



**Tuesday, March 3, 2026**  
**AGENDA - Regular Meeting**

**6:00pm - Executive Session**

**7:00pm - Regular Meeting**

**MEMBERS OF THE BOARD**

**Mrs. Heather Garcia - President**

**Mr. Michael Sprague - Vice President**

**Mrs. Rita Bodine - Trustee**

**Mrs. Juliana Lee - Trustee**

**Ms. Stephanie Machin - Trustee**

**Mr. Omar Pedraza - Trustee**

**Mrs. Kelly Wilson - Trustee**

**Dr. Timothy Gouraige, Superintendent**

**Mr. Michael Jordan, School Business Administrator/Board Secretary**

**A. OPEN Public Meeting**

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<b>Subject</b>	<b>1. OPEN PUBLIC MEETING ACT STATEMENT:</b>
Meeting	Mar 3, 2026 - AGENDA - Regular Meeting
Category	A. OPEN Public Meeting
Type	Procedural

**B. Adjournment to Executive Session**

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**C. Adjournment from Executive Session**

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<b>Subject</b>	<b>1. Adjournment from Executive Session</b>
Meeting	Mar 3, 2026 - AGENDA - Regular Meeting
Category	C. Adjournment from Executive Session
Type	Action (Consent)

**Moved by:**

**Seconded by:**

**Time:**

**D. Public Session Meeting**

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<b>Subject</b>	<b>1. CALL TO ORDER</b>
Meeting	Mar 3, 2026 - AGENDA - Regular Meeting
Category	D. Public Session Meeting

Type Procedural

**Subject 2. OPEN PUBLIC MEETING ACT STATEMENT:**

Meeting Mar 3, 2026 - AGENDA - Regular Meeting

Category D. Public Session Meeting

Type Procedural

Pursuant to the Open Public Meetings Act, Chapter 231, Laws of New Jersey 1975, notice of this meeting, its date, time and place have been posted on the Board's official bulletin board, and it has been delivered to The Record & Suburbanite newspapers circulated in the District at least 48 hours prior to the time for this meeting.

**Subject 3. PUBLIC MEETING ROLL CALL; TIME: \_\_\_\_\_**

Meeting Mar 3, 2026 - AGENDA - Regular Meeting

Category D. Public Session Meeting

Type Procedural

BOARD MEMBER	PRESENT	ABSENT	ARRIVAL/DEPARTURE TIME
Mrs. Rita Bodine, Trustee			
Mrs. Juliana Lee, Trustee			
Ms. Stephanie Machin, Trustee			
Mr. Omar Pedraza, Trustee			
Mrs. Kelly Wilson, Trustee			
Mr. Michael Sprague, Vice President			
Mrs. Heather Garcia, President			

**Faculty & Community Members:** In-person \_\_\_\_\_

**Others Present:** \_\_\_\_\_

**Subject** **4. FLAG SALUTE:**  
Meeting Mar 3, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Procedural

**Subject** **5. DISCUSSION OF CORRESPONDENCE:**  
Meeting Mar 3, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Discussion

**Subject** **6. INFORMATIONAL ATTACHMENTS**  
Meeting Mar 3, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Information

**Subject** **7. PRESIDENT'S STATEMENT:**  
Meeting Mar 3, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Discussion

**Subject** **8. SUPERINTENDENT'S REPORT: Dr. Gouraige**  
Meeting Mar 3, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Information

**Subject** **9. COMMITTEE REPORTS:**  
Meeting Mar 3, 2026 - AGENDA - Regular Meeting  
Category D. Public Session Meeting  
Type Action (Consent)

- 1) **Curriculum:** Kelly Wilson (chair), Heather Garcia, Omar Pedraza
- 2) **Personnel and Negotiations:** Michael Sprague (chair), Rita Bodine, Kelly Wilson
- 3) **Buildings and Grounds:** Michael Sprague (chair), Heather Garcia, Stephanie Machin
- 4) **Finance:** Heather Garcia (chair), Michael Sprague, Omar Pedraza
- 5) **Policy:** Rita Bodine (chair), Juliana Lee, Stephanie Machin
- 6) **Special Education:** Omar Pedraza (chair), Juliana Lee, Rita Bodine

## **E. Open Public Participation - On Agenda Items**

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<b>Subject</b>	<b>1. Open Public Participation - On Agenda Items</b>
Meeting	Mar 3, 2026 - AGENDA - Regular Meeting
Category	E. Open Public Participation - On Agenda Items
Type	Action, Procedural

