

A heart shape formed by red roses.

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PA automobile operator's license and promote safe driving habits with the requirements of the PA Department of Transportation; ([Attachment IX-A](#))

B. Approval of 2024-2025 Financial and Single Audit Reports

Consideration of approval of 2024-2025 Financial and Single Audit Reports presented by Klacik & Associates, PC. as presented.

*C. Approval of WASD Chapter 339 Comprehensive School Counseling Program/K-12 Guidance Plan for 2026-2029

Consideration of approval of Wellsboro Area School District Chapter 339 Comprehensive School Counseling Program /PDE Future Ready Comprehensive Planning (FRCPP) K-12 Guidance Plan for 2026-2029. ([Attachment IX-C](#))

*D. Approval of Letter of Understanding for Coordination of a Public Health Emergency Site (PHES)

Consideration of approval for the Letter of Understanding for Coordination of a Public Health Emergency Site, to wit, the Wellsboro Area High School, 227 Nichols Street, Wellsboro, PA, as a possible location for LDS (Local Distribution Site) and POD (Open Point of Dispensing); ([Attachment IX-D](#))

2. **PERSONNEL**

A. Approval of Professional Staff Resignation due to Retirement

Consideration of approval to accept letter of resignation due to retirement from:

1. Marcia (Smith) Kenyon, Don Gill Elementary Life Skills Support Teacher , with regret, effective June 4, 2026.

B. Approval of Extra-Curricular Resignation

Consideration of approval to accept letter of resignation from Dr. Ben Largey, Middle School Boys Basketball Head Coach, effective January 22, 2026.

3. **OTHER**

A. Approval of School Bus Driver

Consideration of approval of the following school bus driver:

Lance Margeson, school bus driver for Benedict's Bus Services, effective February 10, 2026, pending receipt of PA Child Abuse clearance and Mandated Reporter Certificate;

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

X. **ACTION ITEMS:**

1. **ADMINISTRATION AND ORGANIZATION**

*A. Approval of Career & Technology Articulation Agreement between WASD and Commonwealth Univ.

Consideration of approval of Career & Technology Articulation Agreement between Commonwealth University of PA (Mansfield) and Wellsboro Area High School Career & Technology Center Health Science Program as presented. ([Attachment X-A](#))

*B. Approval of Resolution for DCED Public School Facility Improvement Grant

Consideration of approval to apply for the DCED Public School Facility Improvement Grant, in the amount of \$988,513 for Sanitary Piping at Don Gill Elementary School

(school to street). Wellsboro Area School District will be responsible for twenty-five (25) per cent of cost; Grant will be responsible for the remaining seventy-five (75) per cent of cost; (Attachment X-B)

- *C. Approval of Second Reading and Final Adoption of WASD Policy #815-Acceptable Use of Internet, Computers and Network Resources
Consideration of the second reading and final adoption of WASD Policy #815 – Acceptable Use of Internet, Computers and Network Resources. ([Attachment X-C](#))
- D. Approval to Obtain Effectiveness, Use and Cost of the 1:1 Computer Model in Grades 5-12
Consideration of approval to have Superintendent Sottolano or designee to work with the Administrative Team to evaluate the effectiveness, use, and cost of the 1:1 computer model in Grades 5-12. This information will be shared at the March 2026 Work Session.
- *E. Approval of Advanced Manufacturing Pre-Apprenticeship Agreement for Training Services
Consideration of approval for the Advanced Manufacturing Pre-Apprenticeship Agreement for Training Services between PA College of Technology and Wellsboro Area School District. ([Attachment X-E](#))
- F. Approval of Resolution of WASD Approving the Delores A. Smith Estate Settlement Agreement and Final Distribution of Funds to an Educational Trust, and Authorizing the WASD Superintendent to sign a Consent and Joinder Confirming the Approval.
Consideration of approval to Approve the Delores A. Smith Estate Settlement Agreement and Final Distribution of Funds to an Educational Trust, and Authorizing the WASD Superintendent to sign a Consent and Joinder Confirming the Approval. ([Attachment IX-E](#))

____ Approved ____ Disapproved ____ Amended ____ Tabled ____ Postponed

2. PERSONNEL

- A. Extra-Curricular Volunteer Appointments for School Year 2025-26
Consideration of approval for the following extra-curricular volunteer appointments for School Year 2025-26; required clearances have been submitted;
 - 1. Mark Taylor, Volunteer for the Wellsboro Area High School, effective February 10, 2026 through the end of school year.
 - 2. Samantha Stevens, Volunteer for High School Track, effective February 10, 2026 through the end of school year;
 - 3. John DeLeonardis, Volunteer for High School Track, effective February 10, 2026 through the end of school year;
 - 4. Derek Stevens, Volunteer for High School Track, effective February 10, 2026 through the end of school year;
 - 5. Jason Gehman, Volunteer for High School Track, effective February 10, 2026 through the end of school year;
 - 6. Charley Taft, Volunteer for High School Track, effective February 10, 2026 through the end of school year;
 - 7. Jennifer Sporer, Volunteer for High School Track, effective February 10, 2026 through the end of school year;
 - 8. Eric Kosek, Volunteer for High School Track, effective February 10, 2026 through the end of school year;
 - 9. Tyler Upham, Volunteer for High School Track, effective February 10, 2026 through the end of school year;
 - 10. Shannon Tice, Volunteer for High School Track, effective February 10, 2026 through the end of school year;

