Woodlynne School District
Board of Education
Board Meeting Minutes
January 5, 2017
7:30 PM

Statement by Board President

The Board Secretary opened the regular meeting at 7:30 p.m.

Opening Statement

Opening Statement - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.

Flag Salute

Flag Salute

Oath of Office

Oath of Office given to New Board Members by Mr. Jeff Caccesse

Roll Call

Roll call –Mr. Greg Gontowski, School Business Administrator/Board Secretary

Mrs. Catherine Chukwueke	Present
Mr. Clyde Cook	Present
Mr. Cornelius Eelman	Absent
Mr. Carlos Poole	Present
Mrs. Christine Sanford	Present
Mrs. Sharon Vogel	Present
Mrs. Heidemarie Wood	Present

Other Attendees

Dr. Jack McCulley, Superintendent
Mr. Greg Gontowski, School Business Administrator/Board Secretary
Mr. Jeff Caccesse, Board Solicitor

Election of President and Vice-President of the Board

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Mr. Greg Gontowski called for Nomination of President of the Board

Motion by Heidemarie Wood, Second by Christine Sanford to nominate Sharon Vogel

Roll Call Vote: To approve Sharon Vogel as Board President
YES _6_ NO _0_ Abstain ___

President assumes chair—calls for nominations and acceptance of nomination for Vice President

Motion by Christine Sanford, Second by Heidemarie Wood to nominate Catherine Chukwueke as Vice-President

Roll Call Vote: To approve Catherine Chukwueke as Board Vice-President
YES _6_ NO _0_ Abstain ___

Appointment of Board Committee Members

Nomination and Election of Board Committee Members

Motion to approve Item A

A. Appointing Christine Sanford as representative to Camden County Education Services Commission.

Motion by Heidemarie Wood, Second by Catherine Chukwueke

Roll Call Vote: To approve Appointment of Board Committee Member Christine Sanford
YES _6_ NO _0_ Abstain ___

Motion to approve Item B

B. Appointing Heidemarie Wood as Alternate Representative to the Camden County Educational Services Commission.

Motion by Carlos Poole, Second by Christine Sanford

Roll Call Vote: To approve Appointment of Board Committee Member Heidemarie Wood
YES _6_ NO _0_ Abstain ___

Motion to approve Item C

C. Appointing Carlos Poole as Delegate to New Jersey School Boards Association.

Motion by Heidemarie Wood, Second by Christine Sanford

Roll Call Vote: To approve Appointment of Board Committee Member Carlos Poole
YES _6_ NO _0_ Abstain ___

Motion to approve Item D

D. Appointing Catherine Chukwueke as Alternate Delegate of New Jersey School Boards Association.

Motion by Heidemarie Wood, Second by Carlos Poole

Roll Call Vote: To approve Appointment of Board Committee Member Catherine Chukwueke
YES _6_ NO _0_ Abstain ___

Motion to approve Item E

E. Appointing Heidemarie Wood as Legislative Chairperson of New Jersey School Boards Association.

Motion by Carlos Poole, Second by Clyde Cook

Roll Call Vote: To approve Appointment of Board Committee Member Heidemarie Wood
YES _6_ NO _0_ Abstain ___

Motion to approve Item F

F. Appointing Carlos Poole as Representative to Camden County School Boards Association.

Motion by Christine Sanford, Second by Clyde Cook

Roll Call Vote: To approve Appointment of Board Committee Member Carlos Poole
YES _6_ NO _0_ Abstain ___

Motion to approve Item G

G. Appointing Carlos Poole as Representative to the Collingswood Board of Education.

Motion by Christine Sanford, Second by Clyde Cook

Roll Call Vote: To approve Appointment of Board Committee Member Carlos Poole
YES _6_ NO _0_ Abstain ___

Approval of Minutes

Recommend approval of minutes for

- December 13, 2016 Regular Meeting

Motion by Heidemarie Wood, Second by Catherine Chukwueke

Vote: To approve minutes
Board Voted All in Favor

Correspondence

None

Visitors' Questions

None

Board President's Report

None

Superintendent's Report

Board Actions

Motion to approve Items 1, 3 and 4

Chante' Coleman Resource Teacher

1. Motion to approve, on the recommendation of the Superintendent, the appointment of Chante' Coleman as a 3rd, 4th, and 5th grade Resource Teacher effective January 3, 201 pending all completed paperwork, with a prorated salary of $52, 636.00.

