Tripp-Delmont School District 33-5

Student Handbook

2026-2027

Approved by the Tripp-Delmont School Board August 10, 2026

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The Tripp-Delmont School District 33-5 does not discriminate in its policies and programs on the basis of race, creed, color, religion, age, sex, disability, national origin or ancestry. Inquiries concerning the application of Title IX, Section 504 or Title VI, or the Americans with Disabilities Act of 1992 may be referred to the Superintendent at P.O. Box 430, Tripp, SD 57376, (Ph: 605-935-6766) or to the U.S. Department of Education, Office for Civil Rights, U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, 3rd floor, Suite 320 Kansas City, MO 64106 Telephone: 816-268-0550; FAX: 816-268-0599; TDD: 800-877-8339; Email: OCR.KansasCity@ed.gov

SECTION I. GENERAL INFORMATION

Letter to Parent/Guardian & Students from the Superintendent

Dear Parents/Guardians and Students,

Welcome to the Tripp-Delmont School District and the 2026-2027 school year. This handbook is a valuable resource that provides students and parents/guardians with information about the school's expectations. Please review this handbook with your child(ren). The #1 goal is to help your student succeed; we look forward to working together with you to accomplish the goals you have for your child(ren).

Educators (and I am referring to everyone involved in the educational process) are asked every day to act ***in loco parentis,*** that is (with reference to a teacher or other adult responsible for children) "In the place of a parent". We ask for, and in fact, **expect**, that students come to school with curiosity, an ability to work hard and a desire to learn.

There is a catch though; to provide any of those qualities, one must be present. Those times where one "must be present to win"? This is an accurate example of such. Life should be a series of repeatable and generally predictable events. What we practice for today should prepare us for future events, both known and unknown. If I am not present for my employment, I will not remain employed for long. If I am not prepared for my employment, however that may look, I will not remain employed for long. If I do not have a desire and attitude to improve in my employment, I will not remain employed for long.

Related to all that is above is the practice of "accountability". If I cause a positive reaction to some difficulty or situation? Learn why and how to repeat that behavior in differing situations. If I cause a negative reaction to some difficulty or situation? I must also accept that reality. And it remains to learn why and how **not** to repeat that behavior in differing situations. The bottom line is to understand that our behaviors and actions have consequences, both positive and negative.

Parents/Guardians, please be participative in the educational, social and emotional lives of your child(ren). At a personal level, it is a long-held belief of mine is quoted from George Santayana: "A child educated only at school is an uneducated child". That is not, in any way, intended to cut short the experiences we seek to provide within the school experience. It is a realization that education fundamentally takes place first, most often and most effectively at home.

In closing, thank you. Thank you for sending your very best and for investing in your child(ren's) future with us. Thank you for working in concert with the school district as much as possible. Should there be any concerns or questions, please feel free to contact your child(ren's) classroom teacher, Mrs. Ziegler or me at (605) 935-6766.

Kind regards,

Daniel Hoey,
Superintendent
Tripp-Delmont School District

Tripp-Delmont School District 33-5 Philosophy

Building Nighthawk Pride

In today's society, education is a continuous process of learning, not only for the present but for the future. Therefore, the Board will provide an educational environment that promotes and enhances learning as a life-long endeavor. In addition, the Board believes that education is not just the development and refinement of mental capacity but a process that assists the students in meeting their physical, social, aesthetic, and emotional requirements.

The Board will strive to provide stimulation and assistance so that each child develops in accordance to his or her individual abilities, interests and potential. The responsibility of the school, therefore, is to help guide the individual in the many and varied educational experiences so that a child can develop into a wholesome, happy and productive human being. The Board recognizes the importance of the home as an influence upon the child and believes that a sympathetic, cooperative attitude between the teacher and the parent or guardian is necessary in the development of a student's integrated personality. The total staff of the school system constitutes an inestimable and lasting force in the development of the student.

The teacher is the most significant influence in the school and must, therefore, possess and demonstrate dedication, enthusiasm and sensitivity. It is primarily the teacher's responsibility to provide the learning environment in the school that fosters maximum student growth and reflects individual differences. It is further realized that mutual rapport among the home, student, staff, administration, School Board and total community is necessary to implement this policy.

School Board
Jane Mehlhaff, President
Bryan Bietz, Vice President
Christian Jensen, Member
Seth Peters, Member
Seth Bietz, Member

School Administration
Daniel Hoey, Superintendent
Samantha Ziegler, Principal
William Massey, Business Manager

Tripp-Delmont School District
105 S. Sloan P.O. Box 430
Tripp, SD 57376
P: 605-935-6766, F: 605-935-6507

Special Education
Daniel Hoey
Superintendent/SPED Director
Tripp-Delmont School District 33-5
105 S. Sloan Street
Tripp, SD 57376
Phone: 605-935-6766

Title I/Title IX/504 Coordinator
Samantha Ziegler
Principal
Tripp-Delmont School District 33-5
105 S. Sloan Street
Tripp, SD 57376
Phone: 605-935-6766

Welcome to Students

Tripp-Delmont School District 33-5 welcomes you as a member of its student body. We are proud of the best accomplishments of our students, and we know we will be equally proud of you. Our philosophy is to recognize and provide for the individual needs, interests, and abilities of all students. We are concerned not only with the

accumulation of knowledge, development of skills, and the improvement of understanding but also with the development of interests, tastes, appreciations, ideals and attitudes, and the functioning of all these in our local community, state and nation.

The information in this handbook has been prepared and presented to every Tripp-Delmont School District student so that it will be of value in helping you adjust to our school, and to become an integral part of it. Become familiar with the contents of this handbook because, contained in it, are the rules and regulations by which you will abide while you attend this school. Following the rules will help all students have a successful and pleasant career in the Tripp-Delmont School District. We encourage you to take advantage of the academic and extracurricular opportunities that are available to you while you attend. Your success in school will be directly proportional to your efforts.

Right to Amend

The Administration, in conjunction with the Tripp-Delmont School Board, reserves the right to amend this handbook at any time during the school year. Parents/Guardians will be informed about any amendments that are adopted.

Elastic Clause

It is understood that this handbook cannot cover the myriad of events that may arise. In the case a situation is not covered in the handbook, the Superintendent will deal with situations in the best interests of the school district, the student, and in accordance with State, and Federal Laws.

Additions, Deletions, or Other Modifications to the Handbook

Anyone wishing to recommend additions, deletions, or other modifications to the Student Handbook is encouraged to write their ideas down and submit them to the Superintendent for consideration for inclusion in a future handbook. We are always open to any suggestions that you might have. Stop by the school office, call, or email your suggestions and ideas to Daniel.hoey@k12.sd.us.

Tripp-Delmont School District 33-5
Staff Directory 2026-2027

District Administration

Daniel Hoey - Superintendent/SPED Director
Samantha Ziegler - Principal
William Massey - Business Manager/Activities Coordinator

CERTIFIED STAFF

K-6 Elementary

Kaitlin Haas - Preschool
Dee Mogck - Kindergarten
Jennifer Gemar - 1st Grade
Melissa Schnabel - 2nd Grade
Elisa Misar - 3rd Grade
Mark Gemar - 4th Grade
Julie Niles - 5th Grade
Colleen Hieb - 6th Grade

7-12 Secondary

Amy Brown - 7-12 Business/Computer/Tech Coord.
Joi Hasz - 7-12 Math
Jason Mehlhaf - 7-12 Health/Phys. Ed
Melody McKittrick - 7-12 English
Sarah Martin - 7-12 Social Studies
Sheryl Gasataya - 7-12 Science
Justin Lukkes - 9-12 Industrial Arts
Hazel Maniquiz - 5-12 Band/Music Teacher

K-12 Special Services

Daniel Hoey - Special Education Director
Katy Brock - K-12 Special Education Teacher
Teresa Hogeland - K-6 Title I
Joyce Mann - K-12 Librarian
Whitney Bruinsma - K-12 Guidance Counselor
Daniel Polreis - Secondary SPED Coordinator
Renee Marsh - K-6th Music and Art

K-8 Clearfield Colony

Jolee Smith - K-8 Colony Certified Teacher
Missy Kohler - K-8 Colony Certified Teacher
Heidi Penning - K-8 Colony Paraprofessional

K-8 Greenwood Colony

Lisa Ketchum - K-8 Colony Certified Teacher

CLASSIFIED STAFF

Administrative Assistant

Shelby Rankin – Administrative Assistant

Paraprofessionals

Kandy Gibeau - SPED Paraprofessional
Renee Horn - SPED Paraprofessional
Sarah Neugebauer - SPED Paraprofessional
Alma Gomes - SPED Paraprofessional
Becca Severson - SPED Paraprofessional
Connie Schmidt - SPED Paraprofessional
Kasey DeWaard - SPED Paraprofessional
Heidi Severson – SPED Paraprofessional
Susan Glowcheski - SPED Paraprofessional

Food Service

Tammy Varilek - Head Cook
Dawn Stoebner - Cook

Custodial & Bus Drivers

Dale Brown - Head Custodian/Maintenance
Jeremy Bartunek - Bus Driver

High School Coaching Staff

Ron Weber - TDA Athletic Director/Head Track
Susan Glowcheski - Asst Boys & Girls Track
Mandy Holbeck - Head Volleyball
Hope Neugebauer - Asst Volleyball/7-8 GBB
Tom/Julie Cartney - Cross Country
Julie Niles - Assistant Cross Country
Dillon Werkmeister - Head BBB
Dylan Slate - Assistant BBB
Todd Chessmore - Head GBB
Collen Hieb - Assistant GBB
Mark Gemar – 7-8 GBB/Head Golf
Ty Barker - Assistant Golf
Kayla Wilson/Jen Gemar - FB & GBB/BBB Cheer Advisors

Tripp-Delmont School District 33-5

2026-2027 CALENDAR

Aug 10-12: Staff PD
Aug 12: Open House
Aug 19: 1st Day of School/12:30 PM Dismissal
Aug 21: 12:30 Dismissal - Staff PD
Aug 28: 12:30 Dismissal - S & E Day

9 Student (6 Full/3 Half)
12 Staff (12 Full)

AUGUST '26

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JANUARY '27

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 1: No School
Jan 4: Staff PD – Full Day
Jan 5: 1st Day of 2nd Semester
Jan 8: 12:30 Dismissal - Staff PD
Jan 15: 12:30 Dismissal - Staff PD
Jan 18: MLK Day - No School
Jan 22: 12:30 Dismissal - S & E DAY Day
Jan 29: 12:30 Dismissal - S & E Day

18 Student (14 Full/4 Half)
19 Staff

Sept 4: 12:30 Dismissal - Staff PD
Sept 7: Labor Day - No School
Sept 11: 12:30 Dismissal - S & E DAY Day
Sep 16: 1ST Quarter Midterm (20/40)
Sept 18: 12:30 Dismissal - Staff PD
Sept 25: 12:30 Dismissal - S & E Day

21 Student (17 Full/4 Half)
21 Staff (21 Full)

SEPTEMBER '26

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

FEBRUARY '27

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Feb 4: 3rd Quarter Midterm (22/44)
Feb 5: 12:30 Dismissal - S & E DAY Day
Feb 12: 9:00-12:30 PD - PTCs 2-7
Feb 15: President's Day - No School
Feb 19: 12:30 Dismissal - Staff PD
Feb 26: 12:30 Dismissal - S & E DAY Day

18 Student (15 Full/3 Half)
20 Staff

Oct 2: 12:30 Dismissal - S & E DAY Day
Oct 9: 12:30 Dismissal - Staff PD
Oct 12: Native American Day - No School / Homecoming Coronation
Oct 15: END 1ST QUARTER
Oct 16: Homecoming 2026
Oct 23: 9:00 – 12:30 PD - PTCs 2-7
Oct 30: 12:30 Dismissal All

20 Student (17 Full/3 Half)
21.5 Staff (21 Full/1 Half)

OCTOBER '26

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MARCH '27

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Mar 5: 12:30 Dismissal - S & E DAY Day
Mar 10: END 3rd QUARTER
March 12, 19: Spring Break - No School
Mar 19: SNOW DAY #1, if needed
Mar 26 Good Friday - No School
Mar 29 Easter Monday - No School

19 Student (18 Full/1 Half)
19 Staff

Nov 6: 12:30 Dismissal - S & E DAY Day
Nov 13: 12:30 Dismissal - Staff PD
Nov 16: 2ndQuarter Midterm (21/42)
Nov 20: 12:30 Dismissal - S & E Day
Nov 25-27: Thanksgiving Break - No School

18 Student (15 Full/3 Half)
18 Staff

NOVEMBER '26

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

APRIL '27

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Apr 2: 12:30 Dismissal - S & E Day
Apr 9: 12:30 Dismissal - Staff PD
Apr 10: Tripp-Delmont Prom
Apr 14: 4th Quarter Midterm (22/43)
Apr 16: 12:30 Dismissal - S & E DAY Day
Apr 16: SNOW DAY #2
Apr 23: 12:30 Dismissal All
Apr 30: 12:30 Dismissal - S & E Day
Apr 30: SNOW DAY #3

22 Student (17 Full/5 Half)
22 Staff (21 Full/1Half

Dec 4: 12:30 Dismissal - Staff PD
Dec 11: 12:30 Dismissal - S & E DAY Day
Dec 17: 12:30 Dismissal - Sem. Tests
Dec 18: 12:30 Dismissal - Sem. Tests
Dec 18: END OF 2ND QUARTER
Dec 21-Jan 3: Christmas/Winter Break – No School

14 Student (10 Full/4 Half)
13.5 Staff (13 Full/1 Half)

DECEMBER '26

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

82 Student (65 Full/17 Half)
86.5 Staff (85 Full/2 Half)

MAY '27

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

87 Student (71 Full/16 Half)
89.5 Staff (89 Full/1 Half)

May 7: 12:30 Dismissal - S & E DAY Day
May 7: Senior's Last Day
May 8: GRADUATION
May 13: 12:30 Dismissal - Semester Tests
May 14: 12:30 Dismissal - Semester Tests
May 14: End of 4th Quarter
MAY 14: Last Day of School

10 Student (7 Full/3 Half)
10 Staff

Total Student Days: 169 (136 Full/33 Half)
Total Staff Days: 175 (172 Full/3 Half)

Approved by the Tripp-Delmont School Board 5/11/26

***NOTE: The Tripp-Delmont School Board will forgive the first THREE (3) Snow Days in any school year. These days do not need to be made up by students or staff. Snow Days 1-3 on the district calendar will only be used as make-up days if the district has more than 3 Snow Days in the school year.

SECTION II. ATTENDANCE

Student Attendance

School is preparation for future life. It is important that habits of regular attendance be developed. A student's contribution and achievement in class are directly related to attendance. Students and parents/guardians must understand that students miss a vital portion of their education when they are absent from class. Teachers and administrators are expected to communicate with students and parents/guardians about the effect of attendance upon student achievement and success in their class and in their lives as adults.

If you know in advance that your student will be absent from school, please notify the office. We try to work with parents/guardians on having students make up the work that has been missed; however, makeup work is no substitute for classroom instruction. Parents/Guardians may pick up make-up work at the end of the school day and should follow the teacher's directions regarding the return of the make-up work. Students will have the number of days absent plus one additional day to complete missing assignments for absences.

The state of South Dakota requires compulsory attendance for students from six to eighteen years of age. Schools are required to track regular school attendance of all students and meet annual goals based on the attendance of each student***. The South Dakota Department of Education goal for each student is to be in school 90% of the days school is in session***. ***This means that any student who misses more than 15 days of school in an entire school year, is below the state requirement for school attendance.***

South Dakota Compulsory Attendance—IT'S THE LAW

In accordance with South Dakota State Law (SDCL 13-27-11) states that:

"Failure to send a child to school as misdemeanor. Any person having control of a student of compulsory school age who fails to have the student attend school as required by the provisions of this title, is guilty of a Class 2 misdemeanor for the first offense. For each subsequent offense, a violator of this section is guilty of a Class 1 misdemeanor."

Truancy

A. "**Truancy**" is any absence, by a student of compulsory school age for part or all of one or more days from school during which the school has not been notified of the legal cause of the absence by the parent/guardian of the absent student. It is also an irregular attendance pattern which defeats the intent of compulsory attendance.

B. When absenteeism has become detrimental to student achievement and the student/parent/guardian has ignored every effort by the district to gain compulsory attendance, the Superintendent may begin truancy proceedings to be brought against the parent/guardian.

C. School Administration may pursue truancy for any unexcused absences over 10 school days in a calendar year.

Legal Reference: SDCL 13-27-1 Responsibility of Person Controlling Child for School Attendance

Student Absences

Any student needing to leave the school building during the school day must have a note from home or have the parent/guardian call and explain the reason for the absence so that all necessary arrangements are completed prior to the student being dismissed. Seniors who have been granted Senior Privileges by administration and the Board of Education to leave school during study hall or lunch do not need a note from a parent/guardian to leave the building unless the student is ineligible for Senior Privileges as determined by the administration.

No students shall leave the building during school hours without the knowledge and permission from the school Administration. **Signing out in the main office is required before leaving the premises**. Failure to comply with this rule, however, will be considered "skipping" and will result in disciplinary action as outlined in the behavior matrix at the discretion of the Administration. Any student who is considered skipping a class will be marked as absent for that period.

Any student needing to leave a classroom must sign out from a class with the permission of the teacher and must return in the time allotted by the teacher, which is typically 5-10 minutes. If a student is absent for longer than the time allotted, they may be counted tardy for that class period. Any student who is granted access to retrieve personal belonging from their vehicle or house must return within five (5) minutes or the designated time as granted by the administration, or they will be counted as tardy for the current class they are attending at the time of them leaving the building.

No student will leave school during school hours without verbal permission from a parent/guardians to the Administration and checking out in the main office. Parents/Guardians must notify the administrative office as early as possible, either through a phone call or a note if a student will need to be released early from school.

Students may not drive their vehicles during school hours unless they have authorization, Senior Privileges, or permission from administration to leave school and have followed the required sign out procedures.

Absences are calculated on a period-by-period basis for high school and junior high school students. For elementary students, absences are calculated on a quartered day (2 AM Blocks, 2 PM Blocks) dependent upon how much time is missed. (NOTE: A full day of school is 6 ½ hours long.) Students participating in school sponsored activities or performing a voluntary community service will not be counted as absent if they complete the advance notice required.

Excused Absences

The following reasons for a school absence are considered excuses, but still **WILL BE** counted as absences:

- Student medical appointments (please provide written documentation for the medical provider)
- Death in the family
- A laboratory diagnosis or identified close contact of an infectious disease that requires isolation or quarantine
- Student illness or injury

An exception to the above is an absence lasting for more than three (3) consecutive school days where a student is subject to South Dakota Department of Health order to quarantine or isolate for any period of time. The student and family may elect to participate in a Homebased Academic Learning Plan and will be considered as in attendance as long as the student is actively participating in the plan developed with the district and is healthy enough to participate.

If a student's absences become excessive or reoccurring, a doctor's note will be requested at the discretion of the administration.

Excused Absences of Educational Value

In accordance with SDCL 13-27-6.1, an elementary or secondary pupil shall be eligible to be counted for school attendance up to five (5) days in a school term when an excuse from actual school attendance is requested by a parent/guardian for the purpose of attending events of state or nationally recognized youth programs of educational value. A parent/guardian or guardian must submit such request to the Administration a minimum of ten school days prior to the absence in order to allow Administration sufficient time to determine whether the event is a state or nationally recognized youth program of educational value.

