Updated November 2025

Cape Girardeau Career & Technology Center

School of Practical Nursing

Three options:
1-year Day Practical Nursing Track
2-year Evening Practical Nursing Track
Secondary (High School Senior) Track

Cape Girardeau Career & Technology Center
School of Practical Nursing
1080 South Silver Springs Road
Cape Girardeau, MO 63703

Kirsten Dee, Program Director
Phone: 573.334.0826 Ext 6714
Email: deek@capetigers.com
Fax 573.334.5930

Information related to Practical Nursing Classes
2026-2027 School Year

Listed below are topics pertinent to seeking admission to the
Cape Girardeau Career & Technology Center —School of Practical Nursing

Reviewing for the Practical Nursing Pre-Entrance Test
Definition of Practical Nursing
Accommodations for Students with Special Needs
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Missouri Nurse Practice Act 335.066 (1-15)
Graduation Requirements

PRACTICAL NURSING PRE-ENTRANCE TESTING WILL BEGIN MONDAY, NOVEMBER 1, 2025 AND WE WILL CONTINUE TO TEST THROUGH FRIDAY MAY 28, 2026

***PLEASE NOTE THAT THE ATI TEAS TEST IS TO BE TAKEN AT THE CAPE GIRARDEAU CAREER & TECHNOLOGY ASSESSMENT CENTER OR ONLINE THROUGH THE ATI TEST SITE.**
TEAS EXAMS FROM OTHER SCHOOLS WILL NOT BE ACCEPTED.

REVIEWING FOR THE PRACTICAL NURSING PRE-ENTRANCE TEST

The Test of Essential Academic Skills (TEAS) is the pre-entrance test used by the Cape Girardeau Career & Technology Center—School of Practical Nursing. If you would like assistance reviewing for the practical nursing pre-entrance test, here are a few suggestions:

Contact the Adult Education and Learning Center in your community.
The Cape Girardeau Adult Learning Center offers a pre-test Math review free of charge. Enrollment is limited.
The Adult Learning Center cannot provide services to anyone currently enrolled in public school.
For more information on the review program, call the Cape Adult Learning Center at 573.334.3669.

The ATI TEAS Prep Materials
www.atitesting.com/TEAS This site offers: Exam details, prep tips, and prep products from the manufacture of the test.

You may access free health careers entrance practice exams on the Cape Girardeau Public Library's website at http://capelibrary.org

Click on Digital Branch
Choose Career Prep
Choose Prepare for Nursing Exams
Select ATI TEAS Prep

The TEAS exam consists of four (4) sections: Reading, Math, Science, English & Language Usage

The test usually lasts about 3 ½ hours with each section timed individually. It consists of 170 questions.

If you do not achieve the minimum required score 58% on the exam for PN admission, you may retest one time. It is recommended to wait at least 30 days after the initial exam so the applicant can study to improve test score.

The cost of the assessment is $80.00 and must be paid prior to scheduling the exam. You may pay for the test at the CTC front desk, or on-line at capectc.org. Payment may be made by cash, check, debit, Visa, Discover, or Mastercard.

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PRACTICAL NURSES

The 2024 Occupational Outlook Handbook states that in 2023, licensed practical vocational nurses held about 657,800 jobs. Thirty-five percent of the LPNs worked in nursing and residential care facilities, 16% in hospitals, 12 % in physicians' offices, and 12% in home health care services. Employment of licensed practical nurses is projected to grow 3 percent from 2023 to 2033.

Most practical nursing programs last about one year and are offered by vocational and technical schools or community colleges. The program consists of classroom theory in the biological and behavioral sciences and nursing, in addition to supervised clinical experience. Upon graduation, the practical nurse receives a diploma or certificate in nursing and may then be eligible to take the National Computerized Licensure Examination for Practical Nurses (NCLEX-PN). Upon passing this national examination, one is then a Licensed Practical Nurse.

Practical Nurses must be aware of the contents of the nurse practice act of the state in which they are employed. Their role is found in this law and the law differs from state to state. The initials "LPN" are an abbreviation for Licensed Practice Nurse. The LPN functions under the direction of a person licensed in this state to prescribe medications and treatments or under the direction of a registered professional nurse.

