



BUILDINGS AND GROUNDS Committee Meeting MINUTES

Location: Board Meeting Room, Administration Office

Date: February 25, 2025

Time: 5:30 PM

I. Call to order: Meeting called to order at 5:25PM

II. Attendance: A. Huck, D. Nowak, E. Baldwin, T. Reese, L. West, S. Brown, M. McConnell, A. Bieber, C. Gastrock, M. Ryan, S. Adams, T. Outman, B. Miller, K. Farrer, A. Coots, and R. Warren

III. Old business:

- a) New Date for Middle School Walk-Through for the Board
 - The Board will meet at the middle school for a walk through on March, 3rd at 5:00pm
- b) Administration Building – Outside Lighting
 - No new updates at this time.
- c) Middle School Floor Damage Update
 - Rick W. noted he has had damages repaired. Ben M. noted it is less damage and more the floor was not installed correctly.
- d) Color of HS Roof and Siding Project
 - E.I. Associates will be present at the March work session with samples of the roofing and siding. Mrs. Huck noted to only look at images A and B on the previous handout from

E.I. Associates showing images of what the building will look like after the project is completed.

e) Clerk of the Works Document

- Mrs. Huck will hand out the information at the work session with the selection of the Clerk of the Works (Erie City).

IV. New Business:

a) District readiness for springtime (such as mowing grass, enough workers, repair of machinery, etc

- Scott B has been prepping for spring/summer workers. Mr. Warren asked if we would get student seasonal workers and/or advertise to the public. Mr. Gastrock said the district should do both, he also asked if we have a back-up contractor for assistance if needed. Mr. Warren reported that we do not have one at this time but will get one. Mrs. West asked who will clean the school when all renovations are completed, Mrs. Huck just reached out again, today (2/25/2025) with no response from the company. Mr. Nowak said if the company doesn't respond in two working days to CC all members on an email to the company regarding the cleaning.

- Mr. Nowak asked if there is a high consumption issue at the middle school. Mr. Warren reported that the spike in consumption was due to a broken pipe that burst after being frozen. Mr. Warren will continue to investigate the consumption levels.

- Mr. Warren noted he will continue to investigate the bathroom fan issue and where the exhaust pipe work runs for that area of the building.

V. Adjournment: Meeting adjourned at 5:46PM