

Fort Frye Local Schools **Board of Education**



May Agenda

May 18, 2023

Fort Frye High School

5:30 P.M.

FORT FRYE BOARD OF EDUCATION

May 18, 2023

Fort Frye High School

5:30 P.M.

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A. CALL TO ORDER:
Place _____, Time _____

B. PRAYER

C. ROLL CALL:

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

D. PLEDGE OF ALLEGIANCE

E. PUBLIC PARTICIPATION

F. COMMITTEE REPORTS

Stephanie Starcher, Superintendent

Retirees Recognition: Diana Booth, Heidi McCutcheon, Ron Rainer, Mark VonKennell

Driver Recognition: Debbie Zimmer and Jeff Anthony

STEM Presentation: Middle School and High School Teachers

* *Public discussion is limited to 30 minutes per meeting.*

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted five minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. No persons will be allowed to defer their public participation time to another individual. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board.

“I MOVE TO APPROVE THE ITEMS LISTED ON THE CONSENT AGENDA”

MOTION BY _____, *SECOND BY* _____

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

C O N S E N T A G E N D A

1. AGENDA

Recommend approval of the current agenda and any addendums associated with the agenda as presented.

2. MINUTES

Recommend approval and waiving public reading of the minutes of April 17, 2023, regular meeting as presented.

Attachment A

3. TREASURER’S REPORT

Recommend the Treasurer’s report for the month ending April 30, 2023 {includes Cash Reconciliation, Fund Report, Warrants Issued, and Financial Comparison} be approved as presented.

Attachment B

4. HANDBOOKS

Recommend approval of the following handbooks for the 2023-2024 school year.

| | |
|--|--|
| Athletic Handbook | Fort Frye Staff Handbook |
| Fort Frye Elementary Student Handbook | Fort Frye High School Student Handbook |
| Fort Frye Middle School Student Handbook | |

Attachment C

5. FORT FRYE MIDDLE SCHOOL REGISTRATION BOOKLETS

Recommend approval of the revised high school course registration booklet for the 2023-2024 school year as presented.

Attachment D

6. RESIGNATION – KRISTEN WINSTANLEY

Recommend accepting the resignation of Kristen Winstanley as the CTE teacher at Fort Frye High School, effective at the end of the 2022-2023 school year.

Attachment E

7. DONATIONS – FFHS STUDENT COUNCIL

Recommend accepting the following donations for the Fort Frye High School Student Council:

\$500 check from Sheriff Larry Mincks

\$50 check from Hocking Tire Center

\$100 check from Greenleaf Landscapes

\$25 check from Sarrah & Ryan Paxton

\$100 check from Schilling Truss, Inc.

8. DONATION – SALEM-LIBERTY

Recommend accepting a \$130 check from Aunt K's Kitchen towards the purchase of books for Salem-Liberty Elementary.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL

Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for persons involved in coaching activities and other state requirements.

1. ATHLETIC DIRECTOR CONTRACT – MATT TULLIUS

Recommend issuing a 2-yr. limited contract renewal to Matt Tullius as the Fort Frye Athletic Director at Fort Frye High School and Fort Frye Middle School.

Attachment F

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

2. EMPLOY 4TH GRADE TEACHER @ LOWELL ELEMENTARY– EMILY BINEGAR

Recommend issuing a 1-yr. limited contract to Emily Binigar as a 4th grade teacher at Lowell Elementary for the 2023-2024 school year per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

3. EMPLOY PART-TIME TITLE I TEACHER @ SALEM-LIBERTY– VALERIE LOWE

Recommend issuing a 1-yr. limited contract to Valerie Lowe as a part-time (.50) Title I teacher at Salem-Liberty Elementary for the 2023-2024 school year per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

4. EMPLOY INTERVENTION TEACHER @ FFHS/FFMS – EMILY ADDIS

Recommend issuing a 1-yr. limited contract to Emily Addis as an intervention teacher at Fort Frye High School for the 2023-2024 school year per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

5. EMPLOY ELEMENTARY/MIDDLE SCHOOL ART TEACHER – BETHANY BAKER

Recommend issuing a 1-yr. limited contract to Bethany Baker as an art teacher at Fort Frye Middle School and Elementary Schools for the 2023-2024 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

6. TRANSFER – HANNAH HALL

Recommend transferring Hannah Hall from the paraprofessional position at Lowell Elementary to the educational assistant position at Salem-Liberty Elementary Step 2, \$17.32/hr. for the 2023-2024 school year school.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

7. EMPLOY NURSES

Recommend employing the following individuals to provide nursing services for 2023-2024 school year:

Allison Bates- Hours not to exceed ___ hrs. per week @ \$21.00 per hour district-wide

Crystal Lang- Hours not to exceed 20 hrs. per week @ \$21.00 per hour @ St. Johns

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

8. CONTRACT – FORT FRYE HIGH SCHOOL GYM FLOOR

Recommend the approval to enter into a contractual agreement with Cincinnati Floor Company, to refurbish the high school gym floor at a cost of \$32,699.00, work to begin in June 2023.

