

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

Vendor: _____

This form is a checklist for essential bid documents

Included (Please Check)	Not Included (Please Check)	BID: FOOD SERVICE Large Equipment
		1. Invitation To Bid with Original Signature
		2. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower Tier Covered Transactions
		3. Certification Regarding Lobbying
		4. Disclosure of Lobbying Activities
		5. Certificate of Independent Price Determination
N/A	N/A	6. Buy America (Food/Produce Bids Only)
		7. Addendums (if any are distributed)
		8. Request for Quotation Documents

SIGNATURE OF AUTHORIZED REPRESENTATIVE _____

DATE _____

RETURN THIS PAGE WITH BID FORM

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

SECTION I

INVITATION TO BID

Date Bid Mailed: April 22, 2026

Bid Opening Date: Thursday, May 28, 2026

Location of Bid Opening:
Sabine Parish School Board
695 Peterson St
Many, LA 71449

Closing Time of Bids: 10:00 A.M., CST
Opening Time of Bids: 10:00 A.M., CST

The person signing this document shall be an employee of the bidding company and shall have the authority to obligate the company to comply with the terms set forth herein.

In compliance with the Invitation to Bid; in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid be accepted within the time stipulated above, to furnish any and all items which prices are quoted in accordance with the specifications applying at the price set opposite each item. Items shall be delivered within 90 calendar days from the date of purchase order.

The SPSB will render full payment to the successful bidder upon delivery, inspection, and acceptance of products as outlined in Special Terms and Conditions.

Our response to the bid is to be considered an offer from our company. I have read and understood the bid my company is in compliance with the federal acts listed on page 5 - 9 under Section III, and I have reviewed my bid prices on the bid form. I acknowledge this by my signature.

RETURN **ORIGINAL SIGNED** BID TO:

Ashlee Lee, Food Service Coordinator
Child Nutrition Services
Sabine Parish School Board
Post Office Box 1079, Many, LA 71449 (**Mailing Address**)
695 Peterson St, Many, LA 71449 (**Physical Address**)

Firm Name _____ Address _____

City _____ State _____ ZIP _____ Area Code _____ Telephone _____

AUTHORIZED SIGNATURE _____

Contract Administrator:

Printed Name _____ Title _____

Address _____ City _____ State _____ ZIP _____

Area Code _____ Telephone _____ Email: _____

RETURN THIS PAGE WITH BID FORM

SECTION II

GENERAL INFORMATION

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

2.0.1 Sealed, written bids will be received by SABINE PARISH CHILD NUTRITION PROGRAM until **10:00 a.m. Thursday, May, 28, 2026** in the Sabine Parish School Board Office at 695 Peterson St; Many, LA.

Bids must be received prior to the date and time designated by the closing time or the bids will be returned, unopened to the appropriate bidder. Post marks, or dating of documents will be given no consideration in case of late bids. However, if a deliverer, UPS, Federal Express, US Air, etc. can provide documented proof as evidenced by the signature of a SPSB employee that substantiates the claim that the bid was delivered to the proper place prior to the time and date set for the bid opening and, through fault of the SPSB personnel, the bid did not get to the proper authority, the bid will be considered.

2.0.2 Bidders also have the option to submit bids electronically. To submit a bid electronically, bidders must register at **Central Bidding** by visiting either <https://www.centralbidding.com> or <https://www.centrauctionhouse.com>. For technical questions relating to the electronic bidding process for Central Bidding call Support 833.412.5717. Fees to submit electronically may apply. Payments of fees are the responsibility of the bidder. Submission of an electronic bid requires an electronic bid bond and a digital signature.

2.0.3 The Sabine Parish School Board (SPSB) reserves the right to reject any or all bids and to waive informalities. Informality is defined as a requirement of the specifications that is needed for information only, and failure on the part of the bidder to provide it would have no impact on the outcome of the bid. In such a case, the bidder would be given a specified period of time to provide the information. Failure of the bidder to comply with this timeline would result with the bid being rejected for reasons of non-compliance.

2.0.3 The Invitation to Bid, Section I, page 2, must be signed by an officer or member of the bidder who is authorized to legally bind the bidder to the terms of this invitation and of the bid.

2.0.4 All bids shall be considered to be effective and available for dates specified under Bid Period as stated above unless otherwise stated in the Special Conditions, below. No bid may be withdrawn prior to the expiration of that time.

2.0.5 Samples, if requested by the Sabine Parish School Board, must be furnished free of any charge to the Sabine Parish School Board. If not destroyed or consumed in testing or evaluation, or required to be retained in connection with the award, it will be returned upon request, at Bidder's expense. The SPSB reserves the right to damage, destroy or consume supplies if it is considered reasonably necessary to do so for purposes of testing, inspection or evaluation.

2.0.6 Any manufacturer's names, catalog or model numbers, or other similar material identifying a particular product, or a particular grade of product, is used for descriptive purposes, to establish the standard of quality, design, and performance required. Such use shall not be construed to exclude proposals based upon other products of like quality and performance. However, any substitution or departure proposed must be clearly noted and described, and the attention of the SPSB directed thereto by boldface type, asterisk, or similar device. Otherwise, it will be assumed that Bidder proposed to supply the items specifically described in the Special Condition below.

