Fort Frye Local School District Board of Education

The Fort Frye Board of Education met on Thursday, December 19, 2024, in Beverly-Center Elementary at 6:00PM, for a Regular Meeting. Lloyd Booth called the meeting to order with the following members answering to roll call: Lloyd Booth, Stephanie Lang, Kevin Worthington, Johnna Zalmanek. Members recited the Pledge of Allegiance to the Flag.

PUBLIC PATRICIPATE

COMMITTEE REPORTS
Stephanie Starcher, Superintendent
FFA Presentation – Julia Silvus & Abby Campbell
K-5 Math/Literacy Assessment – Megan Miller

2024-268 CONSENT AGENDA
Johnna Zalmanek moved to approve the following items on the consent agenda:

AGENDA
Recommend approval of the current agenda and any addendums associated with the agenda as presented.

MINUTES
Recommend approval and waiving public reading of the minutes November 21, 2024 regular meeting as presented.

Attachment 24-1219A

TREASURER'S REPORT
Recommend the Treasurer's report for the month ending November 30, 2024 {includes Cash Reconciliation, Fund Report, Warrants Issues, and Financial Comparison} be approved as presented.

Attachment 24-1219B

DONATIONS – WASHINGTON D.C. FIELD TRIP SPONSORS
Recommend accepting the following donation to sponsor 8th-grade students to attend the Washington D.C. trip in the spring: $900 – Russell Chadwick American Legion Post 389, $300 –VFW Post 5108, $300 – American Legion Post 750, $300 – Sherlock Oil Company, Inc., $250 – Dennis & Margaret Martin

DONATION – GREENHOUSE PROJECT
Recommend accepting a $20,000.00 donation from the Sisters Health Foundation through the Sisters of St. Joseph Mission Network and $1,000.00 from John Miller to help fund the greenhouse project at FFHS.

DONATION – FFMS LIBRARY
Recommend accepting a $400 donation from the Donald Morris Charitable Trust for the Fort Frye Middle School Library.

DONATION – SAVE CLUB
Recommend accepting a $250 donation from the Sandy Hook Promise Foundation for the SAVE Club.

EQUIPMENT LOAN AGREEMENT – WASHINGTON STATE COLLEGE
Recommend approving the equipment loan agreement with Washington State College of Ohio in regards to the 1 MIG Welder.

Attachment 24-1219C

EQUIPMENT LOAN AGREEMENT – APPALACHIAN OHIO MANUFACTURER'S
Recommend approving the equipment loan agreement with the Appalachian Ohio Manufactures' Coalition in regards to a robot.

Attachment 24-1219C1

RESIGNATION – PAMELA STANLEY
Recommend the approval to accept the resignation from Pamela Stanley as a paraprofessional at Fort Frye High School, effective December 17, 2024.

Attachment 24-1219C2

EMPLOYMENT OF YOUTH PATICIPANTS
Recommend approving the attached list of participants in the subsidized youth employment program from the Washington County Department of Job and Family Services; district will be reimbursed by WCDJFS for all costs incurred by employment of students on as as-needed basis.

Attachment 24-1219C3

Kevin Worthington seconded the motion.
Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang- yes, Kevin Worthington-yes.
Lloyd Booth declared the motion carried.

ADMINISTRATIVE & FINANCIAL AGENDA

PERSONNEL
Employment by the Fort Frye Board of Education is contingent upon a successful background check through both the Bureau of Criminal Identification and Investigation (Ohio) and the FBI (at the employee's expense), training on the district's Exposure Control Plan, a TB test, and sports medicine training for personal invoiced in coaching activities and other state requirements.

2024-269 SUPPLEMENTAL CONTRACTS 2024-2025
Kevin Worthington moved to recommend the approval to issue the following supplemental contracts for the 2024-2025 school year:

Name	Position	Step	Salary
Heidi Fryman	Indoor Track	-	volunteer

Halleigh Bailey	Spring Activity Coordinator	3	$1,400.00

Johnna Zalmanek seconded the motion.
Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Kevin Worthington-yes, Johnna Zalmanek-yes.
Lloyd Booth declared the motion carried.

2024-270 NON-CERTIFIED SUPPLEMENTAL CONTRACTS 2024-2025

Johnna Zalmanek moved to approve the following resolution:

Whereas the following supplemental positions have been posted for the required length of time and;
Whereas no certified individuals have expressed interest in these positions and;
Whereas these positions were made public for all individuals, certified staff, support staff and non-support staff;
Therefore, I recommend the following non-certified individuals be employed under a 1-year supplemental contract for the ***2024-2025*** school year:

Name	Position	Step	Salary
Mickey Lockhart	Varsity Baseball Assistant	4	$3,067.00
Garrett Lochary	JV Baseball	2	$2,270.00
Carter Brooker	Varsity Baseball Volunteer	-	volunteer
Brian Duskey	Varsity Softball Head Coach	2	$3,469.00
Ryan Layton	Varsity Softball Assistant	2	$2,330.00
Jason Casto	Softball Volunteer	-	volunteer
Chad Augenstein	JH Softball Coach	1	$1,320.00
Kari Carney	JH Softball Assistant	0	$994.00

Stephanie Lang seconded the motion.
Roll Call: Stephanie Lang-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes.
Lloyd Booth declared the motion carried.