Amendments to Polices and Regulations

3. Motion to approve, on the recommendation of the Superintendent, amendments to the following policies and regulations **(Attachment E)**

P – 0141	Board Member Number and Term
P – 3282	Use of Social Networking Sites
P – 4218	Substance Abuse
P – 4283	Electronic Communication Between Support Staff Members and Students
P – 5200	Attendance
P – 5610	Suspension
P – 5611	Removal of Students for Firearms Offense
P – 5612	Assaults on District Board of Education Members or Employees
P – 5613	Removal of Students for Assaults with Weapons Offenses
P – 5620	Expulsion
P – 6164	Advertising on School Buses
P – 6511	Direct Deposit
P – 7510	Use of School Facilities
R – 2361	Acceptable Use of Computer Networks/Computer and Resources
R – 2431.1	Emergency Procedures for Athletic Practices and Competitions
R – 3232	Tutoring Services
R – 4230	Outside Activities
R – 5308	Student Health Records
R – 6470	Payment of Claims

Discipline and Hib Report

4. Motion to approve, on the recommendation of the Superintendent, the following reports:

a. Discipline Report **(Attachment F)**

b. HIB Report **(Attachment G)**

Motion by Carlos Poole, Second by Clyde Cook

Roll Call Vote: To approve Items 1, 3 , and 4
YES _6_ NO _0_ Abstain __0_

Motion to approve Addendum Items 1 thru 3

Superintendent's Addendum Report

Board Actions

Motion to approve Superintendent's Addendum Items 1 thru 3

Placement of students #2024936, #2018843 and #2020912

1. Motion to approve, on the recommendation of the Superintendent, the approval of the out of district placement for student numbers 2024936, 2018843, and 2020912 to be determined by the Child Study Team/Administration for the remainder of the 2016-2017 School Year.

Mathew Kennedy – Twilight Substitute

2. Motion to approve, on the recommendation of the Superintendent, the approval of Matthew Kennedy as a Twilight substitute at an hourly rate of $28.00 from 3:00 to 6:30.

Updated Comprehensive Equity Plan 16-17 thru 18-19

3. Motion to approve, on the recommendation of the Superintendent, the approval of the updated Woodlynne School District Comprehensive Equity Plan for the School Years 2016 - 2017 through 2018 - 2019.

Motion by Heidemarie Wood, Second by Catherine Chukwueke

Roll Call Vote: To approve Superintendent addendum Items 1 thru 3
YES _6_ NO _0_ Abstain __0_

Board Secretary's Report

Informational Items

Board Actions

Motion to approve Item 1

Jackson Twp. Tuition – student #7832349744

1. To approve tuition contract with Jackson Township Board of Education for student #7832349744 in the amount of $43,860.00 for the 2016-2017 school year.

Motion by Heidemarie Wood, Second by Catherine Chukwueke

Roll Call Vote: To approve Item 1
YES _6_ NO _0_ Abstain __0_

Board Secretary's Addendum Report

Motion to approve Addendum Items 1 thru 3

Payroll Agency

1. The following Payroll and Payroll Agency transfers:

12/15/16	Payroll	$106,001.72	Payroll Agency	$71,398.48
12/30/16	Payroll	$96,141.21	Payroll Agency	$69,403.87

Bill List

2. The attached bill lists:

Check Journal	Fund 10	$7,324.69	
	Fund 11	685,171.20	
	Fund 20	$17,646.45	
	Fund 60	$16,229.96	
		$726,372.30	**Attachment BA1**
		($165, 545.08)	Less Payroll
		$560,827.22	

CM# Security Camera upgrades

3. To award a non fair and open contract to CM3 Building Solutions for security camera upgrades in the amount of $38,630.00 (3 quotes received, lowest cost awarded).

