THE UPPER DEERFIELD TOWNSHIP BOARD OF EDUCATION MEETING WAS HELD IN THE WOODRUFF SCHOOL LIBRARY ON TUESDAY, FEBRUARY 3, 2026 AT 6:08 PM.

President Joseph Lee called the meeting to order with the flag salute, Pledge of Allegiance and read the opening statement as it pertains to the Open Public Meetings Act. Pursuant to Chapter 231 of New Jersey Public Laws of 1975, notice of the meeting date, time, and place were sent to the newspaper and the agenda of said meeting was posted.

ROLL CALL

Present: Board Member Krystal Bennett, Paul Chinnici, Gina DeMasse, Sheetal Patel, Angelica Wildin, Joseph Lee, Superintendent Dr. Peter Koza, Business Administrator/Board Secretary Dr. Frank Badessa and Assistant Business Administrator Michael Twardowski

Absent: Kirsten Guidry

AUDIT PRESENTATION

Ray Colavita from Colavita, Nightlinger & Volpa reviewed the results of the 2024-2025 audit with the board.

Accept Audit for the 2024-2025 School Year and Approve Correction Action Plan

Approve the following resolution:

WHEREAS the Upper Deerfield Township Board of Education in accordance with NJSA 18A:23-1 must have a certified External Audit of the district's accounts and financial transactions; and

WHEREAS the Upper Deerfield Township Board of Education received the audit performed by Raymond Colavita of Nightlinger, Colavita & Volpa, PA and discussed said audit at its public meeting held on February 3, 2026, now;

BE IT RESOLVED that the Upper Deerfield Township Board of Education after review and discussion accepts the audit for the 2024-2025 school year, fiscal year ending June 30, 2025, and approves the Corrective Action Plan (CAP) as follows:

1. Administrative Practices and Procedures - None
2. Financial Planning. Accounting and Reporting - None
3. Other Special Federal and/or State Projects - None
4. School Purchasing Programs – None
5. School Food Service - None
6. Student Body Activities - None
7. Application for State School Aid - None
8. Charter School Enrollment System (CHE) (Applicable to audits of charter schools) - N/A

9. Pupil Transportation - None

10. Facilities and Capital Assets
Finding 2025-1: (ACRF Finding 2025-1) The District's Fixed Asset Record did not appear properly prepared and was not fully updated as of the audit date. As a result, reasonable estimates were calculated and applied as part of the audit.
Recommendation: Procedures to update the fixed asset records need to be reviewed and revised in order to assure that all appropriate additions and deletions are reflected in a report supporting the financial statements.
Corrective Action: The business office has contracted with a new fixed asset company in order to review and revise the appropriate report along with the additions and deletions needed to correct the report.

11. Miscellaneous - None

12. Status of Prior Year Audit Findings/Recommendations
A review was performed on the prior year recommendations and there were no recommendations in the prior year, except for the following:
Finding 2024-6: (ACFR Finding 2024-4) Procedures to update the fixed asset records need to be reviewed and revised, in order to assure that all appropriate additions and deletions are reflected in a report supporting the financial statements.

Furthermore, the Board authorizes the Business Administrator to forward the Corrective Action Plan and the Audit Synopsis to the Cumberland County Superintendent of Schools.

Vote: (Wildin, DeMasse)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

RECOGNITION OF RETIREES

Dr. Koza recognized Debra May (in attendance) and Karen Higginbotham and presented a plaque for their years of service in the district.

STUDENT REPORTS/PRESENTATIONS

Clare Waldo – Grade 2
Sayuly Salgado Pavon – Grade 5
Ashleigh Mohr – Grade 8
Ben Williams – Student Council President

PUBLIC PARTICIPATION

Sophia Beckwith has come up with an Eagle's Scout project. She offered a handout to the board members regarding the "Take a Book, Leave a Book" Library proposal for Woodruff School

Approve Eagle Scout Project

Approve **(Wildin, DeMasse)** Sophia Beckwith's Eagle Scout Project – "Take a Book, Leave a Book" Library for the Woodruff School. The motion carried unanimously.

PUBLIC PARTICIPATION Continued

Stacie Farrell spoke about the first and second grade students making gifts for Board Appreciation Month. They wanted to say thank you for all that you do.

CORRESPONDENCE

Dr. Koza mentioned a thank you note received from new hire, Natalie Tuthill.

SUPERINTENDENT'S REPORT

Dr. Koza reported the following:

1. The boys and girls basketball teams and our cheerleading squad have begun their seasons and they are learning skills while having fun in a competitive experience. Both teams have gotten off to very good starts and are working well with their respective teams while the cheerleaders have shown great school spirit.

2. The office of the superintendent received no reported HIB investigations or incidents at Seabrook, Moore, and Woodruff Schools for the period of December 15, 2025 through January 20, 2026.

3. The Preschool expansion project continues to progress as meetings with architects, engineers, project manager, technology facilitators, and electrical systems personnel are taking place.

4. We continue to have events to recognize student achievement and assemblies and programs to provide information to our students.

5. Our schools continue to support community and other organizations with activities in our schools and this promotes citizenship for all our students.

6. As we continue to deal with inclement weather and its disruption to our school calendar, we will update the days needing to be made up for all to plan their schedules. The calendar outlines the days to be used for make up days prior to adding additional days to the end of the school year.

7. Our district has many moving parts and events that cannot be fulfilled without the support of our staff, students, and community. The flexibility shown by everyone has been tremendous and appreciated. As we continue to meet our needs, especially those of our students, it is important to recognize our entire staff, students, parents, administrators, Board of Education, Building and Grounds and Security, IT, PTO and community and thank everyone for all the support. This is what makes our district a great place to live and learn. In Upper Deerfield Township we do our best to be the best because we are the best.

MINUTES

Approve **(Wildin, Patel)** the minutes of December 16, 2025. The motion carried unanimously.

Approve **(Wildin, Patel)** the reorg minutes of January 6, 2026. The motion carried unanimously.

ADMINISTRATIVE REPORTS

Approve **(Wildin, DeMasse)** the January 2026 Administrative Reports. The motion carried unanimously.

FINANCE

PLEASE NOTE: All positions are contingent upon the current status of what we know at present and the potential for changes based on the outcome of any budget changes or funding sources that can impact our district.

Approve items 1 through 11 as listed:

	Bill List	Period	Amount	Notes
1.	2nd Run Regular	December 2025	$ 389,355.62	Attachment
2.	2nd Run EFT	December 2025	$ 3,065.72	Attachment
3.	Regular	January 2026	$1,414,766.21	Attachment
4.	EFT	January 2026	$ 439,205.79	Attachment
5.	CER	January 2026	$ 19,281.90	Attachment

6. Approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c) 3 and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment)

7. Approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2025. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2025. (Attachment)

8. Approve the Board Secretary's Revenue Report in accordance with N.J.A.C. 6A:23A-16.10(c) 2 certifying that there are no changes in anticipated revenue amounts or revenue sources. (Attachment)

9. Approve the Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10(c)3, we certify that after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year. (Attachment)

10. Approve the Payroll Distribution Report for the month of December 2025. (Attachment)

11. Approve the Budget Transfers and new account appropriations as attached, and when required, pending the New Jersey Commissioner of Education's approval as specified in N.J.A.C. 6A:23A-13.3. (Attachment)

    Vote on items 1-11: (Wildin, Bennett)
    Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
    Nays: None Abstentions: None
    Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

12. Approve the following resolution:
    Whereas, the Upper Deerfield Township School District desires to apply for and obtain a grant from the New Jersey Department of Community Affairs for approximately $75,000 to carry out a project to install a poured-in-place safety surface at the Moore School playground. Any additional costs are to be covered by district funds.

Be it therefore RESOLVED,
1) that the Upper Deerfield Township School District does hereby authorize the application for such a grant; and,
2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Upper Deerfield Township School District and the New Jersey Department of Community Affairs.

Be it further RESOLVED, that the persons whose names and titles appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith.

Dr. Frank Badessa, Business Administrator
Joseph T. Lee, Jr., Board President

Vote on item 12: (Wildin, Bennett)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

13. Approve participation in and utilizing the goods and services of the following cooperative memberships on an as needed basis for the 2025 – 2026 school year.

	Cooperative Membership	Notes
a	(TIPS) The Interlocal Purchasing System	(Attachment)

Vote on item 13: (Wildin, DeMasse)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

14. Approve the programs, travel, and related expenses as attached. (Attachments)

Vote on item 14: (Wildin, DeMasse)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

BUILDINGS & GROUNDS/SECURITY

PLEASE NOTE: All positions are contingent upon the current status of what we know at present and the potential for changes based on the outcome of any budget changes or funding sources that can impact our district.

