Submitted to the School Board for Approval- March 5, 2026

~~GUIDELINES TO THE SELECTION OF PROVIDERS AND ACCESS TO THE NORTH CAROLINA VIRTUAL PUBLIC SCHOOL FOR OPTIONS TO EARN COURSE CREDITS FOR GRADUATION~~

DUAL ENROLLMENT GUIDELINES AND PROCEDURES

Regulation Code: 3101R

~~GUIDELINES TO THE SELECTION OF PROVIDERS AND ACCESS TO THE NORTH CAROLINA VIRTUAL PUBLIC SCHOOL FOR OPTIONS TO EARN COURSE CREDITS FOR GRADUATION~~

Dual Enrollment through Career and College Promise

A. Course Enrollment

A. ~~To comply with Board Policy 3101, Options to Earn Course Credits for Graduation, c~~ Course providers for ~~independent study, online courses, and~~ dual enrollment courses that may lead to high school credit must be approved by the Associate Superintendent for Curriculum and Instruction~~al Services~~.

Buncombe County Schools accepts credits for currently enrolled students from Asheville-Buncombe Technical Community College (A-B Tech) based on an established partnership agreement. Additional course providers may be evaluated and added after review by the Associate Superintendent and approval by the board.

Guidelines for schools designated as Cooperative Innovative High Schools may differ, depending on the specific mission of the school model.

~~The following criteria are required for approval of course providers:~~

- ~~Documentation that the local, NC Standard Course of Study, or Advanced Placement (AP) course goals and objectives are included. The principal is responsible for determining whether the course is of sufficient depth and breadth to meet the appropriate criteria (local, State, or AP).~~
- ~~Evidence that the assignments indicate a high level of rigor.~~
- ~~Evidence that assessments measure growth and/or mastery levels.~~
- ~~Fee schedule that is reasonable and comparable to other providers.~~
- ~~Easy access to instructional materials.~~
- ~~Evidence that provider is accredited.~~
- ~~Evidence that the instructor possesses the appropriate credentials or certification (if applicable).~~

~~B. The following are approved providers for high school level courses. Additional providers must be approved by the Associate Superintendent prior to enrollment. Once approved, providers will be added to the following list. Principals must give prior approval based on the individual student's graduation plan.~~

~~1. North Carolina Virtual Public Schools (NCVPS)~~
~~a. There is not a cost to students or families.~~
~~2. A-B Tech Community College~~
~~a. A list of dual credit equivalencies can be found in the updated version of the Career and College Promise (CCP) Dual Credit Allowances Chart released by the State Board of Education.~~
~~b. There is no tuition cost to students or families. Students and families are, however, responsible for textbooks and other costs associated with the course.~~
~~3. North Carolina School of Science and Math~~
~~a. Students and families are responsible for the costs associated with the course.~~
~~b. The base school is responsible for proctoring tests.~~
~~c. Courses that require supervised science labs at the base school will not be approved.~~

Participation in Career and College Promise (CCP) through A-B Tech requires that the student submit a dual enrollment form and obtain high school approval prior to enrolling in the course.

High school staff, in partnership with A-B Tech staff, will ensure that a student's dual enrollment course selections align with their chosen CCP Pathway and their post-secondary goals. Students may choose to complete some or all of the courses designated for their pathway. Students who complete a structured CCP Pathway may continue to enroll in additional courses towards completion of a degree or program of study.

Students may take one dual enrollment college course or North Carolina Virtual Public School course beyond the four course academic load each semester. Students may enroll in up to two courses during the summer session when it is offered, including a combination of NCVPS and/or dual enrollment college courses.

To be eligible to enroll in dual enrollment college courses, students must be enrolled in at least one in-person high school course on the high school campus each semester.

Schools may establish more stringent criteria for enrollment in college courses, which may include additional in-person attendance requirements. Schools may also consider prior course performance when approving college course enrollment.

B. Credits and Grading

Courses from A-B Tech will be listed on a student's transcript following course completion and verification from the institution.

Approved courses will be listed on the student's high school transcript and will be included in the student's GPA according to SBE Policy GRAD 009.

The number of credits a student receives for a course is dependent on the number of semester hours for the course. The number of credits will be determined based on guidance in NC State Board Policy CCRE-001.

