A

The Fort Frye Board of Education met on Monday, June 26, 2023, in Lowell Elementary at 5:32 PM, for a Regular Meeting. Karri Schilling called the meeting to order with the following members answering to roll call: Lloyd Booth, Stephanie Lang, Karri Schilling, and Kevin Worthington. Members recited the Pledge of Allegiance to the Flag.

PUBLIC PARTICIPATION

COMMITTEE REPORTS
Stephanie Starcher, Superintendent
Retirees Recognition: Diana Booth and Mark VonKennell
SAVE Presentation: Mark VonKennell and Brody Garvin

**2023-120 CONSENT AGENDA**
Lloyd Booth moved to approve the following items on the consent agenda:

AGENDA
Recommend approval of the current agenda and any addendums associated with the agenda as presented.

MINUTES
Recommend approval and waiving public reading of the minutes of the May 18, 2023, regular meeting and June 5, 2023 special meeting as presented.

*Attachment 23-0626A*

TREASURER'S REPORT
Recommend the Treasurer's report for the month ending May 31, 2023 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

*Attachment 23-0626B*

EMPLOYMENT OF SUMMER YOUTH PARTICIPANTS
Recommend approving the attached list of participants in the subsidized summer youth employment program from the Washington County Department of Job and Family Services; district will be reimbursed by WCDJFS for all costs incurred by employment of students on an as-needed basis

*Attachment 23-0626C*

RESIGNATION – STEPHANIE FOBES

Recommend the approval to accept the resignation from Stephanie Fobes as a kindergarten teacher at Salem-Liberty Elementary, effective August 31, 2023.

*Attachment 23-0626D*

HANDBOOK
Recommend approval of the transportation handbook for the 2023-2024 school year.

*Attachment 23-0626E*

DONATION – WASHINGTON D.C. TRIP
Recommend approval of the following donation to help sponsor 8th grade students to attend the Washington D.C. trip: $200 check form Binkley Charitable Fund through the Marietta Community Foundation.

REVISED SCHOOL CALENDAR
Recommend approval of the revised 2023-2024 school calendar as submitted.

*Attachment 23-0626F*

DONATION – FFA
Recommend approval of the following donation to the Fort Frye FFA Chapter from Bridgeport Equipment and Tools: $365 cash and a $400 check for a total donation of $765.

Kevin Worthington seconded the motion.
Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes.
Karri Schilling declared the motion carried.

## ADMINISTRATIVE & FINANCIAL AGENDA

**PERSONNEL**
**Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.**

**2023-121 EMPLOY MECHANIC– WAYNE ROBINSON**

Lloyd Booth moved to recommend issuing a 1-yr. limited 260-day contract @ a Step 3 $24.10/per hour to Wayne Robinson as the Fort Frye transportation mechanic, effective July 1, 2023.

Stephanie Lang seconded the motion.
Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes.
Karri Schilling declared the motion carried.

**2023-122 CERTIFIED STAFF EXTENDED DAYS – TRACEY HUCK**

Kevin Worthington moved to recommend approval to issue the following extended service days to certificated staff for the 2023-2024 school year:

| NAME | POSITION | # DAYS |
|---|---|---|
| Tracey Huck | CTE/INTERNSHIP | 10 |

Stephanie Lang seconded the motion.
Roll Call: Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes.
Karri Schilling declared the motion carried.

**2023-123 FINAL APPROPRIATIONS FY2023**

Lloyd Booth moved to recommend for approval of the Fiscal Year 2023 Final Appropriations Resolution as presented.

*Attachment 23-0626G (emailed)*

Karri Schilling seconded the motion.
Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes.
Karri Schilling declared the motion carried.

**2023-124 PERMANENT APPROPRIATIONS FOR FY2024**

Lloyd Booth moved to recommend approval of the Fiscal Year 2024 Initial Appropriations Resolution as presented.

*Attachment 23-0626H (emailed)*

Kevin Worthington seconded the motion.
Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes.
Karri Schilling declared the motion carried.

**2023-125 LIABILITY, PROPERTY, FLEET, AND VIOLENCE INSURANCE**

Kevin Worthington moved to recommend approval to purchase liability, property, fleet insurance, and violence insurance from Liberty Mutual through Dietz, Futrell & Walters Insurance, Inc. Agency for the year beginning July 1, 2023 at a total cost of $77,380.

Stephanie Lang seconded the motion.
Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes.
Karri Schilling declared the motion carried.

**2023-126 TRANSFER OF FUNDS**

Lloyd Booth moved to recommend the approval for the treasurer to transfer the following funds:

Transfer $1 million from the general fund (001) to the permanent improvement fund (003)

Karri Schilling seconded the motion.
Roll Call: Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes.
Karri Schilling declared the motion carried.