1. Approve corrections to the security drill information presented for the September, October, November and December board meetings to reflect the specific terminology needed regarding the type of security drill conducted each month.

Date	Time	Building	Weather	Type of Drill	# Evacuated	Total Time for Drill
9/10/25	9:00am	Seabrook	Cloudy/Chilly	Active Shooter	All staff/students	11 min., 0 sec.
9/16/25	9:16am	Moore	Rainy	Active Shooter	All staff/students	10 min., 11 sec.
9/12/25	1:23pm	Woodruff	Cloudy	Active Shooter	All staff/students	6 min., 0 sec.
9/22/25	3:05pm	CER	Sunny	Active Shooter	All staff/students	2 min., 50 sec.
10/15/25	9:30am	Seabrook	Cloudy/Chilly	Evacuation	All staff/students	20 min., 0 sec.
10/8/25	1:08pm	Moore	Cloudy/Cool	Evacuation	All staff/students	7 min., 21 sec.
10/7/25	1:15pm	Woodruff	Partly Sunny	Evacuation	Al staff/students	5 min., 52 sec.
10/15/25	3:08pm	CER	Sunny	Evacuation	All staff/students	7 min., 0 sec.
11/11/25	10:02am	Seabrook	Cloudy/Windy	Lockdown	All staff/students	6 min., 20 sec.
11/14/25	1:08pm	Moore	Sunny	Lockdown	All staff/students	5 min., 22 sec.
11/11/25	9:07am	Woodruff	N/A	Lockdown	All staff/students	6 min., 0 sec.
11/17/25	2:57pm	CER	Cloudy/Rainy	Lockdown	All staff/students	6 min., 0 sec.
12/5/25	9:35am	Seabrook	Snowy/Cold	Bomb Threat	All staff/students	29 min., 0 sec.
12/8/25	8:58am	Moore	Cloudy/Cold	Bomb Threat	All staff/students	9 min., 15 sec.
12/4/25	1:10pm	Woodruff	N/A	Bomb Threat	All staff/students	14 min., 0 sec.
12/10/25	3:05pm	CER	Cloudy/Cold	Bomb Threat	All staff/students	12 min., 0 sec.

Vote on item 1: (Wildin, Patel)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

2. **Information -** This is the fire drill/security drill information included in time for the January board meeting.

Date	Time	Building	Weather	Type of Drill	# Evacuated	Total Time for Drill
1/14/26	8:35am	Seabrook	Partly Sunny	Fire	477	5 min., 52 seconds
1/9/26	1:09pm	Moore	Cloudy/Cool	Fire	294	4 min., 27 seconds
1/14/26	1:00pm	Woodruff	Mostly Cloudy	Fire	295	5 min., 28 seconds
1/14/26	3:24 pm	CER	Cloudy	Fire	62	2 min, 40 sec
1/16/26	8:45am	Seabrook	Sunny	Active Shooter	All staff/students	2 min., 50 seconds
1/15/26	8:53am	Moore	Windy/Cold	Active Shooter	All staff/students	4 min., 58 seconds
1/9/26	9:21am	Woodruff	N/A	Active Shooter	Al staff/students	10 min., 0 seconds
1/16/25	3:15 pm	CER	Cloudy	Active Shooter	All staff/students	4 minutes, 0 seconds

PERSONNEL & NEGOTIATIONS

PLEASE NOTE: All positions are contingent upon the current status of what we know at present and the potential for changes based on the outcome of any budget changes or funding sources that can impact our district.

1. Approve personnel, substitutes, stipends and/or additional payments to staff members for the 2025-2026 school year as recommended by the Superintendent of Schools.

	Name	Position / Job Duty	Salary Guide Step	Salary / Pay Rate	Notes
a.	Sarah Kramer	Part-Time BSI Aide	N/A	$20,976/year	*Effective 2/02/2026
b.	Danielle Glenn	Part-Time Maintenance Aide	N/A	$7,881/year	*Effective pending completion of paperwork
c.	Natalie Tuthill	Part-Time Maintenance Aide	N/A	$7,164/year	*Effective 1/29/2026
d.	Victoria Vineyard	Part-Time Maintenance Aide	N/A	$7,164/year	*Effective 1/29/2026
e	Lynne Triantos	Saturday Program Administrator	N/A	$36/hour	*Retroactive 1/24/2026
f.	Dana Cesare	Substitute Saturday Program Administrator	N/A	$36/hour	*Retroactive 1/24/2026
g.	Dana Cesare	Saturday Program Teacher	N/A	$31/hour	*Retroactive 1/24/2026
h.	Isabella Terrigno	Saturday Program Teacher	N/A	$31/hour	*Retroactive 1/24/2026
i.	Lakiya Jimenez	Saturday Program Teacher	N/A	$31/hour	*Retroactive 1/24/2026
j.	Patricia Parks	Saturday Program Teacher	N/A	$31/hour	*Retroactive 1/24/2026
k.	Emily Lee	Saturday Program Teacher	N/A	$31/hour	*Retroactive 1/24/2026
l.	Carmen Vera	Saturday Program Substitute Teacher	N/A	$31/hour	*Retroactive 1/24/2026
m.	Brooke Smith	Saturday Program Substitute Teacher	N/A	$31/hour	*Retroactive 1/24/2026
n.	Saniyah Jimenez	Saturday Program Tutor	N/A	$21/hour	*Retroactive 1/24/2026
o.	Grace Nichterlein	Saturday Program Tutor	N/A	$21/hour	*Retroactive 1/24/2026
p.	Connor Triantos	Saturday Program Tutor	N/A	$21/hour	*Retroactive 1/24/2026
q.	Nina Walker	Saturday Program Tutor	N/A	$21/hour	*Retroactive 1/24/2026
r.	Evelyn Collazo	Saturday Program Tutor	N/A	$21/hour	*Retroactive 1/24/2026

s.	Stephanie Davies	Saturday Program Tutor	N/A	$21/hour	*Retroactive 1/24/2026
t.	Pamela Ossiboff	Saturday Program Crossing Guard / Health Aide	N/A	$25/hour	*Retroactive 1/24/2026
u.	Isabella Hauserman	Substitute Teacher	N/A	$150/day Non-Degreed	
v.	Brady Thompson	Substitute Teacher	N/A	$150/day Non-Degreed	
w.	Kyle Encarnacion	Substitute Teacher	N/A	$160/day Degreed	
x.	Destiny Colando	Substitute Teacher	N/A	$150/day Non-Degreed	
y.	A'zani Stephenson	Substitute Teacher	N/A	$150/day Non-Degreed	
z.	Lawrance Stephenson	Substitute Teacher	N/A	$160/day Non-Degreed	

Vote on item 1: (Patel, DeMasse)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin
Nays: None Abstentions: Lee
Motion Carried: 5 Ayes, 0 Nays, 1 Abstention

2. Approve the following personnel transfers and/or assignment changes for the 2025-2026 school year as recommended by the Superintendent of Schools:

	Staff Member	**Transfer From: Position and/or School**	**Transfer To: Position and/or School**	**Start Date**
a.	Marella Lawson	One to One Aide Woodruff	BSI Aide / Maint. Aide Moore	*Retractive 1/20/2026

Vote on item 2: (Patel, DeMasse)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

3. Approve **(Patel, DeMasse)** the following retirements and/or resignations as recommended by the Superintendent of Schools. The motion carried unanimously.

	Retirement or Resignation	Staff Member	Position	Effective date	Notes
a.	Resignation	Toni Martinez	Cafeteria Aide	Retroactive to 1/16/2026	
b.	Retirement	Peggy Dyer	L.E.E Teacher	Effective 4/01/2026	

4. Approve the following leaves of absence as recommended by the Superintendent of Schools:

	ID #	Paid Dates	Unpaid Dates	FMLA	NJFLA	Intermittent	Return
a.	#01317	*Current available days				X 1/21/2026 6 months	

*Utilizing available paid days until time is exhausted, at which time the leave will be unpaid

**Extension of leave beyond return date requires additional board approval

***Employee is responsible for his/her portion of health/dental premiums once paid days are exhausted, if applicable

Vote on item 4: (Patel, Bennett)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

5. Approve **(Patel, DeMasse)** the following retirements and/or resignations as recommended by the Superintendent of Schools. The motion carried unanimously.

	Retirement or Resignation	Staff Member	Position	Effective date	Notes
a.	Resignation	Shoshauna Brown	Hall Monitor	Effective 1/30/2026	

CURRICULUM & EDUCATION/TECHNOLOGY

PLEASE NOTE: All positions are contingent upon the current status of what we know at present and the potential for changes based on the outcome of any budget changes or funding sources that can impact our district.

