



MAYNARD SCHOOL DISTRICT

Comprehensive School Counseling Plan

Updated 2021-2022

I. FOUNDATION

A. Team members

Counseling Department

Adam Blackwell

High School Counselor

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870-647-3500 Ext: 506

Michelle Byers

Elementary Counselor

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870-647-3500 Ext: 521

Administration

Pat Rawlings- Superintendent

Cindy Dauck- High School Principal

Lori Steimel- Elementary Principal

B. Beliefs

We believe that all students deserve the best possible school environment to achieve academically and socially to the best of their individual abilities. They also deserve to feel safe and cared about at school. As school counselors, it is our responsibility along with all other school administrators, faculty and staff to give our best effort at providing such an environment.

C. Vision Statement

The vision of the Maynard School District Counseling Program is to promote academic, career, and social/emotional growth for all students. We inspire, motivate, and challenge each student to engage and stay focused to reach their highest potential with the intention of helping them to become valuable members of society.

D. Mission Statement

Maynard School District

The mission of the Maynard School District is to go the extra mile in educating all students!

Maynard School Counseling Program

The mission of the Maynard School District counseling program is to provide a high quality comprehensive counseling program for our students K-12. Our goal is to equip our students with the skills necessary to be responsible citizens and lifelong learners.

E. Program Goals

Goal #1

Our elementary goal is to provide support and help students cope with separation and divorce.

Actions in Place:

- 1:1 counseling session

- Assess student knowledge of coping strategies, communicating their feelings, etc.

- Increase number of coping skills students have to navigate divorce and separation.

Goal #2

Our high school goal is to track students with failing grades.

Actions in Place:

- Students attend weekly tutoring sessions
- Run failing grade report each IPR and RC

F. Standards and Competencies

ASCA School Counselor Professional Standards & Competencies (2019)

<https://www.schoolcounselor.org/asca/media/asca/home/SCCompetencies.pdf>

ASCA Ethical Standards for School Counselors (2016)

<https://www.schoolcounselor.org/asca/media/asca/Ethics/EthicalStandards2016.pdf>

ASCA Mindsets and Behaviors for Student Success: College and Career Readiness Standards for Every Student (2014)

<https://www.schoolcounselor.org/school-counselors/about-asca/mindsets-behaviors>

G.U.I.D.E. for Life

<http://www.arkansased.gov/divisions/learning-services/guide-for-life>

II. MANAGEMENT

Program Assessment

Our program will be self-assessed annually. We will review strengths and weaknesses of the program and make changes as necessary.

Use of Time

In accordance with Act 190, the School Counseling Improvement Act, a minimum of 90% of the counselors' time will be spent providing direct and indirect counseling services. Less than 10% of the counselors' time will be spent on administrative activities.

1) Direct Services (Face to Face Contact with student):

- Delivering school counseling core-curriculum
- Providing individual or group student planning and support
- Providing 1:1 counseling or small group counseling

2) Indirect Services (On Behalf of a Student):

- Referring students for services, including child maltreatment
- Consulting with parents, teachers, and other stakeholders on behalf of a student
- Participating as a collaborative member of a student support team

3) Administrative Activities

-Elementary Counselor Administrative Duties

District Testing Coordinator, Elementary 504 Coordinator, eSchool Administrator, Elementary ESOL Coordinator, RTI, Student Schedules

-High School Counselor Administrative Duties

District/High School 504 Coordinator, eSchool Administrator, High School ESOL Coordinator, Homeless Liaison, Student Schedules

Annual Administrative Conferences

The counselors will meet annually with their building administrator to discuss the school counseling program.

Calendar

-August: Professional Development, Student scheduling, ALE meetings, 504 meetings, New student registration, Returning student registration, Student Schedule Changes, Concurrent credit registration, AP registration, AAA Eligibility, Classroom guidance, Open House

-September: Schedule College Rep Visits, NWEA Map Testing Grades 3-11, Administer K-2 State Assessment, Schedule 1 on 1 Counseling Sessions

-October: College Rep Visits, Host FAFSA Night, Attend College/Career Fair, Assist with college/scholarship applications, Report Cards, P/T Conferences, Student Success Plans, Red Ribbon Week, Classroom guidance, 1 on 1 Counseling Sessions

-November: Administer Civics Exam, Administer ACT Practice Exam, Assist with college/scholarship applications, Student Success Plans, 1 on 1 Counseling Sessions

-December: Assist with college/scholarship applications, Concurrent credit Advisory Board meeting, Concurrent Credit Spring registration, Report Cards, Student Success Plans, Classroom Guidance, 1 on 1 Counseling Sessions, Report Cards, Administer ACT WorkKeys Assessment, Administer NWEA Map Testing Grades 7-11

-January: Assist with college/scholarship applications, Concurrent credit class assistance, NWEA Map Testing Grades 3-6, Administer K-2 State Assessment, College rep visits, Student Success Plans, Transcript Updates, Credit Checks, Classroom Guidance, 1 on 1 Counseling Sessions, Internet Safety Program

-February: Assist with college/scholarship applications, Administer ACT practice exam, College rep visits, Student Success Plans, Summative ACT Aspire preparation, 1 on 1 Counseling Sessions

-March: Assist with college/scholarship applications, Administer ACT Exam, Summative ACT Aspire preparation, ACT Aspire Boot Camp, College rep visits, Student Success Plans, Student course requests, P/T Conferences, Report Cards, Classroom guidance

-April: Assist with college/scholarship applications, Administer Summative ACT Aspire, Administer K-2 State Assessment, Student Course requests, Awards ceremony preparations, AP Testing preparations, Senior Exit preparation, Classroom Guidance

-May: Assist with college/scholarship applications, Graduation, Final Transcripts/Senior Exit, Awards Ceremony, Administer Summative ACT Aspire, ACT Aspire makeup testing, Administer NWEA Map Testing Grades 3-11, Master Schedule work for next year, AP Testing, Report Cards, Final Transcripts, Credit Checks, eSchool Rollover Prep

III. ACCOUNTABILITY

A. Tools for Evaluating the comprehensive school counseling program

- Feedback from students, teachers, administrators, and parents
- School counseling program self-assessment
- School counselor TESS
- School counselor reflections

B. Tools for sharing results

- Presentations
- Handouts
- Comprehensive School Counseling Plan document posted on school website

C. School counselor reflection

The school counselors will complete the Arkansas Comprehensive School Counseling Self-Assessment and will reflect on the program's areas of strength and areas for growth and make changes/updates to the plan based upon data, goal outcomes, etc.