If a student is not assigned a numeric grade in a dual enrollment course, the following grading scale will be used for the grade a student's high school transcript:

A = 95
B = 85
C = 75
D = 65
F = 55

C. Dual Credit for High School Graduation Requirements

The following high school graduation requirements may be fulfilled by taking the requisite A-B Tech courses:

–English III and/or English IV
–American History OR World History
– Fourth Math

A-B Tech courses that fulfill these high school graduation requirements must be taken in-person on the high school campus for the full Buncombe County Schools semester. If the high school does not offer an in-person course option, the principal may give approval for students to take the course in person on the A-B Tech campus or online during the academic year as appropriate.

The following courses may be taken as a combination of 8-week courses in one semester to fulfill high school graduation requirements, and the grade for each course will be counted in the student's high school GPA: ENG 111 and 112, HIS 131 and 132, or HIS 111 and 112.

Additional Guidelines for Other College Course Enrollments

Dual enrollment courses offered outside of CCP are not the responsibility of NC Department of Public Instruction.

Students who want to enroll in college courses at institutions that have not been approved by the school system must request principal approval prior to enrolling, and these credits will earn Pass/Fail credit only on the high school transcript.

Credit will be awarded when the student presents evidence of successful completion of the course. The principal may also request such essential information as (a) a description of the

content and subject matter covered in the course, and (b) a syllabus from the course instructor that includes course goals, course objectives, course activities, and grade requirements.

In certain rare circumstances, exceptions to these regulations may be approved in order to facilitate a student's successful college enrollment, employment, or enlistment. These exceptions can be reviewed and approved by the Director of Student Services and/or the Director of Secondary Education.

~~D. The following guidelines apply to all approved online course providers:~~

1. ~~Students may enroll in approved online courses as part of their academic course load during the instructional year (August – June), summer, or as a fifth credit during the academic year.~~
2. ~~Students may take approved online courses during the academic summer session or as a 5th period course during the school year. For the summer session, a centralized meeting location will be announced each year. The following procedures and guidelines must be followed:~~
   a. ~~Rising 9th grade students are eligible to enroll in one NCVPS course.~~
   b. ~~The grade level counselor should assist the student in selecting an appropriate course. The principal or principal designee must approve 5th period/summer online courses prior to student enrollment. This opportunity is to enrich the student's learning and should not be used to supplant face-to-face instruction available in the building except in schedule conflict situations outlined in section seven (7) below.~~
   c. ~~The counselor/student should contact the Distance Learning Advisor (DLA) to register the student for the course. All established BCS procedures and protocol must be followed.~~
   d. ~~Counselors and school administration may take a student's history and future academic plans into consideration when deciding whether a distance learning course is appropriate for the student.~~
   e. ~~To qualify a student should have a record of prior success in a distance learning or advanced credit course.~~
   f. ~~Qualifying online summer students will be required to report regularly to the summer DLA and abide by the terms of the online learning/summer session contract.~~
   g. ~~Students must complete the final examination for any summer course(s) before receiving credit. This includes making arrangements to report in person to take supervised state-mandated exams.~~
   h. ~~Students and parents must be made aware that grades from an approved 5th period or summer distance learning course will be recorded on the student's transcript. The course will calculate into the student's grade point average (GPA), unless taken before entering 9th grade.~~
3. ~~All deadlines and procedures from distance learning service providers will be followed (registration/drop deadlines, prerequisites for the course, etc.) in addition to local class change deadlines.~~

4. ~~Buncombe County Schools requires certain exams to be taken in a facilitated setting on a BCS campus regardless of the expectation of the teacher or the distance learning service provider. The decision in regard to what exams are required to be taken in a facilitated setting will be made by the school administration in consultation with the teacher of the course and the school Distance Learning Advisor. End-of-course (EOC) tests, Advanced Placement examinations, or Career Technical Education Post Assessment tests and exams associated with NCVPS courses are required and will be administered in a facilitated environment at the end of the course.~~
5. ~~School counselors will ensure that students enroll in appropriate online courses with consideration given to the student's academic plans and history as a learner.~~
6. ~~Access to a computer and internet access outside of the school day should not be a limitation for students who wish to take advantage of NCVPS courses.~~
7. ~~High school students may enroll in online courses when one of the following conditions exist:~~
    a. ~~The course is not available at the student's school.~~
    b. ~~There is a schedule conflict which might prevent the student from maximizing their educational outcomes.~~
    c. ~~The student/parents have collaborated with the school counselor to develop an enriched four-year pathway, including an accelerated CCP transfer pathway.~~
8. ~~Middle school students may only enroll in high school courses that are aligned with the district's curriculum, or high school courses that are needed to fulfill the Individual Differentiated Education Plan (IDEP).~~

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