HAZLET TOWNSHIP BOARD OF EDUCATION
AGENDA MEETING
421 MIDDLE ROAD
HAZLET, NEW JERSEY 07730

August 6, 2007

The Board of Education of Hazlet Township met for the purpose of an Agenda Meeting on Monday , August 6, 2007, in Raritan High School, 419 Middle Road, Hazlet, N. J.

A. CALL TO ORDER

Mr. Mason called the meeting to order at 7:00 p.m.

B. FIRE EXIT ANNOUNCEMENT - SALUTE TO FLAG ADEQUATE NOTICE ANNOUNCEMENT – ROLL CALL

Fire Exit Announcement

Mr. Mason made the following announcement: Fire exits are located in the directions I am indicating. In case of fire, you will be notified in the following way: bell, horn or public address system. If you are alerted for fire, please move in a calm orderly manner to the nearest smoke free exit, or as directed by the establishment over the public address system. Thank you.

The Pledge of Allegiance

Announcement of Adequate Notice Chapter 231, Laws of 1975

Mr. Mason announced that "Adequate notice of this meeting was provided in writing to each Board Member, Courier, The Independent, The Asbury Park Press, The News Tribune, Two River Times, Township Clerk, posted on the bulletin board in the lobby of Township Hall and the Hazlet Township Library."

Roll Call

The following members were present: Lamb, Leonard (7:15), Mason, McNally, O'Connor, Oza, Willig (7:15)

Absent: O'Leary, McGrath, Kane (student member)

Also present: Dr. William George, Interim Superintendent, Mr. Christopher J. Mullins, CPA, School Business Administrator/ Board Secretary

C. ACKNOWLEDGMENTS

None

D. CITIZEN'S QUESTIONS/COMMENTS ON AGENDA ITEMS

None

The Board Reviewed Item **E. Approval Of Minutes And Financial Reports**

F. PRESIDENT'S REPORT

None

G. STUDENT MEMBER UP-DATE

None

H. NEW BUSINESS

"1" Finance

The Board reviewed item a. List of Bills

The following resolutions were offered by Lamb, seconded by McNally and unanimously carried by a roll call vote. 5 yes

b. BE IT RESOLVED, that the Board accept the NJ Department of Education Individuals with Disabilities Education Improvement Act (IDEIA) – Part B, FY 2008 funds as follows:

Basic	$729,356.00
Preschool	27,626.00

c. WHEREAS, specifications were prepared, bids advertised and received on March 16, 2007 for Lumber supplies; and

WHEREAS, the bids were analyzed by Education Data Services, Inc.

THEREFORE BE IT RESOLVED, that the Board award a contract to the low bidder of the cooperative bid as follows:

Tulnoy Lumber, Inc	$6,968.14
Downes & Reader Hardwood Co.	$945,83

d. BE IT RESOLVED, that the Board approve the following insurance policy for the 2007/08 school year as follows:

Policy Type	**Insurance Co.**	**Rate**
Student Accident Insurance	Maskin Group	$21,600

e. BE IT RESOLVED, that the Board appoint LDP Consulting Group, Inc. as the Broker of Record for the above policies, for no compensation other than the commission assigned by the insurance company.

I. NEW BUSINESS

"1" Finance

f. BE IT RESOLVED, that the Board approve the attendance and tuition of classified students for the extended school year, effective July 2, 2007 through August 24, 2007 as follows:

Speech Start
One (1) student for additional Social Skills Group at a tuition cost of $1,248.00
One (1) student at a tuition rate of $4,200.00

g. BE IT RESOLVED, that the Board approve the attendance and tuition of classified students for the 2007/08 school year as follows

Monmouth County Vocational School District- Career Center
Twenty (16) students at a tuition cost of $ 5,000.00 each.

Children's Center of Monmouth County
Eight (8) students at a tuition cost of $42,501.60 each.

CPC High Point
Three (3) students at a tuition cost of $61,380.00 each.
One (1) student half day tuition cost of $30,690.00 each.

MOESC - Best Academy
One (1) student at a tuition cost of $33,500.00 each.

Bayshore Jointure Commission – (DLC – MOESC)
Six (6) students at a tuition cost of $33,500.00 each.

Douglass Developmental Disabilities Center
One (1) student at a tuition cost of $90,675.00 each.

KIDS Learning Center
One (1) student at a tuition cost of $3,780.00 each.

Neptune High School
One (1) student at a tuition cost of $ 41,098.00 each.

Rugby
Four (4) students at a tuition cost of $52,500.60 each.
One (1) student at a half-day tuition cost of $26,250.30

School For Children
Three (3) students at a tuition cost of $43,588.80 each.

