FORT FRYE BOARD OF EDUCATION

December 22, 2009
Lowell Elementary School
6:30 P.M.

A. PRAYER 2
B. CALL TO ORDER 2
C. ROLL CALL 2
D. PLEDGE OF ALLEGIANCE 2
E. PUBLIC PARTICIPATION 2
F. INTRODUCTION OF GUESTS 2
G. COMMITTEE REPORTS 2
H. ACCEPT CHANGES/ADDITIONS 2

C O N S E N T A G E N D A 3

1. DISPOSAL OF PROPERTY 3
2. MINUTES 3
3. TREASURER'S REPORT 3
4. PROFESSIONAL GROWTH 3
5. OPEN ENROLLMENT 3
6. RESIGNATION – LINDA PARTLOW 3
7. RETIREMENT – ARLENE BIEHL 3
8. RETIREMENT – JUDY SMITH 4
9. RETIREMENT – KATHY DOBBINS 4
10. SPANISH CLUB – JAIME JACKSON 4

ADMINISTRATIVE/FINANCIAL AGENDA 5

1. SUPPORT STAFF SUBSTITUTES 5
2. CORRECTION-RESOLUTION 5
3. HOME TUTORS – DAWN SPURR 5
4. MEMBERSHIP DUES – OSBA 5
5. EXCESS COST CONTRACT 5
6. FIRE ALARM SYSTEM – SALEM LIBERTY 6
7. SCIENCE LAB EQUIPMENT 6
8. EPA GRANT 6
9. WHEELCHAIR LIFT CONSTRUCTION 6
10. HIRE BUS DRIVER – JULIE BRADLEY 6
11. AFTER-SCHOOL TUTORS 6
12. HIRE PAYROLL CLERK – HEIDI R. NEADER 6
13. I - HEALTH 7

BOARD OF EDUCATION CONCERNS 7

1. POLICY REVISIONS 7
2. ORGANIZATIONAL MEETING 7
3. TEMPORARY CHAIRMAN 7
4. POTENTIAL VACANCY 7

MOTION TO ADJOURN _____, SECOND _____, ... 7

A. PRAYER

B. CALL TO ORDER

Place _____ , Time _____

C. ROLL CALL

Mrs. Bates _____, Mr. Vandenberg _____, Mr. Waite _____,
Mr. White _____, Mr. Worthington _____

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION

Public discussion is limited to 30 minutes per meeting.
Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

F. INTRODUCTION OF GUESTS

Recognition of retirees: Esther Nesselroad, Linda Prieto, and Brad Russell.
Recognition of volunteer award recipient: Ken Brown.

G. COMMITTEE REPORTS

Susan Rauch, HS Principal
Karen Kubota, Lowell & Salem-Liberty Principal
Pamela Oliver, Beverly-Center Principal
Brooke Buckley, Technology Coordinator
President, Fort Frye Teachers Association
President, OAPSE Local #447

H. ACCEPT CHANGES/ADDITIONS

Recommend accepting changes and/or additions to the agenda.

C O N S E N T A G E N D A

1. DISPOSAL OF PROPERTY

Recommend approval to dispose of school property as listed on the attached Disposal of Property forms from Fort Frye High School, Lowell Elementary and Salem Liberty. *Attachment A*

2. MINUTES

Recommend approval and waiving public reading of the minutes of the November 17, 2009 meeting as presented. *Attachment B*

3. TREASURER'S REPORT

Recommend the Treasurer's report for the month ending November 30, 2009 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented. *Attachment C*

4. PROFESSIONAL GROWTH

Recommend approval for the following professional growth applications:

Michelle Morgan	Andrews University	3 sem hr.
	Returning Creativity to the Classroom	Dec. '09
Melanie Russell	Mary Grove College	Total 6 qtr. hr
	Foundations of Reading & Literacy (3 hrs.)	Jan. '10
	Assessment & Intervention for Struggling Readers (3 hrs.)	Mar. '10

5. OPEN ENROLLMENT

Recommend approval for the attached list of students to attend Fort Frye Schools under the Open Enrollment policy for the 2009-2010 school year. *Attachment D*

6. RESIGNATION – LINDA PARTLOW

Recommend approval of the resignation of Linda Partlow as Assistant to the Transportation Coordinator at Fort Frye Local School District, effective Jan. 1, 2010. *Attachment E*

7. RETIREMENT – ARLENE BIEHL

Recommend approval of the retirement notice from Arlene Biehl, effective Feb. 1, 2010. Arlene has been employed with the district for over 34 years. *Attachment F*

8. RETIREMENT – JUDY SMITH

Recommend approval of the retirement notice from Judy Smith, effective July 1, 2010. Judy has been employed with the district for 40 years. *Attachment G*

9. RETIREMENT – KATHY DOBBINS

Recommend approval of the retirement notice from Kathy Dobbins, effective May 1, 2010. Kathy has been employed with the district for 30 years. *Attachment H*

10. SPANISH CLUB – JAIME JACKSON

Recommend approval of starting a Spanish Club for Fort Frye High School and permitting Ms. Jaime Jackson to serve as a volunteer advisor for this club. *Attachment I*

"I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA"

MOTION BY _____, SECOND BY _____

Mr. Worthington _____, Mrs. Bates _____, Mr. Vandenberg _____,
Mr. Waite _____, Mr. White_____.

