ITEMS

1. President Hall opened floor for motions. Motion by Johntia Jackson seconded by Randy Trautwein to approve personnel matters as presented. Following discussion, motion was approved by a Vote of 5-0. (Approved personnel matters are listed at the end of the consent action items).
2. President Hall opened floor for motions. Motion by Dennis Ashworth seconded by Johnita Jackson to approve Voucher Payments for January, 2026 as presented. Following discussion, motion was approved by a Vote of 5-0.

3. President Hall opened floor for motions. Motion by Randy Trautwein seconded by Johnita Jackson to approve purchase requisitions/orders/quotes in excess of \$5,000.00 as presented. Following discussion, motion was approved by a Vote of 5-0.

Johnita Jackson left the meeting.

NEW BUSINESS SEPARATE ACTION ITEMS

1. President Hall opened floor for motions. Motion by Mark Ross seconded by Randy Trautwein to approve the Treasurer's Report as presented. Following discussion, motion was approved by a Vote of 4-0.
2. President Hall opened floor for motions. Motion by Randy Trautwein seconded by Dennis Ashworth to approve Budget Supplements/Transfers for January, 2026 as presented. Following discussion, motion was approved by a Vote of 4-0.
3. President Hall opened floor for motions. Motion by Mark Ross seconded by Randy Trautwein to approve Out-of-State Field Trip requests as shown below. Following discussion, motion was approved by a Vote of 4-0.

Crum PreK-8 to travel to Great Wolfe Lodge, Mason, Ohio on June 3, 2026 through June 4, 2026. (Fifth Grade School Funds)

Wayne High School Band to Travel to Williamsburg, Virginia on April 8, 2026 through April 10, 2026. (Band Boosters Funds)

4. President Hall opened floor for motions. Motion by Randy Trautwein seconded by Mark Ross to approve the 2026-2027 School Year Calendar. (Calendar One) Following discussion, motion was approved by a Vote of 4-0.
5. President Hall opened floor for motions. Motion by Mark Ross seconded by Randy Trautwein to authorize the Superintendent to begin the process for the Disposal of Real Property as shown below. (District-Map-Parcel Listing) Following discussion, motion was approved by a Vote of 4-0.

Shiloh – 01-26-37.0

Tarklin – 01-26-37.0

Upper Laurel Creek – 9-28-6.0

Sunny Side School – 1-29-77

APPROVED PERSONNEL MATTERS

RESIGNATION: (Professional)

Kathy Adkins, 1st Grade teacher @ Prichard Elementary, for retirement purposes, effective June 30, 2026.

Johnna Downs, Multi-Categorical/Autism teacher @ Tolsia High, for retirement purposes, effective June 30, 2026.

Catherine Harold, Art 6-8 teacher @ Vinson Middle, for retirement purposes, effective June 30, 2026.

Paige Marsh, Itinerant School Nurse, effective March 6, 2026.

Thomas Riffe, Multi-Categorical/Autism teacher @ Wayne Middle, for retirement purposes, effective June 30, 2026.

Terri Tanner, Careers in Education teacher @ Spring Valley High, for retirement purposes, effective June 30, 2026.

REQUEST FOR LEAVE OF ABSENCE: (Professional)

Kara Porter, Itinerant Technology Integration Specialist, requests a PAID FMLA, from February 2, 2026 to March 5, 2026.

Jessica Willis, Title I teacher @ Wayne Elementary, requests a PAID FMLA, from March 10, 2026 to March 22, 2026.

RESIGNATION: (Service)

Stephanie D. Ellis, 8 Hour Cook (6:00am-2:00pm) @ C-K Elementary, effective February 18, 2026.

EMPLOYMENT: (Service) Pending Background Check, Pre-Placement Physical Exam, and Certification

Fred Jackson, Tolsia High School Big Brothers/Big Sisters Run, effective February 26, 2026. Posting# S26-140

Stephanie D. Ellis, Substitute Cook

REQUEST FOR LEAVE OF ABSENCE: (Service)

Mary A. Williamson, Autism Mentor/Aide @ Crum PreK-8, requests an Intermittent PAID FMLA, from February 6, 2026 to June 30, 2026.