2.0.7 It is understood and agreed that Bidder, if awarded the subject contract, will protect, defend and hold harmless the SPSB, its members, agents and employees, from any claims, suits or demands for payment that may be brought for the use of any patented or copyrighted material, device, article or process, of any material that is a trade secret, that may enter into the design, manufacture, or use of the items or services contracted

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for, including any material, device, article or process the use of which is substantially important to the proper and most effective use of the items or services contracted for.

2.0.8 Bidder further agrees to indemnify in full the SPSB, its members, employees and agents for any amounts which they may be required to expend in the defense of such claims, suits or demands, or in settlement thereof, or in satisfaction of any judgment, award or decree resulting therefrom.

2.0.9 Bidder agrees, if awarded the subject contract, to protect, defend and hold harmless the SPSB, its members, agents and employees, from any claims, demands or suits of any nature arising from or in any way connected with injury or damage to person, property, business or reputation, sustained by reason of any of the acts of Bidder, his agents, employees or assigns, or of anyone for whom Bidder is legally responsible.

2.0.10 The SPSB reserves the right to waive defects and informalities in proposals, to reject any or all proposals, to accept such a proposal as it may deem to be in its best interest, and to award the contract by item, combination of items or by lot.

2.0.11 Bidder, by submitting a proposal in response to this Invitation, agrees to be bound by each of the terms and conditions hereof, whether set forth under General Conditions, Special Conditions, or as an attachment hereto, agrees that said terms and conditions constitute the terms of the contract between the SPSB and Bidder, effective upon award of the contract by the SPSB.

2.0.12 Information pertaining to any term or condition of this Invitation to Bid may be obtained through the Food Service Coordinator, SPSB Child Nutrition Services, 695 Peterson St, Many, Louisiana 71449, ashlee@spsb.la, (Phone 318.256.9228).

2.0.13 In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by: **mail:** U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW Washington, D.C. 20250-9410; or **fax:** (833) 256-1665 or (202) 690-7442; or **email:** program.intake@usda.gov.

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SECTION III

LAWS

This contract between Sabine Parish School Board and the Vendor shall be governed in accordance with the laws of the State of Louisiana and all applicable Federal Regulations.

3.0.1 DEBARMENT, SUSPENDED, AND INELIGIBLE STATUS

Institutions shall solicit offers from, award contracts to, and consent to subcontracts with responsible contractors and /or principals only. By signing this agreement, the bidder is testifying that they (the Contractor) and/or its subcontractors are not debarred, suspended or have any ineligible or voluntary exclusion with the U.S. Department of Agriculture or any other Federal or State Agency. All responses will be verified.

A contract award (see 2 CFR 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

3.0.2 BYRD ANTI-LOBBYING AMENDMENT

Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award. (Appendix II of 2CFR Part 200(I)).

3.0.3 CONTRACT TERMS AND CLAUSES

The Contract between the Board/CNP and the Contractor shall begin and end on the dates specified in the IFB, unless terminated earlier in accordance with the applicable terms and conditions.

Contract Renewal: The Board/CNP shall have the option, in its sole discretion, to renew the Contract for additional renewals as defined in the Standard Contract on a year-to year basis giving the Contractor written notice of the renewal decision at least sixty (60) days prior to the expiration of the initial term or renewal term. Renewal will depend on the best interests of the CNP, funding, and Contractor's performance. Renewal will be accomplished through the issuance of a written notice or Notice to Award Amendment. Upon board's election in its sole discretion, to renew any part of the Contract, the Contractor shall remain obligated to perform in strict accordance with this Contract unless otherwise agreed by the CNP and the Contractor.

Contract Extension: In the event that this Standard Contract shall terminate or be likely to terminate prior to the making of an award for a new contract for the identified goods and services, the CNP may, with written consent of the Contractor, extend this Contract for such period as may be necessary to afford the CNP a continuous supply of the identified goods and services.

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3.0.4 REMEDY FOR NON-PERFORMANCE/TERMINATION OF CLAUSES

a. **Immediate Termination:** This Contract will terminate immediately and absolutely if the SPSB/CNP determines that adequate funds are not appropriated or granted or funds are de-appropriated such that the SPSB/CNP cannot fulfill its obligations under the Contract, which determination is at the sole discretion and shall be conclusive. Further the SPSB/CNP may terminate the Contract for any one or more of the following reasons effective immediately without advance notice:

- (i) In the event the Contractor is required to be certified or licensed as a condition precedent to providing goods and services, the revocation or loss of such license or certification may result in immediate termination of the Contract effective as of the date on which the license or certification is no longer in effect;
- (ii) The SPSB/CNP determines that the actions, of failure to act, of the Contractor, its agents, employees or subcontractors have caused, or reasonably could cause, life, health or safety to be jeopardized;
- (iii) The Contractor fails to comply with confidentiality laws or provisions; and/or
- (iv) The Contractor furnished any statement, representation or certification in connection with the Contract or the bidders process which is materially false, deceptive, incorrect, or incomplete.