ACCOMMODATIONS FOR STUDENTS WITH SPECIAL NEEDS

Notification and Assessment Requirements:

Students requesting accommodations for special needs must notify the school of their needs. In order for the school to make appropriate accommodations, students must provide current (less than one year old) assessments identifying their needs. The assessment is to be accompanied with recommendations for accommodations that are made by the agency performing the assessment. Such assessments are at the student's expense.

American with Disabilities Act of 1990

If you have special needs as addressed by ADA, please discuss this with your instructor once you are accepted to the practical nursing program. Reasonable efforts will be made to accommodate your special needs.

NOTICE OF NONDISCRIMINATION

The Cape Girardeau Public School System is committed to the concept of equal opportunity for all individuals, regardless of, race, color, national origin, sex, or handicap as defined in Section 504, PL. 93-112 in its employment procedures and in its operation of education programs and activities. The Cape Girardeau Public School System is required by Title IX of the Education Amendments, Public Law 92-318 not to discriminate on the basis of sex in above mentioned areas. Persons who feel they have been discriminated against in violation of this policy may appeal to the Compliance Official responsible, 301 North Clark, Cape Girardeau, MO 63701. Telephone 573.335.1867.

APPROVAL STATUS

The Practical Nursing Program of the Cape Girardeau Public Schools was established in 1974. It is located in the Cape Girardeau Career & Technology Center, Room 316, 1080 South Silver Springs Road, Cape Girardeau, Missouri. This program is under the control of the Cape Girardeau Board of Education, District #63, Cape Girardeau, Missouri, and is supervised by the State Department of Elementary and Secondary Education and the Missouri State Board of Nursing.

The program is fully approved by the Missouri State Board of Nursing as well as the Missouri State Department of Elementary and Secondary Education. Accreditation establishes basic educational preparation for practical nurses. It enables graduates to apply to the Missouri State Board of Nursing to write the NCLEX-PN licensing examination.

The Cape Girardeau Career & Technology Center received accreditation from the Commission of Council on Occupational Education in March 2025.

MISSION STATEMENT
OF THE
CAPE GIRARDEAU CAREER & TECHNOLOGY CENTER - SCHOOL OF PRACTICAL NURSING

The Cape Girardeau Career & Technology Center - School of Practical Nursing has been established to prepare entry-level practical nurses in basic nursing skills and knowledge. This preparation will enable them to function as collaborating members of the health care team in meeting the changing health needs of individuals and families with cultural and spiritual sensitivity.

The focus of the classroom theory and clinical practice encompasses 1) the restoration, promotion, and maintenance of physical and mental health 2) the prevention of illness for individuals and groups throughout the life span, and 3) effective utilization of current research for evidence-based nursing practice.

The program provides an economical and accessible education. Using the nursing process as a guide, caring, critical thinking, effective communication, and a holistic approach to safe nursing care are emphasized. The faculty members act as a catalyst for learning and serve as role models to encourage accountability, self-evaluation, and ethical decision making. Students are provided with individualized guidance and instruction to enhance each person's educational growth and development.

GRADUATE COMPETENCIES
OF THE
CAPE GIRARDEAU CAREER & TECHNOLOGY CENTER - SCHOOL OF PRACTICAL NURSING

Graduate competencies identify the individual behaviors expected of a graduate upon completion of this program. These competencies are:

- To demonstrate safe practice of basic skills and knowledge required of an entry level practical nurse in a variety of health care settings.
- To exhibit a caring attitude in the delivery of quality holistic care and patient teaching throughout the life span.
- To utilize the principles of the nursing process along with the current research for evidence-based practice in the delivery of care.
- To be accountable for one's own actions within a legal and ethical framework.
- To demonstrate effective communication, critical thinking, and clinical reasoning as a collaborative member of the health care team.
- To recognize and accept the responsibilities of the practical nurse in health promotion, restoration, maintenance, and illness prevention for individuals and families using cultural and spiritual sensitivity.