Schroth
One (1) student at a tuition cost of $42,698.00 each.

Speech Start
One (1) student at a tuition cost of $41,306.00 each.
One (1) student at a tuition cost of $28,120.00 each. .

Tender Touch
One (1) student at a tuition cost of $15,000.00 each.

Woodcliff Academy
One (1) student at a tuition cost of $38,332.80 each.

H. NEW BUSINESS

"1" Finance

h. BE IT RESOLVED, that the Board declare the following items as obsolete, beyond repair, and/or no longer required for district purposes:

COMPUTERS

BOE #	00678	00679	00970	00760	00861	04681	00504	01551
	00720	00713	00969	00759	00807	00335	00462	05001
	04377	00693	00965	00876	00737	00339	00453	
	00686	00961	00962	00582	00396	00353	00472	
	00595	01000	21508-60	05690	00366	00354	01386	
	00718	00992	105754-69	00550	00376	00459	05000	

MONITORS

Seriel #	726WK002U00443	726WK002U00670	88MLA0031218
	726WK002U00425	726WK002U00417	711WK001401622
	6C16280612	726WK002U00121	1292050122
	726WK002U00435	726WK002U00106	MI3344046106
	13D3921810168	GC184HO250	103MX10301
	BD3941A29790	GC16280502	TX92660470
	726WK002U002492	723WK002U00450	024BA28TM922
	15Z72270556A	E202071966	GC16288564
	1303941A28649	BD3926A13992	1E932202338
	726WK002U00121	GC16280625	8825015461
	726WK002U00274	3LN487G1308156	8825015379
	1303941A29641	GC16280582	8825015463

KEYBOARDS

Seriel #	50KPQEA4ZA76CM28987577	50KPQEA42A765H16267577
	50KPQEA4ZA76CM29077577	50KFKEAUXT12QD4110
	90902182TCE1	9166007X117DK11302S00000
	50KPQEA4ZA76CM23517577	92601379
	50KPQEA4ZA76BQ14737577	KFKEA4XT12QD4035
	50KPQEA4ZA76CM29057577	9089
	50KPQEA4ZA73CM22357577	KPQEA4ZA
	11560901	IZITK105M
	50KPQEA4ZA76SH16257577	KFKEA4XT12QD4038
	50KPQEA42ZA76CM22377577	KPQEA4ZAGOR7577
	50KPQEA42A765H16287577	9809-#10

PRINTERS

Seriel #	CP5E413051	CP5E413061

BE IT FURTHER RESOLVED, that the Board of Education authorize the School Business Administrator to advertise and hold a public auction of said equipment and materials if the cumulative value is estimated to exceed the bid threshold of $29,000, as required by statute, or to attempt to sell at a private sale, if the value is less than the bid limit, and to dispose of any equipment remaining after said auction.

H. NEW BUSINESS

"2" Personnel

The following resolutions were offered by O'Connor, seconded by Oza and unanimously carried by a roll call vote. 5 yes

a. BE IT RESOLVED, that the Board **approve a revision to a resolution adopted at the July 23, 2007 meeting to read, approve** a **salary revision** for **Jeannie Higgins**, and **Donna Mell**, Extended School Year Teacher Aides, **from** $10.50 per hour **to** $11.00 per hour, effective **July 6, 2007,** as recommended by the Superintendent of Schools.

b. BE IT RESOLVED, that the Board **ratify** the following **transfers effective July 27, 2007**, as recommended by the Superintendent of Schools:

NAME	FROM	TO
Guy Conrad	Night custodian at LD	Night custodian at RHS
Mike Ferrara	Night custodian at RHS	Night custodian at LD

c. BE IT RESOLVED, that the Board **approve** the following **student teacher placements**, as recommended by the Superintendent of Schools.

	COLLEGE	NAME	LOC.	COOP. TEACHER(S)	GRADE	DATES
1	Monmouth Un.	Aundrea Scott	RHS	Rosemarie Wilkinson	Social Studies	1/23/–5/2/08
2	Monmouth Un.	Blair Kiss	RHS	Sharon Johnson	Social Studies	1/23/–5/2/08
1	Monmouth Un.	Katy Zoccoli	MR	FrancineGrossman/ Ann Cioffi	Grade 5	1/23/– 5/2/08

d. BE IT RESOLVED, that the Board approve the following salary reclassifications for the 2007/08 school year, as recommended by the Superintendent of Schools.

