



**Tuesday, April 7, 2026**  
**AGENDA - Regular Meeting**

**6:00pm - Executive Session**

**7:00pm - Regular Meeting**

**MEMBERS OF THE BOARD**

**Mrs. Heather Garcia - President**

**Mr. Michael Sprague - Vice President**

**Mrs. Rita Bodine - Trustee**

**Mrs. Juliana Lee - Trustee**

**Ms. Stephanie Machin - Trustee**

**Mr. Omar Pedraza - Trustee**

**Mrs. Kelly Wilson - Trustee**

**Dr. Timothy Gouraige, Superintendent**

**Mr. Michael Jordan, School Business Administrator/Board Secretary**

## **A. OPEN Public Meeting**

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<b>Subject</b>	<b>1. OPEN PUBLIC MEETING ACT STATEMENT:</b>
Meeting	Apr 7, 2026 - AGENDA - Regular Meeting
Category	A. OPEN Public Meeting
Type	Procedural

## **B. Adjournment to Executive Session**

## **C. Adjournment from Executive Session**

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<b>Subject</b>	<b>1. Adjournment from Executive Session</b>
Meeting	Apr 7, 2026 - AGENDA - Regular Meeting
Category	C. Adjournment from Executive Session
Type	Action (Consent)

**Moved by:**

**Seconded by:**

**Time:**

## **D. Public Session Meeting**

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<b>Subject</b>	<b>1. CALL TO ORDER</b>
Meeting	Apr 7, 2026 - AGENDA - Regular Meeting
Category	D. Public Session Meeting

Type Procedural

**Subject 2. OPEN PUBLIC MEETING ACT STATEMENT:**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting

Category D. Public Session Meeting

Type Procedural

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board’s official bulletin board, and it has been delivered to The Record & Suburbanite newspapers circulated in the District at least 48 hours prior to the time for this meeting.

**Subject 3. PUBLIC MEETING ROLL CALL; TIME: \_\_\_\_\_**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting

Category D. Public Session Meeting

Type Procedural

BOARD MEMBER	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mrs. Rita Bodine, Trustee			
Mrs. Juliana Lee, Trustee			
Ms. Stephanie Machin, Trustee			
Mr. Omar Pedraza, Trustee			
Mrs. Kelly Wilson, Trustee			
Mr. Michael Sprague, Vice President			
Mrs. Heather Garcia, President			

**Faculty & Community Members:** In-person \_\_\_\_\_

**Others Present:** \_\_\_\_\_

**Subject** **4. FLAG SALUTE:**  
Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Procedural

**Subject** **5. DISCUSSION OF CORRESPONDENCE:**  
Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Discussion

**Subject** **6. INFORMATIONAL ATTACHMENTS**  
Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Information

**Subject** **7. PRESIDENT'S STATEMENT:**  
Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Discussion

**Subject** **8. SUPERINTENDENT'S REPORT: Dr. Gouraige**  
Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Information

**Subject** **9. COMMITTEE REPORTS:**  
Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Action (Consent)

**1) Curriculum:** Kelly Wilson (chair), Heather Garcia, Omar Pedraza

- 2) Personnel and Negotiations:** Michael Sprague (chair), Rita Bodine, Kelly Wilson
- 3) Buildings and Grounds:** Michael Sprague (chair), Heather Garcia, Stephanie Machin
- 4) Finance:** Heather Garcia (chair), Michael Sprague, Omar Pedraza
- 5) Policy:** Rita Bodine (chair), Juliana Lee, Stephanie Machin
- 6) Special Education:** Omar Pedraza (chair), Juliana Lee, Rita Bodine

## **E. Open Public Participation - On Agenda Items**

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<b>Subject</b>	<b>1. Open Public Participation - On Agenda Items</b>
Meeting	Apr 7, 2026 - AGENDA - Regular Meeting
Category	E. Open Public Participation - On Agenda Items
Type	Action, Procedural

**Moved by:**  
**Seconded by:**  
**Time:**

### **Public Participation Statement**

- Each member of the public wishing to comment must state their Name and Address for the record
  - Each public comment is limited to five (5) minutes
  - Only members of the public physically present at the meeting will be heard.
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## **F. Close Public Participation - On Agenda Items**

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<b>Subject</b>	<b>1. Close Public Participation - On Agenda Items</b>
Meeting	Apr 7, 2026 - AGENDA - Regular Meeting
Category	F. Close Public Participation - On Agenda Items
Type	Action, Procedural

**Moved by:**  
**Seconded by:**  
**Time:**

## **G. Approval of Minutes**

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**Subject 1. Approval of Minutes**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting

Category G. Approval of Minutes

Type Action

Recommended Action BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the following meetings:

**BE IT RESOLVED**, that the Norwood Board of Education approves the minutes of the following meetings:

- **March 24, 2026 - Regular Meeting Minutes**
- **March 24, 2026 - Executive Meeting Minutes**
- **March 26, 2026 - Special Meeting Minutes**