1. Approve the placement of the following students on home instruction, as recommended by the Superintendent of Schools.

	Student ID	Provider	Rate	Beginning	Ending	Notes
a.	CSS002304		$30/hour	2/01/2026	NA	*Supplemental Intervention Instruction

b.	CSS003271		$40/hour	1/13/2026	3/13/2026	*CST student (10 hours per week)
c.	CSS003595		$40/hour	1/5/2026	Until OOD Placement	*CST Student (10 hours per week)
e.	CSS003150	Brookfield Schools	$40/hour	11/13/2025	2/04/2026	

Vote on item 1: (Wildin, DeMasse)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

2. Approve the following students requiring out of district placement for the 2025-2026 school year, as recommended by the Superintendent of Schools.

Student ID#	Out of District	Tuition	Aide / Out of County Fee
CSS002180	Pinelands Learning Center	$33,810	

Vote on item 2: (DeMasse, Wildin)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

3. Approve funding $1,000 for the purchase of books for an Evening of Reading at the Seabrook School, as funding would be needed to support the event, as recommended by the Superintendent of Schools.

Vote on item 3: (DeMasse, Bennett)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

4. Approve the following student teaching, internship, and/or clinical practicum placement requests at Upper Deerfield Township Schools for the 2025-2026 school year, as recommended by the Superintendent of Schools.

	Student Name	Placement Requirements	Dates	Notes
a.	Owen D'Elia	Rowan University Clinical Field Experience	2/11/2026 – 4/08/2026	*1 full day per week for 8 weeks (Wednesdays)
b.	Ethan Reilly	Rowan University Clinical Field Experience	2/11/2026 – 4/08/2026	*1 full day per week for 8 weeks (Wednesdays)

Vote on item 4: (Wildin, DeMasse)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

5. Approve the 2026-2027 School Calendar, as recommended by the Superintendent of Schools. (Attachment)

Vote on item 5: (Bennett, Wildin)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

6. Approve the following information reported by the Superintendent of Schools regarding Harassment, Intimidation, and Bullying (HIB):
   - There were no HIB incidents reported in Seabrook, Moore and Woodruff Schools, for the period of December 11, 2025, through January 21, 2026.

Vote on item 6: (Wildin, DeMasse)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

7. Approve the placement of the following students on home instruction, as recommended by the Superintendent of Schools.

	Student ID	Provider	Rate	Beginning	Ending	Notes
a.	WDS003589	Brookfield – Inspira Step Ahead	$40/hour	1/29/2026	NA	*6-8 weeks

Vote on item 7: (Wildin, DeMasse)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

POLICY & LEGISLATION

PLEASE NOTE: All positions are contingent upon the current status of what we know at present and the potential for changes based on the outcome of any budget changes or funding sources that can impact our district.

1. Approve and adopt the following new policy(ies) as a second reading. The Superintendent of Schools is directed to file it/them in the Official Upper Deerfield Township Board of Education Policy Manual.

Policy #6471	School District Travel
Policy #6423	Expenditures for Non-Employee Activities, Meals and Refreshments (Attachments)

Vote on item 1: (Patel, Wildin)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

2. Approve and adopt replacing Policy #9250 with Policy #6471 and Policy #6423 as a second reading. The Superintendent of Schools is directed to file it/them in the Official Upper Deerfield Township Board of Education Policy Manual.
   Policy #9250 Expenses and Reimbursements (Attachment)

Vote on item 2: (Wildin, Patel)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

3. Approve the following new policy(ies) as a first reading:
   Policy Strauss-Esmay Policy Manual (Attachment)

Vote on item 3: (Wildin, Patel)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

TRANSPORTATION
PLEASE NOTE: All positions are contingent upon the current status of what we know at present and the potential for changes based on the outcome of any budget changes or funding sources that can impact our district.

1. Approve the following bus route for the 2025 – 2026 school year through the Sheppard Bus Company.

Route #	Contractor	Destination	UD Cost Per Diem	Cost Per Diem	Notes
404	Sheppard	Pinelands	$246	$246	This route eliminates a Millville Co-Op route

*The UD Cost Per Diem is Upper Deerfield's anticipated cost per day for the current number of students on the route. If this is a shared route, our costs could fluctuate if students are added or removed from a route at any given point during the school year.
** +AF indicates additional administrative fees

Vote on item 1: (Patel, Wildin)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

2. **Information -** The next Joint Pupil Transportation meeting is scheduled for February 10, 2026 at 6:00 pm.

CER

PLEASE NOTE: All positions are contingent upon the current status of what we know at present and the potential for changes based on the outcome of any budget changes or funding sources that can impact our district.

1. Approve **(Wildin, Patel)** the February 2026 Facility Usage Report, at the recommendation of the Superintendent of Schools. The motion carried unanimously. (Attachment)

2. Approve the following CER personnel for continuation of employment for the 2025-2026 school year, at the recommendation of the Superintendent of Schools.

	Staff Member	CER Position	Hourly Rate	Notes
a	Aileen Broomall	Substitute Childcare Aide	$19.00	

Vote on item 2: (Patel, Bennett)
Ayes: Bennett, Chinnici, DeMasse, Patel, Wildin, Lee
Nays: None Abstentions: None
Motion Carried: 6 Ayes, 0 Nays, 0 Abstentions

3. **Information** - CER Childcare Program information for December 2025 is attached. (Attachment)

4. **Information** - The following Fire and Security drills were conducted for the month of January.

Date	Time	Weather	Type of Drill	# Evacuated	Total Time for Drill
1/14/26	3:24 pm	Cloudy	Fire	62	2 min 40 sec
1/16/25	3:15 pm	Cloudy	Active Shooter	55	4 minutes

OLD BUSINESS

There was no old business at this time.

NEW BUSINESS

There was no new business at this time.

PUBLIC PARTICIPATION

Mrs. DeMasse mentioned that a parent came to her to compliment 3 staff members in the district.

Mrs. Wildin asked why the district does not send out information so that parents can participate in nominations for Teacher of the Year? Dr. Koza responded that when other districts do that, it becomes a popularity contest.

Mr. Joseph Spoltore said thank you to the board for all they do on behalf of the township.

ADJOURNMENT
Approve **(Wildin, Bennett)** adjourning at 7:42 pm. The motion carried unanimously.

Respectfully submitted,

Dr. Frank Badessa
Business Administrator/Board Secretary

1/8 11:13am

1/8 11:13am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 6 Month Period Ending 12/31/2025

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		$10,251,512.55
118	Investments - Cur. Exp. Emergency Rsrv.		$93,062.53
121	Tax levy receivable		$4,195,551.50
	Accounts receivable:		
141	Intergovernmental - State	$7,746,968.63	
153,154	Other (net of est uncollectible of $_____)	$6,899.60	$7,753,868.23
	Loans receivable:		
131	Interfund	$3,929.82	
			$3,929.82
	Other Current Assets		$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	$21,362,814.00	
302	Less Revenues	($21,385,484.74)	
			($22,670.74)
	Total assets and resources		$22,275,253.89

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 6 Month Period Ending 12/31/2025

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---					
402	Interfund Accounts Payable				$666,403.40
	Other current liabilities including Net Assets				$834,879.00
	TOTAL LIABILITIES				$1,501,282.40
F U N D B A L A N C E					
--- A p p r o p r i a t e d ---					
753	Reserve for Encumbrances - Current Year			$11,844,661.03	
754	Reserve for Encumbrance - Prior Year			$23,362.50	
	Reserved fund balance:				
761	Capital reserve account -		$2,509,960.00		
				$2,509,960.00	
769	Restricted Balance for Unemployment Fund			$93,062.53	
764	Reserve for Maintenance		$1,049,963.00		
				$1,049,963.00	
601	Appropriations		$23,908,438.82		
602	Less : Expenditures	$9,510,469.61			
603	Encumbrances	$11,868,023.53	($21,378,493.14)		
				$2,529,945.68	
	Total Appropriated			$18,050,954.74	
--- U n a p p r o p r i a t e d ---					
770	Unreserved Fund Balance -			$5,160,626.75	
303	Budgeted Fund Balance			($2,437,610.00)	
	TOTAL FUND BALANCE				$20,773,971.49
	TOTAL LIABILITIES AND FUND EQUITY				$22,275,253.89

Upper Deerfield Township Board of Education
General Fund - Fund 10
Interim Balance Sheet
For 6 Month Period Ending 12/31/2025

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	$23,908,438.82	$21,378,493.14	$2,529,945.68
Revenues	($21,362,814.00)	($21,385,484.74)	$22,670.74
	$2,545,624.82	($6,991.60)	$2,552,616.42
Less: Adjust for prior year encumb.	($108,014.82)	($108,014.82)	
Budgeted Fund Balance	$2,437,610.00	($115,006.42)	$2,552,616.42
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	$2,437,610.00	($115,006.42)	$2,552,616.42
TOTAL Budgeted Fund Balance	$2,437,610.00	($115,006.42)	$2,552,616.42