Legal Reference: SDCL 13-27-6.1 Student Excused from Attendance

Tardies

Students will receive an unexcused tardy if they are late to class unless they have been delayed by a teacher or the office. A teacher or the office will provide a tardy slip or phone call to explain the reason the student is late to their next class. A student is tardy if he/she is not in the classroom or has not checked in when the tardy bell rings. Teachers or administration have the authority to determine a tardy. Tardies will be recorded in Infinite Campus. When a student receives four (4) tardies, a phone call will be made to the parent/guardian. After seven (7) tardies in a semester, the student will receive thirty (30) minutes of detention, and an additional thirty (30) minutes for each tardy thereafter – until the end of the semester. Habitual tardiness (10 or more) will require a meeting between the parents/guardians, student, and Administration so that an improvement plan can be written up. Each semester is a new slate and all consequences start new at the beginning of each semester. Detentions will be held by either school staff or the Administration after school.

Absences and Return to School Procedures

A written excuse is to be brought from home and cleared through the administrative assistant upon return from an absence. This note must be signed by the parent/guardian and must state the date of the absence and the reason for it. If the student returns from an absence without the written excuse from home, that absence will be unexcused. The student has one additional day to provide the school with a note excusing the absence.

For secondary students, it is the student's responsibility to pick up a make-up slip from the office prior to the beginning of the class. The student will not be re-admitted to class without this slip. When a student knows in advance that he/she will be absent from school for all or part of a day, he/she should have his/her parent/guardian notify the school, so that an advance make-up slip can be given to the student.

Any student attending a school sponsored activity that will cause him/her to miss school, must pick up an advance make-up slip from the administrative assistant, complete the required work, and hand the completed slip to the administrative assistant. An incomplete make-up slip will result in the student not attending the school sponsored activity. Non-participants that want to attend a school event must complete the following:

1. Note or telephone call from parent/guardian;
2. Pick up a makeup slip;
3. Complete their work ahead of time and secure teacher signatures;
4. Turn these assignments into the classroom teacher;
5. Understand that they will not be dismissed for an activity prior to the participants in said activity.

Students will have the opportunity to make up schoolwork missed due to an excused absence. The make-up procedure shall be initiated upon the student's return to school. **Students will have the number of days absent plus one additional**

day to complete missing assignments for absences. School work missed during an unexcused absence or skip will not be granted extra time to complete their assignments.

A student will receive full credit for schoolwork made up pursuant to an excused absence. Students who do not turn in work during the allotted time will have their overall grade reduced to no less than 50% and will be required to complete the work assigned. If the work is not attempted or is not at least 50% completed, the teacher may assign the grade based upon the students last best attempt and the student will be notified that the grade will be permanent after a second chance is given to complete the work. Students may lose computer privileges and serve detention for any incomplete work.

Students who miss a test must make up that test at the teacher's discretion. If a student is gone for school activity, schoolwork (daily work) must be completed at the teacher's discretion. Students must present make-up slips to teachers at least one day prior to the activity. If a make-up slip is not signed and turned in, they cannot leave. Teachers and Administration may assign detention to students who do not complete and return a makeup slip after it is due to the office.

SECTION III. ACADEMICS AND SUPPORTS

Accreditation

Tripp-Delmont School District 33-5 is accredited by the South Dakota Department of Education. It is the goal of the Board of Education and the school Administration to meet the standards directed by the Department of Education. The school district was last accredited during the 2018-2019 school year and is good for five (5) years.

College/Technical School/Armed Forces Visits

Students in their Junior or Senior year will be allowed excused absences for college/technical school/armed forces visitation. These absences will be excused and will not count toward their total absences. Parents/guardians should notify the office of the absence.

Class Status

The minimum number of credits needed to advance to each high school classification is listed below (or a summer recovery program is needed).

- Sophomores 5 or more credits successfully completed
- Juniors 10 or more credits successfully completed
- Seniors 15 or more credits successfully completed

Counseling Services

The school district provides a certified school counselor who will be providing counseling services for PK-12 students in the Tripp-Delmont School District. Staff from Lewis and Clark Behavioral Health Service also work with students throughout the year. If you would like more information regarding Lewis and Clark counseling services or other services available, please contact the school. If other services are available, the administration will get information out to families.

Curriculum and Courses

School district curriculum and lessons will be aligned to follow state standards. These standards may be found at https://doe.sd.gov/contentstandards/. Certified Teaching Staff are encouraged to expand the curriculum horizontally to meet the needs of students at varying levels and academic achievement. Hands-on activities for all students are encouraged. Curriculum for the school district is recommended by teaching staff and the Administration. Proposals for curriculum purchase are submitted to the Tripp-Delmont School Board for approval and will be updated as the budget allows and the school district will follow the approved Curriculum Adoption Cycle.

The Tripp-Delmont School District offers all courses required by the SD Board of Education to achieve a high school diploma. Required and elective courses are provided on-site by Tripp-Delmont School District teachers and may be provided through the use of the DDN system Dual credit classes are offered though the SD Virtual High School which encompasses courses through NSU or through other state universities and colleges. Please contact the school for more information regarding any on-line courses we offer.

Credit Recovery

High School students who have failed one or more courses required for graduation, will be offered a credit recovery option. The district will utilize Edgenuity for our credit recovery. Please contact Administration if you are interested in the program to place you on the list. Depending on if students require credit recovery for partial credit or full credit will determine the amount of days a student will need to be at the school. Credit recovery can also be offered during the summer.

Dropping Classes

No student may drop a course without first securing permission to do so from the Principal/School Counselor. After a student's schedule of classes has been arranged, permission to change will be granted within one week of the semester's beginning, only when very good reasons can be shown for doing so, based on extenuating circumstances and/or individual academic needs.

Dual Credit Courses

Students must first meet academic qualifications as set forth by the South Dakota Board of Regents for Dual Credit classes. Parents/guardians and students should refer to the dual credit handbook for guidance on taking courses.

Examinations/Tests

Students will be allowed to improve their test grade by doing corrections on all tests (except cumulative tests) and quizzes. This opportunity is given to #1: Allow students to further their understanding of the subject matter by viewing incorrect answers and providing them the opportunity to discover the correct answer. #2: Allow students to improve their grades. Each correct answer will be worth 50% of the original point value. The student will visit with the teacher to set up a time to complete corrections. Said corrections will need to be completed before or on the next tutor day. The teacher is expected to reteach the material if needed.

All pupils in grades 3-8 and 11 will be given state achievement tests in the spring of each school year. Results of all tests will be reported to parents/guardians. Other assessments may take place at various times of the year and will be allowed at the discretion of the Principal or Superintendent.

Grading Scales

The following will be the Grading Scale for all Grades 1st-12th Grade in the Tripp-Delmont School District

Grading Scales

A+	**100%**
A	**99%-96%**
A-	**95%-93%**
B+	**92%-90%**
B	**89%-87%**
B-	**86%-84%**
C+	**83%-81%**
C	**80%-78%**
C-	**77%-76%**
D+	**75%-74%**
D	**73%-72%**
D-	**71%-70%**
F	**69 and Below**

Honor Roll Categories

- Honor Roll of Distinction—4.0 GPA
- Honor Roll of Merit—3.99-3.5 GPA
- Honor Roll of Merit—3.49-3.0 GPA
- Senior Honor Students must have a cumulative GPA of 3.3 for the four years of high school
- White Letter Award winners must have a GPA of 3.5 for two consecutive semesters

****Valedictorian is the senior with the highest-ranking GPA**

***Salutatorian is the senior with the second highest ranking GPA**

Letter Grade / Numerical GPA equivalents

A	4.00	B-	2.70	D+	1.30
A-	3.70	C+	2.30	D	1.00
B+	3.30	C	2.00	D-	.70
B	3.00	C-	1.70	F	. 00

Weighted Grades Requirements

- Teachers must have at least **THREE categories for grading** if you choose to do weighted grades (Example--1-Quizzes, 2-Homework, 3-Tests OR 1-Lab, 1-Homework, 1-Tests or any variation). Teachers may choose as many categories as they wish, but you must have a minimum of three.
- **No one grading category may be counted as more than 40% of a student's overall grade** in a class. If a staff member uses the scale effectively, they should be able to use a 40-30-30, 40-40-20, 25-25-25-25, or percentage variation that creates a stronger balance between grading categories.

Graduation

Students short the minimum number of credits to graduate will not receive a signed diploma until all necessary coursework has been completed for the teacher and documentation of the 22 credits required to graduate has been verified by the Superintendent. Students will be able to participate in graduation exercises as long as the student is able to meet graduation requirements prior to the start of the next school year. Minimum Graduation Requirements may be found at the back of this handbook.

High School Graduation Requirements

Each student is expected to carry at least six (6) full-time academic subjects. A student may graduate at the end of the first semester of their senior year, provided they have earned 22 credits and have taken all the required subjects as required by the South Dakota Legislature and South Dakota Department of Education. Most semester-based courses are worth (.50) credits. On occasion, a quarter-based course will be offered and are worth (.25) credits.

Twenty-two (22) credits are required to graduate and a complete listing is shown on the chart in the appendix at the back of this handbook. Students may also obtain endorsements on their high school diploma including the Advanced Endorsement, Advanced Career Endorsement, or Advanced Honors Endorsement that will allow them to signify the course of study in high school that was taken relevant to their post-secondary career pursuits. Students may obtain multiple endorsements and have them reflected on their diploma upon graduation.

Homework

Homework can be a constructive tool in the teaching/learning process when geared to the needs and abilities of students. Purposeful assignments not only enhance student achievement but also develop self-discipline and associated good working habits. As an extension of the classroom, homework must be planned and organized; must be viewed as purposeful to the students; and must be evaluated and returned to students in a timely manner. In general, homework should be assigned as work the students should be able to do independently and an extension of content that has already been learned.

Honor Roll

The Tripp-Delmont School District will publish an Honor Roll. For a student to qualify for the Honor Roll a 3.0 or better GPA must be maintained. All grades are averaged. Any student who holds a D or F in any class will not be recognized on the honor roll regardless of GPA calculations. The Principal or Superintendent reserves the right to make a decision regarding the placement of any student on the honor roll given any special circumstances that may need to be considered.

Incomplete Grades

Incomplete grades will not be carried beyond 10 school days at the end of any grading period. The exception to this is the 4th quarter and year end grade period. Any deviation beyond this must be approved by the Superintendent. All situations will be dealt with on an individual basis. No one assignment, project or test will carry a weight of more than 1/5 or 20% of the final grade for any one grading period, this includes any nine-weeks test that may be given. The remaining 4/5 or 80% of the grade will be determined by a combination of daily work, projects, and testing that is done throughout the grading period.

Report Cards

Report cards will be issued at the end of each nine weeks and will show student progress over the academic period. These report cards need not be returned to the office. Students report cards will be mailed home within two weeks of the beginning of the next academic quarter.

Retention of Students

Students in grades K-6 are evaluated closely the entire academic year and their progress is reported regularly to the parents/guardians. If for some reason normal academic progress is not made by the pupil or absences exceed twenty (20) or more days of school during the entire school year, the teacher, parents/guardians and PK-8 Principal will confer and, if possible reach consensus on proper placement of the child. A student may also be retained if they have not attended an accredited school for more than twenty (20) academic days of school. The Superintendent retains final authority in retaining students for low level achievement or excessive absences that impact a student receiving adequate direct instruction toward academic learning standards.

Schedule Changes

Every student is expected to pre-register for the following years classes in the spring. This pre-registration indicates the demand for specific elective courses and helps determine the structure of the master schedule as well as pre-ordering any educational materials specific to those courses.

Course changes may be done during the first week of each semester with parental and administrative approval. A Drop/Add slip must be completed and signed by teachers and parents/guardians. Course changes are dependent upon the availability of class space, parents/guardians approval and teacher discretion.

Middle School and High School students will also be limited as to how many study halls they have. Parents/guardians are encouraged to contact Administration or the counselor if they have questions about schedules, student progress toward graduation, and whether class choices will appropriately prepare their student for post-secondary plans.

Summer Driver's Education

The Tripp-Delmont School District provides our student's driver's education program unless an instructor cannot be obtained. Students who are a minimum of 13 (turning 14 within the corresponding school year) are eligible to sign up for driver's education courses. Current rates: District students: $ 150, non-district students $200.

SOAR and Explore Fridays

Support • Opportunity • Achievement • Reflection

SOAR and Explore Fridays are scheduled days throughout the school year (see school calendar) where students can focus on academic growth, enrichment, and support. These sessions will take place from **12:30 p.m. to 3:00 p.m.** on designated Fridays.

All students are welcome and encouraged to attend. This is a chance to get extra help from teachers, complete missing work, prepare for upcoming tests, or explore enrichment activities in a quiet, focused environment.

Students are required to attend SOAR and Explore if:

- They have unexcused or missing assignments
- They need to make up a quiz or test
- They are currently failing one or more classes

Students required to attend must stay for the entire session or until all required work is completed—whichever comes first. If a student is participating in an extracurricular, academics is the first priority before attending a practice. A completed **Missing Work sheet** must be turned in and verified. Failure to attend or submit required documentation will result in a one-hour detention and will be treated as an **unexcused absence**.

Students must maintain a respectful, focused environment during SOAR and Explore. Any student causing repeated distractions may be asked to leave and risk losing this opportunity in the future.

Parent/guardian notification will be sent out the **Thursday before each scheduled SOAR and Explore** session if attendance is required.

Transportation:
Bus riders who stay for SOAR and Explore will have transportation provided at 3:00 p.m. Drop-off times may vary depending on the route—please be flexible and understanding.

SOAR and Explore is about helping students succeed and providing space to reflect, grow, and take charge of their learning. We hope to see many students take advantage of this opportunity.

SECTION IV. GENERAL SCHOOL POLICIES/PROCEDURES

Assemblies

From time-to-time assemblies are planned and placed on the school calendar by the staff or Administration. Students are expected to give quiet, courteous attention to every assembly presentation. Students are required to attend all assemblies. Dual Credit students must make arrangements to be at all school assemblies or activities during the school day. Those who refuse to follow handbook expectations will be referred to administration for any inappropriate behavior.

Backpacks

Backpacks for personal use are allowed for the transporting of school and personal materials to and from school and to and from their classes. Backpacks should not restrict travel between desks and seating areas and not be a tripping hazard anywhere that students and staff travel.

The Administration has the right to check any and all backpacks either owned personally by the student or purchased/issued by the school district during the school day, at school events before/after school, or anytime there is reasonable suspicion of inappropriate or illegal items.

Bicycles and Other Transportation

Students may ride bicycles to and from school. Students are to use the designated bicycle racks provided on the south side of the school. If a student chooses to ride a bike or use another means of transportation to get to school, the school is not responsible for lost, damaged, or stolen items.

Book Fines

Textbooks and workbooks are furnished by the district. Book fines will be levied against those students who damage or lose their books. This also pertains to library books or other lost/damaged school materials/equipment. Fines will be determined by the teacher, librarian, and the Administration. Fines must be paid prior to receiving the final report card or diploma.

Cancellation of School

If for some reason school must be cancelled, or the day must be shortened, notification will go out on our automated Apptegy parent/guardian notification system, which will automatically call your telephone number and leave a message. Announcements will also be made on WNAX, KMIT, KELO-TV in Sioux Falls, and Dakota News Now (KSFY and KDLT) in Sioux Falls, the school district website and our school district Facebook page.

******* NOTE for Parents/Guardians: If you feel the weather is too severe in your area to chance sending your child/children to school, simply call the school and they will be excused.***

Cell Phones and Other Electronic Devices

Students may ONLY use cell phones, smartwatches, and other electronic devices the first five (5) minutes or last five (5) minutes of any class period. The only exception to this rule is when a student is in study hall, at lunch, or during a time when a regularly scheduled class is not in session. Students may use their cell phone in study hall as long as all missing assignments have been completed and all assigned academic work is turned in.

The Administration may grant permission for individual students to use and/or possess cell phones or other electronic devices, if, in the sole discretion of the Administration, such use is necessary to the safety and/or welfare of the student. Unauthorized use is grounds for confiscation of the device by school staff, including classroom teachers. When staff directs students to put their cell phone or other electronic device away, students will comply and place their cell phone in the designated classroom area.

Headphones may be used by students at the discretion of the teacher, but headphones should not be in during classroom instruction without teacher permission. Placement/collection of cell phones during the class period will be at the teacher's discretion.

A student who violates cell phone use in a classroom by a teacher will first be given a reminder of the school policy and will be informed that the next violation of the policy that period, will result in the student having to hand over their cell phone to the teacher for the remainder of the period. Frequent abuse of the cell phone policy may be referred to administration for further disciplinary action.

Class Advisors and Dues

Faculty advisors will be assigned to each class at the beginning of the academic year. Class advisors will consult with the Superintendent before any projects or social functions are scheduled, such as Homecoming, Coronation, Dances, Student Council, Prom, etc. All class advisors must be present at all class meetings.

Classes and School Day

Classes begin at 8:15 am and the day ends at 3:34 pm. A warning bell for the first class of the day rings at 8:10 am. Attendance will be taken by classroom teachers throughout the day.

Students may enter the building at 7:40 am for breakfast unless they have permission to enter earlier from a teacher or District Administrator. When entering the building, students need to enter through the main doors of the school unless they go directly to the playground where students will be supervised by staff. Students entering the building should go directly to a classroom, the cafeteria for breakfast, or walking club in the gym. All students must leave the building by 4:00 pm unless they are involved in a school activity or under the supervision of a teacher or administrator. When picking up or dropping off children, please remain in the main office or entrance area for security reasons. Thank you.

Classroom Parties – K-6

Holiday parties (i.e. Fall Festival, Christmas, Thanksgiving, and Valentine's Day) are usually held during the last hour of the school day. Parents/Guardians may be asked to assist in the planning and/or preparation of these festivities. Birthday treats for individual students may be passed out at the discretion of the classroom teacher. Arrangements should be made in advance with the classroom teacher.

Fundraising/Sale of Merchandise

Administration must be aware of all school fundraisers and be approved in advance.

The Board of Education has made the following policies regarding sales and fundraising:

- The sale of high school annuals by the annual staff is approved
- Sales by classes to support the prom is approved

All proceeds and expenses of fundraisers must be handled through the business manager of the Tripp-Delmont School District Custodial Fund Account.

Leaving Class

Anytime a student wishes to leave class, students will fill out the sign-out/sign-in sheet with the teacher or staff member and must have staff permission.

Initiations

High school or class initiations, such as freshman initiations are prohibited. Under no circumstances must any semblance of such activity be allowed. Violators will be eligible for suspension and possible expulsion from school according to the school district policies related to bullying, harassment, and or other rules in the student handbook related to student conduct.

Open Campus

Students in grades 9-12th will have the ability to participate in Open Campus during lunch . Open Campus lunch is allowed upon the completion and submission of the Open Campus Lunch Permission Form by a parent or guardian.

Injuries/Accidents/Illness

All accidents are to be reported to the Administration. If medical attention may be necessary, contact will be made to parents/guardians. Parents/guardians will also be contacted if their child becomes ill during the school day. Arrangements will be made at that time if it becomes necessary to remove the student from school. If a parent/guardian cannot be reached and emergency care is needed, it will be provided.

