BOYER VALLEY COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS - REGULAR MEETING – AUGUST 10, 2026
7:30 A.M. – BOYER VALLEY SOUTH, BOARDROOM

CALL TO ORDER: Vice President Kim McAllister called the regular meeting of the Boyer Valley Board of Education to order at 7:30 a.m. Members answering roll call were Paul Cogdill, Elizabeth Heistand, Craig Malone, Kim McAllister and Steve Puck. Directors J. Cogdill and Hansen were absent. Administrators present: Supt. Jeremy Christiansen and Secretary Terra Sell. Visitors present: List on file in the Business Office.

APPROVAL AGENDA/MINUTES: Motion by Puck, second by P. Cogdill to approve the agenda and minutes from previous board meetings. Motion carried 5-0.

Secretary Sell read the mission statement.

OPEN FORUM: None.

CONSENT AGENDA:

A. Motion by Heistand, second by Malone to approve the bills/reports as presented; approve the resignation of Emma Gilliland – Kindergarten; and to approve contracts for Rachelle Heilesen – Interim Kindergarten, Josie Gilbertson – Elem. Associate, Sarah Cogdill – Head Cross Country, Justin Davis – Asst. HS Football and Ryan Donscheski – Asst. HS Football. Motion carried 4-0. Director P. Cogdill abstained due to conflict of interest.

SUPERINTENDENT'S REPORT: Supt. Christiansen reported Academy Roofing is currently working on tearing off the roof of the old gym/auditorium. He provided the board with a sample facility planning book from another district, he is looking into our district establishing a similar plan for future projects/repairs. Renderings of gym wall graphics were provided to the board for review and revisions. The new school year is gearing up, new teachers arrive on the 17th, all staff will be here on the 18th and school begins on the 24th.

Director Hansen arrived at 7:38 a.m. and assumed the chair for the remainder of the meeting.

NEW BUSINESS:

A. Bus Purchase: Motion by P. Cogdill, second by Puck to approve the purchase of a used 2025 Thomas Bus from Truck Center Companies in the amount of $85,000. Motion carried 6-0.

B. Van Purchase: Supt. Christiansen informed the board that the van had been sold prior to our purchase. No motion was made, and no action was taken.

C. 2026-27 Operational Sharing: Motion by Heistand, second by Malone to approve operational sharing contracts with Woodbine for: HR Manager, Transportation Director and Elementary Curriculum Director at 20% of their time in that position; Boyer Valley will hold the contracts for Special Education Director, Work-Based Learning Coordinator and Other Business Official with Woodbine paying 20% for their time in that position; Operations Director with the City of Dow City and School Resource Officer with the City of Dunlap. Motion carried 6-0.

D. Authorize Warrants of Payment: Motion by P. Cogdill, second by Puck to approve the School Board Secretary and Board President to both sign warrants of payment for General Fund, School House Fund and Self-Funded Insurance Fund and the Superintendent's Secretary and/or Superintendent and School Board Secretary to sign warrants of payment for Activity Fund, Nutrition Fund and Student Council Grant Account for fiscal year 2026-27. Motion carried 6-0.

E. Signatures on Officials' Contracts: Motion by Heistand, second by McAllister to approve the principal, athletic director, superintendent, board secretary or board president to sign officials' contracts for fiscal year 2026-27. Motion carried 6-0.

F. 2026-27 District Equity Coordinator: Motion by Puck, second by Malone to approve Chris Conover as the District Equity Coordinator for 2026-27. Motion carried 6-0.

G. Level I/II Investigators: Motion by P. Cogdill, second by Heistand to approve 2026-27 Level I Investigators as follows: Curtis Maassen for the Elementary building and Scott Frohlich for the MS/HS building; and Level II Investigator is the Harrison County Sheriff's Office. Motion carried 6-0.

H. Activity Fund Transfer: Motion by Malone, second by Puck to transfer the FY26 year end balance from Special Projects to the Class of 2026 (to zero out the account) and the remainder to General Athletics. Motion carried 6-0.

I. Football/Track Scoreboard: Motion by P. Cogdill, second by Heistand to approve the purchase of a new scoreboard for the football/track field up to $42,000. Motion carried 6-0.

J. MOU w/Family Connections: Motion by Heistand, second by McAllister to approve the memorandum of understanding with Family Connections for human services and health resources for the 2026-27 school year. Motion carried 6-0.

K. Discussion – Other: Secretary Sell informed the board she was applying for the 2026 COPS Violence Prevention Program grant for new interior door handles. If awarded, it requires a 25% district match of funds. The next board meeting will take place on September 16th at 6:00 p.m.

BOARD POLICY: Supt. Christiansen brought back to the board and reviewed updates for the following policies: 203, 206.03, 206.04, 701.02, 701.03, 701.05, 704.02, 704.03, 705.01, 705.01-R(1), 705.01-R(2), 705.04, 705.05, 706.04, 707.01, 708 and 712. Motion by Heistand, second by McAllister to approve the policy updates as presented. Motion carried 6-0.

A motion by Heistand, second by P. Cogdill to adjourn the meeting. Motion carried 6-0. With no further business appearing before the board, President Hansen declared the meeting adjourned at 8:13 a.m.

These minutes are as recorded by the board secretary and subject to approval at the next regular board meeting.

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Secretary, Terra Sell President, Benjamin Hansen