BOARD OF SCHOOL COMMITTEE
MANCHESTER SCHOOL DISTRICT SAU #37

January 27, 2025 **6:30 p.m.**

It was indicated that Mayor Ruais sends his apologies but he is unable to be present this evening.

1. Vice Chair O'Connell called the meeting to order at 6:30 p.m.

2. Vice Chair O'Connell called for the Pledge of Allegiance.

He welcomed Principal DiBenedetto and the students from McDonough Elementary School. He asked Committee Member Want to introduce the students this evening.

McDonough Elementary School – Ken DiBenedetto, Principal

Amelia Koenig – Grade 4	Izabelle Koenig – Grade 4
Nezia Maneno – Grade K	Nyota Maneno – Grade 3

3. A moment of silence was observed, keeping long time teacher, Jim McQueeney, from West High School in our thoughts, as well as thoughts and prayers to School Board Member Spillers who is the proud mother of a wonderful new baby boy, Tucker.

It was asked that a moment of Joy be held for the new baby.

4. The Clerk calls the roll.

Present: Committee Members Parr, Soule, Want, Bonilla, Bergeron, Argeropoulos, O'Connell, Potter, Spillers, Baines, Senecal, O'Neil, Gonzalez and Student Member Kan.

Absent: Committee Member Turner and Mayor Ruais.

5. RECOGNITIONS

a. Recognition of Manchester School of Technology (MST) Sophomore Thomas "Case" Stuchell for earning his Eagle Scout Award.

Vice Chair O'Connell asked Superintendent Chmiel to join him in recognizing Thomas "Case" Stuchell, a sophomore at MST.

Dr. Chmiel stated this evening, we are thrilled to recognize one of our very own students for an outstanding achievement. Case is a sophomore at Manchester School of Technology High School and recently earned his Eagle Scout award. His project involved restoring the West Side home of the Merci Boxcar, a World War II era gift from France, ensuring this piece of history will be accessible for years to come. This project was the peak of his journey to Eagle Scout, which he has achieved despite facing challenges along the way. It is also notable that only 2% of scouts ultimately earn this honor and Case has earned this honor several years before most actually do. He will be recognized by the scouts at his court of honor in March, but we wanted to recognize him here tonight as well.

PUBLIC FORUM

There was no one present wishing to speak. Based on this, there was no response to public comment and the board moved on to item 8.

8. PRESENTATIONS

a. 2024-2025 District Goals Mid-Year Update – by Superintendent Chmiel

Present to speak on this item were members of the eTeam for the District, including: Dr. Chmiel; Assistant Superintendent's Nicole Doherty and Forrest Ransdell; Leslie Whitney (Teaching and Learning); Ed Doyle (Fine Arts); Christine Telge (Athletics); Wendy Perron (Multilingual Learners); Salina Millora (Student Services; Joyce Lewis (School Counseling); Karen DeFrancis (Business Office); Stephen Cross (Technology); Andrew Toland (Communications); and Michelle Evans (HR). (Please see the attached slides for the presentation.)

Dr. Chmiel stated we have been doing this routine for a few years now. We set our goals in the fall. We do a mid-year update right about now and then we close out the year in June with our end of the year goals status update. She reminded everyone that this evening, the data and the goal status is a mid-year update. It is not intended to have all these goals completed at this point and time of the year. She stated that she did want to note you will see in many of these goals status showing as completed or completed and in progress. We have made tremendous gains since the start of the school year, and she didn't want to miss that as they go through the updates. Our strategic plan was created with considerable community input and adopted by the Board of School Committee in February of 2020. This plan is really the guide of all of the work that we do. It stems into all of the goals and projects across the district. Within our strategic plan, she wanted to