RESIGNATION: (Coach)

Mason Brubeck, Assistant Girls Track Coach, Buffalo Middle, effective February 9, 2026.

David M. Thompson, Assistant Girls Soccer Coach, C-K Middle, effective February 12, 2026.

EMPLOYMENT: (Coach) Pending background check and licensure

Jeremy Chinn, Assistant Baseball Coach, C-K Middle, effective the 2025-2026 school year. Posting# R4C26-34

Rhonda O'Neal, Assistant Girls Track Coach, Spring Valley High, effective the 2025-2026 school year. Posting# R2C26-41

Eric M. Crum, Assistant Football Coach, Tolsia High, effective the 2025-2026 school year. Posting# C26-48

Nathaniel Masters, Head Softball Coach, C-K Middle, effective the 2025-2026 school year. Posting# C26-49

Adriene Spaulding, Assistant Softball Coach, Crum PreK-8, effective the 2025-2026 school year. Posting# C26-50

Chase Ord, Assistant Baseball Coach, Buffalo Middle, effective the 2025-2026 school year. Posting# C26-51

Greg Bishop, UNPAID Volunteer Assistant Softball Coach, Wayne High, effective the 2025-2026 school year.

Zach Brown, UNPAID Volunteer Assistant Baseball Coach, Wayne High, effective the 2025-2026 school year.

Sam Colvin, UNPAID Volunteer Assistant Baseball Coach, Spring Valley High, effective the 2025-2026 school year.

Elijah Dixon, UNPAID Volunteer Assistant Baseball Coach, Spring Valley High, effective the 2025-2026 school year.

Jason Smith, UNPAID Volunteer Assistant Baseball Coach, Spring Valley High, effective the 2025-2026 school year.

Jared Stratton, UNPAID Volunteer Assistant Baseball Coach, Spring Valley High, effective the 2025-2026 school year.

Chad Tiller, UNPAID Volunteer Assistant Softball Coach, Wayne High, effective the 2025-2026 school year.

APPROVED PURCHASE REQUISITIONS/ORDERS/QUOTES

<u>Vendor Name</u>	<u>Requisition #</u>	<u>Amount</u>
Amteck Holdco LLC	84893	\$9,051.07

POTENTIAL ITEMS FOR FUTURE AGENDAS

- Mowing Specs
- TOY Furniture Purchase

ADJOURNMENT

On motion by Randy Trautwein seconded by Dennis Ashworth, Vote 4-0, the Board adjourned at 7:26 p.m.

Board President

Board Secretary

Vendor: 509480

P/O R E Q U I S I T I O N
WAYNE COUNTY SCHOOLS
PO BOX 70

Page 16

WAYNE, WV 25570 0070

TO: MASON & BARRY, INC.
301 SMILEY DRIVE
ST ALBANS, WV 25177 7180

SHIP TO: WAYNE COUNTY BOARD OF EDUC
PO BOX 70
212 N. COURT STREET
WAYNE, WV 25570 0070
(304) 272-5116
ATTN: MATT STANLEY / BYT

ATTN:

Date: 12/22/25

Ship:

Ref: MS/BYT

QUANTITY	DESCRIPTION	DISCOUNT	UNIT PRICE	TOTAL
	CK ELEMENTARY			8,277.00
	D-BACKI BOARD			

	MAINTENANCE SERVICE/REPAIRS FUND			

TOTAL 8,277.00

A C C O U N T
11.00000.12621.431.217.0000.0000.00

AMOUNT
8277.00

MS
1-7-26
T-
1/7/26

Vendor: 263105

P/O R E Q U I S I T I O N
WAYNE COUNTY SCHOOLS
PO BOX 70

Page 17

: A/P
84741

WAYNE, WV 25570 0070

TO: CREATIVE AUDIO VISUAL GROUP
26 BEULAH LANE
ONA, WV

25545 0000

SHIP TO: CRUM PRE K-8
150 CRUM ROAD
CRUM, WV

25669 0000

ATTN:

(304) 393-3200
ATTN: P MURPHY

Date: 1/07/26

Ship:

Ref: MLP/ALD

QUANTITY	DESCRIPTION	DISCOUNT	UNIT PRICE	TOTAL
1	EA		11,705.7400	11,705.74
	AUDIO VISUAL EQUIPMENT SEE ATTACHED QUOTE NEEDS ASSESSMENT TITLE I			

TOTAL

11,705.74

A C C O U N T

61.41611.11111.651.102.0000.0000.00

AMOUNT

11705.74

Mary L. Perry 2-20-26
T. J. 2/22/26

Vendor: 777565

P/O R E Q U I S I T I O N
WAYNE COUNTY SCHOOLS
PO BOX 70

Page 18

84988

WAYNE, WV 25570 0070

TO: UNITED DAIRY, INC.
508 ROANE STREET
CHARLESTON, WV

25302 2024

SHIP TO: WAYNE COUNTY BOARD OF EDUC
PO BOX 70
212 N. COURT STREET
WAYNE, WV

25570 0070

ATTN:

(304) 272-5116
ATTN: LISA THOMPSON

Date: 3/02/26

Ship:

Ref:

QUANTITY	DESCRIPTION	DISCOUNT	UNIT PRICE	TOTAL
	DAIRY PURCHASES FOR REMAINDER OF SY 26 FOOD SERVICE SY26			90,000.00

TOTAL 90,000.00

A C C O U N T
61.88610.13121.632.001.0000.0000.00

AMOUNT
90000.00

L. Thompson
3-2-26

Tcf
3/5/26

Vendor: 285060

P/O R E Q U I S I T I O N
WAYNE COUNTY SCHOOLS
PO BOX 70

Page 19

cc: A/P
031
85028

WAYNE, WV 25570 0070

TO: FLEETSOFT LLC
6009 W PARKER RD STE 149-250
PLANO, TX 75093 0000

SHIP TO: WAYNE COUNTY BOARD OF EDUC
PO BOX 70
212 N. COURT STREET
WAYNE, WV 25570 0070
(304) 272-5116
ATTN: WILLIAM PREEC/DKC

ATTN:

Date: 3/05/26

Ship:

Ref:

QUANTITY	DESCRIPTION	DISCOUNT	UNIT PRICE	TOTAL
	ANNUAL SUBSCRIPTION FOR WEB-BASED PARTS INVENTORY SOFTWARE *			6,600.00
	25-26 SY			

TOTAL 6,600.00

A C C O U N T
11.00000.12731.341.031.0000.0000.00

AMOUNT
6600.00

Wm Preec
3/5/26

**WAYNE COUNTY BOARD OF EDUCATION
TREASURER'S REPORT
February 28, 2026**

Fund	Current Month Revenue	Year To Date Revenue	Current Month Expenditures	Year To Date Expenditures
11 General Current	\$ 5,255,699.37	\$ 53,286,330.66	\$ 6,324,343.87	\$ 49,005,707.26
21 Bond Debt Service	\$ 16,399.71	\$ 1,079,925.29	\$ -	\$ -
31 Bond Construction Fund	\$ 4,103.03	\$ 38,849.07	\$ -	\$ -
41 Permanent Improvement	\$ 8,315.92	\$ 492,854.40	\$ 46,227.48	\$ 508,360.96
51 Capital Projects	\$ -	\$ 238,196.44	\$ 452,017.81	\$ 1,340,194.04
61 Special Revenue	\$ 868,294.20	\$ 6,387,105.67	\$ 832,487.17	\$ 7,420,784.31
71 Special Revenue	\$ -	\$ -	\$ -	\$ -
Total	\$ 6,152,812.23	\$ 61,523,261.53	\$ 7,655,076.33	\$ 58,275,046.57

UNITED BANK Treasurers Account		
Checking- United Bank		\$ 1,212,750.12
Investment Pool		\$ 1,728,346.03
Total Balance	February 28, 2026	\$ 2,941,096.15