2024-271 TRANSFER- JESSICA COMBS

Kevin Worthington moved to recommend the transfer of Jessica Combs for the remainder of the 2024-2025 school year from an 8-hour evening custodian (260-day contract; Step 1 salary of $18.17/hr.) at Fort Frye High School to an 8-hour day custodian (260-day contract) at Fort Frye High School Step 1 salary of $18.17/hr. contract, effective January 6, 2025.

Johnna Zalmanek seconded the motion.
Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes.
Lloyd Booth declared the motion carried.

2024-272 MEMORANDUM OF AGREEMENT (MOA) – FFTA

Johnna Zalmanek moved to recommend approval of the attached MOA between the Fort Frye Board of Education and the Fort Frye Teachers' Association (FFTA) as presented.

Attachment 24-1219D

Stephanie Lang seconded the motion.
Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Kevin Worthington-yes.

Lloyd Booth declared the motion carried.

2024-273 FFHS GREENHOUSE MATERIAL SUPPLIES – CROP KING

Kevin Worthington moved to recommend approval to contract with Crop King for the Fort Frye High School Greenhouse building supplies in the amount of $62,092.00.

Attachment 24-1219E

Stephanie Lang seconded the motion.
Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Kevin Worthington-yes, Johnna Zalmanek-yes.
Lloyd Booth declared the motion carried.

2024-274 FFHS GREENHOUSE CONTRACT – LARRY LANG EXCAVATING, INC.

Johnna Zalmanek moved to recommend approval to contract with Larry Lang Excavating, Inc. for the Fort Frye High School Greenhouse Construction Project in the amount of $65,973.00.

Attachment 24-1219F

Kevin Worthington seconded the motion.
Roll Call: Stephanie Lang-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes.
Lloyd Booth declared the motion carried.

2024-275 PROFESSIONAL GROWTH – LEXIE SCHOTT

Stephanie Lang moved to recommend approval for the following professional growth application:

Lexie Schott	Walden University	Total 10 sem. hrs.
WINTER 2024	MEDU6610: Teacher as Professional	5
WINTER 2024	READ6805: Reading and Literacy	5

Attachment 24-1219G

Johnna Zalmanek seconded the motion.
Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes.
Lloyd Booth declared the motion carried.

2024-276 APPROVVE NEW FUND – CAPITAL PROJECTS FUND

Johnna Zalmanek moved to recommend approval for the treasurer to establish a capital projects fund (usas 070) for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets.

WHEREAS, pursuant to Ohio Revised Code Section 5705.13(C), a school district may establish a capital projects fund for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets of the school district; and

WHEREAS, the School District desires to establish and maintain a capital projects fund to acquire, construct and improve certain fixed assets;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Fort Frye Local School District, Washington, Noble and Morgan Counties, Ohio, that:

The Board hereby establishes a capital projects fund (the "Capital Projects Fund") to be used for the purpose of accumulating resources for the acquisition, construction, or improvement of fixed assets (within the meaning of Ohio Revised Code Section 5705.13 (C) for any need or purpose of the School District. The Capital Projects Fund (USAS 070) shall be funded over a maximum period of ten (10) years in such amounts as shall be separately determined by the Board by (1) transfers from certain funds of the School District, including the General Fund (USAS 001), and (2) monies from sources other than funds of the School District, including gifts to the School District. The Capital Project Fund shall initially be funded with General Fund monies in such amounts as the Board shall separately determine.

If the School District has not entered into a contract for the acquisition, construction, or improvement of fixed assets relating to the Capital Projects Fund during a period of ten (10) years after the fate of this Resolution, then the Treasurer shall return such monies to the fund or funds from which the originated.

It is hereby found and determined that all formal actions of the Board concerning and relating to the passage of the Resolution were taken in an open meeting of this Board, and that all deliberations of the Board and any of its committees that result in such formal action were in meetings open to the public in compliance with all legal requirements, including Ohio Revised Code Section 121.22.

Attachment 24-1219H

Kevin Worthington seconded the motion.
Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Kevin Worthington-yes.
Lloyd Booth declared the motion carried.

2024-277 SUPPORT STAFF SUBSTITUTE

Kevin Worthington moved to recommend approval of the following as a support staff substitutes for the 2024-2025 school year:

Anna Courson
Nicole Myers
Michel Casto

Lloyd Booth seconded the motion.
Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Kevin Worthington-yes, Johnna Zalmanek-yes.
Lloyd Booth declared the motion carried.

