RALPH R. WILLIS

School of Practical Nursing Application Process

1. You must take the TABE exam before February 1, 2025.

Contact: Rachel Chaffin MSHRM – Adult Education Instructor at Logan County Adult Learning Center and Mountain State Educational Services. 304-688-9483 or rhannah@kl2.wv.us

(If High School Student, you will have to enroll with Adult Education after your High School Graduation Date, you may continue to the second step of taking the TEAS exam prior to graduation.)

2. Register for TEAS exam and take the exam prior to April 2025. Exam may be taken in person or virtual.

To Register for TEAS:

1. Log on to atitesting.com
2. Select Register for TEAS
3. Select in Person or Virtual
4. Search by location use (if in person) – Stollings, WV 25646
5. Choose the preferred date
6. Checkout to pay for exam

3. Complete application packet. The packet should include:
    1. Copy of High School/GED and any college transcripts (Official copy will be required upon acceptance)
    2. Copy of TEAS Scores
    3. Completed Application (can be obtained online at https://boe.logan.k12.wv.us/o/rrw or in person at 144 RRW Career Center Drive, Stollings, WV 25646

4. The packet may be hand delivered, emailed kayla,sims@k12.wv.us or sent by Post Office to the above address

* Applications will be accepted January 21, 2025 through April 18, 2025

* Acceptance letters or letters of ineligibility will mailed out the first week of May 2025.

Kayla Sims, PN Coordinator

304-752-6414 | kayla.sims@k12.wv.us