FIRST DAY OF CLASSES FOR THE FALL OF 2026

Day Track August 2026-2027	**Monday July 14th, 2026 (tentative)**
Evening Track August 2026-2028	**Tuesday, July 14th, 2026 (tentative)**
Post-Secondary Track August 2026-2027 (2nd year for High School Seniors)	**Monday, August 3rd 2026 (tentative)**

CLASSROOM HOURS

Day Track	**Monday – Friday**	**8:30 am - 3:30 pm (Includes an hour lunch break)**
Evening Track	**First Year:Tuesday and Wednesday or Tuesday, Wednesday, Thursday** **Second Year: Monday and Tuesday or Monday, Tuesday, and Wednesday**	**4:00 pm - 10:30 pm (Includes a 30 minute dinner break)** **The evening program will have a few day time hours when scheduling specialty clinical.
Secondary Track (High School Seniors)	**Monday – Friday**	**8:25 – 10:50 a.m. (Senior Year)** **8:30 a.m. – 3:30 p.m. (Post-Secondary Year)**

COOPERATING CLINICAL FACILITIES

Saint Francis Medical Center 211 Saint Francis Drive Cape Girardeau, MO 63703 573.331.3000	Mercy Southeast 1701 Lacey Street Cape Girardeau, MO 63701 573.334.4822
Chaffee Nursing Center Hwy 77 North PO Box 68 Chaffee, Mo 63740 (573) 887-8191	The Lutheran Home 2825 Bloomfield Road Cape Girardeau, MO 63701 573.335.0158
Chateau Girardeau 3120 Independence St Cape Girardeau, MO 63703 573.335.1281	Gibson Center for Behavioral Change 340 S Broadview St Cape Girardeau, MO 63703

Arrangements have been made with the above healthcare facilities as well as other facilities to provide clinical experience opportunities for the Practical Nursing students.

CLINICAL HOURS

The clinicals in the practical nursing program give the students opportunities for hands-on nursing care to actual patients. They begin with basic care to one assigned patient in Fundamentals of Nursing clinical and work up to total care for 3 patients by the end of Nursing of Adults clinical and then to the patient load of an LPN during Nursing Management clinical. Specialties include Maternal-Newborn Nursing, Nursing of Children, Mental Health Nursing, Nursing of the Elderly, IV Therapy, and Phlebotomy. Observation experiences in various departments in the hospitals and long-term care facilities, physician's offices, home health & hospice agencies are scheduled as needed. *Times listed below are subject to change depending on Clinical site.*

Track	Fund of Nursing	Nursing of Adults	Specialties & Nsg Management
Day	November-December T W Th 7:45 a.m. - 2:30 p.m.	January-March T W Th 7:45 a.m. - 2:30 p.m.	March-June M T W Th 6:45 a.m. - 3:30 p.m. IV day will start at 6:00 a.m.
Evening	March-May (1st year) T W Th 4:00 – 10:30 p.m.	May-October T W Th 4:00 – 10:30 p.m. When students become a second year student, clinical days will change to Monday, Tuesday, and Wednesday.	March-June (2nd year) M T W 4:00 p.m. – 10:30pm Students will be given the option to observe in miscellaneous daytime clinical experiences. Some daytime clinical shifts will be required. The schedule will be given to the students early enough to adjust work schedules, family responsibilities, etc.
Sec/Post-Sec	March/April (Senior Year) W Th F 8:30 – 10:50 a.m.	September-December (Post-secondary) T W Th 7:45 a.m. - 2:30 p.m.	February-April (Post-secondary) M T W Th 6:45 a.m. - 3:30 p.m. IV day will start at 6:00 a.m.

ADMISSION CRITERIA for DAY AND EVENING TRACKS

The admission criteria include elements that evaluate an individual's potential to complete the practical nursing program. With that in mind, in order for an applicant to be considered for admission into the Cape Girardeau Career & Technology Center - School of Practical Nursing Program, he or she must:

- Be at least 17 years of age.
- Submit a completed application form with a $20.00 application fee. Please make checks payable to "Adult Education". The $20.00 processing fee is non-refundable.
- Be a high school graduate or have passed the GED or HiSet examination. Home schooled applicants are asked to provide:
  Written or credible evidence equivalent to verify education completion
  Note: Home schooled applicants are highly encouraged to complete the GED due to the expectations of many employers.
- Provide *official copies of all educational transcripts (high school, college, etc.) GED or HiSET test scores and other health related certificates (CNA, CMT, EMT, etc.). *An official copy of high school and college transcripts must be sent from the high school or college, have the school seal affixed, and be mailed in a sealed school envelope. **Your CURRENT NAME must appear on all transcripts and certificates.** If necessary, please ask the school secretary to put your full current name on a post-it-note and affix it the official copy of your high school and/or college transcript.
- Successfully pass the computerized pre-entrance test…adjusted individual total score of 58% on the Test of Essential Academic Skills (TEAS). An applicant may take the pre-entrance test twice. A 30-day waiting period between testing dates is *recommended* but not required. The cost for testing is $80.00 each time; payment for test fees must be paid upon scheduling the test.

