

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting Minutes

October 10, 2023 - 6:30 PM

- I. Called to order by President Christopher Gastrock at 6:30 PM, in the Old Music Room, Administration Office, 227 Nichols Street, Wellsboro, PA.
- II. Pledge of Allegiance – Mr. Christopher Gastrock led the pledge of allegiance.
- III. Roll Call of Members – Mrs. Linda West; Mr. Lee Stocks; Mr. John Hoover; Mr. Daniel Nowak; Mrs. Tracy Doughtie; Mr. Christopher Gastrock; Mr. Albert Bieber; Mrs. Rebecca Charles; Mrs. Maegan McConnell.
- IV. Announcement of any Executive Sessions
- V. Concerned Resident Issues - None at this time.
- VI. Approval of Agenda - Voice Vote
☒ X Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed
- VII. Board Minutes/Financials – Voice Vote
- *A. Minutes of Previous Meeting
Work Session of September 5, 2023;
Regular Board Meeting of September 12, 2023;
Curriculum Council Committee Mtg. of 9/18/2023;
Buildings & Grounds Committee Mtg. of 9/27/2023;
- *B. Approval of Bills
General Fund Invoices;
Student Activity Invoices;
Capital Reserve Invoices;
Disbursements – General Fund;
☒ X Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed
- VIII. A. Reports
1. Student Representative – Mr. Henry Whitney gave the student update for the high school.
 2. Superintendent – Mrs. Alanna Huck acknowledged the tournament of bands and said that it was a great event.
 3. Business Manager – Mrs. Jordan DeHaas reported bank reconciliations from the 22/23 school year have all been updated. She also reported to have better procedures in place moving forward and acknowledged rallying the business office to help reconcile the accounts.
 4. Board Members – Mrs. Rebecca Charles spoke about the IU update and IU report.
- IX. CONSENT ITEMS Roll Call Vote
1. ADMINISTRATION AND ORGANIZATION
 2. PERSONNEL

A. Approval of Tenure

Consideration of approval for the following individuals attaining tenure:

1. Ashley Lovejoy, High School Learning Support Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching;
2. Bryce Bitner, High School Social Studies Teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three years of teaching;

***B. Approval of Extra-Curricular Resignation**

Consideration of approval of the extra-curricular resignation by

1. Tanya Harmon, Middle School Softball Assistant Coach, effective September 29, 2023.
2. Darci Warriner, Middle School Softball Head Coach, effective October 6, 2023;

3. STUDENT

***A. Approval of Overnight Field Trip Requests**

Consideration of approval for the following overnight field trip requests:

1. Melanie Berndtson, High School AgriScience Teacher, to take 15 students (Grand Canyon FFA) to Indianapolis, IN (National FFA Convention) on October 30 – November 4, 2023; (Expenses will be paid from FFA Fund Account)
2. Melanie Berndtson, High School AgriScience Teacher, to take 30 students (Grand Canyon FFA) to Harrisburg, PA (Sheraton Hotel – FFA Agricultural Cooperation Conference) on February 10 & 11, 2024 (Expenses will be paid from FFA Fund Account)
3. Melanie Berndtson, High School AgriScience Teacher, to take 6 students (Grand Canyon FFA) to Harrisburg, PA (Sheraton Hotel – State Legislative Leadership Conference) on March 24 – 26, 2024 (Expenses will be paid from FFA Fund Account)
4. Melanie Berndtson, High School AgriScience Teacher, to take 30 students (Grand Canyon FFA) To State College, PA (State FFA Convention) on June 11 – 13, 2024; (Expenses will be paid from FFA Fund Account)
5. Michael Charles, F.B.L.A. Coordinator, to take 3 students to Kalahari Pocono Manor, PA. (State Leadership Workshop) on October 29 & 30, 2023; (Expenses: Registration, accommodations, Meals, travel - \$1,133

***B. Approval of Requests for Approved Educational Field Trip**

Consideration of approval for the following educational field trips:

1. Landon Owlett, 7th grade student; Kaitlyn Owlett, 7th grade student; Abigail Owlett, 12th grade student; Dustin Owlett, 11th grade student; Cameron Owlett, 10th grade student; travelling to White Sulfur Springs, Montana (also seeing Lewis & Clark National Forest, Carriage House, Little Belt Mountains and Theodore Roosevelt National Park) on October 25 – November 11, 2023.

