The Fort Frye Board of Education met on Tuesday, April 24, 2007, in the Beverly Elementary School building at 6:00 PM, for a Regular Meeting**.** A prayer was led by David Vandenberg. Vice-President Vandenberg called the meeting to order and led in the Pledge of Allegiance to the flag with the following members answering to roll call: Diane Clark, David Vandenberg, David White, and Kevin Worthington. Absent: Zack Waite.

PUBLIC PARTICIPATION: Suzanne Burchett, representative for the Beverly branch of the Washington County Library, presented plans for additional parking at the library.

2007-47 INSTALL SCOREBOARD – BEVERLY ELEMENTARY SCHOOL

Kevin Worthington moved to grant permission to install an additional scoreboard and two additional lights at the Beverly Elementary School's gymnasium by the parents of basketball players at no cost to the Board. Diane Clark seconded the motion.

Roll call: Diane Clark-yes; David Vandenberg-yes; David White-yes; and Kevin Worthington-yes. Absent: Zack Waite.

COMMITTEE REPORTS

Susan T. Rauch	- Fort Frye High School
Patrick P. Taylor	- Lowell Elementary/Food Service
Laura E. Warren	- Beverly Elementary/Center Elementary/Title I
Donald O. Shue	- Salem-Liberty Elementary
Brooke F. Buckley	- Technology

2007-48 ACCEPT CHANGES/ADDITIONS

David White moved to accept the following changes and/or additions to the agenda:

Add Addendum items:
- Bus Bids
- Sell Bus
- Repair of Sink Hole
- Out-of-State Trip
- Medical Leave – Martin E. Jennings

Administrative & Financial Agenda

Teacher Contracts – 2007-2008 – Add:

NAME	POSITION	DEGREE	CONTRACT	STEP	SALARY
Liedtke, Daniel	H.S. Phys. Ed.	M	Continuing	24	$46,631.00

Kevin Worthington seconded the motion.

Roll call: Diane Clark-yes; David Vandenberg-yes; David White-yes; and Kevin Worthington-yes. Absent: Zack Waite.

2007-49 CONSENT AGENDA

David White moved to approve the following items on the consent agenda:

1. DISPOSAL OF PROPERTY
   To dispose of the following property from Fort Frye High School, Beverly and Center Elementaries:

2007-49 CONSENT AGENDA (continued)

1. DISPOSAL OF PROPERTY

FORT FRYE HIGH SCHOOL

Item	Model #	Serial #	Inventory #	Condition	Est. Value
Baseball scoreboard				Poor	
	$0.00				

BEVERLY ELEMENTARY SCHOOL

Item	Model #	Serial #	Inventory #	Condition	Est. Value
Tack boards			104005	Not seen in 2 yrs.	$0.00
Computer hub			10011		$0.00
Computer switch			20044		$0.00
Risograph			20042	Replaced	
Elec. pencil sharpener			21217	Burned up	Gone
Fax machine			10524	Replaced	Gone
Copier			20041	Replaced	Gone
Copier stand			103265	Taken w/old copier	
Craig radio			04120	Not found in 2 years	
Orion VCR			10057	Not found in 2 years	
Zenith VCR			10281	Not found in 2 years	
Sharp VCR			103723	Not found in 2 years	
Panasonic tape recorder			20131	Not found in 2 years	
Audiotronics record player			20134	Not found in 2 years	

CENTER ELEMENTARY SCHOOL

Item	Model #	Serial #	Inventory #	Condition	Est. Value
200 Library books					$0.00
Globe			22219	Broken	$0.00
Cassette player			10130	Doesn't work	$0.00
Cafeteria table			13146	Disposed in prior year	
Cafeteria table			13147	Sent to bus garage for parts	
Refrigerator			22139	Personal property/D. Clark	
Apple computer			13054	Gone	$0.00
Clark sweeper			106018	Gone	
Greenlee metal bender			21099	Not school property	
Copier stand			22191	Company took out with old copier	
Bookcase			106034	These items have been on	
Bookcase			106095	inventory but not seen for	
Stand, wooden (painted)			106135	3 yrs., were probably gone	
Bookcase			106185	long ago.	
Computer, Texas Instrument			20112		$0.00
197 Library books					$0.00

2. MINUTES

To waive public reading and approve the minutes of the March 27, 2007 regular meeting as presented.

