

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

June 17, 2025 - 6:30 PM

- I. Call to Order
 - II. Pledge of Allegiance
 - III. Roll Call of Members
 - IV. Announcement of any Executive Sessions:
 - V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board regarding action to be taken on the Agenda. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**
 - VI. Approval of Agenda – Voice Vote

_____ Approved _____ Disapproved _____ Amended _____ Tabled _____ Postponed
 - VII. Board Minutes/Financials – Voice Vote
 - *A. Minutes of Previous Meetings
Minutes of Work Session of April 29, 2025; [\(Attachment VII-A\)](#)
Minutes of Regular Board Meeting of May 13, 2025; [\(Attachment VII-A-1\)](#)
Minutes of Special Meeting of May 27, 2025; [\(Attachment VII-A-2\)](#)
Minutes of Buildings & Grounds Com Mtg. of May 27, 2025; [\(Attachment VII-A-3\)](#)
Minutes of Policy Com. Mtg. of May 27, 2025; [\(Attachment VII-A-4\)](#)
Minutes of Curriculum Com. Mtg. of May 27, 2025; [\(Attachment VII-A-5\)](#)
Minutes of Personnel Com. Mtg. of May 27, 2025; [\(Attachment VII-A-6\)](#)
 - *B. Approval of Bills
General Fund Invoices; [\(Attachment VII-B\)](#)
Student Activity Invoices;
Capital Reserve Invoices;
Disbursements – General Fund;
- _____ Approved _____ Disapproved _____ Amended _____ Tabled _____ Postponed
- VIII. A. Reports
 - 1. Student Representatives
 - 2. Superintendent
 - 3. Business Manager
 - 4. Board Members
 - 5. Public Relations Follow-Up

1. ADMINISTRATION AND ORGANIZATION**2. PERSONNEL*****A. Approval of WESPA Support Staff Resignations Due to Retirement**

Consideration of approval to accept letters of resignation due to retirement from:

1. Sue Ellen Benjamin, Middle School full-time paraprofessional, effective at the end of school year 2024-2025; ([Attachment IX-2A-1](#))
2. Patrice Robinson, full-time paraprofessional, effective June 5, 2025; ([Attachment IX-2A-2](#))

***B. Approval of Extra-Curricular Resignations**

Consideration of approval to accept letters of resignation from:

1. Andrew Borzok as HS Girls Tennis Head Coach, effective May 27, 2025; ([Attachment IX-2B-1](#))
2. Todd Webster, as Middle School Wrestling Assistant Coach, effective May 15, 2025; ([Attachment IX-2B-2](#))

C. Approval of Appointment of Title IX Coordinator

Consideration of approval to appoint Cheryl Sottolano, Superintendent of the Wellsboro Area School District, as Title IX Coordinator, effective July 9, 2025.

D. Approval of Appointment of Right-to-Know Coordinator

Consideration of approval to appoint Jordan DeHaas, Business Manager of the Wellsboro Area School District, as primary Right-to-Know Coordinator, 227 Nichols Street, Wellsboro, PA 16901, effective July 1, 2025.

E. Approval of Appointment of School Safety and Security Coordinator

Consideration of approval to appoint Cheryl Sottolano, Superintendent of the Wellsboro Area School District, as School Safety and Security Coordinator, effective July 1, 2025.

3. STUDENT***A. Approval of Overnight Field Trip Requests**

Consideration of approval for the following overnight field trip requests:

1. Melanie Berndtson, High School AgriScience Teacher, to take ten (10) Grand Canyon FFA students to Lake Chautauqua, New York (Bemus Point, NY) on July 1 - 3, 2025; ([Attachment IX-3A-1](#))
2. Melanie Berndtson, High School AgriScience Teacher, to take eighteen (18) Grand Canyon FFA students to Indianapolis, IN on October 27-November 1, 2025 to National FFA Convention (District requested to pay: TBA); ([Attachment IX-3A-2](#))