remind everyone of our vision. She wanted to focus on a couple of key words, that they are looking to provide transformational learning experiences for all of our learners, may that be a two year, four year degree, gainful employment or a technical certificate. She wanted to focus on the words "all learners" in our vision. She stated that she has some very recent good news to share. We've been talking about the CCR data point for quite some time now, way back when the strategic plan was developed the goal was to move us from 42% to 76% by 2023 and as we all know, we were interrupted by a global pandemic, which certainly put a little bit of a side road into all of our plans. She stated that in spite of this, she wanted to share that in 2024 where it says, awaiting final data, that number now sits at 65. So, going from 2019 when we sat at 30%, 2020 we were up to 38%, in 2021 we popped down to 37%, 2022 we rebounded back to 40%, 2023 we gained some momentum and jumped up to 51% and for 2024 we are now sitting at 65%. We are moving in the right direction for this indicator, and just to remind all of us, the CCR is college career readiness. We have done things such as overhaul their course offerings, established new pathways, got the IRC (Industry Recognized Credential) camps. What we're really looking to do is make possible and more understandable what college and career can look like after high school. This is definitely moving in the right direction for our district. She stated that she shared the levels of goals earlier, which uses the framework of the strategic plan. This document really does guide everything the district does. It sets the path and it sets expectations from our district goals, down to our department goals and into our school goals. Our school goals continue to remain focused on the ABC framework (attendance, behavior and curriculum), and just a reminder you see those at some of our committee meetings where principals are coming forward and giving updates on their ABC goal status throughout the year. District goals overview. There are three buckets that are organized under grow our learners, grow our educators and grow our systems. Under grow our learners, the emphasis is on student engagement in learning and equity. We launched the dual language immersion Spanish program in September of 2024. Keep in mind, this is the only one in the state and the first one in the state. In addition, we have identified our pathway for our French program, which we are looking forward to next fall. This is a huge accomplishment for our district and recognizes the diversity that we have and the celebration of language and learning in our schools. Our industry recognized credential offerings, continue to sit on target to either meet or exceed our data points of last year. As a refresher, IRCs have included items such as CPR, first aid, safe fire extinguisher training, just to name a few of the topics that they pull in IRC camps and it allows kids to walk out with credentials for their job interviews, and they also do resume prep in those camps. Attendance rates across the district, Mr. Ransdell will certainly be talking about this a little bit later on but we have continued with our focus on both positive attendance and truancy reduction. We hired an additional attendance coordinator and in our ABC plans, you typically will see the attendance updates showing in our Conduct Committee and the

improvement of high school graduation rates. That's the goal for all of us. That is the target that we're all striving for. Thankfully, we saw an improvement from 72.9% in 2023 last year, we increased to 74.35%. She stated that the team, both at the district and in all of our high schools, and then pushing down into our middle and elementaries, is focusing on getting students through to graduation. We will continue to focus on this rate and push to make sure we have pathways so students are seeing that success in the area of equity and we will certainly hear Mr. Ahmadu Hamadi talking a little bit later on about equity. We have rolled out our equity training throughout the whole district, and we have finally completed the last indicator in our Office of Civil Rights (OCR) Report. Just a reminder, we had four items within that agreement, three of which were resolved. A few years back, we had our fourth item to resolve. That report has been completed and submitted to OCR. They have acknowledged receipt. Now we're just waiting feedback from the OCR office. Under the area of grow our educators, the team continues to work within the district, with collaboration Mrs. Hannan, to identify pathways for professional development. This team has continued to look for systems in ways so that we are, in real time, getting professional development out to our staff. She noted that we are staying very aligned with our curriculum, so professional development connects directly to and vertically aligns to our curriculum that we finally have hiring systems. Ms. Evans will be sharing a deeper look into our hiring systems within the district, but she stressed that all of the work within that department, may it be from policy development to process development is really looking to enhance both recruitment and retention. It's been a nice addition to have a fully staffed HR team to really begin digging in. Finally under grow our educators, our district team, staff integration, you will see this evening that we have a number of positions that we have not had in the past. You will hear them talk. You're going to hear them give reports outs from their work within our district. One of the biggest pieces that we have learned within our team is we have to continue to look to de-silo across the district. Long ago, we were known for all siloing into our departments and our school, and what we've really focused on is making sure work is being completed across departments. If someone has a need, someone has something that they need to run off of another department head, they've got input, they've got feedback, they've got collaboration across the team. We've got many, many members sitting here tonight who, a year ago, were not in this room to give goal updates. She stated that she is really thrilled to have you hear them give their presentations. In grow our systems, as you're seeing this evening, we have continued the work of aligned goals from the strategic plan all the way down to the ABC goals in the school, our long term facility planning priority one is complete and ongoing. Wilson was closed in spring of 2024. We have the additions and renovations at our middle schools, with Hillside and McLaughlin starting first, Southside and Parkside will follow. We've continued the work to bring to Fidelity the five to eight middle school model into our four middle schools, and our new Beach Street elementary school project is moving forward. Priority two is in progress. We