DATE - 3/04/26	WAYNE COUNTY SCHOOLS	PAGE 1
TIME - 12:00:24	JOURNAL ENTRY LISTING	
PROG - GNL 520		
ADJUSTING JOURNAL ENTRY		
LINE NO.	ACCOUNT / DESCRIPTION	DEBIT CREDIT
MONTH - FEBRUARY NUMBER - 00100 ENTRY DATE 2/10/26		
TO RECLASS EXPENDITURES		
0001	61.43510.22212.111.001.0000.0000.00 PROFESSIONAL REG SALARY	112,300.50
0002	61.43510.22212.121.001.0000.0000.00 SERVICE REGULAR SALARY	179,631.24
0003	61.43510.22212.211.001.0000.0000.00 HEALTH/ACCIDENT INSURANCE	25,559.45
0004	61.43610.22212.111.001.0000.0000.00 PROFESSIONAL REG SALARY	112,300.50
0005	61.43610.22212.121.001.0000.0000.00 SERVICE REGULAR SALARY	179,631.24
0006	61.43610.22212.211.001.0000.0000.00 HEALTH/ACCIDENT INSURANCE	25,559.45
0007	TO RECLASS EXPENDITURES	
	* J/E TOTALS	317,491.19 317,491.19
MONTH - FEBRUARY NUMBER - 00101 ENTRY DATE 2/17/26		
TO RECLASS EXPENDITURES		
0001	11.00000.12731.661.031.0000.0000.00 VEHICLE FUEL-DIESEL	8,738.13
0002	11.00000.12621.691.001.0000.0000.00 NEW CONTROL LEVEL MACHINERY	8,738.13
0003	TO RECLASS EXPENDITURES	
0004	11.00000.11111.112.508.0000.0000.00 PROFESSIONAL SUPP SALARY	192.32
0005	11.00000.11111.122.508.0000.0000.00 SERVICE SUPPLEMENT SALARY	192.32
0006	TO RECLASS EXPENDITURES	
	* J/E TOTALS	8,930.45 8,930.45
MONTH - FEBRUARY NUMBER - 00102 ENTRY DATE 2/17/26		
CHARTER SCHOOL ALLOWANCE		
0001	11.00000.03913.009.000.0000.0000.00 REVENUE	408,858.00
0002	11.00000.11111.563.001.0000.0000.00 TUIT TO PRIVATE SCHOOLS	408,858.00
	CHARTER SCHOOL ALLOWANCE	
	* J/E TOTALS	408,858.00 408,858.00

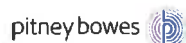
DATE - 3/04/26	WAYNE COUNTY SCHOOLS	PAGE 2
TIME - 12:00:24	JOURNAL ENTRY LISTING	
PROG - GNL. 520		
ADJUSTING JOURNAL ENTRY		
LINE NO.	ACCOUNT / DESCRIPTION	DEBIT CREDIT
	MONTH - FEBRUARY NUMBER - 00103 TO RECORD STATE FUNDED RETIREMENT	ENTRY DATE 2/28/26
0001	11.00000.03911.009.000.0000.0000.00 REVENUE	370,337.24
0002	11.00000.00473.004.000.9001.0000.00 CURRENT LIABILITIES	
0003	TO RECORD STATE FUNDED RETIREMENT - FEB	
	* J/E TOTALS	370,337.24
	MONTH - FEBRUARY NUMBER - 00104 TO RECLASS EXPENDITURES	ENTRY DATE 2/28/26
0001	61.42615.11119.112.001.4240.0000.00 NEW PROFESSIONAL SUPP SALARY	805.00
0002	61.41511.11119.112.001.0000.0000.00 PROFESSIONAL SUPP SALARY	
0003	61.42615.11119.112.001.4240.0000.00 PROFESSIONAL SUPP SALARY	805.00
0004	61.41511.11119.112.001.0000.0000.00 PROFESSIONAL SUPP SALARY	
0005	TO RECLASS EXPENDITURES	
	* J/E TOTALS	1,610.00
	MONTH - FEBRUARY NUMBER - 00105 TO RECLASS EXPENDITURES	ENTRY DATE 2/28/26
0001	61.43510.22212.121.001.0000.0000.00 SERVICE REGULAR SALARY	4,637.00
0002	61.43610.22212.121.001.0000.0000.00 SERVICE REGULAR SALARY	
0003	TO RECLASS EXPENDITURES	
	* J/E TOTALS	4,637.00
	** REPORT TOTALS	1,111,863.88
		1,111,863.88