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

X. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

- *A. Approval of Memorandum of Understanding (MOU) between Northern Tier Regional Planning and Development Commission (NTRPDC), and Wellsboro Area School District (WASD)
Consideration of approval for the Memorandum of Understanding between the Northern Tier Regional Planning and development Commission and Wellsboro Area School District to establish a framework for collaboration between NTRPDC and the District to enhance career education activities through the proposed Healthcare Industry Partnership Mini-Grant submitted by the District. This MOU is for grant funding for the expenses for the Skills USA Nationals trip to Atlanta, as the Skills Team in Health Occupations qualified to compete in Nationals, and to facilitate the reimbursement of expenses incurred by the District in executive such activities. The amount of mini-grant is \$1,500 and runs from May 13, 2025 and remain in force until 6/30/2025. ([Attachment X-1A](#))
- *B. Northern Tier Industry Education Consortium Service Agreement for School Years 2025-26 and 2026-2027
Consideration of approval to enter into Service Agreement between Northern Tier Industry and Education Consortium to provide services to WASD students for School Year 2025-26 and 2026-2027 as provided in said program. Fee structure will be \$1,400 per student for the first eight (8) students; \$1,000 per student for 9-15 students; \$700 per student for 15+ students; Invoicing will be done three (3) times per year (November, March and May). ([Attachment X-1B](#))
- *C. Approval of Contract for Music Therapy Services – Momentum Music Services
Consideration of approval for Contract for Music Therapy Services contracted through Momentum Music Services, effective August 20, 2025 – June 5, 2026 (Fees: \$82 per direct service hour for group and individual sessions, pro-rated for shorter sessions; \$67 per hour for consultation, pro-rated for shorter meetings; \$133 for each completed assessment) ([Attachment X-1C](#))
- *D. Adoption of Tax Resolution for Setting the Tax Rates for the 2025-26 Fiscal Year
Consideration of approval for the adoption of the following tax rates for the 2025-2026 fiscal year: ([Attachment X-1D](#))
- | | |
|-------------------------------------|------------|
| Real Estate Tax: | |
| Lycoming County Real Estate Millage | 21.25 Mils |
| Tioga County Res Estate Millage | 9.99 Mils |
| Act 511 Taxes: | |
| Real Estate Transfer Tax | .50% |
| Earned Income Tax | 1.00% |
| Local Services Tax | \$5.00 |
- *E. Adoption of 2025-26 Wellsboro Area School District General Fund Operating Budget
Consideration of approval for the adoption of the 2025-26 Wellsboro Area School District General Fund Operating Budget (PDE 2028) with projected revenues of \$29,652,508 and projected expenditures of \$35,319,323. ([Attachment X-1E](#))
- *F. Adoption of 2025-26 Act 1 Homestead/Farmstead Exclusion Resolution
Consideration of approval for the adoption of the 2025-26 Act 1 Resolution authorizing and implementing the Homestead and Farmstead Exclusion applicable to the 2025-26 fiscal year. ([Attachment X-1F](#))

*G. Approval of Frontier Sales Proposal for WASD for School Year 2025-26

Consideration of approval of Frontier Sales Proposal to provide Frontier backup of internet for a period of five (5) years at a yearly cost of \$7200.00. ([Attachment X-1G](#))

H. Approval of WASD School Breakfast/Lunch Prices for School Year 2025-2026

Consideration of approval for the Wellsboro Area School District's School Breakfast/Lunch Meal Prices for the School Year 2025-2026 will remain the same as School Year 2024-25. with adult meal prices at \$3.00 for breakfast and increasing lunch price to \$4.85.

