

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

October 13, 2026 - 6:30 PM

- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Session – Tuesday, October 6, 2026, Conference Room, at 5:30 PM for the purpose of legal and personnel;
- V. Public Comment on Board Agenda Items: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board regarding action to be taken on the Agenda. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**
- VI. Approval of Agenda – Voice Vote
- ____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VII. Board Minutes/Financials – Voice Vote
- *A. Minutes of Previous Meetings
Work Session of September 1, 2026; [\(Attachment VII-A\)](#)
Regular Board Meeting of September 8, 2026; [\(Attachment VII-A-1\)](#)
- *B. Approval of Bills
General Fund Invoices;
Disbursements – General Fund [\(Attachment VII-B\)](#)
- ____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VIII. A. Reports:
1. Student Representative;
 2. Superintendent;
 3. Business Manager;
 4. Public Relations Follow-Up;
 5. Board Members;
- IX. CONSENT ITEMS Roll Call Vote

1. ADMINISTRATION AND ORGANIZATION

- *A. Approval of Tioga County Department of Human Services Letter of Agreement for Student Assistance Program (SAP) Liaison and WASD
Consideration of approval to enter into Letter of Agreement of Tioga County Department of Human Services for Student Assistance Program (SAP) Liaison and Wellsboro Area School District , for a term commencing July 1, 2026, expiring on June 30, 2027; [\(Attachment IX-A\)](#)

2. PERSONNEL

A. Approval of WESPA Support Staff Resignation

Consideration of approval to accept letter of resignation from the following:

1. Shawna Krout, part-time Rock L. Butler Middle School WESPA Special Education Paraprofessional, effective 10/9/2026;

B. Approval of Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Valery Weaver, Middle School Softball Assistant Coach, effective October 6, 2026;

C. Approval of Tenure

Consideration of approval for tenure for the following teachers:

1. Andrew Borzok, High School Physics teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three (3) years of teaching;
2. Holden Kennedy, Elementary teacher (Grade 4), who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code, amended by Act 66 of 1996 after successfully completing three (3) years of teaching;
3. Jacob Singer, Elementary teacher (Grade 1), who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code amended by Act 66 of 1996 after successfully completing three (3) years of teaching;
4. Becky Rawson, Mathematics teacher (Grade 5), who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code amended by Act 66 of 1996 after successfully completing three (3) years of teaching;
5. Brent English, Elementary teacher (Grade 3), who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code amended by Act 66 of 1996 after successfully completing three (3) years of teaching;
6. Bianca Parsons, Health Occupations teacher, who has attained tenure in accordance with the requirements of Section 1121 of the PA School Code amended by Act 66 of 1996 after successfully completing three (3) years of teaching;

D. Approval of Custodial Substitute for School Year 2026-2027

Consideration of approval of Adler Stone as a custodial substitute at the rate of \$16.00 per hour pending receipt of required clearances;

3. STUDENT

*A. Approval of Overnight Field Trip Requests for School Year 2026-2027

Consideration of approval of the following overnight field trip requests

1. Jami Brill, Middle School Mathematics teacher/Middle School Student Council Advisor, to take eight (8) Student Council students to Clark Summit, PA on November 12-14, 2026; ([Attachment IX-3A-1](#))

2. Amber Whitney, High School Technology Education/Industrial Arts teacher/High School Student Council Advisor, to take nine (9) Student Council students to Mountain View Jr./Sr. High School (PASC State Leadership Convention) on November 13-14, 2026; ([Attachment IX-3A-2](#))
3. Jessica Webster, High School Biology teacher, to take thirty (30) Outdoor Club students to Killington, Vermont (Killington Ski & Snowboard Itinerary) on March 4 – 7, 2027; ([Attachment IX-3A-3](#))
4. James Mack, High School Culinary Arts teacher, to take fifteen (15) Skills USA students to 2026 Cook Around The World Competition, in Disney World Orlando, Florida on April 21 – 26, 2027; ([Attachment IX-3A-4](#))
5. Jill Gastrock, High School Senior Class Advisor and Amber Whitney, High School Senior Class Advisor, to take approximately 40 Senior Class students to Sevierville, TN (Tennessee's Smokey Mountains) on April 7 – 11, 2027. ([Attachment IX-3A-5](#)) (District is requested to pay substitute Costs of high school class advisors and potentially additional high school personnel as chaperones. We will not know how many days a sub will be required as the trip is planned over snow make-up days #3 & #4. We won't know how many chaperones or which qualifications of personnel we will need to attend trip as the student list is not finalized.)