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- Provide names and addresses for three (3) work references. Upon passing the pre-entrance test, three (3) work reference forms will be mailed out to these people.
- Applicants for whom English is a second language must meet the same general admission requirements as other applicants. These applicants must show English proficiency by scoring in the high level for reading and listening and in the good level for speaking and writing on the TOEFL (Test of English as a Foreign Language). These applicants may postpone taking the TOEFL until they have passed the TEAS and/or have been accepted into the practical nursing program.
- Employment or experience in a health care setting is not a mandatory requirement but will be noted as a positive aspect when considering applicants for admission.
- The Certificate of Completion for the TEAS preparation course offered by the Adult Education & Literacy Center is also viewed as a positive factor in the applicant's folder.

Individuals entering this program shall also be made aware of the" standard to apply for licensure." Section 335.046, RSMO.

2) An applicant for licensure to practice as a licensed practical nurse shall submit to the board a written application on forms furnished to the applicant. The original application shall contain the applicant's statements showing the applicant's education and other such pertinent information as the board may require. Such applicant shall be of good moral character, and have completed at least two years of high school, or its equivalent as established by the state board of education and have successfully completed a basic prescribed curriculum in a state-accredited or approved school of nursing, earned a nursing degree, certificate or diploma and completed a course approved by the board on the role of the practical nurse. Each application shall contain a statement that it is made under oath or affirmation and that its representations are true and correct to the best knowledge and belief of the person signing same, subject to the penalties of making a false affidavit or declaration. Applicants from non-English speaking lands shall be required to submit evidence of proficiency in English language. The applicant must be approved by the board and shall pass an examination as required by the board. The board may require by rule as a requirement for licensure that each applicant shall pass an oral or practical examination. Upon successfully passing the examination, the board may issue to the applicant a license to practice as a licensed practical nurse. The applicant for license to practice as a licensed nurse shall pay a fee in such amount as may be set by the board. The fee shall be uniform for all applicants. Applicants from foreign countries shall be licensed as prescribed by rule.

3) Upon refusal of the board to allow any applicant to sit for either the registered professional nurses' examination or the licensed practical nurses' examination, as the case may be, the board shall comply with the provisions of section 621.120 RSMo and advise the applicant of his or her right to have a hearing before the administrative hearing commission. The administrative hearing commission shall hear complaints taken pursuant to section 621.120, RSMo."

Admission Criteria for Secondary (High School Senior) Track

The admission criteria include elements that evaluate a student's potential to be successful in the practical nursing program. With that in mind, in order for an applicant to be considered for admission into the High School Track of the Cape Girardeau Career and Technology Center –Practical Nursing Program, he or she must:

- Be at least 17 years of age.
- Be a senior in high school.
- Submit a completed application form. (see CTC counselor for application)
- Provide a copy of a valid Social Security Card.
- Have a cumulative B average in all high school courses and provide official copies of all educational transcripts, including attendance and discipline reports.
- Have completed English I, II, III; Algebra I; Biology. Two courses are recommended for success in the program, including: Anatomy and Physiology and Chemistry.
- Have no more than eight absences in a school year.
- Have no more than three discipline referrals, which may not include any drug or assault related issues.
- Provide names and addresses of high school principal, counselor, one classroom teacher and one work related reference. If a student does not have work experience, then they should provide the names and addresses of two classroom teachers. Reference forms for completion will be mailed to the people whose names are provided.
- Successfully complete the computerized pre-entrance test…the WorkKeys (The WorkKeys exam consists of three (3) sections and **a score of a (4) is required to be eligible for the High School Practical program.**
  Applied Math
  Graphic Literacy
  Workplace Documents.
- Participate in an interview process with the Admission Committee. The Admission Committee is responsible for the final selection of students.

Individuals entering this program shall also be made aware of the "standard to apply for licensure." Section 335.046, RSMO.