presented an update on priority two in December of 2024, and we'll be looking to move into action some of the recommendations from that report. One quick example, just to give concreteness to that, we will be developing a team to investigate alternative education opportunities for our district. If you recall, in that report, there were a few different items that they were looking for us to continue to dig into. Under grow our systems, the last few are collaborative budget building. We continue to include work from both the District Departments and school leaders to fully understand what the budget needs to look like at our schools and with our district as a whole. We have implemented monthly monitoring, where they meet with department heads to look at where they are with their goals, where they are with their budget, and where they're looking for spending for the balance of the year, and we continue to look at grant opportunities for the benefit of our district. We have had many federal grants come in, and that number has well exceeded 19 million when we last looked. Our district Welcome Center is open and it continues to grow in its first year of operation. She thanked everyone who was involved in getting that up and running, that is a huge reality to bring into our community, and it's one of those points of pride for our district this year. Community partnerships. Anyone who knows her knows that she says over and over, one of the strengths in our district is the strength and the depth of our community partnerships. That continues to be very, very strong today, and it rings true when we go into different events. To all of our partners, she wanted to say a continued thank you. We appreciate everything you're doing for our students, our staff, our families and our community as a whole.

The conversation included the following:

Mid-Year District Goals Update

1. Equity:
    a. Goal to create an Equity Steering Committee. Update, it has been created and there are 20-35 members; they have had meetings that began in September; and, subgroups were established for Student well being, staff well being, performance and outcome, and commitment to equity.
    b. Goal to Support district-level and school-based leadership in developing a comprehensive, data informed equity ecosystem review that includes the development of the Equity Data Dashboard. Update, they are creating focus groups to understand staff and student experiences and they will begin meeting by early February.
    c. Goal to create school based equity teams to facilitate school and department based equity teams through personally relevant, project-based problems of practice law the foundation for

the development of school level equity goals. Update: They have identified the four schools that they will begin the Equity Team with, being Weston, McLaughlin, Parkside and West.

2. Operations:
    a. Attendance Goal was that by June 30, 2025, the percentage of students attending school is to be at a rate of 90% or greater and this is an increase of 3%. As of 12/31/24 elementary attendance has increased by 4%; middle school attendance decreased by 1%; and High School attendance increased by 2%.
    b. Transportation Department will provide 95% timely completion of services by December 1, 2024; and, by June 30, 2025, the District Transportation Department will decrease the fiscal impact of Specialized Transportation by 8%. As of 12/31/24, 95% of service has been delivered in a timely manner; and, the department is processing the results of the recent RFP and those results will be brought to Finance and Facilities and then to the full board in February.
    c. Student Conduct Goal that by June 30, 2025, all Manchester Schools will have a Tier 2-3 Behavioral Health Intervention Team in place using the Aspen Behavioral Health module. As of 1/31/24, 15 of 20 District Schools (75%)A have implemented Tier 2-3 Behavioral Health Intervention teams using the ASPEN behavioral health module.
3. Teaching and Learning Goals:
    a. Literacy: PLCs – data dives and professional development has taken place around data which includes the NHSAS interim; Schools continue to provide intensive instruction through additional tutoring and targeted small group instruction; and, they have begun to dive into standards for alignment at all levels.
    b. Mathematics: Work that has taken place includes - PLCs – data dives and professional development has taken place around data which includes the NHSAS interim; Schools continue to provide intensive instruction through additional targeted small group instruction; they are working to make math visible using manipulatives; and the high schools have adopted a math learning community that aligns with 8th grade math.
    c. Science: The goal by June 2025 is that students will achieve a 4% increase in science proficiency as measured by the 2024 NH SAS data.
4. Fine Arts:
    a. Grow our learner's goal is that by June 2025 the Manchester School District Department of Fine arts will provide all K-12 students with access to high-quality, diverse fine arts

education. Update: Over 25 performances were held in December, engaging thousands of students and families.

