

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting
November 13, 2025 - 6:30 PM



- I. Call to Order
Honoring our Veterans
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Session – Tuesday, November 4, 2025 at 5:15 PM in the Conference Room, Administration Office, for the purpose of legal and personnel issues; Thursday, November 13, 2025 at 5:30 PM in the Conference Room, Administration Office, for the purpose of legal and personnel issues;
- V. Public Comment on Board Agenda Items: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board regarding action to be taken on the Agenda. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**
- VI. Approval of Agenda – Voice Vote

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VII. Board Minutes/Financials – Voice Vote
- *A. Minutes of Previous Meetings
Work Session of October 7, 2025 [\(Attachment VII-A\)](#)
Regular Board Meeting of October 14, 2025; [\(Attachment VII-A-1\)](#)
- *B. Approval of Bills
General Fund Invoices; [\(Attachment VII-B\)](#)
Disbursements – General Fund
- ____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VIII. A. Reports
1. Student Representative
 2. Superintendent
 3. Business Manager
 4. Public Relations Follow-Up
 5. Board Members

1. ADMINISTRATION AND ORGANIZATION

- A. Approval of 2025-26 Mental Health Student Assistance Program (SAP) Letter of Agreement
Consideration of approval to enter into 2025-26 Mental Health Student Assistance Program (SAP) Letter of Agreement with Service Access & Management, Inc. (SAM) and Wellsboro Area School District, for a term commencing July 1, 2025, expiring on June 30, 2026, the purpose of which is to avoid any duplication of services and agreement and to comply with State and Federal Mental Health confidentiality regulations when a student is referred for treatment by the Student Assistant Program (SAP) ([Attachment IX-1A](#))
- *B. Approval of IDEA Agreement-Project #062-23-0-017-CFDA #84.027 between BLaST IU#17 and WASD
Consideration of approval of IDEA Agreement (Project #062-23-0-017 CFDA #84.027) between BLaST IU#17 and Wellsboro Area School District, dated July 1, 2025 with an estimated IDEA allocation for the District of \$297,621.61 as presented. ([Attachment IX-1B](#))
- *C. Approval of BLaST IU#17 Uniform Guidance (UG) Agreement
Consideration of approval for BLaST IU#17 Uniform Guidance (UG) Agreement for the purpose of indicating the procurement process the District is using while expending IDEA pass-through funds during School Year 2025-26. ([Attachment IX-1C](#))
- D. Approval of Changing Date of WASD Board of Education Reorganization Meeting / Board Mtg.
Consideration of approval to change the date of Tuesday, December 2, 2025 at 6:30 PM for the WASD Reorganization Meeting / Board Meeting to **Thursday, December 4, 2025 at 6:30 PM, Board Room, Administration Office, 227 Nichols Street, Wellsboro, PA**
- *E. Approval of Resolution Urging PA General Assembly to End State Budget Impasse
Consideration of approval of Resolution Urging the Pennsylvania General Assembly to end the State Budget Impasse. ([Attachment IX-1E](#))

2. PERSONNEL

- *A. Approval of WESPA Support Staff Resignations
Consideration of approval to accept letters of resignation from the following:
1. Ashley Valentine, part-time WESTPA Special Education paraprofessional, effective October 29, 2025. (Attachment IX-2A-1)
2. Denise Woodhouse, full-time WESPA Custodian, effective December 4, 2025; (Attachment IX-2A-2)
- *B. Approval of Extra-Curricular Resignation
Consideration of approval of Hunter Cass, Middle School Baseball Assistant Coach, effective November 4, 2025. (Attachment IX-2B)
- *C. Approval of Administrative Resignation Due to Retirement
Consideration of approval of resignation due to retirement letter from Steven Adams, High School Principal, with regret, effective June 30, 2025; (Attachment IX-2C)

***3. STUDENT**

A. Approval of Overnight Field Trip Requests

Consideration of approval of the following overnight field trip requests:

1. Amber Whitney, High School Technology Education/Industrial Arts teacher, to take thirteen (13) WAHS Student Council students to 2025 PASC State Convention, Union Area High School on November 6-8, 2025; ([Attachment IX-3A-1](#))
2. Jessica Webster, High School Biology/ Earth Space Science Teacher, to take fifteen (15) Outdoor Club students to Killington, Vermont on March 5 -8, 2026; ([Attachment IX-3A-2](#))
3. James Mack, High School Culinary Arts teacher, to take fifteen (15) Skills USA (Culinary Arts) students to Disney World in Orlando, Florida, on April 29 – May 4, 2026; ([Attachment IX-3A-3](#))
4. Andy Borzok, High School Physics Teacher, to take eight (8) High School Robotics Club students to Manheim Township High School (Tech Challenge Robotics Competition, on December 5 & 6, 2025 ([Attachment IX-3A-4](#))