11. Evan L. Ingerick, Volunteer for Wellsboro Area High School, effective February 10, 2026 through the end of school year;
12. Gabriel Sprouse, Volunteer for Wellsboro Area High School, effective February 10, 2026 through the end of school year;
13. Julianne Snyder, Volunteer Chaperone for High School 9th Grade Field Trip, effective February 10, 2026 through the end of school year;
14. Erin Butters, Volunteer for High School Track, effective February 10, 2026 through the end of the school year;
15. David Gordon, Volunteer Chaperone for High School 9th Grade Field Trip, effective February 10, 2026 through the end of the school year;

***B. Approval of Conference Requests**

Consideration of approval for the following conference requests:

1. Amy Coots, Principal of Academic Affairs, to attend IU Training: “Structured Literacy Leadership: What Administrators Need to Know” at BLAST IU#17 (Williamsport and Canton) on February 12, March 19, April 19 and May 15, 2026 (Total costs: \$260 for travel) ([Attachment X-2B-1](#))
2. Cheryl Sottolano, Superintendent and Dr. Ben Largey, School Psychologist/Coordinator of Online Program, to attend PAIU (PA Association of Intermediate Units) School Safety and Security” Conference on March 12 & 13, 2026 in State College, PA; (Costs: Travel: \$200; Lodging: \$500; Meals: \$50.00; Registration: \$498; TOTAL: \$1,248) ([Attachment X-2B-2](#))
3. Jessica Witmer, Special Education teacher, to attend “Safety Care Recertification in Allentown, PA on March 10, 2026; (Costs: Travel: \$130.50; Lodging: \$149.60; Registration: \$899; Sub. Costs: \$160; (TOTAL: \$1339.10). ([Attachment X-2B-3](#))
4. Matt Hildebrand, HS Football Head Coach, Nate Babcock, HS Football Assistant Coach, Brent English, MS Football Assistant Coach, and Jake Singer, Volunteer Assistant Football Coach, to attend “PSFCA (Pennsylvania Scholastic Football Coaches Association) Conference” on February 13 & 14, 2026 in Camp Hill, PA; (Costs: Travel: \$205.60; Lodging: \$550.56; Substitute Costs: \$640; TOTAL: \$1,396.16). ([Attachment X-2B-4](#))

C. Approval of Extra-Curricular Hires for School Year 2026-27

Consideration of approval for the 2026-27 extra-curricular hire of :

NAME	SPORT	Initial Stipend
TJ Howe	High School Golf Head Coach	\$2,131
Spencer Kreisler	High School Girls Tennis Coach	\$2,481
Franciszka Lupkowski	High School Girls Tennis Asst. Coach	\$1,418
Eric Kosek	High School Boys/Girls X-Country Hd.	\$2,661
Darci Warriner	High School Volleyball Head Coach	\$3,518
Tanya Harmon	High School Volleyball Asst. Coach	\$2,399
Valery Weaver	Middle School Volleyball Head Coach	\$2,110
Kayleigh Smith (Volunteer)	“ “ Asst. Coach	
VACANT	High School Boys Soccer Head Coach	
Derek Stevens	High School Boys Soccer Asst. Coach	\$2,432
Michael Reese	High School Girls Soccer Head Coach	\$3,569
Christian Parades	High School Girls Soccer Asst. Coach	\$2,432
VACANT	Middle School Soccer Head Coach	
Jorge Taboada	Middle School Soccer Asst. Coach	\$1,684
Chris Reese	Middle School Football Head Coach	\$3,325
Brent English	Middle School Football Asst. Coach	\$1,993
Fred Yungwirth	Middle School Football Asst. Coach	\$1,993
Matthew Hildebrand	High School Football Head Coach	\$5,291

Bryce Bitner	High School Football Asst. Coach	\$3,491
Nate Babcock	High School Football Asst. Coach	\$3,491
VACANT	High School Football Asst. Coach	
Carol Weimar	High School Cheerleading Advisor	\$3,342
Mackenzie Hastings	Middle School Cheerleading Advisor	\$2,052

D. Approval of Transfers

Consideration of approval for the following transfers:

1. Jesse Covert, **from** full-time Rock L. Butler Middle School custodian (8 hrs. per day/12 months) **to** part-time Don Gill Elementary custodian (5 hrs. per day/12 months) , effective January 26, 2026;
2. Andrew Gallagher, **from** full-time (8 hrs. per day/12 months) Maintenance Worker I (Administration Office) **to** full-time (8 hrs. per day/12 months) High School Custodian effective February 2, 2026;

E. Approval of Retirement Agreement

Consideration of approval of Retirement Agreement for Employee #1110 as presented.

F. Approval of Hire of Wellsboro Area School District's Educational Interpreter

Consideration of approval for the hire of Sarah Brown Zimmerman as Wellsboro Area School District Educational Interpreter at \$30 (thirty) Dollars and no/100 per hour, plus benefits, to renew year to year or as needed. Effective start date to be determined.

____Approved ____Disapproved ____Amended ____Tabled ____Postponed

- XI. **Concerned Resident Issues: Residents must first state clearly their full name and address. They will be allowed no more than five minutes. Allegations regarding students or teachers are to be provided to the Administrators. They are not to be discussed in public. Speakers may be held liable for untrue statements.**

- XII. Adjournment

ITEMS OF INFORMATION:

1. Conference Reports
2. Interview Schedule – Educational Interpreter