**2023-127 OASBO MEMBERSHIP**

Kevin Worthington moved to recommend approval of membership in the Ohio Association of School Business Officials for the 2023-2024 school year at a cost of $887.00.

Lloyd Booth seconded the motion.
Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes.
Karri Schilling declared the motion carried.

**2023-128 TRANSFER TEACHER @ SALEM-LIBERTY – VALERIE LOWE**

Lloyd Booth moved to recommend the transfer of Valerie Lowe, from part-time Title I teacher at Salem-Liberty Elementary to the full-time kindergarten position at Salem-Liberty Elementary beginning with the 2023-2024 school year.

Karri Schilling seconded the motion.
Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes.
Karri Schilling declared the motion carried.

**2023-129 SUPPLEMENTAL CONTRACTS 2023-2024**

Kevin Worthington moved to recommend approval to issue the following supplemental contracts for the 2023-2024 school year:

| Name | Position | Step | Salary |
|---|---|---|---|
| Eric Huck | JH Girls Basketball | 0 | $1,430.00 |
| Abby Campbell | Varsity Track | 2 | $3,368.00 |
| Heidi Fryman | Varsity Track Volunteer | - | - |

| | | | |
|---|---|---|---|
| Jennifer Young | District TBT 5th Grade ELA | - | $ |

Karri Schilling seconded the motion.
Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes.
Karri Schilling declared the motion carried.

**2023-130 NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2023-2024**
Lloyd Booth moved to approve the following resolution:

**Whereas** the following supplemental positions have been posted for the required length of time and;
**Whereas** no certificated individuals have expressed interest in these positions and;
**Whereas** these positions were made public for all individuals, certificated staff, support staff, and non-staff;
**Therefore,** I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the *2023-2024* school year:

| Name | Position | Step | Salary |
|---|---|---|---|
| Madison Webb | Assistant Varsity Coach Track | 0 | $1,430.00 |
| Missy Huck | Varsity Track Volunteer | - | - |
| Zane Wallace | JH Football | 0 | $1,430.00 |
| Brian Miller | JH Football Volunteer | - | - |
| Hunter Kesselring | JH Football Volunteer | - | - |

Karri Schilling seconded the motion.
Roll Call: Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes.
Karri Schilling declared the motion carried.

**2023-131 EXTENDED DAYS – WAYNE ROBINSON**
Stephanie Lang moved to recommend approving 20 additional work days for Wayne Robinson beginning June 5, 2023 through June 30, 2023 at a Step 3 $23.05/per hour.

Karri Schilling seconded the motion.
Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes.
Karri Schilling declared the motion carried.

**2023-132 MOU – WASHINGTON STATE COMMUNITY COLLEGE**
Kevin Worthington moved to recommend the approval of the attached memorandum of understanding (MOU) with Washington State Community College in regards to College Credit Plus (CCP).

*Attachment 23-0626J*

Lloyd Booth seconded the motion.
Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes.
Karri Schilling declared the motion carried.

**2023-133 PROFESSIONAL SERVICE AGREEMENT – HOPEWELL**

Lloyd Booth moved to recommend the approval of the attached professional service agreement between Fort Frye Local School District and Hopewell Health Centers for providing behavioral health services for Fort Frye students.

*Attachment 23-0626K*

Stephanie Lang seconded the motion.
Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes.
Karri Schilling declared the motion carried.

**2023-134 PROFESSIONAL GROWTH – ANDREA KITTLE**

Karri Schilling moved to recommend approval for the following professional growth application:

| Andrea Kittle | Dominican University of California | | Total 6 sem. hrs. |
|---|---|---|---|
| SUMMER 2023 | EDUX9928 | Maximize Professional Practice | 6 |

*Attachment 23-0626L*

Stephanie Lang seconded the motion.
Roll Call: Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes.
Karri Schilling declared the motion carried.

**2023-135 EXTENDED DAYS – KELLI WALSH**

Kevin Worthington moved to recommend approving up to seven additional work days for Kelli Walsh to help with scheduling.

Karri Schilling seconded the motion.
Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes.
Karri Schilling declared the motion carried.

**2023-136 SALARY INCREASE – ABBY CAMPBELL**

Stephanie Lang moved to recommend to approve the salary increase as recommended by the Ohio Valley E.S.C. and in accordance with the FFTA negotiated agreement for Abby Campbell from a B.S. +150 to a M.A.

Lloyd Booth seconded the motion.

Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes.
Karri Schilling declared the motion carried.