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

X. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

Roll Call

- *A. Approval of Second Reading and Final Adoption of Revised WASD Policy #237 – Electronic Devices
Consideration of approval for the second reading and final adoption of Wellsboro Area School District Policy #237 – Electronic Devices; ([Attachment X-1A](#))
- *B. Approval of First Reading of Wellsboro Area School District Policy #249 – Bullying/Cyberbullying
Consideration of approval for the first reading of revised Wellsboro Area School District Policy #249 – Bullying/Cyberbullying; ([Attachment X-1B](#))
- *C. Approval of First Reading of Wellsboro Area School District Policy #803 – School Calendar
Consideration of approval for the first reading of revised Wellsboro Area School District Policy #803 – School Calendar; ([Attachment X-1C](#))
- *D. Approval of BLaST IU #17 EQUIP Online Learning Services Agreement for School Year 2026-27
Consideration of approval for BLaST IU#17 EQUIP Online Learning Services Agreement which will provide services as an in-house e-learning alternative to WASD students who leave the District to attend cyber charter schools as well as course options for enrichment and credit recovery. Page 5 – 9 set forth Services and Training Fees and 2026-27 Course fees, as presented ([Attachment X-1D](#))

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

2. **PERSONNEL**

- *A. Approval of Conference Requests
Consideration of approval for the following conference requests:

1. James Mack, High School Culinary Arts teacher, to attend “**Penn State CTE Summit Conference**”, State College, PA on Wednesday, October 28, 2026

(Estimated Expenditures: Travel: \$71.74; Lodging: \$119; Meals: \$50.;
Registration: \$228; Substitute Costs: \$168.68; **TOTAL**: \$637.42

([Attachment X-2A-1](#))

2. Amber Whitney, High School Technology Education/Industrial Arts teacher,
to attend “**Penn State CTE Summit Conference**”, State College, PA on
Thursday, October 29, 2026 (Estimated Expenditures: Travel: \$137.74;
Registration: \$225; Substitute Costs: \$168.78; **TOTAL**: \$530.92

([Attachment X-2A-2](#))

3. Cheryl Sottolano, Superintendent, to attend “**IU Superintendent Leadership
Retreat**” in Charlotte, North Carolina on October 21-23, 2026;
(Estimated Expenditures: Travel: \$200; Lodging: \$200 – IU is covering most expenses.

([Attachment X-2A-3](#))

4. Melissa Morral (Middle School ELA teacher) to attend “**National Council of Teachers
Of English**” in Philadelphia, PA on November 18, 19 & 20, 2026; (Estimated Expenditures:
Travel & Lodging: Paid by National Writing Project; Meals: \$60; Registration: \$385
Substitute Costs: \$504.00 **TOTAL**: \$949 ([Attachment X-2A-4](#))

5. Dr. Karen Farrer, Special Education Supervisor, to attend “**SAS Institute 2026
Pennsylvania Department of Education**” in Hershey, PA on December 8 & 9, 2026;
(Estimated Expenditures: Travel: \$210; Lodging: \$178.83; **TOTAL**: \$388.83)

([Attachment X-2A-5](#))

6. Bianca Parsons, Health Occupations Teacher, to attend “**Penn State CTE
Summit Conference**” in State College, PA on Wednesday, October 28, 2026 (Estimated
Expenses: Registration: \$225; Substitute Costs: \$168.78; **TOTAL**: \$393.78;

([Attachment X-2A-6](#))

7. Jim Reifer, High School Career Technical Educator, to attend “**Penn State
CTE Summit Conference**” in State College, PA on Wednesday, October 28, 2026; (Estimated
Expenses: Registration: \$225; Substitute Costs: \$168.78; **TOTAL**: \$393.78

([Attachment X-2A-7](#))

B. Approval of Extra-Curricular Volunteer Appointments for School Year 2026-27

Consideration of approval for the following extra-curricular volunteer
appointments for School Year 2026-27: required clearances have been furnished
to the District;