**Moved by:**  
**Seconded by:**  
**Time:**

### **Public Participation Statement**

- Each member of the public wishing to comment must state their Name and Address for the record
  - Each public comment is limited to five (5) minutes
  - Only members of the public physically present at the meeting will be heard.
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## **F. Close Public Participation - On Agenda Items**

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<b>Subject</b>	<b>1. Close Public Participation - On Agenda Items</b>
Meeting	Mar 3, 2026 - AGENDA - Regular Meeting
Category	F. Close Public Participation - On Agenda Items
Type	Action, Procedural

**Moved by:**  
**Seconded by:**  
**Time:**

## G. Approval of Minutes

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<b>Subject</b>	<b>1. Approval of Minutes</b>
Meeting	Mar 3, 2026 - AGENDA - Regular Meeting
Category	G. Approval of Minutes
Type	Action
Recommended Action	BE IT RESOLVED, that the Norwood Board of Education approves the minutes of the following meetings:

**BE IT RESOLVED**, that the Norwood Board of Education approves the minutes of the following meetings:

- **February 10, 2026 - Board Retreat & Regular Meeting Minutes**
- **February 10, 2026 - Executive Meeting Minutes**

**Moved by:**

**Seconded by:**

**Vote: Roll Call**

<b>BOARD MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAINED</b>	<b>ABSENT</b>
Mrs. Rita Bodine, Trustee				
Mrs. Juliana Lee, Trustee				
Ms. Stephanie Machin, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

File Attachments

[February 10 BoardRetreat & Regular Minutes.pdf \(946 KB\)](#)

## H. Administrative

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<b>Subject</b>	<b>1. Fire and Security Drills</b>
Meeting	Mar 3, 2026 - AGENDA - Regular Meeting
Category	H. Administrative
Type	Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve the fire and security drills for February:

- Fire Drill: February 11, 2026
- Security Drill: February 26, 2026



Ms. Stephanie Machin, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

## I. Personnel

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**Subject**                      **1. Appointment - School Psychologist**

Meeting                      Mar 3, 2026 - AGENDA - Regular Meeting

Category                      I. Personnel

Type                              Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve Jenna Yellen as a School Psychologist for the 2025 - 2026 school year at a salary of \$63,015.00, MA Step 1, with a start date on or about March 4, 2026, pending background check

**Subject**                      **2. Appointment - Paraprofessional**

Meeting                      Mar 3, 2026 - AGENDA - Regular Meeting

Category                      I. Personnel

Type                              Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve Christine Colgan as a paraprofessional for the 2025 - 2026 school year, pending background check.

**Subject**                    **3. Appointment - Paraprofessional**

Meeting                    Mar 3, 2026 - AGENDA - Regular Meeting

Category                    I. Personnel

Type                         Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve Zhizhuo (Sonia) Jiang as a paraprofessional for the 2025 - 2026 school year, pending background check.

**Subject**                    **4. PERSONNEL VOTE:**

Meeting                    Mar 3, 2026 - AGENDA - Regular Meeting

Category                    I. Personnel

Type                         Action

Recommended            BE IT RESOLVED, pursuant to the recommendation of the Superintendent, that the  
Action                        Personnel Committee recommends the approval of the following resolution(s):

**Motion to approve Personnel Items: #1-3**

**Moved by:**

**Seconded by:**

**Vote: Roll Call**

BOARD MEMBER	AYE	NAY	ABSTAINED	ABSENT
Mrs. Rita Bodine, Trustee				
Mrs. Juliana Lee, Trustee				

Ms. Stephanie Machin, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

**J. Curriculum**

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**Subject**                      **1. Field Trip**

Meeting                         Mar 3, 2026 - AGENDA - Regular Meeting

Category                        J. Curriculum

Type                                Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve the amended field trip for the 2025 - 2026 school year

Staff in Charge	Location	Grade	Month	Cost to District	Chaperones
Yena Lee	Merritt Memorial School, Cresskill	TAG 3-4	March	\$0.00	Yena Lee

**Subject**                      **2. Workshop/Conference**

Meeting                         Mar 3, 2026 - AGENDA - Regular Meeting

Category                        J. Curriculum

Type                                Action

**BE IT RESOLVED**, upon recommendation of the Superintendent, approve the following workshop/conferences:

Name: Nicole Davila  
 Workshop: Train-the-Trainer CPR Event  
 Location: Legacy Suite - MetLife Stadium  
 Date/Time: March 4, 2026; 8:30 - 11:30 am  
 Cost: \$0.00

**Subject**                      **3. CURRICULUM VOTE:**

Meeting                         Mar 3, 2026 - AGENDA - Regular Meeting

Category                        J. Curriculum



**Subject**                    **3. \*RESERVED\* Budget Transfers**

Meeting                    Mar 3, 2026 - AGENDA - Regular Meeting

Category                    K. Finance

Type                        Action

**Monthly Budget Transfers:**

**BE IT RESOLVED**, that upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education approves the attached **February** budget appropriation transfer of funds for the 2025-2026 school year.