Kindergarten

A student must meet state requirements to start Kindergarten. A child who is five years old on the first day of September is eligible for enrollment in Kindergarten.

Legal Reference: SDCL 13-28-2. Kindergarten enrollment eligibility—Transfer from another state

Parent-Teacher Conferences

In order that parents/guardians may have the opportunity to visit individual teachers about their students' academic progress, there will be Parent-Teacher Conferences during the first quarter and third quarter. Parents/guardians are encouraged to meet with the teacher at other times if they have questions or concerns regarding their child's program. Teachers are available for conferences before or after school, but parents/guardians should schedule an appointment if at all possible.

Pets/Animals

Home pets and farm animals may be brought into the school or on the school grounds for show and tell during school time at the discretion of administration. Classroom pets will be at the discretion of the teacher and approved by administration. Special requests or circumstances may be allowed by administration for educational purposes.

Playground Guidelines

Teachers/staff members on playground duty will supervise activities and attempt to encourage team or organized play among students. Tackle football, snowballs, and hard baseballs are NOT allowed during recess. Playground equipment will be utilized for its intended purpose only. Teachers/staff members will enforce playground rules for the safety of all students. The playground will be supervised by a teacher/staff member during all recesses and before school. Remember that recess is a time for relaxation and getting away from lessons. No one is to remain inside at recess time without permission from the teacher or a note from a parent/guardian explaining the reasons for not going outside. Recess should not be used as a punishment.

Pledge of Allegiance

South Dakota law requires that schools shall provide students the opportunity to salute the United States and the flag each day by reciting the Pledge of Allegiance to the flag of the United States. A student may choose not to participate in the salute to the United States and the flag. However, a student who does not participate in the salute shall maintain a respectful silence during the salute.

The Pledge of Allegiance will be included in the opening announcements from the office every morning. Students will adhere to the law and have the opportunity to participate in this exercise of democracy.

SDCL 13-24-17.2. Right to post flag--Opportunity to recite pledge of allegiance--National anthem.

Preschool

Overview: The Tripp-Delmont School Districts offers non-tuition based PK3 and PK4 programs to in district or out of district students. Students must turn 3 on or before September 1 to enroll in the PK3 program. Students must turn 4 on or before September 1 to enroll in the PK4 program. Students who have turned 5 on or before September 1st will enroll in the Kindergarten program, unless deemed age appropriate by the school Administration team. Please contact the school for enrollment applications.

Class size: The school board has recommended a limit of 18 students in each PK class and the board reserves the right to amend the recommended number of students from year to year.

Schedule: The PK3 program operates on Monday and Friday mornings from 8:15-11:30. PK4 program operates Tuesday, Wednesday, and Thursday from 8:15-3:34. The district reserves the right to modify a student's schedule based on what the child's team deems developmentally appropriate for him/her on a case-by-case basis.

Lunch: Lunch is provided for all PK students at the school. Each child will be provided their own personal lunch code. Students do have the option to bring their own sack lunch. Please fill out the Free & Reduced form to check for meal eligibility. If children qualify, seconds do get charged.

Potty training: It is highly encouraged for all PK3 and PK4 students to be potty trained before the start of the school year, however the district has the right to consider an individual student's needs on a case by case basis.

Staff: The district will employ a highly certified teacher to work in the PK classroom. Paraprofessionals will also be rotated into the classroom for assistance as much as possible. Special Education Services for early childhood is provided through the South Central Cooperative. Their staff will screen and assess students, as well as providing speech, OT and PT services when applicable.

Toys: Please do not allow your child to bring home toys to school. This often causes problems with other students and it is hard to ensure that the toy will return home with your child. Your child's teacher will let you know when "Show-and-Tell" or "Star student" days will be and toys may be sent in a school bag for that purpose.

Visitors/Volunteers: Parents/guardians and visitors are welcome to visit the school district. For the safety of those within the school, all visitors must first report to the office and obtain a visitor badge. All other entrances to the school will remain locked. Access will not be granted unless parents/guardians and visitors first check in at the main office. Visits to individual classrooms during instructional time are permitted only with approval of the Administration and teacher and so long as their duration or frequency does not interfere with the delivery of instruction or disrupt the normal school environment. Courtesy would suggest that the teacher be contacted the day before so that proper arrangements can be made. Student visitors must be approved in advance by the Administration.

Clothing: Your child will be involved in a variety of indoor and outdoor activities while at preschool. Please send him/her in play clothes that can be easily washed due to the messy nature of preschool activities. Each family must provide an extra set of clothes to have on hand in case of accidents or spills. All students must wear shoes in the classroom for safety reasons. Students should have an extra set of clean shoes to be worn on the gym floor throughout the school year. Label your child's clothing, including coats, snow boots, snowpants, hats, and gloves to ensure the right clothes go home on the right child. In cold weather, students **MUST** be dressed appropriately.

Illness/Disease: Due to the close proximity of students and all the materials we share throughout the day, all district policies regarding illness and disease will be heavily enforced. Please see the illness section in our district handbook.

School Closing for Weather: In cases where the school has a late start due to weather on a PK4 day, students will still have school and attend the rest of the day. If there is a late start on a PK3 day, there will be no school for students due to the short amount of time they would be at school before dismissal. If we dismiss at 12:30 for weather or other events, PK3 will still dismiss at 11:30.

Snacks/Birthdays: A healthy snack will be provided by the cafeteria to students while at school, however families will be asked to provide "bonus" snacks to be used as needed throughout the year. We love to recognize and celebrate students on their birthday/half-birthday. Pre-packaged or store-bought items are highly encouraged if you chose to provide an edible treat for friends, however non-edible items such as stickers, pencils, or trinkets can also be sent.

Parent/Teacher Communication: It benefits students greatly when parents and teachers act as a team and provide as much consistency across home and school as possible, so frequent communication is very crucial. It is a priority for our district and staff to get to know your child and family while you are a part of our program. You as the parent are your child's first and most valuable teacher. Because you are such an important person in your child's life, we are interested and care for you and your family. We highly encourage that you share any information with your child's teacher that may be relevant to his/her ability to learn and function while at school. It is also encouraged that you download the class app so that your child's teacher can communicate with you through messages, weekly updates, and photos. Conferences will take place twice a year and it is highly encouraged both parents attend if possible to get a picture of how to best support your child in their school experience. Other meetings can be requested throughout the year as needed.

Field Trips: Hands-on learning in a huge part of being a preschooler, as it engages student's senses and sparks curiosity. Field trips in and out of town will be taken throughout the school year. On trips within walking distance, signed permission will not be required. For any trips where students need to be transported, signed permission will be required prior to your child attending.

Purchases by Student Organizations

Accounts for student organizations are maintained through the district business office. No students may make purchases for organization without prior administrative approval. Anyone who makes a purchase for a student organization without administrative approval becomes personally liable for the purchase.

Recess Guidelines

Elementary students will have morning Walking-Club, a lunch recess, recess before/after lunch, and an afternoon recess. We encourage outdoor recesses for our students. If we have inclement weather or if the temperature drops to zero or below with the wind-chill, recess will be indoors.

Student Dress Code for Outdoor Recess

Please mark all items with a permanent marker or heavy duty tape with your child's initials. Lost items are turned into LOST & FOUND every day to be reclaimed. It's much easier to reclaim items if they are labeled.

- ✓ **Shoes/Boots**
  - 1 pair of **classroom shoes**
  - 1 pair of **snow/rain boots**
    - These outdoor boots cannot be worn in the classroom or in the gym.
    - If students don't have boots when it is muddy or it has snowed, they'll stay on the sidewalk.
- ✓ **Coats**
  - Students will be allowed to decide whether or not a coat is needed as long as their decision is reasonable; however, staff on duty will make the final decision.

- ✓ **Outdoor Winter Gear**
  - Students will need to bring their **outdoor gear** (**heavy coats, head gear, gloves/mittens, snow-pants, and boots**) in order to enjoy playing on snow piles.

Searches

In the interest of promoting student safety and attempting to ensure that schools are safe and drug free, school Administration may from time to time conduct searches. Such searches are conducted without a warrant and as permitted by law.

School Activities

Teachers or organizations wishing to schedule activities should contact Administration for approval and to ensure that the school calendar is checked to avoid potential conflicts. No LOCAL school activities will be scheduled on Wednesday nights. This time has been set aside for church/family activities. All events must be cleared by the Superintendent at least a week before the event. Dates will be saved in order of request. All practices and rehearsals must be conducted outside of regular school hours unless definitely planned as part of the daily schedule.

****Refer to the TDA Nighthawks Activity Handbook for more information concerning activities****

School Board Meetings

The school board meetings are held on the second Monday of each month. Parents/guardians wishing to be placed on the agenda are to contact the Superintendent at least one week in advance. Personnel and/or student issues must be discussed in executive session and should be addressed with the Superintendent first.

School Calendar

A monthly parent/guardian/patron calendar will be sent home with each student on the first of each month. Teachers wishing to include any pertinent information should submit it to the central office before the calendar goes to print. Parents/guardians are encouraged to access the school district website and use the school district mobile app to also check for updates and information on upcoming school events.

School Breakfast and Lunch

The Tripp-Delmont School District provides a breakfast and lunch program. The district in cooperation with the federal lunch program offers free and reduced costs meals to help meet the needs of qualifying students and families. **Families are encouraged to apply, which helps support the Tripp-Delmont School District, and all information will be kept confidential.** Applications are provided at the district office, and a new on-line form is available on the school website. Applying families are asked to return/submit applications by the first Friday in September. Those families in the program the previous year may continue in the program at the same rate as the previous year until their current application is reviewed. Families may apply at any time during the school year if their financial conditions change. Once a student has graduated and the balance is not transferable to another family member in the district, students will get the money back or they can choose to donate it to another lunch account.

Per Meal Cost – Breakfast	Pre-KG to 12th	$ 2.30
Per Meal Cost - Lunch	Pre-KG to 12th	$ 3.50
2nds on main entrée $1.00	2nds on Milk	$ .25
Adult Breakfast/ Lunch		$3.05/$ 5.40

School Pictures

A professional photographer will take individual and class pictures. Complete information will be sent home prior to the date the photographer will arrive in the Tripp-Delmont School District. The company will handle all correspondence and money relative to the picture package, retakes, and customer satisfaction.

School Busses and Vehicle Conduct

All passengers must respect and understand that the driver of a school district owned school bus or vehicle is in complete charge. If there is an advisor traveling in the school bus or vehicle, he/she will be in charge. Students are asked to be on their best behavior while riding on the school bus or vehicles. The school district's bus or vehicle service is a privilege – not a right. Students can be suspended for a designated period of time at the discretion of the administration. All passengers, including drivers, must wear seat belts at all times while a school vehicle is in motion, except for yellow busses.

Destruction and misbehavior will be reported to the Administration. If you ride a school bus or vehicle to any school function, the authority and responsibility for order within the vehicle is again delegated to the driver in charge.

Food items may be eaten in the school vehicles ONLY if all papers and waste foods are placed into trash containers at the end of the trip. Abuse of this rule will result in the prohibition of food items in the vehicles at any time.

When a school bus or vehicle is provided for athletes, cheerleaders or spectators to an extra-curricular event, students are to obey all of the school district rules. No one will be excused from riding school vehicles to and from home from activities, unless the parent/guardian presents the activity sponsor with a written note or verbal confirmation allowing the student to go home with them or specified driver. The permission from parents/guardians should be arranged prior to the event so the activity sponsor has an accurate roster when getting ready to leave.

The following rules are adopted in the interest of student safety:

- Complete cooperation is expected of the students while riding school bus or vehicles.
- Transportation for students is a privilege, conditioned upon courteous behavior.
- Students who are waiting for, entering, or leaving the school vehicle area are expected to act in a responsible manner so as not to infringe on the rights of others.
- The school bus or vehicle driver is in full charge of the students riding his/her bus or vehicle. The driver's relationship with the students should be on the same as that of a teacher in the classroom.
- If seats are assigned, students must occupy them. Students are expected to remain seated while the vehicle is in motion.
- The same courteous conduct, expected in the classroom, must be observed while in the school vehicle. Ordinary conversation is permitted. Loud and vulgar language is not permitted.
- Students will refrain from other disruptions.
- Students will be cited and disciplined for fighting, use of tobacco/vaping products/drugs and alcohol, vandalism, bullying and refusing to obey the driver.

Failure to observe the above rules will necessitate the following action:

A. **First Violation** – Warning from the school bus or vehicle driver and Administration and written report by the Administration to the parents/guardians.
B. **Second Violation** – Suspension of school vehicle privileges for five (5) days

C. **Third Violation** – Suspension of school vehicle privileges for ten (10) days
D. **Fourth Violation** – Suspension of school vehicle privileges for twenty (20) days
E. **Fifth Violation** – Suspension as determined by the Superintendent

*****Note**: Depending on the severity of the infraction, the Superintendent has the discretion to suspend privileges indefinitely if the violation warrants such action.***

School Dances

The Tripp-Delmont School District has school sponsored dances.

Prom – hosted by the junior class and open to all Freshmen, Sophomores, Juniors and Seniors at Tripp-Delmont High School. Each student will be able to bring a date to the dance. Dates need to be in High School or 1 year graduated only. Freshmen attending prom are required to be waiters and waitresses for the prom banquet to attend prom.

Homecoming, if held, –Hosted by TD Boosters. Open to all 7-12th grade students. Casual dress will be worn. Dates need to be in High School or 1 year graduated only. All Armour/ACDC football players and cheerleaders are also invited to attend the dance with/without dates.

All dances are staff supervised. Breathalyzers may be administered by local law enforcement. No students will be re-admitted to a dance if they fail a breathalyzer or leave the building after breathalyzing. If a student fails the breathalyzer, the parent/guardian is notified and they will be required to pick up their student. As a school sponsored activity, all school rules on student behavior are in effect. Students will be allowed to use the locker rooms during the dance and will be allowed to change from formal to casual clothing at their discretion. Students from other schools attending a school dance as the date of TDHS students must adhere to the same rules for behavior or they will be required to leave.

Student dates for Prom should be at least in the 9th grade to attend these dances and no older than a student that would have graduated in the previous year (1 year out of school)

Any student who is in In School Suspension, Out of School Suspension, or Expelled during the time of a scheduled dance, will NOT be able to attend.

No illegal substances or items shall be permitted on school grounds and all school rules still apply. Please see Behavior Grid attached.

Junior Class Concessions Policy

Each year, the junior class is responsible for running concessions at school events as part of their fundraising efforts for prom and other class activities. Expectations and responsibilities will be reviewed at the first class meeting, and all juniors must sign an agreement acknowledging their role. Students are expected to attend their scheduled shifts or arrange for a replacement ahead of time. Failure to show up without a valid reason may result in consequences such as additional shifts, parent contact, or loss of privileges like attending prom and/or open campus. If the junior class is too small to cover events on its own, responsibilities may be shared with other classes as needed. Participation in concessions is a key part of the junior class experience and helps ensure a successful and inclusive prom for all.

Senior Privileges

Senior privileges at TDHS are a privilege to be earned—not automatically granted—and are reviewed on a weekly basis. Senior privileges will begin only after October 1st, turned in the senior privileges permission form and administration has signed off. Once approved, seniors who meet all outlined expectations may leave campus during their **scheduled study halls and lunch periods and have access to the senior lounge.**

To maintain privileges, students must be passing **all classes** and have **no missing assignments**. **Any missing or incomplete work** results in **immediate suspension of privileges** until work is submitted and verified by the teacher. Seniors must report to their assigned study halls during this time and may not use the senior lounge.

Study halls are not free periods. Seniors are expected to check in with study hall staff for attendance, work productively, maintain quiet behavior, and follow all school expectations. Students in **dual credit or online courses** must complete a **weekly progress check-in** with the principal or school counselor. A lack of progress or failure to meet weekly goals will result in loss of privileges.

If a student is not on track academically in ANY class (including Edgenuity and dual credit courses)—due to low grades (D or F), missing work, and/or poor progress—**cell phones may not be used during study halls**. This is a focused time for academic improvement.

Attendance remains a key requirement. Each time a student has **three tardies** or **two unexcused absences** will result in loss of privileges for one week. The week will start from the day of the 3rd tardy or the second unexcused absence. (i.e. if student A received their 3rd tardy on Tuesday, they will lose their privileges for the rest of that day and will regain privileges the following week on Wednesday.) Any disciplinary referral may result in a longer suspension of privileges at the discretion of the administration. Senior Privileges are a reward for responsibility and leadership. This opportunity can be modified or revoked by the administration or school board at any time.

Smoking, Tobacco, E-Cigarettes, or Vaping

No smoking, tobacco, e-cigarettes, or vaping (in any form) is allowed in the school building, on school grounds, in school vehicles, or during a school sponsored event or activity. This applies to all staff, students, and any other adults that may visit our campus, including attending extra-curricular events. Any violations of this policy will be reported by staff to administration to determine potential consequences.

Special Services

The Tripp-Delmont School District is a member of the South Central Special Services Cooperative. Anyone who feels that a student may be in need of any services should first contact the special education teacher, and then the Superintendent who also serves as the district SPED Director.

Tripp-Delmont School District, with the assistance of the South-Central Educational Cooperative, conducts screenings and accepts referrals to meet the needs of any student that may have a disability that would impact their educational program. Services offered for those students that would qualify can include: a modified curriculum, physical therapy, occupational therapy, speech and language therapy, resource room and special education classes. We also supply extended summer services, if a student qualifies.

Student Council and Class Officers

Each class will elect three class officers: a president, a vice-president, and a secretary-treasurer. Each will also elect one student council representative. The student council is composed of twelve members (two from each class, grades 7 – 12) made up of the six student council representatives and the six class presidents.

Election of class officers and student council representatives will be announced during the first full week of school. To be elected, a candidate receives a majority vote. All class elections will be held by secret ballot with all class members having the right to vote.

Student Desks and Lockers

Students in grades 3 – 12 will be assigned individual lockers for their books and personal items. It is the duty of students to keep their assigned lockers clean and organized. Students have the option of locking their assigned locker with a padlock. If a lock is needed, please see Administration. Posters, pictures and other materials hung in/on lockers must be appropriate. If Administration determines that materials are inappropriate for the school, the student will be required to remove this material.

Students' desks and lockers are school property and remain under the control and jurisdiction of the school even when assigned to an individual student. Students are fully responsible for the security and contents of the assigned desks and lockers.

Searches of desks or lockers may be conducted at any time there is reasonable suspicion/cause to believe that they contain articles or materials prohibited by District policy, whether or not a student is present. Searches may also be conducted at random, in accordance with law and District policy. The parent/guardian will be notified if any prohibited items are found in the student's desk or locker.

Student Safety

Accident Prevention

Student safety on campus and at school related events is a high priority of the District. Although the District has implemented safety procedures, the cooperation of students is essential to ensure school safety. A student should:

- Avoid conduct that is likely to put the student or other students at risk.
- Follow the behavioral standards in this handbook, as well as any additional rules for behavior and safety set by the Superintendent, teachers, or bus drivers.
- Remain alert to and promptly report safety hazards, such as intruders on campus.
- Know emergency evacuation routes and signals.
- Follow immediately the instructions of teachers, bus drivers, and other District employees who are overseeing the welfare of students.