DATE - 3/04/26	WAYNE COUNTY SCHOOLS	PAGE 1
TIME - 12:00:33	JOURNAL ENTRY LISTING	
PROG - GNL. 520		
BUDGET JOURNAL ENTRY		
LINE NO.	ACCOUNT / DESCRIPTION	DEBIT CREDIT
MONTH - FEBRUARY NUMBER - 00100 ENTRY DATE 2/13/26		
TO ADJUST ONBEHALF UNFUNDED RETIREMENT		
0001	11. 00000. 03911. 009. 000. 0000. 0000. 00 REVENUE	19, 625. 00
0002	11. 00000. 11111. 235. 001. 0000. 0000. 00 UNFUNDED LIABILITY	13, 541. 00
0003	11. 00000. 21210. 235. 001. 0000. 0000. 00 UNFUNDED LIABILITY	6, 084. 00
0004	TO ADJUST ONBEHALF UNFUNDED RETIREMENT	
* J/E TOTALS		
		19, 625. 00
MONTH - FEBRUARY NUMBER - 00101 ENTRY DATE 2/17/26		
TO REALLOCATE BUDGETED TAXES REG & EXCESS LEVY		
0001	11. 00000. 01111. 009. 000. 0000. 0000. 00 REVENUE	1, 198, 781. 00
0002	11. 00000. 01112. 009. 000. 0000. 0000. 00 REVENUE	1, 710, 966. 00
0003	11. 00000. 01113. 009. 000. 0000. 0000. 00 REVENUE	722, 730. 00
0004	11. 00000. 01114. 009. 000. 0000. 0000. 00 REVENUE	926, 621. 00
0005	11. 00000. 01115. 009. 000. 0000. 0000. 00 REVENUE	356, 017. 00
0006	11. 00000. 01116. 009. 000. 0000. 0000. 00 REVENUE	456, 460. 00
0007	11. 00000. 01121. 009. 000. 0000. 0000. 00 REVENUE	85, 903. 00
0008	11. 00000. 01141. 009. 000. 0000. 0000. 00 REVENUE	74, 584. 00
0009	11. 00000. 01142. 009. 000. 0000. 0000. 00 REVENUE	242, 543. 00
0010	11. 00000. 01515. 009. 000. 0000. 0000. 00 REVENUE	44, 889. 00
0011	TO REALLOCATE BUDGETED REV - LOCAL SHARE	
* J/E TOTALS		
		2, 909, 747. 00
MONTH - FEBRUARY NUMBER - 00102 ENTRY DATE 2/17/26		
ATTENDANCE BONUS INCENTIVE		
0001	11. 29540. 03196. 009. 000. 0000. 0000. 00 REVENUE	35, 178. 00

DATE -	3/04/26	WAYNE COUNTY SCHOOLS	PAGE	2
TIME -	12:00:33	JOURNAL ENTRY LISTING		
PROG -	GNL. 520	BUDGET JOURNAL ENTRY		
LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT	
0002	11.29540.11111.117.001.0000.0000.00 NEW PROF JURY/WITNESS	35,178.00		
0003	ATTENDANCE BONUS INCENTIVE			
	* J/E TOTALS	35,178.00		35,178.00
MONTH - FEBRUARY NUMBER - 00103 ENTRY DATE 2/17/26 TO BUDGET FOR MEDICAL REIMB.				
0001	11.00683.04221.009.000.0000.0000.00 REVENUE		136,941.00	
0002	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY	136,941.00		
0003	TO BUDGET FOR MEDICAL REIMB			
	* J/E TOTALS	136,941.00		136,941.00
MONTH - FEBRUARY NUMBER - 00104 ENTRY DATE 2/17/26 TO BUDGET FOR INDIRECT COSTS				
0001	11.00000.05261.009.000.0000.0000.00 REVENUE			36.00
0002	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY		36.00	
0003	INDIRECT COSTS			
	* J/E TOTALS		36.00	36.00
MONTH - FEBRUARY NUMBER - 00105 ENTRY DATE 2/17/26 BUDGETED OVERTIME				
0001	11.00000.21210.123.001.0000.0000.00 SERVICE OVERTIME		115,000.00	
0002	11.00000.12611.123.001.0000.0000.00 SERVICE OVERTIME		35,000.00	
0003	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY			150,000.00
0004	TO ADJ OVERTIME BUDGET			
	* J/E TOTALS		150,000.00	150,000.00

