HAZLET TOWNSHIP BOARD OF EDUCATION
AGENDA MEETING
421 MIDDLE ROAD
HAZLET, NEW JERSEY 07730

January 8, 2007

The Board of Education of Hazlet Township met for the purpose of an Agenda Meeting on Monday, January 8, 2007 in Raritan High School, 419 Middle Road, Hazlet, N. J.

A. CALL TO ORDER

Mr. Mason called the meeting to order at 7:00 p.m.

B. FIRE EXIT ANNOUNCEMENT - SALUTE TO FLAG ADEQUATE NOTICE ANNOUNCEMENT – ROLL CALL

Fire Exit Announcement

Mr. Mason made the following announcement: Fire exits are located in the directions I am indicating. In case of fire, you will be notified in the following way: bell, horn or public address system. If you are alerted for fire, please move in a calm orderly manner to the nearest smoke free exit, or as directed by the establishment over the public address system. Thank you.

The Pledge of Allegiance

Announcement of Adequate Notice Chapter 231, Laws of 1975

Mr. Mason announced that "Adequate notice of this meeting was provided in writing to each Board Member, Courier, The Independent, The Asbury Park Press, The News Tribune, Two River Times, Township Clerk, posted on the bulletin board in the lobby of Township Hall and the Hazlet Township Library."

Roll Call

The following members were present:

Lamb, Mason, McGrath, O'Connor, O'Leary, Erb (student member)

Absent: Leonard, Willig

Also present: Dr. William George, Asst. Superintendent, Mr. Christopher J. Mullins, CPA, School Business Administrator/Board Secretary

C. NEW BOARD MEMBER OATH OF OFFICE

Mr. Mullins administered the Oath of Office to new Board Member Celine E. McNally

D. ROLL CALL

The following members were present:

Lamb, Mason McGrath, McNally, O'Connor, O'Leary, Erb (student member)

Absent: Leonard, Willig

The Board Reviewed Item **E. ACKNOWLEDGMENTS**

F. CITIZEN'S QUESTIONS/COMMENTS ON AGENDA ITEMS

None

The Board Reviewed Item: **G. MINUTES & FINANCIAL REPORTS**

H. PRESIDENT'S REPORT

Mr. Mason said he and Mr. Leonard went to the swearing in of Mr. Belasco.

I. STUDENT MEMBER UP-DATE

Brittany Erb reported that:

- The Boys Basketball Team won the WOBM Christmas Tournament
- Ryan has been named to the All Shore Division Team
- The swim team is starting competition

J. SECRETARY'S REPORT

Mr. Mullins read the following:

The Annual School Election will be held on Tuesday, April 17, 2007. Three (3) year terms and two (2) one year terms will be up for election Petitions will be available in the Board Secretary's Office between the hours of 8:00 a.m. and 4:00 p.m. weekdays. The deadline for filing the petition with the Board Secretary is Monday, February 26, 2007 at 4:00 p.m.

J. SECRETARY'S REPORT

ACTION ITEMS

The following resolutions were offered by Lamb, seconded by O'Connor and unanimously carried by a roll call vote. 6 yes

a. BE IT RESOLVED, that the drawing of names for election ballot shall take place at 4:00 p.m. on March 7, 2007 in the Board Secretary's Office at the Board of Education Offices, 421 Middle Road, Hazlet, N. J.

b. BE IT RESOLVED, that the polling places for the April 17, 2007 Annual School Election will be open between the hours of 2:00 p.m. and 9:00 p.m. and as much longer as is necessary to permit those present to cast ballots pursuant to N.J.S.A.18A:14.45.

c. BE IT RESOLVED, that the Board approve that election poll workers be paid at the rate of $14.29 per hour, as required by statute.

K. NEW BUSINESS

"1" Finance

The Board Reviewed Item a. List of Bills

The following resolutions were offered by McGrath seconded by O'Leary and unanimously carried by a roll call vote. 6 yes

b. BE IT RESOLVED, that the Board approve the following transfers of funds.