b. **Termination for Cause:** The occurrence of any one or more of the following events shall constitute

cause for the SPSB/CNP to declare the Contractor in default of its obligations under the Contract:

- (i) The Contractor fails to deliver or has delivered nonconforming goods or services or fails to perform to the SPSB/CNP's satisfaction, any material requirement of the Contract or is in violation of a material provision of the Contract, including, but without limitation the express warranties, made by the Contractor;
- (ii) The SPSB/CNP determines that satisfactory performance or the Contract is substantially endangered or that a default is likely to occur;
- (iii) The Contractor fails to make substantial and timely progress toward performance of the Contract;
- (iv) The Contractor becomes subject to any or insolvency proceeding under federal, SPSB law, or State law to the extent allowed by applicable federal, parish or state law including bankruptcy laws; the Contractor terminates or suspends its business; or the SPSB/CNP reasonably believes that the Contractor has become insolvent or unable to pay its obligations as they accrue consistent with applicable federal or state law;
- (v) The Contractor has failed to comply with applicable federal, SPSB, and State laws, rules, ordinances, regulations and orders when performing within the scope of the Contract;
- (vi) The Contractor has engaged in conduct that has or may expose the SPSB/CNP to liability, as determined in the SPSB's sole discretion; or
- (vii) The Contractor has infringed any patent, trademark, copyright, trade dress or any other intellectual property rights of the SPSB, CNP, or a third party.

c. **Notice of Default:** If there is a default event caused by the Contractor, the SPSB/CNP shall provide written notice to the Contractor requesting that the breach or noncompliance be remedied within the period of time specified in the SPSB/CNP's written notice to the Contractor. If the breach or noncompliance is not remedied within the period of time specified in the written notice, the SPSB/CNP may:

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- (i) Immediately terminate the Contract without additional written notice; and/or
- (ii) Procure substitute goods or services from another source and charge the difference between the Contract and the substitute to the defaulting Contractor; and/or,
- (iii) Enforce the terms and condition of the Contract and seek any legal or equitable remedies.

d. **Termination for Convenience:** Following thirty (30) days written notice, the SPSB/CNP may terminate the Contract in whole or in part without the payment of any penalty or incurring any further obligation to the Contractor. Following termination upon notice, the Contractor shall be entitled to compensation, upon submission of invoice and proper proof of claim, for goods and services provided under the Contract to the SPSB/CNP up to and including the date of termination.

e. **Termination Due to Change in Law:** The SPSB/CNP shall have the right to terminate this Contract without penalty by giving thirty (30) days' written notice to the Contractor as a result of any of the following:

- (i) The SPSB/CNP authorization to operate is withdrawn or there is a material alteration in the programs administered by the SPSB/CNP; and/or
- (ii) The SPSB/CNP's duties are substantially modified.

f. **Payment Limitation in Event of Termination:** In the event of termination of the Contract for any reason by the SPSB/CNP, the SPSB/CNP shall pay only those amounts, if any, due and owing to the Contractor for goods and services actually rendered up to and including the date of termination of the Contract and for which the SPSB/CNP is obligated to pay pursuant to the Contract or Purchase Instrument. Payment will be made only upon submission of invoices and proper proof of the Contractor's claim. This provision in no way limits the remedies available to the SPSB/CNP under the Contract in the event of termination. The SPSB/CNP shall not be liable for any costs incurred by the Contractor in its performance of the Contract, including, but not limited to startup costs, overhead or other costs associated with the performance of the Contract.

g. **The Contractor's Termination Duties:** Upon receipt of termination or upon request of the SPSB/CNP, the Contractor shall:

- (i) Cease work under the Contract and take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report within thirty (30) days of the date of notice of termination, describing the status of all work under the Contract, including without limitation, results accomplished, conclusions resulting therefrom, and any matters the SPSB/CNP may require;
- (ii) Immediately cease using and return to the SPSB/CNP, any personal property or materials, whether tangible or intangible, provided by the SPSB/CNP to the Contractor;
- (iii) Comply with the SPSB/CNP's instructions for the timely transfer of any active files and work product produced by the Contractor under the Contract;
- (iv) Cooperate in good faith with the SPSB/CNP, its employees, agents, and contractors during the transition period between the notification of termination and the substitution of any replacement contractor; and
- (v) Immediately return to the SPSB/CNP any payments made by the SPSB/CNP for goods and services that were not delivered or rendered by the Contractor.