Attachment G

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

9. SUPPLEMENTAL CONTRACTS 2022-2023

Recommend approval to issue the following supplemental contracts for the 2022-2023 school year:

| Name | Position | Step | Salary |
|----------------|----------------------------------|------|------------|
| Michael Border | Glee Club | 0 | \$2,194.00 |
| Chad Ross | Weight Room Co-Supervisor Spring | 4 | \$ 704.50 |

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

10. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2022-2023

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2022-2023 school year:

| Name | Position | Step | Salary |
|-----------------|----------------------------------|------|------------|
| Josh Seagraves | Weight Room Co-Supervisor Spring | 2 | \$ 603.00 |
| Chad Augenstein | JV Baseball | 0 | \$1,375.00 |

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

11. CERTIFIED STAFF EXTENDED DAYS

Recommend approval to issue the following extended service days to certificated staff for the 2023-2024 school year:

| NAME | POSITION | # DAYS |
|------------------|------------------------|--------|
| Mary Beth Shultz | High School Counselor | 30 |
| Abby Campbell | Vocational Agriculture | 30 |
| Lisa Lang | Vocational Agriculture | 30 |
| | | |

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

12. SALE OF BUS #15 AND BUS #27

Recommend approval to sell bus #15 and bus #27.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

13. EMPLOY DIRECTOR OF FACILITIES & TRANSPORTATION – BRYAN WHITTEKIND

Recommend issuing a 1-yr. limited 260-day contract to Bryan Whittekind as the Fort Frye Director of Facilities and Transportation, effective July 1, 2023.

Attachment H

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

14. EXTENDED DAYS – BRYAN WHITTEKIND

Recommend approving 20 additional work days for Bryan Whittekind beginning June 5, 2023 through June 30, 2023 at his per diem rate.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

15. WORKER’S COMP CONTRACT – COMP MANAGEMENT

Recommendation to participate in the Group Experience Rating Program with Comp Management for the 2024 rate year; estimated cost of \$14, 264.00 for worker’s comp and \$1,085.00 for the annual enrollment fee.

Attachment I

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

16. THEN AND NOW INVOICES

Recommend approval of payments of invoices in accordance with ORC 5705.41(d) A, Then and Now Invoice from Presence Learning, Inc. in the amount of \$8,012.47.

Attachment J

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

17. EMPLOY ACCOUNTS PAYABLE/RECEIVABLE CLERK – HAYLEY NEADER

Recommend issuing a 1-yr. limited contract to Hayley Neader as the Accounts Payable/Receivable Clerk.

Attachment K

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

18. EXTENDED DAYS – HAYLEY NEADER

Recommend approving 30 additional work days for Hayley Neader beginning May 22, 2023 through June 30, 2023 at her per diem rate.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

19. TRANSFER TEACHER – TRACEY HUCK

Recommend transferring Tracey Huck from the high school science teacher position to the career tech education/STEM teacher at Fort Frye High School for the 2023-2024 school year school per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

20. SUPPLEMENTAL CONTRACTS 2023-2024

Recommend approval to issue the following supplemental contracts for the 2023-2024 school year:

| Name | Position | Step | Salary |
|------------------|-----------------------------------|------|--------|
| Dan Liedtke | Varsity Girls Basketball Head | 4 | \$ |
| Rob Nelson | Varsity Boys Basketball Assistant | 4 | \$ |
| Matt Barton | JV Boys Basketball | 4 | \$ |
| Lauren Hill | Winter Guard | 3 | \$ |
| Michael Border | Band Head | 1 | \$ |
| Michael Border | Glee Club | 1 | \$ |
| Barbara Sleek | FFMS Co-Advisor Science Olympiad | 1 | \$ |
| Tina Bohl | FFMS C-Advisor Science Olympiad | 1 | \$ |
| Barbara Sleek | Middle School Math Counts Advisor | 2 | \$ |
| Sara Marshall | District-wide grade 2 TBT | - | \$ |
| Allyson Scott | District-wide K-5 Intervention | - | \$ |
| Donna Hibbs | District-wide grade 1 TBT | - | \$ |
| Jessa Ott | District-wide math grade 5 | - | \$ |
| Lynnette Stengel | District-wide ELA Grade 3 TBT | - | \$ |
| Dawn Spurr | District-wide ELA Grade 4 TBT | - | \$ |
| Lynette Stengel | District-wide Math Grade 3 TBT | - | \$ |
| Ericka Schneider | District-wide Math Grade 4 TBT | - | \$ |
| Beth Hanes | District-wide K-5 Title I | - | \$ |
| Heidi Fryman | District-wide K TBT | - | \$ |