1. Mike Buckwalter, Volunteer for HS/MS Boys Wrestling, for School Year 2026-27;
2. Amber Whitney, Volunteer for HS/MS Girls Wrestling, for School Year 2026-27;
3. Jessica Webster, Volunteer for HS/MS Girls Wrestling, for School Year 2026-27;
4. Christie Blackwell, Volunteer for HS Girls Basketball, for School Year 2026-27;
5. Maureen Poirier, Volunteer for HS Girls Basketball, for School Year 2026-27;
6. Kristen Rendos, Volunteer for MS Girls Basketball, for School Year 2026-27;
7. Brandon Poole, Volunteer for MS Soccer, for School Year 2026-27;
8. Maegen Borzok, Volunteer for Robotics Program, for School Year 2026-27;
9. Dan Spooner, Volunteer for Robotics Program, for School Year 2026-27
pending receipt of AR-1 Volunteer Request for Waiver of Criminal History
Record Check and Mandated Reporter Training certificate;
10. Williams Lellis, Volunteer for Robotics Program, for School Year 2026-27;
11. Christine Wilson, Volunteer for Robotics Program, for School Year 2026-27;
12. Lisa Hetrick, Volunteer for Robotics Program, for School Year 2026-27;
13. Joseph Hetrick, Volunteer for Robotics Program, for School Year 2026-27;
14. John Shaffer, Volunteer for Robotics Program, for School Year 2026-27;
15. TJ Tice, Volunteer for Robotics Program, for School Year 2026-27 pending
receipt of Mandated Reporter Training certificate;

16. Jennifer Bowers, Volunteer for Robotics Program, for School Year 2026-27, pending receipt of Mandated Reporter Training certificate;
17. Jodi Richter, Volunteer for Robotics Program, for School Year 2026-27;
18. Hannah Birkelund, Volunteer for Robotics Program, for School Year 2026-27;

C. Approval of Extra-Curricular Hires for School Year 2026-27

Consideration of approval for the extra-curricular hire of

1. Corey Brutsman as High School Girls Basketball Assistant Coach at a stipend of \$2,874 for School Year 2026-27, (playing period 11/20/2026 – 3/27/2027).
2. Brian K. Shrawder as Middle School Boys Basketball Assistant Coach at a stipend of \$2,256 for School Year 2026-27, (playing period 11/20/2026 – 3/27/2027).
3. Tyler Upham as Middle School Cross Country Head Coach at a stipend of \$2,740.83 for School Year 2026-27 (playing period 08/17 -11/7/2026).

D. Approval of Hires of Wellsboro Area School District Crossing Guards for School Year 2026-27

Consideration of approval of the students listed below to serve as Wellsboro Area School District Crossing Guards during the School Year 2026-27. Rate of pay will be \$7.25 per hour, one (1) hour per day;

<u>Wellsboro Area High School</u>		<u>Rock L. Butler Middle School</u>
Mazie Johnson	Jackson Largey	Emily Harsch
Sarah Schea	Lauren West	
Adrianna Fitzpatrick	Jennie West	
Maxwell Mascho	Maddy Flannery	
Madden Mascho	Jennifer Belz	
Ellie Largey	Jordan Hines	
Adelyn Frantz	Eli Nowak	
Elijah Kennedy		
<u>Wellsboro Area High School Subs</u>		
Sylvia Lane	Nathaniel Rudy	Stephen Boyce
Rosa Squera	Will Rudy	

E. Approval of Hire of School Psychologist (Elementary Priority) for School Year 2026-27

Consideration of approval for the hire of Casey John Hoover, as School Psychologist – Elementary Priority, at a salary of \$65,000 pro-rated for a period of 196 days of each school year, effective date to be determined.

F. Approval of Professional Hire (WAEA) for School Year 2026-27

Consideration of approval to hire Katherine A. Gehman as High School English teacher, at Step #1, Bachelors, at a salary of \$58,966 with an effective start date of October 14, 2026 pending emergency permit certification;

*G. Approval of Career & Technical Education Local Advisory Committee and Occupational Advisory Committee (OAC) Members

Consideration of approval of the individuals comprising the WASD Career and Technical Education Local Advisory Committee and Occupational Advisory Committee (OAC) members. ([Attachment X-2G](#))

___ Approved ___ Disapproved ___ Amended ___ Tabled ___ Postponed

3. STUDENT

*A. Approval of Request to Establish a Student Activity

Consideration of approval for Request to Establish a Student Activity as follows:

1. **WELLSBORO HOSA (Health Occupations Students of America) – Future Healthcare Professionals**, to allow students to gain leadership skills in healthcare opportunities and have a CTSO (Career and Technical Student Organization) that is specific for health careers; Bianca Parsons will be the Advisor with student appointed officers. ([Attachment X-3A](#))

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

4. CURRICULUM

A. Approval of Textbook Adoption in School Year 2026-27

Consideration of approval for the following textbook:

Grade/Course

Book Title, Edition, Publisher

AP US History	AMSCO Advanced Placement United States History, 4 th Edition Authors: John J. Newman & John M. Schmalbach ISBN 9798279802104
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____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

- XI. **Concerned Resident Issues: Residents must first state clearly their full name and address. They will be allowed no more than five minutes. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**

- XII. Adjournment

ITEMS OF INFORMATION:

1. Interview Notice