b. Grow our educator's goal that by June 2025 the Manchester School District department of Fine Arts will expand professional development for educators from 2 to 6 sessions annually, with 90% participation per session. Update: already expanded to the 6 pd sessions this year with more planned for spring/summer.

5. Athletics:
    a. Develop a comprehensive athletic program serving the needs and interests of the middle and high school student body. Update: Participation in fall and winter was at 2433 students.
    b. Provide coach development opportunities. Update: Identified and funded significant program development through the use of FY25 Supplemental appropriations.
    c. Develop appropriate feeder programs leading to adequate participation levels in High School to sustain existing and potential sports opportunities. Update: Funding of significant programs through use of FY25 supplemental appropriations.
    d. Increase sports opportunities for special education students: Development of opportunities are underway.
    e. Additional highlights:
        i. Memorial and West High School football teams made playoffs;
        ii. West High Football Coach named "Coach of the Year";
        iii. Leveraged donations for program improvements:
            - TMobile Friday Nigh Lights - $25,000
            - Parkside Scoreboard - $5,000
            - Red Sox Foundation - $17,000
        iv. Further development of eSports is underway with creation of a gaming lab.
6. Multilingual Learners:
    a. Close the achievement gap between ML and non-ML students, regarding state assessments and increase the overall percentage of Els reaching their annual growth target. Update: English Language Development (ELD) curriculum writing teams established K-12; Development of common ELD curriculum units and performance tasks aligned to revised state ELDO standards K-8; and, Alignment of Department Goals to School ABC Plans to target interventions.

b. Professional Development Goal. Update – All ML Educators trained on revised ELD standards and curriculum development; Expanded PLCs with Middle School instructional coaches to build capacity across content area; and, 73 MSD Educators enrolled in at least 1 micro-credential focused on ML education.

7. Student Services:
    a. Professional Development goal. Update PD provided in August through November for staff serving students with disabilities; new preschool state assessment tool (DRDP); Special education compliance and leadership development; and special topics.
    b. In tandem with PD provided between August-November, ongoing support as needed provided to MSD school teams, related service providers and the administration regarding district practices, special education compliance, best practices and updates from the NHED.
    c. Systems Assessment goal. Update – Addition of an IEP icon and digital access of IEPs for educators in Aspen; monthly budget reconciliation activity; weekly collaboration with department leaders to improve district practices.
8. School Counseling:
    a. Grow our Learners Goal. Update: Help seeking skills were taught at all three levels, with over 150 middle and high school students requesting to meet with a counselor after the instruction, as well as the bilingual liaisons being trained.
    b. Grow our Educators Goal. Update: Between August-December training was provided on signs of suicide, postvention, grief, suicide prevention for LGBTQ+, 504 process and forms, utilizing the Columbia Suicide Severity Rating Scale. Between January and February all student crisis teams will be trained on the approved district protocol.
    c. Grow our Systems goal. Update: Suicide Prevention policy updated and district protocol created.
9. Business Office:
    a. Goal of providing culturally appropriate meals. Update – we are now serving meals at least once a month at our middle and high schools. Offerings for elementary students expected in February. Also providing training for recent staff hirings.
    b. Goal of Employee Self-service module. Update – the upgrade to Tyler Content Manager is now complete.
    c. Goal of Budget awareness. Update – meetings are in place with the transportation and student services departments to review monthly data.