Transfer #45 Dated 12/12/06

	BUDGET ID	BUDGET DESCRIPTION					
	Fd/Prog/Fct/Obj	Fund	Program	Function	Object	Amt Out	Amt. In
1	11-000-219-610	Ge	UE	Oth Sup Stud Spec	General Supply	117.82	
	11-000-216-610	GE	UE	Special	General Supply		117.82

1. To cover the cost of speech testing materials.

Transfer #46 Dated 12/19/06

	BUDGET ID	BUDGET DESCRIPTION					
	Fd/Prog/Fct/Obj	Fund	Program	Function	Object	Amt Out	Amt. In
1	11-190-100-610	CE	Undis Exp	Gr K- 6	Supplies	290.00	
	11-000-213-610	CE	Undis Exp	Hlth Services	Supplies		290.00

1. Funds available due to reduced cost of some supplies.
2. Funds need for replacement of old wheelchair.

K. NEW BUSINESS

"1" Finance

Transfer #47 Dated 12/19/06

	BUDGET ID	BUDGET DESCRIPTION					
	Fd/Prog/Fct/Obj	Fund	Program	Function	Object	Amt Out	Amt. In
	11-000-223-580	Gen	Undis	Inst. Serv Staff	Travel	1,000.00	
	11-190-100-610	Gen	Undis	Inst. Serv Staff	Supplies		1,000.00

1. To be used to purchase graphing calculators for the Math Department.

Transfer #48 Dated 12/21/06

Account Number	Acct Desc		Transfer
11-000-213-104-15-0-01	SALARIES-SUB NURSE		4,000.00
11-000-216-320-60-0-00	CONT SVCS SPEECH OT/PT		-638.69
11-000-217-106-31-0-83	SALARIES-SP ED AIDES-BS		-7,359.00
11-000-217-106-35-0-87	SALARIES-SP ED AIDES-RV		-5,008.00
11-000-217-106-60-0-87	SAL-AIDES-DISTRICT		-17,200.00
11-000-217-320-60-0-00	ED SVCS-CONTR. AIDES		10,000.00
11-000-219-104-60-0-43	SALARIES-CST-DISTRICT		-16,884.46
11-000-230-331-10-0-00	LEGAL SERVICES		15,000.00
11-000-230-332-10-0-00	AUDIT FEES		-3,000.00
11-000-230-530-19-0-00	TELEPHONE-DISTRICT		-15,941.72
11-000-251-340-12-0-48	BUSN OFFICE FIN SW		-3,867.61
11-000-262-100-19-0-00	SALARIES-B&G SUMMER		-2,620.00
11-000-262-105-13-0-00	SALARIES-SECR B&G		-2,855.74
11-000-270-161-14-0-00	SAL-BUS AIDES		-1,092.00
11-000-270-390-14-0-01	TRANS SOFT MAINT.		-50.00
11-000-270-511-14-0-71	CONTR SVCS-H/S VOC		-10,469.64
11-000-270-511-14-0-72	CONTR SVCS-H/S NP		-13,380.04
11-000-270-514-14-0-73	CONTR SVCS-SP ED OD		-20,000.00
11-000-270-518-14-0-73	CONTR SVCS SP ED MOESC		20,000.00
11-000-291-280-12-0-00	TUITION REIMBURSEMENT		-288.75
11-000-291-290-12-0-00	SICK PAYOUT		-1,585.32
11-190-100-610-13-0-00	FURNITURE		15,000.00
11-190-100-610-50-3-21	SUPPLIES-ART-RHS		15,000.00
11-190-100-610-50-4-32	SUPPLIES-SOC STUD-RHS		4.47
11-190-100-640-15-0-00	TEXTBOOKS-CURRIC		60,000.00
11-204-100-106-32-0-83	SAL-AIDES-CR-MD		-13,908.00
11-212-100-106-35-0-87	SAL-AIDES MD-RV		-13,908.00
11-213-100-106-33-0-85	SAL-AIDE RES RM-LD		52.50
11-402-100-610-50-7-55	SUPPLIES ATHL-RHS		8,000.00
12-000-261-732-13-0-00	NON INST EQUIPMENT DISTR		3,000.00
			0.00