Accident Insurance

The District does make available, to all students, an optional, low-cost accident insurance program, to assist parents/guardians in meeting medical expenses as well as a dental insurance program. A parent/guardian who desires coverage for his or her child will be responsible for paying insurance premiums and for submitting claims through the claims office. Each student must return his/her registration letter before their application is considered complete.

Student Meal Reimbursement

The Tripp-Delmont School District will reimburse students at the state rate when representing Tripp-Delmont High School in activities at the state level. These activities will include, but are not limited to: Football playoffs (when there is a state reimbursement), state basketball and state volleyball tournaments, state track and golf meets, All-State Band and All-State Chorus.

Transportation to Activities

The district provides transportation school activities and events. Times that buses will depart will be put into the daily announcements, announced at school and distributed to students by their appropriate coaches.

According to the TDA Activities Handbook, students need to ride district provided transportation to practices and games, unless one of the schools has parental written/verbal permission with verbal confirmation to the coach of the transportation arrangements.

The Tripp-Delmont School District generally provides transportation for students involved in other school activities by:

- Providing a school bus and certified bus driver for the activity; or
- Providing a school van and a staff member to transport a small number of students

Visitors

Parents/guardians and visitors are welcome to visit the school district. For the safety of those within the school, all visitors must first report to the office and obtain a visitor badge. All other entrances to the school will remain locked. Access will not be granted unless parents/guardians and visitors first check in at the main office. Visits to individual classrooms during instructional time are permitted only with approval of the Administration and teacher and so long as their duration or frequency does not interfere with the delivery of instruction or disrupt the normal school environment. Courtesy would suggest that the teacher be contacted the day before so that proper arrangements can be made. Student visitors must be approved in advance by the Administration.

Behavioral Policy with MTSS Alignment

Our school is committed to fostering a safe, respectful, and inclusive learning environment where all students can thrive. In alignment with our Multi-Tiered System of Supports (MTSS) and restorative practices, our behavioral policy is structured to provide proactive support, consistent expectations, and appropriate interventions based on individual student needs.

Tier 1 – Universal Expectations and Preventative Practices
All students receive explicit instruction on behavior expectations through schoolwide routines, positive reinforcement systems, and restorative community-building activities. Minor behavior infractions (such as off-task behavior, low-level disruption, or not following directions) will be addressed by the classroom teacher using consistent Tier 1 strategies. These may include redirection, check-ins, restorative conversations, and natural consequences. Behavior will be documented when patterns begin to emerge.

Tier 2 – Targeted Interventions and Supports
Students who exhibit repeated Tier 1 behaviors (typically 3 documented incidents) will be referred for Tier 2 supports. This includes a team review by the MTSS/behavior support team to identify underlying causes and assign targeted interventions such as small-group instruction, behavior contracts, daily check-in/check-out systems, or peer mentoring. The behavior support team consists of the school psychologist, the school counselor, administration, and the

parents/guardians. Parents/guardians will be contacted and included in a meeting to develop a support plan. Restorative conferences may also be used to repair harm and rebuild relationships.

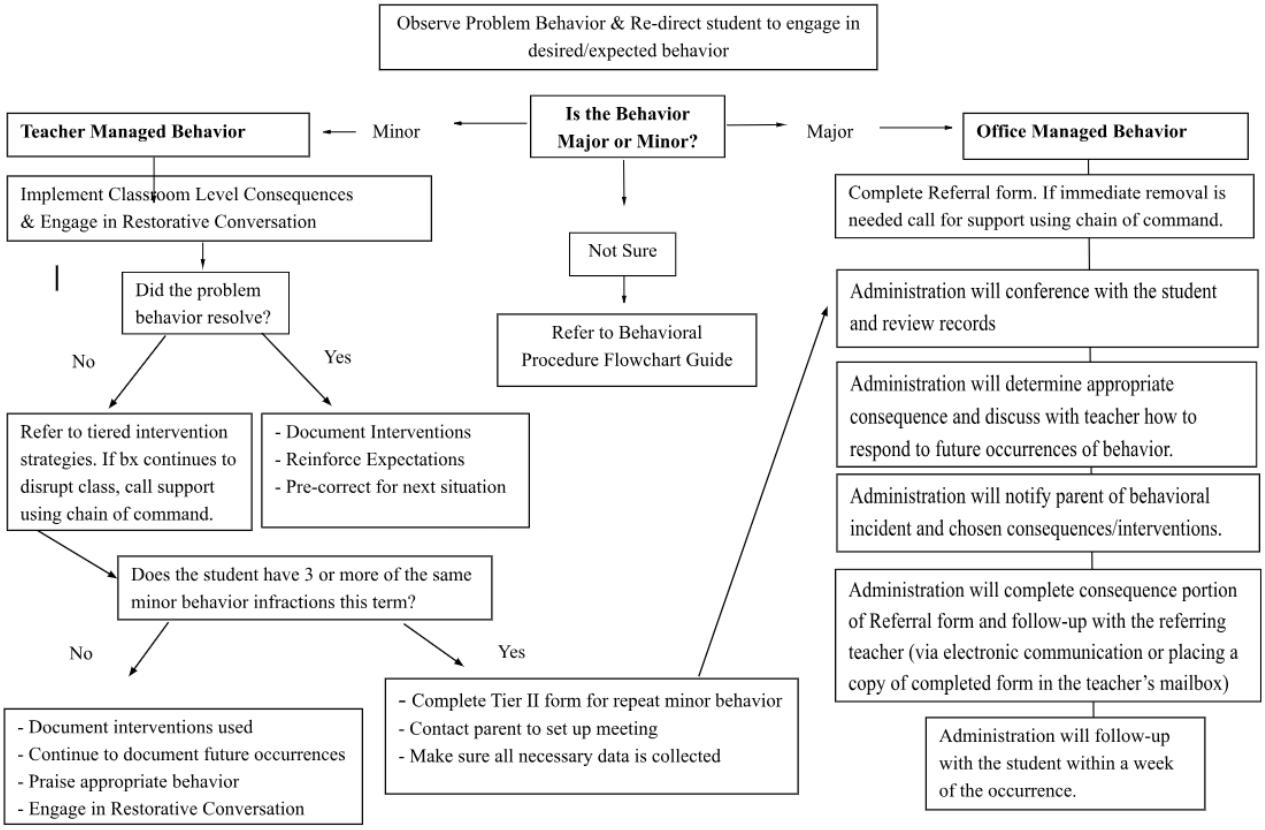
Tier 3 – Intensive, Individualized Supports
For students who continue to display significant or escalating behaviors despite Tier 2 support (or for students who engage in serious incidents), Tier 3 interventions will be initiated. This may include a Functional Behavior Assessment (FBA), Behavior Intervention Plan (BIP), and/or referrals to counseling or external services. A formal MTSS problem-solving team will meet with the family to develop a coordinated plan. Restorative practices will continue to play a central role, with conferences used to address harm and support reintegration into the classroom community.

Behavior Documentation and Communication
All behavior interventions, including Tier 1 responses, will be documented consistently. Communication with families will be ongoing, and parents/guardians will be informed early and often. Students with repeated referrals will not only face appropriate consequences but will also be supported through reflective conversations and restorative action to understand the impact of their behavior and rebuild trust.

Restorative Approach
While consequences may still be applied where necessary (e.g., loss of privileges, detention, suspension for severe offenses*), the focus remains on restoring relationships, teaching skills, and promoting accountability. The goal is to help students learn from mistakes and return to the learning community with support and dignity.

*In school and out of school suspension will be utilized if extreme behavior occurs and the student is a harm to themselves or others. If these consequences are administered, the parent/guardian will be contacted right away by administration. If there are continued or severe instances of behavior, the school will utilize community agencies or facilities to ensure we are providing the appropriate supports for the student to be successful.

Behavioral Procedure Flowchart



SECTION V. DISTRICT BEHAVIORAL EXPECTATIONS AND SUPPORTS

Alcohol Use/Drug Abuse/Chemical Abuse by Students

The Tripp-Delmont School District recognizes its share of responsibility for the health, welfare, and safety of the students who attend the districts' schools. Alcohol and drug dependency is an illness and a hazard that can interfere with a student's ability to learn and function responsibly in the school setting and community. Anything that can interfere with the development of an adolescent, therefore, must be evaluated as to its impact to both the young person and the community. Psychoactive and mood-altering drugs can destroy the health and well-being of an individual. The school community defines drug use as a serious health problem and is committed to discouraging this behavior and to encouraging young people to seek help should a problem arise.

As educators, we recognize that chemical abuse (drugs and alcohol) has become a serious problem in our country. We accept our obligation to establish a positive environment in which these problems can be addressed locally in a helpful and positive rather than a punitive way. One of our goals is to prevent abuse. Accomplishing this goal, we realize, will entail training teachers, counselors, and other staff members to educate the community about drug abuse. Other goals are to teach staff to identify chemical abuse problems and to know what resources are available to address these problems if they are observed. The Administration recognizes that the problems of chemical abuse exceed the boundaries of the school. Therefore, we are prepared to cooperate with agencies and community groups that address these problems.

The following document outlines policy on student abuse of psycho-active or mood-altering chemicals in the school district. THIS POLICY IS IN EFFECT ON PROPERTY OWNED, LEASED, OR MAINTAINED BY THE SCHOOL DISTRICT, AT ALL SCHOOL SANCTIONED ACTIVITIES ON AND OFF CAMPUS, ON VEHICLES USED TO TRANSPORT STUDENTS TO AND FROM SCHOOL OR AT OTHER ACTIVITIES AND IN VEHICLES PARKED ON SCHOOL PROPERTY.

Student and parent/guardians and members of the school community are expected to be aware of and understand these policies and comply with them. A copy of the policy will be provided to all students and parents/guardians.

A student shall not possess, use, transfer, conceal, sell, attempt to sell, deliver nor be under the influence of narcotics, drugs, or alcohol, materials/substance represented to be a drug or controlled substance, or chemical substances which affect psychological functions or affect the educational system of the school. Students shall not engage in drug use/abuse nor possess paraphernalia specific to the use of chemicals.

Students who use prescription drugs authorized by a licensed physician do not violate this policy if the students conform to the prescription and appropriate school policies.

Violations

The following procedures will be used in dealing with possession, use, transmission or being under the influence of illicit drugs and alcohol.

A. First Offense

1. The Administration will notify the parent(s)/guardian(s) by phone to explain the incident and arrange a conference.
2. The Administration may suspend the student for up to five (5) days in compliance with student due process procedures.
3. Within thirty-six (36) hours, the Superintendent will notify the Parent(s)/guardian(s) in writing of the suspension.
4. Notify available law enforcement authorities.

The school district strongly recommends that students with chemical abuse problems seek professional evaluation and treatment from a trained chemical dependency counselor or a licensed physician trained in chemical dependency. Because we believe that chemical dependency is preceded by misuse, we feel confident that such early intervention can benefit the student before significant harm or dependency results.

The suspension of a student who agrees to be evaluated and treated may be commuted to three (3) days or less. The Administration will provide a list of agencies/professionals that can do the assessment and provide treatment. Fees for this assessment and treatment are the responsibility of the student and family.

Upon receipt of appropriate authorization, the agency or professional will notify the school Administration that the student is willing to be evaluated and to comply with the treatment process.

B. Second and Subsequent Offense

1. The Administration will notify the parent(s)/guardian(s) by phone to explain the incident and arrange a conference.
2. The Administration may suspend the student for up to five (10) days in compliance with student due process procedures.
3. Within thirty-six (36) hours, the Superintendent will notify the Parent(s)/guardian(s) in writing of the suspension.
4. Notify available law enforcement authorities.

5. The Administration may recommend to the School Board that the student be expelled unless the following procedure is followed:
   a) The student must agree to be evaluated and treated by a trained chemical dependency counselor or a licensed physician trained in chemical dependency.
   b) Upon appropriate authorization, the agency or professional notifies the Administration that the student has accepted treatment. If the student is accepting treatment, the recommendation for expulsion may be commuted. Fees for this assessment are the responsibility of the student and family.

C. **Supplying/distributing or selling chemical (drugs/alcohol) or material represented to be a controlled substance**.

1. Within thirty-six (36) hours, the Administration will notify parent(s)/guardian(s) in writing of the suspension.
2. Supplying or selling chemicals will result in five (5) days out-of-school suspension while expulsion is considered.
3. The Administration will refer the case to available law enforcement authorities.
4. A hearing may be conducted by the School Board pursuant to due process, which may include expulsion.

D. Pupils who appear to be impaired from use of the illicit drugs/alcohol will be referred to the Administration. The building administrator will determine whether to contact the parent/guardian for further instruction, refer to the emergency authorization form or immediately seek additional medical treatment. Following the handling of the medical emergency, the school district policies will be followed.

E. A biennial review of the School District's program will be made:
   1. To determine the program's effectiveness and implement changes to the programs if they are needed; and
   2. To ensure that disciplinary sanctions are consistently enforced.

Bullying

The Tripp-Delmont School District is committed to maintaining a constructive, safe school climate that is conducive to student learning and fostering an environment in which all students are treated with respect and dignity.

Persistent bullying can severely inhibit a student's ability to learn and may have lasting negative effects on a student's life. The bullying of students by students, staff or third parties is strictly prohibited and shall not be tolerated.

Bullying consists of physical, verbal, written or electronic conduct directed toward a student that is so severe, pervasive and objectively offensive that it:

1. Has the purpose of effecting or creating an intimidating, hostile or offensive academic environment, OR

2. Has the purpose or effect of substantially or unreasonably interfering with a student's academic performance which deprives the student access to educational opportunities.

This policy is in effect while students are on property within the jurisdiction of the board; while students are in school-owned or school-operated vehicles; while students are attending or engaged in school-sponsored activities; and while students are away from school grounds if the misconduct directly affects the good order, efficient management and welfare of the school district.

It shall be the responsibility of the Administration to develop regulations, in accordance with this policy, to protect the district's students from the harmful effects of bullying. Regulations accompanying this policy shall include, but are not limited to:

1. Additional definitions, if necessary, to assist in the implementation of this policy;
2. A procedure to report incidents of bullying;
3. A process to investigate reported acts of bullying;
4. A procedure, consistent with district policy, to provide appropriate consequences for any individual found to have engaged in bullying;
5. A statement prohibiting retaliation against individuals who, in good faith, report acts of bullying; and
6. A process to inform staff, students and parents/guardians of the district's bullying prevention policies and efforts.

This policy shall not be interpreted to prohibit civil exchange of opinions or debate protected under the state or federal constitutions where the opinion expressed does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others.

Student Bullying Regulations

A. Definitions

1. *Bullying:* For the purposes of this policy, "bullying" means any physical, verbal, written or electronic conduct directed toward a student that is so severe, pervasive, and objectively offensive that it:
   a. has the purpose of effecting or creating an intimidating, hostile or offensive academic environment, OR
   b. has the purpose or effect of substantially or unreasonably interfering with a student's academic performance which deprives the student access to educational opportunities.

Bullying may include, but is not limited to the following behaviors and circumstances:

a. Verbal, nonverbal, physical or written harassment, hazing, or other victimization that has the purpose of causing injury, discomfort, fear, or suffering to the victim;

b. Repeated remarks of a demeaning nature that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
c. Implied or explicit threats concerning grades, achievements, property, etc. that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim;
d. Demeaning jokes, stories, rumors or activities directed at a student that have the purpose or effect of causing injury, discomfort, fear, or suffering to the victim; or
e. Unreasonable interference with a student's performance or creation of an intimidating, offensive or hostile learning environment.

2. *Electronic:* For the purposes of this policy, "electronic" means any communication involving the transmission of information by wire, wireless broadband, radio, optical cable or similar means. "Electronic" includes, but is not limited to, communication via electronic mail, internet-based communications, pager service, cell phones, electronic text messaging or similar technologies.

3. *Third Parties:* For the purposes of this policy, "third parties" includes, but is not limited to, school volunteers, parents/guardians, school visitors, service contractors or others engaged in District business, such as employees of business or organizations participating in cooperative work programs with the District, and others not directly subject to District control at inter-district and intra-district school events.

B. Reporting

Any individual who believes a student has been the victim of bullying, as defined above, by students, staff or third parties shall report the alleged acts immediately. The report shall be on a form available from the Administration or from the district office. At the time a report is made, district staff may request any evidence of the alleged bullying, including, but not limited to, letters, tapes, pictures or electronic communication devices.

1. *Designated Personnel.* Administration is designated to receive written reports of bullying. Reports may also be received by an alternate, as designated by the Administration. If the complaint involves the Superintendent, the complaint shall be filed directly with the school board chairman.

2. *District wide.* The School Board hereby designates the Administration to receive reports of bullying as outlined above.

3. *Confidentiality.* The District will attempt to respect the confidentiality of the report and the individual(s) against whom the report is filed, consistent with district policy, legal obligations and the necessity to investigate allegations of bullying and take disciplinary action when the conduct has occurred.

4. *Procedure.* Any individual filing a report of bullying will be asked to put the facts surrounding the conduct in writing on a form provided by the District. The form shall include, but is not limited to: individual's name and address; date of the incident; description of the incident; name of any witnesses; what action, if any, has been taken; and signature of the complainant.

5. *Required Reporting.* If any accusations include possible criminal activity, the school Administration shall comply with all mandatory state reporting requirements.

C. Investigation

Upon receipt of a written report, the Administration shall be responsible for reasonably and promptly conducting an investigation to determine whether an alleged act constitutes a violation of this policy. At the Superintendent's discretion, an investigation may be conducted by an alternate investigator as designated by the Superintendent. After completion of the investigation, the investigating party shall provide written conclusions and findings to the Superintendent.

The investigation may consist of personal interviews with individuals named in the report and any others who may have knowledge of the alleged incident(s) or circumstances giving rise to the report. The investigation may also consist of any other methods deemed appropriate by the investigating party.

In addition, the District may take immediate steps, at its discretion, to protect students and employees pending completion of an investigation.

D. Prohibition Against Retaliation

The District prohibits retaliation against any person who, in good faith, makes a report of alleged bullying conduct or who retaliates against any person who, in good faith, testifies, assists, or participates in any investigation, proceeding, or hearing related to a report of bullying.

Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment. If any student who has in good faith, reported bullying or has testified, assisted or participated in an investigation, believes that he or she has been retaliated against because of his or her participation, he or she should follow the procedures set forth above.

Any charge of bullying found to have been intentionally dishonest or made maliciously without regard for truth is subject to disciplinary action consistent to district policy.

E. Consequences

Any individual found to have violated this policy will be subject to discipline consistent with district policy. The District will take action it deems necessary and appropriate, up to and including expulsion, dismissal or appropriate sanction determined and imposed by the Administration or the school board. Individuals may also be referred to law enforcement.

F. Notification

The district's bullying prevention efforts shall be annually discussed with students and staff and the district's policy and regulation shall be incorporated into the appropriate district handbooks, which shall be made available to district staff, students and parents/guardians.

Cyberbullying

Cyberbullying includes all forms of harassment over the Internet or other forms of electronic communications, including cell phones. Students and staff will refrain from using communication devices or District property to harass or stalk another. The District's computer network and the Internet, whether accessed at school or away from school, during or after school hours, may not be used for the purpose of cyberbullying. All forms of cyberbullying are unacceptable and viewed as a violation of this policy and the District's acceptable computer use policy and procedures.