DATE	3/04/26	WAYNE COUNTY SCHOOLS	PAGE	3
TIME	12:00:33	JOURNAL ENTRY LISTING		
PROG	GNL 520	BUDGET JOURNAL ENTRY		
LINE NO.	ACCOUNT / DESCRIPTION	DEBIT	CREDIT	
	MONTH - FEBRUARY	NUMBER - 00106	ENTRY DATE	2/17/26
	BUDGET TRANSFERS			
0001	11.00000.12711.129.031.0000.0000.00 SERVICE MILITARY LEAVE	3,000.00		
0002	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY		3,000.00	
0003	11.00000.12611.191.210.0000.0000.00 SERVICE TEMP/PT SERVICE	3,824.88		
0004	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY		3,824.88	
0005	11.00000.11111.251.001.0000.0000.00 UNEMPLOYMENT COMPENSATION	18,228.35		
0006	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY		18,228.35	
	* J/E TOTALS	25,053.23	25,053.23	
	MONTH - FEBRUARY	NUMBER - 00107	ENTRY DATE	2/18/26
	BUDGET TRANSFERS			
0001	11.00000.12611.342.001.0000.0000.00 DRUG TESTING	65.50		
0002	11.00000.12611.611.001.0000.0000.00 GENERAL SUPPLIES		65.50	
0003	BUDGET TRANSFER			
0004	11.00000.22721.514.001.0000.0000.00 PMT IN LIEU OF TRANSP	4,361.60		
0005	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY		4,361.60	
0006	BUDGET TRANSFER			
0007	11.00000.22711.519.508.0000.0000.00 TRANS. COST	434.25		
0008	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY		434.25	
0009	BUDGET TRANSFER			
0010	11.00000.12611.532.001.0000.0000.00 TELEPHONE/VOICE SERVICES	5,000.00		
0011	11.99500.31391.532.001.0000.0000.00 TELEPHONE/VOICE SERVICES	11,530.03		
0012	11.00000.12585.533.001.0000.0000.00 DATA COMMUNICATION SVC		16,530.03	
0013	BUDGET TRANSFER			
0014	11.00000.41421.569.001.0000.0000.00 TUITI ON OTHER	8,316.90		

DATE - 3/04/26	WAYNE COUNTY SCHOOLS	PAGE 4
TIME - 12:00:33	JOURNAL ENTRY LISTING	
PROG - GNL.520		
BUDGET JOURNAL ENTRY		
LINE NO.	ACCOUNT / DESCRIPTION	DEBIT CREDIT
0015	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY	8,316.90
0016	BUDGET TRANSFER	
0017	11.00000.21210.581.001.0000.0000.00 TRAVEL-IN COUNTY	40,000.00
0018	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY	40,000.00
0019	11.00000.12791.591.031.0000.0000.00 PUR SVC-LEA IN STATE	50,817.52
0020	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY	50,817.52
0021	BUDGET TRANSFER	
0022	11.99080.11111.651.001.0000.0000.00 TECH RELATED SUPPLIES	38,635.56
0023	11.00000.12585.533.001.0000.0000.00 DATA COMMUNICATION SVC	38,635.56
0024	BUDGET TRANSFER	
0025	11.00000.12611.732.001.0000.0000.00 VEHICLES	51,904.01
0026	11.00000.76321.842.001.0000.0000.00 RESERVED-FOR CONTINGENCY	51,904.01
0027	BUDGET TRANSFER	
* J/E TOTALS		211,065.37 211,065.37
MONTH - FEBRUARY NUMBER - 00108 ENTRY DATE 2/20/26		
HOMELESS - SHORT TERM PROGRAM INCENTIVE		
0001	61.54520.04511.009.000.0000.0000.00 REVENUE	5,000.00
0002	61.54520.12111.114.001.0000.0000.00 NEW PROF PERSONNEL-STIPENDS	2,000.00
0003	61.54520.12111.611.001.0000.0000.00 NEW GENERAL SUPPLIES	3,000.00
0004	GRTAWD04022500003988	
* J/E TOTALS		5,000.00 5,000.00
** REPORT TOTALS		3,492,645.60 3,492,645.60