| | | | |
|---------------------|--------------------------------|---|-----------|
| Heidi Fryman | BC grade K TBT | - | \$ |
| Andrea Kittle | BC grade 1 TBT | - | \$ |
| Cathy Borich | BC grade 2 TBT | - | \$ |
| Lois Neville | BC grade 3 TBT | - | \$ |
| Dawn Spurr | BC grade 4 TBT | - | \$ |
| Jessa Ott | BC grade 5 TBT | - | \$ |
| Allyson Scott | Lowell grade 3-5 TBT | - | \$ |
| Alaina Jones | Lowell grade K-2 TBT | - | \$ |
| Lexie Weisend | SL grade K-2 TBT | - | \$ |
| Kelly Hendrix | SL grades 3-5 TBT | - | \$ |
| Drew Arnold | MMGW Coordinator | - | \$ 600.00 |
| Christine Holliday | MMGW Advisory | - | \$ |
| Barbara Sleek | MMGW STEM/Careers | - | \$ |
| Stephanie Marshall | HSTW Cadet Period/Intervention | - | \$ |
| Stephanie Marshall | HSTW Coordinator | - | \$1000.00 |
| Angie Henniger | FFHS Math TBT | - | \$ |
| Pam Bennett | FFHS Social Studies TBT | - | \$ |
| Ali Baker | FFHS ELA TBT | - | \$ |
| Tracey Huck | FFHS Science TBT | - | \$ |
| Barbara Sleek | FFMS Math TBT | - | \$ |
| Terri Ashworth | FFMS ELA TBT | - | \$ |
| Jennifer Tatalovich | MMGW PBIS TBT | - | \$ |
| Jennifer Tatalovich | FFMS Science TBT | - | \$ |
| Chad Ross | FFMS Social Studies TBT | - | \$ |

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

21. NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2023-2024

Whereas the following supplemental positions have been posted for the required length of time and;

Whereas no certificated individuals have expressed interest in these positions and;

Whereas these positions were made public for all individuals, certificated staff, support staff, and non-staff;

Therefore, I recommend the following non-certificated individuals be employed under a 1-year supplemental contract for the 2023-2024 school year:

| <u>Name</u> | <u>Position</u> | <u>Step</u> | <u>Salary</u> |
|-----------------|------------------------------------|-------------|---------------|
| Jason Lipot | Cross Country | 4 | \$ |
| Eric Henniger | Varsity Boys Basketball Head | 4 | \$ |
| Troy Fogle | Varsity Girls Basketball Assistant | 4 | \$ |
| Brandt Thieman | Freshman Boys Basketball | 4 | \$ |
| Anthony O'Linn | Boys Golf Head | 1 | \$ |
| Jeremy Hesson | JH Boys Basketball | 2 | \$ |
| Chad Augenstein | JH Boys Basketball | 1 | \$ |

| | | | |
|--------------------|-------------------------|---|----|
| Josh Seagraves | Wrestling Head | 4 | \$ |
| Jayden Wallace | JH Volleyball | 2 | \$ |
| Bella Schilling | JH Volleyball | 0 | \$ |
| Megan Stottsberry | JH Cheer | 1 | \$ |
| Scott Burnham | Cross Country volunteer | - | |
| Tom Neill | Wrestling volunteer | - | |
| Jarrold Kesselring | Wrestling volunteer | - | |
| Shana Griffin | Cheerleading volunteer | - | |

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

22. TECH SUMMER INTERNSHIPS

Recommend approval of three high school tech internship for up to 416 hours total per student at \$12.00/per hour funded through the Ohio Department of Development, effective May 30, 2023.

Attachment L

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

23. EMPLOY SCIENCE TEACHER @ FFHS / FFMS – HEATHER HESSON

Recommend issuing a 1-yr. limited contract to Heather Hesson as a science teacher at FFHS and FFMS for the 2023-2024 school year per the negotiated agreement between the Fort Frye Teacher’s Association and the Board of Education.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

24. CREATE FUND

Recommend the approval for the treasurer to create fund 200 9098 for Middle School Science Olympiad.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

25. 5-YEAR FORECAST

Recommend approval of the Five Year Financial Forecast for fiscal years ending June 30, 2023 through 2027.