4. OTHER

A. Approval of Bus Drivers and Van Driver

Consideration of approval for the following bus drivers:

1. John Riggs, for Benedict's Bus Services, LLC – clearances received;
2. Valentina Sitko, for Benedict's Bus Services, LLC – clearances received;
3. Jeffrey M. Shafer, for Niles Transportation - clearances received;
(mandated reporter training certificate pending)
4. Melissa Whitney, for Benedict's Bus Services, LLC – clearances received;
(mandated reporter training certificate pending)
5. Tyler S. Upham, for Wellsboro Area High School Van Driver – clearances received;
(mandated reporter training certificate pending)

_____Approved _____Disapproved _____Amended _____Tabled _____Postponed

X. ACTION ITEMS:

1. ADMINISTRATION AND ORGANIZATION

Roll Call

***A. Approval of Commonwealth University of PA Memorandum of Understanding Early College Program**

Consideration of approval to execute Memorandum of Understanding Early College Program between Commonwealth University of PA and the Wellsboro Area School District, for a term of three (3) years commencing upon the review and approval of all parties. The District and the University desire to describe the features, purposes and mechanisms of the relationship by which the parties will establish a relationship in a collaborative arrangement; ([Attachment X-1A](#))

***B. Approval of UGI Energy Services, Customer Confirmation Agreement**

Consideration of approval of UGI Energy Services, LLC, Customer Confirmation Agreement as presented. ([Attachment X-1B](#))

***C. Approval of IUP Educator & Clinician Preparation Field Experience Agreement**

Consideration of approval of Indiana University of Pennsylvania Educator and Clinician Preparation Field Experience Agreement, the term of which will be for five (5) years. Said Agreement lists the Duties and Responsibilities of the

University and the Organization (WASD) and the Mutual Terms and Conditions.
([Attachment X-1C](#))

- *D. Approval of Transportation Plan/MOU between WASD and Tioga County Children & Youth Agency
Consideration of Approval for Memorandum of Understanding/Transportation Plan between WASD and Tioga County Children & Youth Agency to establish transportation procedure to ensure the provision of transportation for foster care youth enrolled in a LEA (PreK-12) when a best interest determination indicates that the student should remain in the school of origin, and alternative means of transportation to and from school have been fully explored and deemed unavailable. Revisions and updates to this Plan shall be made as needed and must be submitted to the PA Department of Education for approval. ([Attachment X-1D](#))
- E. Approval to Use Capital Project Funds for payment on the Softball Field Project and the Baseball Field Project for School Year 2025-26
Consideration of approval to allow Jordan DeHaas, WASD Business Manager, to use capital project funds to pay for the Softball Field Project and the Baseball Field Project for School Year 2025-26.
- F. Approval of Wellsboro Area High School Course Reference Guide for School Year 2026-27
Consideration of approval for the Wellsboro Area High School Course Reference Guide for School Year 2026-27 as presented. ([Attachment X-1F](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

2. PERSONNEL

*A. Approval of Conference Requests

Consideration of approval for the following conference requests:

1. Kate Kreger, Middle School Mathematics Teacher, Shane Mascho, Middle School Guidance Counselor; Erin Szentesy, Middle School ELA Teacher, Matthew Hildebrand, Middle School Computer Teacher, Melissa Morral, Middle School ELA Teacher; to attend PETE& C (PA Educational Technology Expo and Conference) on February 1 – 4, 2026 in Hershey, PA (Estimated Expenditures: \$4,486 (including travel, meals, lodging, registrations; Substitutes: \$1,980 (\$165 x 4 people for 3 days) **TOTAL: \$6,466** ([Attachment X-2A-1](#)) (Paid from General Fund Account (budgeted)
2. Madelen Brunner, Elementary Special Education Teacher, to attend PASA DLM (PA Alternate System of Assessment Dynamic Learning Maps) on January 14, 2026 in Williamsport, PA; (Estimated Expenditures: Travel: \$70; Meals: \$10; **TOTAL: \$80** ([Attachment X-2A-2](#)) (Paid from General Fund Account (budgeted)
3. Molly Cary, Elementary Music Teacher, to attend “2026 PMEA (PA Music Education Association) Conference on April 22-25, 2026 at the Kalahari Resort and Convention Center in the Poconos; (Estimated Expenditures: Travel: \$217.70; Lodging: \$555.90; Meals: \$200; Registration: \$180; Substitute Costs: \$330 **TOTAL: \$1,483.60**) ([Attachment X-2A-3](#)) (Paid from General Fund Account – budgeted)