10. Technology:
    a. Goal – Network Security. Update – Successfully deployed abnormal email security, significantly enhancing MSDs network and email security by reducing malicious emails; and, conducted network vulnerability tests identifying areas needing improvement.
    b. Goal – Emergency Response System. Update – deployed AEGIX Beacon Software and the new Cisco WebEx Phone System.
    c. Goal – Infrastructure upgrades. Update – New eRate funding cycle is in April of 2025; Fiber infrastructure enhancements made between schools; and, projected to replace 89 network switches in 2026.
11. Communications:
    a. Goal – Employee Recognition. Update – work is underway on the recognition program, with campaigns to highlight staff forthcoming, as well as the district-wide staff member of the year program.
    b. Goal – Two way communications. Update – RFP has been developed and released seeking software vendors for this tool.
    c. Goal – Refresh District Website. Update – Larger-scale redesign work parked until next month.
12. Human Resources:
    a. Goal – Compliance. Update – At State level MSD has made the adjustments necessary to align how we pay employees with DOL rules; at federal level MSD is now fully transitioned to using the eFMLA leave administration tool.
    b. Goal – Recruiting. Update – The implementation of PowerSchool Applicant tracking has simplified the hiring process; they have met with NHDOE to strategize about new pathways to bring more educators to the district; and, HR has partnered with GSP to adopt a fair and equitable hiring process.
    c. Goal – HR Systems. Update – The BenefitFocus implementation is well underway and will go live in February of 2025.
13. ABC Goals:
    a. Focus on Attendance, Behavior and Curriculum.
    b. Schools currently developing individual ABC plans for the 2024-2025 school year with support from the Network Directors.
    c. Schools will continue to make presentations at committee meetings on their progress.

14. Next Steps:
    a. The work on the goals will continue throughout the year.
    b. The next update will come at the end of the school year.

Questions and comments included:

1. It was asked that a one page fact sheet summarizing key district data and accomplishments be created and posted online.
2. Everyone was thanked for the work that they have done and their presentations.
3. It was asked that a fact sheet be developed on the dashboard to highlight key accomplishments and metrics for community meetings.
4. It is important to communicate the district's progress.
5. The alignment of policies and procedures around grading and attendance and the management of school level web pages is important.

9. ACTION AGENDA

a. Request to Waive Fiscal Policy 119 to Pilot an Upgrade of the End of Life Bogan Intercom System for West High School – by Stephen Cross, Executive Director of Technology & Cyber Security

Committee Member Baines stated that the time sensitivity of this issue, it was important that this item come directly to the full board and not go to the Finance Committee.

Mr. Cross stated that this is for the new phone system. When the system was put in, it was determined that the outdated Bogan Intercom system was no longer working correctly. You could make an announcement over the loud speaker from the main office to the entire school but it was not compatible to be able to make an announcement from a classroom.

Questions and comments included:

1. It was indicated that the funding for this is through a Bond, with a cost of $44,000.
2. Committee Member Potter stated that he is against bonding for this.
3. It was asked about doing a 30 day trial and it was answered that the system needs to be updated and this is not a process that can be done in a short trial period.
4. The upgrade is necessary and is cost-effective.

*On motion of **Committee Member Baines,** duly seconded by **Committee Member Gonzalez,** it was moved to approve the request to Waive Fiscal Policy 119 and to allow the administration to proceed with the Pilot project at West High School of the End of Life Bogan Intercom System. Committee Members Spillers and Potter were opposed. Motion passed.*

b. Indemnification Language for the contract with Instin, LLC (My Homework Pass) – by Kelly Jobel, Data and Technology, and Forrest Ransdell, Assistant Superintendent of Operations

There were no questions or comments on this item.

*On motion of **Committee Member Baines,** duly seconded by **Committee Member Soule,** it was moved to approve the proposed indemnification language for Instin, LLC (My homework pass). All were in favor and the motion passed.*

10. CONSENT AGENDA (ITEMS 10 – 17)

11. Vice Chair O'Connell advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, only one motion will be taken at the conclusion of the presentation.

No items were removed from the consent agenda.