2) An applicant for licensure to practice as a licensed practical nurse shall submit to the board a written application on forms furnished to the applicant. The original application shall contain the applicant's statements showing the applicant's education and other such pertinent information as the board may require. Such applicant shall be of good moral character, and have completed at least two years of high school, or its equivalent as established by the state board of education, and have successfully completed a basic prescribed curriculum in a state-accredited or approved school of nursing, earned a nursing degree, certificate or diploma and completed a course approved by the board on the role of the practical nurse. Each application shall contain a statement that it is made under oath or affirmation and that its representations are true and correct to the best knowledge and belief of the person signing same, subject to the penalties of making a false affidavit or declaration. Applicants from non-English speaking lands shall be required to submit evidence of proficiency in English language. The applicant must be approved by the board and shall pass an examination as required by the board. The board may require by rule as a requirement for licensure that each applicant shall pass an oral or practical examination. Upon successfully passing the examination, the board may issue to the applicant a license to practice as a licensed practical nurse. The applicant for license to practice as a licensed nurse shall pay a fee in such amount as may be set by the board. The fee shall be uniform for all applicants. Applicants from foreign countries shall be licensed as prescribed by rule.
3) Upon refusal of the board to allow any applicant to sit for either the registered professional nurses' examination or the licensed practical nurses' examination, as the case may be, the board shall comply with the provisions of section 621.120 RSMo, and advise the applicant of his or her right to have a hearing before the administrative hearing commission. The administrative hearing commission shall hear complaints taken pursuant to section 621.120, RSMo."

SELECTION PROCESS

Once the applicant's application folder is completed, the Admissions Committee shall review the folder. ***High pre-entrance test scores and very positive work references increases the applicant's probability of being selected for the day or evening program***. The Admission Committee is responsible for the final selection of students.

Once an applicant is selected by the Admissions Committee, the Practical Nursing Program Administrator will contact the applicant of his or her eligibility to be a member of the day or evening program. If the applicant accepts a position in the day or evening program, a letter of acceptance will be mailed to the individual. To hold the student's seat in the class, the individual must make a $200.00 deposit within three (3) weeks of the date on the letter of acceptance.

FINAL ACCEPTANCE INTO THE PRACTICAL NURSING PROGRAM
APPLICANT WITH CRIMINAL BACKGROUND &/OR FELONY HISTORY

Please note that final acceptance into the program is contingent upon criminal background and/or felony history.

If an individual has pled guilty to or has been convicted of a felony, whether or not sentence was imposed, or has been involved in a violent crime, Mercy Southeast Hospital, Saint Francis Medical Center, or other clinical partners as appropriate will be notified. These health care institutions are clinical sites for our students. A designated person or persons at these health care institutions will make the decision whether the individual will be allowed to participate in the clinical portion of the practical nursing program at their facility. The applicant may be asked to appear before a designated person or persons at one or all of these health care facilities. To that meeting the applicant shall take certified copies of court documents (i.e. docket sheet, complaint, and final disposition) and a separate personally written notarized statement fully describing the event(s) in question. Again, it is the decision of the designated person or persons at the health care institutions as to whether or not this individual can participate in clinical experiences as a Student Practical Nurse at their health care institution. If the decision is **NO, THIS INDIVIDUAL CANNOT PARTICIPATE IN DIRECT HANDS-ON PATIENT CARE AT THE HEALTHCARE FACILITY, THEN THIS INDIVIDUAL WILL NOT BE ALLOWED TO ENTER THE PRACTICAL NURSING PROGRAM.** (Approximately 50% of this program's curriculum is based upon direct, hands-on patient care at area acute care facilities.)

All students accepted into the practical nursing program must have a criminal background check on file at the school. The paperwork for the criminal background check will be completed upon admission.

ALTERNATE STATUS

When the day and evening practical nursing classes are filled, the remaining qualified applicants will be identified as ALTERNATES. Individual preferences for entering the day or evening program will be noted. Alternates will be ranked according to the results of their pre-entrance test scores and three (3) work references. If a student seat becomes available, the highest-ranking alternate will be called and ask if she or he would like to enter the class.

LATE ADMISSION

No student shall be admitted to the Practical Nursing program after the first day of class has been completed.

Please note that the numbers of students admitted in the day and evening programs are established by the Missouri State Board of Nursing.