Sourcewell State & Local FMV Lease

Agreement Number

Your Business Information

Full Legal Name of Lessee / DBA Name of Lessee

WAYNE COUNTY BOARD OF EDUCATION

Tax ID # (FEIN/TIN)

556000409

Sold-To: Address

212 N COURT ST, WAYNE, WV, 25570-1141, US

Sold-To: Contact Name

Michelle Followay

Sold-To: Contact Phone #

3042725116

Sold-To: Account #

0010612747

Bill-To: Address

212 N COURT ST, WAYNE, WV, 25570-1141, US

Bill-To: Contact Name

Michelle Followay

Bill-To: Contact Phone

3042725116

Bill-To: Account #

0010612747

Bill-To: Email

rfollowa@k12.wv.us

Ship-To: Address

212 N COURT ST, WAYNE, WV, 25570-1141, US

Ship-To: Contact Name

Michelle Followay

Ship-To: Contact Phone #

3042725116

Ship-To: Account #

0010612747

PO #

Your Business Needs

Qty	Item	Business Solution Description
1	SENDPROMAILCENTER	MailCenter
1	1FWV	5lb Interfaced Weighing Feature
1	7W00	MailCenter Meter
1	APKG	SendPro 360 Shipping Feature
1	APSA	145 LPM Speed
1	F9PG	PowerGuard Service Package
1	HV1P	MailCenter Printer
1	HV96000	MailCenter Weighing Platform
1	HV97500	Wireless Client Kit
1	HVBA	MailCenter 1000
1	M9SS	USPS Tracking Services
1	ME1C	Meter Equipment - Low
1	MW90007	Drop Stacker
1	MW92705	MailCenter 15in Display

1	SJM1	SoftGuard - 1000
1	STDsla	Standard SLA-Equipment Service Agreement (for MailCenter)

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 317.16	\$ 951.48

*Does not include any applicable sales, use, or property taxes which will be billed separately.
If the equipment listed above is replacing your current meter, your current meter will be taken out of service once this lease commences.

- () Tax Exempt Certificate Attached
 () Tax Exempt Certificate Not Required
 (X) Purchase Power® transaction fees included
 () Purchase Power® transaction fees extra

Your Signature Below

Non-Appropriations. You warrant that you have funds available to make all payments until the end of your current fiscal period, and shall use your best efforts to obtain funds to make all payments in each subsequent fiscal period through the end of your lease term. If your appropriation request to your legislative body, or funding authority ("Governing Body") for funds to make the payments is denied, you may terminate this lease on the last day of the fiscal period for which funds have been appropriated, upon (i) submission of documentation reasonably satisfactory to us evidencing the Governing Body's denial of an appropriation sufficient to continue this lease for the next succeeding fiscal period, and (ii) satisfaction of all charges and obligations under this lease incurred through the end of the fiscal period for which funds have been appropriated, including the return of the equipment at your expense.