*I. Approval of LEA (School District) to Participate in the School-Based ACCESS Program (School Age)

Consideration of approval to participate in the School-Based ACCESS Program (School Age) for School Year 2025-26. ([Attachment X-1I](#))

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

2. PERSONNEL

A. Approval of Extra-Curricular Volunteer Appointments for School Year 2025-26

Consideration of approval for the following extra-curricular volunteer appointments for School Year 2025-26; required clearances have been submitted;

1. Lynsey Hastings as Volunteer Middle School Cheerleading Advisor, for the School Year 2025-26;
2. Patrick Hewitt as Volunteer for Middle School Football Assistant Coach, for the School Year 2025-26;
3. Lashondra Greene as Volunteer for High School Cheerleading Advisor, for the School Year 2025-26;
4. Jeremy Richardson as Volunteer for High School Football Assistant Coach, for the School Year 2025-26;
5. Shane Mascho as Volunteer for High School Football Assistant Coach, for the School Year 2025-26;
6. Jacob Singer as Volunteer for High School Football Assistant Coach, for the School Year 2025-26;
7. Ryan J. Satalin, as Volunteer for High School Girls Basketball Assistant Coach for the School Year 2025-26;

B. Approval of Extra-Curricular Hires for School Year 2025-26

Consideration of approval for the 2025-26 School Year extra-curricular hires of :

1. Brent English, as Middle School Football Assistant Coach, at a stipend of \$1,993 (play period from August 4 – December 6, 2025)
2. Fred Yungwirth, as Middle School Football Assistant Coach, at a stipend of \$1,993 (play period from August 4 – December 6, 2025)
3. Andrew Borzok, as Middle School Soccer Head Coach, at a stipend of \$2,361 (play period from August 11 – December 15, 2025)
4. Taylor Keiser, as Strength and Conditioning Coach, at a stipend of \$6,604 for School Year 2025-26;
5. Spencer Kreisler, as High School Girls Tennis Head Coach, at a stipend of \$2,481 (play period from August 11 – November 8, 2025)

C. Approval of Substitute Hires for Special Education Extended School Year (ESY) Program (2024-25)

Consideration of approval for the following hires as Substitute ESY teachers for Special Education Extended School Year Program of 2024-25 (June 17 – July 17, 2025):

1. Ashley Baker, Don Gill Learning Support Teacher at the rate of \$38.00 per hour;
2. Jamie Madlock, High School Emotional Support Teacher at the rate of \$38.00 per hour;

D. Approval of Hire

Consideration of approval for the hire of Robert A. Kennedy as WASD Facility Maintenance Specialist II at a salary of \$55,000, start date to be determined. This position will be part of the Support Services Administrative Compensation Plan, July 1, 2022 – June 30, 2027.

E. Approval of Request for FMLA (maternity)

Consideration of approval to grant FMLA (maternity leave) to Employee #3501 for the period of approximately August 20 – September 30, 2025.

F. Approval of Appointment of WASD Board Secretary for School Year 2025-26

Consideration of approval for the appointment of Heather Brown as Wellsboro Area School District Board Secretary for the School Year 2025-26 for the sum of \$5,000 per annum, effective July 1, 2025 – June 30, 2026.

G. Approval of Appointment of WASD Athletic Director for School Year 2025-26

Consideration of approval for the appointment of Matthew Rendos as Wellsboro Area School District Athletic Director for the School Year 2025-26 for the sum of \$15,000, effective July 1, 2025 – June 30, 2026.

H. Approval of Hire of Three (3) WASD Student Workers for School Year 2025-26

Consideration of approval for the hire of three (3) WASD student workers for School Year 2025-26 (Tech Help) Payrate for student help is \$16.00 per hour, effective June 23, 2025 – August 15, 2025;

1. Kieleigh Barrido-Hoover, Grade 12;
2. Elliot Spooner, Grade 11;
3. Sean Ladd, Grade 10;

I. Approval of Continuation of Days of Steven Adams, as Substitute Superintendent

Consideration of approval to continue Steven Adams, as Substitute Superintendent, up to and including July 11, 2025 at a daily cost of \$100 per day.

J. Approval of APL Training for WASD Teacher for School Year 2025-26

Consideration of approval for Rileigh Gerges, Don Gill elementary teacher, to attend APL training on July 28-30, 2025 and to be paid at the rate of \$38.00 per hour. Funds will be used from Title I funding.

K. Approval of WASD CTE Teachers for Summer Professional Development 2025

Consideration of approval of the following WASD C.T.E. Teachers receiving summer professional development at the rate of \$38.00 per hour. Funds will be used from EITC.