12. Approval of minutes from the Board of School Committee meetings on: January 13, 2025 regular and special meeting.

13. Report(s) of the Committee of Policy, if available.

a. Policy Instruction 103: End of Academic Year

14. Report(s) of the Committee of Teaching and Learning, if available.

15. Report(s) of the Committee of Finance and Facilities, if available.

16. Report(s) of the Committee of Student Conduct, if available.

17. Report(s) of the Committee on Education Legislation, if available.

On motion of ***Committee Member Soule,*** *duly seconded by* ***Committee Member Argeropoulos,*** *it was moved to approve the consent agenda as submitted. All were in favor and the motion passed.*

COMMUNICATIONS

18. Superintendent's Communications.

At this time, as the Student Member was needing to leave, their comments were taken for new business.

Student Member Kan stated her concerns included:

a. Midterms and Finals. She explained that the removal of the midterms and finals have impacted the college preparedness of students. They are essential for preparing students for college where exams are often the only grade for a class. She has received feedback from alumni and students on these challenges that this has caused. She asked that the midterms and finals be reinstated because they help to garner time management, study habits and assessment skills.

a) Board Report Email Update

There were no questions or comments on this item.

b) Superintendent Updates

1. A special meeting of the full Board for the approval of the budget and the public hearing on the budget is scheduled for February 20th, 2025, at the District Office. This will be submission of the tax cap compliant budget.
2. Dr. Chmiel addressed the issue of overloaded buses from Hillside. She stated that they have addressed this issue and have informed the bus drivers and the transportation department, that we need to make sure that students are allowing other students to sit in seats and the students are not allowed to sit on the floor near friends to talk with them. The issue is more of an upholding of the bus rules. This item was quickly responded to when brought to the attention of the district.
3. Community input is important for the school design and open houses will allow community members to see and provide feedback.

Questions and comments included:

1. We need to schedule open houses for board members and the community to provide input on the facility design projects.
2. Bring a review of the block scheduling at West to the March Teaching and Learning meeting.

19. Board of School Committee Members' Communications.

a. Report of the Committee on Joint School Buildings – by Vice Chair O'Connell

He stated that the update is in the board packet for their review.

b. Update on Board Goals

The question of why the budget build training is being completed after the budget has been approved and that this item should have been done before. It was indicated that this was the decision made by the Board and in consultation with the administration, due to the need for their time to be spent on the budget and the start of school.

There was no one else present wishing to give public comment.

20. Personnel Report.

No items were removed.

On motion of ***Committee Member Baines,*** *duly seconded by* ***Committee Member Soule,*** *it was moved to approve the personnel report and supplemental report as submitted. All were in favor and the motion passed.*

The approved personnel report was as follows:

RESIGNATIONS/RETIREMENTS: CERTIFIED STAFF

Name	Cert #	Position	Location	Salary
Krista Schneider	82521	Literacy/Math Int. Teacher	Hillside	$64,610.00
Francois Mulopo	154785	ESOL Teacher - 1YR	Hillside	$70,078.00

RESIGNATIONS/RETIREMENTS: NON-CERTIFIED STAFF

Name	Position	Location	Salary
Aime Worcester	Registered Beh. Tech	Hillside	$30.00
Christine Carter	Pareducator II	Parker Varney	$24.33
Christine Carter	Paraeducator II	Parker Varney	$24.33
Roza Ecasa	Food Service Worker I	District	$15.00

NOMINATIONS: NON-CERTIFIED STAFF

Name	Position	Location	Salary
Renee Santos	Admin Assistant to Finance	District Office	$24.39
Laura Kim	Crossing Guard	Beech	$15.00
Apendeki Mto	Food Service Worker I	Central	$15.00
Christine Torres	Food Service Cook	Central	$18.29
Hanane Aslouj	Paraeducator I	Highland GF	$17.00
Jensen Pagan Montalvo	School Bus - Trainee	District	$15.00
Jessica Bonner	Paraeducator II	Green Acres	$17.50
Sabrina Trevina	Admin. Assist III - Guidance	West	$21.14

21. TABLED ITEMS

There were no tabled items.

