Valley City Public School District #2 Regular Meeting Minutes
Wednesday, December 17, 2025, at 5:30 PM

Call to Order:
President Sherri Horsager called the regular school board meeting of the Valley City Public School District #2 to order at 5:30 PM on Wednesday, December 17, 2025.

Attendees:
-Board Members Present: Sherri Horsager, Darin Anderson, Ryan Mathias, Phil Hatcher, and Tommy Bergan

-Others Attending: Superintendent Joshua Johnson, Business Manager Jackie Cordie, Courtnie Lyter, Rob Hunt, Summer Burchill, and Liz Lindtiegen.

Pledge of Allegiance:
-President Horsager led the board and attendees in the Pledge of Allegiance.

Recognition of Students and/or Staff Members:
-Mr. Hunt had coaches recognize achievements in fall sports:
Cross Country – Cadence Fetsch, Jack Sorby, and Elijah Drummond
Volleyball – Brynn Lueck, Kadie Kocka, and Kinlee Sufficool
Football – Kaleb McClaflin, Trey McPartland, Ryer Muske, Derek Shape, Corbyn Powell, Andrew Sykora, and Owen Hunt
-Mrs. Potts recognized Senior Band – Leah Hochhalter, John Olson, and Ada Gilbertson
-Mrs. Kocka recognized Brinna Berg, the winner of the Prevention Billboard Contest
-Mrs. Krueger recognized Ellie Tombarge, earned second place in the NDSBA Holiday Art Contest

Public Comment:
In accordance with North Dakota Century Code 15.1-09-33, the Board provided an opportunity for public comment. Community members were invited to address the Board on any topic from the current agenda or the preceding agenda.

The following individual(s) provided comments:
-Karla Olson addressed the Board regarding how the music/fine arts awards were handled.
-Hearing no further public comments, the public comment period was closed.

No action was taken by the Board during the public comment period.

Approval of Agenda:
No updates or modifications to the agenda.
-Motion: Mathias motioned to approve the agenda.
-Second: Hatcher seconded the motion.
-The board approved the agenda as set.

Consent Agenda:
-Bills totaling $175,292.34 (page 4) and the minutes from the November 12, 2025, regular meeting, 11.25 General Fund, and 11.25 Health Fund.
-Motion: Hatcher motioned to approve the consent agenda.
-Second: Bergan seconded the motion.
-The board approved the consent agenda.

Continuous Improvement (Accreditation, Board Development, District Goals, and Strategic Plan):
-Mr. Johnson provided an updated on the preliminary report on the Cognia Accreditation Engagement Review – December 3, 2025. Review will now take place on a six-year cycle. A formal written report from Cognia is expected in the upcoming months; and a one-year check-in will follow.

Reports:
-Facility Committee – Discussions around School Facility Design, School Programming, Staff Member Meetings, Stormwater Management Plan, Construction Site Prep.
Recommendation: Request for Proposal to Explore Options for Leasing or Purchasing a New/Used Skid Steer.

-Policy Committee – Policy Review, NDSBA Q3 Policy Updates, Procedural Review.
Recommendation: None.

-Finance Committee – Review the School Design Process, Stormwater Management, Traffic Study, Sale of District Property, Staff Meetings, District Financial Audits and Budget, Preliminary Enrollment Report 26-27, Staffing, School Nursing, Bus Shop Remodel, District Equipment, NDSBA Legal Counsel.
Recommendation: Move Forward with the Stormwater Management at Hanna Field and Seek to find Sponsorship, to Consider the Sale of the Admin Building and Washington Elementary, Request for Proposal to Explore Options for Leasing or Purchasing a New/Used Skid Steer.

-Activity Committee – Discussion around Co-Ops in Activities with BCN, Request for Funding to Replace Lights at Charlie Brown Baseball Field.
Recommendation: None.

Superintendent Report:
-Mr. Johnson provided the board an update on the Winter Weather Plan and the District Calendar for 2026-27, Donations for School Food Service Debts (Exceeding $30K), School Nursing Services with Essentia Health, Infinite Campus – Student Information System, Employment Posting for the 2025-26 School Year, and the Enrollment Report.

Items for Discussion and Possible Action:
-Stormwater Management Plan for the New School – Hanna Field/Turf Option:
Mr. Johnson discusses that the City of Valley City requires stormwater management for the new school site. There are two options: install water chambers under the parking lot – estimated at $650K-$700K or install a stormwater infrastructure beneath Hanna Field. The cost of stormwater management is budgeted in the construction project; however, any cost over and above the

budgeted amount would be funded by a sponsorship, not by the bond proceeds. The second option allows for a multi-use, all-weather surface for PE classes, recess for upper grades, football practice, softball, etc. The turf option also reduces the long-term maintenance and increases the uses of the space.
Motion: Hatcher motioned to approve the Facilities Committee recommendation to continue exploring the Hanna Field storm water management and turf option, contingent upon sponsorship for additional costs.
-Second: Mathias seconded the motion
-Vote: Upon poll, all present approved, motion carried

-Request for Proposals (RFP) for School District Facility and Grounds Equipment:
Motion: Mathias motioned to authorize the Administration to prepare and issue a Request for Proposal (RFP) for the purchase of a new or used skid steer and associated attachments for the Valley City Public Schools, in accordance with district purchasing procedures and applicable NDCC requirements.
-Second: Anderson seconded the motion
-Vote: Upon poll, all present approved, motion carried