James Mack, HS Institutional Foods – up to twenty (20) hours;
Bianca Parsons, HS Health Occupations – up to twenty (20) hours;
Amber Whitney, HS AgMechanic – up to twenty (20) hours;
James Reifer, HS Teacher (Construction and Carpentry) – up to forty (40) hours;
Francis Novak, HS Teacher (Engineering) – up to twenty-eight (28) hours;
Peter Buonaiuto, HS Teacher (Computer Science/Business) - up to forty (40) hours;

L. Approval of WASD Title I Teachers Summer Professional Development

Consideration of approval of the following WASD Title I Teachers receiving summer professional development at the rate of \$38.00 per hour to be paid up to five (5) hours on evidence based English Language Arts and Mathematics Interventions (June – August 2025) Paid with Title I funds.

M. Approval of WASD Teachers for Summer Professional Development Curriculum Training 2025

Consideration of approval of the following WASD Teachers receiving summer professional development (math) up to four (4) hours in August 2025 at the rate of \$38.00 per hour, funded by Title I:

Madelen Brunner	Carly Clark	Ashley Hite	Laura Lightner	Spring Lohr
Brenda Copp	Charissa Mascho	Darci Pollock	Bethany Salada	Joanne Shaw
Jacob Singer	Shannon Tice	Elizabeth Williams	Ashley Baker	Ashley Bowen
Brenda Brought	Heather Callahan	Hunter Cass	Brent English	Mary Jane Freeman
Rileigh Gerges	Daren Getty	Holden Kennedy	Marcia Smith	Sierra Lancaster
Heather McCabe	Hannah Miller	Leah Mosher	Annette Nuss	Miranda Smith
Carla VanNess	Jami Brill	John Cherepko	Anjanette Cole	Matt Guillaume
Edward Hamm	Kate Kreger	Brittany Nelson	Matthew Perry	Kevin Post
Becky Rawson	Krista Wheeler	Jessica Witmer	Barbara West	Lewis Brill
Joshua Beals	Shari Macias	Dan Long		

N. Approval of WASD Teachers for Summer Professional ELA 2025

Consideration of approval of the following WASD Teachers for English Language Arts Curriculum, Instruction and Assessment collaboration at the rate of \$38.00 per hour: Paid by Title I funds.

Tina Kreisler, MS ELA Teacher, up to six (6) hours;
Carla VanNess, Elementary Teacher, up to six (6) hours;
Holden Kennedy, Elementary Teacher, up to six (6) hours;

O. Approval of WASD Teachers for Summer Professional Development for Mathematics, Inst. & Assess.

Consideration of approval of the following WASD Teachers for Mathematics Curriculum, Instruction and Assessment at the rate of \$38.00 per hour: Paid by Title I funds.

Miranda Smith, Elementary Teacher, up to six (6) hours;
Leah Mosher, Elementary Teacher, up to six (6) hours;
Brenda Brought, Elementary Teacher, up to six (6) hours;
Ashley Bowen, Elementary Teacher, up to six (6) hours;
Heather Callahan, Elementary Teacher, up to six (6) hours;
Darci Pollock, Elementary Teacher, up to six (6) hours;
Jessica Palmer, Elementary Teacher, up to six (6) hours;
Elizabeth Williams, Elementary Teacher, up to six (6) hours;
Annette Nuss, Elementary Teacher, up to six (6) hours;
Jacob Singer, Elementary Teacher, up to six (6) hours;
Spring Lohr, Elementary Teacher, up to six (6) hours;

P. Conference Request

Consideration of approval for the following conference request:

1. Melissa Johnston, Elementary Physical Education Teacher, to attend "101 Strategies for Strengthening Your PE Program" (On-Line) on June 26, 2025. (Total Expenditures: \$295) ([Attachment X-2P](#))

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

- XI. Public Comment – Residents must first state clearly their full name and address. They will be allowed no more than five (5) minutes to state their concern to the Board. Allegations regarding students or teacher are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.
- XII. Adjournment

ITEMS OF INFORMATION:

- 1. Conference Reports
- 2. Interview Schedules