

WELLSBORO AREA SCHOOL DISTRICT

Board of Education Meeting

December 4, 2025 – Immediately following Reorganization Meeting

Board Room



- I. Call to Order
- II. Pledge of Allegiance
- III. Roll Call of Members
- IV. Announcement of any Executive Session:
- V. Concerned Resident Issues: **Residents must first state clearly their full name and address. They will be allowed no more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**
- VI. Approval of Agenda – Voice Vote

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed
- VII. Board Minutes / Financials – Voice Vote
 - *A. Minutes of Previous Meetings:
 - Work Session of November 4, 2025 ([Attachment VII-A](#))
 - Board Meeting of November 13, 2025 ([Attachment VII-A-1](#))
 - LAC Committee Meeting of 11/6/2025 ([Attachment VII-A-2](#))
 - Engineering/engineering-Related Technologies/
Technicians, Other Occupational Advis. Com. (OAC) ([Attachment VII-A-3](#))
 - Health Occupations OAC Minutes 11/6/2025 ([Attachment VII-A-4](#))
 - Construction Trades OAC Minutes 11/6/2025 ([Attachment VII-A-5](#))
 - Agriculture Mechanization OAC Minutes 11/6/2025 ([Attachment VII-A-6](#))
 - Institutional Foods/Culinary OAC
Minutes of 11/6/2025 ([Attachment VII-A-7](#))
 - Carpentry OAC Minutes of 11/6/2025 ([Attachment VII-A-8](#))
 - Agr. General OAC Minutes 11/6/2025 ([Attachment VII-A-9](#))
 - *B. Approval of Bills
 - General Fund invoices;
 - General Fund disbursements ([Attachment VII-B](#))
- VIII. Reports
 - 1. Student Representatives
 - 2. Superintendent
 - 3. Business Manager
 - 4. Board Members

IX. **CONSENT ITEMS:**

1. PERSONNEL

A. **Approval of Professional Resignation Due to Retirement**

Consideration of approval to accept letter of resignation due to retirement, with regret, from Tina Kreisler, Rock L. Butler Middle School Fifth Grade Teacher, effective June 30, 2026.

2. STUDENT

*A. **Approval of Overnight Field Trip Requests**

Consideration of approval for the following overnight field trip requests:

1. Dan Sensenig, High School Music Teacher, to take eight (8) High School Chorus students to Susquehanna University for PMEA District 8 Chorus Festival on January 7 – 9, 2026 (Estimated expenditures: Registration: \$1,560; Teacher Meals: \$150; Teacher rooming: Covered by Festival; Substitute: \$300 (for teacher) **TOTAL: \$2,010** ([Attachment IX-1A-1](#)))

2. Dan Sensenig, High School Music Teacher, to take three (3) High School Band students to Towanda Area High School for PMEA District 8 Band Festival on February 4-6, 2026 (Estimated expenditures: Registration: \$520; Director's hotel: \$220; Meals: \$100; Substitute: \$300 (for teacher); **TOTAL: \$1,140**; ([Attachment IX-1A-2](#)))

3. Jill Gastrock, High School English Teacher, and Amber Whitney, High School Technology Education Teacher, to take approximately 35-40 Senior Class students to Virginia Beach, VA on May 25-28, 2026; ([Attachment IX-1A-3](#))

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

X. **ACTION ITEMS**

1. ADMINISTRATION AND ORGANIZATION

*A. **Approval of Collaboration Agreement between Tioga County Department of Human Services, Wellsboro Area School District, and Service Access & Management for School Year 2025-26**

Consideration of approval of 2025-26 YDS (Youth Diversion Service) Program Collaboration Agreement between Tioga County Department of Human Services, Wellsboro Area School District, and Service Access & Management (SAM) in order to promote and maintain the maximum level of coordination and cooperation between the Tioga County Department of Human Services, the Wellsboro Area School District, and Service Access & Management Inc. for the provision of Youth Diversion Service programs to eligible clients. ([Attachment X-1A](#))

*B. **Approval of Bureau of Career & Technical Education Approved Program Technical Evaluation Corrective Action Plan and Status Update**

Consideration of approval of Approved Program Technical Evaluation Corrective Action Plan and Status Update for School Year 2025-26, as presented. ([Attachment X-1B](#))

*C. **Approval of Payment of ELS911 Wayfinding System**

Consideration of approval for the payment of ELS911 Wayfinding System, as presented. ([Attachment X-1C](#))