Motion by Christine Sanford, Second by Heidemarie Wood

Roll Call Vote: To approve addendum Items 1 thru 3
YES _6_ NO _0_ Abstain __0_

Visitor's Questions

- Susan Evans 213 Cooper Ave.
  - Asked if we heard anything about Pennsauken shared Superintendent
    - Dr. McCulley responded
  - Asked about meeting with Collingswood BOE
    - Dr. McCulley responded
  - Asked when Superintendent contract ends
    - Dr. McCulley responded
- Mei Li Patko – 1902 Woodlynne Ave. Woodynne
  - Asked about use of microphones

Unfinished Business

None

New Business

None

Executive Session

Motion to recess into Executive Session at 8:00 PM by Heidemarie Wood, second by Christine Sanford.

Roll Call Vote: All in Favor

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the Woodlynne School District, Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the Woodlynne Public School District, Board of Education has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the Woodlynne Public School District, Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly;

WHEREAS, the length of the Executive Session is undetermined; however, the Woodlynne Public School District, Board of Education will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene at **8:35 pm** and the Woodlynne Public School District, Board of Education will proceed with business

NOW, THEREFORE, BE IT RESOLVED, that the Woodlynne Public School District, Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Woodlynne Public School District, Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Woodlynne Public School District, Board of Education attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Woodlynne Public School District, Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and

hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

BE IT FURTHER RESOLVED that the Board Secretary on the next business day following this meeting, shall furnish a copy of this resolution to any member of the public who requests one at the fees allowed by N.J.S.A. 47:1A-1 et seq.

Catherine Chukwueke Left Meeting 8:43

****Catherine Chukwueke Left Meeting 8:43**

Action will be taken

Motion to exit Executive Session at 9:18 P.M. and return to regular session by Clyde Cook, second by Heidemarie Wood.

Roll Call Vote: All in Favor

Motion to approve Superintendent's Item 2

Shared Service of CS Supervisor

2. Motion to approve, on the recommendation of the Superintendent, the Shared Service of a CS Supervisor, 1 day a week as needed, effective January 6, 2017.

Motion by Heidemarie Wood, Second by Clyde Cook

Roll Call Vote: To approve Superintendent's Item 2
YES _4_ NO _1_ **Heidemarie Wood Abstain __0_

Motion to approve New Business

Remove Student #2024936 from Reg. Ed to Homebound

To remove student #2024936 from the regular education programs and into homebound instruction until a suitable alternate program is available.

Motion by Carlos Poole, Second by Heidemarie Wood

Roll Call Vote: To approve Student #2024936 – Homebound Instruction
YES _4_ NO _1__ Clyde Cook Abstain __0_**

Miscellaneous

Miscellaneous

- CST Report **(Attachment A)**
- Technology Report **(Attachment B**)
- Maintenance Report **(Attachment C)**
- Nurse Report **(Attachment D)**

A Fire Drill was held on December 2, 2016 at 2:05 PM…Elapsed time was 2 min and 14 seconds…Sunny day.

A Lock Down Drill was held on December 19, 2016 at 9:32 AM…Elapsed time was 2 min and 37 seconds…Sunny Day

Dates to Remember

Dates to Remember

January 16, 2016 – School Closed Martin Luther King Day

Adjourn meeting

Motion to adjourn meeting at 9:21 PM by Clyde Cook, second Heidemarie Wood.

Vote: To approve to adjourn
Board Voted All in Favor

BOARDS' CERTIFICATION

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlynne Board of Education certifies that as of January 5, 2017 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of January 5, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodlynne

Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

_____Board Secretary _____Date

Woodlynne Board of Education Meeting held on January 5, 2017

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