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/2025

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	$8,547,903.00	$8,669,057.41		($121,154.41)
3XXX	From State Sources	$12,807,661.00	$12,707,894.00		$99,767.00
4XXX	From Federal Sources	$7,250.00	$8,533.33		($1,283.33)
	TOTAL REVENUE/SOURCES OF FUNDS	$21,362,814.00	$21,385,484.74		($22,670.74)

*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	$5,918,408.00	$2,185,576.41	$3,374,098.19	$358,733.40
11-2XX-100-XXX	Special Education - Instruction	$1,714,731.79	$686,146.89	$1,020,162.71	$8,422.19
11-230-100-XXX	Basic Skills - Remedial Instruction	$377,435.00	$74,458.37	$302,476.63	$500.00
11-240-100-XXX	Bilingual Education - Instruction	$96,261.00	$37,769.56	$55,656.60	$2,834.84
--- UNDISTRIBUTED EXPENDITURES ---					
11-000-100-XXX	Instruction	$1,394,002.00	$254,264.24	$456,973.35	$682,764.41
11-000-213-XXX	Health Services	$211,201.00	$94,560.68	$113,836.36	$2,803.96
11-000-216-XXX	Speech, OT,PT & Related Svcs	$325,056.21	$143,110.70	$115,715.80	$66,229.71
11-000-217-XXX	Other Support Serv - Students Extra Srvc	$450,128.00	$142,164.27	$267,996.80	$39,966.93
11-000-218-XXX	Guidance	$253,795.00	$105,196.81	$143,349.34	$5,248.85
11-000-219-XXX	Child Study Teams	$505,196.59	$221,343.55	$258,854.83	$24,998.21
11-000-219-592	Misc Purch Ser	$723.41	$284.72	.00	$438.69
11-000-221-XXX	Improv of Inst. - Instruc Staff	$242,308.71	$112,809.58	$128,386.42	$1,112.71
11-000-222-XXX	Educational Media Serv/School Library	$204,076.00	$83,799.88	$114,297.80	$5,978.32
11-000-223-XXX	Instructional Staff Training Services	$17,887.29	$14,917.29	$2,970.00	$0.00
11-000-230-XXX	Supp. Serv.-General Administration	$449,756.32	$219,501.49	$179,298.67	$50,956.16
11-000-240-XXX	Supp. Serv.-School Administration	$438,321.00	$189,293.72	$234,237.41	$14,789.87
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	$621,169.00	$326,488.11	$261,940.06	$32,740.83
11-000-261-XXX	Require Maint. for School Facilities	$753,314.87	$202,249.15	$209,488.69	$341,577.03
11-000-262-XXX	Custodial Services	$1,708,205.00	$697,271.25	$887,139.04	$123,794.71
11-000-263-XXX	Care and Upkeep of Grounds	$44,014.00	$0.00	$44,014.00	$0.00
11-000-266-XXX	Security	$224,350.63	$104,909.63	$107,843.56	$11,597.44
11-000-270-XXX	Student Transportation Services	$1,382,000.00	$480,279.45	$691,046.36	$210,674.19
11-XXX-XXX-2XX	Allocated and Unallocated Benefits	$5,503,550.00	$2,536,573.62	$2,659,985.11	$306,991.27
	TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS	$22,835,890.82	$8,912,969.37	$11,629,767.73	$2,293,153.72

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/2025

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	$2,690.00	$2,690.00	$0.00	$0.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	$599,900.00	$458,128.24	$62,770.80	$79,000.96
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	$602,590.00	$460,818.24	$62,770.80	$79,000.96
10-000-100-56X Transfer of Funds to Charter Schools	$469,958.00	$136,682.00	$175,485.00	$157,791.00
TOTAL GENERAL FUND EXPENDITURES	$23,908,438.82	$9,510,469.61	$11,868,023.53	$2,529,945.68

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 6 Month Period Ending 12/31/2025

		ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---				
1210	Local Tax Levy - Base Budget	$8,391,103.00	$8,391,103.00	.00
1510	Interest	$300.00	$176,665.26	($176,365.26)
1910	Rents and Royalties	$6,500.00	$6,500.00	.00
1XXX	Miscellaneous	$150,000.00	$94,789.15	$55,210.85
	TOTAL LOCAL	$8,547,903.00	$8,669,057.41	($121,154.41)
--- STATE SOURCES ---				
3121	Categorical Transportation Aid	$580,262.00	$580,262.00	.00
3131	Extraordinary Aid	$100,000.00	$233.00	$99,767.00
3132	Categorical Special Education Aid	$1,426,248.00	$1,426,248.00	.00
3176	Equalization	$10,405,052.00	$10,405,052.00	.00
3177	Categorical Security	$296,099.00	$296,099.00	.00
	TOTAL	$12,807,661.00	$12,707,894.00	$99,767.00
--- FEDERAL SOURCES ---				
4200	Federal Grants including Medicaid Reimbursement	$7,250.00	$8,533.33	($1,283.33)
	TOTAL	$7,250.00	$8,533.33	($1,283.33)
--- OTHER FINANCING SOURCES ---				
	TOTAL REVENUES/SOURCES OF FUNDS	$21,362,814.00	$21,385,484.74	($22,670.74)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
*** G E N E R A L C U R R E N T E X P E N S E ***				
--- Regular Programs - Instruction ---				
11-105-100-936 Local Contrib-Tfr to Spc Rev-Inclusion	$230,880.00	.00	.00	$230,880.00
11-110-100-101 Kindergarten - Salaries of Teachers	$436,220.00	$166,488.00	$269,732.00	.00
11-120-100-101 Grades 1-5 - Salaries of Teachers	$2,467,486.00	$881,806.75	$1,585,679.25	.00
11-130-100-101 Grades 6-8 - Salaries of Teachers	$1,998,975.00	$694,505.61	$1,304,469.39	.00
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	$30,000.00	$4,180.00	$25,820.00	$0.00
11-150-100-320 Purchased Prof.-Ed. Services	$20,000.00	$120.00	$800.00	$19,080.00
--- Regular Programs - Undistr. Instruction ---				
11-190-100-106 Other Salaries for Instruction	$321,367.00	$153,436.75	$167,930.25	.00
11-190-100-340 Purchased Technical Services	$170,211.25	$146,608.13	$15,550.00	$8,053.12
11-190-100-610 General Supplies	$240,268.75	$138,361.17	$4,117.30	$97,790.28
11-190-100-800 Other Objects	$3,000.00	$70.00	.00	$2,930.00
TOTAL	$5,918,408.00	$2,185,576.41	$3,374,098.19	$358,733.40
--- SPECIAL EDUCATION - INSTRUCTION ---				
Learning and/or Language Disabilities Mild or Moderate:				
11-204-100-101 Salaries of Teachers	$217,052.00	$86,820.80	$130,231.20	$0.00
11-204-100-610 General Supplies	$2,800.00	$2,282.41	.00	$517.59
TOTAL	$219,852.00	$89,103.21	$130,231.20	$517.59
Multiple Disabilities:				
11-212-100-101 Salaries of Teachers	$211,346.00	$84,538.40	$126,807.60	$0.00
11-212-100-610 General supplies	$4,000.00	$1,900.04	.00	$2,099.96
TOTAL	$215,346.00	$86,438.44	$126,807.60	$2,099.96
Resource Room/Resource Center:				
11-213-100-101 Salaries of Teachers	$1,112,800.79	$450,392.39	$662,408.40	$0.00
11-213-100-106 Other Salaries for Instruction	$157,733.00	$57,017.49	$100,715.51	.00
11-213-100-610 General supplies	$9,000.00	$3,195.36	.00	$5,804.64
TOTAL	$1,279,533.79	$510,605.24	$763,123.91	$5,804.64
TOTAL SPECIAL ED - INSTRUCTION	$1,714,731.79	$686,146.89	$1,020,162.71	$8,422.19
--- Basic Skills/Remedial-Instruction ---				
11-230-100-101 Salaries of Teachers	$258,942.00	$61,260.85	$197,681.15	$0.00
11-230-100-106 Other Salaries for Instruction	$117,993.00	$13,197.52	$104,795.48	.00
11-230-100-610 General Supplies	$500.00	.00	.00	$500.00
TOTAL	$377,435.00	$74,458.37	$302,476.63	$500.00
--- Bilingual Education-Instruction ---				
11-240-100-101 Salaries of Teachers	$92,761.00	$37,104.40	$55,656.60	$0.00
11-240-100-320 Purchased Prof.-Ed. Services	$2,500.00	.00	.00	$2,500.00
11-240-100-610 General Supplies	$1,000.00	$665.16	.00	$334.84
TOTAL	$96,261.00	$37,769.56	$55,656.60	$2,834.84
--- UNDISTRIBUTED EXPENDITURES ---				