PROGRAM COSTS

For the **Day, Evening, and Post Secondary Tracks: Refer** to the *Student Handbook.*

Additional Anticipated Expenses

Approximate Date	Expense	Approximate Cost
Before program start	Immunizations (if needed) Physical exam (if needed) Uniforms (enough to have a clean, pressed uniform each day of school) Watch with second hand School bag/supplies	Varies Varies Varies Varies Varies
Throughout program	School supplies Transportation Housing	Varies Varies Varies
Before graduation	Fingerprinting fee for MO State Board of Nursing Registration fee for NCLEX licensure exam Graduation attire	$45 $200 Varies
At/after graduation	Nurse's cap (optional) Graduation photos (optional)	$12 Varies

Financial Assistance

A variety of scholarships, grants, and loans are available to practical nursing students. These include: Pell Grant, Federal Student Loans, Access Missouri Grant, Vocational Rehabilitation, A+ scholarship, and Veteran Benefits. Students who have been awarded a Federal Pell Grant or Federal Student Loan will have those funds applied to their accounts in equal disbursements (one in each payment period). All sources of financial aid will be credited to the students' accounts for payment of tuition, books and fees for the payment period. A refund of excess funds during that payment period will be given to the student as soon as possible. Those qualifying for Title IV Financial Assistance will be informed of the amount of their eligibility.

Obligation for Payment

Registration constitutes a financial contract between students and the school. Students are ultimately responsible for payment of amounts owed to the school, including instances where anticipated financial aid becomes unavailable. If students do not make payments of amounts owed to the school when they become due, the school has the right to cancel students' registration; to withhold their grades, transcripts, diplomas, certificates, and to refuse admittance to final exams.

Financial Officers		
Lesley Essex	573.334.0826, extension 6515	essexl@capetigers.com
Jeanna Lohman	573.334.0826, extension 6510	lohmanj@capetigers.com

Refund Policy for Healthcare Career Programs

For long-term programs (those eligible for financial aid), during the first 60% of a payment period, the tuition due will be prorated based on the days completed. After 60% of the payment period has elapsed, no tuition will be deducted. Students will always be responsible for payment of textbooks and fees that have been used or cannot be returned. If a student elects to drop a course, the student must notify the CTC.

Students who have not visited the school facility before enrollment have the opportunity to withdraw without penalty within three days following either attendance at a regularly scheduled orientation or following a tour of the facilities and inspection of the equipment.

Refunds to students will be issued with or without the request of the student.

For short-term programs (those not eligible for financial aid), if a student elects to drop a course, the student must complete the designated form available at the CTC office. If the request is made before the second class meeting, a full refund minus any expense to the CTC (background check fee, course supplies) will be issued. After the second meeting, a refund will not be issued.

If CTC cancels a class, the student's deposit will be refunded in full.

Cape Girardeau Career and Technology Center- School of Practical Nursing
Curriculum Plan

1 Year Day Track

Term 1 (August-November)	Term 2 (November-March)	Term 3 (March-July)
Courses: • Personal & Vocational Concepts • Growth & Development • Anatomy & Physiology • Nutrition • Fundamentals of Nursing • Administration of Medications **Clinical:** • Fundamentals of Nursing (Clinical 1)	**Courses:** • Mental Health • Pharmacology • Nursing of Adults **Clinical:** • Nursing of Adults (Clinical 2 & 3)	**Courses:** • Nursing of Elderly • Maternal & Newborn Nursing • Nursing of Children • Nursing Management • NCLEX Review **Clinical:** • Nursing Management/ Specialties

2 Year Evening Track

Term 1 (August-March)	Term 2 (March-December)	Term 3 (December-July)
Courses: • Personal & Vocational Concepts • Growth & Development • Anatomy & Physiology • Nutrition • Fundamentals of Nursing • Administration of Medications **Clinical:** • Fundamentals of Nursing (Clinical 1)	**Courses:** • Mental Health • Pharmacology • Nursing of Adults **Clinical:** • Nursing of Adults (Clinical 2 & 3)	**Courses:** • Nursing of Elderly • Maternal & Newborn Nursing • Nursing of Children • Nursing Management • NCLEX Review **Clinical:** • Nursing Management/ Specialties