**Moved by:**

**Seconded by:**

**Vote: Roll Call**

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Rita Bodine, Trustee				
Mrs. Juliana Lee, Trustee				
Ms. Stephanie Machin, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

File Attachments

[March 26 Special Meeting Minutes.pdf \(221 KB\)](#)

[March 24 Regular Meeting Minutes.pdf \(810 KB\)](#)

**H. Administrative**

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**Subject 1. Security Drill**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting

Category H. Administrative

Type Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve the security drill for March:

- Security Drill: March 30, 2026

**Subject 2. Harassment Intimidation and Bullying**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting

Category H. Administrative

Type Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, affirm the Superintendent's decision regarding the following Harassment, Intimidation, and Bullying (HIB) incidents, reported to the Board in Executive Session at the March 24, 2026 meeting:

- HIB Incident 252627: HIB
- HIB Incident 252628: Not - HIB

**Subject 3. Bring Your Child to Work Day**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting

Category H. Administrative

Type Action

April 23, 2026 is annual Bring Your Child to Work Day. **BE IT RESOLVED**, the Board of Education authorizes Norwood Public School's participation in this event to encourage children to learn and explore future careers in education.

**Subject 4. Northern Valley Regional High School Work Based Learning Program**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting

Category H. Administrative

Type Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve the following list of Northern Valley Old Tappan seniors to be a part of the Work-Based Learning Program May 18, 2026 - June 18, 2026.

**Subject 5. 2025-2026 Amended School Calendar**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting

Category H. Administrative

Type Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve the amended school calendar for the remainder of the 2025-2026 school year. The district reserves the right to make further changes if deemed necessary by unexpected closings.

File Attachments  
[2025-2026 School Calendar- Amended.pdf \(141 KB\)](#)

<b>Subject</b>	<b>6. Policies and Regulations - First Reading</b>
Meeting	Apr 7, 2026 - AGENDA - Regular Meeting
Category	H. Administrative
Type	Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve the first reading of the following policies and regulations:

**Policies**

P1552: Sexual Harassment - Staff  
P0142.1: Nepotism

**Regulations**

R1552: Sexual Harassment - Staff

**Abolished**

P3362: Sexual Harrasment  
P4352: Sexual Harassment  
R3362: Sexual Harassment of Teaching Staff Members Complaint Procedure  
R4352: Sexual Harassment of Support Staff Members Complaint Procedure

<b>Subject</b>	<b>7. ADMINISTRATIVE VOTE:</b>
Meeting	Apr 7, 2026 - AGENDA - Regular Meeting
Category	H. Administrative
Type	Action

**Motion to approve ADMINISTRATIVE Item: #1-6**

**Moved by:**  
**Seconded by:**  
**Vote: Roll Call**

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Rita Bodine, Trustee				
Mrs. Juliana Lee, Trustee				
Ms. Stephanie Machin, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

**I. Personnel**

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**Subject**                      **1. Retirement**

Meeting                        Apr 7, 2026 - AGENDA - Regular Meeting

Category                        I. Personnel

Type                              Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, accept the resignation of Robert Vasconez, custodian, for the purpose of retirement with a final date of employment of April 30, 2026. The Norwood Board of Education expresses its sincere appreciation for his years of dedication and service to Norwood Public School.

**Subject**                      **2. Appointment - Substitute**

Meeting                        Apr 7, 2026 - AGENDA - Regular Meeting

Category                        I. Personnel

Type                              Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve Noelle Hoffman as a substitute teacher for the 2025 - 2026 school year, pending background check.

**Subject**                      **3. Appointment - Substitute**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
 Category I. Personnel  
 Type Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve Taylor Paster as a substitute teacher for the 2025 - 2026 school year, pending background check.

**Subject 4. PERSONNEL VOTE:**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
 Category I. Personnel  
 Type Action

Recommended Action BE IT RESOLVED, pursuant to the recommendation of the Superintendent, that the Personnel Committee recommends the approval of the following resolution(s):

**Motion to approve Personnel Items: #1-3**

**Moved by:**  
**Seconded by:**  
**Vote: Roll Call**

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Rita Bodine, Trustee				
Mrs. Juliana Lee, Trustee				
Ms. Stephanie Machin, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

**J. Curriculum**

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**Subject 1. Field Trip Chaperones**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
 Category J. Curriculum  
 Type Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve the below chaperone for the 2025 - 2026 field trips.

Location	Grade	Chaperone
Fairview Lake	6	Joelle Badolati
TeamMakers	2	Donna Bandy
Liberty Science Center	5	Elizeida Martinez
Liberty Science Center	5	Christine Colgan

**Subject 2. TAG Field Trips**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
 Category J. Curriculum  
 Type Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve the following field trip for the 2025 - 2026 school year:

Staff in Charge	Location	Grade	Month	Cost to District	Chaperones
Yena Lee	Northvale Public School	TAG Grade 8	June	\$0.00	Yena Lee
Yena Lee	Meadowlands Environmental Center	TAG Grade 6	May	\$400.00*	Yena Lee

\*Cost is approximate. Norwood shares the cost of the bus with the other schools in the Valley.