3.0.5 **BUY AMERICAN PROVISION REQUIREMENTS (FOOD BIDS ONLY)**

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Contractors must comply with Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 (Public Law 105-336 added a provision, Section 12(n) to NSLA (42USC1760(n)) requiring school food authorities to purchase, to the maximum extent practicable, domestic commodities and products. Section 12(n) of the NSLA defines a “domestic commodity or product” as one that is either in the U.S. or is processed in the U.S. substantially using agricultural commodities produced in the U.S. as provided in 7 CFR Part 210.21 (d). “Substantial” means that over 51 percent of the final processed product consists of agricultural commodities that were grown domestically, including products from Guam, American Samoa, Virgin Islands, Puerto Rico of the United States. All food items (except for pineapple, mandarin oranges, and tuna) must be of domestic origin. Pineapple and papaya can be imported from the following areas only: Hawaii, Philippines, Thailand and Indonesia. See attached form for identifying foods that do not meet the term “domestic” in applicable food IFB.

3.0.5 HUB STATEMENT

It is the intent of the Sabine Parish School Board to provide maximum practicable opportunities in its solicitations to minority firms, women’s business enterprises and labor surplus area firms (2CFR Part 200.321)

3.0.6 CLEAN AIR AND WATER ACT

Compliance with all applicable standards, orders, or requirements issued under to the Clean Air Act (42 U. S.C.7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1357). The Contractor certifies that none of the facilities it uses to produce goods provided under the Contract are on the Environmental Protection Authority (EPA) list of violation Facilities. The contractor will immediately notify the SPSB/CNP of the receipt of any communication indicating threat any of the Contractor's facilities are under consideration to be listed on the EPA List of Violating Facilities.

3.0.7 CIVIL RIGHTS

In accordance with Federal Law, the Sabine Parish Child Nutrition Program adheres to the non-discrimination policy of the U.S. Department of Agriculture as stated in Section II, 2.0.13 in this document.

The Contractor shall comply with the following civil rights laws, as amended: Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CNF Parts 15, 15a, and 15b; the Americans with Disabilities Act; and FNS Instruction 113-1, Civil Rights Compliance and Enforcement in School Nutrition Programs.

3.0.8 EQUAL EMPLOYMENT OPPORTUNITY

The Sabine Parish Child Nutrition Program is an equal opportunity employer. The Contractor agrees that it will be compliant with Executive Order 11246 of September 24, 1965, “Equal Employment Opportunity” as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implement regulations at 41 CFR Part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

3.0.9 FEDERAL AND PUBLIC WORKS CONTRACTS COMPLIANCE

Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the

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statute, contractors must pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must pay wages not less than once a week.

Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or sub-recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence Appendix II of 2 CFR Part 200(E).

Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

Procurement of Recovered Materials- A non-Federal entity that is a state agency of a political subdivision of a state and its contractors must comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 CFR part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines (2 CFR Part 200.322)

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SECTION IV

SPECIAL TERMS AND CONDITIONS

4.0.1 Special Conditions found on the succeeding pages always supersede the General Information (Section II) when the two are in conflict.

4.0.2 Bids must be submitted on the attached bid form(s). All conventional paper bids shall be hand delivered or sent by registered or certified mail with a return receipt requested to the Sabine Parish Child Nutrition, 695 Peterson St, Many, Louisiana, 71449. Each bid shall be sealed in the envelope clearly marked on the outside **“CNP Large Equipment Bid.”** **The bids will be received until 10:00 a.m., May 28, 2026.** All bids arriving after the scheduled date and hour **will be returned unopened** to the bidders. No bid may be withdrawn for at least forty-five (45) days after the scheduled closing time for receipt of bids.

4.0.3 Because all items will require total installation and set-up, bidders are required to have a Louisiana Contractor’s License. Bidders must write their **Louisiana Contractor’s License Number on the outside of the envelope**, or the bid will be returned, unopened.

4.0.4 As stated in Section II, General Information, bidders also have the option to submit bids electronically. Please refer to item number 2.0.2 for additional information.

4.0.5 Bids delivered in Federal Express, UPS, or any other such deliverer’s envelope shall be sealed in a separate envelope inside the deliverer’s packaging. This envelope should be marked as described above in 4.0.2. Failure to do this may cause the bid to be inadvertently opened and thus rejected. **No faxed bids will be accepted.**

4.0.6 **CORRECTIONS:** All prices and notations must be ink or typewritten. No erasures are permitted. Errors may be crossed out and corrections printed in ink or typewritten adjacent to the crossed out error. Any correction shall be initialed in ink by the person signing the bid.

4.0.7 Bidders must obtain prior approval of brands if not bidding specified brands. Any and all variances in construction, design, performance, and accessories from the items specified must be submitted in writing to the Food Service Coordinator in addition to detailed manufacturer’s specifications by May 14th. If submitted alternates are prior approved a written addendum will be provided to all bidders.

4.0.8 Contracts will be awarded to the lowest, responsive bidder meeting all bid specifications. Awards will be based on total or bottom line pricing. SPSB/CNP reserves the right to award items as is in the best interest of the Sabine Parish School Board.

4.0.9 Failure to sign the bid will disqualify it. Besides the forms in Section V, this bid requires two signatures - the first in Section I, page 2 and the second in Section VII, on the Price Quotation Page. The person signing the bid should show title or authority to bind his/her firm in a contract.