1. To cover negatives

K. NEW BUSINESS

"1" Finance

Transfer #49 Dated 1/5/07

	BUDGET ID	BUDGET DESCRIPTION					
	Fd/Prog/Fct/Obj	Fund	Program	Function	Object	Amt Out	Amt. In
1	11-213-100-106	CE	Res	Inst	Salaries		126
1	11-000-218-104	CE	Guid	Inst	Salaries	126	
2	11-000-218-310	CE	Undis	Guid	Serv	250	
2	11-190-100-610	CE	Undis	Inst	Supplies		250

1. To cover negative balance.
2. To cover cost of batteries for graphing calculators.

c. BE IT RESOLVED, that the Board approve attendance and tuition for one student, classified emotionally disturbed, at Bonnie Brae Residential Treatment Center, effective October 25, 2006, at a cost of $71,184 per year, pro-rated.

d. BE IT RESOLVED, that the Board approve an increase for the Board Secretary's Checking Account from $750 to $1,500.

e. BE IT RESOLVED, that the Board hereby declares that the checks listed below be null and void, as recommended by the District's auditor, and

BE IT FURTHER RESOLVED, that the Board authorizes the School Business Administrator to determine whether the cancelled amounts of those checks are still due and owing to each designated party, and, if so, to make valid payment for such.

ACCOUNT	CHECK #	AMOUNT
Athletic Fund	15146	133.00
	15148	225.00
	15382	95.00
	15385	75.00
	15594	104.00
	15697	98.00
	15764	280.00
	15187	72.00
	15828	49.00
Rocket Launchers	2980	100.00

K. NEW BUSINESS

"1" Finance

f. WHEREAS, the Public School Contract Law (N.J.S.A.18A:18A-5 et. seq.) requires that the awarding of a contract for "Professional Services" without competitive bidding requires a statement of supporting reasons for award in a resolution adopted at a public meeting.

NOW, THEREFORE, BE IT RESOLVED, that the following shall be and are hereby appointed to perform the services listed.

BE IT FURTHER RESOLVED, that the aforegoing approval is made without competitive bidding as a "Professional Service" under the provisions of the Public School Contracts law (N.J.S.A. 18A:18A-5 et.seq.) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services requires knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction and apprenticeship training.

Kimberly Chatfield, Applied Behavior Analysis @ the rate of $50.00 per hour

g. BE IT RESOLVED, that the Board approve 10 hours per week of at home Applied Behavior Analysis provided by Kimberly Chatfield for one pre-school classified student effective January 12, 2007 through June 19, 2007 at a cost of $50.00 per hour;

BE IT FURTHER RESOLVED, that the Board approve the attendance of the student at Creative Campus Preschool 2 days per week effective January 12, 2007 through June 7, 2007 at a cost of $544.00.

K. NEW BUSINESS

"2" Personnel

The following resolution was offered by Lamb, seconded by McNally and unanimously carried by a roll call vote. 6 yes

a. BE IT RESOLVED, that the Board **approve** a revision to a resolution approved at the November 1, 2006 meeting to read approve the following **personnel** for curriculum writing, as recommended by the Superintendent of Schools.

COMMITTEE (subject)	TECHERS	# OF HOURS		STIPEND
Spanish 3	Concepcion Berard	**From:** 20	**TO:** 10	$28 per hr
Italian 3	Robert Ferrazzi	**From:** 20	**TO:** 10	$28 per hr

b. BE IT RESOLVED, that the Board **approve volunteer coaches** for the following activities, as recommended by the Superintendent of Schools.

2007 RHS Boy's Tennis Team	Rory Clayton
2006/07 Track & Field Team	Michael Connell

c. BE IT RESOLVED, that the Board **approve** the following **co-curricular positions** for the 2006/07 school year, as recommended by the Superintendent of Schools.