**Subject 3. CURRICULUM VOTE:**

Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
 Category J. Curriculum  
 Type Action

**Motion to approve Curriculum Items #1 - 2**

**Moved by:**  
**Seconded by:**  
**Vote: Roll Call**

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Rita Bodine, Trustee				

Mrs. Juliana Lee, Trustee				
Ms. Stephanie Machin, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

## K. Finance

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**Subject**                      **1. \*RESERVED\* Monthly Disbursements**

Meeting                      Apr 7, 2026 - AGENDA - Regular Meeting

Category                      K. Finance

Type                              Action

**Subject**                      **2. Financial Reports**

Meeting                      Apr 7, 2026 - AGENDA - Regular Meeting

Category                      K. Finance

Type                              Action

**BE IT RESOLVED**, that upon the recommendation of the Business Administrator and Superintendent, that the Norwood Board of Education accepts the Board Secretary and Treasurer Reports for the month of **February, 2026**.

**BE IT FURTHER RESOLVED**, that Pursuant to N.J.A.C. 6:20-2.13(e)\*, we certify that as of **February 28, 2026**, after a review of the Board Secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge, no major account fund has been over expended in violation of N.J.A.C. 6:20-2.13(b)\*; and

**BE IT FURTHER RESOLVED**, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

File Attachments

[February 2026 Secretary Report.pdf \(993 KB\)](#)

[February 2026 Treasurers Report.pdf \(81 KB\)](#)

**Subject**                      **3. Budget Transfers**

Meeting                        Apr 7, 2026 - AGENDA - Regular Meeting

Category                       K. Finance

Type                             Action

**BE IT RESOLVED**, that upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education approves the attached **February** budget appropriation transfer of funds for the 2025-2026 school year.

File Attachments

[Transfer Report February 2026.pdf \(205 KB\)](#)

**Subject**                      **4. School Musical Sound Engineer Services**

Meeting                        Apr 7, 2026 - AGENDA - Regular Meeting

Category                       K. Finance

Type                             Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, the Norwood Board of Education post-approves the use of The Music Factory/Les Lovell, to provide equipment and sound engineer services for the school musical:

Name	Role	Fee
The Music Factory; Les Lovell (HOLTZAPFEL, JR.; LESLIE)	Equipment & Sound Engineer	\$4,936.00

**Subject**                      **5. Leap Implementation Grant - NVRHSD Shared Service**

Meeting                        Apr 7, 2026 - AGENDA - Regular Meeting

Category                       K. Finance

Type                             Action



Category K. Finance  
 Type Action  
 Recommended Action BE IT RESOLVED, pursuant to the recommendation of the Superintendent, that the Finance Committee recommends the approval of the following resolution(s)

**Motion to approve Finance Items: 1 - 6**

**Moved by:**  
**Seconded by:**  
**Vote: Roll Call**

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Rita Bodine, Trustee				
Mrs. Juliana Lee, Trustee				
Ms. Stephanie Machin, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

**L. Open Public Participation - Off Agenda Items**

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**Subject** 1. Open Public Participation - Off Agenda Items  
 Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
 Category L. Open Public Participation - Off Agenda Items  
 Type

**Moved by:**  
**Seconded by:**  
**Time:**

**Public Participation Statement**

- Each member of the public wishing to comment must state their Name and Address for the record
  - Each public comment is limited to five (5) minutes
  - Only members of the public physically present at the meeting will be heard.
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**M. Close to the Public - Off Agenda Items**

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**Subject** 1. Close Public Participation - Off Agenda Items  
 Meeting Apr 7, 2026 - AGENDA - Regular Meeting  
 Category M. Close to the Public - Off Agenda Items  
 Type Action, Procedural

**Moved by:**  
**Seconded by:**  
**Time:**

## **N. New Business / Old Business**

<b>Subject</b>	<b>1. New Business / Old Business</b>
Meeting	Apr 7, 2026 - AGENDA - Regular Meeting
Category	N. New Business / Old Business
Type	Discussion

## **O. Adjournment to Executive Session - (If Needed)**

### **P. Adjournment from Executive Session - (If Needed)**

<b>Subject</b>	<b>1. Adjournment from Executive Session - (If Needed)</b>
Meeting	Apr 7, 2026 - AGENDA - Regular Meeting
Category	P. Adjournment from Executive Session - (If Needed)
Type	Action (Consent)

**Moved by:**  
**Seconded by:**  
**Time:**

## **Q. Meeting Adjournment**

<b>Subject</b>	<b>1. Meeting Adjournment</b>
Meeting	Apr 7, 2026 - AGENDA - Regular Meeting
Category	Q. Meeting Adjournment
Type	Action (Consent), Procedural

**Moved by:**  
**Seconded by:**  
**Time:**

Respectfully submitted,

Mr. Michael Jordan  
 School Business Administrator/Board Secretary