4.0.10 All items submitted under this invitation to Bid must meet all appropriate state and federal regulations and standards.

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4.0.11 Should any bidder desire to change or withdraw his bid, he shall do so in writing PRIOR to the date and time of the bid opening. No bids may be changed, altered, or withdrawn after the public bid opening.

4.0.12 If all other factors are equal, tie bids will be decided on the basis of an equal split or drawing of lots, unless only one local bidder is involved. In this case, preference will be given to the local vendor.

4.0.13 The bidder must include all delivery and transportation charges in the base bid price. The Sabine Parish School Board WILL NOT be responsible for any charges related to the delivery and transportation charges.

These costs will be the responsibility of the bidder. The bid item shall be delivered, set in place, installed, and rendered fully operational at the identified schools listed by each item. The bidder **MUST** notify Ashlee Lee, Food Service Coordinator, Sabine Parish Schools, 318.256.9228, 7 days prior to delivery.

4.0.14 **The successful bidder shall furnish a Certificate of Insurance within fifteen (15) calendar days after award of bid but prior to start of service.** Certificate should provide for:

- a. General Liability Insurance with a minimum of \$300,000 combined single limit and \$50,000 property damage.
- b. Comprehensive General Automobile Liability Insurance with minimum limits of \$100,000/\$300,000 bodily injury and \$50,000 property damage.
- c. Workers Compensation with \$100,000 employer liability coverage.

4.0.15 **TAXES:** Federal Excise Taxes are not applicable to any purchase of the Sabine Parish Child Nutrition Program. Bids should not include any such taxes. Exemption certificates will be furnished upon request. Effective September 1, 1991, according to Act 1029, Parish School Boards are also exempt from paying state and local sales tax.

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SECTION V

REQUIRED FEDERAL FORMS TO RETURN

- 1. Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion – Lower Tier Covered Transactions**
- 2. Certification Regarding Lobbying**
- 3. Disclosure of Lobbying Activities**
- 4. Certificate of Independent Price Determination**

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ITEM #2 - KETTLE, GAS, TILTING (1 - REQ'D) *(Many Elementary)*

Cleveland Range Model KGL40T Dimensions: 45.58(h) x 45.75(w) x 42.25(d)

Kettle, gas, tilting, 40-gallon capacity, 2/3 steam jacket design, 316 stainless steel interior, floor mounted control console supports, 304 stainless steel construction, flanged feet, 50 psi rating, electronic spark ignition, cover & draw-off optional, 140,000 BTU, CE

- 1 ea 1-year parts & labor warranty, standard
- 1 ea Model K-12 WARRANTY Extended Warranty, not to exceed 36 months from date of installation (K-12 Schools only)
- 1 ea Model K-12 PAN WARRANTY 10 Year Pan Warranty (K-12 Schools only)
- 1 ea Model PERFORMANCE START-UP Performance start-up included at customer request after equipment is installed (free water quality check included) (mileage capped at 100 miles round trip) (contact Cleveland sales representative for details)
- 1 ea Natural Gas
- 1 ea 120v/60/1-ph, 10.0 amps, electronic spark ignition, cord & plug for controls, standard
- 1 ea Standard controls, temperature control dial, LED ON indicator light, main power switch with standard and high power setting, standard
- 1 ea Model TD2 2" tangent draw-off valve with strainer
- 1 ea Model CHS40 Spring-assisted cover (40 gallon)
- 1 ea Model SPK25 Single Pantry Faucet And Bracket Kit (KGL25T, KGL40T, KGL60T, KGL80T, KGL40TSH)

Dealer to deliver, set in place, provide parts and make all final connections. Dealer to verify gas/electrical prior to delivery. Dealer to call SFS Coordinator, Ashlee Lee, prior to delivery. Demonstration of use and operation to be provided by a factory representative.

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

ITEM #3 - KETTLE, GAS, TILTING (1 - REQ'D) (Many High)

Cleveland Range Model KGL40T Dimensions: 45.58(h) x 45.75(w) x 42.25(d)

Kettle, gas, tilting, 40-gallon capacity, 2/3 steam jacket design, 316 stainless steel interior, floor mounted control console supports, 304 stainless steel construction, flanged feet, 50 psi rating, electronic spark ignition, cover & draw-off optional, 140,000 BTU, CE

- 1 ea 1-year parts & labor warranty, standard
- 1 ea Model K-12 WARRANTY Extended Warranty, not to exceed 36 months from date of installation (K-12 Schools only)
- 1 ea Model K-12 PAN WARRANTY 10 Year Pan Warranty (K-12 Schools only)
- 1 ea Model PERFORMANCE START-UP Performance start-up included at customer request after equipment is installed (free water quality check included) (mileage capped at 100 miles round trip) (contact Cleveland sales representative for details)
- 1 ea Natural Gas
- 1 ea 120v/60/1-ph, 10.0 amps, electronic spark ignition, cord & plug for controls, standard
- 1 ea Standard controls, temperature control dial, LED ON indicator light, main power switch with standard and high power setting, standard
- 1 ea Model TD2 2" tangent draw-off valve with strainer
- 1 ea Model CHS40 Spring-assisted cover (40 gallon)
- 1 ea Model SPK25 Single Pantry Faucet And Bracket Kit (KGL25T, KGL40T, KGL60T, KGL80T, KGL40TSH)

Dealer to deliver, set in place, provide parts and make all final connections. Dealer to verify gas/electrical prior to delivery. Dealer to call SFS Coordinator, Ashlee Lee, prior to delivery. Demonstration of use and operation to be provided by a factory representative.