Secondary/Post-Secondary Track

Term 1 (Senior Year August-May)	Finish Term 1 (July-August)	Term 2 (August-December)	Term 3 (January-May)
Courses: • Personal & Vocational Concepts • Anatomy & Physiology • Nutrition • Fundamentals of Nursing **Clinical:** • Fundamentals of Nursing (Clinical 1)	**Courses:** • Growth & Development • Administration of Medications	**Courses:** • Mental Health • Pharmacology • Nursing of Adults **Clinical:** • Nursing of Adults (Clinical 2 & 3)	**Courses:** • Nursing of Elderly • Maternal & Newborn Nursing • Nursing of Children • Nursing Management • NCLEX Review **Clinical:** • Nursing Management/ Specialties

MISSOURI NURSING PRACTICE ACT

Missouri Senate Bill No. 108, truly agreed to and finally passed at the first regular session of the 78th General Assembly of the State of Missouri (1976), states the following governing the practice of practical nursing.

A "Licensed Practical Nurse" or "Practical Nurse" is one licensed under the provisions of this act to engage in the practice of practical nursing.

Practical Nursing is the performance for compensation of selected acts for the promotion of health and in the care of persons who are ill, injured, or experiencing alterations in normal health processes. Such performance requires substantial specialized skill, judgment, and knowledge. All such nursing care will be given under the direction of a person licensed in a state regulatory board to prescribe medications and treatments or a registered professional nurse. The term “direction” shall mean guidance or supervision provided by a person licensed by a state regulatory board to prescribe medications and treatments or a registered professional nurse, including, but not limited to, oral, written, or otherwise communicated orders or directives for patient care. When practical nursing care is delivered pursuant to the direction of a person licensed by a state regulatory board to prescribe medications and treatments or under the direction of a registered professional nurse, such care may be delivered by a licensed practical nurse without direct physical oversight.

Any person who holds a license to practice practical nursing in this state may use the title “Licensed Practical Nurse" and the abbreviation "LPN”. No other person will assume any title “Licensed Practical Nurse” or use any abbreviation “LPN” or any other words, letters, signs or devices to indicate that the person using the same is a Licensed Practical Nurse.

No person shall practice or offer to practice practical nursing this state or use any title, sign, abbreviation, card, or device to indicate that such person is a practicing practical nurse unless he or she has been duly licensed under the provisions of this act.

In the interest of public safety and consumer awareness, it is unlawful for any person to use the title “nurse” in reference to himself or herself in any capacity, except individuals who are or have been licensed as a registered nurse, licensed practical nurse, or advanced practice registered nurse under this act.

THE MISSOURI NURSING PRACTICE ACT 335.066

In compliance with the Minimum Standards of Practical Nursing, each practical nursing student shall be informed regarding the following.

335.066. Denial, revocation, or suspension of license, grounds for civil immunity for providing information.

1. The board may refuse to issue any certificate of registration or authority, permit or license required pursuant to sections 335.011 335.096 for one or any combinations of causes stated in subsections 2 of these section or the board may, as a condition to issuing or reinstating any such permit or license, require a person to submit himself or herself for identification, intervention, treatment, or rehabilitation by the impaired nurse program as provided in section 335.067. The board shall notify the applicant in writing of the reasons for the refusal and shall advise the applicant of his or her right to file a complaint with the administrative hearing commission as provided by Chapter 621, RSMo.

2. The board may cause a complaint to be filed with the administrative hearing commission as provided by chapter 621, RSMo, against any holder or any certificate of registration or authority, permit or license required by 335.011 to 335.066 or any person who has failed to renew or has surrendered his certificate of registration or authority, permit or license for anyone or any combination of the following causes:

(1) Use or unlawful possession of any controlled substance, as defined in 195 RSMO, or alcoholic beverage to an extent such use impairs a person's ability to perform the work of any profession licensed or regulated by sections 225.011 to 335.096;

(2) The person has been finally adjudicated and found guilty, or entered a plea of guilty or nolo contenders, in a criminal prosecution under the laws of any state or of the United States, for any offense reasonably related to the qualification, functions, or duties of any profession licensed or regulated by sections 335.011 to 225.096, for any offense an essential element of which is fraud, dishonesty, or an act of violence, or for any offense involving moral turpitude, whether or not sentence is imposed;

(3) Use of fraud, deception, misrepresentation, or bribery in securing any certificate of registration of authority, permit or license issued pursuant to sections 335.011 to 335.096 or in obtaining permission to take an examination given or required pursuant sections 335.011 - 335.096.