Users are responsible for the appropriateness of the material they transmit. Hate mail, harassment, discriminatory remarks, or other anti-social behaviors are expressly prohibited. Cyberbullying includes, but is not limited to the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another person by sending or posting inappropriate and hurtful e-mail messages, instant messages, text messages, digital pictures or images, or web site postings, including blogs. It is also recognized that the author (poster or sender) of the inappropriate material is often disguised (logged on) as someone else.

Students and community members, who believe they have been the victims of such misuses of technology, as described in this policy, should not erase the offending material from the system. A copy of the material should be brought to the attention of the Administration or teacher. The school Administration shall fully investigate all reports of cyberbullying.

In situations in which cyberbullying originated from a non-school computer, but brought to the attention of school officials, any disciplinary action shall be based upon whether the conduct is determined to be severely disruptive of the educational process so that it markedly interrupts or severely impedes the day-to-day operations of a school. In addition, such conduct must also violate a school policy. Such conduct includes, but is not limited to, threats, or making a threat off school grounds, to harm a member of the school staff or a student.

Malicious use of the District's computer system to develop programs or to institute practices that harass other users to gain unauthorized access to any entity on the system and/or damage the components of an entity on the network is prohibited.

Disciplinary action may include, but is not limited to, the loss of computer privileges, detention, suspension, or expulsion for verified perpetrators of cyberbullying. In addition, when any kind of threat is communicated or when a hate crime is committed, it shall be reported to local law officials.

Conduct

Students are expected to behave in a manner that is a credit to themselves and Tripp-Delmont School District. As young adults, students should display an attitude of responsibility and common sense. Any behavior that hinders the right of another student to obtain an education is prohibited.

SELF DISCIPLINE WHICH IMPLIES RESPONSIBILITY FOR ONE'S ACTIONS, IS ONE OF THE IMPORTANT ULTIMATE GOALS OF EDUCATION AND THE MARK OF MATURITY.

Each student is expected to strive to take full advantage of his/her educational opportunities and to do his/her best in all areas of school life. Each student has the right to an education in an orderly, safe, and sanitary atmosphere and is expected to contribute to his/her environment by meeting the following responsibilities:

- Respect and work cooperatively with his/her fellow students and school staff;
- Be punctual and regular in school attendance;
- Respond positively and promptly to direction by faculty or staff members (Insubordination will not be tolerated);
- Every teacher will be addressed respectfully by name as they request;
- Refrain from fighting or other abusive behavior directed toward any student, faculty, or staff member;
- Refrain from the use of profanity or vulgarity;
- Refrain from public displays of affection;
- Refrain from running, pushing, and shoving;
- Avoid encouraging or assisting another student to take action which would subject a student to suspension or expulsion;
- Refrain from possession or use of explosives, dangerous chemicals, or weapons on school property or at a school function (this includes in vehicles, in lockers, backpacks, etc.).
- Refrain from damage to or theft of personal property;
- Refrain from unauthorized entry into or misuse or damage of school property;
- Be financially responsible, with his/her parent/guardian, for willful or accidental damage or destruction of school property;
- Refrain from the use of tobacco and vaping products on school premises and at school functions;
- Refrain from possession, use and/or distribution of illicit/illegal drugs and alcohol on school property or as a part of any school sponsored activity;
- Avoid disruption, on or off school property, of the educational process or other school functions;
- Refrain from throwing rocks or snowballs;

- Students will be responsible for keeping their locker or desk (top/inside/front) and the floor immediately surrounding their desk or locker clean;
- Students reporting to another teacher during class must have a pass signed by the teacher desiring their presence prior to their being excused;
- Go home immediately after school unless under the direct supervision of a staff member;
- Use proper hygiene out of the respect for peers and other staff which includes showering daily, using deodorant as necessary, and maintaining overall appearance of self while at school

Dangerous Weapons

State and federal laws as well as board policy forbid any person from bringing any dangerous weapon to school or school sponsored activities, and from carrying, possessing, storing, keeping, leaving, placing or putting into the possession of another person any dangerous or illegal weapons on any school premises or vehicle, or in any school building or other building or premises used for school functions. An exception would be weapons under the control of law enforcement personnel, starting guns while in use at athletic events, firearms or air guns at fire ranges, gun shows, and authorized supervised school training sessions for the use of firearms.

A dangerous weapon is defined as any firearm, or air gun, knife, or device, instrument, material or substance, whether animate or inanimate, which is calculated or designed to inflict death or serious bodily harm. The term "firearm" includes any weapon which is designed to expel a projectile by action or an explosive, the frame or receiver of any such weapon, a muffler or silencer for a weapon, or any explosive, including any poisonous gas.

Any weapon taken from a pupil shall be reported to the pupil's parents/guardians. Confiscation of weapons may be reported to the police for prosecution of a Class 1 misdemeanor. Appropriate disciplinary or legal action, or both, shall be pursued by the Superintendent. Any student in violation of this policy may be suspended or expelled from school. Any student bringing a firearm to school shall be expelled for not less than twelve months and will be referred to law enforcement authorities. The Superintendent shall have the authority to recommend to the school board that this firearm expulsion recommendation be modified on a case-by-case basis. This policy shall be implemented in a manner consistent with IDEA and Section 504.

Discipline

All students are expected to conduct themselves in a manner conducive to learning, at all times in all places and activities. Students are asked to assist in enforcement of rules and regulations, when they see fellow classmates in violation.

Teachers are in charge of their classroom and can make any reasonable rule for governing their classroom. Students are expected to respect all teachers and staff at all times and to follow their direction whether in the classroom, on the playground, or in the halls, as well as at any school sponsored activities.

Minor incidents of misconduct are to be handled by the individual teacher(s) involved. Repeated forms of misconduct by a student or any serious form of misconduct will subject the student or students involved, to disciplinary action taken by Administration, which may include but are not limited to: detention, parent conference (including student, parent/guardian, teacher, Administration), in-school suspension, building/grounds work assignment, out of school suspension, meeting with the Board of Education, expulsion from school, or other consequences deemed appropriate determined on a case by case basis.

Dress Code

All students are expected to use good judgment for proper dress and personal appearance. Any student who presents himself or herself in a manner or appearance that is detrimental to the education process, may create a health or safety hazard, or invade the rights of others will be requested to leave the school premises or remove the inappropriate apparel. Such violations shall be sufficient reason for disciplinary action.

When trying to decide if your apparel is appropriate for school, please, use good common sense and review the rules below.

- Students are to wear clothing that is reasonably clean and free of offensive odors and substances.
- Wearing of hats, caps, bandanas, visors, sweatbands, hoods, or sunglasses will not be allowed in the school building during the school day, unless approved by the Administration for special occasions or special recognition days. (Hooded sweatshirts may be worn but the hood may not be covering the head.)
- Shirts, sweaters, and tops must cover the back, midriff area, naval, and chest. They must not be sheer or provocative.
- Pants must cover undergarments and should not droop below the waistline.
- Shoes must be worn. Bare feet are not permitted.
- Students may not wear chains or accessories with spiked objects
- All clothing should be free from words, symbols, pictures, graphics that contain the following:
    - Are profane, lewd, vulgar, rude, disrespectful, or indecent
    - Are legally libelous or defamatory
    - Reference, depict, or promote drugs, alcohol, or tobacco products or their use (This includes shirts with beer, bar, tobacco, or drug related logo's)
    - Hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation or any other protected groups
    - Depict nudity, or contain suggestive or potentially offensive sexual messages
    - Are associated with gangs, intimidation, violence, or violent groups
    - Promote any activity that is prohibited by the student code of conduct
    - Substantially interferes with the educational setting

When dress code violations occur, staff will speak to that student privately to contact parents/guardians in order to regulate a change of clothing option that will need to take place in order for the student's day to resume. Staff and students will inform Administration of any dress code violations and will assist if needed.

In-School Suspension

If a student has in-school suspension the following shall apply:

- Assignments will be picked up before school.
- All books etc. will be picked up and brought to the office before school.
- Students will eat lunch with Administration.
- Students will not practice, play, or participate in any extra-curricular activity for that day.
- Washroom and restroom privileges will be given only at times other than between classes.
- During the student's in-school suspension time the student will not be allowed to talk to other students, sleep, walk around, or make or receive telephone calls.
- The student will be restricted from assemblies at the discretion of administration.
- Cell Phones are turned into administration prior to starting the suspension for the day

Out-of-School Suspension or Expulsion

Suspension is considered a serious penalty, and will be implemented in those situations deemed appropriate by the Administration.

Suspension may be used if the staff witnesses any serious misconduct or if information is brought to the Administration for immediate removal of certain students to restore order, or protect people in the building or on school property. The student(s) may be suspended for up to 10 school days. An offense of a more serious nature may result in a more long-term suspension. The Superintendent has legal authority to suspend students for up to 90 days.

Before returning to school the suspended student(s) and at least one of his/her parents/guardians must appear before the Administration. The purpose of this conference is to discuss the reason for the suspension and to establish a pattern of expected behavior (of the student) for the remainder of the school year. In all cases, the parent/guardian will be notified of the suspension of their student whether it's for in-school or out of school suspension. Students who are suspended shall not be allowed to participate in any school or extra-curricular activities whether they are practices, games, concerts, or contests during the time of suspension. The suspended student will be eligible to resume participation in these activities when they are eligible to return to school the day after the suspension is served.

Expulsions will be imposed only to deal with the most severe of discipline cases. The Board of Education, only, has the power to impose an expulsion after a fair hearing. The parents/guardians of the student shall have the opportunity to be represented by counsel, to explain the alleged misconduct and to present affidavits, exhibits, and such witnesses as desired, as well as the opportunity to question witnesses. The affected student shall be suspended pending the hearing and the final board decision.

In all student suspension and expulsions, student due process procedures shall be guaranteed.

Saturday Detention

Saturday Detention is a structured consequence aimed at helping students meet behavioral and academic expectations by providing time to reflect, complete missing work, and reset in order to regain access to privileges and extracurricular activities. Assigned for issues such as repeated missing work, disruptive behavior, or failure to attend interventions, Saturday Detention runs from 8:00–11:00 a.m., is supervised by a certified staff member, and requires students to arrive on time, bring academic work, and remain focused. Personal devices are not allowed unless approved for academic use. Families are notified by Thursday and must arrange transportation, with students confirming attendance by Friday noon. Non-attendance or non-compliance may result in further consequences. The goal is to provide a supportive but structured environment for students to get back on track.

SECTION VI. HEALTH PROCEDURES

Communicable Diseases

No child should be sent to school with a fever, sore throat, stomach ache or skin rash. If this is done, the parents/guardians will be contacted and will be requested to pick up their son/daughter. In case of strep throat or scarlet fever, **a student may return to school twenty-four (24) hours after the start of medication and must be fever free for 24 hours without the use of fever reducing medications**. **Any student with a temperature of 100.4 F or greater will immediately be sent home and the student should be seen by their physician**. Staff members must also abide by the same rules.

For information related to school district policies related to communicable diseases, please refer to school district policy JLCC—Student Communicable Disease Guidelines.

Common Diseases and Guidelines:

Disease and Incubation Period	Rules for School Attendance
Acquired Immune Deficiency Syndrome (AIDS) Variable	Determination should be made by the team process as outlined in the Communicable Disease Policy. The State Department of Heath guidelines on AIDS shall be used as reference.
Chicken Pox Range 10-21 Days Commonly 14-17 Days	The student may attend school after: 1. Lesions are dry and scabbed over OR 2. Lesions are not blister-like and 24 hours have passed with no new lesions occurring
Common Cold Range 1-5 days Commonly 2 days	The student may attend school, unless they have a fever. Student should be fever free for 24 hours without the use of fever reducing medications. Student should practice effective handwashing and respiratory hygiene and cough etiquette.
Conjunctivitis (Pink Eye) Bacterial: Range 1-3 days Viral: Range 12 hours to 12 days	The student may attend school after permission and/or permit is issued by a physician or local health authority or until symptom free. Student should practice good hand washing and not touch their eyes to reduce transmission.
Coxsackie Virus Diseases (Hand, Foot, and Mouth Disease) Range 3-5 days	The student may attend school, unless they have a fever. Student should be fever free for 24 hours without the use of fever reducing medications. Student should practice effective handwashing and use standard precautions.
COVID-19 Virus (SARS-CoV-2) Range 2-14 Days	The student should be fever free for 24 hours without the use of fever reducing medications before returning to school. Student should perform effective hand washing and use standard precautions. A vaccine is available. Pregnant students who have been exposed should consult their physician.
Cytomegalovirus (CMV) Range unknown under normal circumstances	The student may attend school once they are fever free for 24 hours. If no fever is present, they may attend school. Student should perform effective hand washing and use standard precautions. Pregnant students who have been exposed should consult their physician.
Diarrhea Variable	The student must be Diarrhea free for 24 hours. Good hand washing in all cases should eliminate risk of transfer of infection. This includes salmonella, e-coli, and other bacteria and viruses that cause diarrhea. Depending on cause will determine when the student may return to school.
Disease and Incubation Period	**Rules for School Attendance**
Fever	A student with a fever is someone who has a temperature of 100.4 F or greater

Variable	when no fever suppressing medications are given. Any person with a fever should stay home until they are fever free for 24 hours without the use of fever reducing medications.
Giardiasis and Infectious Enteric Diseases Range 3-25 Days or longer Commonly 7-10 days	The student may attend school and must be Diarrhea free for 24 hours. Good hand washing in all cases should eliminate risk of transfer of infection.
Hepatitis A Range 15-50 days Commonly 25-30 days	The student may attend school until after one week after the onset of symptoms. The student may then attend school as directed by their physician. Appropriate personal hygiene precautions should eliminate risk of transfer of infection, including good hand washing. A vaccine is available and students are recommended to receive the vaccine as directed by their physician.
Hepatitis B Range 2 weeks to 9 month Commonly 2-3 months	The student may attend school as directed by the doctor. Appropriate personal hygiene precautions should eliminate risk of transfer of infection. A vaccine is available and students are recommended to receive the vaccine as directed by their physician.
Herpes Simplex First Infection, 2-17 days	The student may attend school. Student should be fever free for 24 hours without the use of fever reducing medications. Good hand washing in all cases should eliminate risk of transfer of infection. Use good hygiene practices, avoid direct contact with lesions, and use antivirals as recommended by a physician.
Impetigo Variable Commonly 4-10 days	The student must ensure blisters and drainage can be contained and maintained in a clean dry bandage before returning to school. Students should utilize effective hand washing.
Influenza (Flu) Range 1-4 days	The student should be fever free for 24 hours without the use of fever reducing medications before returning to school. Student should perform effective hand washing and use standard precautions. A vaccine is available and students are recommended to receive the vaccine as directed by their physician. Pregnant students who have been exposed should consult their physician.
Measles (Rubeola) 7-21 days Commonly 2-10 days	The student may attend school four (4) days after the onset of rash. Students who have had contact with measles may attend school if the student has had the measles or immunization. Pregnant students who have been exposed should consult with their physician. However, for outbreaks, students who are exposed and who have not been immunized will be excluded until they become immunized or, if they are not immunized because of an accepted exemption, the district will continue to exclude them until the health department determines it is safe for them to return.
Meningitis (Bacterial) Variable Commonly 2-10 days	The student should return to work only after given written permission and/or permit is issued by a physician or local health authority. Student should perform effective hand washing, respiratory hygiene, and cough etiquette. This can only be confirmed with a laboratory test. A vaccine is available and students are recommended to receive the vaccine as directed by their physician.
Meningitis (Viral) Variable Commonly 2-10 days	The student should be fever free for 24 hours without the use of fever reducing medications before returning to school. Student should perform effective hand washing, respiratory hygiene, and cough etiquette. This can only be confirmed with a laboratory test.

Disease and Incubation Period	Rules for School Attendance
Mononucleosis Infections (Epstein Barr Virus)	The student must have physician approval to return to school and activities and should be fever free for 24 hours without the use of fever reducing medications

Commonly 30-50 days	before returning to school. Students should minimize contact with saliva or nasal discharge, use effective handwashing, and sanitize shared items
Mumps Range 12-25 days Commonly 14-18 days	The student may attend school 5 days after the onset of swelling has disappeared. A vaccine is available and students are recommended to receive the vaccine as directed by their physician. However, for outbreaks, students who are exposed and who have not been immunized will be excluded until they become immunized or, if they are not immunized because of an accepted exemption, the district will continue to exclude them until the health department determines it is safe for them to return.
MRSA **(Methicillin-resistant Staphylococcus aureus)** Variable	The student should be fever free for 24 hours without the use of fever reducing medications before returning to school. Good hand washing in all cases should eliminate risk of transfer of infection. Lesions need to be covered before returning to school. Appropriate treatment should have begun before returning to school.
Pediculosis **(Head Lice)** Commonly 7-10 days	The student may attend school after treatment. Treatment is required. Do not share combs, brushes, hats, and coats. Avoid close physical contact with others as head lice can transfer from person to person.
Pertussis **(Whooping Cough)** Range 4-21 days Commonly 7-10 days	The student must complete five consecutive days of appropriate antibiotic therapy. Student should perform effective hand washing, respiratory hygiene, and cough etiquette. A vaccine is available and students are recommended to receive the vaccine as directed by their physician.
Pneumonia Varies depending on source	The student may attend school after treatment and be cleared to return to school by a physician. The student should be fever free for 24 hours without the use of fever reducing medications before returning to school. Student should practice effective handwashing and respiratory hygiene and cough etiquette.
Ringworm Range 4-21 days	The student may attend school if the area is under treatment. Infected area must be completely covered by clothing or a bandage or treatment has begun
Respiratory Syncytial Virus (RSV) Range 2-8 days Commonly 4-6 days	The student may attend school, unless they have a fever. The student should be fever free for 24 hours without the use of fever reducing medications before returning to school. Student should practice effective handwashing and respiratory hygiene and cough etiquette.
Rubella (German Measles) Range 12-23 days Commonly 14-18 days	The student may attend school after seven days after onset of rash. A vaccine is available and students are recommended to receive the vaccine as directed by their physician. Pregnant students who have been exposed should consult with their physician. However, for outbreaks, students who are exposed and who have not been immunized will be excluded until they become immunized or, if they are not immunized because of an accepted exemption, the district will continue to exclude them until the health department determines it is safe for them to return.
Scabies First Infection 2-6 weeks	The student may attend school after treatment has begun. Student should not share clothing and may have a rash and itching after treatment, but it will subside.
Shingles Variable	The student may attend school when the rash can be covered or all the lesions have crusted.
Sinus Infection Variable	The student may attend school, unless they have a fever. The student should be fever free for 24 hours without the use of fever reducing medications before returning to school. Student should practice effective handwashing and respiratory hygiene and cough etiquette.
Disease and Incubation Period	**Rules for School Attendance**
Streptococcal Sore Throat and Scarlet Fever 1-3 days	The student may attend school 24 hours after initiating oral antibiotic therapy as well as fever free for 24 hours without the use of fever reducing medications before returning to school. This may only be diagnosed with a laboratory test.

	Student should use effective handwashing and good hygiene and cough etiquette.
Tuberculosis (Pulmonary) Variable	The student must have an antibiotic treatment AND a physician's certificate or health permit obtained to return to school. Student should practice effective handwashing and respiratory hygiene and cough etiquette.
Vomiting Variable	The student should not attend school if they have vomited more than two times in the past 24 hours. The student should be fever free for 24 hours without the use of fever reducing medications before returning to school. Student should practice effective handwashing and respiratory hygiene and cough etiquette.