22. NEW BUSINESS

See the student members comments above.

1. Committee Member Baines:
    a. Agree with the student members comments and we need to have the administration review the midterms and finals and bring this to teaching and learning. It is important that students are prepared for their next steps, whether it is college readiness or career readiness.
    b. Jim McQueeney : He was a very good friend of his and he passed away. He was a great faculty member who challenged kids that were in his classrooms.
2. Committee Member Soule:
    a. She stated that herself and Mr. Bonilla, as well as members of the International Institute, were able to attend the Afghan women bi-weekly meeting. There are interpreters that attend to interpret both Afghan languages. She stated that they learned so much and the food was wonderful. Their next meeting is scheduled for the Welcome Center and anyone who can attend should.
3. Committee Member Want:
    a. She addressed the traffic at McDonough. It was mentioned that though some changes are being made, it needs to be addressed further.
4. Committee Member Bonilla:

a. He addressed the email that was sent to the families on the law and policy changes. He wanted to repeat for the community that we are committed to protecting and supporting every student and family in the district.

5. Committee Member Argeropoulos:
    a. He asked that that issue of block scheduling at West be addressed by the administration at an upcoming Teaching and Learning meeting. It was stated that they will bring something in for the March meeting, as the deadline for the February meeting is tomorrow.

23. A motion is in order to go into non-public session under the provisions of RSA 91-A:3 II (a, b, and c, e, j and l) and RSA 91-A:2, I (b and c): for the dismissal, promotion or compensation of any public employee or the hiring of any person as a public employee; and, for matters, which if discussed in public, would likely affect adversely affect the reputation of any person; consideration of negotiation of pending claims or litigation; consideration of confidential, commercial or financial information that is exempt from public disclosure under RSA 91-A:5, IV; consideration of legal advice provided by legal counsel, either in writing or orally; and, Strategy or negotiations with respect to collective bargaining.

9:01 p.m.
On motion of ***Committee Member Argeropoulos,*** *duly seconded by* ***Committee Member Want,*** *it was moved to go into non-public session under the provisions of RSA 91-A:3 II (a, b, and c, e, j and l) and RSA 91-A:2, I (b): for the dismissal, promotion or compensation of any public employee or the hiring of any person as a public employee; and, for matters, which if discussed in public, would likely affect adversely the reputation of any person; consideration of negotiation of pending claims or litigation; consideration of confidential, commercial or financial information that is exempt from public disclosure under RSA 91-A:5, IV; consideration of legal advice provided by legal counsel, either in writing or orally; and, Strategy or negotiations with respect to collective bargaining.*

Roll Call: Committee Members Parr, Soule, Want, Bonilla, Bergeron, Argeropoulos, O'Connell, Spillers, Baines, Senecal, O'Neil, and Gonzalez voted yes. Committee Member Turner and Mayor Ruais were absent. Motion passed.

Present: Dr. Chmiel, Karen DeFrancis and Daley Frenette.

1. *Two (2) personnel matter was discussed.*

2. *Collective Bargaining issue was discussed.*
3. *A legal matter was discussed.*

24. A motion is in order to call the meeting back to order.
9:16 p.m.

*On motion of **Committee Member Bonilla,** duly seconded by **Committee Member Bergeron,** it was moved to call the meeting back to order. All were in favor and the motion passed.*

*On motion of **Committee Member Soule,** duly seconded by **Committee Member Want,** it was moved to seal the minutes until the Board reviews the minutes at their next meeting for unsealing, as they could likely adversely affect the reputation of any person who is not a member of the public body or they could render a proposed action ineffective. All were in favor and the motion passed.*

ADJOURNMENT

25. If there is no further business, a motion is in order to adjourn. ,

*On motion of **Committee Member Baines,** duly seconded by **Committee Member O'Neil,** it was moved to adjourn. All were in favor, meeting adjourned at 9:16 p.m.*

True Copy. Attest.
Respectfully Submitted,
Angela M Carey
Clerk of Committee