**Subject**                    **4. Use of Facility Requests**

Meeting                    Mar 3, 2026 - AGENDA - Regular Meeting

Category                    K. Finance

Type                        Action

**BE IT RESOLVED**, upon the recommendation of the Business Administrator and Superintendent, the Norwood Board of Education Approves/Post Approves applications for the USE OF SCHOOL FACILITIES made by the following groups/organizations listed below, subject to the health and safety guidelines and terms set forth by the School Board Policy P7510 and Regulation R7510:

**BE IT FURTHER RESOLVED**, that the Board reserves the right to schedule school activities at any time.

	<b>GROUP/ORGANIZATION</b>	<b>USE/PURPOSE/ROOM</b>	<b>DATES/TIMES</b>	<b>FEE</b>
1	Smarter Learning Center	3 Classrooms/APR/Cafe/Gym	June 29 – August 7, 2026 8am – 5pm	TBD
2	The Goddard School	APR; Graduation	June 25, 2026; 2pm – 8pm	\$500.00
3	Rec.Basketball	Cafe; trophy/pizza party	March 14, 2026; 10am-12:30pm	none

**Subject**                    **5. FINANCE VOTE:**

Meeting                    Mar 3, 2026 - AGENDA - Regular Meeting

Category                    K. Finance

Type                        Action

Recommended Action                    BE IT RESOLVED, pursuant to the recommendation of the Superintendent, that the Finance Committee recommends the approval of the following resolution(s)

**Motion to approve Finance Item : 4**

**Moved by:**  
**Seconded by:**  
**Vote: Roll Call**

<b>BOARD MEMBER</b>	<b>AYE</b>	<b>NAY</b>	<b>ABSTAINED</b>	<b>ABSENT</b>
Mrs. Rita Bodine, Trustee				
Mrs. Juliana Lee, Trustee				
Ms. Stephanie Machin, Trustee				
Mr. Omar Pedraza, Trustee				
Mrs. Kelly Wilson, Trustee				
Mr. Michael Sprague, Vice President				
Mrs. Heather Garcia, President				

## **L. Open Public Participation - Off Agenda Items**

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**Subject**                                    **1. Open Public Participation - Off Agenda Items**

Meeting                                    Mar 3, 2026 - AGENDA - Regular Meeting

Category                                    L. Open Public Participation - Off Agenda Items

Type

**Moved by:**

**Seconded by:**

**Time:**

### **Public Participation Statement**

- Each member of the public wishing to comment must state their Name and Address for the record
  - Each public comment is limited to five (5) minutes
  - Only members of the public physically present at the meeting will be heard.
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## **M. Close to the Public - Off Agenda Items**

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**Subject**                                    **1. Close Public Participation - Off Agenda Items**

Meeting                                    Mar 3, 2026 - AGENDA - Regular Meeting

Category                                    M. Close to the Public - Off Agenda Items

Type                                        Action, Procedural

**Moved by:**

**Seconded by:**

**Time:**

## **N. New Business / Old Business**

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<b>Subject</b>	<b>1. New Business / Old Business</b>
Meeting	Mar 3, 2026 - AGENDA - Regular Meeting
Category	N. New Business / Old Business
Type	Discussion

## **O. Adjournment to Executive Session - (If Needed)**

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### **P. Adjournment from Executive Session - (If Needed)**

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<b>Subject</b>	<b>1. Adjournment from Executive Session - (If Needed)</b>
Meeting	Mar 3, 2026 - AGENDA - Regular Meeting
Category	P. Adjournment from Executive Session - (If Needed)
Type	Action (Consent)

**Moved by:**

**Seconded by:**

**Time:**

## **Q. Meeting Adjournment**

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<b>Subject</b>	<b>1. Meeting Adjournment</b>
Meeting	Mar 3, 2026 - AGENDA - Regular Meeting
Category	Q. Meeting Adjournment
Type	Action (Consent), Procedural

**Moved by:**

**Seconded by:**

**Time:**

Respectfully submitted,

Mr. Michael Jordan  
School Business Administrator/Board Secretary