4. OTHER

A. Approval of Van Driver

Consideration of approval for the following Van Driver:

1. Thomas Mogush, van driver for Correll Student Transport, effective October 10, 2023;

Roll call vote was as follows:

Mrs. West – Yes

Mr. Bieber – Yes

Mr. Stocks – Yes

Mr. Nowak – Yes Mrs. Doughtie – Yes Mr. Hoover – Yes
Mrs. McConnell – Yes Mr. Gastrock – Yes Mrs. Charles - Yes

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

X. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

- *A. Approval of Second Reading and Adoption of WASD #216.1 Supplemental Discipline Records
Consideration of approval for the second reading and adoption of WASD Policy #216.1 - Supplemental Discipline Records as presented.
- *B. Approval of Second Reading and Adoption of WASD #251 Students Experiencing Homelessness, Foster Care and Other Educational Instability
Consideration of approval for the second reading and adoption of WASD Policy #251 - Students Experiencing Homelessness, Foster Care and Other Educational Instability, as presented.
- *C. Approval of First Reading of WASD Policy #828 - Fraud
Consideration of approval for the first reading of Wellsboro Area School District Policy #828- Fraud as presented.
- *D. Approval of Deletion of WASD Policy #255 - Educational Stability for Children in Foster Care
Consideration of approval for the deletion of Wellsboro Area School District Policy #255 - Educational Stability for Children in Foster Care as presented.
- *E. Approval of ESS Northeast, LLC Addendum Adding Substitute RN and LPN Rates
Consideration of approval of ESS Northeast, LLC to Agreement between WASD and ESS Northeast, LLC whereby adding Substitute RN (Hourly) at \$25.00 per hour and LPN (Hourly) at \$20.00 per hour.
- *F. Approval of Summary of Weather Services by Wiles Valley Weather
Consideration of approval of Summary of Weather Services prepared by Wiles Valley Weather For the school year 2023-24 in the amount of \$1,500 (year-round coverage)
- *G. Approval of 2023-24 Extra-Curricular Contracts for Benedicts Bus Service and Niles Transportation
Consideration of approval for the 2023-24 extra-curricular contracts for Benedicts Bus Service and Niles Transportation.
- *H. Approval of 2023-24 Contract for the Special Needs Transportation by Correll Transport
Consideration of approval for the 2023-24 contract for the special needs transportation of school pupils by Correll Transport.

Roll call vote was as follows:

Mrs. West – Yes to all but F	Mr. Bieber – Yes to all but F	Mr. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mrs. Charles - Yes

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

2. PERSONNEL

A. Approval of Extra-Curricular Hire for School Year 2023-24

Consideration of approval for the following extra-curricular hire for the School Year 2023-24:

1. Jamie Frantz, as Middle School Girls Basketball Assistant Coach, effective November 17, 2023 – March 23, 2024 for a stipend of \$2,256;

B. Approval of 2023-24 Professional Hire for Wellsboro Online Academy

Consideration of approval for Marcia Smith – certifications include Ment. and/or Phys. Handicapped; reading specialist; (with identified certification) to serve as Wellsboro Online Academy Teacher effective August 30, 2023 – June 6, 2024 at the rate of \$34.00 per hour. Number of hours per week will be contingent on the number of students enrolled for Wellsboro Online Academy for school year 2023-24;

C. Approval of Volunteer Appointments for School Year 2023-24

Consideration of approval for the following volunteer appointments for School Year 2023-24:

1. Hannah Williams, Elementary Volunteer, for the entire school year 2023-24;
2. Catherine Irene Mulcahey, Volunteer Nurse, effective for the entire school year 2023-24;
3. Anna Miller, Elementary Volunteer, for the entire school year 2023-24;
4. Nate Robinson, Elementary Volunteer, for the entire school year 2023-24;
5. Kristin Laura Boggs, Elementary Volunteer, for the entire school year 2023-24;
6. Nicole Schea, Unified Bocce Volunteer Assistant Coach, for the entire school year of 2023 –24;
7. Selina Bogaczyk, Unified Bocce Volunteer Assistant Coach, for the entire school year of 2023-24;
8. Carly Clark, Unified Bocce Volunteer Assistant Coach, for the entire school year of 2023-24;
9. Tiffany Novinger, as Volunteer Middle School Girls Basketball Assistant Coach, effective November 17, 2023 – March 23, 2024.
10. Ed Weaver, as Volunteer Middle School Boys Basketball Assistant Coach, effective November 17, 2023 – March 23, 2024.

*D. Approval of Conference Requests

Consideration of approval for the following conference requests:

1. Dan Sensenig, High School Music Teacher, with thirteen (13) students, to attend PMEA District 8 Chorus Pre-Auditions, Williamsport, PA on Sunday, October 22, 2023; (Total expenses are: \$65 (\$5 for each student) and cost of bus transportation)
2. Dan Sensenig, High School Music Teacher, with five (5) students, to attend PMEA District Band Auditions, Williamsport, PA on Sunday, November 19, 2023; (Total expenses are: \$65 (\$5 for each student) and cost of school van;)
3. Amy Coots, Principal of Academic Affairs; Brigitte O. Largey, Elementary Guidance Counselor; Dr. Benjamin Largey, School Psychologist; Todd Outman, High School Assistant Principal; Dr. Jacob Rogers, School Psychologist (Elementary Priority); John Casey Hoover, Graduate School Psychology Intern for School Year 2023-24; to attend "2023 PAPBS (PA Positive Behavior Support) Network and MTSS (Multi-Tiered Systems of Support) Implementer' Forum", Hershey, PA on November 1 – 3, 2023; (Expenses to be paid from PCCD Mental Health Grant)
4. Jenn Sporer, Gifted Education Teacher, to attend "2023 Pennsylvania Association for Gifted Education Conference", Harrisburg, PA on November 2 & 3, 2023 (Expenses: Travel: \$83.40; Lodging: \$260; Meals: \$70 and Registration: \$470 - TOTAL EXPENDITURES: \$983.40 to be paid from Professional Development Account)

E. Approval of Professional Hire for School Year 2023-24

Consideration of approval for the professional hires for school year 2023-24 of:

1. Becky Rawson, as Elementary Teacher, Step #1, Bachelors, at a salary of \$52,118, effective start date of October 9, 2024;

2. Madison DiCamillo, as Rock L. Butler Middle School Computer Technology Teacher, Step #1, Bachelors, at a salary of \$52,118, effective start date of December 9, 2023.

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mrs. Charles – Yes

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

3. **STUDENT**

*A. **Approval of Request to Establish a Student Activity Club**

Consideration of approval for Request to Establish a Student Activity Club, to wit, **"Hornets United"** for students with and without intellectual disabilities who collaborate as equals to conduct activities designed to make our school a better place. Students will engage in creative interactive school events, awareness campaigns, pep rallies, etc. Advisor: Nicole Schea, High School Special Education Teacher (Life Skills)

Roll call vote was as follows:

Mrs. West – Yes	Mr. Bieber – Yes	Mr. Stocks – Yes
Mr. Nowak – Yes	Mrs. Doughtie – Yes	Mr. Hoover – Yes
Mrs. McConnell – Yes	Mr. Gastrock – Yes	Mrs. Charles – Yes

☒ Approved ☐ Disapproved ☐ Amended ☐ Tabled ☐ Postponed

XI. Public Comment – Mr. John Hoover asked about Consent Item IX 3B, procedure for student field trip. Mr. Kreger replied that it must be approved by the board if the trip extends past 10 days. Mrs. West asked about the status of the roof. Mrs. Huck stated the district has not heard from the warranty company and discussed an attorney. Mrs. West inquired about a forensic audit.

XII. Adjournment – The meeting was adjourned at 6:50 PM.

Respectfully Submitted,



Heather Brown
Board Secretary