**2023-137 META DENTAL INSURANCE**

Kevin Worthington moved to recommend to approve the META dental insurance contribution as follows:

| Current Contribution | New Contribution |
|---|---|
| Single $22.81 | Single $23.72 |
| Family $63.90 | Family $66.46 |

*Attachment 23-0626M*

Stephanie Lang seconded the motion.
Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes.
Karri Schilling declared the motion carried.

**2023-138 CONTRACT – JULIAN & GRUBE**

Kevin Worthington moved to recommend approval of a contract with Julian & Grube to provide financial statements for the fiscal years of 2023, 2024, and 2025 at a cost of $2,900 per fiscal year.

*Attachment 23-0626N*

Lloyd Booth seconded the motion.
Roll Call: Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes.
Karri Schilling declared the motion carried.

**2023-138 CONTRACT – COPIER LEASE**

Kevin Worthington moved to recommend approval of a lease agreement with ITech for copier services in the amount of $2118.43 per month for 48 months.

*Attachment 23-0626O*

Karri Schilling seconded the motion.
Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes.
Karri Schilling declared the motion carried.

**2023-139 PROFESSIONAL GROWTH – KALLEIGH MASON**

Karri Schilling moved to recommend approval for the following professional growth application:

| Kalleigh Mason | Columbus State Community College | | Total 3 sem. hrs. |
|---|---|---|---|
| SUMMER 2023 | HIST1112 | European History | 3 |

*Attachment 23-0626P*

Stephanie Lang seconded the motion.
Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes.
Karri Schilling declared the motion carried.

**2023-140 OHIO VALLEY EDUCATIONAL SERVICE CENTER CONTRACT**

Lloyd Booth moved to recommend approval of an agreement with the Ohio Valley Educational Service Center to participate in cooperative educational services for the 2023-2024 school year; compliance with Ohio Revised Code §3313.843.

*Attachment 23-0626Q*

Karri Schilling seconded the motion.
Roll Call: Stephanie Lang-yes, Karri Schilling-abstain, Kevin Worthington-yes, Lloyd Booth-yes.
Karri Schilling declared the motion carried.

**2023-141 REJECT BC KITCHEN COOLER/FREEZER BIDS**

Lloyd Booth moved to recommend to reject all bids for the Beverly-Center Elementary School Kitchen Walk-in Cooler/Freezer Project.

Kevin Worthington seconded the motion.
Roll Call: Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes.
Karri Schilling declared the motion carried.

**2023-142 SECURE BC KITCHEN COOLER/FREEZER WITH A REVISED PROJECTED COST**

Kevin Worthington moved to recommend to allow the superintendent and treasurer to solicit bids for the Beverly-Center Elementary School Kitchen Walk-in Cooler/Freezer Project with a revised project cost.

*Attachment 23-0626Q1*

Lloyd Booth seconded the motion.
Roll Call: Kevin Worthington-yes, Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes.
Karri Schilling declared the motion carried.

**2023-143 ADVANCE OF FUNDS**

Stephanie Lang moved to recommend the approval for the treasurer to transfer the following funds:

Advance $300,000 from the general fund (001) to the insurance fund (024). This advance will be paid back to the General Fund in 4 payments on an annual basis in June.

Karri Schilling seconded the motion.
Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes.
Karri Schilling declared the motion carried.

**2023-144 NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2022-2023**
Lloyd Booth moved to approve the following resolution:

**Whereas** the following supplemental positions have been posted for the required length of time and;
**Whereas** no certificated individuals have expressed interest in these positions and;
**Whereas** these positions were made public for all individuals, certificated staff, support staff, and non-staff;
**Therefore,** I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the *2022-2023* school year:

| Name | Position | Step | Salary |
|---|---|---|---|
| Mark Waller | Summer Weight Room Supervisor | 0 | $999.00 |

Stephanie Lang seconded the motion.
Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes.
Karri Schilling declared the motion carried.

## BOARD CONCERNS

**2023-145 POLICY UPDATE**
Kevin Worthington moved to recommend the approval of the following new board policy:

EBDE Procurement and Use of Overdose Reversal Drugs In Emergency Situations

*Attachment 23-0626R*

Stephanie Lang seconded the motion.
Roll Call: Stephanie Lang-yes, Karri Schilling-yes, Kevin Worthington-yes, Lloyd Booth-yes.
Karri Schilling declared the motion carried.

**2023-146 MOTION TO ADJOURN**
Lloyd Booth moved that the Fort Frye Board of Education regular meeting be adjourned.

Stephanie Lang seconded the motion.
All in favor: Karri Schilling, Kevin Worthington, Lloyd Booth, Stephanie Lang.

Meeting adjourned at 6:30 PM

Next Meeting Date: July 25, 2023 @ at Salem-Libery @ 5:30 P.M.

Stacy Bolden, Treasurer

Karri Schilling, Vice President