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

ITEM #4 - CONVECTION STEAMER, GAS, BOILERLESS (1 - REQ'D) (Many High)

Cleveland Range Model (2) 22CGT66.1 Dimensions: 74.31(h) x 25.5(w) x 38.93(d)

SteamChef™ 6 Convection Steamer, Gas, boilerless, double stacked, on equipment stand 113130GC, (6) full size pan capacity per compartment, SureCook controls, easyTimer 90-minute timer with dial and LED digital readout in minutes and seconds, includes SureCook load compensating thermostat, manual cooking mode and descale indicator, left-hand hinged door, controls on right, automatic drain & water level controls, KleanShield™ interior, standard treated & tap water connection, stainless steel exterior, 4" adjustable legs with flanged feet, (2) 32,000 BTU, UL, NSF, ENERGY STAR®

- 1 ea 1-year parts & labor warranty, standard
- 1 ea Model K-12 WARRANTY Extended Warranty, not to exceed 36 months from date of installation (K-12 Schools only)
- 2 ea 3 year Convection Steamer Door Warranty, standard
- 1 ea Model PERFORMANCE START-UP Performance start-up included at customer request after equipment is installed (free water quality check included) (mileage capped at 100 miles round trip) (contact Cleveland sales representative for details)
- 1 ea Gas type to be specified
- 2 ea (2) 120v/60/1-ph, 4.0 amps each, standard
- 1 ea Model FLT0040 Water Treatment System, dual-cartridge, reduces sediments over 0.5 microns, reduces chlorine, includes (1) FLT0014 Activated Carbon Filter & Includes (1) FLT0018 Catalytic Carbon Filter

Dealer to deliver, set in place, provide parts and make all final connections. Dealer to verify gas/electrical prior to delivery. Dealer to call SFS Coordinator, Ashlee Lee, prior to delivery. Demonstration of use and operation to be provided by a factory representative.

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

ITEM #5 - CONVECTION OVEN, GAS (1 - REQ'D) (Many High)

Garland Model MCO-GD-20-S Dimensions: 70.5(h) x 38(w) x 44.5(d)

Master Series Convection Oven, gas, double-deck, deep depth 43", (2) speed fan, Master 200 solid state controls with 1 hour timer, electric ignition, (2) speed fan, dependent 60/40 doors with windows, stainless steel front, sides & top, porcelain cavity, 24" cooking cavity height, with (6) chrome plated oven racks on 13-position rack guides, 6-1/2" legs, 120,000 BTU (Garland), UL, cUL, NSF

- 1 ea (3) year limited parts labor warranty, Door warranty (5) year limited parts except window, covers products purchased and installed in the USA & Canada only, standard
- 1 ea Natural gas, specify elevation if over 2,000 ft
- 1 ea NOTE: Contact factory for other connection options
- 1 ea (2) 120v/60/1-ph, 9.8 amps, NEMA 5-15P (3/4 HP motor), standard
- 2 ea Stainless steel removable drip pan, per deck
- 1 ea Top Oven: Stainless steel enclosed back, standard
- 1 ea Bottom Oven: Stainless steel enclosed back, standard
- 1 ea Low profile casters with front brakes (set of four) double deck ovens only

Dealer to deliver, set in place, provide parts and make all final connections. Dealer to verify gas/electrical prior to delivery. Dealer to call SFS Coordinator, Ashlee Lee, prior to delivery. Demonstration of use and operation to be provided by a factory representative.

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

ITEM #6 - KETTLE, ELECTRIC, TILTING (1 - REQ'D) (Zwolle)

Cleveland Range Model KEL40T Dimensions: 41.5(w) x 37.75(d)

Kettle, electric, tilting, 40-gallon capacity, 2/3 steam jacket design, 316 stainless steel interior, solid state water level control, open tri-leg base, 304 stainless steel construction, flanged feet, 50 psi rating, cover & draw-off optional, IPX6, CE

- 1 ea 1-year parts & labor warranty, standard
- 1 ea Model K-12 WARRANTY Extended Warranty, not to exceed 36 months from date of installation (K-12 Schools only)
- 1 ea Model K-12 PAN WARRANTY 10 Year Pan Warranty (K-12 Schools only)
- 1 ea Model PERFORMANCE START-UP Performance start-up included at customer request after equipment is installed (free water quality check included) (mileage capped at 100 miles round trip) (contact Cleveland sales representative for details)
- 1 ea Standard wattage
- 1 ea 208v/60/1-ph, 14.7kW, 70.8 amps,3 wire
- 1 ea Standard Control Panel includes: LED indicator for heat cycle & low water, Power ON/OFF Dial with 1-10 Temperature Dial Setting
- 1 ea Model TD2 2" tangent draw-off valve with strainer
- 1 ea Model CHS40 Spring-assisted cover (40 gallon)
- 1 ea Model SKFK Single Pantry Faucet, with hose & nozzle hook, 68" flexible stainless steel hose
- 1 ea Model FBKT Faucet Bracket (required for mounting faucet)