****** Please keep your child home if he/she has vomited in the last 24 hours and does not feel well enough to participate in school activities such as P.E. or recess. Have your child eat something substantial and be assured the food has settled in their stomach before allowing him/her to return to school. Any child with a fever of 100.4 F or greater will be required to go home from school. A child must be fever free for at least 24 hours without fever reducing medicine before sending them back to school. In the event the school does not have a policy on whether or not a student should attend school, school staff will contact the Superintendent who will consult with the county health nurse and follow guidelines from the South Dakota Department of Health.***

Emergency Medical Treatment and Information

If a student has a medical emergency at school or a school-related activity when the parent/guardian cannot be reached, the school will need to have written parental consent to obtain emergency medical treatment and information about allergies to medications, etc. Therefore, parents/guardians are asked each year to complete an emergency care consent form. Parents/Guardians should keep emergency care information up-to-date (name of doctor, emergency phone numbers, allergies, etc….). Please, contact the office to update any information. If no emergency information is on file, consent will be implied to provide emergency treatment as needed.

Health Services/Certificates

All new students to the district and all kindergarten students are required to have a completed "Certificate of Immunization" as required by the State Health Department. Also required is a copy of his/her birth certificate. Questions may be referred to the administration.

Medications

Whenever possible, students are encouraged to receive medicine outside school hours. However, when a child needs to have over-the-counter medication dispensed during the school day, a note must accompany the medication along with instructions on how to administer this medication. Aspirin or non-aspirin cannot be given to students unless the school has a signed permission form from a parent/guardian on file. Prescription medication cannot be carried by the student throughout the school day nor stored in the locker. It must be dropped off at the office, in the original container from the pharmacy, and will be dispersed to the student as directed on the label.

Medical Cannabis

The Tripp-Delmont School District restricts the administration of medical cannabis during school hours and at school-sponsored activities unless, in accordance with a practitioner's recommendation, administration of medical cannabis cannot reasonably be accomplished outside of school hours or school-sponsored activities. The District permits students with a valid registry identification card for medical cannabis under South Dakota law to be administered medical cannabis on school property or at a school-sponsored activity by their parent/guardian or other registered designated caregiver in accordance with school board policy JHCDE: Administration of Medical Cannabis to Qualifying Students and South Dakota law.

In order for a parent/guardian or other designated caregiver to administer medical cannabis to a qualifying student, the District will require the following to be provided initially and thereafter at the beginning of each school year and at any time when the qualifying student's administration of medical cannabis changes:

- Presentation of the student's valid State of South Dakota Department of Health approved registry identification card or nonresident card with the State of South Dakota Department of Health's confirmation of registration (a copy of which will be kept by the school in the student's educational record);
- Presentation of the State of South Dakota Department of Health approved caregiver's card showing his/her status as the registered designated caregiver for the qualifying student (a copy of which will be kept by the school in the student's educational record); and
- A written dated and signed certification by the qualifying student's recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.

The parent/guardian or other registered designated caregiver is the only person who may provide, administer, or assist the student with the consumption of medical cannabis. Schools will not store, and school personnel will not administer, medical cannabis.

Administration of medical cannabis to qualifying students shall be in accordance with this policy. Administration of all prescription and nonprescription medications to students shall be in accordance with applicable law and the District's policy concerning the administration of medications to students.

Permissible administration of medical cannabis to a qualifying student
A qualifying student's designated caregiver may administer a permissible form of medical cannabis to a qualifying student in a designated location if all of the following parameters are met:

1. The qualifying student's parent/guardian provides the following to the school before the administration of medical cannabis is allowed on school property or at a school-sponsored activity and thereafter at the beginning of each school year and at any time when the qualifying student's administration of medical cannabis changes:

   a. The qualifying student's valid registry identification card from the State of South Dakota Department of Health or nonresident card with the State of South Dakota Department of Health's confirmation of registration authorizing the student to receive medical cannabis;

   b. The completed and signed Form JHCDE-E(1)(Medical Cannabis Administration Plan);

   c. The designated caregiver(s) card approved by the State of South Dakota Department of Health; and

   d. Written certification dated and signed by the student's recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.

2. The qualifying student's parent/guardian provides written notice to the school within ten (10) days of any of the following:

   a. Change in a designated caregiver;

   b. The student ceases to have a debilitating medical condition, as that term is defined in South Dakota law; OR

c. The registry identification card is void, expired or revoked.

3. In the event that a new registry identification card is issued, the qualifying student's parent/guardian provides the new card to the school district within ten (10) days of the issuance of the card;
4. The qualifying student's parent/guardian signs the written acknowledgement in Form JHCDE-E(1)(Medical Cannabis Administration Plan) assuming all responsibility for the provision, administration, maintenance, possession, storage and use of medical cannabis under state law, and releases the district from liability for any claim or injury that occurs pursuant to this policy;
5. The qualifying student's parent/guardian or designated caregiver shall be responsible for providing the permissible form of medical cannabis to be administered to the qualifying student, shall transport it in a container that meets the packaging and labeling requirements specified by the South Dakota Department of Health, and shall not at any given time possess on school property an amount of medical cannabis that exceeds the qualifying student's prescribed daily dosage;
6. The district will determine the location and the method of administration of a permissible form of medical cannabis so to not create risk of disruption to the educational environment or exposure to other students;
7. After administering the permissible form of medical cannabis to the qualifying student, the student's designated caregiver shall remove any remaining medical cannabis from the school property or school sponsored activity;
8. The written dated and signed plan contained in Form JHCDE-E(1)(Medical Cannabis Administration Plan) is prepared that identifies the form, designated location(s), and any protocol regarding administration of a permissible form of medical cannabis to the qualifying student.

Additional parameters
School personnel, in their role as employees of the school district, will not under any circumstances:

1. Assist a qualifying student or his/her designated caregiver in obtaining, administering, or using medical cannabis;
2. Store or hold medical cannabis in any form;
3. Ensure the qualifying student is properly using the medical cannabis as instructed by his/her recommending practitioner; OR
4. Serve as the qualifying student's designated caregiver of medical cannabis.

This policy conveys no right to any student or to the student's parents/guardians or other designated caregiver to demand access to any general or particular location on school property or at a school-sponsored activity to administer medical cannabis.

Permission to administer medical cannabis to a qualifying student may be limited or revoked if the qualifying student and/or the student's parent/guardian or other designated caregiver violates this policy or demonstrates an inability to responsibly follow this policy's parameters.

No student is permitted to possess or self-administer medical cannabis. Qualifying students with a valid registry identification card who possess or self-administer cannabis may be subject to discipline just as any other student without a valid registry identification card would be. Student possession, use, distribution, sale or being under the influence of cannabis inconsistent with this policy may be considered a violation of Board policy concerning drug and alcohol involvement by students or other Board policy and may subject the student to disciplinary consequences, including suspension and/or expulsion, in accordance with applicable Board policy. If the federal government indicates that the District's federal funds will be lost or have been lost by this policy, the Board declares that this policy shall be suspended immediately and that the administration of any form of medical cannabis to qualifying students on school property or at a school-sponsored event shall not be permitted. The district will post notice of such policy suspension and prohibition in a conspicuous place on its website.

Legal Reference: ARSD 24:80 Medical Cannabis and Schools, ARSD 44:90 Medical Cannabis, SDCL 34-20G Medical Cannabis

SECTION VII. EMERGENCY PROCEDURES

Emergency Procedures

The school district will have a minimum of two fire drills per semester, one each quarter, and two severe weather drills, one each semester. In the event of an actual fire in the building or a fire drill, an alarm will sound. Staff and students will evacuate the building according to the evacuation map posted in each room.

After everyone is accounted for and Administration has given the **"All Clear"** signal, staff and students may return to their rooms.

Absolutely NO CELL PHONE USE by students during emergencies that require evacuation. Parents/Guardians will not be reunited with their children until it is safe to do so.

In the event that we are in a lock-down or other safety procedure, we ask that cell phone use be prohibited. The school district will notify parents/guardians once deemed safe.

In the event of any emergency that requires evacuation, parents/guardians shall wait for directions and notifications via the media or through the Apptegy Parent/Guardian Notification system. Please do not call the school as this interferes with the school's ability to communicate with emergency personnel and law enforcement.

FIRE

A. Each teacher shall lead their own line of students.
B. There should be no talking.
C. All lines shall move steadily and rapidly until they reach their designated locations
D. No coats, school, or personal property shall be taken by the children.
E. Fire bells shall be the signal for all staff and students to exit their respective buildings.

TORNADO

A. Superintendent will make announcement over the intercom for Tornado Watch and Tornado Warning. A NOAA radio is setup in the Superintendent office for severe weather threats
B. Follow teacher to the assigned area of the school safety plan. Use the most direct, unobstructed path.
C. Students must not run or talk. Listen for directions.
D. Roll will be taken by teachers.
E. Face wall and assume crouch position until the "clear" signal is given.

SECTION VIII. EXTRA-CURRICULAR ATHLETICS AND ACTIVITIES

Activities Considered Extra-curricular

The following activities are considered extra-curricular in nature and are subject to the eligibility and training rules outlined below:

Football
Volleyball
Basketball
Cross Country
Cheerleading
Track
Drama
Golf
Student Council
Band Competitions
Chorus Competitions
Speech and Debate Team
E-Sports

Admission to Events

Activity tickets may be purchased from the school office for the sports seasons at the following prices:

- Double Headers-Adults $6.00 and Students $4.00
- Regular Activities-Adults $5.00 and Students $3.00
- Grades PK-12 will have a free activity pass
- Season passes-Adults $30.00 and Seniors (60+) $20.00

Extra-Curricular Athletics and Activities

Behavior at school-sponsored athletic events and extra-curricular activities is expected to reflect the same standards as during the school day. All students should limit trips to the lobby, restroom, or concessions to game breaks, as no supervision is provided outside the auditorium. School rules and policies remain in effect, and parents/guardians are responsible for ensuring their child behaves appropriately. Parents and spectators are also expected to model positive behavior and sportsmanship, showing respect for officials, coaches, players, and other fans. Participation in extra-curriculars is a privilege and an extension of our educational program. Students represent Tripp-Delmont and our cooperative teams with Armour, Andes Central, and Dakota Christian, and are expected to demonstrate pride, sportsmanship, and respect at all times—whether in practice, games, classrooms, hallways, downtown, or at any school-sponsored event. Poor conduct that diminishes our school pride will not be tolerated.

SDHSAA Activities

The Tripp-Delmont School District believes that student participation in school activities is an important part of becoming a well-rounded individual. Students are encouraged to participate in fine arts and athletic activities. There is a great deal of research substantiating that students participating in music and other fine arts programs

tend to have greater success in core academic areas. Participation in the various athletic programs can help students stay physically fit and learn valuable lessons in teamwork and sportsmanship.

Many school activities are run under the guidance of the SD High School Activities Association and are therefore subject to rules of the Association. The web site for the SDHSAA is https://www.sdhsaa.com/athletic-handbook/

For more detailed information and training rules, check the ***TDA Nighthawks Activity Handbook***.

Tripp-Delmont-Armour Co-Op Athletic Handbook

All students who participate in sports and activities within the Tripp-Delmont-Armour Co-Op as a Tripp-Delmont-Armour Nighthawk or TDA-ACDC Thunderhawk athlete must be aware and adhere to the policies outlined in the Tripp-Delmont-Armour Co-Op Athletic Handbook. This handbook was developed as a means of providing consistency between the Tripp-Delmont School District 33-5 and the Armour School District 22-1 in regard to policies that impact athletes from both schools as members of the Co-Op. The Tripp-Delmont-Armour Co-Op Athletic Handbook is an extension of board policies and student handbooks for each school district and is considered policy. Any issues relevant to student athletes are found in the Tripp-Delmont-Armour Co-Op Athletic Handbook. The Tripp-Delmont-Armour Co-Op Athletic Handbook will be reviewed and revised on an annual basis and approved by the school board of each school district prior to the start of each new school year.

Also, any student in the Tripp-Delmont School District who is a part of any activities considered Extra-Curricular that are not a part of the Tripp-Delmont-Armour Co-Op will be expected to follow all rules and procedures outlined in the Tripp-Delmont-Armour Co-Op Handbook. The agreed upon policies in the handbook will be extended and applied to ALL school activities. This helps to provide fairness and consistency in regards to how students issues are handled by Administration and provides clear and consistent expectations for students in athletics or activities as a part of the Tripp-Delmont School District.

SECTION IX. FEDERAL, STATE, AND SCHOOL BOARD POLICIES

Title IX Compliance

Tripp-Delmont School District will not discriminate on the basis of race, national origin, religion, sex, age, handicap, or marital status in the educational programs, activities/athletic programs, or within its employment practices. Continuous effort will be devoted to ensure an equal opportunity for all persons. Inquiries regarding compliance with this policy should be directed to the Superintendent of Schools--the appointed district compliance officer.

Prior to the beginning of each school year, a public announcement will, be issued which advises students, parents/guardians, employees, and the general public that education programs of activities and employment opportunities will be offered without regard to sex, race, color, national origin, or handicap. The public announcement shall contain the name, address, and telephone number of the person designated to coordinate Title IX and Section 504 compliance activities and shall reference the Regional Director, Department of Education, Office of Civil Rights, 1244 Spear Blvd. suite 310, Denver, Colorado 80202-3582.

This notice will be available to persons with limited English language skills in the community's own language. It will also be made available to persons who are visually or hearing impaired. If such criteria exists, the notice will contain a brief summary of program' offerings and admission criteria. This notice will appear in the local newspaper and the school newsletter.

Tobacco and Vaping Free Schools

Rationale

The Tripp-Delmont School District is committed to providing a healthy and safe environment for students, staff and citizens. The Tripp-Delmont School Board acknowledges that adult staff and visitors serve as role models for students and embraces its obligation to provide learning and working environments that are safe, healthy and free from unwanted smoke and tobacco use on all district property and during all school-sponsored activities.

Tobacco and Vaping Free Environment

The Tripp-Delmont School District buildings and grounds are 100% tobacco and vaping free at all times, for all persons, without exception. Use of any type of tobacco is prohibited on or in district parking lots, in district owned vehicles or in any personal vehicles on Tripp-Delmont School District property. All persons are prohibited from using tobacco at school-sponsored activities off school district property, which may occur either before, during or after regular school hours. Students are also prohibited from possessing any type of tobacco. Students and staff are prohibited from promoting tobacco through the use or display of tobacco-related materials such as clothing, hats, backpacks, and other items promoting tobacco or vaping products.

For the purposes of this policy, tobacco products include, but are not limited to, cigarettes, pipes, cigars, hookah, snuff, dissolvable tobacco or chewing tobacco, as well as unregulated nicotine products such as electronic cigarettes and other vaping devices, which may or may not contain tobacco.

Enforcement and Cessation

The school Superintendent will oversee the enforcement of this policy for all persons. Tobacco or vaping products found in student possession will be confiscated. Students who violate this policy will be encouraged to quit and provided information on cessation, including the SD QuitLine [1-866-737-8487]. Student violations may also result in, at the

discretion of school District Administration: parent/guardian notification, a written assignment on the dangers of tobacco and nicotine use, participation in a tobacco education and/or cessation program, suspension or ineligibility to participate in extracurricular activities, community service or notification of law enforcement. Tripp-Delmont School District employees in violation of this policy will be encouraged to quit and provided information on cessation, including the SD QuitLine [1-866-737-8487]. Employees may also be subject to disciplinary action pursuant to Tripp-Delmont School District policy. Visitors in violation of this policy will be asked to comply, and if necessary, be subject to appropriate consequences, which may include being directed to leave school property.

Policy Communication

The Superintendent shall provide public notification of the district's policy through appropriate means, such as signs posted on the perimeter of the property, at entrances and other prominent places, student and staff handbooks and public announcement at school events. The Tripp-Delmont School Board or designee is responsible for regular review of this policy and its procedures. The School Board is responsible for the approval of this policy. The Board or school administrator will be available to address questions and concerns regarding this policy.

District Wellness Policy

To support its mission, the Tripp-Delmont School District will provide an environment that cultivates maximum student potential. Nutrition influences a child's development, health, well-being and potential for learning. To afford students the opportunity to fully participate in the educational process, students must attend school with minds and bodies ready to take advantage of their learning environment. This district-wide nutrition policy encourages all members of the school community to create an environment that supports lifelong healthy eating habits. Decisions made in all school programming need to reflect and encourage positive nutrition messages and healthy food choices.

See the district wellness policy AE: Wellness for more detailed information.

Sexual/Verbal/Physical Harassment Policy

It is the Tripp-Delmont School District's policy that sexual harassment is illegal, unacceptable, and shall not be tolerated; that no employee or student of the school system may sexually harass another. Any employee or student will be subject to disciplinary action including possible termination or expulsion for violation of this policy.

Any unwelcome sexual advance, solicitation for sexual activity by promise of rewards, coercion of sexual activity by threat of punishment, verbal sexist remarks, or physical sexual assaults constitute sexual harassment. This conduct has the effect of unreasonably interfering with an individual’s academic or work performance or of creating an intimidating, hostile, offensive employment or educational environment regardless of intent.

School District Administration, employees and students are responsible for maintaining a working and learning environment free from sexual harassment. Careful scrutiny will be undertaken of all allegations of sexual harassment. False allegations that are malicious or ill-founded may constitute libel or slander.

Any employee who believes that he/she has been a subject of sexual harassment by another district employee should report this incident immediately to his/her supervisor. If the immediate supervisor is involved in the activity, the violation should be reported to the supervisor’s immediate supervisor. Students should report such incidents to the guidance counselor, or Superintendent. All reported incidents will be thoroughly investigated and subject to disciplinary action. Confidentiality consistent with due process will be maintained.

Please see the sexual harassment policy ACAA and ACAA-R (1) for more detailed information.

Restraint and Seclusion

Policy Rationale and Philosophy:

Reasonable efforts should be made to prevent the use of restraint and the use of seclusion. A non-aversive effective behavioral system such as Positive Behavioral Intervention and Supports (PBIS) should be used to create a learning environment that promotes the use of evidence-based behavioral interventions, thus enhancing academic and social behavioral outcomes for all students.

The Tripp-Delmont School District believes that the school environment should be one in which the care, safety, and welfare of all students and staff members are priorities. Efforts to promote positive interactions and solutions to potential conflict should be extensive. In the event that an individual's behavior presents a threat of imminent harm to self or others the use of approved physical intervention or seclusion strategies to maintain a safe environment may be used as a last resort.

Instruction/Programs for Homeless Students

Student
Instruction/Programs for Homeless Students

School of Origin
It is the Tripp-Delmont School District's responsibility to provide continued education services for homeless students. Such services for the child may be:

- continuation in the school of origin that the student attended when permanently housed or the school of last enrollment; or
- provided in the school that is attended by other students living in the same attendance area where the homeless child lives.

The Tripp-Delmont School District considers the best interest of the homeless student, with parental involvement, in determining placement.

Enrollment

The Tripp-Delmont School District shall immediately enroll the homeless student even if he or she is unable to produce records normally required for enrollment, including academic records, immunization records, proof of residency or other documentation. The District shall make a reasonable effort to locate immunization records from information available. The District shall arrange for students to receive immunizations through health agencies and at District expense if no other recourse is available. Immunizations may, however, be waived for homeless youth only in accordance with provision of the School Board's policy on immunizations. The District may require a parent/guardian of a homeless student to submit contact information.

