DUAL ENROLLMENT

Policy Code: **3101**

In its effort to provide a rigorous, expanded curriculum that will adequately prepare students for future educational and workplace endeavors, the board will support students who also wish to enroll in classes taught by a college, university, community college or other approved entity in accordance with the requirements of this policy, state law and State Board of Education policy.

A. CAREER AND COLLEGE PROMISE

The Career and College Promise program is designed to offer qualified high school students structured dual enrollment opportunities that provide both entry-level job skills as well as pathways leading to a certificate, diploma or degree.

The board, in collaboration with local community colleges, may provide for dual enrollment of a qualified ~~junior or senior~~ high school student in community college courses through (1) a Career and Technical Education Pathway leading to a job credential, certificate or diploma aligned with one or more high school Career Clusters or (2) a College Transfer Pathway leading to a college transfer credits or (3) a Career and College Ready Pathway providing opportunities for college remediation. ~~certificate requiring the successful completion of the courses and hours prescribed by that pathway~~.

The board may also partner with institutions of higher education to establish cooperative innovative high school programs that enable a student to concurrently obtain a high school diploma and (1) begin or complete an associate degree program, (2) master a certificate or ~~Career Technical Education~~ vocational program or (3) earn up to two years of college credit within five years. Students are eligible for these programs beginning in ninth grade.

The board will implement the Career and College Promise program in accordance with a Career and College Promise Partnership Agreement developed as required by State Board Education Policy CACP-000 and revised annually. The superintendent shall develop any necessary procedures consistent with the partnership agreement, this policy, state law and State Board policies.

~~B.~~ OTHER COLLEGE COURSES ~~AND OPTIONS TO EARN HIGH SCHOOL GRADUATION CREDIT~~

The superintendent shall develop procedures and requirements for awarding high school credit toward graduation upon request to students who self-enroll in courses taught by a college, university, community college or other approved entity. ~~including online and independent study courses. Principals shall award dual credit according to the Career and College Promise program guidelines established by the Department of Public Instruction.~~ Credit towards graduation shall be granted only for courses that are consistent with policies and standards of the school system ~~district~~ and State Board requirements, including the requirements of State Board of Education Policy CCRE-001, which defines "Course for Credit" ~~and GRAD-004, "State Graduation Requirements.~~ .

The principal must approve the course in advance. Prior to granting approval, the principal shall determine whether the course is eligible ~~qualifies~~ for credit toward graduation in accordance with procedures and requirements developed by the superintendent.

The parent or guardian of the student must give permission for the student to take the course, and the student must complete any forms required by the school system.

Enrollment of a student in a course is the responsibility of the student and the student's parent or guardian. Unless otherwise provided, all special fees and charges and any special transportation needs are the responsibility of the student and the student's parent or guardian.

For a student to receive credit toward high school graduation, the school at which the course is offered must provide such essential information as is generally included in official transcripts of school records. This information must include:

1. a description of the content and subject matter covered by the course;

2. the number of clock hours of instruction in the course; and

3. the student's achievement or performance level in the course.

In addition, a syllabus that includes course goals, course objectives, course activities, and grade requirements must be provided.

The student also must meet any other requirements established by the superintendent.

1. ~~Credit towards graduation shall be granted only for courses that are consistent with policies and standards of the school district and State Board requirements, including Policies CCRE-001, "Course for Credit" and GRAD-004, "State Graduation Requirements."~~

2. ~~The following courses, including honors/advanced versions must be taken through the high school or middle where indicated, and may not be taken online except when the criteria in number three (3) applies:~~
   - ~~English I, II, III, IV~~
   - ~~Math I, II and III, and one additional upper-level Math course~~
   - ~~Biology, Earth/Environmental Science, and a physical science course that is used to fulfill the third science requirement~~
   - ~~Civics & Economics, American History I and II, World History~~
   - ~~First year of World Language or second year of the same language (may be~~

~~taken at the middle school)~~
- ~~Healthful Living~~

3. ~~High/Middle school students may enroll in online courses when one of the following conditions exists:~~
   - ~~The course is not offered at the student's school.~~
   - ~~There is a schedule conflict which might prevent the student from taking required courses for graduation.~~
   - ~~The student/parents have collaborated with the school counselor to develop an enriched four-year pathway, including an accelerated CCP transfer pathway.~~
   - ~~The student is taking online courses as a formal placement through Buncombe County Schools Virtual Academy.~~
   - ~~If a course required for graduation is not offered by Buncombe County Schools, no charge will be passed onto the student or parent.~~

4. ~~Alternative course providers must be approved by the Associate Superintendent for Instructional Services. Approved providers will be listed in Administrative Regulation 3101-R. Schools may request approval by the Associate Superintendent for additional providers. Parents may request approval of additional providers through the principal who will forward the request to the Associate Superintendent.~~

5. ~~To receive credit toward high school graduation for online learning experiences, the provider from which the course is offered must provide such essential information as is generally included in official transcripts of school records. This information includes:~~

   a. ~~identification of content of subject matter covered~~
   b. ~~expected time required to complete course objectives~~
   c. ~~the student's achievement or performance level in the course; and~~
   d. ~~a syllabus that includes course goals, objectives, course activities, and grade requirements must be provided~~
   e. ~~any additional documents/students work deemed necessary by the school.~~

6. ~~The course must be approved by the principal or principal designee in advance of the student's enrollment. Prior to granting approval, the principal shall determine whether the course qualifies for credit toward graduation in accordance with procedures and requirements developed by the state and district.~~

7. ~~The parent or guardian of the student must give permission for enrollment in an alternative option course and the student must complete any forms required by the school district.~~

8. ~~Except as provided elsewhere in this policy, all fees, charges, and transportation required of the student are the responsibility of the student and the parent or guardian.~~

9. ~~Enrollment of a student in an alternative option course, including university, college course, dual enrollment course, or online course is the responsibility of the student and his/her parent or guardian.~~

10. ~~School counselors will provide guidance to students on alternative options to earn course credit for graduation and ensure they select the appropriate course.~~

11. ~~The school Distance Learning Advisor is responsible for coordinating enrollment, monitoring progress, and administering tests for students enrolled in North Carolina Virtual Public School online courses, as well as supervising students enrolled in school-based credit recovery courses.~~

12. ~~A highly qualified teacher is responsible for supervision, instructional support, and assessing learning for students enrolled in independent study.~~

Legal References: G.S. 115C art. 16 pt. 9; 115C-36, -47, 115D~~-5(b), -20(4); S.L. 2011-145 sec. 7.1A(a), 7.1A(b), 7.1A(c), 7.1A(k)~~; State Board of Education Policies CACP-000, CCRE-001, GRAD-004. ~~GCS-L-004, GCS-M-001~~

Cross References: Curriculum Development (policy 3100)

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