	FROM			TO		
TEACHER	LEVEL	STEP	SALARY	LEVEL	STEP	SALARY
Cathy Lynn Barney	BA+20	6/7	TBN	MA+30	6/7	TBN
Robert Cholowinski	BA+20	13	TBN	MA	13	TBN
Elizabeth Coyle	BA	2/3	TBN	BA+20	2/3	TBN
Suzanne Florio	BA+20	4/5	TBN	MA	4/5	TBN
Amy Foote	BA	2/3	TBN	MA	2/3	TBN
Kristen Iannello	BA	4/5	TBN	MA	4/5	TBN
Mary Ann Kauffman	BA+20	4/5	TBN	MA	4/5	TBN
Chantal Molino	BA	2/3	TBN	MA	2/3	TBN
Stephanie Pasquale	BA+20	4/5	TBN	MA	4/5	TBN
Eric Pritchard	MA	4/5	TBN	MA+15	4/5	TBN
Jennifer Rubino	BA	12	TBN	BA+20	12	TBN
Jaime Scarfi	BA+20	6/7	TBN	MA	6/7	TBN
Joan Schneider	BA	2/3	TBN	MA	2/3	TBN
Dara VanPelt	BA+20	16	TBN	MA	16	TBN
Sharon Yelenock	BA	6/7	TBN	MA	6/7	TBN

H. NEW BUSINESS

"2" Personnel

e. BE IT RESOLVED, that the Board **accept** the **resignation** of **Lisa Haycek**, teacher at Raritan High School, **effective July 30, 2007,** as recommended by the Superintendent of Schools.

f. BE IT RESOLVED, that the Board **approve** the following voluntary transfers, as recommended by the Superintendent of Schools:

NAME	FROM	TO	EFFECTIVE
Marialicia Blay	Part-time RHS Part-time HMS	Full Time RHS	9/1/07
Jane Catanzaro	Full-time RHS	Full Time HMS	9/1/07

g. BE IT RESOLVED, that the Board **accept** the **retirement** of **Jacqueline Grosso**, Secretary, **effective October 1, 2007**, as recommended by the Superintendent of Schools.

h. BE IT RESOLVED, that the Board approve the following personnel for summer observations, as recommended by the Superintendent of Schools.

NAME	# HOURS	RATE OF PAY
Sharon Yelenock	10 hours	TBN
Christine Orricco	10 hours	TBN

i. BE IT RESOLVED, that the Board approve the following substitute personnel for the 2007/08 school year, as recommended by the Superintendent of Schools.

CLASS I
Quackenbush, Lauren

SOCIAL WORKER
Heilala, Helen

j. BE IT RESOLVED, that the Board **accept** the **resignation** of **Dennis Kotch**, Controller, **effective August 31, 2007**, as recommended by the Superintendent of Schools.

H. NEW BUSINESS

"3" Professional Development

Item a was tabled.

a. BE IT RESOLVED, that the Board authorize the travel of the following personnel:

Name	Activity and Location	Date(s)	Cost Not to Exceed
Celine McNally	Early Bird New Board Member Orientation	10/23/07	$125.00

I. SUPERINTENDENT'S REPORT

Dr. George said that he was happy to see the number of administrators that have been working to complete the interview process over the summer. There are a number of personnel positions being filled on this agenda.

J. BOARD DISCUSSION

Mr. Oza mentioned that the assessment results were received. Dr. George responded that the district used the data and it has been reviewed with all of the principals district wide.

K. LEGISLATIVE UP-DATE

None

L. CITIZEN'S COMMENTS

None

Motion To Go Into Executive Caucus

The following resolution was offered by Lamb, seconded by McNally and unanimously carried by a roll call vote. 5 yes

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting of certain matters as outlined below, and

WHEREAS, the Hazlet Township Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE BE IT RESOLVED, that the Hazlet Township Board of Education will hold a closed executive session on this date in Raritan High School, 419 Middle Road, Hazlet, New Jersey for the purpose(s) as outlined and described below.

x	1. Confidential Matters per Statute or Court Order	
	2. Impact Rights to Receive Federal Funds	
	3. Unwarranted Invasion of Individual Privacy	
	4. Collective Bargaining	
x	5. Acquisition of Real Property or Investment of Funds	
	6. Public Safety Procedures	
x	7. Litigation or Contract Matters or Att./Client Privilege	
x	8. Personnel Matters	
	9. Imposition of Penalties Upon an Individual	

This closed session may be followed by an open session where action may be taken.