Transportation

Transportation services will be comparable to those provided other students in the Tripp-Delmont School District. Transportation shall be provided to the student's school of origin in compliance with federal and state regulations.

Elimination of Segregated Services

Homeless students shall be provided services comparable to services offered to other students in the Tripp-Delmont School District including, but not limited to: transportation services; educational services for which the student meets the eligibility criteria, such as education programs for disadvantaged students, students with disabilities and gifted students; vocational programs and technical education; school nutrition programs; preschool programs; before and after school care programs; and programs for students with limited English proficiency. Homeless students will not be segregated in a separate school or in a separate program within a school based on the students' status as homeless.

Elimination of Identified Barriers

The shall attempt to remove existing barriers to school attendance. Enrollment requirements or fees and charges that may constitute a barrier to the enrollment or education of a homeless child or youth may be waived at the discretion of the Superintendent. In the event a fee or charge are a barrier, parents/guardians of homeless children should contact the Student Support Services Department to report the barrier. The Student Support Services Department will communicate with the Superintendent for removal of the fee or charge.

Resolution of Disputes Regarding Homeless Education

Disputes regarding enrollment of or services for homeless students shall be referred in writing to the Superintendent. Parents/guardians or other adult or an unaccompanied youth can provide written or oral documentation to support their position. Students shall be provided with all services for which they are eligible while disputes are being resolved. The Superintendent will provide a written statement of his/her decision within 10 student days of receiving the written dispute and any accompanying documentation.

If a dispute is not resolved at the Superintendent level, the individual may file a written appeal with the Tripp-Delmont School Board in accordance with district policy within 10 student days of receipt of the written decision of the Superintendent. If a dispute is not resolved at the District level, it may be forwarded by the individual to the South Dakota Department of Education for review.

When inter-district disputes arise, the individual, all involved districts and the South Dakota Department of Education shall be present to resolve the dispute.

Federal Programs – Complaint Policy

A parent/guardian, student, employee, or district stakeholder who has a complaint regarding the use of federal funds and is unable to solve the issue, may address the complaint in writing to the district Superintendent.

Disputes addressing the enrollment, transportation, and other barriers to the education of children and youth experiencing homelessness are also addressed under this procedure. Parents, guardians, and unaccompanied youth may initiate the dispute resolution process directly at the district office. The parent/guardian or unaccompanied youth shall be provided with a written explanation of the school's decision including the rights of the parent, guardian, or youth to appeal the decision. Students should be provided with all services for which they are eligible while disputes are resolved.

- The Superintendent will investigate, within one week, the circumstances of the complaint and render a decision, within two weeks, after receipt of the complaint.
- The Superintendent will notify the complainant of the decision in writing.
- The complainant will be allowed one week to react to the decision before it becomes final.
- The complainant will either accept or disagree with the decision and will provide such acknowledgement in writing addressed to the district Superintendent.
- If the issue is not resolved with the Superintendent, the complaint will be forwarded to the district's Board of Education for further review. The parent/guardian or unaccompanied youth shall be provided with written explanation of the district's decision including the rights of the parent, guardian, or youth to appeal the decision.
- Unresolved complaints may be forwarded by the stakeholder to the South Dakota Department of Education for review.

FERPA Notification

The Family Educational Rights and Privacy Act (FERPA) affords parents/guardians and students over 18 years of age, certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the Tripp-Delmont School receives a request for access. Parents/guardians or eligible students should submit to the school District Administration a written request that identifies the record(s) they wish to inspect. The Superintendent will make arrangements for access and notify the parent/guardians or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of student educational records that the parent/guardians or eligible student believes are inaccurate or misleading. Parents/eligible students should write the school District Administration, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record as requested by the parent/eligible or ineligible student, the District will notify the parent/eligible or ineligible student of the decision and advise them of their right to a hearing regarding the request for amendment.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a person serving on the School Board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, therapist, psychologist or test examiner, or a parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.
   A. Upon request, the District discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.

FERPA And Release of Directory Information

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that the Tripp-Delmont School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's educational records. However, the Tripp-Delmont School District may disclose appropriately designated "directory information" without written consent, unless you are have advised the Tripp-Delmont District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Tripp-Delmont School District to include this type of information from your child's educational records in certain school publications.

Examples include:

- A playbill, showing your student's role in the drama production,
- The annual yearbook,
- The honor roll or other recognition lists,
- Graduation programs,
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations with a parent/guardian's prior written consent. Outside organizations include, but are not limited to companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local education agencies receiving assistance under the Elementary and Secondary Education Act of 1965 to provide military recruiters, upon request, with the three directory information categories – names, addresses, and telephone listings – unless parents/guardians have advised the school district that they do not want their student's information disclosed without their prior written consent.

If you do not want the Tripp-Delmont School District to disclose directory information from your child's educational records without your prior written consent, you must notify the District in writing by September 1st of each academic year. The Tripp-Delmont School District has designated the following information as directory information:

1. The student's name
2. The student's address
3. The student's telephone listing
4. The student's electronic mail address
5. The student's photograph
6. The student's date/place of birth
7. The student's major field of study
8. Dates of the student's attendance
9. The student's grade level
10. The student's participation in officially recognized activities and sports
11. The weight and height of the student
12. Degrees, honors, and awards received by the student
13. The most recent educational agency or institution attended.

Complaints regarding violation of rights accorded parents/guardians and students should be submitted to the Superintendent of Schools of the Tripp-Delmont School District at 948-2252, or the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605.

Title I Parental Involvement Policy

The Tripp-Delmont Board of Education believes in equality for all students. They also believe that parents/guardians have the right to know and understand information that affects their sons and daughters. Therefore, the Board believes:

1. That parents/guardians play an integral role in assisting their child's learning.
2. That parents/guardians should be encouraged to be actively involved in their child's education.
3. That parents/guardians are full partners in their child's education and are included, as appropriate, in the decision-making process and on advisory committees which will be working to assist their child.

Title I regulations require that each school served under Title I jointly develop with and distribute to parents/guardians of participating children, a written parental involvement policy agreed on by the parents/guardians that describes the requirements of (c) through(f) as listed below and outlined in Title I law:

The Tripp-Delmont Elementary School shall convene an annual meeting and involve parents/guardians, in an organized, ongoing, and timely way in the planning, review, and improvement of programs. The annual meeting will be held at Tripp-Delmont Elementary School within the first thirty (30) days of school each fall. The date for this meeting will be advertised in the local paper, the school newsletter, and a parent/guardian note will go home to all parents/guardians. Parents/Guardians will review and update the Title I policy as needed. They will be informed of their child's instructional objectives for the school year. They will also receive the following materials:

- Report on their child's progress;
- Materials, suggestions, and information that may assist them in working with their child in the home environment;
- Timely information about the School-Wide Title I program;
- A description and explanation of the curriculum that is being used at the school and the forms of academic assessment used to measure student progress and the proficiency levels students are expected to meet; and
- If requested by parents/guardians, opportunities for regular meetings to formulate suggestions and to participate as appropriate in decisions relating to the education of their children, and respond to any suggestions as soon as practically possible.

To ensure that parents/guardians are able to attend these meetings, the school will make every effort to offer flexibility in the number of meetings provided. Staff will try to schedule these meetings in conjunction with or prior to other school activities when appropriate (parent-teacher conferences, open house, etc.). Staff will also attempt to schedule the meetings at various times during the day/evening and on different days of the week to try to work within parent schedules.

To ensure the effective involvement of parents/guardians and to support a partnership among the Tripp-Delmont Elementary School, parents/guardians, and the community whose shared goal is to improve student academic achievement, the school and district shall:

- Provide assistance to the parents/guardians of children served by the Tripp-Delmont School District, as appropriate, in understanding such topics as the State's academic content standards and the State student academic achievement standards, state and local academic assessments the requirements of Title I Program and how to monitor a child's progress and work with educators to improve the achievement of their children;
- Educate teachers, pupil services personnel, administrators, and other staff, with the assistance for parents/guardians, in the value and utility of contributions of parents/guardians and in how to reach out to, communicate with, and work with parents/guardians as equal partners, implement and coordinate parent/guardian programs, and build ties between parents/guardians and the school;
- To the extent feasible and appropriate, coordinate and integrate parent/guardian involvement programs and activities with Head start, reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities such as parent/guardian resource centers, that encourage and support parents/guardians in more fully participating in the education for their children;
- Ensure that information related to school and parent/guardian programs, meetings, and other activities is sent to the parents/guardians of participating children in a format and to the extent practicable, in a language parents/guardians can understand;
- Enable teachers and parents/guardians to better work together by providing videos and materials to be shown at meetings or be checked out by parents/guardians in order to further the goal of parents/guardians as equal partners.
- Involve parents/guardians in the development of training for teachers, District Administration, and other educators to improve the effectiveness of such training;
- Establish a district parent/guardian advisory council to provide advice on all matters related to parental involvement in Title I School-wide programs;
- Provide such other reasonable support for parental involvement activities under this part as parents/guardians may request

Accessibility

In carrying out the parental involvement requirements of the Title I School-wide Program the Tripp-Delmont School District and Tripp-Delmont Elementary School will to the extent practicable provide full opportunities for the participation of parents/guardians with children with limited English proficiency, parents/guardians with children with disabilities, and parents/guardians of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents/guardians can understand.

Information from Parental Resource Centers

Schools shall assist parents/guardians under this part and parental organizations by informing such parents/guardians and organizations of the existence and purpose of such centers http://www.sdpirc.org phone 1-800-219-6247.

Title I – School-Parent/Guardian Compact

"Hand in hand we can learn and work together to build a better world."

School-Parent/Guardian Compact

The Tripp-Delmont School District and the parents/guardians of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how the parents/guardians, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents/guardians will build and develop a partnership that will help children achieve the State's high standards.

This school-parent/guardian compact is in effect during the academic school year.

School Responsibilities

The Tripp-Delmont Elementary School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:
    - ✓ *Provide quality professional development for teachers in curriculum mapping and use of achievement series, e-metrics, and other activities that support our data driven school-wide goals,*
    - ✓ *Hire highly qualified teaching staff and paraprofessionals to work with children,*
    - ✓ *Encourage teachers to be well prepared for their teaching discipline,*
    - ✓ *Teachers are encouraged to help each child to grow to his/her fullest potential and to show respect for each child and his/her family,*
    - ✓ *Support the teachers in their efforts to obtain sufficient materials and resources.*
    - ✓ *Provide an environment that is safe and conducive to learning, where school and classroom rules are enforced fairly and consistently,*
    - ✓ *Set up special activities in the classroom to make learning stimulating,*
    - ✓ *Promote the intellectual, social, and physical development of each child,*
    - ✓ *Encourage student participation in a well-rounded education,*
    - ✓ *Provide homework assignments that will reinforce classroom instruction.*

2. Parent/Guardian –teacher conferences will be held twice a year. The first conference will be held during the first quarter and the second will be held during the third quarter.
    - ✓ *Parents*/Guardian *will be encouraged to communicate regularly with their child's teachers if they have any concerns at questions as this does not only need to happen at parent-teacher conference time. Teachers are encouraged to work cooperatively with parents*/guardians *and to communicate with them*

on a regular basis through notes home, phone calls, or personal contact at times other than the regularly scheduled conferences.

3. Provide parents/guardians with frequent reports on their children's progress. Specifically, the school will provide reports as follows:
   - ✓ *Progress reports will be provided to parents*/guardians *quarterly.*
   - ✓ *Midterm progress reports are also prepared for students experiencing difficulty.*

4. Provide parents/guardians reasonable access to staff. Specifically, staff will be available for consultation with parents/guardians as follows:
   - ✓ *Staff will be available to parents*/guardians *for consultation at scheduled parent-teacher conferences, ½ hour before the school day begins, ½ hour after the school day ends and as needed during the school day when possible. Parents*/guardians *are asked to make an appointment with the teacher so that scheduling conflicts do not arise.*

5. Provide parents/guardians opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:
   - ✓ *Parents*/guardians *are encouraged to volunteer in their child's classroom and to share their skills with students,*
   - ✓ *Parents*/guardians *and Grandparents are encouraged to volunteer to come in and listen to children read aloud,*
   - ✓ *Parents*/guardians *are encouraged to attend our annual open house and parent night activities.*
   - ✓ *Parents*/guardians *are encouraged to set up a time with their child's teacher to participate, observe in the classroom, and/or eat lunch with their children.*
   - ✓ *Grandparents are invited to participate and observe in the classrooms on Grandparents Day.*

Parent Responsibilities

We, as parents/grandparents, will support our children's learning in the following ways:

- ✓ *Monitoring attendance and making sure that my child attends school regularly and on time.*
- ✓ *Support the school in its efforts to maintain proper discipline.*
- ✓ *Provide a home environment that encourages completion of homework*
- ✓ *Monitoring amount of computer time and the amount of television their children watch*.
- ✓ *Encourage my child's efforts and be available for questions*.
- ✓ *Spend quality time with my child*.
- ✓ *Communicate regularly with my child's teachers*.
- ✓ *Volunteering in my child's classroom*.
- ✓ *Participating, as appropriate, in decisions relating to my children's education.*
- ✓ *Promoting positive use of my child's extracurricular time.*
- ✓ *Show respect and support for my child, the teacher, and the school.*
- ✓ *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- ✓ *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent*/guardian *representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District-wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.*

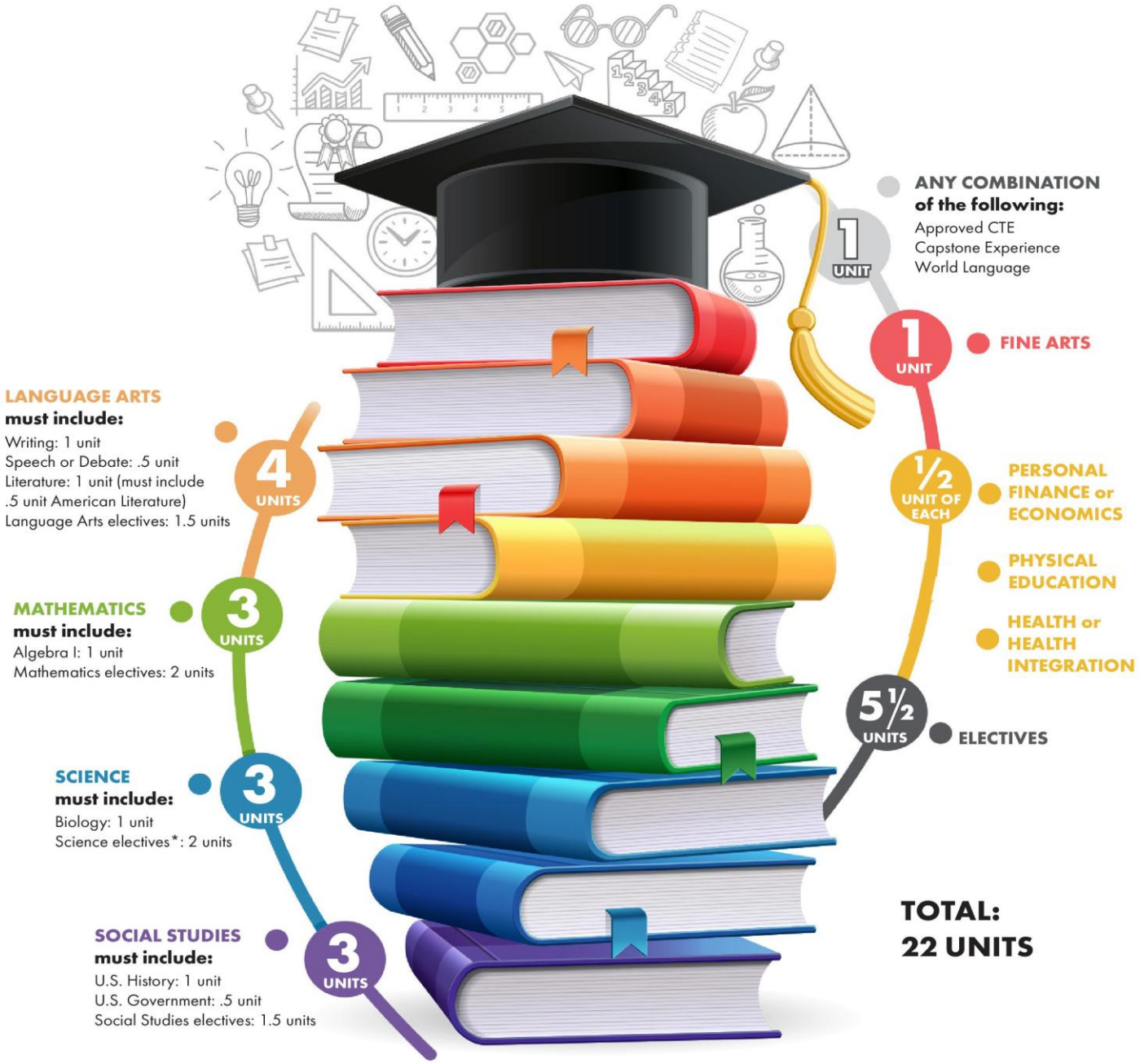
Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- ✓ *Do my homework every day and ask for help when I need to.*
- ✓ *Read at least 30 minutes every day outside of school time.*
- ✓ *Give to my parents/*guardians *or the adult who is responsible for my welfare all notices and information received by me from my school every day.*
- ✓ *Attend school regularly.*
- ✓ *Come to school prepared with my completed homework and my supplies.*
- ✓ *Respect and follow school and classroom rules*
- ✓ *Always try to do my best in school.*
- ✓ *Believe that I can learn and will learn.*
- ✓ *Work cooperatively with my classmates, teachers, and administrators.*
- ✓ *Take pride in my school.*

South Dakota High School Graduation Requirements

Approved by the South Dakota Board of Education Standards in July 2018



*A state-approved advanced computer science course may be substituted for one unit of a science elective, but may not replace Biology. A list of approved courses is available at http://doe.sd.gov/gradrequirements.

Students are required to meet the above High School Diploma requirements, also known as the 'base diploma'. Students may earn advanced endorsements with their high school diploma. A student's personal learning plan must document a minimum of 22 credits that include the above requirements.

***Advanced Endorsements Available*

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South Dakota High School Graduation Requirements

Approved by the South Dakota Board of Education Standards in July 2018

ADVANCED ENDORSEMENTS

In addition to the base requirements for the High School Diploma, students may earn advanced endorsements that are in alignment with the student's personal learning plan. Advanced endorsements outline specific coursework within the base diploma requirements to denote specific emphases. Students may earn one or more of three advanced endorsements: Advanced Endorsement, Advanced Career Endorsement and Advanced Honors Endorsement.

The requirements beyond the base high school diploma requirements are in red text in each advanced endorsement section below.

ADVANCED ENDORSEMENT REQUIREMENTS

Indicates a student has pursued coursework consistent with entrance requirements for postsecondary education at a university.