*All stipends per contractual agreement – Candidates understand that shared positions will receive shared stipends
** Pending CPR certification - Coaching Positions Only

POSITION	RECOMMENDED	STIPEND
GEPA Prep – reading/writing	John Payton	$30/hr 6 hours
GEPA Prep – reading/writing	Joshua Murray	$30/hr 6 hours
GEPA Prep – math	Melissa Smith	$30/hr 6 hours
GEPA Prep – math	Gary Schlenker	$30/hr 6 hours

d. BE IT RESOLVED, that the Board **approve** an **unpaid leave of absence** under the provisions of the **Family and Medical Leave** Act for **Kristen Iannello**, effective **May 31, 2007 for a twelve week period** , as recommended by the Superintendent of Schools.

e. BE IT RESOLVED, that Board **accept** the **resignation** of **Brian Batchler** as **GEPA Prep Math Instructor** at Hazlet Middle School for the 2006/07 school year, as recommended by the Superintendent of Schools.

f. BE IT RESOLVED, that the Board **approve** the **attendance** of **Colleen Rafter**, Raritan High School Principal at the **NJASA Techspo Exhibition and Training**, in Atlantic City N. J., **January 26 – 27, 2007** at a cost not to exceed **$450.00**, as recommended by the Superintendent of Schools.

K. NEW BUSINESS

"2" Personnel

g. BE IT RESOLVED, that the Board approve the following substitute personnel for the 2006/07 school year, as recommended by the Superintendent of Schools.

CLASS 1

Contino, Denise (from Class II)
Foley, Ada Marie
Koehler, Lauren
Senese, Dominick

CLASS II

Lane, Shannon
Matarese, Bruce
Adamchak, Tanya
Corrigan, Kelly
DiMaggio, Cassandria
Hicks, Matthew
Marsh, Lindsay

CUSTODIAN

Filozof, Lorraine
Altland, Sean
Lomoseio, Nicola

SECRETARY

Bauerlein, Kathleen
Keiser, Valerie

TEACHER AIDE

Bauerlein, Kathleen
Filozof, Lorraine
Galletti, Kathleen
Kocurek, Daria
Wenzel, Lori

COURTESY AIDE

Delavan, Linda
Filozof, Lorraine
Keiser, Valerie
Bauerlein, Kathleen
Wenzel, Lori

K. NEW BUSINESS

"3" Student Activities

The following resolution was offered by O'Connor, seconded by O'Leary and unanimously carried by a roll call vote. 6 yes

a. BE IT RESOLVED, that the Board approve the following student field trips.

	Sch.	Activity	Destination	Date	Cost	Budget
1	RHS	TATU	Middle Road & Lillian Drive Schools	2/6/07	One Bus – paid by Hazlet Alliance	No
2	RHS	AP English	Two River Theater Red Bank, NJ	3/20/07	One Bus, 1 Stub $9.00 per person fee	Yes
3	MR	Grade 4	Covenhaven House and Freehold Battlefield	5/11/07	One Bus - 1 Van $3.50 per person fee	Yes
4	LD	Grade 2	Count Basie Theatre Red Bank, NJ	5/30/07	One Bus $7.00 per person fee	Yes

The Board Reviewed Item

L. SUPERINTENDENT'S REPORT

M. BOARD DISCUSSION

None

N. LEGISLATIVE UP-DATE

Mr. Mullins gave an update on various issues including taxes and budget.

O. CITIZEN'S COMMENTS

A. Bosaca – Asked about the requirement for a mini bus. Mr. Mullins responded

Motion To Go Into Executive Caucus

WHEREAS, the Open Public Meetings Act allows for the exclusion from discussion at the public portion of a meeting of certain matters as outlined below, and

WHEREAS, the Hazlet Township Board of Education wishes to discuss such matters made and will make such discussion public when a proper conclusion has been reached:

NOW, THEREFORE BE IT RESOLVED, that the Hazlet Township Board of Education will hold a closed executive session on this date in Raritan High School, 419 Middle Road, Hazlet, New Jersey for the purpose(s) as outlined and described below.

x	1. Confidential Matters per Statute or Court Order	
	2. Impact Rights to Receive Federal Funds	
	3. Unwarranted Invasion of Individual Privacy	
	4. Collective Bargaining	
	5. Acquisition of Real Property or Investment of Funds	
	6. Public Safety Procedures	
x	7. Litigation or Contract Matters or Att./Client Privilege	
	8. Personnel Matters	
	9. Imposition of Penalties Upon an Individual	

This closed session may be followed by an open session where action may be taken.

Mr. Mason recessed the meeting at 7:12 p.m.

P. ADJOURNMENT

Mr. Mason adjourned the meeting from closed session at 8:05 p.m.

Christopher J. Mullins, CPA
School Business Administrator/
Board Secretary

CJM:mo