Attachment M (email)

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek _____

26. SUPPORT STAFF CONTRACTS

Recommend issuing the following support staff contracts for the 2023-2024 school year per OAPSE agreement:

| NAME | POSITION | CONTRACT | STEP | SALARY |
|---------------------|-----------------|-------------------|------|-----------------|
| Jeff Anthony | Bus Driver | Continuing | 7 | \$23.68/per hr. |
| Chelsea Bauer | Parapro | Limited 2 yr. (1) | 1 | \$16.86/per hr. |
| Charlene Canterbury | Parapro | Limited 2 yr. (3) | 3 | \$17.37/per hr. |
| Hillary Enochs | Parapro | Limited 2 yr. (1) | 1 | \$16.86/per hr. |
| Emily Gasaway | Parapro | Limited 2 yr. (1) | 1 | \$16.86/per hr. |
| Jill Gillespie | Bus Driver | Limited 1 yr. | 1 | \$21.63/per hr. |
| Hannah Hall | Ed. Assistant | Limited 2 yr. (1) | 2 | \$17.32/per hr. |
| Jason Hanes | Maintenance | Limited 2 yr. (1) | 1 | \$23.79/per hr. |
| Jeanie Hendershot | Custodian | Limited 2 yr. (2) | 3 | \$17.93/per hr. |
| Cappi Kehl | Auxiliary Clerk | Limited 1 yr. | 0 | \$17.84/per hr. |
| Phil Kehl | Bus Driver | Continuing | 7 | \$23.68/per hr. |
| Leanne Medley | Secretary | Limited 2 yr. (3) | 1 | \$18.11/per hr. |
| Jarrod Merrow | Bus Driver | Limited 2 yr. (1) | 2 | \$21.95/per hr. |
| Sean Misel | Custodian | Limited 2 yr. (3) | 5 | \$18.47/per hr. |
| Christine Theis | Bus Driver | Limited 2 yr. (2) | 3 | \$22.28/per hr. |
| Michael Weiner | Head Custodian | Limited 2 yr. (2) | 3 | \$20.83/per hr. |

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

27. RATIFY FFTA AGREEMENT

Recommend approval of the 3-year Fort Frye Teachers Association (FFTA) agreement for 2023-2026 as presented.

Attachment N

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

28. PURCHASED SERVICE AGREEMENT – MEGAN LANG

Recommend contracting with Megan Lang to provide tobacco cessation planning and coordinating services at \$23/per hr. from April 1, 2023 to October 1, 2023.

Attachment O

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

29. PROFESSIONAL GROWTH – JENNIFER TATALOVICH

Recommend approval for the following professional growth application:

| <u>Jennifer Tatalovich</u> | <u>Augustana University</u> | | <u>Total 9 sem. hrs.</u> |
|----------------------------|-----------------------------|---|--------------------------|
| SUMMER 2023 | EDUC 602AC A | Well Managed Classroom | 3 |
| SUMMER 2023 | EDUC 632AD | Postive Behavior Intervention | 3 |
| SUMMER 2023 | EDUC 669AD | Supporting Students w/Disruptive Behavior | 3 |

Attachment P

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

30. VOLUNTEER

Recommend approval for Brandyn Bailey to serve as a school volunteer.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

31. EXTENDED DAYS – STUDY HALL MONITOR – SUZI WHITE

Recommend approval to issue Suzi White up to 8 extended days during the summer of 2023 to assist with the CCP textbook processing and Peak enrollment for the 2023-2024 school year.

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

32. OWN USE PRICING SERVICES AGREEMENT – MARIETTA MEMORIAL HOSPITAL

Recommend approval of the Own Use Pricing Services Agreement with Marietta Memorial Hospital and the Medical Benefits Administrators regarding prescription medication.

Attachment Q

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

33. BEVERLY-CENTER FOOD SERVICE COOLER EQUIPMENT

Recommend approval to purchase cooler equipment from Burkett Restaurant Equipment & Supplies in the amount of \$116,585.67.

Attachment R

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

BOARD CONCERNS

1. NEW POLICY

Recommend the approval of the 1st reading of the following new board policy:

EBDE Procurement and Use of Overdose Reversal Drugs In Emergency Situations

Attachment S

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

2. POLICY UPDATE

Recommend approval of the following board policy update:

IGBEB Dyslexia Intervention and Supports

Attachment T

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____

Next Meeting: June 29, 2023 @ _____.

MOTION TO ADJOURN _____, SECOND _____,
TIME _____

Mr. Booth _____, Mrs. Lang _____, Mrs. Schilling _____,
Mr. Worthington _____, Mrs. Zalmanek_____