Upper Deerfield Township Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Instruction ---				
11-000-100-562 Tuition to Other LEAs within State Special	$99,716.93	$31,804.65	$67,912.28	.00
11-000-100-565 Tuition to Co.Spec.Serv. & Reg. Day schls	$842,244.07	$175,032.41	$287,921.65	$379,290.01
11-000-100-566 Tuition to Priv Sch for Disbl w/i State	$452,041.00	$47,427.18	$101,139.42	$303,474.40
TOTAL	$1,394,002.00	$254,264.24	$456,973.35	$682,764.41
--- Health services ---				
11-000-213-100 Salaries	$198,247.63	$87,501.27	$110,746.36	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	$4,500.00	$1,757.50	$2,400.00	$342.50
11-000-213-500 Other Purchd. Serv.(400-500 series)	$1,351.00	$661.00	$690.00	.00
11-000-213-600 Supplies and Materials (600-615)	$6,849.00	$4,640.91	.00	$2,208.09
11-000-213-616 Supplies - Menstrual Products	$253.37	.00	.00	$253.37
TOTAL	$211,201.00	$94,560.68	$113,836.36	$2,803.96
--- Speech, OT,PT & Related Svcs ---				
11-000-216-100 Salaries	$183,723.00	$73,089.20	$110,633.80	.00
11-000-216-320 Purchased Prof. Ed. Services	$140,333.21	$70,021.50	$5,082.00	$65,229.71
11-000-216-600 Supplies and Materials	$1,000.00	.00	.00	$1,000.00
TOTAL	$325,056.21	$143,110.70	$115,715.80	$66,229.71
--- Other support services - Students - Extra Srvc				
11-000-217-100 Salaries	$450,128.00	$142,164.27	$267,996.80	$39,966.93
TOTAL	$450,128.00	$142,164.27	$267,996.80	$39,966.93
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	$244,995.00	$104,645.66	$140,349.34	.00
11-000-218-11X Other Salaries	$3,000.00	.00	$3,000.00	.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	$2,450.00	.00	.00	$2,450.00
11-000-218-600 Supplies and Materials	$3,350.00	$551.15	.00	$2,798.85
TOTAL	$253,795.00	$105,196.81	$143,349.34	$5,248.85
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	$354,767.00	$153,085.28	$201,681.72	.00
11-000-219-105 Sal Secr. & Clerical Asst.	$51,853.00	$25,926.48	$25,926.52	.00
11-000-219-11X Other Salaries	$40,000.00	$10,959.52	$29,040.48	.00
11-000-219-320 Purchased Prof. - Ed. Services	$25,800.00	$8,785.07	$800.00	$16,214.93
11-000-219-390 Other Purch. Prof. & Tech Svc.	$17,000.00	$16,261.29	$249.62	$489.09
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	$1,500.00	$284.72	$776.59	$438.69
11-000-219-600 Supplies and Materials	$15,000.00	$6,325.91	$379.90	$8,294.19
TOTAL	$505,920.00	$221,628.27	$258,854.83	$25,436.90
--- Improv. of instr. Serv. ---				
11-000-221-104 Salaries Other Prof. Staff	$241,196.00	$112,809.58	$128,386.42	.00
11-000-221-320 Purchased Prof. - Ed. Services	$500.00	.00	.00	$500.00
11-000-221-390 Other Purch. Prof. & Tech Svc.	$612.71	.00	.00	$612.71
TOTAL	$242,308.71	$112,809.58	$128,386.42	$1,112.71
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	$162,083.00	$63,753.20	$97,329.80	$1,000.00

Upper Deerfield Township Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-222-177 Salaries of Technology Coordinators	$34,193.00	$17,550.00	$16,643.00	.00
11-000-222-300 Purchased Prof. & Tech Svc.	$3,000.00	$5.00	.00	$2,995.00
11-000-222-500 Other Purchased Services (400-500 series)	$325.00	.00	$325.00	.00
11-000-222-600 Supplies and Materials	$4,475.00	$2,491.68	.00	$1,983.32
TOTAL	$204,076.00	$83,799.88	$114,297.80	$5,978.32
--- Instructional Staff Training Services ---				
11-000-223-320 Purchased Prof. - Ed. Services	$15,109.29	$14,519.29	$590.00	.00
11-000-223-500 Other Purchased Services (400-500 series)	$2,778.00	$398.00	$2,380.00	.00
TOTAL	$17,887.29	$14,917.29	$2,970.00	$0.00
--- Support services-general administration ---				
11-000-230-100 Salaries	$255,303.00	$128,005.56	$127,297.44	$0.00
11-000-230-331 Legal Services	$10,000.00	$1,732.00	$758.50	$7,509.50
11-000-230-332 Audit Fees	$35,612.72	.00	$35,612.72	.00
11-000-230-334 Architectural/Engineering Services	$13,387.28	$337.50	.00	$13,049.78
11-000-230-339 Other Purchased Prof. Svc.	$5,000.00	$240.00	.00	$4,760.00
11-000-230-530 Communications/Telephone	$40,000.00	$11,227.15	$8,417.29	$20,355.56
11-000-230-585 BOE Other Purchased Prof. Svc.	$2,000.00	$36.28	.00	$1,963.72
11-000-230-590 Misc Purchased Services (400-500)	$66,185.09	$59,725.37	$6,459.72	$0.00
11-000-230-610 General Supplies	$4,464.00	$2,248.99	.00	$2,215.01
11-000-230-630 BOE In-House Training/Meeting Supplies	$775.00	$314.29	.00	$460.71
11-000-230-890 Misc. Expenditures	$8,090.22	$7,305.34	$143.00	$641.88
11-000-230-895 BOE Membership Dues and Fees	$8,939.01	$8,329.01	$610.00	.00
TOTAL	$449,756.32	$219,501.49	$179,298.67	$50,956.16
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	$122,749.00	$61,374.60	$61,374.40	.00
11-000-240-105 Sal Secr. & Clerical Asst.	$215,572.00	$75,283.52	$140,288.48	.00
11-000-240-1XX Other Salaries	$9,000.00	$0.00	$9,000.00	$0.00
11-000-240-500 Other Purchased Services (400-500 series)	$44,177.20	$26,317.04	$17,560.80	$299.36
11-000-240-600 Supplies and Materials	$42,486.80	$22,082.56	$6,013.73	$14,390.51
11-000-240-800 Other Objects	$4,336.00	$4,236.00	.00	$100.00
TOTAL	$438,321.00	$189,293.72	$234,237.41	$14,789.87
--- Central Services ---				
11-000-251-100 Salaries	$373,311.00	$186,830.56	$186,480.44	.00
11-000-251-340 Purchased Technical Services	$49,294.57	$27,497.97	$21,796.60	.00
11-000-251-592 Misc Pur Serv (400-500 seriess)	$2,800.00	$1,354.44	$1,211.16	$234.40
11-000-251-600 Supplies and Materials	$4,605.43	$3,830.76	$37.19	$737.48
11-000-251-832 Interest on Lease Purchase Agreements	$7,012.00	$7,011.02	.00	$0.98
11-000-251-89X Other Objects	$3,500.00	$1,892.67	$215.00	$1,392.33
TOTAL	$440,523.00	$228,417.42	$209,740.39	$2,365.19
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	$22,796.00	$11,700.00	$11,096.00	.00
11-000-252-330 Purchased Prof. Services	$135,000.00	$77,354.86	$38,319.90	$19,325.24
11-000-252-500 Other Pur Serv. (400-500 seriess)	$6,300.00	$273.38	$1,800.00	$4,226.62