4. Selina Bogaczyk, High School Health & Physical Education Teacher, to attend Health & Physical Teacher Training (sponsored by BLAST IU#17) in Williamsport, PA on January 27, 2026. (Estimated Expenditures: Travel: \$72.80; Meals: \$15.00; **TOTAL: \$87.80** ([Attachment X-2A-4](#)))

B. Approval of WESPA (Wellsboro Educational Support Professionals Association) Transfer
Consideration of approval for the transfer of Tiffiny Novinger, part-time Special Education paraprofessional (no more than 29.5 hours per week at \$16.00 per hour) to full-time Special Education paraprofessional (35 hours per week at \$16.00 per hour) effective October 22, 2025.

C. Approval of F.M.L.A. (maternity)
Consideration of approval to grant FMLA (maternity leave) to Employee #3185 to use a combination of FMLA Maternity and Child Rearing Leave for the period of November 17, 2025 – February 27, 2026.

D. Approval of Extra-Curricular Volunteer Appointments for School Year 2025-26

Consideration of approval for the following extra-curricular volunteer appointments for School Year 2025-26: required clearances have been furnished to the District;

1. Catherine Rush, Volunteer for School Activities, for School Year 2025-26;
2. Shane Mascho, Volunteer for School Activities, for School Year 2025-26;
3. Jodi Stevens, Volunteer for School Activities, for School Year 2025-26;
4. Christine Whitesell, Volunteer for School Activities, for School Year 2025-26;
5. Derek Stevens, Volunteer for School Activities, for School Year 2025-26;
6. Zachary M. Rogers, Volunteer for School Activities, for School Year 2025-26;
7. Tanya Taylor, Volunteer for School Activities, for School Year 2025-26;
8. Samara Dibble, Volunteer for School Activities, for School Year 2025-26; (PA State Police clearance pending)
9. Tiffany Nybeck, Volunteer for School Activities, for School Year 2025-26;
10. Robbyn Bathrick, Volunteer for School Activities, for School Year 2025-26;
11. Tammy Jo Benedict, Volunteer for School Activities, for School Year 2025-26;
12. Brianne Coolidge, Volunteer for School Activities, for School Year 2025-26;
13. Joyce Butler, Volunteer for School Activities, for School Year 2025-26;
14. Joseph Italo, Volunteer for School Activities, for School Year 2025-26;
15. Noell McConnell, Volunteer for School Activities, for School Year 2025-26;
16. Dr. Lee Meyers-Pollaro, Volunteer for School Activities, for School Year 2025-26;
17. Ashley Reese, Volunteer for School Activities, for School Year 2025-26;
18. Noel Ross, Volunteer for School Activities, for School Year 2025-26;
19. Janessa Smith, Volunteer for School Activities, for School Year 2025-26;
20. Christie Blackwell, Volunteer for High School Girls Basketball, for School Year 2025-26;
21. Tanya Harmon, Volunteer for High School Softball, for School Year 2025-26;
22. Kristen Rendos, Volunteer for High School Girls Basketball, for School Year 2025-26;
23. Grace Hines, Volunteer for School Activities, for School Year 2025-26;
24. Todd Fleming, Volunteer for High School Softball, for School Year 2025-26;
25. Cindy Carr, Volunteer for High School Softball, for School Year 2025-26;

26. Jamie Frantz, Volunteer for High School Girls Basketball, for School Year 2025-26;
27. Mike Buckwalter, Volunteer for HS/MS Wrestling, for School Year 2025-26;
28. Madeline Mascho, Volunteer for High School Girls Basketball, for School Year 2025-26;

E. Approval of Mentor

Consideration of approval for Carly Clark, Charlotte Lappla elementary teacher, as mentor for Dawn Adams, Charlotte Lappla, elementary teacher, in accordance with the New Teacher Induction Program of 2024-2030;

F. Approval of Extra-Curricular Hire

Consideration of approval for the extra-curricular hire of:

1. Tyler Mead as Middle School Wrestling Assistant Coach at a stipend of \$1,902 for School Year 2025-26, pending receipt of mandated reporter training certificate, effective November 14, 2025;
2. Shawn Bryant as High School Girls Basketball Assistant Coach at a stipend of \$2,874, effective November 14, 2025;

G. Approval of Extra-Curricular Hires for School Year 2025-26

Consideration of approval for the following extra-curricular hires for the School Year 2025-26:

1. Amber Whitney	High School Student Council Advisor	\$1525.31
2. Jamie Brill	Middle School Student Council Advisor	\$1341
3. Morgan Shaffer	MS Spring Marching Band (1/2)	\$1325
4. Daniel Sensenig	MS Spring Marching Band (1/2)	\$1364.75
5. Heather Ladd	MS Dramatics – Fall Drama	\$1140.21
6. Jill Gastrock	High School Year Book Advisor	\$2219.65
	High School Yearbook Business Manager	\$1047.51
	High School Senior Class Advisor	\$1060
7. Daniel Sensenig	High School Fall Marching Band	\$3715.21
8. Daniel Sensenig	High School Spring Musical Director (1/2)	\$1,118
9. Margaret Sensenig	High School Spring Musical Director (1/2)	\$1,118
10. Jennifer Mosher	High School Band Front - Percussion	\$1,140.21
11. Margaret Sensenig	High School Band Front – Colorguard	\$1,140.21
12. Daniel Sensenig	Musical Pit Orchestra Director (1/2)	\$900
13. Jennifer Mosher	Musical Pit Orchestra Director (1/2)	\$900
14. Jeremy Cook	Middle School Baseball Head Coach	\$2,415
15. Ben Largey	Middle School Boys Basketball Head Coach	\$3,760
16. Kyle Smith	High School Baseball Head Coach	\$3,314
17. Todd Outman	Middle School Boys Basketball Asst. Coach	\$2,256
18. Ryan Satalin	Middle School Girls Basketball Asst. Coach	\$2,256
19. Barbara St. John White	MS Girls Basketball Head Coach	\$3,760
20. Maureen Poirier	High School Girls Basketball Head Coach	\$4,659
21. Shawn Bryant	High School Girls Basketball Asst. Coach	\$2,874
22. Chad Tennis	High School Baseball JV Coach	\$2,298
23. Ronald Doughtie	High School Boys Basketball Head Coach	\$4,798.77
24. Jacob Singer	High School Boys Basketball Asst. Coach	\$2,874
25. Greg Carr	High School Girls Softball Head Coach	\$3,413.32
26. Renee Frazier	High School Girls Softball Asst. Coach	\$2,298
27. Bryce Bitner	High School Boys Wrestling Head Coach	\$4,644.27
28. Andy Rendos	High School Boys Wrestling Asst. Coach	\$2,990
29. Todd Webster	HS/MS Girls Wrestling Head Coach	\$4,509
30. Casey Hoover	MS Track & Field Assistant Coach	\$2,399

31. Brigitte Largey	High School Boys Track Head Coach	\$3,518
32. Amber Whitney	High School Boys Track Asst. Coach	\$2,399
33. Elizabeth Hoover	High School Girls Track Head Coach	\$4,045.70
34. Kate Gehman	High School Girls Track Asst. Coach	\$2,470.97
35. Devin Martin	Middle School Wrestling Head Coach	\$3,169
36. Tyler Mead	Middle School Wrestling Asst. Coach	\$1,902
37. Andy Borzok	High School Boys Tennis Head Coach	\$2,555.43
38. Spencer Kreisler	High School Boys Tennis Asst. Coach	\$1,418
39. Michael Charles	F.B.L.A. (Future Business Leaders Association) Advisor for School Year 2025-26	\$1,545

☐ Approved
 ☐ Disapproved
 ☐ Amended
 ☐ Tabled
 ☐ Postponed

3. STUDENT

A. Approval of Request to Establish Student Activity Club

Consideration of approval of Request to Establish Student Activity Club for High School Girls Wrestling Club.

☐ Approved
 ☐ Disapproved
 ☐ Amended
 ☐ Tabled
 ☐ Postponed

- XI. **Concerned Resident Issues: Residents must first state clearly their full name and address. They will be allowed no more than five minutes. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**

- XII. Adjournment

ITEMS OF INFORMATION:

1. Interview Notices
2. Conference Reports