(4) Obtaining or attempting to obtain fee, charge tuition or other compensation by fraud, deception, or misrepresentation.

(5) Incompetency, misconduct, gross negligence, fraud, misrepresentation, or dishonesty in the performance of the functions or duties of any profession licensed or regulated by sections 335.011 – 335.096.

(6) Violation of or assisting or enabling any person to violate any provision of this chapter, or of any lawful rule or regulation adopted pursuant to sections 335.011 - 335.096.

(7) Impersonation of any person holding a certificate of registration or authority, permit or license or allowing any person to use his or her certificate of registration or authority, permit, license, or diploma from any school.

(8) Disciplinary action against the holder of a license or other right to practice any profession regulated by sections 335.011 - 335.096 granted by another state, territory, federal agency, or country upon grounds for which revocation or suspension is authorized in this state.

(9) A person is finally adjudged insane or incompetent by a court or competent jurisdiction.

(10) Assisting or enabling any person to practice or offer to practice any profession licensed or regulated by sections 335.011 - 335.096 who is not registered and currently eligible to practice pursuant to sections 335.011 - 335.096.

(11) Issuance of a certificate of registration or authority, permit or license based upon a material mistake of fact.

(12) Violation of any professional trust or confidence.

(13) Use of any advertisement or solicitation which is false, misleading, or deceptive to the general public or persons to whom the advertisement or solicitation is primarily directed.

(14) Violation of the drug law or rules and regulations of this state, any other state, or the federal government.

(15) Placement on an employee disqualification list or other related restriction or finding pertaining to employment within a health-related profession issued by a state or federal government or agency following final disposition by such state or federal government of agency.

(16) Failure to successfully complete the impaired nurse program.

GRADUATION REQUIREMENTS

In order to graduate, a student must satisfactorily complete the course of study as prescribed by the Missouri State Board of Nursing.

Theory Courses		Clinical Rotations	
Anatomy & Physiology	Pharmacology	Fundamentals of Nursing	Nursing of Children
Personal & Vocational Concepts	Mental Health Nursing	IV Therapy	Nursing of the Elderly
Nutrition	Maternal & Newborn Nursing	Nursing of Adults	Nursing Management
Growth & Development	Nursing of Children	Administration of Medications	Phlebotomy
Fundamentals of Nursing	Nursing of the Elderly	Mental Health Nursing	
IV Therapy	Leadership/Management Concepts	Maternal & Newborn Nursing	
Nursing of Adults			

In order to progress in the program,

- A student must have a minimum of an 80% average at the end of each theory course of study.
- For each clinical rotation, specific criteria must be met.

Before graduating, each student will complete application for licensure and register to take the National Computerized Licensure Examination for Practical Nurses (NCLEX-PN):

National Council of State Boards of Nursing- **register online + $200.00 on debit or credit or pre-paid card**

Missouri State Board of Nursing -**submit a completed application**

Some of the questions on the application form are as follows:

1. Have you ever been convicted or pled guilty to any crime?
2. Have you ever been convicted or pled guilty to any traffic offense resulting from or related to the use of drugs or alcohol?
3. Have you ever had a judgment rendered against you based upon fraud, misrepresentation, deception, or malpractice?
4. Do you currently, or did you within the past five years, use any prescription drug, controlled substance, illegal chemical substance, or alcohol to the point where your ability to function would be affected?
5. Are you now being treated, or have you been treated within the past five years, through a drug or alcohol rehabilitation program?

In addition, criminal background checks with electronic fingerprinting are completed by the FBI and the Missouri Highway Patrol. The student will register online and will need on the day of fingerprinting **a money order for $45 (approximately).**

Upon reviewing your application, the Board can grant or deny you the authorization to take the national computerized examination.

In order to be a Licensed Practical Nurse, one must graduate from an accredited practical nursing program, receive permission from the Board to take the NCLEX-PN, and then successfully pass the national computerized licensure examination (NCLEX-PN).

PLEASE NOTE THAT SUCCESSFUL COMPLETION OF A PRACTICAL NURSING PROGRAM DOES NOT GUARANTEE ELIGIBILITY TO TAKE THE NATIONAL COMPUTERIZED LICENSURE EXAMINATION FOR PRACTICAL NURSES (NCLEX-PN)