Upper Deerfield Township Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-252-600 Supplies and Materials	$16,350.00	$8,742.45	$983.77	$6,623.78
11-000-252-800 Other Objects	$200.00	.00	.00	$200.00
TOTAL	$180,646.00	$98,070.69	$52,199.67	$30,375.64
TOTAL Cent. Svcs. & Admin IT	$621,169.00	$326,488.11	$261,940.06	$32,740.83
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	$202,984.00	$109,864.20	$93,119.80	.00
11-000-261-420 Cleaning, Repair & Maint. Svc	$488,830.87	$79,393.24	$115,462.71	$293,974.92
11-000-261-421 Lead Testing of Drinking Water	$5,500.00	.00	.00	$5,500.00
11-000-261-610 General Supplies	$56,000.00	$12,991.71	$906.18	$42,102.11
TOTAL	$753,314.87	$202,249.15	$209,488.69	$341,577.03
--- Custodial Services ---				
11-000-262-1XX Salaries	$623,641.00	$271,944.79	$351,696.21	$0.00
11-000-262-107 Salaries of Non-Instructional Aids	$123,097.00	$26,078.43	$70,472.02	$26,546.55
11-000-262-300 Purchased Prof. & Tech. Svc.	$33,952.50	$14,675.13	$7,019.63	$12,257.74
11-000-262-420 Cleaning, Repair & Maint. Svc.	$48,229.60	$23,879.58	$22,977.51	$1,372.51
11-000-262-490 Other Purchased Property Svc.	$1,817.90	.00	.00	$1,817.90
11-000-262-520 Insurance	$119,100.00	$117,132.00	.00	$1,968.00
11-000-262-610 General Supplies	$53,750.00	$43,635.35	$9,888.92	$225.73
11-000-262-621 Energy (Natural Gas)	$176,250.00	$11,514.20	$93,485.80	$71,250.00
11-000-262-622 Energy (Electricity)	$415,000.00	$149,770.94	$265,229.06	.00
11-000-262-626 Energy (Gasoline)	$4,000.00	$1,113.55	$244.89	$2,641.56
11-000-262-8XX Other Objects	$8,306.00	$2,591.86	$0.00	$5,714.14
11-000-262-837 Interest-Energy Savings Bonds	$86,061.00	$34,935.42	$51,125.00	$0.58
11-000-262-917 Principal-Energy Savings Bonds	$15,000.00	.00	$15,000.00	.00
TOTAL	$1,708,205.00	$697,271.25	$887,139.04	$123,794.71
--- Care and Upkeep of Grounds ---				
11-000-263-100 Salaries	$44,014.00	.00	$44,014.00	.00
TOTAL	$44,014.00	$0.00	$44,014.00	$0.00
--- Security ---				
11-000-266-100 Salaries	$201,929.00	$95,318.40	$106,610.60	.00
11-000-266-300 Purchased Prof. & Tech. Svc.	$11,597.44	.00	.00	$11,597.44
11-000-266-610 General Supplies	$10,824.19	$9,591.23	$1,232.96	.00
TOTAL	$224,350.63	$104,909.63	$107,843.56	$11,597.44
TOTAL Oper & Maint of Plant Services	$2,729,884.50	$1,004,430.03	$1,248,485.29	$476,969.18
--- Student transportation services ---				
11-000-270-161 Sal Pupil Trans(Bet Home & Sch)-Sp Ed	$8,500.00	$4,252.20	$4,247.80	.00
11-000-270-350 Management Fee - ESC Transp. Prog.	$30,000.00	$26,994.15	.00	$3,005.85
11-000-270-503 Contr Svc-Aid in Lieu Paymnts-Non Pub Sch	$71,071.86	.00	$71,071.86	.00
11-000-270-505 Contract Svc (Aid-In-Lieu)-Choice Students	$23,928.14	.00	.00	$23,928.14
11-000-270-511 Contract Svc (btw Home & Sch.)-vendors	$34,000.00	$4,816.48	.00	$29,183.52

Upper Deerfield Township Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-513 Contract Svc (btw home & sch.)-joint agree	$741,000.00	$290,788.56	$436,182.82	$14,028.62
11-000-270-517 Contract Svc (reg std) - ESCs	$23,500.00	.00	.00	$23,500.00
11-000-270-518 Contract Svc (Sp Ed) - ESCs	$450,000.00	$153,428.06	$179,543.88	$117,028.06
TOTAL	$1,382,000.00	$480,279.45	$691,046.36	$210,674.19
--- Personal Services-Employee Benefits---				
11-XXX-XXX-220 Social Security Contributions	$402,000.00	$156,811.24	$245,188.76	.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	$482,880.29	$3,544.96	$479,335.33	.00
11-XXX-XXX-250 Unemployment Compensation	$10,000.00	.00	.00	$10,000.00
11-XXX-XXX-260 Workman's Compensation	$174,750.00	$174,744.00	.00	$6.00
11-XXX-XXX-270 Health Benefits	$4,370,419.71	$2,201,473.42	$1,935,461.02	$233,485.27
11-XXX-XXX-280 Tuition Reimbursement	$63,500.00	.00	.00	$63,500.00
TOTAL	$5,503,550.00	$2,536,573.62	$2,659,985.11	$306,991.27
Total Undistributed Expenditures	$14,729,055.03	$5,929,018.14	$6,877,373.60	$1,922,663.29
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	$22,835,890.82	$8,912,969.37	$11,629,767.73	$2,293,153.72
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	$22,835,890.82	$8,912,969.37	$11,629,767.73	$2,293,153.72

Upper Deerfield Township Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2025

		Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***					
--- E Q U I P M E N T ---					
12-000-261-730	Undist. Exp.-Req. Maint. Schl Facilities	$2,690.00	$2,690.00	.00	.00
	Undist. Exp. - Non-instructional Services TOTAL	$2,690.00	$2,690.00	$0.00	$0.00
--- Facilities acquisition and construction services ---					
12-000-400-334	Architectural/Engineering Services	$79,000.00	.00	.00	$79,000.00
12-000-400-721	Lease Purchase Agreements - Principal	$25,282.00	$25,281.04	.00	$0.96
12-000-400-896	Assmt for Debt Service on SDA Funding	$104,618.00	$41,847.20	$62,770.80	.00
	Sub Total	$208,900.00	$67,128.24	$62,770.80	$79,000.96
12-000-400-931	Capital Rsrv tfr to Capitl Projects	$391,000.00	$391,000.00	.00	.00
	TOTAL	$599,900.00	$458,128.24	$62,770.80	$79,000.96
	TOTAL CAPITAL OUTLAY EXPENDITURES	$602,590.00	$460,818.24	$62,770.80	$79,000.96

Upper Deerfield Township Board of Education
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 6 Month Period Ending 12/31/2025

	Appropriations	Expenditures	Encumbrances	Available Balance
10-000-100-56X Transfer of Funds to Charter Schls.	$469,958.00	$136,682.00	$175,485.00	$157,791.00
TOTAL GENERAL FUND EXPENDITURES	$23,908,438.82	$9,510,469.61	$11,868,023.53	$2,529,945.68

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Upper Deerfield Township Board of Education

General Fund - Fund 10

For 6 Month Period Ending 12/31/2025

I, Dr. Frank Badessa, Board Secretary/Business Administrator certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

1/8/26
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

1/8 11:13am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 6 Month Period Ending 12/31/25

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		($421,992.95)
102-108	Cash and cash equivalents		$1,702,691.43
	Accounts receivable:		
132	Interfund	$666,403.00	
141	Intergovernmental - State	$1,532,258.00	
142	Intergovernmental - Federal	$664,162.59	
153,154	Other (net of estimated uncollectible of $____)	($29.98)	
			$2,862,793.61

--- R E S O U R C E S ---

301	Estimated Revenues	$3,677,655.65	
302	Less Revenues	($3,296,775.65)	
			$380,880.00
	Total assets and resources		$4,524,372.09

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 6 Month Period Ending 12/31/25

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---					
421	Accounts Payable				($0.36)
481	Deferred revenues				$270,151.54
	TOTAL LIABILITIES				$270,151.18
F U N D B A L A N C E					
--- A p p r o p r i a t e d ---					
753	Reserve for encumbrances - Current Year			$1,505,222.73	
754	Reserve for encumbrances - Prior Year			$78,639.53	
--- Reserved Fund Balance ---					
759	Scholarship Fund			$1,647,285.16	
761	Capital reserve account		$10,232.80		
				$10,232.80	
601	Appropriations		$3,677,655.65		
602	Less: Expenditures	$1,204,765.70			
603	Encumbrances	$1,505,222.73	($2,709,988.43)		
				$967,667.22	
	TOTAL FUND BALANCE				$4,209,047.44
	TOTAL LIABILITIES AND FUND EQUITY				$4,479,198.62

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/25

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	$150,000.00	.00		$150,000.00
3XXX	From State Sources	$2,543,540.00	$2,543,540.00		.00
4XXX	From Federal Sources	$753,235.65	$753,235.65		.00
5XXX	Other Financing Source	$230,880.00	.00		$230,880.00
	TOTAL REVENUE/SOURCES OF FUNDS	$3,677,655.65	$3,296,775.65		$380,880.00