ADMINISTRATIVE/FINANCIAL AGENDA

📖 EXECUTIVE SESSION – Personnel reasons relating to employment.

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) or the FBI, or both, at the employee's expense, training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. SUPPORT STAFF SUBSTITUTE

   Recommend approving the following support staff substitute for the 2009-2010 school year: *Attachment J*

   Donna Schaad

2. CORRECTION-RESOLUTION

   Correct resolution from the October 27, 2009 meeting from support staff-substitute to purchased service substitute.

3. HOME TUTOR – DAWN SPURR

   Recommend approval of Dawn Spurr to serve as a home tutor for the 2009-2010 school year at a rate of $17.00 per hour plus $2.97 retirement/benefits. *Attachment K*

4. MEMBERSHIP DUES – OSBA

   Recommend approval of annual membership in the Ohio School Boards Association for 2010 at a cost of: *Attachment L*

Annual Membership Dues	$3,508.00
OSBA *Briefcase* subscription	$110.00
School Management News subscription	$185.00
Total	$3,803.00

5. EXCESS COST CONTRACT

   Recommend approval of an agreement with Morgan Local School District for payment of excess cost to educate a Fort Frye student attending their special education program for the 2009-2010 school year. *Attachment M*

6. FIRE ALARM SYSTEM – SALEM LIBERTY

Recommend approval of bid received from Southeastern Electronic Security Alarm Systems, LLC to install new fire alarm systems at Salem Liberty Elementary & gymnasium at a total cost of $11,995.00 to be paid from the permanent improvement fund. *Attachment N*

7. SCIENCE LAB EQUIPMENT

Recommend approval to purchase science lab equipment at a cost of $6,323.00 to be paid from the permanent improvement fund. *Attachment O*

8. EPA GRANT

Recommend approving the Ohio Clean Diesel School Bus Grant to be awarded by the Ohio EPA in the amount of $74,709.00 for retro-fitting nine school buses. *Attachment P*

9. WHEELCHAIR LIFT CONSTRUCTION

Recommend approval of the following change orders for the high school wheelchair lift:

Change Order #CH-LIFT-1 correction from $6,900 (10/27/09 meeting) to $6,100.
Change Order #E-1 in the amount of $720.
Change Order #G-1 in the amount of $2459.64. *Attachment Q*

10. HIRE BUS DRIVER – JULIE BRADLEY

Recommend issuing a 99 day contract to Julie Bradley as a full-time bus driver (Brad Russell's route) for the remainder of the 2009-2010 school year at a Step 4 salary of $13.84 per hour, effective Jan. 4, 2010.

11. AFTER-SCHOOL TUTORS

Recommend approval of the following teachers and students for the after-school tutoring program at the high school for the 2009-2010 school year; 1 night per week/2 hours each night. Teachers are paid at a rate of $17.00 per hour + $2.97 retirement and benefits. Students are paid at a rate of $6.00 per hour. *Attachment R*

Teachers: Barbara Sleek, Terri Huck, and Debbie Misel
Students: See attachment for students' names

12. HIRE PAYROLL CLERK – HEIDI R. NEADER

Recommend issuing a 136 days contract to Heidi R. Neader as a full-time payroll clerk (replacing Linda Prieto) for the remainder of the 2009-2010 school year at a Step 7 salary of $12.44 per hour, effective December 23, 2009.

13. I - HEALTH

Recommend approval to contract with iHealth to provide a comprehensive wellness education program for employees and dependents through the district's health benefits plan at a cost of $6.00 per employee per month. Total annual cost would be $7,776.00 based on the current insurance enrollment.

Attachment S

BOARD OF EDUCATION CONCERNS

1. POLICY REVISIONS

Recommend adopting the following board policy revisions: *Attachment T*

IKC	Class Rankings
IKF	Graduation Requirements
JN	Student Fees, Fines & Charges

2. ORGANIZATIONAL MEETING

Establish date for organizational meeting _____, at (time) _____, at (location) _____.

3. TEMPORARY CHAIRMAN

Appoint _____ to serve as temporary chairman of the organizational meeting.

4. POTENTIAL VACANCY

Discuss Food Service Director’s position.

MOTION TO ADJOURN _____, SECOND _____,

TIME _____

Mr. Worthington _____, Mrs. Bates _____, Mr. Vandenberg _____,
Mr. Waite _____, Mr. White_____.