-Consideration of Sale of District Real Property for Administration Building and Washington Elementary School:
Although the district will remain in current facilities for a couple years, administration needs board authorization to begin preliminary steps toward selling these properties. This will allow the Administration to obtain a legal opinion and work with a title company to confirm property details and obtain an appraisal to establish fair market values for both properties.
Motion: Hatcher motioned to authorize the Administration to begin the process of selling the Administration Building and Washington Elementary School, in accordance with VCPS Policy IAD – Sale of District Real Property, and NDCC 15.1-07-01. Administration is authorized to obtain a professional appraisal of the properties and to bring findings and recommendations back to the Board for approval prior to any sale.
-Second: Bergan seconded the motion
-Vote: Upon poll, all present approved, motion carried

Next Meetings Date/Time:
- Regular School Board Meeting – Wednesday, January 21, 2026, at 5:30 PM

Adjournment:
- Time: Horsager declared the meeting adjourned at 7:04 PM

Signatures:

President _____

Business Manager _____

Date 01-21-26

December 2025 Bill List					
Payee	Amount		Payee	Amount	
AMAZON Capital Services	$ 1,901.19		NAPA AUTO PARTS, INC	$ 296.79	
BEK COMMUNICATIONS	$ 1,691.22		NATHAN HUNT	$ 344.00	
BEK COMMUNICATIONS	$ 1,690.93		ND ATTORNEY GENERAL	$ 40.00	
BIO CORPORATION	$ 499.45		ND ATTORNEY GENERAL	$ 80.00	
BLAIR'S AUTO BODY, LLC	$ 721.11		ND ATTORNEY GENERAL	$ 40.00	
BRENCO CORP	$ 598.74		ND CENTER FOR DISTANCE EDUCATION	$ 3,913.00	
CENTRAL AVENUE CHIROPRACTIC PC	$ 375.00		ND COUNCIL OF EDUCATIONAL LEADERS	$ 275.00	
CITY OF VALLEY CITY	$ 6,634.00		ND SCHOOL BOARDS ASSOCIATION	$ 78.00	
COLE PAPERS	$ 62.29		NDBDA	$ 70.00	
DACOTAH BANK	$ 9,545.65		NORTHLAND MANAGEMENT SERVICES	$ 485.78	
East West Books	$ 99.93		O'Reilly Auto Parts	$ 148.78	
Elan Financial Services	$ 2,992.41		PEARCE DURICK PLLC	$ 4,893.75	
ENTERPRISE SALES CO.	$ 64.50		Petro Serve USA	$ 6,518.79	
ESSENTIA HEALTH SPORTS MEDICINE	$ 1,275.00		Petro Serve USA	$ 5,326.58	
FLINN SCIENTIFIC INC.	$ 34.45		PIZZA CORNER	$ 62.25	
Great Northwest Education Cooperative	$ 5,125.00		PIZZA RANCH	$ 329.50	
HANDY HARDWARE & RENTAL	$ 474.24		POPPLERS MUSIC INC.	$ 1,148.85	
HIGH PLAINS WATER TREATMENT IN	$ 102.90		Quadient- Postage Funding	$ 1,000.00	
HIGH PLAINS WATER TREATMENT IN	$ 91.00		QUALITY ALIGNMENT AND BRAKE CENTER	$ 827.23	
INNOVATIVE OFFICE SOLUTIONS, LLC	$ 252.80		RJ'S PLUMBING & HEATING INC.	$ 1,179.21	
IXL Learning	$ 2,170.00		Samuel Nielsen	$ 30.00	
JOHNSON CONTROLS FIRE PROTECTION LP	$ 966.26		Sanford Health OccMed	$ 251.00	
JOSHUA JOHNSON	$ 20.78		SCOTT ROEHRICH	$ 36.00	
KEITH'S INC	$ 243.34		Sewing Concepts	$ 708.50	
Lakeview Books	$ 289.67		SHEYENNE VALLEY MULTIDISTRICT SP. ED.	$ 57,814.08	
LEAF	$ 1,418.45		SMART APPLE MEDIA	$ 219.70	
LearnWell	$ 1,815.38		SMITH LUMBER CO	$ 921.48	
LEEVERS	$ 649.48		SOUTH CENTRAL ADULT SERVICES	$ 1,098.00	
Loffler	$ 257.08		Theodora Dimmer	$ 11.92	
LOOKOUT BOOKS	$ 490.18		VALLEY CITY STATE UNIVERSITY	$ 275.00	
MARCO, INC.	$ 5,560.41		VALLEY GLASS SHOP	$ 325.00	
MARCO, INC.	$ 2,443.28		VALLEY LUMBER COMPANY	$ 383.40	
MICHAEL LENTZ	$ 23.00		VC PUBLIC WORKS	$ 20,233.67	
MIDAMERICA BOOKS	$ 476.10		VC PUBLIC WORKS	$ 4,734.68	
Midwest Bus Parts	$ 707.44		VC PUBLIC WORKS	$ 1,185.11	
MMT IRRIGATION	$ 200.00		VC TIMES-RECORD	$ 197.20	
MONTANA DAKOTA UTILITIES	$ 1,337.43		VERIZON WIRELESS	$ 514.00	
MONTANA DAKOTA UTILITIES	$ 490.12		VILLAGE FAMILY SERVICE CENTER	$ 5,000.00	
MONTANA DAKOTA UTILITIES	$ 461.93		Willow Lane Education	$ 43.95	
Total:	$ 175,292.34				