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:				
Other Local Projects (001-199)		($16,200.00)	$16,200.00	.00
Student Activity Fund (475)	$150,000.00	.00	.00	$150,000.00
TOTAL LOCAL PROJECTS	$150,000.00	($16,200.00)	$16,200.00	$150,000.00
STATE PROJECTS:				
Preschool Education Aid (218)	$2,770,560.00	$903,649.29	$1,163,400.49	$703,510.22
Other State Projects (431-449)	$3,860.00	$3,860.00	.00	.00
TOTAL STATE PROJECTS	$2,774,420.00	$907,509.29	$1,163,400.49	$703,510.22
FEDERAL PROJECTS:				
ESSA Title I - Part A/D (231-239)	$385,235.33	$166,281.65	$127,774.68	$91,179.00
ESSA Title III - English Lang Enhancement (241-245)	$17,971.34	$6,373.74	$5,401.60	$6,196.00
I.D.E.A. Part B (Handicapped) (250-259)	$278,960.00	$111,397.60	$167,095.40	$467.00
ESSA Title II - Part A/D (270-279)	$49,842.98	$21,543.42	$13,560.56	$14,739.00
ESSA Title IV (280-289)	$21,226.00	$7,860.00	$11,790.00	$1,576.00
TOTAL FEDERAL PROJECTS	$753,235.65	$313,456.41	$325,622.24	$114,157.00
*** TOTAL EXPENDITURES ***	$3,677,655.65	$1,204,765.70	$1,505,222.73	$967,667.22

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 6 Month Period Ending 12/31/25

		ESTIMATED	ACTUAL	UNREALIZED
1760	Student Activity Fund Revenue	$150,000.00	.00	$150,000.00
	Total Revenues from Local Sources	$150,000.00	$0.00	$150,000.00
--- STATE SOURCES ---				
3218	Preschool Education Aid	$2,539,680.00	$2,539,680.00	.00
32XX	Other Restricted Entitlements	$3,860.00	$3,860.00	$0.00
	Total Revenue from State Sources	$2,543,540.00	$2,543,540.00	$0.00
--- FEDERAL SOURCES ---				
4411-16	Title I	$385,235.33	$385,235.33	.00
4451-55	Title II	$49,842.98	$49,842.98	.00
4491-94	Title III	$17,971.34	$17,971.34	.00
4471-74	Title IV	$21,226.00	$21,226.00	.00
4420-29	I.D.E.A. Part B (Handicapped)	$278,960.00	$278,960.00	.00
	Total Revenues from Federal Sources	$753,235.65	$753,235.65	$0.00
--- OTHER FINANCING SOURCES ---				
5200	Transfers from Operating Budget - Preschool	$230,880.00	.00	$230,880.00
	Total Other Financing Sources	$230,880.00	$0.00	$230,880.00
	TOTAL REVENUES/SOURCES OF FUNDS	$3,677,655.65	$3,296,775.65	$380,880.00

REPORT OF THE SECRETARY

TO THE BOARD OF EDUCATION

Upper Deerfield Township Board of Education

Special Revenue Fund - Fund 20

STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS

COMPARED WITH EXPENDITURES AND ENCUMBRANCES

For 6 Month Period Ending 12/31/25

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
20-001-XXX-XXX to 20-199-XXX-XXX Local Projects		($16,200.00)	$16,200.00	.00
20-475-XXX-XXX Student Activity Fund	$150,000.00	.00	.00	$150,000.00
TOTAL LOCAL PROJECTS	$150,000.00	($16,200.00)	$16,200.00	$150,000.00
State Projects:				
--- Preschool Education Aid - Instruction ---				
20-218-100-101 Salaries of Teachers	$968,288.00	$381,922.00	$586,366.00	.00
20-218-100-106 Other Sal. For Instruction	$525,417.00	$203,263.34	$322,153.66	.00
20-218-100-321 Purchased Prof & Ed Services	$5,000.00	$899.50	$1,100.00	$3,000.50
20-218-100-800 Other objects	$2,500.00	.00	.00	$2,500.00
Total Instruction	$1,501,205.00	$586,084.84	$909,619.66	$5,500.50
--- Preschool Education Aid - Support Services ---				
20-218-200-103 Salaries of Program Directors	$40,857.00	$20,428.68	$20,428.32	.00
20-218-200-104 Salaries of Other Professional Staff	$81,655.00	$32,662.08	$48,992.92	.00
20-218-200-105 Salaries of Secr. And Clerical Assistants	$29,059.00	$12,738.28	$16,320.72	.00
20-218-200-110 Other Salaries	$105,170.00	$51,879.17	$53,290.83	.00
20-218-200-173 Salaries of Community Parent Involvement Spec.	$42,182.00	$16,872.96	$25,309.04	.00
20-218-200-176 Salaries of Master Teachers	$120,142.00	$48,056.80	$72,085.20	.00
20-218-200-200 Personal Services - Employee Benefits	$631,020.00	.00	.00	$631,020.00
20-218-200-329 Purchased Professional-Education Services	$5,000.00	$5,000.00	.00	.00
20-218-200-330 Other Purchased Professional Services	$1,000.00	.00	$270.00	$730.00
20-218-200-420 Cleaning, Repair & Maintenance Services	$7,500.00	$40,007.13	$5,187.21	($37,694.34)
20-218-200-516 Contr. Trans. Serv. (Field Trips.)	$5,000.00	$4,837.50	$8,144.50	($7,982.00)
20-218-200-600 Supplies and Materials	$25,000.00	$13,887.92	$2,702.09	$8,409.99
20-218-200-800 Other Objects	$2,500.00	.00	$1,050.00	$1,450.00
Total Support Services	$1,096,085.00	$246,370.52	$253,780.83	$595,933.65
-- TOTAL Preschool Education Aid --	$2,597,290.00	$832,455.36	$1,163,400.49	$601,434.15
-- Other State Programs --				
20-431-XXX-XXX to 20-449-XXX-XXX Other State Projects	$3,860.00	$3,860.00	.00	.00
-- TOTAL Other State Programs --	$3,860.00	$3,860.00	$0.00	$0.00
TOTAL STATE PROJECTS	$2,601,150.00	$836,315.36	$1,163,400.49	$601,434.15
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	$385,235.33	$166,281.65	$127,774.68	$91,179.00

	Appropriations	Expenditures	Encumbrances	Available Balance
20-241 to 20-245-XXX-XXX ESSA Title III - Part A/D	$17,971.34	$6,373.74	$5,401.60	$6,196.00
20-25X-XXX-XXX I.D.E.A. Part B	$278,960.00	$111,397.60	$167,095.40	$467.00
20-27X-XXX-XXX ESSA Title II - Part A/D	$49,842.98	$21,543.42	$13,560.56	$14,739.00
20-28X-XXX-XXX ESSA Title IV	$21,226.00	$7,860.00	$11,790.00	$1,576.00
TOTAL Other Federal Programs	$753,235.65	$313,456.41	$325,622.24	$114,157.00
TOTAL FEDERAL PROJECTS	$753,235.65	$313,456.41	$325,622.24	$114,157.00
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	$173,270.00	$71,193.93	$0.00	$102,076.07
T O T A L E X P E N D I T U R E S	$3,677,655.65	$1,204,765.70	$1,505,222.73	$967,667.22

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Upper Deerfield Township Board of Education

Special Revenue Fund - Fund 20

For 6 Month Period Ending 12/31/25

I, Dr. Frank Badessa, Board Secretary/Business Administrator certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

1/8/26

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

1/8 11:13am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 6 Month Period Ending 12/31/25

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		$1,272,950.74
	Accounts receivable:		
132	Interfund	$707,346.00	
141	Intergovernmental - State	$4,326,711.00	
			$5,034,057.00
	Other Current Assets		($176,010.76)

--- R E S O U R C E S ---

301	Estimated Revenues	$10,050,789.71	
302	Less Revenues	($5,110,883.58)	
			$4,939,906.13
	Total assets and resources		$11,070,903.11

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 6 Month Period Ending 12/31/25

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---					
402	Interfund accounts payable				$92,566.00
	TOTAL LIABILITIES				$92,566.00
F U N D B A L A N C E					
--- A p p r o p r i a t e d ---					
753	Reserve for encumbrances - Current Year			$611,283.39	
754	Reserve for encumbrances - Prior Year			$345,548.00	
601	Appropriations		$10,275,485.81		
602	Less : Expenditures	$4,233,349.56			
603	Encumbrances	$956,831.39	($5,190,180.95)		
				$5,085,304.86	
	Total Appropriated			$6,042,136.25	
--- U n a p p r o p r i a t e d ---					
770	Fund balance			$4,637,276.46	
303	Budgeted Fund Balance			$298,924.40	
	TOTAL FUND BALANCE				$10,978,337.11
	TOTAL LIABILITIES AND FUND EQUITY				$11,070,903.11