3. OPEN ENROLLMENT

To approve for Seth Curry, Grade 2, to attend Beverly Elementary School, from Wolf Creek Local School District, for the 2006-2007 school year under the Open Enrollment Policy (this has been overlooked because Seth's mother is a teacher in the district).

4. FAMILY HARDSHIP LEAVE

To approve, in accordance with section 8.2 of the OAPSE agreement, Family Hardship Leave for 3 hours for Theresa I. Warren to attend the funeral of her uncle on March 30, 2007.

Diane Clark seconded the motion.
Roll call: Diane Clark-yes; David Vandenberg-yes; David White-yes; and Kevin Worthington-yes. Absent: Zack Waite.

2007-50 ADMINISTRATIVE & FINANCIAL AGENDA

1. TREASURER'S REPORT

To approve the Treasurer's report for the month ending March 31, 2007 (includes Fund Report, Revenue Report, Appropriation Report, and Warrants Issued) as presented.

2. BUS PLUG INS

To pay the following Bus Drivers $50.00 each for bus plug ins for the 2006-2007 school year:

Jeanie D. Carpenter	Richard D. Lang
Arlene S. Biehl	D. Ray McCreadie
Nancy A. Drake	William J. Taylor
Floyd F. Drake	Roger S. Ritchie
Mary C. Hesson	Judith M. Wagner

3. 2nd READING AND APPROVAL – POLICY REVISIONS

To note the 2nd reading and approve of the following policy revisions and additions:

GBQ	Criminal Record Check
IGAD	Occupational Education (Career & Technical Education)
IGBL	Parental Involvement in Education
IGBI	Limited English Proficiency
JEB	Entrance Age (Mandatory Kindergarten)
IGEE	Awarding of High School Diplomas to Veterans of War
JFCF	Hazing
JFCG	Tobacco Use by Students
JHCD	Administering Medicines to Students
JHCD-R	Administering Medicines to Students (Use of Epinephrine Autoinjectors)
KJ	Advertising in the Schools

NEW POLICY

IGBJ-R	Title I Programs (Public School Choice)

4. PROFESSIONAL GROWTH

To approve reimbursement for the following professional growth applications:

Sharon Miller	Marietta College	
June, 2007	Reading Clinic	4 sem. hrs.
Margaret Webster	Marietta College	
June, 2007	Science of Happiness	3 sem. hrs.
June, 2007	Appalachian Culture in Education	3 sem. hrs.

5. DEPOSITORY AGREEMENT

To approve a depository agreement with The Citizens Bank Company for the period beginning August 23, 2006 and ending August 22, 2011.

6. SOCIAL STUDIES COMMITTEE

To appoint the following to serve on the Social Studies Committee for the 2006-2007 school year for selection of new Social Studies textbooks. The rate of pay will be $17.00 per hour + retirement/benefits paid from Title IIA (not to exceed 5 hours per teacher) in accordance with Article 5.04 of the FFTA negotiated agreement:

2007-50 ADMINISTRATIVE & FINANCIAL AGENDA (continued)

6. SOCIAL STUDIES COMMITTEE

Kelly J. Biehl	Timothy M. Mullen
John E. Bostic	Robert A. Nelson
Ruth H. Heidorn	Jennifer S. Tatalovich

***Employment by the Fort Frye Board of Education is contingent upon a successful background check through BCII and FBI, if applicable, training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities.**

7. CERTIFIED SUBSTITUTES

To approve the following certified substitutes for 2006-2007 school year, as recommended by the Washington County Educational Service Center, to be used as needed and paid board adopted rate of $70 per day:

Name	**Teaching Fields**
Thomas Beardmore	Long Term Sub: Chemistry, Math 7-12
Chad Stoneking	Long Term Sub: Art

8. SUPPORT STAFF SUBSTITUTES

To approve the following support staff substitutes for the 2006-2007 school year to be used as needed and paid board adopted rates:

Melisa D. Drayer
Jason M. Hanes
Nicole L. Misel
Brenda M. Stark

9. SUPPLEMENTAL CONTRACTS

To approve issuing the following supplemental contracts for the 2006-2007 school year:

Food Service Supervisor	Patrick P. Taylor	$3,000
Title I Coordinator	Laura E. Warren	$1,500
Fiscal Services, Title I	Larry D. James	$ 400
Fiscal Services, Title I	Emily M. Hindy	$ 300
Fiscal Services, Title I	Linda L. Prieto	$ 300

10. LPDC SUPPLEMENTAL

To approve payment of $100.00 + $30.00 per meeting to the following for serving on the Local Professional Development Committee (LPDC) for the 2006-2007 school year, in accordance with article 5.05 of the FFTA negotiated agreement (paid from Title IIA funds):

Lisa R. Barnard	Lois R. Spencer
M. Jean Bickford	Georgeann S. Triplet
Michael F. Fronko	Amanda L. VonKennell
Susan T. Rauch	Laura E. Warren

11. SUBSTITUTE TEACHER/PARENT-TEACHER CONFERENCES

To approve payment, at her regular rate of pay, to Julia H. Brightbill (substitute teacher for Martin E. Jennings) to conduct Parent-Teacher conferences, not to exceed 7.5 hours.

12. PURCHASE CALCULUS BOOKS
To purchase Calculus textbooks from Prentice Hall for $2,834.10, as per their proposal.

13. MEMORANDUM OF UNDERSTANDING
To approve the following Memorandum of Understanding to create the position of Head Teacher:

This Memorandum of Understanding is executed by and between the Fort Frye Local School District Board of Education ("Board") and the Fort Frye Teachers' Association ("Association") for the purpose of confirming the parties' agreement and understanding with respect to the appointment of Head Teachers in the District. The parties agree as follows:

1. *Effective with the 2007-08 school year, the Superintendent may in her discretion appoint, on an as-needed basis, up to one (1) Head Teacher per school. Any such appointment will be for a period of one (1) school year and will automatically expire at the end of the school year.*

2. *A Head Teacher will be compensated at a salary of $2,589 for the 2007-2008 school year.*

3. *This memorandum of understanding will be recommended to become a part of the new negotiated agreement that is currently being negotiated.*

14. CREATE HEAD TEACHER POSITIONS
To create Head Teacher positions to be assigned in any building in the district on an as-needed basis for the 2007-2008 school year.

15. JOB DESCRIPTION – HEAD TEACHER
To approve the following job description and salary schedule for the newly-created Head Teacher position:

HEAD TEACHER

Job Description

POSITION: Head Teacher
REPORTS TO: Principal
EMPLOYMENT STATUS: As needed
ADOPTED:

QUALIFICATIONS:

1. Valid State of Ohio certification/license
2. Organizational and management skills
3. Skills related to effective student supervision
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable

2007-50 ADMINISTRATIVE & FINANCIAL AGENDA (continued)

15. JOB DESCRIPTION – HEAD TEACHER

GENERAL RESPONSIBILITIES:

1. The head teacher will perform administrative duties such as building management, student management, and grounds management in the absence of the building principal.
2. Take an active role in the educational leadership of the building.

SPECIFIC RESPONSIBILITIES:

1. Monitor performance of substitute teachers and assist if necessary
2. Monitor bus arrival and dismissal to maintain student order
3. Monitor playground, cafeteria, and halls
4. Handle routine and/or emergency disciplinary matters as referred by teachers, bus drivers, cafeteria personnel, etc. as needed
5. Provide leadership in cases of emergency, such as injury to students, school personnel, etc.
6. Provide assistance to secretary or other personnel if parental calls, questions, or concerns are expressed
7. Perform such additional duties as the position requires or as directed by the principal

Head Teacher: 2006-2007 Bachelor's Step 0 $25,892

Years of Experience in District

Step	**0**	**1**	**2**	**3**	**4**	**5**
Index	0.100	0.105	0.110	0.115	0.120	0.125
Salary	$2,589	$2,719	$2,848	$2,978	$3,107	$3,237

16. SUPPLEMENTAL CONTRACT – PATRICK P. TAYLOR

To approve a supplemental contract for the 2007-2008 school year for Patrick P. Taylor to assume additional responsibilities as Principal of Salem-Liberty Elementary School. The supplemental salary is to be based upon an additional 3% of his current salary as principal. The total salary for the 2007-2008 school year will be $59,534.00.

