Valley City Public School District #2 Regular Meeting Minutes
Wednesday, September 16, 2026 – 5:30 PM

Call to Order:
President Sherri Horsager called the regular school board meeting of the Valley City Public School District #2 to order at 5:30 PM on Wednesday, September 16, 2026.

Attendees:
-Board Members Present: Sherri Horsager, Darin Anderson, Ryan Mathias, Phil Hatcher, and Tommy Bergan

-Others Attending: Superintendent Joshua Johnson, Business Manager Jackie Cordie, Tara Glandt, Leon Sevigny, and Nick Fiecke (Construction Engineers)

Pledge of Allegiance:
-President Horsager led the board and attendees in the Pledge of Allegiance.

Recognition of the Hi-Liner Food Pantry
- The Board received an update on the Hi-Liner Food Pantry, including its backpack program, summer food distributions, community partnerships, and volunteer support.

During the 2025 school year, the pantry provided approximately 2,900 backpack food distributions, along with approximately 1,000 distributions during the summer months. In total, approximately 19,000 pounds of food were distributed to families in need.

The pantry continues to rely on community donations and volunteers to support its programs. Current donation needs include snacks, soups, and meals that require little or no preparation.

Discussion also included the possibility of providing food assistance during Christmas break and identifying a suitable location for future pantry operations.

Public Comment:
In accordance with North Dakota Century Code 15.1-09-33, the Board provided an opportunity for public comment. Community members were invited to address the Board on any topic from the current agenda or the preceding agenda.

-No public comments.

Approval of Agenda:
Mr. Johnson requested one addition to the agenda, 9G: Out-of-State Travel Request (DECA).
-Motion: Anderson motioned to approve the agenda with the update.
-Second: Bergan seconded the motion
-Motion carried unanimously; the board approved the agenda as set

Consent Agenda:
- Bills totaling $290,812.29 (page 5); the minutes from the August 19, 2026, regular board meeting, 08.26 financial reports (General Fund, Building Fund, Activity Fund, and Health Fund), Open enrollments and Non-Tuition Agreements, NDDPI District Compliance Report for 2026-27, Emergency Operations Plan (EOP) for 2026-27, and the School District Audit Report (2024).
-Motion: Hatcher motioned to approve the consent agenda
-Second: Anderson seconded the motion
-Motion carried unanimously; the board approved the consent agenda

Continuous Improvement (i.e., Accreditation, Board Development, District Goals, and Strategic Plan):
-Mr. Johnson provided an update on the Continuous Improvement Committee. He reported that school strategy maps are aligned with district goals and the strategic plan. Professional development began three days before the school year and received positive staff feedback.
-The district is advertising for route drivers, substitute bus drivers, and substitute teachers.

Reports:
-Facilities & Transportation Committee (September 9): Reviewed the Financials, School Vehicle and Equipment Planning, District Maintenance Plan 2026-2027, School Facility Project Report, Naming of the Lime Pit Field, Asphalt Addition to Hanna Field, Video Boards at the HAC.
Recommendation: General fund budget for transportation and snow removal equipment for 2026-2027.

-Policy Committee (September 9): Policy Review on North Dakota School Boards Association (NDSBA) Quarterly Policy Updates and Other Considerations.
Recommendation: Policies Listed on the School Board Agenda.

Superintendent Report:
-Mr. Johnson discussed the Sheyenne Valley Special Education Unit (SVSEU), Infinite Campus (Student Information Management System), Homecoming 2026, School Safety Week, Employee Posting for the 2026-27 School Year, and the Enrollment Report.

- We have two staff members who were selected for an AI train-the-trainer program (SEEC and VCSU); the district is reviewing program requirements before deciding whether to participate.
-Teachers in grades 4–8 are beginning the required math training (SEEC Essentials for Math Training).
-Special education staffing and business-office support are being coordinated through the regional consortium. SVSEU is advertising for a business manager/office manager.
-The Infinite Campus implementation remained a work in progress, including work still needed for special education.
-Homecoming activities were scheduled for September 21–25.
-School Safety Week is scheduled for October 5–9, with emphasis on school-zone speeds. A school safety training with local law enforcement was also being planned.

School Facility Project:
-Nick Fiecke and Leon Sevigny, from Construction Engineers, provided an update on the construction project, including completed site work, utilities, and ongoing foundation work. Groundwater concerns were discussed, and possible solutions are being reviewed. The project timeline has been extended by two weeks, with substantial completion anticipated on May 12, 2028. The Board also discussed upcoming construction activities, winter site access, and the project's local economic impact.