By signing below, you agree to be bound by all the terms and conditions of this Agreement, including the Sourcewell Contract Number 070125-PIT, effective date August 7, 2025 and the State and Local Fair Market Value Lease Terms (including the Pitney Bowes Terms which is available at <http://www.pb.com/states> and is incorporated by reference (the "Agreement"). You acknowledge that, except for non-appropriation, you may not cancel this lease for any reason and that all payment obligations are unconditional. This lease will be binding on us after we have completed our credit and documentation approval process and have signed below. If software is included in the Order, additional terms apply which are available by clicking on the hyperlink for that software located at <http://www.pitneybowes.com/us/license-terms-of-use/software-and-subscription-terms-and-conditions.html>. Those additional terms are incorporated by reference.

070125-PIT
 State/Entity's Contract#

Lessee Signature

Print Name

Title

Date

Email Address

Pitney Bowes Signature

Print Name

Title

Date

Sales Information

Cynthia Volpe

cynthia.volpe@pb.com

Account Rep Name

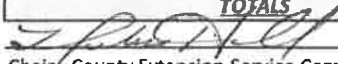
Email Address

PBGFS Acceptance

Board of Education Annual Memorandum of Agreement
WVU Extension & Wayne County, West Virginia
July 1, 2026 - June 30, 2027

Chapter 19, Article 8, Section 1 of West Virginia State Code states "It shall each year be the duty and responsibility of the county Extension Service Committee to prepare a memorandum of agreement with the county commission and with the county board of education for their financial support of extension work." In accordance with this, along with Chapter 6, Article 9A, the County Extension Service Committee enters into this agreement, and recommends the following budget, with an official vote at a meeting held Month/Date/Year.

CATEGORY	CURRENT APPROPRIATION	AMOUNT REQUESTED	AMOUNT APPROVED	REMAINS LOCAL	INVOICED BY WVU	INVOICE IF VACANT	DO NOT CROSS LINE ITEMS
				Check the appropriate column for each line		YES OR NO	Check if line item specific
Salaries and Fringe (include name and title for each person)							
Program Assistant	\$33,622.00	\$33,622.00			\$33,622.00		
Capital Outlay/Equipment							
Current Expenses (must be separate line items - please don't use one lump sum)							
Travell	\$4,000.00	\$4,000.00		\$4,000.00			
Professional Development	\$1,647.00	\$1,647.00		\$1,647.00			
Office Supplies	\$2,000.00	\$2,000.00		\$2,000.00			
4-H Camps	\$9,500.00	\$9,500.00		\$9,500.00			


Chair- County Extension Service Committee

2/19/2026
Date

Approved by the Board of Education in Wayne County on this 19th day of February, 2026.

SELECT A BILLING INCREMENT: Annually____ Semi-Annually____ Quarterly__X__
(If no increment is selected, the default will be to Invoice ANNUALLY)

The Wayne County Board of Education invoices should be sent via email to:

Name: Michelle Followay
Email Address: rfollowa@k12.wv.us
Mailing Address: P O Box 70, Wayne, WV 25570


Missy Hall, President - Board of Education



Agreement of Understanding and Compliance with Civil Rights Laws

NOTE: Please read the below statement to your members so that they are aware of our commitment to prohibiting discrimination.

This document must be signed by any individual and/or entity that partners with West Virginia University Extension Service to provide services and/or benefits, including training, workshops, seminars and grant projects. By signing this agreement, the entity agrees that it and its staff will abide by all federal laws prohibiting discrimination on the basis of race, color, national origin, age, disability, and sex, as provided for by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990. By signing this document, the undersigned understand and agree to comply with all policies of West Virginia University Extension program and the United States Department of Agriculture regarding the aforementioned laws and their implementing regulations.

Extension Service Committee, Wayne County

Entity name

Melissa Hall, President

Name and title of individual authorized to sign

2/19/26

Signature

Date

West Virginia University is an Equal Opportunity Employer.

In accordance with Federal law and the U.S. Department of Agriculture (USDA) civil rights regulations and policies, West Virginia University is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Reasonable accommodation will be made to provide this content in alternate formats upon request. Contact the WVU Division for Land-Grant Engagement Communications at 304-293-4222. For all other ADA requests, contact WVU Office of Compliance and Prevention Education at ADA@mail.wvu.edu or call 304-293-4750.