Mr. Mason recessed the meeting at 7:10 pm

Mr. Leonard and Mr. Willig arrived during closed session at 7:15 pm

Mr. Mason reconvened the meeting at 9:55 pm

ROLL CALL

The following members were present: Lamb, Leonard, Mason, McNally, O'Connor, Oza, Willig

Absent: O'Leary, McGrath, Kane (student member)

ACTION ITEMS

The following resolutions were offered by Willig, seconded by Leonard, and unanimously carried by a roll call vote. 7 yes

1. BE IT RESOLVED, that the Board **approve** the **employment** of **Janet Fischer** as a teacher at Beers Street School, on **step equivalent to MA2/3 on the 06/07 guide** at a **salary TBN**, effective **September 1, 2007**, as recommended by the Superintendent of Schools. (replaces Gail Ford)

2. BE IT RESOLVED, that the Board **approve** the **employment** of **Lauren Koehler** as a Basic Skills teacher at Cove Road and Sycamore Drive Schools, on **step equivalent to MA/1 on the 06/07 guide** at a **salary TBN**, effective **September 1, 2007**, as recommended by the Superintendent of Schools. (new position)

3. BE IT RESOLVED, that the Board **approve** the **employment** of **Jeanne Ronan** as a teacher at Cove Road School, on **step equivalent to MA/30 on the 06/07 guide** at a **salary TBN**, effective **September 1, 2007**, as recommended by the Superintendent of Schools. (new position)

4. BE IT RESOLVED, that the Board **approve** the **employment** of **Carrie Monte** as a 3/8 time Special Education Teacher, at Cove Road School, on **step equal to BA+20 on the 06/07 guide** at a **salary TBN**, effective **September 1, 2007**, as recommended by the Superintendent of Schools. (replaces Christine Orrico)

ACTION ITEMS

5. BE IT RESOLVED, that the Board **approve** the **employment** of **Kerry L. Friedman** as a Special Education Teacher, at Cove Road School, on **step equivalent to MA2/3 on the 06/07 guide** at a **salary TBN**, effective **September 1, 2007**, as recommended by the Superintendent of Schools. (replaces Scott Seidel)

6. BE IT RESOLVED, that the Board **approve** the **employment Renee Schneider** as a Science Teacher at Raritan High School, on **step equivalent to MA/1 on the 06/07 salary guide** at a **salary TBN**, effective September 1, 2007, as recommended by the Superintendent of Schools. (replaces Lisa Heycek)

7. BE IT RESOLVED, that the Board **approve** the **employment** of **William Allen** as a Maintenance Worker, for the **90 day probation period** at a **salary of $14.95 per hour + night differential** effective **August 27, 2007**, as recommended by the Superintendent of Schools. (replaces Zdzislaw Piatek)

8. BE IT RESOLVED, that the Board **approve** the **employment** of **Dana Donatelli** as a School Psychologist, on **step equivalent to MA30/1 on the 06/07 salary guide** at a salary **TBN**, effective S**eptember 1, 2007,** as recommended by the Superintendent of Schools. (new position)

9. BE IT RESOLVED, that the Board **approve** the **employment** of **Carolyn Pense** as a Special Education Teacher at Raritan High School, on **step equivalent to BA/1 on the 06/07** , at a salary **TBN,** effective **September 1, 2007**, as recommended by the Superintendent of Schools.
(replaces Jo-Ann Barbieri)

10. BE IT RESOLVED, that the Board **approve** the **employment** of **Melissa Tyburczy** as a Basic Skills Teacher at Raritan Valley School, **on step equivalent to BA6/7 on the 06/07 salary guide** at a salary **TBN,** effective **October 1, 2007 or whenever available** as recommended by the Superintendent of Schools. (replaces George Chrysohos)

The following resolution was offered by O'Connor, seconded by Lamb, and carried by a roll call vote. 6 yes 1 abstention (McNally)

11. BE IT RESOLVED, that the Board **authorize** the **travel of the following personnel:**

Name	Activity and Location	Date(s)	Cost Not to Exceed
Celine McNally	Early Bird New Board Member Orientation	10/23/07	$125.00

ACTION ITEMS

The following resolution was offered by Leonard, seconded by O'Connor and unanimously carried by a roll call vote. 7 yes

12. BE IT RESOLVED, that the Board **approve** the **employment** of **Bernard F. Bragen, Jr.** as:
    - Interim Assistant Superintendent, effective November 13, 2007
    - Assistant Superintendent, effective December 1, 2007

    at a salary of $135,000, pro-rated, as recommended by the Superintendent of Schools. (replaces William O. George)

M. ADJOURNMENT

Mr. Mason adjourned the meeting at 9:55 pm

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Christopher J. Mullins, CPA
School Business Administrator/
Board Secretary

CJM:mo