Dealer to deliver, set in place, provide parts and make all final connections. Dealer to verify gas/electrical prior to delivery. Dealer to call SFS Coordinator, Ashlee Lee, prior to delivery. Demonstration of use and operation to be provided by a factory representative.

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

ITEM #7 - CONVECTION STEAMER, ELECTRIC, BOILERLESS (1 - REQ'D) (Zwolle)

Cleveland Range Model (2) 22CET66.1 Dimensions: 67.2(h) x 25.5(w) x 36.95(d)

SteamChef™ 6 Convection Steamer, electric, boilerless, double stacked, on 111467E Stacking Stand (includes kit P/N 111170), (6) full size pan capacity per compartment, SureCook controls, easyTimer 90-minute timer with dial and LED digital readout in minutes and seconds, includes SureCook load compensating thermostat, manual cooking mode and descale indicator, bypass switch, left-hand hinged door, controls on right, automatic drain & water level controls, KleanShield™ interior, standard treated & tap water connection, stainless steel exterior, 4" adjustable legs with flanged feet, (2) 32,000 BTU, UL, NSF, ENERGY STAR®

- 1 ea Model K-12 WARRANTY Extended Warranty, not to exceed 36 months from date of installation (K-12 Schools only)
- 1 ea 1-year parts & labor warranty, standard
- 1 ea Model K-12 WARRANTY Extended Warranty, not to exceed 36 months from date of installation (K-12 Schools only)
- 1 ea 3 year Convection Steamer Door Warranty, standard
- 2 ea 3 year Convection Steamer Door Warranty, standard
- 1 ea Model PERFORMANCE START-UP Performance start-up included at customer request after equipment is installed (free water quality check included) (mileage capped at 100 miles round trip) (contact Cleveland sales representative for details)
- 1 ea Confirm voltage and phase
- 1 ea Model FLT0040 Water Treatment System, dual-cartridge, reduces sediments over 0.5 microns, reduces chlorine, includes (1) FLT0014 Activated Carbon Filter & Includes (1) FLT0018 Catalytic Carbon Filter

Dealer to deliver, set in place, provide parts and make all final connections. Dealer to verify gas/electrical prior to delivery. Dealer to call SFS Coordinator, Ashlee Lee, prior to delivery. Demonstration of use and operation to be provided by a factory representative.

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

ITEM #1 - MILK COOLER (1 - REQ'D) (SPARK)

Beverage Air Model STF49HC-1-S Dimensions: 47.75(h) x 49(w) x 34(d)

School Milk Cooler, forced air, 49"W x 34"D x 47-3/4"H, 20.55 cu. ft., dual access, flat top carton capacities, (12) 13" x 13" x 11" or (8) 19" x 13" x 11 case capacities, self-latching doors/lids with safety bumpers, cylinder lock, exterior digital thermometer, epoxy coated steel wire floor racks, electronic control, auto defrost, stainless steel interior & exterior, floor drain, R290 Hydrocarbon refrigerant, 1/3 HP, cULus, UL EPH Classified, UL-Sanitation

1 ea 7 year parts & labor and 7 year compressor warranty (excludes maintenance items)

1 ea 115v/60/1-ph, 3.3 amps, cord with NEMA 5-15P

1 ea 5" Heavy duty casters, standard

Dealer to deliver, set in place, provide parts and make all final connections. Dealer to verify gas/electrical prior to delivery. Dealer to call SFS Coordinator, Ashlee Lee, prior to delivery. Demonstration of use and operation to be provided by a factory representative.

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

THERE WILL BE A MANDATORY PRE-BID CONFERENCE AND SITE VISIT FOR ALL BIDDERS TO REVIEW ELECTRICAL AND PLUMBING REQUIREMENTS. IT IS THE JOINT RESPONSIBILITY OF THE BIDDERS AND THE SCHOOL DISTRICT TO ENSURE INCOMING ELECTRICAL AND PLUMBING FROM THE FACILITY ARE COMPATIBLE WITH THAT OF THE SPECIFIED EQUIPMENT. SIGNED VERIFICATION OF SITE VISIT TO BE ATTACHED WITH BID.