Items for Discussion and Possible Action:
School District Board Policy
-Motion: Hatcher motioned to adopt the first reading of the listed policies as written.

- BC: Meetings of the Board
- CBAA: Administrative Regulations
- CBAB: Administration in Policy Absence
- FAAC: Enrollment of Suspended or Expelled Students

-Second: Bergan seconded the motion
-Vote: Upon poll, all present agreed; motion carried

-Motion: Mathias motioned to approve the amendments to the listed policies as presented. The policy adoption date is September 16, 2026.

- BA: School Board Ethics
- BCBR: Procedures for Seating a New School Board at the Annual Meeting
- FDD: Education of Pregnant and Parenting Students

-Second: Bergan seconded the motion
-Vote: Upon poll, all present agreed; motion carried

The board discussed proposed changes to the superintendent evaluation procedures (CAAB, CAAB-E1, and CABB-E2). Members agreed to review the changes further and return to the matter after receiving additional information. No formal action on those proposed changes is captured in the transcript.

First Reading on Changes to School Configurations for 2028-2029:
The board considered a proposed configuration for the 2028–29 school year:

- Valley City Elementary: PK–4
- Valley City Middle School: 5–8
- Valley City High School: 9–12

-Motion: Mathias motioned to approve the first reading of the proposed school configuration as presented.
-Second: Bergan seconded the motion
-Vote: Upon poll, all present agreed; motion carried

Second Reading and Approval of the District Budget and Mill Levy for 2026-2027
-Motion: Hatcher motioned to approve the District Budget and Mill Levy for 2026-2027.
-Second: Anderson seconded the motion
-Vote: Upon poll, all present agreed; motion carried

Closing Accounts and Open Certificate of Deposit for the YSC and Amy Foell Harbaugh Scholarship
-Motion: Mathias motioned to approve opening a $24,000 Dacotah Bank CD with the maintenance account balance for the YSC.
-Second: Hatcher seconded the motion
-Vote: Upon poll, all present agreed; motion carried

-Motion: Hatcher motioned to authorize closing the Amy Foell Harbaugh scholarship checking account, opening a certificate of deposit (Dacotah Bank), and recording the remaining funds in the district's general ledger for the Amy Foell Harbaugh scholarship.
-Second: Anderson seconded the motion
-Vote: Upon poll, all present agreed; motion carried

Health Insurance Committee:
-Motion: Hatcher motioned to approve a 3% increase in district health insurance premiums for both employees and the district.
-Second: Mathias seconded the motion
-Vote: Upon poll, all present agreed; motion carried

School District Calendar:
-Motion: Mathias motioned to approve the amendment to the school calendar, changing the designated storm makeup days from April 16 and April 30 to March 5 and March 25, as recommended by administration and the calendar committee.
-Second: Bergan seconded the motion
-Vote: Upon poll, all present agreed; motion carried

Out of State Travel:
-Motion: Anderson motioned to approve the out-of-state travel request for DECA students and Mrs. Larson to attend a leadership conference in Louisville, Kentucky, in November.
-Second: Hatcher seconded the motion
-Vote: Upon poll, all present agreed; motion carried

Next Meeting:
-Next regularly scheduled school board meeting is set for Wednesday, October 21, 2026, at 7:00 AM.

Adjournment:
- Time: Horsager declared the meeting adjourned at 7:12 PM.

Signatures:

President _____

Business Manager _____

Date 10-21-26

September 2026 Bill List

Payee	Amount	Payee	Amount
AED EVERYWHERE, INC.	$ 261.63	LEEVERS	$ 219.87
ALLARD TROPHY COMPANY	$ 6.50	MARCO, INC.	$ 6,055.39
ALLISON WENAAS	$ 90.00	MARIA PUCKETT	$ 30.00
AMAZON Capital Services	$ 8,300.32	MCGRAW-HILL SCHOOL EDUCATION	$ 68.07
American Express	$ 172.58	MONTANA DAKOTA UTILITIES	$ 1,296.74
APPLE INC.	$ 3,198.00	MONTANA DAKOTA UTILITIES	$ 75.72
BADGEPASS	$ 176.00	NAPA AUTO PARTS, INC	$ 3,905.18
BARNES COUNTY AMBULANCE INC.	$ 6,200.00	NASCO	$ 829.79
BEK COMMUNICATIONS	$ 1,756.78	NATHAN HUNT	$ 80.32
BIO CORPORATION	$ 222.60	ND ATTORNEY GENERAL	$ 160.00
BLICK ART MATERIALS	$ 87.50	ND CENTER FOR DISTANCE EDUCATION	$ 7,069.00
BradyMartz	$ 15,093.75	ND CENTER FOR DISTANCE EDUCATION	$ 4,530.00
BRENCO CORP	$ 28.77	ND CENTER FOR DISTANCE EDUCATION	$ 4,142.00
Bridge City Landscaping & Excavating LLC	$ 940.00	ND CENTER FOR DISTANCE EDUCATION	$ 3,893.00
BSN SPORTS, INC.	$ 970.00	ND CENTER FOR DISTANCE EDUCATION	$ 6,391.00
CAROLINA BIOLOGICAL SUPPLY COMPANY	$ 282.70	ND CENTER FOR DISTANCE EDUCATION	$ 6,203.00
CENTRAL AVENUE CHIROPRACTIC PC	$ 250.00	ND COUNCIL OF EDUCATIONAL LEADERS	$ 1,120.00
CHARLES RUSSELL	$ 30.00	ND SCHOOL BOARDS ASSOCIATION	$ 8,209.00
CITY OF VALLEY CITY	$ 272.00	NDIAAA	$ 150.00
COLE PAPERS	$ 1,577.07	NORTH DAKOTA STATE SPELLING BEE	$ 99.00
DACOTAH BANK	$ 9,545.65	O'Reilly Auto Parts	$ 347.50
DACOTAH INSURANCE	$ 2,294.00	ONLINE DAKOTA INFORMATION NETWORK	$ 516.87
Dakota Business Solutions	$ 437.00	OPEN UP RESOURCES	$ 5,075.00
Elan Financial Services	$ 4,714.40	OTIS ELEVATOR COMPANY	$ 1,112.88
Essentia Health	$ 1,755.00	Petro Serve USA	$ 3,283.63
FLINN SCIENTIFIC INC.	$ 50.08	REALLY GOOD STUFF LLC	$ 680.84
GILLE AUTO	$ 335.00	Sanford Health OccMed	$ 183.00
GRAYBAR ELECTRIC COMPANY, INC.	$ 861.12	SARAH LARSEN	$ 409.80
HANDY HARDWARE & RENTAL	$ 1,882.64	SCHOLASTIC MAGAZINES	$ 2,558.74
HARLOW'S	$ 32,500.00	School Health Corp	$ 126.03
HARLOW'S	$ 18,900.00	SCHOOL SPECIALTY LLC	$ 1,470.46
HI-LINE ELECTRIC INC.	$ 440.60	SCRIPPS NATIONAL SPELLING BEE	$ 206.50
HIGH PLAINS WATER TREATMENT IN	$ 201.50	SHEYENNE VALLEY MULTIDISTRICT SP. ED.	$ 54,002.08
Hubert Company	$ 89.77	SMITH LUMBER CO	$ 730.10
INNOVATIVE OFFICE SOLUTIONS, LLC	$ 267.75	SOUTH EAST EDUCATION COOPERATIVE	$ 1,075.00
INSTRUCTURE, INC	$ 4,875.00	STUKENT, INC	$ 1,000.00
J.W. PEPPER	$ 62.50	TARA ALTRINGER	$ 127.92
JADEN RADCLIFFE	$ 30.00	TECHCYCLE SOLUTIONS	$ 959.00
JAMES MCDANIEL	$ 90.00	Theodora Dimmer	$ 299.80
JESSICA ENSTAD	$ 105.55	UNIVERSITY OF OREGON	$ 500.00
Joanna Holm	$ 30.00	VALLEY LUMBER COMPANY	$ 78.46
JOHNSON CONTROLS	$ 768.84	VC AREA CHAMBER OF COMMERCE	$ 595.00
KEITH'S INC	$ 1,071.61	VC PUBLIC WORKS	$ 12,988.94
KENDALL HUNT PUBLISHING COMPANY	$ 278.40	VC PUBLIC WORKS	$ 5,269.43
KRISTI SHANENKO	$ 298.00	VC TIMES-RECORD	$ 315.60
LAKESHORE LEARNING MATERIALS	$ 203.55	VERIZON WIRELESS	$ 513.92
LEAF	$ 6,844.45	VILLAGE FAMILY SERVICE CENTER	$ 10,000.00
LearnWell	$ 2,911.60	WAYLAN STARR	$ 80.00
		WILD PRAIRIE BAKERY	$ 18.50
Total:	$ 290,812.29		