17. TEACHER CONTRACTS – 2007-2008

NAME	POSITION	DEGREE	CONTRACT	STEP	SALARY
Archer, Lois	Elem.	B/150	Continuing	19	$42,023.00
Biehl, Kelly	Elem.	B	5 yr.	26	$39,796.00
Bolden, Claire	Elem.	B/150	5 yr.	24	$42,566.00
Curry, Elizabeth	Elem.	M	Continuing	6	$36,068.00
Eddy, G. Renay	Sp. Ed.	M/15	Continuing	16	$47,253.00
Fobes, Stephanie	Elem.	B/150	Continung	20	$42,566.00
Gillaspy, Crystal	Instr. Music	B/150	3 yr.	4	$31.459.00
Hanes, Beth	Elem.	B	2 yr.	4	$29,957.00
Hensley, Robin	Sp. Ed.	M/15	Continuing	9	$39,925.00
Holliday, Christine	Sp. Ed.	M	Continuing	6	$36,068.00
Huck, Janet	Elem.	M/15	Continuing	27	$48,755.00
Huck, Tracey	H.S.	B/150	5 yr.	12	$40,366.00
Liedtke, Daniel	H.S. Phys. Ed.	M	Continuing	24	$46,631.00
Mace, Cathy	Music	M	5 yr.	26	$46,631.00

2007-50 ADMINISTRATIVE & FINANCIAL AGENDA (continued)

17. TEACHER CONTRACTS

NAME	POSITION	DEGREE	CONTRACT	STEP	SALARY
Sawyer, Julie	St. John (3.5 hrs./day, 5 days/week, 36 weeks)	B/150	3 yr.	7	$15,888.60
Schneider, Ericka	Elem	M	Continuing	7	$37,310.00
Shue, Donald	H.S./Elem.	Ph.D.	Continuing	27	$49,997.00
Sleek, Barbara	H.S.	M	5 yr.	12	$43,524.00
Stillings, Mark	Music	B/150	5 yr.	27	$43,110.00
Tatalovich, Jennifer	H.S.	M	Continuing	5	$34,825.00
Tornes, Sara Jean	St. John's Nurse	Nondegree	1 yr. (99 days)	1	$13,076.91
VonKennell, C. Mark	H.S.	M	Continuing	27	$47,331.00

B = Bachelor's

M = Master's

(Salary is per current negotiated agreement. A new agreement will be negotiated within the coming months and salaries may change.)

18. BUS BIDS
To authorize the Treasurer to advertise for bids for new buses for the 2007-2008 school year.

19. SELL BUS
To sell bus #1: 1992 Wayne bus, serial #1HVBAZRM2NH422645

20. REPAIR OF SINK HOLE
To approve a contract with Larry Lang Excavating, Inc. in the amount of $5,175.00 to repair a sink hole on school property along the river, based upon a recommendation of the Building & Grounds Committee.

21 OUT-OF-STATE TRIP
To approve for G. Renay Eddy's class at Lowell Elementary School to travel to Parkersburg, WV, to visit the VSA Arts Festival at WVU-Parkersburg, WV on May 24, 2007.

22. MEDICAL LEAVE – MARTIN E. JENNINGS
To approve a medical leave of absence for Martin E. Jennings for the 2007-2008 school year.

David White seconded the motion.
Roll call: Diane Clark-yes; David Vandenberg-yes; David White-yes; and Kevin Worthington-yes. Absent: Zack Waite.

2007-51 EXECUTIVE SESSION

David White moved to adjourn to executive session at 6:36 PM, to discuss personnel relating to employment and employee negotiations. Kevin Worthington seconded the motion.
Roll call: Diane Clark-yes; David Vandenberg-yes; David White-yes; and Kevin Worthington-yes. Absent: Zack Waite.

Returned to regular meeting at 8:31 PM.

2007-52 MOTION TO ADJOURN

Diane Clark moved that the Fort Frye Board of Education regular meeting be adjourned. Kevin Worthington seconded the motion.
Roll call: Diane Clark-yes; David Vandenberg-yes; David White-yes; and Kevin Worthington-yes. Absent: Zack Waite.

Meeting adjourned at 8:32 PM.

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Larry D. James, Treasurer Zack Waite, President