SUCCESSFUL BIDDER TO RECEIVE ALL EQUIPMENT AT THEIR PLACE OF BUSINESS, UNCRATE AND CHECK FOR DAMAGE. (DROP SHIPMENTS TO JOBSITE(S) NOT ALLOWED)

SUCCESSFUL BIDDER SHALL BLANKET WRAP ALL EQUIPMENT, DELIVER BY THEIR OWN PERSONNEL ON THEIR OWN TRUCKS, SET IN PLACE, AND COMPLETELY INSTALL TO EXISTING UTILITIES PROVIDED BY OWNER WITHIN SIX FEET OF THE NEW EQUIPMENT LOCATIONS. THIS INCLUDES ANY EXISTING EQUIPMENT REQUIRING RELOCATION, BASED ON DESIGN OF SPECIFIED NEW EQUIPMENT.

DEMONSTRATION OF USE AND OPERATION TO BE PROVIDED BY A FACTORY REPRESENTATIVE.

AT OWNER'S DIRECTION, SUCCESSFUL BIDDER SHALL ALSO REMOVE EXISTING EQUIPMENT FROM SCHOOL PREMISES, ALONG WITH ANY AND ALL JOB-RELATED REFUSE OR MATERIALS. SIGN OFF BY COORDINATOR REQUIRED. (ANY PROTECTIVE COVERING OF STAINLESS-STEEL MUST NOT BE REMOVED PRIOR TO SIGNOFF.)

BIDDERS MUST OBTAIN PRIOR APPROVAL OF BRANDS IF NOT BIDDING SPECIFIED ITEMS. ANY AND ALL VARIANCES IN CONSTRUCTION, DESIGN, PERFORMANCE, AND ACCESSORIES FROM THE ITEM(S) SPECIFIED MUST BE SUBMITTED IN WRITING BY THE BIDDER TO

MS. ASHLEE LEE, CHILD NUTRITION COORDINATOR, SABINE PARISH SCHOOLS.

THIS MUST BE DONE NO LESS THAN TEN DAYS PRIOR TO BID SUBMITTAL DATE AND SHALL INCLUDE SPECIFIC REASONS AS TO WHY THE DEVIATION OR ALTERNATE WILL RENDER EQUIVALENT OR BETTER QUALITY THAN SPECIFIED EQUIPMENT. IF SUBMITTED ALTERNATIVES ARE PRIOR APPROVED, A WRITTEN ADDENDUM WILL BE PROVIDED TO ALL BIDDERS.

ANY PROPOSAL OR BID NOT FOLLOWING THIS PROCEDURE WILL BE DISALLOWED.

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES
JOBSITE VISITATION FORM**

THIS FORM IS TO CERTIFY THAT PROSPECTIVE BIDDERS ON PROJECTS OF REMOVAL OF EXISTING EQUIPMENT, AND INSTALLATION OF SPECIFIED NEW EQUIPMENT, INCLUDING ALL RELATED WORK, HAVE VISITED THE JOBSITE(S), AND ARE AWARE OF ALL EXISTING CONDITIONS. THIS INCLUDES DOOR OPENINGS AND OTHER DIMENSIONS WHICH ARE CRITICAL IN REMOVAL OF OLD EQUIPMENT AND PLACEMENT OF NEW EQUIPMENT. OWNER WILL PROVIDE PROPER UTILITIES WITHIN SIX FEET OF REQUIRED NEW EQUIPMENT. SUCCESSFUL BIDDER TO CONNECT NEW EQUIPMENT TO EXISTING UTILITIES, AND RENDER ALL NEW EQUIPMENT COMPLETELY OPERATIONAL, IN "TURN KEY" FASHION.

SUCCESSFUL BIDDER SHALL REMOVE EXISTING EQUIPMENT FROM PREMISES PER OWNER'S INSTRUCTIONS, LEAVING ALL JOBSITES FREE OF ANY CARTONS, PACKING, OR ANY OTHER RELATED MATERIALS. PROSPECTIVE BIDDERS SHOULD CONTACT ASHLEE LEE AT

SABINE PARISH SCHOOLS:

DATE JOBSITE VISITED: _____

SABINE PARISH SCHOOLS FACILITIES REPRESENTATIVE

PROSPECTIVE BIDDER'S REPRESENTATIVE

**SABINE PARISH SCHOOL BOARD
CHILD NUTRITION SERVICES**

Bid Closing Date: Thursday, May 28, 2026, 10:00 AM, CST

Firm Bidding: _____ LA Contractor's License Number: _____

ITEM #	ITEM NAME	BRAND / MODEL QUOTED	NUMBER NEEDED	UNIT PRICE	EXTENSION	*ESTIMATED DATE OF SHIPMENT
1	Tilting Skillet Braising Pan, Natural Gas		1			
2	Tilting Kettle, Natural Gas		1			
3	Tilting Kettle, Natural Gas		1			
4	Convection Steamer, Boilerless, Gas		1			
5	Convection Oven, Natural Gas		1			
6	Convection Steamer, Boilerless, Electric		1			
7	Milk Cooler		1			

- May be used to award an item if we need items quicker than others.

TOTAL _____

Signature: Authorized Company Representative

Job Title

Date

THE SABINE PARISH SCHOOL BOARD RESERVES THE RIGHT TO ACCEPT OR REJECT THOSE BIDS THAT EXCEED THE BUDGET AMOUNT.