4 UNITS OF LANGUAGE ARTS must include: • Writing: 1 unit • Speech or Debate: .5 unit • Literature: 1 unit (must include .5 unit American Literature) • Language Arts electives: 1.5 units	**1 UNIT OF FINE ARTS**
3 UNITS OF MATHEMATICS must include: • Algebra I: 1 unit • Geometry: 1 unit • Algebra II: 1 unit	**½ UNIT OF PERSONAL FINANCE or ECONOMICS**
3 UNITS OF SCIENCE must include: • Biology: 1 unit • Other Lab Sciences: 2 units	**½ UNIT OF PHYSICAL EDUCATION**
3 UNITS OF SOCIAL STUDIES must include: • U.S. History: 1 unit • U.S. Government: .5 unit • Social Studies electives: 1.5 units	**½ UNIT OF HEALTH or HEALTH INTEGRATION**
1 UNIT OF ANY COMBINATION of the following: • Approved Career & Technical Education • Capstone Experience • World Language	**5 ½ UNITS OF ELECTIVES**

ADVANCED CAREER ENDORSEMENT REQUIREMENTS

Indicates a student has career experience in a concentrated area, based on academic and/or workplace experience and a related credential.

4 UNITS OF LANGUAGE ARTS must include: • Writing: 1 unit • Speech or Debate: .5 unit • Literature: 1 unit (must include .5 unit American Literature) • Language Arts electives: 1.5 units	**1 UNIT OF FINE ARTS**
3 UNITS OF MATHEMATICS must include: • Algebra I: 1 unit • Mathematics electives: 2 units	**½ UNIT OF PERSONAL FINANCE or ECONOMICS**
3 UNITS OF SCIENCE must include: • Biology: 1 unit • Science electives: 2 units (a state-approved computer science course may be used as 1 unit elective)	**½ UNIT OF PHYSICAL EDUCATION**
3 UNITS OF SOCIAL STUDIES must include: • U.S. History: 1 unit • U.S. Government: .5 unit • Social Studies electives: 1.5 units	**½ UNIT OF HEALTH or HEALTH INTEGRATION**
2+ UNITS OF ANY COMBINATION of the following: • Approved Career & Technical Education units from the same career cluster OR • Capstone Experience AND Attainment of an industry-recognized credential or National Career Readiness Certificate of Silver or higher	**4 ½ UNITS OF ELECTIVES**

ADVANCED HONORS ENDORSEMENT REQUIREMENTS

Indicates a student has pursued advanced rigorous, academic coursework consistent with §13-55-31 (High school course requirements for opportunity scholarship eligibility).

All high school coursework completed with a "C" or higher

4 UNITS OF LANGUAGE ARTS must include: • Writing: 1.5 units • Speech or Debate: .5 unit • Literature: 1.5 unit (must include .5 unit American Literature) • Language Arts electives: .5 unit	**1 UNIT OF FINE ARTS**	**3 UNITS OF SOCIAL STUDIES** must include: • U.S. History: 1 unit • U.S. Government: .5 unit • World History: .5 unit • Geography: .5 unit • Social Studies electives: .5 unit	**½ UNIT OF HEALTH or HEALTH INTEGRATION**
4 UNITS OF MATHEMATICS must include: • Algebra I: 1 unit • Geometry: 1 unit • Algebra II: 1 unit • Advanced Mathematics: 1 unit (details at sdos.sdbor.edu/require/require.html)	**½ UNIT OF PERSONAL FINANCE or ECONOMICS**	**2 UNITS OF ANY COMBINATION** of the following: • Approved Career & Technical Education OR • Modern or Classical Language (including American Sign Language); must be in the same language	**2 ½ UNITS OF ELECTIVES**
4 UNITS OF SCIENCE must include: • Biology: 1 unit • Any Physical Science: 1 unit • Chemistry or Physics: 1 unit • Science elective: 1 unit	**½ UNIT OF PHYSICAL EDUCATION**		

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SECTION X. PARENT/GUARDIAN & STUDENT FORMS

Thank you for reviewing the Tripp-Delmont Student Handbook. The last five pages of the handbook include copies of forms. Forms that need to be signed and returned to school will be given to students at school.

- **Student Grievance form:** A grievance form to be used in the event that there is a concern that a school rule is unfair or has been applied unfairly or a concern that your student has been discriminated against in some manner.

- **Directory Information Opt-Out form**: A form to sign and return to the school if you would like to designate that the district not publish pictures or information in school publications or on the school website. (Light Yellow)

- **Student Handbook Parent/Guardian Review form:** A form to sign and return to the school stating you have reviewed the student handbook with your child(ren). (Light Green)

- **Student & Parent/Guardian Computer Use Agreement form**: A form to sign and return to the school stating you have reviewed the Chromebook use agreement and the parent/guardian responsibilities.(Light Blue)

TRIPP-DELMONT SCHOOL DISTRICT 33-5
STUDENT CONCERNS, COMPLAINTS, AND GRIEVANCES
SCHOOL BOARD POLICY--JII

Constructive criticism of the schools will be welcomed by the School Board when it is motivated by a sincere desire to improve the quality of the educational program or to equip the schools to do their tasks more effectively.

Whenever a complaint is made directly to the School Board as a whole or to an individual board member, the individual or group involved will be advised to take their concern to the appropriate staff member.

The School Board believes that complaints and grievances are best handled and resolved as close to their origin as possible, and that staff should be given every opportunity to consider the issues and attempt to resolve the problem prior to involvement by the School Board. Therefore, the proper channeling of complaints involving staff, instruction, discipline, or learning materials will be as follows:

1. Teacher or Director

2. Principal

3. Superintendent

4. School Board

If a complaint, which was presented to the School Board and referred back through proper channels, is adjusted before it comes back to the School Board, a report of the disposition of the matter will be made to the board by the Superintendent.

The School Board expects the professional staff to receive complaints courteously and to make a proper reply to the complainant.

Matters referred to the Superintendent and/or School Board are requested to be in writing and should be specific in terms of action desired.

Concerns about School Board actions or School Board operations are welcome anytime.

On all four levels an informal conference, each level is to be held within five school days of the previous Level/Step of the complaint so that no student's complaint shall consumer more than 15 school days time in all. The burden of proof is upon the student/patron to show that a rule is unfair, is discriminatory, or that an unfair procedure (lack of due process) has been perpetrated. The final resolution of the grievance is to be in writing and designed to provide the student with a basis of resolution of the grievance as originally stated in the complaint.

COMPLAINT RESOLUTION

Level/Step 1: Teacher or Director

The student/patron will meet with the proper school personnel as outlined in the channeling of complaints procedure to resolve the issue. If the issue is not resolved at the lowest possible level, the student/patron may take the complaint to the next level. Whenever a complaint about staff, instruction, discipline, or learning materials is received from a student/patron of the Tripp-Delmont School District by the school board, a board member, or an employee, a copy of the policy and procedure for resolution of the complaint shall be given to the student/patron.

Level/Step 2: Principal

The Principal meets with the student/patron and employee involved individually or jointly in an attempt to resolve the problem. If resolution involved is agreeable to the student/patron, a report and implementation procedure will be made in writing by the Principal. If no agreement is reached, the Principal with render a decision in writing and a copy will be given to the student/patron, employee, and Superintendent. Within 30 days the patron or employee may go to Step 3 by writing to the Superintendent.

Level/Step 3: Superintendent

The complaint with the Principal's action will be given to the Superintendent. The Superintendent will meet with the student/patron, employee, and Principal together or individually. If a resolution is reached, the Superintendent will write a report and implementation plan, notifying the student/patron, employee, Principal, and School Board. If no agreement is reached, the Superintendent will render a decision in writing and deliver it to the student/patron, employee, and Principal. The student/patron or employee, within 30 days, goes to Step 4 by notifying the Superintendent.

Level/Step 4: School Board

The School Board will consider the complaint while meeting in executive session (if dealing with personnel). The Superintendent will provide the School Board with the file packet which contains the complaints, the employee's response, principal's decision, and superintendent's decision. At this hearing, the student/patron will explain the complaint, the Superintendent will explain the administrator's response, and the employee will explain their response. The School Board will render its decision which will be implemented by the Superintendent. The School Board may seek the advice of school district legal counsel in matters that may negatively impact the district in relationship to federal and state laws and to ensure the school district avoids the potential for financial and litigious harm . The patron or employee may appeal this decision within 90 days to the circuit court as per SDCL 13-46.

STUDENT CONCERNS, COMPLAINTS, AND GRIEVANCES FORM

This Student Concerns, Complaints, and Grievances Form provides guidance for students in following the grievance process for academic and nonacademic grievances, and complaints of unlawful discrimination or unfair treatment. Use this form to document your grievance. This form also serves as the written grievance for each level through the process, though it is possible to resolve grievance without going through all four levels.

The School Board believes that complaints and grievances are best handled and resolved as close to their origin as possible, and that staff should be given every opportunity to consider the issues and attempt to resolve the problem prior to involvement by the School Board. Therefore, the proper channeling of complaints involving staff, instruction, discipline, or learning materials will be as follows:

1. Teacher or Director
2. Principal
3. Superintendent
4. School Board

CONCERNS, COMPLAINTS AND GRIEVANCES FORM
LEVEL ONE: STAFF MEMBER

Any individual filing a complaint must fill out this form completely and turn it in to the teacher or director. All complaints will be processed in accordance with Board Policy (Local) or any exceptions outlined therein.

1. Date Complaint Submitted: _____

2. Form Completed by: _____

3. Person Filing the Complaint (Complainant)::_____

4. Parent/Guardian Name(s):_____

5. Address of Complainant:_____

6. Phone Number(s): _____ _____

7. Nature of Complaint: The person making the complaint shall with specificity identify the basis of the complaint (i.e., what, when, where, witnesses, and any other pertinent information.)
   PLEASE USE ADDITIONAL SHEETS IF NECESSARY

_____
_____
_____
_____
_____
_____

Was a meeting held between the person having the complaint and the employee?

Yes _____ No_____

If a meeting was held, when was it held, what happened at the meeting and what was the outcome of the meeting:

_____
_____
_____

If a meeting was not held, explain why not:

_____
_____
_____
_____

Resolution requested/sought by complainant:

_____
_____
_____

_____ _____

Date Complainant

_____ _____

Date School Official Completing the Report Form

STEP 1 MUTUALLY AGREEABLE RESOLUTION WAS REACHED:

Yes _____ No_____

If resolution, manner in which the complaint was resolved: _____

_____

Complainant (initial/date) _____ Employee (initial/date) _____

IF NO MUTUALLY AGREED UPON RESOLUTION WAS REACHED, I REQUEST A DECISION BE MOVED TO LEVEL/STEP 2 TO THE PRINCIPAL ON THE MERITS OF THE COMPLAINT:

Yes ____ No _____ Complainant (initial _____) Date _____

Yes ____ No _____ Employee (initial _____) Date _____

CONCERNS, COMPLAINTS AND GRIEVANCES FORM
LEVEL TWO: PRINCIPAL

I/We Appeal the Teacher/Directors' Step 1 decision for the following reason(s): [With specificity, Complainant should state how or why the Complainant believes the Teacher/Director's decision is wrong]:

_____
_____
_____
_____
_____
_____
_____
_____
_____

STEP 2 MUTUALLY AGREEABLE RESOLUTION WAS REACHED:

Yes _____ No_____

If resolution, manner in which the complaint was resolved: _____
_____

Complainant (initial/date) _____ Principal (initial/date) _____

IF NO MUTUALLY AGREED UPON RESOLUTION WAS REACHED, I REQUEST A DECISION BE MOVED TO LEVEL/STEP 3 TO THE SUPERINTENDENT ON THE MERITS OF THE COMPLAINT:

Yes ____ No _____ Complainant (initial _____) Date _____

Yes ____ No _____ Employee (initial _____) Date _____

ATTACH A COPY OF THE COMPLAINT REPORT AND THE PRINCIPAL'S DECISION.

_____ _____
Date Complainant

_____ _____
Date Received Principal

CONCERNS, COMPLAINTS AND GRIEVANCES FORM
LEVEL THREE: SUPERINTENDENT

I/We Appeal the Principals' Step 2 decision for the following reason(s): [With specificity, Complainant should state how or why the Complainant believes the Principal's decision is wrong]:

_____
_____
_____
_____
_____
_____
_____
_____
_____

STEP 3 MUTUALLY AGREEABLE RESOLUTION WAS REACHED:

Yes _____ No_____

If resolution, manner in which the complaint was resolved: _____
_____

Complainant (initial/date) _____ Superintendent (initial/date) _____

IF NO MUTUALLY AGREED UPON RESOLUTION WAS REACHED, I REQUEST A DECISION BE MOVED TO LEVEL/STEP 4 TO THE SCHOOL BOARD ON THE MERITS OF THE COMPLAINT:

Yes ____ No _____ Complainant (initial _____) Date _____

Yes ____ No _____ Employee (initial _____) Date _____

ATTACH A COPY OF THE COMPLAINT REPORT AND THE SUPERINTENDENT'S DECISION.

_____ _____
Date Complainant

_____ _____
Date Received Superintendent

CONCERNS, COMPLAINTS AND GRIEVANCES FORM
LEVEL FOUR: SCHOOL BOARD

I/We Appeal the Superintendents' Step 3 decision for the following reason(s): [With specificity, Complainant should state how or why the Complainant believes the Superintendent's decision is wrong]:

_____
_____
_____
_____
_____
_____
_____
_____
_____

STEP 4 MUTUALLY AGREEABLE RESOLUTION WAS REACHED:

Yes _____ No_____

If resolution, manner in which the complaint was resolved: _____
_____

Complainant (initial/date) _____ School Board President (initial/date) _____

ATTACH A COPY OF THE COMPLAINT REPORT AND THE SCHOOL BOARD'S DECISION.
THE SCHOOL BOARD'S DECISION IS FINAL UNLESS THE COMPLAINANT WISHES TO PURSUE APPEALS ON SCHOOL MATTERS AS IS ADDRESSED IN SDCL 13-46.

_____ _____
Date Complainant

_____ _____
Date Received School Board President

Tripp-Delmont School District 33-5
Directory Information and Social Media Opt-Out Form

(Please return to Administration/Administrative Assistant)

The Tripp-Delmont School District provides a great deal of general school information through its webpage. The school's web site address is: http://www.tridel.k12.sd.us

Photographs of student activities are provided on this website, but for purposes of safety, student photos are not identified by name. Parents/guardians are asked to turn this form into the school administrative office if they want this type of information relating to their students restricted from the school website. This form must be submitted by the first Friday in September at the start of the school year for students currently enrolled. New students to the district should complete this form with other enrollment forms.

YES NO : I would like the Tripp-Delmont School District **to be able to display** school activity photographs upon the school website or school Facebook page that would include my child(ren).

YES NO: I would like the Tripp-Delmont School to be able to print my child(ren)'s photo in the local papers for honor roll, school achievements, or any group classroom activities.

_____ _____
Student Name Grade

_____ _____
Student Name Grade

_____ _____
Student Name Grade

_____ _____
Student Name Grade

_____ _____
Student Name Grade

_____ _____
Parent/Guardian Name Date

Tripp-Delmont School District 33-5
Student Handbook Parent/Guardian Sign-Off Form

Tripp-Delmont School District
105 S. Sloan Street
Tripp, SD 57376
Phone: 605-935-6766
FAX: 605-935-6507

Student Handbook Parent/Guardian Review Form

It is important that you review the Tripp-Delmont School District Handbook for the 2026-2027 school year yourself and with your child(ren).

Please sign below: I have reviewed the Handbook myself and with my child(ren)

_____ _____
Student Name Grade

_____ _____
Student Name Grade

_____ _____
Student Name Grade

_____ _____
Student Name Grade

_____ _____
Parent/Guardian Name Date

RETURN THIS FORM TO THE T-D SCHOOL OFFICE BY Friday, August 22nd

Tripp-Delmont School District 33-5
Student & Parent/Guardian Computer Use Agreement Form

One Chromebook, charger, and case are being loaned to each K-12th grade student and are in excellent working condition. It is the student's responsibility to care for the equipment during the time the student is using it during the day.

This equipment is, and at all time, remains, the property of the Tripp-Delmont School District and is loaned to the student for educational purpose only for the school year. The student will use the same Chromebook for his/her high school career.

The student may not deface or destroy this property in any way. Inappropriate use of the machine may result in the student losing his/her right to use this computer. The equipment will be checked out at the beginning of the school year and checked in at the end of the school year, following the designated procedure.

This district property may be used by the student for only non-commercial purposes, in accordance with the District's technology policy, the Chromebook rules and procedures as well as state and federal statutes.

A user account with specific privileges and capabilities has been set up on the Chromebook for the exclusive use of the student. The student agrees to make no attempts to change or allow others to change the privileges and capabilities of this use account.

The student agrees to make no attempts to add, delete, access, or modify other user accounts on the Chromebook and on any school-owned computer.

The District network is provided for the academic use of all students and staff. The student agrees to take no action that would interfere with the efficient, academic use of the network.

Identification and inventory labels have been placed on the Chromebook. These labels are not to be removed or modified. If they become damaged or missing, notify the office and replacements will be made available.

Additional stickers, labels, tags, drawings or markings are not to be added to the Chromebook or case.

A Google account is available for each student to use for classroom use and for appropriate academic communication with other students and staff.

South Dakota statute allows the District to obtain reimbursement from, or on behalf of, students for any physical damage to, loss of, or failure to return school property. The full cost of the Chromebook is $350. The student acknowledges and agrees that his/her use of the District property is a privilege and that by the student's agreement to the terms hereof, the student acknowledges his/her responsibility to protect and safeguard the District's property and to return the same in excellent condition and repair upon request by the District.

(TURN OVER FOR SIGNATURES)

Parent/Guardian Responsibilities	Student Responsibilities
Your student has been issued a Chromebook computer to improve and personalize his/her education. It is required that these responsibilities are followed to ensure the safe, efficient, and ethical operation of the Chromebook. • I will support the Tripp-Delmont School District's policies, rules and procedures for my student's use of the Chromebook, and all state and federal laws for ethical use of technology. • I will speak to my student about ethical use of the Internet. • I will remind my student not to have food or beverages near the Chromebook. • I will report, or have my student report, any problems with the Chromebook. I will stress to my student not to attempt to repair the Chromebook. • I will remind my student to keep the Chromebook charged. • I will remind my student not to apply stickers, labels or drawings to the Chromebook or case. • I understand that South Dakota law states that we are financially responsible for any damage or loss of any district property, including the Chromebook.	Your Chromebook is an important learning tool and is for educational purposes only. In order to use your Chromebook each day, you are required to accept the following responsibilities: • When using the Chromebook, I will follow the policies of the Tripp-Delmont School District, the rules and procedures for use of the Chromebook, and all state, and federal laws for ethical use of technology. • I will treat the Chromebook with care. I will not have food or beverages in proximity of my Chromebook. I will not take my Chromebook to lunch with me. • The Chromebook is my responsibility and will stay in my possession during the school day. • I will not modify any software or settings on the Chromebook. • I will not release personal information to strangers when using the Chromebook. • I will keep all accounts and passwords assigned to me secure and will not share these with any other students. • I will clean the Chromebook using only the cleaner provided by the District. • I will charge the Chromebook. • When not in use, I will keep my Chromebook in its protective case. • South Dakota law states that I am financially responsible for any damage to or loss of the Chromebook.

As the parent/guardian, I have reviewed this agreement with my child(ren) and we agree to the responsibilities as explained.

Student Name _____ Student Signature _____

Student Name _____ Student Signature _____

Student Name _____ Student Signature _____

Parent/Guardian Name _____ Parent/Guardian Signature _____