Woodlynne School District
Board of Education
Board Special Meeting Minutes
March 26, 2026
6:30 PM

Statement by Board President - Mrs. Kirby

The Board President, Mrs. Kirby opened the regular meeting at 6:35 p.m.

Opening Statement

Opening Statement - The New Jersey Open Public Meeting Act was enacted to ensure the rights of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, public notice of the meeting has been given by the Board Secretary in the following manner: Posting written notice on the official bulletin board at the Central Administration Building and notice to the Retrospect and Courier-Post newspapers.

Flag Salute

Flag Salute

Roll Call

Roll call –Mr. Greg Gontowski, School Business Administrator/Board Secretary

Mr. Kyle Bowman	Present
Mrs. Catherine Chukwueke	Present
Mrs. Samantha Kirby	Present
Ms. Xiomara Rivera	Present
Mrs. Heidemarie Wood	Present
Mrs. Sharon Vogel	Absent
Mr. Christopher Dilkus	Present

Other Attendees

Mrs. Jackie Walters, Superintendent/Principal
Mr. Greg Gontowski, School Business Administrator/Board Secretary

Visitors' Questions

None

Board President's Report

None

Board Secretary's Report

Board Secretary's Report

Informational Items

None

Board Actions

Motion to approve item 1

Bill List

1. The attached bill lists:
- Warrants **Attachment BA1**

Motion by Mrs. Wood Second by Mr. Bowman

Vote To Approve Item 1
Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mr. Dilkus, Ms. Rivera, Mrs. Wood and Mrs. Kirby (6-0-0)

Motion to approve items 2 through 4

Tentative Budget

2. 2026-2027 Tentative Budget
It is recommended that the Woodlynne Board of Education, on the recommendation of the Superintendent, the approval and adoption of the Tentative Budget for FY 2026-2027:

BE IT RESOLVED that the tentative budget be approved for the 2026-2027 School Year using the 2026-2027 state aid figures and the Business Administrator/Board Secretary be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	Budget	**Local Tax Levy**
General Fund	$24,225,914.00	$3,029,558.00
Special Revenue Fund	$1,509,715.00	-
Debt Service Fund	-	-
Total Base Budget	$25,735,629.00	$3,029,558.00

And to advertise said tentative budget on the District's website (https://www.woodlynne.k12.nj.us/) in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Woodlynne Board of Education located at 131 Elm Avenue, Woodlynne, NJ 08107 on May 5, 2026 at 6:30pm for the purpose of conducting a public hearing on the budget for the 2026-2027 School Year.

BE IT RESOLVED that the Woodlynne Board of Education includes in the final budget the adjustment for increased costs of health benefits in the amount of $381,191.00. The additional funds will be used to pay for the additional increases in health benefit premiums.

BE IT RESOLVED that the Woodlynne Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.1(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of $213,509.00 for the purpose of increase in staff salaries, utilities, and insurance costs to continue to meet Educational Standards. The district intends to complete said purposes by June 2027.

BE IT RESOLVED that included in the general fund appropriations, budget line 620 is a withdrawal from Capital Reserve – Other Capital Projects in the amount of $4,000,000.00 for other capital project costs of building renovations and repairs including but not limited to, exterior renovations and interior renovations, and a building addition. The total cost of this project is $4,000.000.00 which represents expenditures for construction elements or projects that are in addition to the facilities efficiency standards determined by the Commissioner as necessary to achieve the New Jersey Student Learning Standards.

Travel & Related Expense Reimbursement 2026-2027

3. Travel and Related Expense Reimbursement 2026-2027

WHEREAS, the Woodlynne Board of Education recognizes school staff and Board Members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, NJAC 6A:23A-7.3 et seq. requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Woodlynne Board of Education established $30,000.00 as the maximum travel amount for the current school year and has expended $4,459.98 as of this date; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with NJAC 6A:23A-7.3, to a maximum expenditure of $30,000.00 for the 2026-2027 school year.

Preschool Education Aid

4. Preschool Education Aid

To approve submission of the 2026-2027 Preschool Education Aid application and acceptance of the award in the amount of $658,560.00.

Motion by Mrs. Wood Second by Ms. Rivera
Vote To Approve Items 2 through 4
Roll Call Vote. All in favor: Mr. Bowman, Mrs. Chukwueke, Mr. Dilkus, Ms. Rivera, Mrs. Wood and Mrs. Kirby (6-0-0)

Unfinished Business	**None**
New Business	**None**
Visitor's Questions	**None**
Executive Session	**None**
Adjourn Meeting	

Motion to adjourn meeting at 6:46 PM by Mr. Bowman, second by Mr. Dilkus

Vote: To approve to adjourn
Board Voted All in Favor

BOARDS' CERTIFICATION

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Woodlynne Board of Education certifies that as of February 10, 2026 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BOARD SECRETARY'S CERTIFICATION

Pursuant to N.J.C.C 6A:23A-16.10 (c) 3, I certify that as of February 10, 2026 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Woodlynne

Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

_____Board Secretary _____Date