***D. Approval of Contract with Wilson Transport and the Wellsboro Area School District as follows:**

Consideration of approval of contract with Wilson Transport and the Wellsboro Area School District as follows: ([Attachment X-1D](#))

1. Van A: ASAPH RUN for the sum of Two Hundred Dollars (\$200.00) per day;
2. Van B: WOODLAND for the sum of Two Hundred Dollars (\$200.00) per day;
3. Van C: STONY FORK for the sum of Two Hundred Dollars (\$200.00) per day;
4. Van E: ELKLAND PARTIAL for the sum of Two Hundred and Twenty- Five Dollars (\$225.00) per day;
5. Van F: MANSFIELD PARTIAL for the sum of Two Hundred and Twenty-Five Dollars (\$225.00) per day;
6. Van G: WILLIAMSPORT for the sum of Three Hundred and Twenty-Five Dollars (\$325.00) per day;
7. Van H: TRANSITION HOUSE for the sum of Two Hundred Dollars (\$200.00) per day;
8. Van I: NORTH ACADEMY for the sum of Three Hundred Dollars and (\$300.00) per day;
9. Van J: SOUTH ACADEMY for the sum of Three Hundred and Twenty-Five Dollars (\$325.00) per day;

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

2. PERSONNEL

***A. Approval of Conference Requests**

Consideration of approval for the following conference requests:

1. Dr. Ben Miller, Rock L. Butler Middle School Principal, to attend "Principal Collaborative" being held in Williamsport, PA on October 21; November 18, 2025; February 17; March 17, 2026; (Estimated Expenditures: Travel: \$112.70; Registration: \$300 **TOTAL: \$412.70** ([Attachment X-2A-1](#)) (Paid from General Fund Budget (budgeted);
2. Dr. Karen Farrer, Supervisor of Special Education, to attend "2026 PDE Conference Making a Difference: Educational Practices that Work!", in Hershey, PA on February 25-27, 2026; (Estimated Expenditures: Travel: \$210; Lodging: TBD; Meals: \$105; Registration: \$215 **TOTAL: \$530**) ([Attachment X-2A-2](#))

B. Approval of Extra-Curricular Volunteer Appointments for School Year 2025-26

Consideration of approval for the following extra-curricular volunteer appointments for School Year 2025-26; required clearances have been furnished to the District;

1. Desiray Trick, Volunteer for Junior High Girls Basketball Assistant Coach, for School Year 2025-26;
2. Joseph Hetrick, Volunteer for Legal Robotics League (within the schools) for School Year 2025-26, pending receipt of updated FBI Fingerprinting Clearance (present one runs out on December 29, 2025)
3. Lisa Hetrick, Volunteer for Legal Robotics League (within the schools) for School Year 2025-26;

C. Approval of Extended Winter Hours (Snow Removal) for WASD Director of Buildings and Grounds

Consideration of approval for payment for the purpose of snow removal outside the normal work schedule for the WASD Director of Buildings and Grounds. This would be effective for the months of December 2025, January and February 2026; Up to eight (8) work hours per week would be compensated at the employee's regular hourly rate for snow removal as needed.

D. Approval of Extended Winter Hours (Snow Removal) for WASD Facility Maintenance Specialist I

Consideration of approval for payment for the purpose of snow removal outside the normal work schedule for the WASD Facility Maintenance Specialist I employee. This would be effective for the months of December 2025, January and February, 2026; Up to eight (8) work hours per week would be compensated at the employee's regular hourly rate for snow removal as needed;

E. Approval of Extended Winter Hours (Snow Removal) for WASD Facility Maintenance Specialist II

Consideration of approval for payment for the purpose of snow removal outside the normal work schedule for the WASD Facility Maintenance Specialist II employee. This would be effective for the months of December 2025, January and February 2026; Up to eight (8) work hours per week would be compensated at the employee's regular hourly rate for snow removal as needed;

F. Approval of WESPA Support Staff Hire for School Year 2025-26

Consideration of approval for the following WESPA Support Staff hire for School Year 2025-26:

1. Tawnee Moore, as full-time custodian (8 hrs. per day/12 months) effective start date to be determined, with a starting rate of pay of \$16.00 per hour; Hire is dependent on completion of a first thirty (30) working day probationary period;

G. Approval of Request for Sabbatical

Consideration of approval for Request for Sabbatical given by Employee #2158 beginning January 1, 2026 – December 31, 2026 in accordance with physician's statement.

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

- XI. **Public Comment** – Resident must first state clearly their full name and address. They will be allowed nor more than five minutes to state their concern to the Board. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.

- XII. **Adjournment**