2024-278 PROFESSIONAL GROWTH – MADISON FLESHER

Stephanie Lang moved to recommend approval for the following professional growth application:

Madison Flesher	Walsh University	Total 10 sem. hrs.
Spring 2025	633 Seminar & Practicum	4
Spring 2025	630 Assessment Measurement and Evaluation	3
Spring 2025	706 Healthcare Policy Organization	3

Attachment 24-1219I

Johnna Zalmanek seconded the motion.
Roll Call: Stephanie Lang-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes.
Lloyd Booth declared the motion carried.

2024-279 AMEND ESTIMATED REVENUES AND APPROPRIATIONS
Kevin Worthington moved to recommend approval to amend estimated revenues and appropriations as presented.

Attachment 24-1219J

Johnna Zalmanek seconded the motion.
Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes.
Lloyd Booth declared the motion carried

2024-280 EMPLOYEE AGREEMENT – AMBER SCHILLING
Stephanie Lang moved to recommend approval of an employment agreement with Amber Schilling.

Attachment 24-1219K

Johnna Zalmanek seconded the motion.
Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Kevin Worthington-yes.
Lloyd Booth declared the motion carried

2024-281 OSBA ANNUAL MEMBERSHIP DUES
Kevin Worthington moved to recommend the approval to pay the annual membership dues to the Ohio School Board Association in the amount of $5,581.00 for the calendar year 2025.

Attachment 24-1219L

Stephanie Lang seconded the motion.
Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Kevin Worthington-yes, Johnna Zalmanek-yes.
Lloyd Booth declared the motion carried

2024-282 OSBA LEGAL ASSISTANCE FUND
Johnna Zalmanek moved to approve the following resolution:

Whereas, the Fort Frye Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,
Whereas, the Ohio School Boards Association Legal Assistance Fund has been established for this purpose,
Therefore, the Board hereby resolves to participate in the OASBA LAF for calendar year 2025 and authorizes the treasurer to pay the LAF $250.

Attachment 24-1219M

Kevin Worthington seconded the motion.
Roll Call: Stephanie Lang-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes.
Lloyd Booth declared the motion carried

2024-283 EMPLOY ELEMENTARY/MIDDLE SCHOOL ART TEACHER – BETHANY BAKER

Kevin Worthington moved to recommend issuing 1-yr. limited contract to Bethany Baker as an art teacher at Fort Frye Middle School and Elementary Schools for the remainder of the 2024-2025 school year per the negotiated agreement between the Fort Frye Teacher's Association and the Board of Education.

Lloyd Booth seconded the motion.
Roll Call: Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes.
Lloyd Booth declared the motion carried

2024-284 FFHS MOBILE STATE CONTRACT – TOP QUALITY INSTILLATION (TQI)

Stephanie Lang moved to recommend approval to contract with TQI for a new mobile stage for Fort Frye High School in the amount of $60,698.00

Lloyd Booth seconded the motion.
Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Kevin Worthington-yes.
Lloyd Booth declared the motion carried

BOARD CONCERNS

2024-285 ORGANIZATIONAL MEETING

Johnna Zalmanek moved to establish a date for an organizational meeting on January 7, at Fort Frye High School at 6:00 PM.

Kevin Worthington seconded the motion.
Roll Call: Lloyd Booth-yes, Stephanie Lang-yes, Kevin Worthington-yes, Johnna Zalmanek-yes.
Lloyd Booth declared the motion carried

2024-286 TEMPORARY CHAIRMAN

Johnna Zalmanek moved to appoint Lloyd Booth to serve as temporary chairman of the organizational meeting.

Kevin Worthington seconded the motion.
Roll Call: Stephanie Lang-yes, Kevin Worthington-yes, Johnna Zalmanek-yes, Lloyd Booth-yes.
Lloyd Booth declared the motion carried

2024-287 EXECUTIVE SESSION – 1) To discuss the employment of a public employee or official.

Stephanie Lang moved to adjourn to executive session at 7:57 PM to discuss the employment of a public employee or official.

Kevin Worthington seconded the motion
Roll Call: Johnna Zalmanek-yes, Lloyd Booth-yes, Stephanie Lang-yes, Kevin Worthington-yes.

Lloyd Booth declared the motion carried.

Lloyd Booth called the regular meeting back into regular session at 9:40 PM.

2024-288 MOTION TO ADJOURN
Johnna Zalmanek moved that the Fort Frye Board of Education regular meeting be adjourned.

Lloyd Booth seconded the motion
All in favor: Lloyd Booth, Stephanie Lang, Kevin Worthington, Johnna Zalmanek.

Meeting adjourned at 9:45 PM

Next Meeting Date: January 30, 2025 @ Salem-Liberty Elementary 6:00 PM

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Melcie A Wells, Treasurer Lloyd Booth, President