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/25

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
51XX	Bonds (Principal & Premium)	$3,987,910.97	.00		$3,987,910.97
52XX	Transfers from other funds	$534,434.79	.00		$534,434.79
1510	Earnings on Investments		$66,410.58		($66,410.58)
	Other Revenue/Source of Funds	$5,528,443.95	$5,044,473.00		$483,970.95
	TOTAL REVENUE/SOURCES OF FUNDS	$10,050,789.71	$5,110,883.58		$4,939,906.13

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Architectural/Engineering Services	$278,473.37	$159,813.69	$11,079.00	$107,580.68
30-000-4XX-450 Construction services	$9,167,309.99	$3,899,064.92	$924,860.30	$4,343,384.77
30-000-4XX-500 Purchased Services	$614,879.59	$48,201.14	$15,374.49	$551,303.96
Total fac.acq.and constr. serv.	$10,060,662.95	$4,107,079.75	$951,313.79	$5,002,269.41
TOTAL EXPENDITURES	$10,060,662.95	$4,107,079.75	$951,313.79	$5,002,269.41
*** TOTAL EXPENDITURES AND TRANSFERS	$10,060,662.95	$4,107,079.75	$951,313.79	$5,002,269.41

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Upper Deerfield Township Board of Education

Capital Projects Fund - Fund 30

For 6 Month Period Ending 12/31/25

I, Dr. Frank Badessa, Board Secretary/Business Administrator certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

1/8/26

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

1/8 11:13am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education
Debt Service Fund - Fund 40
Interim Balance Sheet
For 6 Month Period Ending 12/31/25

ASSETS AND RESOURCES

--- A S S E T S ---

101	Cash in bank		$61,687.50
121	Tax levy receivable		$137,062.50
	Accounts receivable:		
132	Interfund	$291,026.26	
			$291,026.26

--- R E S O U R C E S ---

301	Estimated Revenues	$274,125.00	
302	Less Revenues	($274,125.00)	
	Total assets and resources		$489,776.26

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education

Debt Service Fund - Fund 40
Interim Balance Sheet
For 6 Month Period Ending 12/31/25

LIABILITIES AND FUND EQUITY

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year			$198,750.00	
	Reserved fund balance:				
601	Appropriations		$274,125.00		
602	Less : Expenditures	$75,375.00			
603	Encumbrances	$198,750.00	($274,125.00)		
	Total Appropriated			$198,750.00	
--- U n a p p r o p r i a t e d ---					
770	Fund Balance			$291,026.26	
	TOTAL FUND BALANCE				$489,776.26
	TOTAL LIABILITIES AND FUND EQUITY				$489,776.26

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	$274,125.00	$274,125.00	$0.00
Revenues	($274,125.00)	($274,125.00)	$0.00
--- Change in Maint. / Capital reserve account ---			
Less: Adjust for prior year encumb.	$0.00	$0.00	

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/25

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
--- Local Sources ---					
1210	Local tax levy	$274,125.00	$274,125.00		.00
	Total Local Sources	$274,125.00	$274,125.00		$0.00
	TOTAL REVENUE/SOURCES OF FUNDS	$274,125.00	$274,125.00		$0.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Upper Deerfield Township Board of Education

Debt Service Fund - Fund 40
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 6 Month Period Ending 12/31/25

*** EXPENDITURES ***	APPROPRIATIONS	EXPENDITURES/Enc.	AVAILABLE BALANCE
--- Debt Service - Regular ---			
40-701-510-834 Interest on Bonds	$159,125.00	$159,125.00	.00
40-701-510-910 Redemption of Principal	$115,000.00	$115,000.00	.00
TOTAL	$274,125.00	$274,125.00	$0.00
TOTAL USES OF FUNDS BEFORE TRANSFERS	$274,125.00	$274,125.00	$0.00
*** TOTAL USES OF FUNDS ***	$274,125.00	$274,125.00	$0.00

REPORT OF THE SECRETARY CERTIFICATION PAGE

TO THE BOARD OF EDUCATION

Upper Deerfield Township Board of Education

Debt Service Fund - Fund 40

For 6 Month Period Ending 12/31/25

I, Dr. Frank Badessa, Board Secretary/Business Administrator certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Administrator

1/8/26

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

UPPER DEERFIELD TOWNSHIP SCHOOLS

For the Month Ended:
12/31/2025

CASH REPORT

FUND	1 Beginning Cash Balance	2 Cash Receipts This Month	3 Cash Disbursements This Month	4 Ending Cash Balances
General Fund - Fund 10	$9,870,522.04	$2,286,599.57	$1,905,609.06	$10,251,512.55
Special Revenue - Fund 20	($404,246.99)	$253,968.00	$271,713.96	($421,992.95)
Pre-K Expansion - Fund 30	($11,099.44)	$341,637.00	$341,636.63	($11,099.07)
Pre-K Exp US Bank Acct 2000 - Fund 30	$20,584.06	$30.70	$0.00	$20,614.76
Pre-K Exp US Bank Acct 2001 - Fund 30	$2,242,404.26	$8,005.40	$605,765.79	$1,644,643.87
Pre-K Exp US Bank Acct 2003 - Fund 30	$0.00	$34.47	$0.00	$34.47
ESIP Project - Fund 31	$237,431.91	$0.00	$89,685.74	$147,746.17
ROD Grant Moore - Fund 32	($528,989.46)	$0.00	$0.00	($528,989.46)
Debt Service - Fund 40	$34,275.00	$27,412.50	$0.00	$61,687.50
Food Service - Fund 60	$752,100.34	$0.00	$608,753.61	$143,346.73
CER - Fund 65	($11,182.50)	$29,652.87	$19,746.52	($1,276.15)
Internal Service - Fund 70	$11,833.78	$5,616.37	$5,615.98	$11,834.17
JPT - Fund 95	$71,588.82	$141,787.35	$7,837.89	$205,538.28
Total Governmental Funds	$12,285,221.82	$3,094,744.23	$3,856,365.18	$11,523,600.87
Payroll	$0.00	$805,881.86	$805,881.86	$0.00
Payroll Agency	$11,160.61	$549,536.47	$560,697.08	$0.00
Total Payroll & Agency	$11,160.61	$1,355,418.33	$1,366,578.94	$0.00
Other Accounts:				
Food Service	$20,631.54	$93,227.25	$35,680.50	$78,178.29
CER Program	$102,268.35	$10,025.59	$29,652.87	$82,641.07
Seabrook Trust	$1,610,011.69	$2,605.60	$0.00	$1,612,617.29
Unemployment Trust	$71,835.50	$61.04	$4,962.51	$66,934.03
Moore Student Account	$15,874.97	$308.30	$0.00	$16,183.27
Seabrook Student Account	$8,001.74	$4.93	$2,617.70	$5,388.97
Woodruff Student Account	$31,562.31	$26.82	$0.00	$31,589.13
Total Other	$1,860,186.10	$106,259.53	$72,913.58	$1,893,532.05
Total All Funds	$14,156,568.53	$4,556,422.09	$5,295,857.70	$13,417,132.92

Ocean First Bank General Fund	$11,318,062.59
JPT - Fund 95	$205,538.28
Total Governmental Funds	$11,523,600.87

Prepared and Reviewed by

Dr. Frank Badessa, Business Administrator — Date: 1/8/26

Reviewed and Approved by

Dr. Peter Koza, Superintendent — Date: 1/21/2026

Upper Deerfield Township Board of Education
Cash Report

va_cash1.071906
12/01/2025

Current Cycle : December

	Opening Balance	Cash Receipts	Cash Disbursements	Manual Journal Entries*	Ending Balances
Fund 10					
	9,870,522.04	2,286,599.57	1,905,609.06		10,251,512.55
Fund 20					
SPECIAL REVENUE	-404,246.99	253,968.00	271,713.96		-421,992.95
Fund 30					
PRE-K EXPANSION	2,251,888.88	349,707.57	947,402.42		1,654,194.03
Fund 31					
ESIP PROJECT	237,431.91		89,685.74		147,746.17
Fund 32					
ROD GRANT MOORE	-528,989.46				-528,989.46
Fund 40					
DEBT SERVICE FUNDS	34,275.00	27,412.50			61,687.50
Fund 60					
ENTERPRISE FUNDS	752,100.34			-608,753.61	143,346.73
Fund 65					
	-11,182.50	29,652.87	19,746.52		-1,276.15
Fund 70					
INTERNAL SERVICE	11,833.78	5,616.37	5,615.98		11,834.17
Fund 95					
JPT	71,588.82	141,787.35	7,837.89		205,538.28
Totals	**12,285,221.82**	**3,094,744.23**	**3,247,611.57**	**-608,753.61**	**11,523,600.87**

I certify that the Treasurer of School Monies and the Board Secretary's ending cash balances of these Funds for the month of December are correct and in agreement.

Business Administrator

1/8/26
Superintendent

*Includes only journal entries that affect cash (101).